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Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date October 4, 2023

Time and Location

3-4:30 PM - LRC 226

Next Meeting

October 18, 2023
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members (23-25)

(Bold = Present)

| | SINS | LAAS | Career Ed & Human Dev. | Student Services & Counseling | Senators at Large | Part-Time Senators |
|-----------------|--------------------|--------------------|-----------------------------------|--|--------------------------|---------------------------|
| Total Seats | 9 | 8 | 5 | 4 | 4 | 4 |
| Available Seats | 1 | 1 | 1 | 3 | | 3 |
| | Bailes, Brandi | Andrews, Breanna | Clements, Kristen | Macamay, Mariana | | Gonerig, Kyle |
| | Brink, TL | Diponio, Gwen | Grounds, John | | | |
| | Estrada, Joshua | Grabow, Jimmy | McLaren, Meridyth | | | |
| | Hellerman, Steve | Guevara, Andrew | Serrano, Thomas | | | |
| | Juan, Shirley | Jaques, Paul | | | | |
| | Olivera, Chris | Lopez, Natalie | | | | |
| | Rippy, Scott | Reichert, Nicholas | | | | |
| | Robertson, Jillian | | | | | |
| | Williams, Gary | | | | | 22/12 |

Guests:
Admin:
Student Senate:

Agenda Items

Preliminary Business

| Item | Start Time and Duration in Minutes | Content |
|---|------------------------------------|---|
| Call to Order | 3:03 | AS President Meridyth McLaren called the meeting to order at PM |
| Administrative Reports | 3:05 5 Minutes | |
| Announcements (3 minutes) | 3:10 | |
| Statements from the public 3 per speaker 15 minutes max | 5 minutes | |
| Kudos and Comradery - Highlighting Faculty Work and Open Discussion | 3:15 5 Minutes | |

Main Business

| Item and Presenter | Approximate Start Time and Duration in Minutes | Prep Material | Goals and Notes | Examples of Actions | 10+1, Strategic Directions, and Equity Goals Focus |
|--------------------|--|---------------|-----------------|---------------------|--|
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[The Brown Act](#)


[Motions and Rules of Order](#)

[Meeting Norms](#)

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|---|--------------------------|---|--|------------------------------------|------------------------------|
| Approval of Minutes - McLaren | Start 3:20 3 Minutes | <input type="checkbox"/> Minutes September 20, 2023 | <p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p> | Motion: to approve the minutes () | 10+1: 7 SD: 6 EG: 1 |
| Campus Wayfinding & Signage - Mike Strong & Tony Cong | Start 3:23 20 minutes | | Will share known areas on campus where there are opportunities to improve the wayfinding and signage and seek input from the senators on those locations as well as identify others. | | 10+1:6 SD: 6 EG: 2 |
| Faculty Ethics Statement - | Start 3:43 15 Minutes | Draft Ethics Statement | First Review | Motion: | 10+1:6 SD: 6 EG: 2 |
| Equity Rubric for Online Course Reviews | Start 3:58 10 Minutes | Equity Rubric | | Motion: | 10+1: 5 SD: 3 EG: 2, 3 |

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|-----------------------------------|----------------------------------|---|---|---|----------------------------------|
| ESL/N update - de los Reyes | Start 4:08 12 minutes | | | | 10+1:1 SD: 1,3,4 EG: 2 |
| OER Grants - Bailes | Start 4:20 10 minutes | | | | 10+1:4,8 SD: 8,9 EG: 2,3,4 |
| Good of the Order | - no scheduled meeting time - | | Feedback for AS in general and items that should be added to a future agenda . | Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. | 10+1: 7 |
| Did you know? | - no meeting time - | 2023 Fall Plenary Session ASCCC |  <p>Nov 16-18, Costa Mesa Spot available for SS & LAAS - Deadline to respond: Oct 11</p> <p>CHC Outreach Events Google Calendar</p> | | 10+1: 8 SD: 1,2,6 EG: 2,4 |

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Reports

| Item | Start Time and Duration in Minutes | Materials | Content |
|--|------------------------------------|-----------|--|
| President's Report | | | |
| <p>1st meeting of the month. External:</p> <ul style="list-style-type: none"> A. Student Senate Report (Brock) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) | | | <p>View Written Reports Here</p> |
| <p>2nd meeting of the month: External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSAs (Vacant) <p>Leads and Sub-committees:</p> | | | <p>View Written Reports Here</p> |

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|-------------------------------------|--|--|--|
| A. Educational Technology (Hamlett) | | | |
| B. Review Workgroup (McLaren) | | | |
| C. Guided Pathways (Scott) | | | |
| D. MOPED (Chivera & Xayaphanthong) | | | |

Adjournment - 4:24 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

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- *Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- *Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- *Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- *Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.
- *Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.