

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members

Guests

Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinette Barrie Lauren Bond Cherishea Coats	Ruth Greyraven Ashley Hayes Marina Kozanova Colleen Maloney-Hinds Chris Olivera Ivan Peña Delmy Spencer	Diana Vaichis Violeta Vasquez Keith Wurtz Souts Xayaphanthong Isidro Zepeda	Alyssa Taylor Laura VanGenderen
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AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Called to order at 12:07 Colleen moved to approve, Tina seconded approved	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$8984.50 Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$1000 Awards/Giveaways - \$500 Pending Approval: Cynthia Hamlet - \$200 (Admin 101 Course) Tina moved approval – Tina seconded - approved \$610 in conference reimbursements from 20-21 Tina moved approval Ashley seconded - approved \$500 move from Travel/Conferences to Promotions and Giveaways for new employee onboarding (faculty and classified) Colleen moved approval – Chris seconded -- approved	

	\$100 Guest speaker for Flex day presentation – Living Trust/Estate planning Colleen moved approval Tina seconded - approved	
Faculty Handbook	<ul style="list-style-type: none"> Presented to Academic Senate 11/17/21 Senators will review and bring it back to the next meeting	
Classified Onboarding Plan	<ul style="list-style-type: none"> New employee timeline and roadmap Classified Senate meeting cancelled – presentation postponed 	
USC Equity Center Training for Class Data Reports by Race - Keith	Keith shared that Debbie Hanson will be the Keynote speaker (confirmed) for inservice. He also shared a plan for additional training from the USC Center for 30 teaching faculty – 3 inservice sessions. He also shared an informer report that can provide data to faculty regarding success rates by ethnicity in individual classes.	
Spring Flex and In-service Planning	<ul style="list-style-type: none"> Workshops & Facilitators Webpage Kashaunda presented the updates on the flex and inservice planning. Facilitators are sending updated titles. Most facilitators are confirmed. Conversation regarding the two sessions on culturally responsive assignments ensued. Kashaunda will reach out to Aysia to develop discussion questions for the small groups. Keith will facilitate. Keith and Kay will set up departmental break-out rooms. The session for adjunct orientation and full-time inservice will be set up similarly. <p>Kashaunda will be working on the webpage during the next two weeks. Hoping it will be mostly done by our next meeting.</p>	
Committee Reports	Keith reported that the fall schedule and the vaccine requirement were addresses. We are planning on 50% online and 50% in-person. Hoping to go more in person in Spring 23. <p>Colleen asked about inservice for Fall, 2022. Discussion of a combination of in-person (first day) and remote/online for the other days. No decision has been made.</p>	
Other Committee Business	Kashaunda reported that she is working with the Valley PD Coordinator to offer the Great Teachers’ Seminar in March on the Crafton Campus. Looking at March 31 from 9:00-2:30. <p>Next meeting is Dec. 3. That will be the last meeting of the semester.</p> <p>Meeting adjourned at 1:05</p>	
Future Agenda Items	<ul style="list-style-type: none"> Incorporating student voices and stories Including our new Director of DEI in campus work, events and activities 	

Mission Statement

To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Academic excellence, inclusiveness, creativity, and the advancement of each individual.