

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity-driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity-driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members			Guests
Kashaunda Harris (co-chair)	Ashley Hayes	Delmy Spencer	Ginger Sutphin
Tina Gimple (co-chair)	Richard Hogrefe	Dave Stevenson	Dalton- Interpreter
Kay Weiss (co-chair)	Marina Kozanova	Diana Vaichis	Brando -- Interpreter
Carrie Audet	Natalie Lopez	Keith Wurtz	
Trinette Barrie	Colleen Maloney-Hinds	Souts Xayaphanthong	
Lauren Bond	Brandi Mello	Butch Zein	
Cherishea Coats	Chris Olivera	Isidro Zepeda	
Ruth Greyraven	Ivan Peña		

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Meeting called to order at 12:02 pm Approval of minutes: M: Colleen Maloney-Hines Sec: Ruth Grayraven Approved by Consensus at 12:03 pm.	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences (PD)- \$6750 Travel/Conferences (SEA) – \$5133 Reference Books – \$400 Dues - \$200 Speakers/Consultants – \$1200 Awards/Giveaways - \$500 Supplies - \$500 Funding has increased due to the cancellation of a conference being attended by Cassandra White-Elliott. Part of those funds have been returned and we are working to get the remaining funds back from the vendor for registration.	

	<p>Requests:</p> <ul style="list-style-type: none"> • Ed Ferrari (Pacific and Ancient Modern Languages (PAMLA) Conference - \$250) https://www.pamla.org/pamla2022/ M: Ruth Greyraven Sec: Rick Hogrefe. Approved by consensus at 12:25 pm. • Cheryl DiBartolo (Conference of California Anthropology Teachers (CCAT) - \$831.93) https://fb.me/e/6yfCyz1yp M: Rick Hogrefe \$500 PD Sec: Colleen Maloney-Hines. Approved by consensus at 12:26 pm. 	
Equity Funding Guidelines	<p>Student Equity and Achievement Funds must focus s on SEAP Plan goals. The goals include enrollment, completion, English/Math completion (1st yr), persistence, and transfer, especially as these relate to the impacted populations (African American/Black/Hispanic/LatinX) and additional funding supporting LGBTQ+ and API.</p> <p>The funding request needs to address and indicate which of the above goals is addressed and a detailed explanation.</p> <p>The proposal for funding is suggested as follows: PD \$500 - fund anything (Funding does not carryover year to year) Equity at \$500/per person per academic year. (Carryovers for up to 2-3 years) These two funds (PD and Equity) may be combined.</p> <p>Motion: Rick Hogrefe to approve funding criteria as presented. Sec: Ruth Greyraven. Approved by consensus at 12:25 pm</p>	Kashaunda and Kay will be working with Kristi Simonson to update the PD website. The funding form and website will be updated to address the funding criteria along with those issues addressed by the Ad Hoc Committee.
Spring Flex and In-service Planning	<ul style="list-style-type: none"> • Spring schedule updates Now beginning to work on the official schedule which will include titles and zoom links. Chemical hygiene training will take place with the science departments in person on flex day. Still reaching out for Adjunct Orientation. Alternative assessment and SLO/SAO - Possibly there will be a need for other presenters (Meridith McLaurin/Shirley Juan) from PPR. • Keynote speaker confirmed - Dr. Stroud. Will attend the entire morning with us. In addition, will have a separate meeting with the President to discuss campus initiatives, etc. • Facilitators needed Possible workshop on Burnout and Compassion Fatigue by Healthy Humans - EOPS conference - reached out to that facilitator and Janae Jacoby to see if we can facilitate this workshop or a similar one. Thursday will all be in person and Friday may be a mix of in-person and online. 	
April In-service Planning	<ul style="list-style-type: none"> • Carry-over from January In-service (April 11th) <ul style="list-style-type: none"> ○ Judy Cannon - Honors ○ OER ○ One Book Discussion • Format (on-campus or remote) • 10+1 Training - Still have not received a confirmation at this time as to whether this will be occurring. This is a 3-hour training and/or time frame and may take away from other workshop options. 	

Committee Reports	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED - We are a little behind on the schedule for the spring. Proposed changes from the surveys have been discussed and the 4th year will likely have leadership initiatives and a list of ideas will be generated. • Classified Senate - Attended last month and Classified Professional Week - • Other committees 	
Other Committee Business	<ul style="list-style-type: none"> • 2022 - 23 Faculty Handbook update Ashley stated that she has reviewed the document and has done as much as she can. Kay forwarded the document to Chris Olivera to adjust the page numbers and address the links. 	
Future Agenda Items	<ul style="list-style-type: none"> • Spring activities • New faculty orientation <p>Meeting adjourned at 1:21 pm.</p>	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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