

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Meeting Information

### Date

April 5, 2023

### Time and Location

3 PM - 4:30 PM - LRC 226

### Next Meeting

April 19, 2023

### Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

### The 10 + 1

#### Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

#### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

*Administration may be called upon to offer further context.*

# Crafton Hills College | Academic Senate Agenda & Minutes

## Members

(Bold = Present)

|                 | <b>SINS</b>             | <b>LAM</b>                | <b>Career Ed &amp; Human Dev.</b> | <b>Student Services</b> | <b>Senators at Large</b>                  | <b>Part-Time Senators</b>   |
|-----------------|-------------------------|---------------------------|-----------------------------------|-------------------------|---|-----------------------------|
| Total Seats     | 10                      | 9                         | 6                                 | 5                       | 10  | 4                           |
| Available Seats | <b>6</b>                | 3                         | 0                                 | 3                       | 3   | 2                           |
|                 | <b>Andrews, Breanna</b> | <b>Diponio, Gwen</b>      | <b>Brink, TL</b>                  | <b>Grabow, Jimmy</b>    | Beecho, Alex (SINS)                       | Weiler-Leon, Lindsay (SINS) |
|                 | <b>Hellerman, Steve</b> | <b>Ivy, Krista</b>        | Green, Laurie                     | <b>Macamay, Mariana</b> | <b>de los Reyes, Chloe (Multilingual)</b> | <b>Ben Faltesek</b>         |
|                 | <b>McKee, Julie</b>     | <b>Jaques, Paul</b>       | <b>Grounds, John</b>              |                         | <b>Ferrari, Ed (LAM)</b>                  |                             |
|                 | <b>Olivera, Chris</b>   | Juan, Shirley             | <b>McLaren, Meridyth</b>          |                         | <b>Guevara, Andrew (LAM)</b>              |                             |
|                 |                         | <b>Reichert, Nicholas</b> | <b>Serrano, Thomas</b>            |                         | <b>Robertson, Jillian (LAM)</b>           |                             |
|                 |                         | <b>Robles, Josh</b>       | <b>Williams, Gary</b>             |                         | <b>Harris, Kashaunda (SS)</b>             |                             |
|                 |                         |                           |                                   |                         | <b>Lopez, Natalie (LAM)</b>               |                             |
|                 |                         |                           |                                   |                         |   |                             |

Guests: (Admin) Kevin, Keith, Kay, Ivan, Delmi, Brandi, Gio, Judy (Faculty), Kevin Palkki (Classified Senate Leadership)

## Agenda Items

### Preliminary Business

| Item  | Start Time and Duration in Minutes | Content  |
|---|------------------------------------|--|
| Call to Order   | 0                                  | AS Co-President Meirdyth McLaren called the meeting to order at  |
| Administration's Report   | 5 Minutes<br>Start: 3:01           | Kevin reported: free tuition, free texts, summer, fall and spring. will clear past debts. gala tomorrow - drink tickets - Board meeting at Crafton this month - LRC 231 - will approve construction of new PAC<br>Keith - new enrollment strategies.   |
| Announcements (3 minutes)   | 3 Minutes<br>Start: 3:06           | BOOK TALK with Laurie Frankel - April 19 from 12-1 pm.<br>Of the Year Nomination Reminder<br>Pay as you can for 12th night on Thursday, April 27<br>Friday, April 21st CHC Research Conference - will have pizza<br>Excellent GayPril Event.<br>Nominations for next year's One Book, One College. |
| Statements from the public 3 per speaker 15 minutes max             | 3 minutes<br>Start: 3:10           | None   |
| Kudos and Comradery - Highlighting Faculty Work and Open Discussion | 5 Minutes<br>Start: 3:13           | April Birthday Shoutouts!<br>to Judy for Honor's institute and for faculty for helping with HTTC<br>to TL for work with Chat GPT<br>Gwen, Kashaunda and Chloe & Brandi for GayPril celebration   |

# Crafton Hills College | Academic Senate Agenda & Minutes


## Main Business

| Item and Presenter                         | Approximate Start Time and Duration in Minutes | Prep Material  | Goals and Notes  | Examples of Actions   | 10+1, Strategic Directions, and Equity Goals Focus |
|--|--|--|--|---|--|
| Approval of Minutes - McLaren              | Start 3:18<br>2 Minutes                        | <input type="checkbox"/> <a href="#">Minutes March 15, 2023.docx</a>   | <p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p> | <p>Motion: to approve (Jacques, Grounds MSC, 2 abstentions - Williams, )<br/>Discussion: none</p> | 10+1: 7<br>SD: 6<br>EC: 1                          |
| CA Medicine Scholars Program - Dean Bailes | Start 3:20<br>10 Minutes                       | <p>Document 1:<br/><a href="https://docs.google.com/document/d/1QHul6bHAel1lhpehH8zOkiR2PXYXCbONYrBO7jFmXxc/edit?usp=share_link">https://docs.google.com/document/d/1QHul6bHAel1lhpehH8zOkiR2PXYXCbONYrBO7jFmXxc/edit?usp=share_link</a></p> | <p>Timeline: The goal is to recruit the next class by January 2024. As soon as we sign, we can get started. Details about recruitment will be discussed with the Crafton Hills team - Dean Bailes, Dean Weiss, Dr Truong, Academic Support Services Specialist Lemus, Councilor Wilson</p>   | <p>Motion: to support (Grounds, TL Brink, MSC)</p>  | 10+1: 4<br>SD: 1, 4<br>EC: 4                       |

## Crafton Hills College | Academic Senate Agenda & Minutes

|   |                                  |   |  |   |  |
|---|----------------------------------|---|--|---|--|
|   |                                  | <p>Document 2:<br/> <a href="https://drive.google.com/file/d/1OreMUOzpByFCWhTqWudR-JgU6AzU9duv/view?usp=share_link">https://drive.google.com/file/d/1OreMUOzpByFCWhTqWudR-JgU6AzU9duv/view?usp=share_link</a></p> | <p>Dr. Truong's statement of support:<br/>         "This program will offer our students an opportunity to be part of an underrepresented population in healthcare."</p> |   |  |
| <p>Summer Bridge Program - Kay Weiss &amp; Ivan Perez</p> | <p>Start 3:30<br/>15 Minutes</p> | <p> EOPS Summer ...</p>   |  | <p>Pilot program launching this summer. Counseling 100 class paired with English 101.</p> | <p>10+1: 4<br/>SD: 1, 2<br/>EC: 3, 4</p> |
| <p>EMP Update - Gio Sosa</p>                              | <p>Start 3:45<br/>25 Minutes</p> | <p> Copy of Strategi...<br/>  CHC-EMPTimel...</p>   | <p>Strategic Directions first read.</p>  | <p>Send feedback to Gio and Ola</p>   | <p>10+1: 5, 6<br/>SD: 6<br/>EC: 1</p>    |
| <p>Honors Update - Cannon</p>                             | <p>Start 4:10<br/>5 Minutes</p>  |   |  | <p>Posters on display in the library. Encourage students to check them out.</p>           | <p>10+1:5<br/>SD: 1<br/>EC: 2</p>        |
| <p>AS Senator Elections - 5 minutes - McLaren</p>         | <p>Start 4:15<br/>5 Minutes</p>  |   | <p>Senators who want to continue to serve for another two-year term, need to email Natalie.</p>  |   | <p>10+1:6<br/>SD:8<br/>EC:2</p>          |
| <p>As Plenary Resolutions - 5</p>                         | <p>Start 4:20<br/>5 Minutes</p>  | <p><a href="https://www.asccc.org/resolutions-spring-2023">https://www.asccc.org/resolutions-spring-2023</a></p>  | <p>For review. Resolutions will be added, edited and removed before the final vote.</p>  | <p>Will be added to the April 19th agenda for further discussion.</p>                     | <p>10+1:5, 6<br/>SD: 6, 8</p>            |

# Crafton Hills College | Academic Senate Agenda & Minutes

|   |                               |   |  |   |                               |
|---|-------------------------------|---|--|---|-------------------------------|
| minutes - McLaren                                       |                               | <span style="background-color: #e0e0e0; padding: 2px;">W Spring 2023 Re...</span>   |  |   |                               |
| PD Workshop Ideas for fall inservice - Kashaunda Harris | Start 4:25<br>5 Minutes       |   |  | PD committee planning Fall in-service. Send ideas for workshop offerings to Kashaunda.                    | 10+1:8<br>SD: 3<br>EG:2       |
| <a href="#">Good of the Order</a>                       | - no scheduled meeting time - |   | Feedback for AS in general and items that should be added to a future agenda   | Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. | 10+1: 7                       |
| Did you know?   | - no meeting time -           | <input type="checkbox"/> <a href="#">Scholarships</a> available for <a href="#">ASCCC Spring Plenary</a> , April 20-22, Anaheim<br><br><input type="checkbox"/> <a href="#">ASCCC Curriculum Institute</a> , July 12-15, Riverside<br><br><input type="checkbox"/> <a href="#">How to become a Senate President</a> |  <p>There is a step-by-step guide for becoming a Senate President! You can do it!</p> |   | 10+1: 7 & 8<br>SD: 8<br>EG: 2 |

# Crafton Hills College | Academic Senate Agenda & Minutes



## Reports

| Item  | Start Time and Duration in Minutes | Materials | Content   |
|---|------------------------------------|-----------|---|
| Co-Presidents' Report   | If time                            |           | Meridyth<br><input type="checkbox"/><br>Natalie<br><input type="checkbox"/> |
|   |                                    |           |   |
| <b>1<sup>st</sup> meeting of the month.</b><br><b>External:</b><br>A. Classified Senate (Palkki)<br>B. CTA Report (McKee)<br>C. API Association (DiPonio) |                                    |           | <a href="#">View Written Reports Here</a>                                   |



# Crafton Hills College | Academic Senate Agenda & Minutes

|  |  |  |  |
|--|--|--|--|
| <p><b>D. Professional Dev Lead (Harris)</b></p> <p><b>Leads and Sub-committees:</b></p> <ul style="list-style-type: none"> <li><b>A. Chairs (Andrews)</b></li> <li><b>B. Honors Steering (Cannon)</b></li> <li><b>C. Curriculum (Di Ponio)</b></li> <li><b>D. FSEA (de los Reyes)</b></li> </ul>   |  |  |  |
| <p>2<sup>nd</sup> meeting of the month:<br/>External:</p> <ul style="list-style-type: none"> <li><b>A.</b> Student Senate Report (Trista Beggs)</li> <li>B. Treasurer's Report (DiPonio)</li> <li>C. LFSAAA (Zepeda)</li> <li>D. BFSA (Vacant)</li> </ul> <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> <li>A. Educational Technology (Hamlett)</li> <li>B. Library Taskforce (Ivy)</li> <li>C. Review Workgroup (McLaren)</li> <li>D. Guided Pathways (Robles)</li> <li>E. MOPED (McKee)</li> </ul> |  |  | <p><a href="#">View Written Reports Here</a></p> |

Adjournment - 3:32 pm.

## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

### *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

### *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.