

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members		Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinette Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Richard Hogrefe Marina Kozanova Natalie Lopez	Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein
		Ginger Sutphin Alyssa Taylor

AGENDA ITEM	DISCUSSION	FURTHER ACTION																						
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:04 p.m. The minutes from Nov. 3 rd were tabled until nex meeting.																							
Funding Requests/ Budget Updates	<p>Current budget:</p> <table border="0"> <tr><td>Reference Books</td><td>\$250</td></tr> <tr><td>Non-Instructional Supplies</td><td>\$350</td></tr> <tr><td>Meals/Refreshments</td><td>\$350</td></tr> <tr><td>Speakers/Consultants</td><td>\$2000</td></tr> <tr><td>Travel/Conferences</td><td>\$10,595</td></tr> <tr><td> Pending Requests</td><td>none</td></tr> <tr><td>Travel/Conferences (SEA)</td><td>\$9151</td></tr> <tr><td> (N. Lopez PD funding request rescinded- \$484)</td><td></td></tr> <tr><td> Pending Requests</td><td>none</td></tr> <tr><td>Dues/Memberships</td><td>\$200</td></tr> <tr><td>Awards/Giveaways</td><td>\$500</td></tr> </table> <p>Funding requests:</p>	Reference Books	\$250	Non-Instructional Supplies	\$350	Meals/Refreshments	\$350	Speakers/Consultants	\$2000	Travel/Conferences	\$10,595	Pending Requests	none	Travel/Conferences (SEA)	\$9151	(N. Lopez PD funding request rescinded- \$484)		Pending Requests	none	Dues/Memberships	\$200	Awards/Giveaways	\$500	
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	There were no new requests. Natalie Lopez cancelled her trip so the funds that were allocated to her are now back in the budget.	
Spring Flex/In-service Planning	<ul style="list-style-type: none"> • Updates <ul style="list-style-type: none"> ○ All-campus trainings (Wed., Jan 10) ○ Workshop schedule (Thur., Jan 11) ○ All-campus day (Fri., Jan 12) ○ Activity Planning (Fri., Jan 12) <p>Possible workshops. How to address students that are dealing with Mental health issues and/ or Deaths in family. Excel basics has been requested by Faculty and Staff.</p>	
Committee Reports	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED <p>Reviewing CHC tenure track canvas page. Teaching strategies from the USC equity training will be included on the canvas canvas page. Committee wants to reviw the results of the New Faculty Orientaion survey.</p> <ul style="list-style-type: none"> • Classified Senate • Other committees 	Kashunda will send Rejoice the survey results for the New Faculty Orientation.
Other Committee Business	<ul style="list-style-type: none"> • International Holiday Bake Off (Mon, Dec 4: 11am – 1pm) <ul style="list-style-type: none"> ○ Volunteers needed for set up and clean up <p>How many items should we instruct participants to bake for their contributions? Consider possibly baking bit sized items and serving for 2 dozen. As of now 5 people have rsvp 'ed to contribute items.</p>	
Future Agenda Items	<ul style="list-style-type: none"> • Updates and planning during summer <ul style="list-style-type: none"> ○ Tenure Track Academy – spring gatherings 	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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