

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:


- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinette Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Steve Hellerman Richard Hogrefe Marina Kozanova	Natalie Lopez Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin Kimberly – Interpreter Jessica - Interpreter

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:03 pm. Motion to approve the minutes from the April 19 th meeting. The motion to approve was made by Marina and seconded by Ashley. Motion carried at 12:05 pm.	
Funding Requests/ Budget Updates	Current budget: Reference Books \$80 Non-Instructional Supplies \$0 Meals/Refreshments \$0 Speakers/Consultants \$2,000 Travel/Conferences (PD) \$6,497 Travel/Conferences (SEA) \$8,151 Dues/Memberships \$200 Awards/Giveaways \$0 Pending Request: Richard Hughes - American Association for the Advancement of Science (AAAS) 2024, June 17 th – 20 th : \$500	

	<p>This is an honors conference and two of Rich's students will be presenting. The motion to approve was made by Xouts and seconded by Marina. The motion was approved by consensus at 12:07 pm.</p>	
<p>Annual committee self-evaluation survey</p>	<ul style="list-style-type: none"> • https://rebrand.ly/Committee-Self-Evaluation 	
<p>Fall Flex/In-service Planning</p>	<ul style="list-style-type: none"> • Updated schedule -Flex and Inservice working document schedules were reviewed. Flex will include DE, Financial planning and Drop Online New Software training, and Tenure Track Academy. Adjunct orientation -Peer Online Course Review (POCR) badging, USC Data, add code/Self-Service, and division meetings. All Faculty Training – Title IX, campus scavenger hunt, lunch, committee training and possible changes, Course Dog, Self-Service, Canvas and other DE training, Starfish. CTE collaboration (two parts), Multilingual learners, Library Open House, Basic Needs, Dual Enrollment, Counseling redesign, POCR, and new software training. Sound bath- Peg McKnight \$350.00. The motion to approve \$350 was made by Rick and seconded by Rejoice. Marina abstained from the vote. The motion passed at 12:31 pm. Other options were also discussed. • Confirm themes • Keynote Speaker 	
<p>Committee Reports</p>	<ul style="list-style-type: none"> • Academic Senate – Natalie reported the VP for Support Role- will be open the position essentially takes minutes. This position does come with release time. <ul style="list-style-type: none"> ○ MOPED - no report. • Classified Senate – no report. • Other committees 	
<p>Other Committee Business</p>	<ul style="list-style-type: none"> • Jessica Beverson: <ul style="list-style-type: none"> ○ Needs Assessment Survey – Still only in the 75 range for responses. This will remain open through the week of finals. ○ Real College Survey for Basic Needs ○ Collecting qualitative data from students -Used at Mt. SAC – Provided students with supplies (poster board, markers, tape, etc.) and then posed a question about their journey. Then the posters were posted and then reviewed by other students. This project would allow us to collect quantitative data, which we are lacking. Students were found to be more honest than with other types of surveys. Jessica will be presenting this to the Academic Senate and will be helping to pilot this effort. This will be embedded in the fall data collection series. Considerations: How would this look on fully online courses? And, what about probationary students or 	

	undecided? Veterans, etc. Flip grid, Google Classroom, etc. could be used for this project.	
Future Agenda Items	<ul style="list-style-type: none"> Tenure Track Academy – We are looking to revamp this program. Since Kay is retiring in June Keith will be taking over a little more until the new dean takes over or this committee is shifted to another dean. We have some faculty that would like to help in revamping this program. <p>The meeting was adjourned at 1: 22 pm</p>	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> Respect: To champion active listening and open dialogue within our community. Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
--	---	--