

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

- | Educational Master Plan Strategic Directions | |
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| 1. Student Access and Success
2. Inclusiveness
3. Best Practices for Teaching and Learning
4. Enrollment Management | 5. Community Value
6. Effective, Efficient and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development |

Members		Guests
Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinetta Barrie Lauren Bond	Cherishea Coats Ruth Greyraven Ashley Hayes Marina Kozanova Colleen Maloney-Hinds Chris Olivera	Delmy Spencer Diana Vaichis Violeta Vasquez Keith Wurtz Isidro Zepeda Alyssa Taylor

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Called to order at 12:04 Colleen moved approval, Keith seconded minutes approved	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$10,000 Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$1,500 Obligations: Travel/Conferences - \$215.50 (Online Teaching Conference/Conchi Sanford) Speakers - \$500 (In-service Presentation – Grace Hanson) There may be some additional equity funding.	Delmy will update re potential equity funding
Committee Norms	<ul style="list-style-type: none"> • Additions and/or edits A norm was added: We will value our diversity and foster equity-minded practices. Colleen moved approval Ashley seconded – motion passed 	
Committee Charge - Keith	<ul style="list-style-type: none"> • Updates and approval Colleen moved approval; Ashley seconded. Motion passed. See attached for updated, approved committee charge. 	Keith will take to Crafton Council for final approval
Flex Hour Reporting	<ul style="list-style-type: none"> • 2020 – 21 Completion • Recommendations First round through Vision Resource Center went well. TESS created reports which can be shared at PD meetings. Discussion regarding what kind of data should be shared. It was recommended that data be forwarded to deans on a monthly basis. It was also recommended that Kashaunda send reminders to faculty to submit.	

New Faculty Orientation & Classified Onboarding Sub-committee Updates	<ul style="list-style-type: none"> Upcoming activities and meetings <p>New faculty orientation has started, and the classified onboarding subcommittee is nearly ready to implement.</p>	
Faculty Handbook Updates	<ul style="list-style-type: none"> Chapter check-ins Assign chapters for review and follow up 	Committee members are asked to review the updates and be prepared to finalize. It is available in the PD Sharepoint folder.
Tech Tuesdays and Wellness Wednesday	<ul style="list-style-type: none"> Ideas on other possible regular activities <p>Discussion re attendance and ideas for scheduling and promotion were shared.</p>	
Fall Flex/In-service	<ul style="list-style-type: none"> Debrief <p>Kudos were given to Kashaunda. Kashaunda thanked the team that met over the summer to finalize. Well advertised, communications on finding sessions was good. Website and email were both helpful. Recommendations included allowing department time daily.</p>	Survey results will be available for review and planning at our next meeting.
Committee Reports	<p>ETC is looking for presenters for "Tiny Tech Tuesday" sessions.</p> <p>Crafton Council is working on the update on Mission/Vision and Values</p>	
Other Committee Business	Kashaunda will continue to attend classified senate, Academic Senate, DECC	
Future Agenda Items	<ul style="list-style-type: none"> Fall Flex/In-service attendee survey results Planning for spring Flex/In-service PD Website and Newsletter 	
Mission Statement	Vision Statement	Institutional Values
To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Academic excellence, inclusiveness, creativity, and the advancement of each individual.