

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity-driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity-driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
<b>Kashaunda Harris (tri-chair)</b> <b>Kay Weiss (tri-chair)</b> <b>Vacant (CSEA tri-chair)</b> Carrie Audet Trinette Barrie <b>Jessica Beverson</b> Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler <b>Ashley Hayes</b> <b>Richard Hogrefe</b> Marina Kozanova <b>Natalie Lopez</b>	<b>Brandi Mello</b> <b>Chris Olivera</b> Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong <b>Butch Zein</b>	<b>Ginger Sutphin</b> <b>Rachel Newbury – Interpreter</b> <b>Jessie Romer – Interpreter</b> <b>Brenda Adkinson– Interpreter</b>

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:15 p.m. The minutes were reviewed. The motion to approve was made by Rick Hogrefe and seconded by Ashley. Approved by consensus at 12:18 p.m.	
Funding Requests/ Budget Updates	<b>Current budget:</b> Reference Books                    \$250 Non-Instructional Supplies        \$350 Meals/Refreshments                \$350 Speakers/Consultants               \$2000 Travel/Conferences                 \$11,295 Pending Requests                -\$1500 (Aslanian, Ramirez, DiBartolo) Travel/Conferences (SEA)         \$10151 Pending Requests                -\$1000 (Aslanian, Ramirez) Clean-up(FY23)                    -\$599 (McLaren) Dues/Memberships                  \$200 Awards/Giveaways                  \$500	

	<p>Funding requests: There were no new requests; however, Kay asked the committee to revise the amount approved for K. Harris and C. Audet because we were unable to get a check issued in time to get to the early bird special rate. A motion for \$200 additional cost was made by Rick and seconded by Chris. Approved by consensus at 12:20 p.m.</p>	
Spring Flex/In-service Planning	<ul style="list-style-type: none"> <li>• Recommendations for Keynote Speakers</li> <li>• Potential format changes (Flex, training, workshops, and all-campus) Flex planning document was reviewed by the committee. Great Teachers Seminar is an all-day event. Could we use the block at night to do a mini Great Teachers Seminar for the adjuncts? Is there an aspect of this training that does not require much preparation? What about mandated training? EEO training in the afternoon. Observation evaluation training. Things to look for. SLO, PPR work with departments, Block of just department work. required training (i.e. Title IX, sexual harassment), Clock Tower takeover was at the end of the day. Marketing? Sharepoint Drive was reviewed for the PD offerings. The suggestion was to review to see if there are themes and/or categories. Rick suggested that there was some discussion about writing across the curriculum. All language – English is responsible for that. Student-oriented themes were also discussed. (Excel and Microaggressions training). How to “measure” equity? Different affinity groups, to meet? Leadership development. All campus day- Keynote speaker ideas? Do want a keynote or do we want to do something different? Given the equal focus- maybe have someone come to discuss microaggressions. Gaby Natale was suggested as a keynote.</li> </ul> <ul style="list-style-type: none"> <li>• Workshops</li> </ul>	<p style="color: red;">Kay will get with Meridyth to discuss what type of training would be recommended by AS for adjunct orientation.</p>
Committee Reports	<ul style="list-style-type: none"> <li>• Academic Senate <ul style="list-style-type: none"> <li>○ MOPED</li> </ul> </li> <li>• Classified Senate</li> <li>• Other committees</li> </ul>	
Other Committee Business	<ul style="list-style-type: none"> <li>• Committee Evaluation review – Jessica provided an additional review of the survey – the survey focuses on PD in general and not just in-service and Flex.</li> </ul>	
Future Agenda Items	<ul style="list-style-type: none"> <li>• Updates and planning during summer <ul style="list-style-type: none"> <li>○ Tenure Track Academy</li> </ul> </li> </ul>	
<p><b>Mission Statement</b></p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented</p>	<p><b>Vision Statement</b></p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p><b>Institutional Values</b></p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> <li>■ Respect: To champion active listening and open dialogue within our community.</li> <li>■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</li> <li>■ Diversity &amp; Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</li> </ul>

faculty, a driven student body, a committed staff, with passionate leadership and community support.

- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.