

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

December 7, 2022

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

Spring Plenary - Jan 13

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	10	4
Available Seats	5	2	0	3	2	3
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Weiler-Leon, Lindsay (SINS)
	Hellerman, Steve	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	
	Jimenez, Sabrina	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	
	McKee, Julie	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	Olivera, Chris	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
		Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	
					Pfahler, Diane (CE & HD)	

Guests: Demy Spencer, Jeff Schmidt

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Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:02 pm.
Administration's Report	3 Minutes Start: 3:01	Delmy Spencer reported: 1. Student Housing feasibility study results will come back to Senate in January. 2. Thanks for the feedback on Ed Master Plan. 3. Teaching College for CVC starting in late January/early February. (AS needs to follow up on training). 4. Kay will be reaching out for faculty to attend meetings. 5. Congrats to Brandi on being selected as Interim Dean of SINS
Announcements (3 minutes)	3 Minutes Start: 3:04	6:00 in Redlands - Battered Rebellion - fundraiser for theater - Paul will have a burger Please ask students to complete the Library Satisfaction Survey New water bottle filling station in LRC. Birthdays were announced
Statements from the public 3 per speaker 15 minutes max	3 minutes Start: 3: 07	Diane Pfahler - turned in items for the local Spring Plenary. Elaboration on Scholarship - if students receive full financial aid they can not get a scholarship if the scholarship mentions financial need.
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	5 Minutes Start: 3:10	Thanks to student senate for donating snacks to tutoring For joining the wrapping party To everyone For donating toys Paul For an awesome play last weekend.

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Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Lopez	Start 3:15 1 Minute	<input type="checkbox"/> Minutes Nov 16	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion to approve the minutes (DiPonio, Jacques, MSC Abstentions: Lopez)	10+1: 7 SD: 6 EC: 1
AP 4020 - Bailes	Start 3:16 9 Minutes	<input type="checkbox"/> AB 4020 - Program, curriculum and Course Development Legal Update 38 The Service updated this policy to add optional language to highlight diversity, equity, and inclusion issues.	<p>Review and give input on suggested changes.</p> <p>Proposed from VC Ornelas: The Board encourages the development and offering of programs and curricula in ethnic studies, programs and curricula that infuse a global perspective into the curricular offerings, and programs</p>	Support for the third option by consensus.	10+1: 1 SD: 1 EC: 2

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			<p>and curricula that include instruction on the perspectives of persons with low socioeconomic status in the topic</p> <p>Proposed update from CHC AS Exec: <i>The District shall develop and offer programs and curricula in ethnic studies, programs and curricula that infuse a global perspective into the curricular offerings, and programs and curricula that include instruction on the perspectives of persons with low from various socioeconomic status in the topic.</i></p> <p>3. Different Language adapted from CCCCO in partnership with 5C, ASCCC, CCCCIO, and SSCCC) Discipline/instructional faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that curriculum review committee members and discipline experts work together to provide Inclusion, Diversity, Equity, Anti-Racism, and Accessibility (IDEAA) frameworks and principles in curriculum review and approval processes for credit and noncredit, <i>including programs and curricula in ethnic studies.</i> Administrators and classified professionals throughout the</p>		
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			District who support the curriculum process must also work with discipline/instructional faculty to support equity-minded practices.		
AP 7150 - Bailes	Start 3:25 10 Minute	<input type="checkbox"/> AP 7150 (Manager) Evaluations	<p>Discussion to capture concerns related to the Due Process and Delivery of the Dismissal of the Dean of SINS and general concerns related to manager evaluations.</p> <p>Too many came all at once. Many people we don't know. Only one had a "I don't know this person" option - need that available for all.</p> <p>Had no first meeting for manager evals (where target populations are determined).</p> <p>Concern about having to sign name to make comments.</p> <p>Concern about power dynamics - critical feedback could result in negative future interactions.</p> <p>Equity/Racial issues with having to put names in.</p> <p>Even not signing name, they aren't anonymous. Can't forward a link because it knows it has already been taken.</p>	Collect concerns Send to AS Workgroup	10+1: 6 SD: 7 EG: 3

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			<p>Asking demographic info. Don't need years, but should keep roles, so we know who responded.</p> <p>Too many questions that we wouldn't know about - Questions are top down - a manager evaluating a manager, not a faculty eval of a manager.</p> <p>Need to be able to discuss general job performance</p> <p>Suggestion to have two different surveys - direct managed, campus exposure</p> <p>Timeline - should have a recent eval if being terminated. Dates don't align with contract any more.</p> <p>*Who contributes to the new job description? Need more research. Not something we have done. Need to do this before the new permanent hire!!!</p>		
4.0 Scholarship - McLaren	Start 3:35 10 Minute	<input type="checkbox"/> AS Workgroup...	<p>Proposed changes to the scholarship awarded by AS.</p> <p>Not 4.0 maybe student leaderships, go back to workgroup</p>	<p>Approve one or more of the recommendations OR Request more information from the AS workgroup OR</p>	<p>10+1: 5 SD: 1 EG: 2</p>

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				Request more information from the foundation	
Student Equity Plan 2.0 - Bailes	Start 3:45 20 Minutes	<input type="checkbox"/> Equity Plan Ed... <input type="checkbox"/> Equity Plan 22...	<p>Pages 1 to 28 is the Executive Summary where the primary changes were made. The new objective tables were added as well in the Executive Summary section. The action steps have also been updated in the document.</p> <p>Additional specific lists of faculty leads/committees were recommended for these tables, some of those changes were kept in the returned edits from VPSS and VPI but not all.</p>	<p>Give detailed feedback on the plan.</p> <p>Motion: To approve with changes (Grounds, Harris, MSC)</p>	10+1: 7 SD:1 EC: 2
Making Connections - Lopez	Start 4:05 5 Minutes	<input type="checkbox"/> Survey <input type="checkbox"/> Second Survey	Exercises to help identify connections between the work of the Senate and our passions and strengths.	<p>10+1, Community, parliamentarian, advocate, collaboration, collegiality, equity, mission, deliberation</p> <p>Emotional intelligence, fairness, advocate, visionary, organized, approachability, servant leader, communication, bravery, sense of humor, hard worker, detail oriented, collaborator, public speaker</p>	10+1: 7 SD:1 EC: 2

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<p>Good of the Order</p>	<p>- no scheduled meeting time -</p>		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>New chair for MOPED -</p> <p>AS Exec - changes</p> <p>Will hold formal elections in Spring for President and VP.</p>	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <p>Motion: to appoint Julie McKee as chair (Jacques, DiPonio, MSC)</p> <p>Motion: to appoint Meridyth McLaren and Natalie Lopez as AS Co-President (Bailes, Brink, MSC)</p>	<p>10+1: 7 SD: 6 EG: 1</p>
<p>Did you know?</p>	<p>- no meeting time -</p>	<p><input type="checkbox"/> How to become a Senate President</p>	<p>There is a step-by-step guide for becoming a Senate President! You can do it!</p> 		<p>10+1: 7 & 8 SD: 8 EG: 2</p>

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Reports

Item	Start Time and Duration in Minutes	Content
President's Report	Start 4:15 3 Minutes	<p>Please consider the following as we recruit for a new AS President</p> <ul style="list-style-type: none"> <input type="checkbox"/> Shared Governance Training moved <ul style="list-style-type: none"> <input type="checkbox"/> training on April 11th from 10am – 12pm <input type="checkbox"/> Lots of structural changes at the District - including redesign of Chancellor's Council - stripping faculty of our voice because we were cooperative in changing the structure. DSO can outvote faculty and staff. <input type="checkbox"/> Issues with collegiality on District committees - need to move towards consensus based voting. <input type="checkbox"/> Need to be warm demanders for change. <input type="checkbox"/> May want to have AS Exec members on DSO committees so the information comes back to Senate regularly. <input type="checkbox"/> Legal and multi-color paper no longer offered to faculty at their local printer <ul style="list-style-type: none"> <input type="checkbox"/> From Anthony White: If you have a need for non-standard sized paper (A4, Legal, 11x17) or colored paper, that request would need to go directly to the Print Shop. <input type="checkbox"/> Updates for Student Friendly scheduling terminology are in the works. Including possible edits below (still in the editing process) <ul style="list-style-type: none"> <input type="checkbox"/> Short Term: accelerated courses <input type="checkbox"/> Pre-requisite: Required before enrollment <input type="checkbox"/> Co-requisite: simultaneous enrollment, concurrent enrollment <input type="checkbox"/> Likely to have a Senate Meeting in Finals Week
1st meeting of the month. External: A. Classified Senate (Palkki) B. CTA Report (McKee)	Start 4:28 2 Minutes	View Written Reports Here

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<p>C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes)</p>		
<p>2nd meeting of the month: External: A. Student Senate Report (Trista Beggs) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) Leads and Sub-committees: A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Robles) E. MOPED (Bailes)</p>		<p>View Written Reports Here</p>

Adjournment - 4:31 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.