

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

March 1, 2023

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

March 15, 2023

Meeting Outline

- Announcements
- Kudos
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1)** Senators **2)** Non-senator faculty.*

Administration may be called upon to offer further context.

Crafton Hills College | Academic Senate Agenda

Members

(Bold = Present)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	10	4
Available Seats	6	3	0	3	3	2
	Andrews, Breanna	Diponio, Gwen	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Weiler-Leon, Lindsay (SINS)
	Hellerman, Steve	Ivy, Krista	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	Ben Faltesek
	McKee, Julie	Jaques, Paul	Grounds, John		Ferrari, Ed (LAM)	
	Olivera, Chris	Juan, Shirley	McLaren, Meridyth		Guevara, Andrew (LAM)	
		Reichert, Nicholas	Serrano, Thomas		Robertson, Jillian (LAM)	
		Robles, Josh	Williams, Gary		Harris, Kashaunda (SS)	
					Lopez, Natalie (LAM)	

Guests: Judy Cannon, Robert McAtee, Admin: Keith, Brandi, Delmy,

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS Co-President Meridyth McLaren called the meeting to order at 3:05
Administration's Report	5 Minutes Start: 3:01	Delmy: remind everyone submit regalia email. If you have your own regalia, please mark the box on the form. Counseling department has first celebration March 7, 11-2 for students with 30+ students. Brandi: MESA Grant deadline this Friday. Keeping Google doc open.
Announcements (3 minutes)	3 Minutes Start: 3:06	Advertise Counseling department celebration. Sign up for the Gala April 6 Thursday. Theme: night out. Casual, CHC shirts. Email evites went out. Paul: Come see Urinetown next week!
Statements from the public 3 per speaker 15 minutes max	3 minutes Start: 3:10	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	5 Minutes Start: 3:13	Kudos to Black History Month. Lots of wonderful events between the two campuses. Preferred name change: Kudos to Ericka. Any student with preferred name can get their names on their ID cards and transcripts. Keith, Brandi, Larry, Mike for their efforts in the Biology department. Kudos to Shirley from Ed!

Main Business

Item and Presenter	Approximate Start Time	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic
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[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)


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	and Duration in Minutes				Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:18 2 Minutes	<ul style="list-style-type: none"> Agenda & Minutes February 15, 2023 	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion to approve TL motion to approve. Natalie 2nd MSC	10+1: 7 SD: 6 EG: 1
Preferred Name - Delmy Spencer	Start 3:20 20 Minutes		<p><i>To add a preferred/chosen name for students they must submit a Student Information Update form online via the Admissions & Records Office webpage. After submitting a request, students will receive confirmation email informing them when it is processed, which usually takes up to two business days.</i></p>	WebAdvisor: student submits request and chosen name will show up on roster/Canvas. Also working with Cranium Café to do the same thing. Students can choose their preferred name when they meet with the Counselor. Every semester email will be sent so they can update to their chosen name, and they can get their ID.	10+1: 5 SD: 1 & 2 EG: 2

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<p>CurriQnet Demo- Gwen DiPonio</p>	<p>Start 3:40 20 Minutes</p>		<p>Methods of instruction need to be transferred. When switched over to Meta, methods of evaluation were done differently and didn't transfer over. Not in the COR in the system.</p> <p>ASCCC has guidelines.</p>	<p>Faculty need to re-input them in the new method. New method is the dropdown menu. Cut/paste methods of evaluation into the course outline. Now we have to choose each method of evaluation over time (i.e., quizzes or evaluation). In the dropdown menu choose quizzes or examination. If you want to stop entering percentages, have conversations with your department. It currently requires percentages, but faculty can put 0. Discussion about not requiring percentages.</p>	<p>10+1: 1 EG: 3</p>
<p>Good of the Order</p>	<p>- no scheduled meeting time -</p>		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>AB928:</p>	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <ul style="list-style-type: none"> ● Discussion among faculty about requiring 	<p>10+1: 7</p>

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				percentages in CurriQunet	
Did you know?	- no meeting time -	<ul style="list-style-type: none"> How to become a Senate President 	<p>There is a step-by-step guide for becoming a Senate President! You can do it!</p> 		<p>10+1: 7 & 8 SD: 8 EG: 2</p>
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Reports

Item	Start Time and Duration in Minutes	Materials	Content
Co-Presidents' Report	Start 4:00 15 minutes	https://www.insidehighered.com/advice/2023/02/20/practi	<p>Meridyth</p> <ul style="list-style-type: none"> Revised Scholarship submitted

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<p>1st meeting of the month. External:</p> <ul style="list-style-type: none"> A. Classified Senate (Palkki) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 	<p>Start 4:15 10 Minutes</p>		<p>View Written Reports Here CTA: luncheon will be March 14 at 12 noon. PD: TL hosted ChatGPT session. Recording will be sent out.</p>
<p>2nd meeting of the month: External:</p> <ul style="list-style-type: none"> A. Student Senate Report (Trista Beggs) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Robles) E. MOPED (McKee) 			<p>View Written Reports Here</p>

Adjournment – 3:46 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.