

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinette Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Steve Hellerman Richard Hogrefe Marina Kozanova	Natalie Lopez Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin Jessica – Interpreter Ariana – Interpreter

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:04 pm. The minutes were reviewed. Motion:	
Funding Requests/ Budget Updates	Current budget: Reference Books \$250 Non-Instructional Supplies \$150 Meals/Refreshments \$350 Speakers/Consultants \$2,000 Travel/Conferences (PD) \$9,296 Reagendize request: Mariana Macamay \$500 Travel/Conferences (SEA) \$8,651 Dues/Memberships \$200 Awards/Giveaways \$500	

	<p>Mariana requested \$1,000; however, only \$500 for PD was approved. We are waiting for her approved travel form before bringing this back– to the committee to approve the additional \$500.</p> <p>4CSD membership line item will remain and this funding could be moved in Oct. once we know if they are going to charge a membership fee or not.</p> <p>\$5000 travel funding was increased in hopes that we can increase the amount of funding individuals requested from \$500 to \$750.</p>	
Annual 4CPD Conference Attendance	<ul style="list-style-type: none"> Faculty/classified tri-chairs or committee designee(s) Formerly 4CSD – Kay recommended that one Faculty and Classified be provided the opportunity to attend this each year since this conference is directly related to the work we are doing with this committee. Motion: Rick -to fully fund this conference and to allow for additional funding. Seconded by Chris. Consensus approval at 11:15 pm. 	
PD Needs Assessment	<ul style="list-style-type: none"> April 1st release date This will help us with the Spring semester planning. Cut-off date a minimum of two weeks and a maximum of three weeks. Deadline? Will be April 22nd. This will allow 3 weeks for the survey. 	
Subcommittee(s) – Clock Tower Takeover, Holiday Bake-off, Soup-a-palooza, and Employee Appreciation Events	<ul style="list-style-type: none"> Early planning <ul style="list-style-type: none"> Dates, advertising, volunteers, etc. Kashaunda recommended was made for subcommittees for events, dates, flyers, and who will be doing what. And then we can work on things early. Welcome Back BBQ End of the year party Employee appreciation (May 1st) 12 pm -2 pm. Recommend that maybe we do something from 1 pm-3 pm. Maybe a Tuesday/Thursday. A sub-committee was established. Supplies, decorations, and awards/prizes 	
Fall Flex/In-service Planning	<ul style="list-style-type: none"> Theme(s) Survey results will be helpful. Fall we will be back in Crafton Center due to the renovation of Crafton Hall. Academic Senate does like the training day (District, Campus, etc.) and then having a full day of workshops. Survey to make the FLEX day workshops longer. Increase to 1.25-1.5 hours. Will take this up with Rania at Valley, so that we can coordinate our workshop sessions and times. Workshops, training (DSO and CHC) Technology, Equity (minded), VRC playlist, and others. Welcome BBQ or more fun activities., Windows 11 updates and functions. Keynote Speaker Recommendations? 	
Committee Reports	<ul style="list-style-type: none"> Academic Senate <ul style="list-style-type: none"> MOPED -still working on the canvas shell for tenure track academy. Classified Senate -District-wide retreat) March 15th. This event is mandatory and classified will not be in attendance to this meeting. 	

	<ul style="list-style-type: none"> Other committees – Steve -Graduation party – Carrie will assist with the PayPal payment option. The cost this year will likely be \$20. 	
Other Committee Business	<ul style="list-style-type: none"> Employee Appreciation Day – May 1st Sub-committee poll for meeting dates. Possible day change. 	
Future Agenda Items	<ul style="list-style-type: none"> Tenure Track Academy The meeting adjourned at 1:30 pm. 	

<p>Mission Statement</p> <p>The Crafton Hills College's mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> Respect: To champion active listening and open dialogue within our community. Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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