

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

March 15, 2023

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

April 5, 2023

Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members

(Bold = Present)

| | SINS | LAM | Career Ed & Human Dev. | Student Services | Senators at Large | Part-Time Senators |
|-----------------|-------------------------|---------------------------|-----------------------------------|-------------------------|------------------------------------|-----------------------------|
| Total Seats | 10 | 9 | 6 | 5 | 10 | 4 |
| Available Seats | 6 | 3 | 0 | 3 | 3 | 2 |
| | Andrews, Breanna | Diponio, Gwen | Brink, TL | Grabow, Jimmy | Beecho, Alex (SINS) | Weiler-Leon, Lindsay (SINS) |
| | Hellerman, Steve | Ivy, Krista | Green, Laurie | Macamay, Mariana | de los Reyes, Chloe (Multilingual) | Ben Faltsek |
| | McKee, Julie | Jaques, Paul | Grounds, John | | Ferrari, Ed (LAM) | |
| | Olivera, Chris | Juan, Shirley | McLaren, Meridyth | | Guevara, Andrew (LAM) | |
| | | Reichert, Nicholas | Serrano, Thomas | | Robertson, Jillian (LAM) | |
| | | Robles, Josh | Williams, Gary | | Harris, Kashaunda (SS) | |
| | | | | | Lopez, Natalie (LAM) | |
| | | | | | | |

Guests: Keith Wurtz, Trista Beggs, Kristin Clements, Gio Sosa, Christopher Crew

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Agenda Items

Preliminary Business



| Item | Start Time and Duration in Minutes | Content |
|---------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Call to Order | 0 | AS Co-President Natalie Lopez called the meeting to order at 3:04 pm |
| Administration's Report | 5 Minutes Start: 3:01 | Kevin Horan reported: Congrats to tenured faculty, Books+ continuing for summer and all next year |
| Announcements (3 minutes) | 3 Minutes Start: 3:06 | Theater doing a Thursday night preview of spring show- April 28th Great teachers event next week. April 28th - celebration for all new tenured faculty Valley and Crafton partnering on an effective teaching practice course. Free for faculty. |
| Statements from the public 3 per speaker 15 minutes max | 3 minutes Start: 3:10 | None |
| Kudos and Comradery - Highlighting Faculty Work and Open Discussion | 5 Minutes Start: 3:13 | Congratulations to our new Tenured Faculty! Slideshow Natalie Lopez was accepted into the Harvard Leadership Institute for Academic Librarians program this summer. To all faculty meeting with students in the tutoring center. |

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Main Business

| Item and Presenter | Approximate Start Time and Duration in Minutes | Prep Material | Goals and Notes | Examples of Actions | 10+1, Strategic Directions, and Equity Goals Focus |
|-----------------------------|------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------|
| Approval of Minutes - Lopez | Start 3:18 2 Minutes | <input type="checkbox"/> Minutes March 1, 2023.docx | <p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p> | <p>Motion: to approve (Jacques, Ivy, MSC, 1 abstention Hellerman)</p> | <p>10+1: 7 SD: 6 EC: 1</p> |


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| <p>SBCCD DSO Resource Request Information - Christopher Crew</p> | <p>Start 3:20 5 Minutes</p> | <p> Resource Requ...</p> | <p>To support transparency in district decisions, DSO is letting Crafton AS know that EDTC has submitted a resource request - \$250,000 for fencing, cameras and other safety equipment. This is informational for AS - final decision will be made by the Chancellor's Cabinet.</p> <p>Could be considered an investment in the property. ? about timeline - work will be done by a different contractor What is at Del Rosa now? EDTC and other DSO services Is the city contributing to the project? No</p> | | <p>10+1: 10 SD: EG:</p> |
| <p>PPR Process Change - Gio Sosa</p> | <p>Start 3:25 10 Minutes</p> | <p> PPR-Resource...</p> | <p>A few changes to the process to streamline the process and make things easier for faculty completing the document.</p> <p>PPR is a collegial consultation committee - final resource allocation recommendations will be done by the committee, but the process is a 10+1. Changes to the process have to be supported by the senate body. Final approval will be done by Crafton Council (AS Co-Presidents are part of that committee).</p> <p>Changes are primarily #1, 2, & 3.</p> | <p>Motion: to support the suggested changes to the PPR process (Jacques, Reichert, MSC, 1 abstention, Faltesek)</p> | <p>10+1: 9 SD: 9</p> |



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| <p>ETC Charge Update - McLaren & Brink</p> | <p>Start 3:35 15 Minutes</p> | <p>Revised Charge Current Charge</p> | <p>ETC is submitting a revised charge that better reflects the purpose of the committee.</p> <p>Brief history of ETC on our campus. With the growth in DE, there needs to be a more formal structure for that program. Should not be a responsibility of a senate subcommittee (ETC) to run a campus program. <i>Discussion/Questions:</i> What are the concerns with pulling the DE Program out of ETC? 1. What will ETC do on campus if not online? Expand to all technology needed by faculty. 2. The college will need to create a structure, so for a while it would possibly not have shape - other than the DE Faculty Lead.</p> <p>Concern with doing this without a plan for what will happen next.</p> <p>Admin has drafted a structure and charge.</p> | <p>Motion: to approve new ETC charges (Robles, DiPonio, MSC, 1 nay Serrano, 1 abstention, Ferrari)</p> | <p>10+1: 6 SD: 6 EG: 2</p> |
| <p>ZTC Practices -Breanna Andrews</p> | <p>Start 3:50 10 minutes</p> | | <p>Chairs Council is recommending a process when a class is scheduled at ZTC and students enroll, if a new instructor is needed to staff the course. Recommendation: new instructor will need to agree to use ZTC. If this is absolutely not possible, the course will be canceled, rebuilt</p> | <p>Send back to chairs - Books+ for the next year makes this issue not as time sensitive</p> | <p>10+1:5 SD: 1 EG: 3</p> |

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| | | | <p>as a “for-cost” class, and students will need to re-enroll.</p> <p><i>Discussion:</i> Recommendation to Include language saying we will try. Students can drop if the class cost changes. Not a big problem - making a rule for something that isn't a problem.</p> <p>Students don't know what ZTC/LTC means anyway What if an instructor wants to add/change a text after class has started? .</p> | | |
| <p>PD & Equity Funds - Kashaunda Harris</p> | <p>Start 4:00 5 Minutes</p> | | <p>PD has some remaining funds that can be requested by faculty.</p> <p>Still funds available. Linked with equity funds. Can apply now for summer conferences. Need to get on the agenda now.</p> <p>For PT faculty as well. Individual limit of \$500 but sometimes there are different funds that can be used.</p> | | <p>10+1:8 SD:8 EG:2</p> |
| <p>Library Task Force Update - Krista Ivy</p> | <p>Start 4:05 10 Minutes</p> | <p> LTF_as.pdf</p> | <p>Had a successful library day. Can no longer afford all the library subscriptions. Have made a recommendation for which one(s) to</p> | <p>Majority of support is for Films on Demand rather than AVON..</p> | <p>10+1:5 SD: 7</p> |

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| | | | <p>choose. Survey will go out to all faculty - brief but important.</p> <p>Access through the library website.</p> | | |
| Good of the Order | - no scheduled meeting time - | | <p>Feedback for AS in general and items that should be added to a future agenda</p> | <p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> | 10+1: 7 |
| Did you know? | - no meeting time - | <p><input type="checkbox"/> Scholarships available for ASCCC Spring Plenary, April 20-22, Anaheim</p> <p><input type="checkbox"/> ASCCC Curriculum Institute, July 12-15, Riverside</p> <p><input type="checkbox"/> How to become a Senate President</p> |   <p>There is a step-by-step guide for becoming a Senate President! You can do it!</p> | | 10+1: 7 & 8 SD: 8 EG: 2 |

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Reports

| Item | Start Time and Duration in Minutes | Materials | Content |
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| Co-Presidents' Report | Start 4:15 10 minutes | March Board Report | <p>Meridyth</p> <ul style="list-style-type: none"> <input type="checkbox"/> Request for Board to link their reports and decisions to campus goals (EMP). <input type="checkbox"/> ASCCC Plenary coming in April <input type="checkbox"/> Reminder to submit application for advancement in rank to Professor <input type="checkbox"/> Area D meeting (ASCCC) - March 25th, to review resolutions <input type="checkbox"/> Summer Bridge Program - requested information <p>Natalie</p> <ul style="list-style-type: none"> <input type="checkbox"/> Academic Matters: the 10+1 in practice presentation <input type="checkbox"/> AB 1705 Implementation Guide and FAQ <ul style="list-style-type: none"> <input type="checkbox"/> Webinar Recording, February 7, 2023 <input type="checkbox"/> Slide presentation |

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| <p>1st meeting of the month.</p> <p>External:</p> <ul style="list-style-type: none"> A. Classified Senate (Palkki) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) | | | <p>View Written Reports Here</p> |
| <p>2nd meeting of the month:</p> <p>External:</p> <ul style="list-style-type: none"> A. Student Senate Report (Trista Beggs) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Robles) E. MOPED (McKee) | | | <p>View Written Reports Here</p> <ul style="list-style-type: none"> A. Spring Club Rush last week - great turn out. Thanks to faculty for encouraging students. Event was to engage with students - one of the best club rushes. |

Adjournment - Meeting adjourned at 4:30 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

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A stylized, light green bird logo is positioned in the upper left quadrant of the page. The bird is depicted in profile, facing right, with its wings spread. The background features large, overlapping, curved shapes in shades of yellow and light green, creating a sense of movement and energy.

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- *Sustainability*: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.