

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity-driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity-driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinette Barrie Lauren Bond Rejoice Chavira Cherishea Coats	Ruth Greyraven Ashley Hayes Richard Hogrefe Marina Kozanova Natalie Lopez Colleen Maloney-Hinds Brandi Mello Chris Olivera	Ivan Peña Delmy Spencer Diana Vaichis Keith Wurtz Souts Xayaphanthong Butch Zein Isidro Zepeda	Ginger Sutphin Dalton -ASL Interpreter JJ- ASL Interpreter Laurie Green

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:04 pm. The minutes from the last meeting were reviewed. The motion to approve the minutes was made by Tina and seconded by Marina. Approved by consensus at 12:06 pm. A link was provided for the committee members to complete the 2023SP committee self-evaluation. https://rebrand.ly/SP23_Committee_Self-Evaluation	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$0 Travel/Conferences (PD)- \$9.06 Travel/Conferences (SEA) – \$1883 Reference Books – \$400 Dues/Memberships - \$200 Speakers/Consultants – \$40 Awards/Giveaways - \$0	

	<p>Supplies - \$400</p> <p>Of note, we have already approved approximately \$2,000 and another \$500 from Equity for the 2023/2023 academic year.</p> <p>Funding requests:</p> <ul style="list-style-type: none"> ZTC -zero textbook costs funding. This grant has funding set aside for conference attendance and we have been asked if the approval of the funding and the subsequent purchase requestions and expenditures would come through this committee and its support. <p>The committee is not opposed to approving the funding; however, there is a question regarding the additional workload for the writing and expensing of the PRs. In addition, there was a question as to what are the specific criteria for funding. Kay will bring this back to Brandi Bailes and bring this information back to the committee in the fall.</p>	
Employee Appreciation Ice Cream Social	<ul style="list-style-type: none"> May 9th, 12 – 2 pm Purchase list -Sundae bar with lactose-free options. Volunteers needed to help set up and clean up 	
QFE - April In-service Survey Results	<p>Diana provided an overall review of the April in-service results. There was a suggestion to have the QR codes for the surveys at the tables. In addition, having workshop hosts drop in links to the surveys would be helpful to increase the number of surveys received.</p> <p>Next year there will be no April in-service and we will have one flex day and 3 in-service days at the beginning of the semester.</p>	
Fall In-service Planning	<ul style="list-style-type: none"> Flex Day Fun - Keynote Speaker Workshop threads, schedule, topics - <p>The working document was reviewed for Flex Day. Canvas and online tutorials and workshops will be core to Flex (live and pre-recorded). Active shooter training has been requested by the SBCCD Chief of Police. Because part-time faculty cannot attend the active shooter walk through there was a suggestion that this be added to the part-time orientation. It was also suggested that prevention be incorporated or added as a new session. MCI was considered. As this discussion continued, it was recommended that we have a “safety thread.”</p> <p>Format Change – Friday, all campus</p> <p>Additional flex day activities were discussed, including a “flex-day fun day”. The all campus day is likely moving to Friday. There was a request that the keynote speaker be given the first time block with campus updates to follow.</p> <p>A “Student-Friendly Syllabus” pre-recorded workshop was suggested to go out several weeks prior to semester start.</p> <p>Initial scheduling for the all campus meeting was discussed. Additionally, preliminary “holds” for senate, and research were discussed. Classified to Teaching and Classified</p>	

	participation in shared governance were suggested. Also, Adjunct to Full-Time faculty was recommended.	
Summer Meetings	<ul style="list-style-type: none"> • Committee availability in June/July <p>Kashaunda will set up a poll for availability.</p>	
Committee Reports	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED • Classified Senate • Other committees 	
Other Committee Business	<ul style="list-style-type: none"> • 	
Future Agenda Items	<ul style="list-style-type: none"> • Updates and planning during the summer <ul style="list-style-type: none"> ○ Website, calendar, NFO (Tenure Track Academy) 	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.