

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity-driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity-driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

<b>Educational Master Plan Strategic Directions</b>	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

<b>Members</b>			<b>Guests</b>
<b>Kashaunda Harris (tri-chair)</b> <b>Kay Weiss (tri-chair)</b> <b>Carrie Audet (CSEA tri-chair)</b> TrINETTE Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green <b>Ruth Greyraven</b> LaTasha Hagler <b>Ashley Hayes</b> <b>Richard Hogrefe</b> <b>Marina Kozanova</b> <b>Natalie Lopez</b>	<b>Brandi Mello</b> <b>Chris Olivera</b> <b>Jared Shaw (Student)</b> <b>Delmy Spencer</b> Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin Lauren Bond

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FURTHER ACTION</b>
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:01 pm. Minutes were reviewed and amended. Ashley motioned to approve and Rejoice seconded. Minutes approved by consensus at 12:03 pm.	
Funding Requests/ Budget Updates	<b>Current budget:</b> Reference Books                    \$250 Non-Instructional Supplies        \$350 Meals/Refreshments                \$350 Speakers/Consultants               \$2000 Travel/Conferences                 \$10,595 Pending Requests                none Travel/Conferences (SEA)         \$8667 Pending Requests                none Dues/Memberships                  \$200 Awards/Giveaways                  \$500  Note: Julie McKee did not attend her conference so the funding was returned to the travel budget.	

	Funding requests: No new requests.	
Spring Flex/In-service Planning	<ul style="list-style-type: none"> <li>• Spring In-service Format – Kashaunda reviewed the updated FLEX/In-service planning document. Krista has suggested that she would like to put on a Zine workshop. Monday, Jan 8<sup>th</sup> will have a half day for the USC cohort training.</li> <li>• All-campus trainings (Wed.) – Peer Evaluation, EEO, Committee (including governance/structure), Equity, Microaggression, Clock Tower Takeover, Campus Fun. Thursday’s workshops include PPR, How to Support ESLN/Multilingual Students, SLOs, Best Practices/Curriculum, GROW Program, POCR Review, Honors, Student panels, etc.</li> <li>• Workshop offerings – Reviewed Flex Tuesday nothing new added, dept./Flex activity time, individual PD/VRC. New tools for VRC (Equity and Counseling) will be used to update our playlist on the site. Distance Ed will provide live training with subjects such as Harmonized, What’s New With CANVAS, CANVAS Tips and Tricks, or CANVAS for Classified and Non-instructional workshop/s. Kay reported that DE Leads from both campuses are building an online teaching certification refresh. This information will be valuable for those certified more than 3 or more years ago and provide them with what’s new. They are looking at some of the new legislation around this and equity. Suggestions were provided for workshops for Flex. One of those suggestions was Grading for Equity with Andrew Guevara. Trinette suggested an Artificial Intelligence (AI) in Education workshop provided by UCR. Presenters Matthew Gunkel and Mike Kennedy. This was a hands-on workshop. There was a suggestion about what it's like from the student perspective (waitlists, A&amp;R, reimbursement for children to attend CHC). Rejoice suggested she would present on Mindfulness.</li> <li>• Activity Planning</li> </ul>	Kashaunda will work with Rania on a possible Zoom room available for (2hrs) on Thursday to work with Valley on the CANVAS Refresher as well as other suggested workshops (AI, Grading for Equity, EEO, etc.)
Committee Reports	<ul style="list-style-type: none"> <li>• Academic Senate <ul style="list-style-type: none"> <li>○ MOPED- Rejoice provided Kashaunda with a list from MOPED committee for workshops that could be provided throughout the semester.</li> </ul> </li> <li>• Classified Senate – No report.</li> <li>• Other committees – None.</li> </ul>	
Other Committee Business	<ul style="list-style-type: none"> <li>• International Holiday Bake Off <ul style="list-style-type: none"> <li>○ Date and time - Before the winter break?</li> <li>○ Volunteers</li> </ul> </li> <li>• Tri-Chair (Classified) vacancy– Kay nominated Carrie Audet, seconded by Rick. Approved by consensus at 1:34 pm.</li> </ul> <p>The meeting was adjourned at 1:37 pm.</p>	
Future Agenda Items	<ul style="list-style-type: none"> <li>• Updates and planning during the summer <ul style="list-style-type: none"> <li>○ Tenure Track Academy</li> </ul> </li> </ul>	

<p><b>Mission Statement</b></p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a</p>	<p><b>Vision Statement</b></p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p><b>Institutional Values</b></p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> <li>■ Respect: To champion active listening and open dialogue within our community.</li> </ul>
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learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.