

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date September 6, 2023

Time and Location

3-4:30 PM - LRC 226

Next Meeting

September 20, 2023
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members (23-25)

(Bold = Present)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	10	4
Available Seats	5	1	0	4	8	3
	Andrews, Breanna	Diponio, Gwen	Brink, TL	Macamay, Mariana	Grabow, Jimmy	Gonering, Kyle
	Bailes, Brandi	Guevara, Andrew	Clements, Kristen		Pfahler, Diane	
	Estrada, Joshua	Jaques, Paul	Grounds, John			
	Hellerman, Steve	Juan, Shirley	McLaren, Meridyth			
	Olivera, Chris	Lopez, Natalie	Serano, Thomas			
		Reichert, Nicholas	Williams, Gary			
		Rippy, Scott				
		Robertson, Jillian				

Guests: Kahsaunda Harris, July Cannon

Admin: Keith Wurtz, Delmy Spencer

Student Senate: Brock, Student Senate

Minute Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order		AS President Meridyth McLaren called the meeting to order at 3:05p
Administrative Reports	3:05 5 Minutes	<p>KW: Waterpolo Match beating Chaffey, yay! We won 15 to 16!</p> <p>Office Changes: Requests were made over summer, will keep making changes through early spring. Reviewing data for full-time hires will go to chairs.</p> <p>Email on swag (private vendor).</p> <p>Training Center completed by december</p> <p>Enrollments are 92 over our target.</p> <p>Request for update on part-time office space for part-time instructor.</p> <p>Response: Will do and will make sure doors are unlocked.</p> <p>DS: Preferred names will be updated on Canvas and roster. Email DS directly if this is not seen.</p> <p>Request(BA):: Can we get it in Starfish too. And Colleague</p> <p>Answer: looking in to it.</p> <p>Question: Are students aware?</p> <p>Answer: Yes but we will continue to inform students. Check for link or search preferred name. Preferred Name link works very fast</p> <p>Questions: Can students order their Diplomas with their preferred name</p> <p>Answer:</p>



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Announcements (3 minutes)	3:10	<p>Paul: Please share for auditions tonight and tomorrow. Flyers were dispersed. Kevin will be in a play because Golden State Warriors were no good.</p> <p>KH: One book one college kick off on Tuesday the 12th at 12 - Dr. Virginia Loh-Hagan - Presentation on Japanese Incarceration Book club on the 13th from 2 to 3 in the library.</p> <p>GW: Trip to Japanese Museum via MetroLink, need funding for travel and lunch</p> <p>MM: Transfer, lots of food!</p>
Statements from the public 3 per speaker 15 minutes max	3 minutes	<p>SH: Mentone Casino Night (Mentone Area Community Association)</p> <p>Next Thursday Casino, Possible Cameos.</p>
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:18 5 Minutes	<p>Thanks for the Cookies</p> <p>Thanks for doing evaluations as peers</p> <p>Awesome fun events during In-service and Flex</p>

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 3 Minutes	<input type="checkbox"/> Minutes May 3, 2023 <input type="checkbox"/> Minutes August 11, 2023	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check	Motion: to approve the minutes (Bailes/Jacques-Passed)	10+1: 7 SD: 6 EG: 1

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			<p>your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	<p>Seconds: Paul Jacques + BReanna Andrews</p>	
AS Bylaws Update- McLaren	Start 3:20 10 Minutes	 Proposed Byla...	<p>First Review</p> <p>Discussion:</p> <p>Main item to review is how to address Senators at Large.</p> <p>Q (BA): Only annual position (Leadership Liaison) A: To be in line with remainder of documents.</p>		10+1:6 SD: 6 EG: 2
Vespa Chair - McLaren Valuing Equity-Sustaining Practices for Achievement	Start 3:29 5 Minutes	 FACULTY: CHC ...	<p>VESPA chair needed (our local faculty equity committee)</p> <p>Review Faculty Ethics Statement. Vague. Must run by VESPA first, then AS. Thus, need a chair.</p>		10+1: 5,6 SD: 1 EG: 4


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<p>Foundation/ President's Office Funds - McLaren</p>	<p>3:29 10 minutes</p>		<p>A percentage (25%) of all faculty members for Presidents Circle goes to a Senate Account at the Foundation. We need to have a conversation about how to use this money to support students.</p> <p>Some of the funding comes from payroll directly to faculty and still needs to go to our account for celebrations, memorials, and support.</p> <p>This is a recurring yearly amount.</p> <p>Ideas for <u>student</u> support:</p> <ul style="list-style-type: none"> - Lunches - Field trips - Scholarships (2 x \$500) - Plaques - Commemorations - Request for funding form. <p>Meeting with foundation to assess how funds are distributed.</p> <p>Q (SH): How much? A (MM): ~\$6K, also had some leftover (Faculty Council Fund - ~2K) C (MM): Staff involvement? Staff can identify other types of needs. Q (SJ): Can we share with the foundation? A (SH): We want to get credit.</p>	<p>10+1:5 SD: 1,4,9 EG: 2</p>
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			<p>Possible Ideas: H2O, Cookies</p> <p>Student Senate (Brock): Will take it back to student senate</p>	
APs/BPs - McLare	3:37 10 Minutes	APs/BPs for Review	<p>First Review</p> <ul style="list-style-type: none"> o 5050 Student Success and Support Program o 5070 Attendance Accounting o 5700 Intercollegiate Athletics <p>Second/Final Review</p> <ul style="list-style-type: none"> o 4010 Academic Calendar o 5013 Students in the Military <p>Brandi: File is missing? 5050 5070 Attendance (not much feedback here) 5700 Athletics (updating student athlete area to be all-gender inclusive, and also doing drug testing) Feedback, please send to Brandi 4010, updated chain of command, we would like for it to go through both AS from SBVC and CHC. 5013 Updates in pronoun language</p> <p>Q (BA): Does this apply to all classes? A (KW): relevant for positive attendance courses Q (BB): Is there a notification for faculty ahead of time. A (KW): Sends out a message every semester.</p>	10+1:5,6 SD: 1,6 EC: 2

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<p>AS Fall Plenary - McLaren</p>	<p>3:58 10 Minutes</p>	<p>2023 Fall Plenary Session ASCCC</p>	 <p>MM: Fall Plenary for more faculty to attend using extra funds. Valley sent science faculty as observers. Great way to introduce people to senate. But Money should be really used for students. President Horan will work on a budget for this. Regardless, we should come up with a proposal to involve more faculty. Exec Com will work on this first and then bring it to AS. Different people go each semester. IF you are interested, please reach out to ExeCom.</p> <p>C (PJ): One person from each Division C (SJ): Reach out to departments not involved in AS C (MM): Senate is scary, information disseminated is unfamiliar. C (GW): Plenaries are optimal for networking and sharing. Yay for J. Holbrook. C (MM): Focus on newer faculty.</p>		<p>10+1: 8 SD: 2,6 EG: 2,4</p>

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			C (SJ): Reach back to previous senators.	
PD Updates - Harris	3:54 5 minutes		<p>Faculty Handbook updates</p> <p>Tenure Track Academy [TTA]</p> <p>KH: Faculty Handbook Updates. If you have any items that we should update. Please email KH or CO</p> <p>Canvas Shell for TTA. MOPED involved in updates</p> <p>Upcoming - Campus Needs Assessment: Gauge what faculty, classified, management want to see.</p> <p>Looking to start a Campus Community Groups. If you are interested in leading a group. NON-academic type communities. Please email KH to send out to canvas to generate interest.</p> <p>Funding: Still funds available to send for travel. Some equity funds available as well if applicable.</p> <p>OER funds available, PD reviews this.</p> <p>Q (MM): Funding source? District? A (KH): Grant</p>	10+1:8 SD: 2,6 EC: 2

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			Q (MM) Funding for Classified?		
Good of the Order	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda None	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7
Did you know?	- no meeting time -	<input type="checkbox"/>			10+1: SD: EC:

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	4:02p		CHC Outreach Events Google Calendar (to Dr. Willie Blackmon) <ul style="list-style-type: none"> - We send him information, and will provide the link to campus - Would prefer to have longer lead times for calendar Updated Faculty Ethics Statement to VESPA <ul style="list-style-type: none"> - Preferred Names - DECC will review Curriculum Cross listing

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			<ul style="list-style-type: none"> - reviewing cross listing disciplines meeting the correct needs (e.g. ethnic studies) <p>ABI705 Certification form signed that we are meeting requirements.</p> <p>SBVC working on resolution on violence on LGBTQ+. Do we (CHC) want to be part of this.</p> <p>SBCCD doing additional reorgs.</p> <p>17yrs of documentation by AS secretary - what to do with paperwork.</p> <ul style="list-style-type: none"> - C: What is required? Do we have to keep it? - C(TL): Ask other AS's at plenary. Perhaps key issues tracking for precedent. - C (KW): Going back for accreditation?
Student Senate Report 4: 16			Brock introduced themselves. (Geology Student, Tutor)
Honors (Judy) 4:18			<p>Net gain of +7</p> <p>Goal 150 students by december</p> <p>New Partnerships HTCC with Gale University</p> <p>UCI SOM connecting with students interested in MedSchool</p> <p>assigning student mentors and providing guidance</p> <p>AAUW 3 new student members.</p> <p>Brainstorming Symposium 22th of September 10a- Noon. Via Zoom</p> <p>Another Member for STEM Steering Commitee, low on numbers.</p>
1 st meeting of the month. External: A. Classified Senate (Peterson)			View Written Reports Here

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<p>B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris)</p> <p>Leads and Sub-committees:</p> <p>A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)</p>			
<p>2nd meeting of the month: External:</p> <p>A. Student Senate Report (Trista Beggs) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant)</p> <p>Leads and Sub-committees:</p> <p>A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Scott) E. MOPED (Chivera & Xayaphanthong)</p>			<p>View Written Reports Here</p>

Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.