

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinette Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Steve Hellerman Richard Hogrefe Marina Kozanova	Natalie Lopez Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin Lauren Bond

AGENDA ITEM	DISCUSSION	FURTHER ACTION																
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:05 pm. Minutes from March 1 st were reviewed. Motion to approve: Rick. Second: Marina. Approved by consensus at 12:07 pm.																	
Funding Requests/ Budget Updates	Current budget: <table style="width: 100%; border-collapse: collapse;"> <tr><td>Reference Books</td><td style="text-align: right;">\$250</td></tr> <tr><td>Non-Instructional Supplies</td><td style="text-align: right;">\$150</td></tr> <tr><td>Meals/Refreshments</td><td style="text-align: right;">\$350</td></tr> <tr><td>Speakers/Consultants</td><td style="text-align: right;">\$2,000</td></tr> <tr><td>Travel/Conferences (PD)</td><td style="text-align: right;">\$9,296</td></tr> <tr><td>Travel/Conferences (SEA)</td><td style="text-align: right;">\$8,651</td></tr> <tr><td>Dues/Memberships</td><td style="text-align: right;">\$200</td></tr> <tr><td>Awards/Giveaways</td><td style="text-align: right;">\$500</td></tr> </table> Requests: Krista Ivy (2024-25 budget) - \$500 from PD: June 28 – July 1 , The annual conference of the America Library Association. https://2024.alaannual.org/	Reference Books	\$250	Non-Instructional Supplies	\$150	Meals/Refreshments	\$350	Speakers/Consultants	\$2,000	Travel/Conferences (PD)	\$9,296	Travel/Conferences (SEA)	\$8,651	Dues/Memberships	\$200	Awards/Giveaways	\$500	
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	<ul style="list-style-type: none"> The move to approve Equity funding was made by Rick and seconded by Rejoice. Approved by consensus at 12:09 pm. <p>Krista Ivy (2024-25 budget) - \$500 from PD: August 2- 4, Zine Librarians UnConference. https://www.zinelibraries.info/wiki/zluc-nyc-2024/</p> <ul style="list-style-type: none"> The move to approve PD funding was made by Rick and seconded by Steve. Approved by consensus at 12:11 pm. <p>Mariana Macamay - \$500 from PD and \$500 from Equity: June 10-13, PLANC (Pre-Law Advisors National Council). https://www.planc.org/quadrennial-conference</p> <ul style="list-style-type: none"> The move to approve both Equity and PD funding was made by Chris and seconded by Marina. Approved by consensus at 12:14 pm. <p>Rejoice Chavira – API Heritage Art Walk printing funds request for \$168.00.</p> <ul style="list-style-type: none"> The move to approve was made by Ashley and seconded by LaTasha. Approved by consensus at 12:19 pm. 	<p>Kay/Ginger will do a budget transfer for printing and then provide Rejoice with the account number.</p>
Fall Flex/In-service Planning	<ul style="list-style-type: none"> Theme(s) Workshops, trainings (DSO and CHC) <ul style="list-style-type: none"> -USC training is being looked at by Keith and he would like those full-time faculty who have not participated in this training to do so. -Workshops have been extended to 1 hour 15 minutes and a 15-minute break. 2 workshops in both the morning and afternoon. -Kashaunda reviewed the in-service schedule for Mon-Fri. -A request was made for a session on working with multilingual learners. -TESOL Certification offering (120 hours) -AB705 – AVID for higher education to offer workshops. We received a grant from Greater Inland Achievement specifically for AVID workshops. Lauren provided a list of the AVID workshops that may be appropriate. Tutoring is also interested in utilizing these funds for training. -Basic Needs updates -Honors presentation/discussion -Living Trust Planning -PD funding may be needed. -Scavenger hunt (Counseling Center, EOPS, Tutoring, Library, labs) Keynote Speaker -Breanna Andrews recommended Dr. Lisa Stableton her research focuses on equity and access, identity, development and educational history of deaf students, faculty and staff, with a particular interest in the intersections of race gender and disability. 	<p>Butch will reach out to Dr. Stableton to see if she available to speak at in-service.</p>
Committee Reports	<ul style="list-style-type: none"> Academic Senate <ul style="list-style-type: none"> o MOPED -working on the CANVAS page to share with the Academic Senate by the end of the month. Classified Senate Other committees 	
Other Committee Business	The meeting adjourned at 1:26 pm.	

Future Agenda Items	<ul style="list-style-type: none"> • Tenure Track Academy 	
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<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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