

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinette Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Steve Hellerman Richard Hogrefe Marina Kozanova	Natalie Lopez Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:04 pm. The meeting minutes for 3/14/23 were reviewed. The motion to approve was made by Chris and seconded by Natalie. Approved by consensus at 12:06 pm.	
Funding Requests/ Budget Updates	Current budget: Reference Books \$80 Non-Instructional Supplies \$150 Meals/Refreshments \$350 Speakers/Consultants \$2,000 Travel/Conferences (PD) \$8,796 Travel/Conferences (SEA) \$8,151 Dues/Memberships \$200 Awards/Giveaways \$350 Pending: \$200 - Classified Connection Week (June 10 th – 13 th)	

	<p>No new requests however, we were discussing setting aside funding for Classified Connections Week. There is still \$200 funding in memberships. A motion by Chris to approve up to \$500 to support Classified Connections week. Delmy seconded. Motion approved by consensus.</p> <p>Awards, giveaways, and employee appreciation will be provided out of the existing budget for those items.</p>	
Employee Appreciation Ice Cream Social	<ul style="list-style-type: none"> • Planning Sub-committee meeting – Rick (?), Kay, Natalie, Chris, Ciera, and Marina. Lauren can help package toppings, etc., before the event. • Date/Time Tuesday, April 30th 1-3pm. • Gifts – Amazon gifts (tumblers, lip balm) – Chris motioned to purchase cups approved and Delmy seconded. The motion passed at 12:41 pm. 	
Fall Flex/In-service Planning	<ul style="list-style-type: none"> • Theme(s) - • Workshops, trainings (DSO and CHC) Kashaunda reviewed the current schedule (times, topics). As a reminder, there will still be classes being held in CTE and seeing counselors during the scavenger hunt. Will we be providing passports (stickers, stamps)? Additional recommendations to add to the schedule were also discussed. (Oracle, Office, Course Dog, Self Serve (workshop session or open lab?), etc.) <u>Workshop speakers</u> - There is funding for speakers in the budget for the 2024/2025 academic year. We would need to ensure that contracts were created and approved over the summer. • Keynote Speaker' - 	
Committee Reports	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED -presented their Canvas shell for supplemental resources to the Tenure Track Academy. Kashaunda showed the committee the new Canvas shell. • Classified Senate • Other committees 	
Other Committee Business	The retirement and tenure ceremony will be on May 2 nd .	
Future Agenda Items	<ul style="list-style-type: none"> • Tenure Track Academy <p>The meeting was adjourned at 1:28 pm.</p>	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional
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development, mentorship,
education, and experience.

- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.