IN THE BUSINESS OF YOUR SUCCESS®

ADP Talent Management

ADP® Learning Management

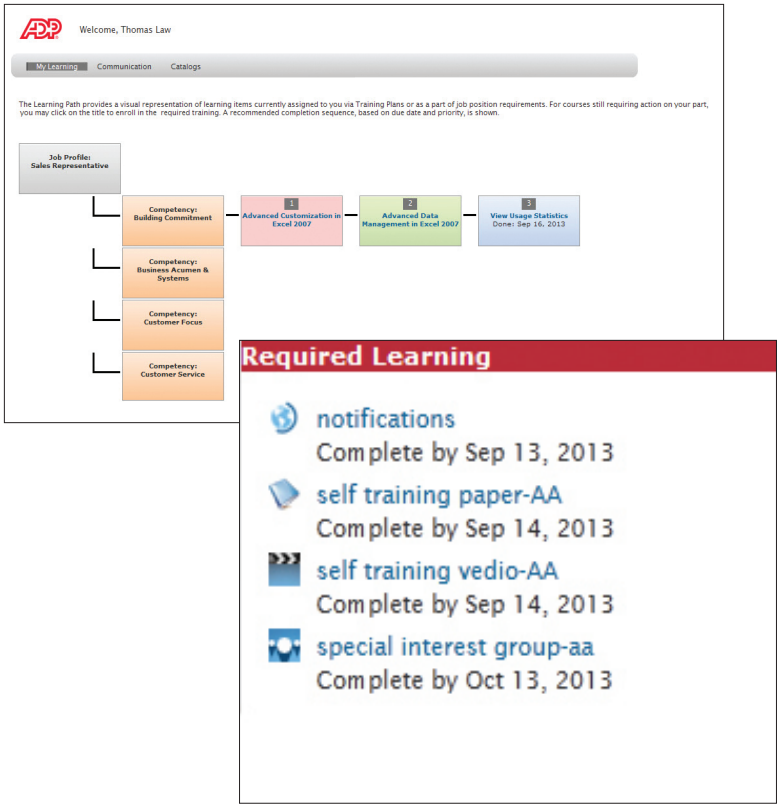
Learning and development are integral to improving employee performance and engagement — not just for their current jobs, but in preparing employees to tackle new roles and challenges in your organization. But how can you link specific learning and development tasks to an employee's current and future goals? **ADP® Learning Management**, part of the ADP Talent Management suite, makes it easy to automate, streamline and improve the processes that drive high-performance employee learning and development.

Your Challenge

Whether employees are new to your organization, planning their next career move or simply looking to grow in their current position, continuous improvement is the key to competing in an increasingly global marketplace. But many large employers struggle with finding a system that effectively engages learners and meets a diverse set of needs — from onboarding to certifications — without creating administrative headaches for managers or executives in ensuring organizational goals are met.

The Solution

ADP Learning Management is the integrated solution that helps you accurately and efficiently target, manage and deliver specific learning activities — both formal and informal — for each and every employee. Now, you have the ability to create, schedule and administer live classroom training, online learning content and more, fill gaps, create individual learning paths and help drive employees' ongoing personal and professional development.



HR. Payroll. Benefits.

Manage and deliver all kinds of learning content

With ADP Learning Management, you'll see how simple it can be to manage a robust learning and development program, from assigning and managing to measuring and tracking a host of employee development resources and activities:

- SCORM® and AICC-compliant online courses
- Instructor-led classroom courses
- Online resources
  - Articles
  - Blogs
  - E-books
  - External HTML links
- Discussion forums

The Advantages

Turns every employee into a proactive learner

ADP Learning Management lets managers "push" prioritized learning activities to employees. No searching, no learning curve — learners simply log on to see exactly what they need for compliance training, certifications or to fill gaps in current competencies. They can find additional development activities based on their career individual goals.

Creates competency-based learning paths

Extended learning path functionality lets you create learning programs based on specific competencies required to succeed in a specific position. Managers and learners are directed to courses that help close competency gaps or build the skills needed for a future position.

Aligns learning to jobs and competencies

As part of the ADP Talent Management suite, ADP Learning Management is tightly integrated with related talent processes like performance and career development. Organizations are able to align learning paths with performance evaluations and development activities for powerful talent management that helps drive success at all levels.

Simplifies administration for managers and executives alike

Role-based functionality and at-a-glance dashboards help ensure every manager's team is on task — and identify who's overdue for required compliance-related learning. Executives can remain focused on the bigger picture knowing that all employees are working toward critical business and compliance objectives.

Accelerates business success

Your technology investments are made to drive specific business results. But even the best technology is only as good as the people and processes supporting it. That's why ADP blends the right technology with the right people and a focus on the right process improvements to help you reach your business goals

Highlights

Built to maximize productivity at every stage

Learners, managers and executives alike are quickly directed to the resources they need. No time-consuming searching for courses, gathering reporting data from disparate sources, or wondering if your learning program is supporting your strategic goals. Features like auto-enrollment and auto-assignment also reduce the administrative burden, so managers can focus on helping employees learn and grow.

Streamlined management of course materials and resources

ADP Learning Management's knowledge center is the repository for all learning elements of a course, including pre-class reading material, post-class support material, discussion forums, peer feedback and more.

Enhanced communication

Have an announcement to share with a specific group of learners? News about a new certification requirement? Or want to poll a group on a specific issue? Communications like these can be targeted to a specific audience based on criteria such as department, location, courses enrolled or courses completed.

Better data for better decision-making

ADP Learning Management supports ADP's unparalleled reporting capabilities. Try our built-in reports for visibility into registrations, course completion, exam results and certification status, or use the ad-hoc reporting feature for answers to on-demand queries.

YOUR COMPLETE SOLUTION FOR SEAMLESS TALENT MANAGEMENT:

- Recruiting management
- Performance management
- Succession management
- Learning management
- Compensation management

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