

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date November 15, 2023

Time and Location

3-4:30 PM - LRC 226

Next Meeting

December 6, 2023
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Student Access & Success
2. Inclusiveness
3. Best Practices for Teaching & Learning
4. Enrollment Management
5. Community Value
6. Effective, Efficient, and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	0	2	1	2		4
	Bailes, Brandi	Andrews, Breanna	Clements, Kristen	Macamay, Mariana		
	Brink, TL	Diponio, Gwen	Grounds, John	Grabow, Jimmy		
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth			
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Juan, Shirley	Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Rippy, Scott					
	Robertson, Jillian					
	Williams, Gary					21/11

Guests:
Admin:
Student Senate:

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:06 PM
Administrative Reports	3:03 5 Minutes	Keith: Congrats on the equity champion of higher education award. Delmy: Please help us remind students that registration opens to everyone on Friday so get registered.
Announcements (3 minutes)	3:08	<ul style="list-style-type: none"> ● Nov 27 - 30 is OER week. Please come. Brandi needs people to attend. ● Dec 4th Holiday Bake Off 11 - 1. Hot chocolate will be provided. ● Saturday will have a group go to the Japanese American museum. There are some spots left. ● Fall sports are done. Water Polo did great. Cross country got 3rd. THEY BEAT VALLEY. (they didn't really). ● Need new student athletes. ● San Ber, Redlands, Yucaipa are hosting Turkey trot. ● The Importance of Being Ernest! - In December ● Tutoring star cards are up. ● There is a Friday conference with a presentation on teaching critical thinking. 10:30 - 11
Statements from the public 3 per speaker 15 minutes max	3:15 5 minutes	


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Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:20 5 Minutes	<ul style="list-style-type: none"> • Tutoring is on track to meet or beat the tutoring numbers pre-covid and we are the only ones! Woot us! • Brandi and Jeff for getting ZTC and OER things done. • Paul and theater for Miracle Worker support at Yucaipa High • Improv club on using their improv in their STEM classes • Krista Ivy for Zines! YAY! • HACU conference for debrief: We have a beautiful campus and we have our act together.
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Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:25 3 Minutes	<input type="checkbox"/> Minutes November 1, 2023	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, disMinutes October 18, 2023cussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check</p>	Motion: to approve the minutes (Roberston/Jaques) passed unanimously	10+1: 7 SD: 6 EG: 1

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			to ensure motions are accurately reflected in minutes.		
Instructor Signature for Dual Enrollment	Start 3:30 20 Minutes		<p>Request to revisit the requirement to have faculty signature for younger high school students to take dual enrollment courses. It may be creating a barrier since few Freshman and Sophomores take dual enrollment courses.</p> <p>Students need to get an instructor signature. Keith pulled data because that's fun for him and found that these students do amazing. So this signature just seems to be a barrier.</p> <p>There will be emails sent to let instructors know they have a minor while the admin works to get the information on the role.</p> <p>Faculty seem really jazzed for this change and Delmy is stoked.</p>	Motion: Remove the instruction signature of the instruction as required. Bailes/Reichhart & Brink Passed unanimously	10+1:5,6 SD: 1,4 EG: 3, 4
ASCCC Resolutions	Start 3:50 10 Minutes	Resolutions Packet	Resolutions Highlights Please take a few minutes to review	Concerns/ Recommendations	10+1:5,6 SD: 3,6 EG: 2
CHC Class caps draft	Start 4:00 15 Minutes	 ClassCaps Draft...	It is the purview of the Academic Senate to make recommendations regarding standards or policies regarding student preparation and success (10+1:5). To minimize the	Motion: Support the recommendations Reichart and Jaques passed with one abstention.	10+1: 5 SD: 1, 3 EG: 2

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			<p>differences between class sizes at Crafton Hills College, we are recommending a process whereby class caps are established based on the type of class (methods of instruction and methods of evaluation).</p> <p>We are going to relook at this as recommendations. Admin still makes the decision. But this does give us a way to leverage a new RAM with the district so that we can afford to teach with lower caps. This has gone through chairs and senate already, but we have made more edits to clearly align with our methods of evaluation and methods of instruction. Move the performance class to ensemble. EMT is in the wrong spot. Missing Social Science classes.</p> <p>If the body recommends this, then the admin will run the numbers and see what fill rate would be at 80%. And come back to report on the finding.</p>		
<p>Low Textbook Cost Definition - Andrews</p>	<p>Start 4:15 5 Minutes</p>		<p>Chair recommendation \$20</p> <p>Concern: OBOC might be very near to that so should we increase it a little?</p>	<p>Motion: Recommend \$30 for low cost (Macamay and Jaque) Passed unanimously</p>	<p>10+1: 5,6 SD: 3,4,6 EG: 2</p>

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			Based on conversation for OBOC we are looking at increasing it slightly to make sure there is a buffer for OBOC.		
Good of the Order	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7
Did you know?	- no meeting time -	📌 CHC Outreach...	Reminder: Calendar is for external outreach events.		10+1: 8 SD: 1,2,6 EC: 2,4

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report			The district is working toward new self-serve options. You can get your rosters and add students and students will be using the same system. It should be available in Spring. "Self roll out committee" is where these were discussed. Keith tried to say

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			<p>something but Delmy stopped him. Keith is organizing a full training (This is sarcastic. He is not.) For the Angel tree the school is getting a list to us. Don't forget to go to Costco and get that dinosaur stuff Julie wanted.</p>
<p>1st meeting of the month. External: A. Student Senate Report (Brock) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris)</p> <p>Leads and Sub-committees: A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)</p>			<p>View Written Reports Here</p>
<p>2nd meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant)</p> <p>Leads and Sub-committees: A. Educational Technology (Hamlett) B. Review Workgroup (McLaren) C. Guided Pathways (Scott)</p>			<p>View Written Reports Here</p>

D. MOPED (Chivera & Xayaphanthong)			
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Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

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- *Leadership*: To develop and inspire current and future leaders through professional development, mentorship, education and experience.
- *Sustainability*: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.