

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

November 16, 2022

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

December 7, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty.***

Administration may be called upon to offer further context.

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Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	10	4
Available Seats	5	2	0	3	2	3
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Weiler-Leon, Lindsay (SINS)
	Hellerman, Steve	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	
	Jimenez, Sabrina	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	
	McKee, Julie	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	Olivera, Chris	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
		Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	
					Diane Pfahler	

Guests: Kevin Horan, Keith Wurtz, Delmy Spencer

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:04 pm.
Administration's Report	3 Minutes Start: 3:01	<p>Kevin Horan reported: A) student housing feasibility going on. Should finish January-ish. Will come back to Senate when completed. Will send out a survey to students after the feasibility study. B) Draft of new Ed Master Plan - please review and provide feedback. C) Dec 2 -Holiday Wrapping Party</p> <p>Keith Wurtz reported: A) June Yamamoto will serve as temporary Dean of SINS. Advertisement will go out for Interim Dean today. Permanent position recruitment will happen in Spring.</p> <p>Delmy Spencer reported: A) Enrollment for Spring has started for all students. Please announce. B) Equity Plan - draft is available, please review and continue to provide feedback. Next step will be to add measurable outcomes of action items.</p>
Announcements (3 minutes)	3 Minutes Start: 3:04	<p>Boys and Girls Club of Redlands - needs toy donations - new, unwrapped. Box will be in the Faculty wing.</p> <p>Tomorrow night - General Membership Meeting at SBCCDTA office.</p> <p>Student issues with registering for FTF classes - system saying the class is full - class is NOT full.</p> <p>November 30 - deadline for students to apply for transfer. Canvas module that can be downloaded into canvas shells.</p> <p>Crosswalk signs have disappeared (pedestrian right away) - have been a few near misses. Need to have those replaced. Blinking lights on cross walks also longer working.</p> <p>Covid tests are spiking again. Make sure students know proper procedures if they test positive (or a family member tests positive).</p>

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		Fall Production - 2, 3, 4 of December - Rowan Knight - free to students.
Statements from the public 3 per speaker 15 minutes max	3 minutes Start: 3:07	3:11: Faculty expressed concern and shock at the firing of SINS Dean. Would like an explanation of the statement that "They are moving in another direction." Understand details are confidential, but the way in which it was done was not good for morale. Need to be able to disagree without fear of being fired. Need to have some closure. December 1, 6 pm event to celebrate Van. Suggestion to move to good of the order - suggestion to add issue to the next agenda
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	5 Minutes Start: 3:10	Kudos for putting on a play in December! Kudos to Laurie and John for going to Senate Plenary Shout out to faculty who have supported or participated in Student Research Conference. Kudos to Natalie for running last AS Meeting Mariana for Transfer Fair Krista for trans-inclusive Mike for 3 Peaks CTE - for public safety outreach

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
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Approval of Minutes - Lopez	Start 3:15 1 Minute	<input type="checkbox"/> Minutes Nov 2	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion to approve the minutes (MSC, Abstentions: Green, Williams, Pfahler, Weiler, Hellerman)	10+1: 7 SD: 6 EG: 1
Guided Pathways Charge - Robles	Start 4:00 5 Minutes	<input type="checkbox"/> Charges	Review and give input on charges and membership	Approve the charges and membership (Brink, Green, MSC)	10+1: 8 SD: 8 EG: 2
Advancement in Rank	Start 3:19 5 Minute	<input type="checkbox"/> Application A...	Review the requests for advancement in rank based on the rubric .	Approve the advancement request for Bailes, Harris (McLaren, Brink, MSC)	10+1: 5 SD: 1 EG: 2
Spring In service Updates	Start 3:24 3 Minute	<input type="checkbox"/> Spring 2023 FI...	Review for AS recommendations. Kashaunda presented program ? USC is the second session for the faculty who participated in Fall.		10+1: 5 SD: 1 EG: 2
Drop Reason - Enrollment Management	Start 3:26 10 Minutes	<input type="checkbox"/> Final Draft of Drop Reason Questionnaire	The survey was reviewed with feedback from the body on 10/5.	Approve the survey (Ferrari, McKee, MSC)	10+1: 5 SD: 1 EG: 2

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			<p>Below are the requested changes from that meeting:</p> <p>Suggested Changes/Additions:</p> <ul style="list-style-type: none"> ● Change in major ● Add Course Difficulty to not yet successful statement ● Replace successful statement with - I didn't feel confident I could succeed in the course yet ● Consistent use of personal pronoun - add I back in ● Discussion about categories - are they necessary? ● Deficiency focused - ● add the best interest to personal conflict ● Add housing insecurity - to personal conflict ● Strike death - add personal tragedy ● Add death to family health issues ● Change in family dynamics or structure ● Add mental health/personal care somewhere - maybe instead of needed a break. ● Socioeconomic hardship 	<p>Approve the survey with suggested changes</p>	
<p>Student Equity Plan 2.0</p>	<p>Start 3:30 45 Minutes</p>	<p><input type="checkbox"/> Review each section of the equity plan with particular</p>	<p>Equity Plan Reflection: https://docs.google.com/document/d/1Bug0A5K21VqwjL6woC1OLYNVx_b</p>	<p>Give detailed feedback on the plan. Discussion: CTE concerns on term</p>	<p>10+1: 7 SD:1 EG: 2</p>

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		<p>emphasis on action items and assessments of actions.</p>	<p>odnXQkoyrVo4SNIE/edit?usp=sharing</p> <p>Metric Successful Enrollment: https://docs.google.com/document/d/1itV-RNqcodBZRZMqQUifaTqKq1NurCM9RiTURxo6YQ/edit?usp=sharing</p> <p>Metric Completed Transfer Level Math & English: https://docs.google.com/document/d/1Fofon8JJMHSUHaPSmt5h9DFDwBE6j7ieT4naNxW8pqw/edit?usp=sharing</p> <p>Metric Retention from Primary Term to Secondary Term: https://docs.google.com/document/d/1DhuWSMatur3rOyk_bKZIWOpzHTpZTsDi0cOh-fcBye0/edit?usp=sharing</p> <p>Metric Completion: https://docs.google.com/document/d/1giOrY_jcapUhbPZzsgz7cd5sB9Y3_PtYjEqTnuFc_yw/edit?usp=sharing</p> <p>Metric Transfer: https://docs.google.com/document/d/14wBr-BYupBQz1Ovr5_y7sVXThljuv4dF53_E8xGMpO/edit?usp=sharing</p> <p>Student Support Integration Survey:</p>	<p>certificate - not much detail. Have done some research in their area, don't want to duplicate work.</p> <p>Plan is very race heavy - is this the main focus? What about gender? Ability -not currently even being included in PPR - Issue is that is not really a plan at this point - just objectives - will be addressed on future versions -</p> <p>Request to have more LBGQT+ language.</p> <p>Suggestion to put some explanation as to why we choose these areas of equity in the plan - so in 5 years we know why.</p> <p>What is the meaning/intent of "Strives to increase" Include more specific language about how they will do that. Suggestion for hire and retain.</p>	
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			<p>https://docs.google.com/document/d/116rkWmP0DC7dglBgL30JHzx9Xa_aDglWuh_e9tE8h1O0/edit?usp=sharing</p> <p>Delmy provided some background, timeline, will be a live document - will be able to evaluate and change the plan we submit.</p>	<p>Suggestion to add more about celebration of achievement.</p> <p>A lot of our goals are repeated as objectives -</p> <p>Many items are things we have tried before but there have been roadblocks - the roadblocks have not been addressed.</p> <p>Need to identify what is in the way and how will those things be addressed.</p> <p>Need to differentiate between the processes we identify and how that may be impacted by outside partners (who aren't necessarily focused on equity).</p> <p>Not everything is measurable - many subjective areas with equity. How do we measure relational work? Changing culture</p>	
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				<p>is hard to objectively measure.</p> <p>Culture needs to be included. Have to address burnout of faculty trying to do all of this. How do we ask for improvement without overwhelming faculty.</p> <p>Student voice being included may help with that part.</p> <p>SEA committee did work to include student voices and data in the document.</p> <p>This is a long game.</p> <p>Need to address a lack of testing facility on campus.</p> <p>Part timers have even more barriers and roadblocks than FT.</p> <p>Support for PT to initiate this plan.</p>	
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				Increase diversity in faculty leadership roles job descriptions.	
Good of the Order	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7 SD: 6 EC: 1
Did you know?	- no meeting time -	<input type="checkbox"/> Protecting the Future of Academic Freedom During a Time of Significant Change	Academic freedom is a fundamental concept that exists to ensure that institutions of higher education function for the public good and that colleges are constructed on the foundations of genuine trust. Read More...		10+1: 7 & 8 SD: 8 EC: 2

Reports

Item	Start Time and Duration in Minutes	Content
President's Report	Start 4:15 3 Minutes	Please consider the following as we recruit for a new AS President <input type="checkbox"/> Great plenary. Lots of discussion on updating ASCCC to be more inclusive. <input type="checkbox"/> Academic Freedom - Embedded tutors <input type="checkbox"/> Can say "No, thank you." <input type="checkbox"/> Can say "No, thank you," after the class starts. <input type="checkbox"/> Dean Evaluations from faculty are in AP 7150

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		<input type="checkbox"/> We can give feedback similar to students.
<p>1st meeting of the month.</p> <p>External:</p> <ul style="list-style-type: none"> A. Classified Senate (Palkki) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 	<p>Start 4:28 2 Minutes</p>	<p>View Written Reports Here</p>
<p>2nd meeting of the month:</p> <p>External:</p> <ul style="list-style-type: none"> A. Student Senate Report (Trista Beggs) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Robles) E. MOPED (Bailes) 		<p>View Written Reports Here</p>

Adjournment - 4:16 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.