

**CHC Educational
Master Plan
Committee Minutes**

**Date: October 10, 2023
Time: 3:00 p.m.
Location: CCR 233**

Members:

Kevin Horan, Chair
Breanna Andrews, faculty
TL Brink, faculty
Paul Jacques, faculty
Natalie Lopez, Academic Senate designee
Julie McKee, faculty
Enggie Ocampo, Student Senate President
Ola Sabawi, Classified Rep

Karen Peterson, Classified Senate President **A=ABSENT**
Michelle Riggs, Director, IA
Delmy Spencer, VPSS
Gio Sosa, Dean IERP
A-Mike Strong, VPAS
Dan Word, Instructional Dean
Keith Wurtz, VPI
A-Meridyth McLaren, Academic Senate President
Vacant, CSEA Rep
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TOPIC	DISCUSSION	Further Action
Approve minutes from 09-26-23	The minutes from September 12, 2023, were approved as written. Motion by Enggie. Seconded by Karen. No opposition. No abstention. Approved by consensus.	
Update on Cascade Implementation -Gio	Cascade is the platform to house all the updates on an ongoing basis including key results for the entire district. We have identified those who are responsible to input the key results.	
Due Dates for Board Submission - Gio	<p>Gio provided a document showing the due dates for each Strategic Direction information so we are on track to report to the Chancellor and Board of Trustees. Our Educational Master Plan is linked to the district goals. The District put into place their review of board goals. The board has 4 goals. The timeline shows which Strategic Direction we need to concentrate on for each month. Our input is due to the board by the end of the month so it can be shared to the board the following month.</p> <p>The committee had a discussion about how to go about getting all the updates possible. One suggestion was to include the names of those identified as inputters for each SD on the form. Another suggestion was to email each person at the beginning of the month with their due date for input. Another suggestion was to invite them to our meetings so we can review their input, ask questions, add anything else, etc. Delmy was concerned about the amount of work and if we had time to complete during our meetings. Breanna suggested we break into smaller groups so we can address multiple items at the same time.</p> <p>Discussion on how does the person tasked with inputting data get all the information. Ola suggested Crafton Now has lots of good information. Breanna suggested that committee chairs be mindful of items reviewed in their committees that are a part of our strategic directions. Gio indicated the Chancellor is looking for specifics (granularity) in our input.</p>	

Due Dates for Board Submission (Continued)	<p>Enggie requested that Gio possibly attend a Student Senate meeting to discuss some of the Strategic Directions directly related to students to help them provide input. They want to be engaged in this process.</p> <p>Julie suggested that maybe on the Thursday Spring In-Service day to discuss with faculty so they can report anything to the identified inputter.</p>	
Entering Updates in Cascade - Gio	<p>To ease transition this term, we will be using a shared Google document for everyone to provide their updates and time to get the training needed to transition to Cascade and no longer use the Google Doc. Hopefully transitioning to Cascade in Spring semester. Gio will be taking the information entered into the Google doc and move it to Cascade in the interim.</p>	
Cascade Demo – Gio	<p>Gio shared one screen in Cascade. He is just learning and will be continuing to learn more as time progresses. In near future, he will show us more as he learns it. We will need to identify who has access and who has the ability to edit.</p> <p>At our next meeting we will be discussing SD4 and will invite the identified inputters as a test run of how to proceed.</p>	
Announcements	<p>Paul announced the theater production "Tales of Horror and Suspense" October 13-14-15.</p> <p>Karen announced Classified Senate is hosting a Chili cookoff on 10-31-23 in LRC.</p> <p>Julie announced Isidro Zepeda is having an Reception and Artist Talk on 10-11-23 in the Art Galary at 1:00. Also, the Gala will be on 4-18-23 and tickets are already on sale.</p> <p>Michelle announced a community service opportunity to volunteer on the Crafton Hills College team at the Yucaipa Make a Difference ay on Saturday 10-28-23. If you are interested in being on our team, please reach out to Sabrina Jimenez by 10-15-23.</p> <p>Redlands Family Services day is 9:00-12:00 Saturday 11-11-23. Enggie stated 5 Student Senate members will be participating.</p> <p>Enggie also stated Club Rush was successful and the Student Senate is now brainstorming for other future events.</p> <p>Meeting adjourned at 3:54 p.m.</p>	
Next meeting: October 24, 2023.		

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.