Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.
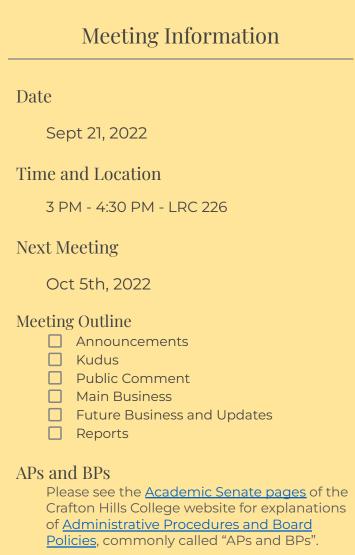
Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, SBCCDTA. This is in accordance with, Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, ASCCC ("A. S. triple C"), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: Title 5 § 53203 - Powers

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date

Sept 21, 2022

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

Oct 5th, 2022

Meeting Outline

- ☐ Announcements
- ☐ Kudus
- ☐ Public Comment
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ Reports

APs and BPs

Please see the Academic Senate pages of the Crafton Hills College website for explanations of Administrative Procedures and Board Policies, commonly called "APs and BPs".

The Brown Act   Motions and Rules of Order   Meeting Norms

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1)** Senators **2)** Non-senator faculty.*

Administration may be called upon to offer further context.

The Brown Act   Motions and Rules of Order   Meeting Norms

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	9	8
Available Seats	4	2	0	3	2	5
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	Gilmore, Heather (SINS)
	Hellerman, Steve	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	Weiler-Leon, Lindsay (SINS)
	Jimenez, Sabrina	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	McKee, Julie	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
	Olivera, Chris	Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	

Guests:

Agenda Items

Preliminary Business – Duration 14 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	
Administration's Report	Start 3:01 3 Minutes	
Announcements (3 minutes)	Start 3:01 3 Minutes	**PLEASE HELP:** The survey link below will take you to a feedback form where you can submit your thoughts and opinions on each GE area and commentary on the subjects and number of units being proposed. While the streamlined Pathway will happen, the exact road map is still up for debate. This is where we need your help! **Submit Feedback on Proposing a GE Pattern** (All feedback is requested by **September 30, 2022**.) We, the Communication and Language Department would like to draw your attention to survey question #9 which states, "Do you agree with the subjects and number of units included in GE Area 6?" In this proposition, GE Area 6 removes the "languages other than English" requirement for transfer. **Your feedback will help to inform the pursuit of an updated associate degree general education pattern as well as the composition of an updated pattern.**

The Brown Act   Motions and Rules of Order   Meeting Norms

Crafton Hills College | Academic Senate Agenda

		Thank you, Gracias, and Arigato, Breanna Andrews and Butch Zein (ASL) Jeff Schmidt and Marina Kozanova (Spanish) Mayumi Ajioka (Japanese)
Statements from the public 3 per speaker 15 minutes max	3 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:09 5 Minutes	Breanna Andrews and Butch Zein (ASL) Jeff Schmidt and Marina Kozanova (Spanish) Mayumi Ajioka (Japanese) Krista Ivy and Natalie Lopez (Library) **For keeping a lookout for changes that might negatively impact their area and finding actionable solutions to remediate damage! This work is a huge part of what our jobs as full-time faculty entails and they are all excellent examples of how to get it done.**

Main Business – Duration 51 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Bailes	Start 3:14 1 Minute	☐ [Minutes Sept 7th](#)	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.	Motion to approve the minutes or Motion to approve the minutes	10+1: 7 SD: 6 EG: 1

[The Brown Act](#)   [Motions and Rules of Order](#)   [Meeting Norms](#)

			Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.	with changes or Motion to table the minutes	
OER/ZTC - Ed Ferrari	Start 3:15 10 Minutes	☐ No Material	OER/ZTC update on future funding.	Discussion and feedback	10+1: 1 SD: 4 EG: 2
Inclusion of a substandard on "Library and Learning Support Services" in the Accrediting Commission for Community and Junior Colleges' 2024 Accreditation Standards - Krista Ivy and Natalie Lopez	Start 3:25 10 Minutes	☐ Draft Resolution from ASCCC	Library Task Force - Supporting Library Prioritization in ACCJC standards.	Motion to support the Library Task Force in whatever work (edits or additional resolutions) it deems necessary. AND/OR Motion to support the inclusion of Library and Learning Resources and Support Services in SBCCD prioritization and planning regardless of the inclusion of ACCJC standards.	10+1: 5 SD:1 EG: 2
CVC OEI - Cynthia Hamlette (DE Lead) and TL Brink (ETC Member)	Start 3:35 10 Minutes	☐ CVC: A Path Toward Equity & Student Success	The Educational Technology Committee, at its Aug 24, 2022 meeting, voted to recommend to the CHC Academic Senate to support joining the CVC (California Virtual Campus) Consortium as a Teaching College. Additionally, the ETC requested that the campus explore	Motion to support the decision of ETC in joining the CVC (California Virtual Campus) Consortium as a Teaching College AND/OR	10+1: 5 SD: 4 EG: 2

The Brown Act   Motions and Rules of Order   Meeting Norms

			potential faculty incentives for creating quality badged courses utilizing the POCR (Peer Online Course Review) through the CVC.	Motion to support explore potential faculty incentives for creating quality badged courses utilizing the POCR (Peer Online Course Review) through the CVC OR Request for more information from ETC	
Tenure Review Committee - Brandi Bailes	Start 3:45 5 Minutes	☐ New SBCCDTA Contract	Raquel Shoenfield The Tenure Review Committee has 5 people on it • The President appoints the committee chair for the Tenure Review Committee (same as before) • You get to appoint 2 tenured faculty to the Tenure Review Committee (was only one in the past) • CTA gets to appoint 1 tenured faculty to the Tenure Review Committee (same as before) • HR representative (non-voting) (new) The Tenure Review Sub-Committee has three people on it from the Tenure Review Committee (Senate does not appoint to this sub-committee) • The person that the President appointed as the committee chair to the Tenure Review Committee	Motion to support the appointment of Raquel Shoenfield OR Request for more information or another call for candidates.	10+1: 7 SD: 8 EG: 2

			- The tenured faculty appointed by the CTA for the Tenure Review Committee - One Administrator (either the VPI or VPSS) - HR person (non-voting)		
Outreach - Willie Blackmon	Start 3:50 10 Minutes	☐ [Outreach and Educational Partnerships](#)	Update on some of the work we have been doing and opportunities for us to collaborate with faculty. - Brief introduction of Willie Blackmon - Current Outreach Activities - Here to support	Discussion and Q and A	10+1: 4 SD: 5 EG: 2
AP 6305 - Rainy Day Fund	Start 4:00 10 Minutes	☐ [AP 6305 Reserves for you to solicit constituent feedback; please send any comments by 9/27/2022.](#) (Due to the Tess required share settings members of the public and Senators may be unable to open the link)	REASON FOR REVIEW: To meet eligibility criteria for 2022-23 Emergency Conditions Allowance funding per Resolution 2022-08-26-FS01 Regarding the 2022-23 COVID-19 Emergency Conditions Allowance which was adopted by the BOT August 2022. The state requires that SBCCD adopt a board policy prior to February 28, 2023, on reserves that is in alignment with Government Finance Officers Association recommendations. The revised wording matches the SBCCD Budget Directives adopted by the BOT on February 10, 2022.	Motion to support the changes to AP 6305 OR Motion to request changes to AP 6305 OR Motion to support language change requirements to meet eligibility criteria for 2022-23 Emergency Conditions Allowance funding per Resolution 2022-08-26-FS01 Regarding the 2022-23 COVID-19 Emergency Conditions Allowance	10+1: 10 SD: 6 EG: 2

[The Brown Act](#)   [Motions and Rules of Order](#)   [Meeting Norms](#)

			New wording:		
			"In line with the most recent guidance from the State Chancellor's Office, SBCCD will maintain a minimum fund balance of approximately two months of expenditures in its Unrestricted General Fund as recommended by the Government Finance Officers Association, unless fund balance is utilized for specially identified one-time needs as authorized by the Board of Trustees."		
Climate Survey - Ola Sabawi and Gio Sosa	Start 4:10 12 Minutes	☐ Campus Climate Materials	Climate survey review and feedback. Background: To build a more concise survey that yields meaningful/actionable information, further analysis was performed on the Fall 2016 survey results to improve response rates and reduce measurement error. The survey was last administered during Fall 2018 and contained 78 questions/items, 67 of which were the subject of this analysis. The survey collected 63 valid responses.	Give feedback on questions in climate surveys and how the data is utilized. AND/OR Request more information on how the data from the survey is utilized.	10+1: 6 SD: 6 EG: 2

Good of the Order	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda None	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	
Did you know?	- no meeting time -	☐ Senate Plenary	The Academic Senate invites you to attend the 2022 Fall Plenary Session on November 3-5, 2022, held at the Sheraton Grand Sacramento! Join us this November to attend impactful breakout sessions, discuss statewide matters, vote on important Resolutions, and to network and engage with faculty across our system. The registration for the in-person portion is capped at 200 attendees. Each college will be guaranteed one in-person registration and will have unlimited spots for the virtual portion. This is an update to previous communication, which limited 1 in-person attendance per college. We are no longer limiting the number of in-person attendees per college. We have funding for approximately 5 senators.	No action is required.	10+1: 7 & 8 SD: 8 EG: 2

The Brown Act   Motions and Rules of Order   Meeting Norms

Reports

Item	Start Time and Duration in Minutes	Content

President's Report	Start 4:22
	5 Minutes
		☐ DSO, Valley, and Crafton working on joint collegiality trainings
		☐ Chancellor Rodreguiz has committed to 10+1 training for all managers at DSO.
		☐ Vice-Chancellor Hannon has organized bi-monthly meetings with AS presidents, Vice-Chancellors, and Director Of Diversity, Equity and Inclusion to discuss ways that the DSO can better support the Senates. Solutions include:
		    ☐ Checklists
		    ☐ Handbooks
		    ☐ Description of Lenses
		    ☐ Informal Meet and Greets and campus
		    ☐ More involvement at campus level
		    ☐ Better inclusion of PD leads
		☐ Student Services reorganization is in the works along with DSO reorganization (That should result in a net savings)
		☐ We have two new Associate Deans: Rejoice Chavira and Ericka Paddock.

1st meeting of the month.
External:
  A. Classified Senate (Palkki)
  B. CTA Report (McKee)
  C. API Association (DiPonio)
  D. Professional Dev Lead (Harris)
Leads and Sub-committees:
  A. Chairs (Andrews)
  B. Honors Steering (Cannon)
	Start 4:27
	3 Minutes
		View Written Reports Here

C. Curriculum (Di Ponio) D. FSEA (de los Reyes)		

2nd meeting of the month:
External:
    A. **Student Senate Report (Trista Beggs)**
    B. **Treasurer's Report (DiPonio)**
    C. **LFSAAA (Vacant)**
    D. **BFSA (Vacant)**
Leads and Sub-committees:
    A. **Educational Technology (Hamlett)**
    B. **Library Taskforce (Ivy)**
    C. **Review Workgroup (McLaren)**
    D. **Guided Pathways (Robles)**
    E. **MOPED (Bailes)**
		[View Written Reports Here](#)

Adjournment – 4:30 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

[The Brown Act](#)   [Motions and Rules of Order](#)   [Meeting Norms](#)

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.