

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

**Educational Master Plan Strategic Directions**

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| 1. Student Access and Success               | 5. Community Value                                |
| 2. Inclusiveness                            | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development                     |
| 4. Enrollment Management                    | 8. Effective Resource Use and Development         |

Members			Guests
<b>Kashaunda Harris (co-chair)</b>	Ruth Greyraven	Delmy Spencer	Alyssa Taylor
<b>Tina Gimple (co-chair)</b>	Ashley Hayes	Diana Vaichis	
<b>Kay Weiss (co-chair)</b>	Marina Kozanova	Keith Wurtz	
Carrie Audet	Colleen Maloney-Hinds	Souts Xayaphanthong	
Trinette Barrie	Julie McKee	Isidro Zepeda	
Lauren Bond	Chris Olivera		
Cherishea Coats	Ivan Peña		

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Called to order to 12:02 Minutes approved as written. Chris Olivera motioned and Colleen seconded.	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$7174.50 Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$900 Awards/Giveaways - \$500  Request – Hannah Sandy – Lyme Disease Research (\$30,000) Cynthia Hamlett- 4 week @ One Training (\$85.00)	<b>Hannah Sandy</b> Colleen motioned and Julie seconded to approve Hannah Sandy in the amount of 500.00  <b>Cynthia Hamlett</b> Colleen motioned and Chris seconded to approve Cynthia Hamlett in the amount of 85.00

Classified Onboarding Plan	<ul style="list-style-type: none"> <li>Present at all secretaries meeting – March 24<sup>th</sup> @ 10am</li> <li>First onboarding meeting was successful</li> <li>Overview was presented and the committee was given a sample activity sheet. (add links to sheets)</li> </ul> <p>Possibly having a workshop that combines a SI workshop and a PD workshop.</p>	Further conversation at the next meeting regarding ideas for activities			
Great Teachers Event	<ul style="list-style-type: none"> <li>Valley approved funding for all food</li> <li>We need 1 – 2 more facilitators (CHC preferred)</li> <li>Flyers and registration email</li> </ul> <p>Recommendations for facilitators.</p>				
April In-Service Day	<ul style="list-style-type: none"> <li>Confirm speakers/facilitators</li> <li>CPR registration</li> </ul> <p>Possibly have CurriQNet training recorded. Something fun for for one of the sessions. Dan will confirm registration process for the CPR session.</p>	Kashaunda will reach out to Van regarding a possible session. She also is reaching out to Brandi Mello (Trivia) Next step: Kashaunda is collecting final titles/descriptions and Zoom Links			
Fall In-Service Discussion	<ul style="list-style-type: none"> <li>Early planning ideas</li> </ul> <p>Only about 5 meetings to get Fall ready to go. The committee began by brainstorming topics/ideas. Chris recommended starting with the survey data from our previous inservice activities. Diana provided the research report re spring flex/in-service (attached and in shared drive)</p>	<a href="https://www.craftonhills.edu/about-chc/research-and-planning/documents/rm2508_sp22_jan_pdworkshopevalresultsattendee_final.pdf">https://www.craftonhills.edu/about-chc/research-and-planning/documents/rm2508_sp22_jan_pdworkshopevalresultsattendee_final.pdf</a>			
Committee Reports	Kay reminded the committee to review the request from the ETC committee re the Peralta Equity Rubric				
Other Committee Business	Kashaunda reported that she is reviewing flex reports. We haven't received many, yet. The committee discussed strategies for getting them submitted early to avoid the backlog at the end of the semester. Recommendation to send list to deans on April 1 <sup>st</sup> to help with reminders.				
Future Agenda Items	<ul style="list-style-type: none"> <li>Incorporating student voices and stories</li> </ul>				
<table border="0" style="width: 100%; background-color: #d4edda;"> <tr> <td style="width: 33%; vertical-align: top;"> <p><b>Mission Statement</b></p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> </td> <td style="width: 33%; vertical-align: top;"> <p><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> </td> <td style="width: 33%; vertical-align: top;"> <p><b>Institutional Values</b></p> <p>Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p> </td> </tr> </table>			<p><b>Mission Statement</b></p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b></p> <p>Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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