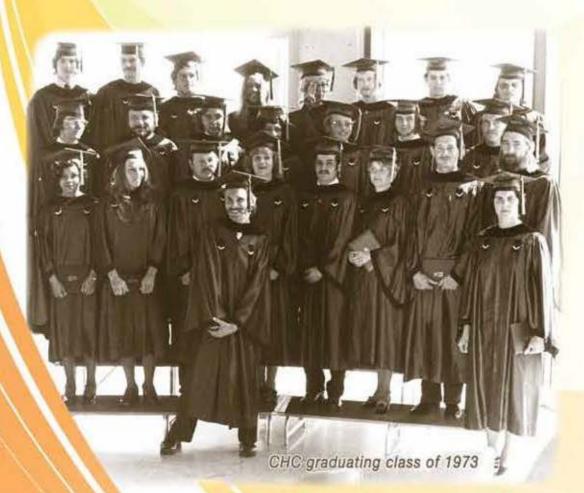


# Spring Schoolule 2012

Spring Session: January 17, 2012 - May 24, 2012

Priority Registration: November 28, 2011 – December 18, 2011
Open Registration: December 19, 2011 – January 16, 2012



# Celebrating Student Success



For up-to-date information on classes, go to www.craftonhills.edu

# **Welcome Students**



Dear Student:

Welcome to Crafton Hills College - one of the finest two-year institutions of higher education in the Inland Empire. 2012 marks our 40th Anniversary, and we look forward to including you in our year-long celebration!

As a student at Crafton Hills College, you will have a multitude of opportunities. Whether you are completing a program to prepare for transfer to a four-year college or university, an Associate in Arts or an Associate in Science, a certificate in an occupational program, or taking a course for retraining or general interest, I know you will find opportunities and experiences here that will be rewarding and stimulating. Our faculty and staff will provide you with excellent instructional and student services programs.

We are committed to helping you realize your educational and life goals.

Sincerely,

Gloria M. Hanison

Gloria M. Harrison President

# CRAFTON HILLS COLLEGE MISSION STATEMENT

The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

The institution's values are creativity, inclusiveness, excellence, and learning centeredness.

# DIRECTORY OF OFFICES (909) 794-2161

QUICK REFERENCE	BUILDING NO.	EXT.
Admissions & Records	SSA-213	3372
Bookstore	BK-101	3250
Cafeteria	College Center	3376
Career Center	SSB-201	3361
Counseling Center	SSB-201	3366
Disabled Students Programs		
& Services	SSB-110	3325
EOP&S	SSA-307	3239
Financial Aid	CL-214	3242
Health & Wellness	SSB-101	3272
Job Placement	SSB-201	3361
Learning Resource Center	LRC	3312
Library	LRC	3321
Parking Permits	LADM-150	3276
Police (Campus)	LADM-150	3275
Student Services	SSA-306	3354
Transfer Center	SSA-201	3361
Veterans' Services	SSA-212	3370

# **LEGEND ON CAMPUS** (See map on inside back cover)

BC	Bookstore Complex
	Bookstore
CL	Classroom
	College Center
CHS	
CDC	Child Development Center
G	Gymnasium
LADM	Laboratory/Administration
LRC	Learning Resource Center/Library
OE-1, OE-2	Occupational Education
	Performing Arts Center
SSA	Student Services A
SSB	Student Services B
SCC	Student Center/Cafeteria
SCCSTFL	Student Center/Staff Lounge

#### **LEGEND OFF-CAMPUS**

CLNC	Clinic
	Distributed Education
FLD	Off-Campus Field
HOSP	Hospital
RIAL-RFD	Rialto Fire Department
SBCMC	San Bernardino County Medical Center
SBRSTC	San Bernardino Richard Sewell
	Training Center
SBRETC	Training Center San Bernardino Regional Emergency
	Training Center
VETS	Veterans' Hospital

# **Crafton Hills College - Reference Guide**

## **Reference Guide**

Reference Guide	1
Admissions Procedure	12.13
Bookstore	•
Calendar of Important Dates	
Class Offerings	
English Classes, Levels and Order of	39
Fee Schedule and Refund Policy	
Final Exams	
Financial Aid Information	
How to Read the Schedule	26
Learning Communities	
Learning Skills Classes	24
Map of the Campus	Inside Back Cover
Math Classes, Levels and Order	
Mission Statement	Inside Front Cover
Offices, Directory of	
Parking Permits and Controls	
Policies and Procedures	
Assessment	
Canceling Classes	
Course Numbering System	
Crime reporting/crime statistics	
Districe Police	
Grades	
High School Students	
Language Requirement	
Laws to Help Students	
Matriculation	
Matriculation Appeals	
New Students	12
Non-Discrimination Policy	
Pass or No Pass Policy	
Prerequisites	
Program Advisement	
Student Conduct, Standards of	
Student Grievance Policy	
Substance Abuse Policy	
Withdrawing from Classes	
Registration by Web	
Services for Students	
Veterans Affairs Certifying Officials	6

Academic Programs	27-65
Accounting	27
Allied Health	27
American Sign Language	
Anatomy	
Anthropology	
Art	
Astronomy	
Biology	
Business Administration	
Chemistry	
Child Development	31-32
College Life	
Computer Information Systems	
Economics	
Emergency Medical Services	
English	
Fire Technology	
French	
Geography	43
Geology	
Health Education	
History	
Japanese	
Learning Resources	
Marketing	48
Mathematics	
Microbiology	
Multicultural Studies	
Music	
Oceanography	
Philosophy	
Physical Education	
Physics	
Political Science	57
Psychology	
Radiology	
Reading & Study Skills	
Religious Studies	
Respiratory Care	
Sociology	
Spanish	63
Speech Communication	
Thoatro Arts	

The college reserves the right to make additions, revisions, or deletions as may be necessary due to changes in governmental regulations, district policy, or college policy, procedures, or curriculum. The College will make every reasonable effort to inform students of significant changes that occur after publication of this document.

# **CALENDAR OF IMPORTANT DATES AND DEADLINES - SPRING 2012**

	Spring 2012 Term Dates
January 02nd	Financial Aid Applications for 2012/2013 academic year available online
January 06th	Deadline for High School Students to submit Concurrent Enrollment paperwork for admission to CHC.
January 09th	First day to purchase textbooks on campus.
January 16th	<ul> <li>Deadline to register for courses prior to start of term.</li> <li>Deadline to drop courses prior to start of term and receive full refund.</li> <li>Martin Luther King Jr. Day (Observed) - Campus Closed</li> </ul>
January 17th	Term / Instruction Begins
January 27th	<ul> <li>Deadline to Late Add full-term (18-week) courses.</li> <li>(Check 'Use By' date on Late Add Authorization sticker.)</li> <li>Deadline to drop full-term (18-week) courses and receive a refund of enrollment fees.</li> <li>Deadline for textbook returns or exchanges (receipt required).</li> </ul>
January 30th	Parking permit enforcement begins on all college streets and lots. (illegal parking regulations enforced at all times) Students may purchase Parking Permits online at www.craftonhills.edu/parking.
February 10th	<ul> <li>Deadline to drop full-term (18-week) courses without a "W" grade.</li> <li>(refer to your registration statement for short-term course deadlines)</li> <li>Deadline to request Pass/No-Pass grading option for full-term (18-week) courses.</li> </ul>
February 17th	Lincoln's Birthday (Observed) - Campus Closed
February 20th	Washington's Birthday (Observed) - Campus Closed
March 19th	First day to open Financial Aid file for 2012/2013 academic year
March 26-April 06	EOP&S Mid-Semester Progress Reports Due.
March 01st	Deadline to apply for Spring graduation
March 02nd	Deadline for Cal Grant GPA Verification
March 19-24th	Spring Break - Classes not in session
March 16th, 12:00pm	Deadline for On-Campus Scholarship Applications. Off Campus Scholarship deadlines may vary For more inforamtion please call (909) 389-3354.
April 03rd	Flex Day - Classes not in session
April 27th	Deadline to withdraw from full-term (18-week) courses with a "W" grade. (refer to your registration statement for short-term course deadlines)
May 10th	Deadline to apply for BOGG (Board of Governors Grant) refund for Spring 2012
May 18th	Scholars Convocation
May 18th-24th	Final Exams
March 21-24	Book Buyback
May 24th	Term / Instruction Ends
May 25th	Commencement
June 01st	Priority Deadline for Financial Aid Fall 2012
June 02nd	First day to purchase textbooks online
June 04th	Official Fall grades available online at www.craftonhills.edu

### **Final Exams**

FINAL EXAMS: Friday, May 18 – Thursday, May 24, 2012 (Unless otherwise announced, all examinations will be held in regular classrooms.)

	ND DAY OF CLASS MEETING	TIME AND DAY OF FINAL EXAM				
7, 8 a.m.	F only	8 – 10:30 a.m.	Friday, May 18			
8 a.m.	MWF, MF	8 – 10:30 a.m.	Friday, May 18			
9 a.m.	F only	10:30 – 1 p.m.	Friday, May 18			
10, 10:30 a.m.	MWF, MW	10:30 – 1 p.m.	Friday, May 18			
11 a.m.	F only	10:30 – 1 p.m.	Friday, May 18			
12, 1 p.m.	Fonly	1 – 3:30 p.m.	Friday, May 18			
1 p.m.	MWF	1 – 3:30 p.m.	Friday, May 18			
Conflicts	and Make-ups	1 – 3:30 p.m.	Friday, May 18			
7, 7:30 a.m.	MWF, MW	8 – 10:30 a.m.	Monday, May 21			
8, 9 a.m.	M only	8 – 10:30 a.m.	Monday, May 21			
11, 11:30 a.m.	MWF, MW, MF, M only	10:30 – 1 p.m.	Monday, May 21			
1, 1:30, 2 p.m.	M only	1 – 3:30 p.m.	Monday, May 21			
2:30, 3, 3:30 p.m.	MWF, MW, M only	1 – 3:30 p.m.	Monday, May 21			
		_				
7, 7:30, 8 a.m.	TTh, T only	8 – 10:30 a.m.	Tuesday, May 22			
10, 10:30, 11 a.m.	TTh, T only	10:30 – 1 p.m.	Tuesday, May 22			
1, 1:30, 2 p.m.	T only	1 – 3:30 p.m.	Tuesday, May 22			
1, 1:30, 2 p.m.	TTh	1 – 3:30 p.m.	Tuesday, May 22			
2:30, 3, 3:30 p.m.	T only	1 – 3:30 p.m.	Tuesday, May 22			
_		_				
8 a.m.	MW, W only	8 – 10:30 a.m.	Wednesday, May 23			
9, 9:30 a.m.	MWF, MW, W only	10:30 – 1 p.m.	Wednesday, May 23			
1, 1:30, 2 p.m.	MW	1 – 3:30 p.m.	Wednesday, May 23			
1, 1:30, 2, 3 p.m.	W only	1 – 3:30 p.m.	Wednesday, May 23			
·	·	·				
8:30, 9, 9:30 a.m.	TTh	8-10:30 a.m.	Thursday, May 24			
11 a.m.	Th only	10:30 – 1 p.m.	Thursday, May 24			
12, 12:30 p.m.	TTh	10:30 – 1 p.m.	Thursday, May 24			
12:30, 1, 1:30, 2, 3 p.m.	Th only	1 – 3:30 p.m.	Thursday, May 24			
2:30, 3, 3:30 p.m.	TTh	1 – 3:30 p.m.	Thursday, May 24			

**NOTE:** There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

EVENING (4 p.m. or after) AND SATURDAY CLASSES Final Exams will meet on the following days at the regular class time:

REGULAR CLASS MEETING	FINAL EXAM DAY AND DATE
M	Monday, May 21
MW	Monday, May 21
Т	Tuesday, May 22
TTh	Thursday, May 24
W	Wednesday, May 23
Th	Thursday, May 24
S	Saturday, May 19

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.** Instructors who wish to give final examinations at other than scheduled times **MUST obtain prior approval from the Division Deans.** 

NOTE: Final Exams for SHORT-TERM CLASSES are given at the last regular class meeting. (Please refer to the Schedule of Classes for exact dates.)



## Services for Students • Spring Hours

(All Telephone Numbers are in the 909 Area Code)

#### ADMISSIONS OFFICE......Room SSA-212, 389-3372

#### E-mail: admissions@craftonhills.edu

Twitter: @CHCAdmissions

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include, but are not limited to, application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

For current hours of operation check: http://www.craftonhills.edu/Admissions&Records

#### 

The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information. Study Guides available upon request.

For current hours of operation check:

http://www.craftonhills.edu/Student\_Resources/Counseling/Assessment

#### BOOKSTORE ...... Room BK-101, 389-3250 Website: www.bookstore.craftonhills.edu

For current store hours and events visit the Bookstore Website. The Bookstore offers online textbook information and textbook/supply sales with the option to pick-up or ship to your home. Along with course materials the Bookstore offers a selection of school supplies, study aids, backpacks, sportswear, snacks and beverages.

#### CAFETERIA ......College Center, 389-3376

CHC's cafe features homemade chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

#### CalWORKs ......Room SSA-306, 384-4429 E-Mail: zruss@sbccd.cc.ca.us.edu

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

For current hours of operation check:

http://www.craftonhills.edu/Student Resources/EOPS CARE CalWORKs

# CAMPUS BUSINESS OFFICE ......Room LADM-151, 389-3221

#### 

CHC Career Services provides career information, online career programs and a listing of jobs available off campus. Career Services also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester Career Services provides fairs and workshops related to career preparation and opportunities for students completing their education at CHC. Various employers list job openings with the Career Center. Some of these positions are posted on an Internet site for access from any computer. These are available for viewing in the Counseling Office or Career Center board on the classroom building. Staff is also available to help with resume writing and posting the resume on various websites.

For current hours of operation check:http://www.craftonhills.edu/Counseling

# COLLEGE HONORS INSTITUTE......Room SCC-200

The College Honors Institute (CHI) at CHC strives to provide highly motivated students who have demonstrated outstanding academic achievements the opportunity to pursue their individual scholarly interest, participate in an intellectual community of students with a shared purpose of advancing scholarship, and interact with a dynamic cadre of professors intersted in enriching students' academic experience. Students admitted to the honors program received dedicated counseling; access to the Honors Center; and as a result of the college's membership in the Honors Transfer Council of California (HTCC), opportunities for priority admission and scholarship consideration at four-year institutions. More information including admissions and completion requirements can be found on the CHI webpage http://www.craftonhills.edu/Courses\_and\_Programs/College\_Honors\_Institute.

For a complete description of honors courses offered this semester, refer to the specific department listing in this schedule of classes

# COOPERATIVE AGENCIES RESOURCES FOR

#### EDUCATION (CARE) OFFICE ......Room SSA-306, E-Mail: eops@craftonhills.edu 389-3239

The CARE Program is an affiliate of the EOP&S Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 14 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

For current hours of operation check: http://www.craftonhills.edu/EOPS

# COMMUNICATIONS...... Room LADM-153 794-2161

Students can visit the Communications Office to pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Friday ...... 8:00 am - 4:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-153.

#### 

The Counseling Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information.

For current hours of operation check: http://www.craftonhills.edu/Counseling

#### DISABLED STUDENT PROGRAMS & SERVICES ...Room SSB-110, 389-3325 • TTY 794-4105

Disabled Students Programs & Services (DSP&S) provides support services to students with verified disabilities in order to provide equal access to the educational process and to meet requirements of federal and state non-discrimination laws. Services include test accommodations, text in alternate formats, interpreters, note-takers, tutoring, adaptive technology, counseling, and learning disability assessment.

For current hours of operation check:http://www.craftonhills.edu/Disabled-StudentServices

## **Services for Students • Spring Hours**

(All Telephone Numbers are in the 909 Area Code)

# DISTRIBUTED EDUCATION ......441 W. 8th Street, San Bernardino, 384-4325

#### E-mail: distributeded@sbccd.cc.ca.us

The Distributed Education office coordinates the computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

#### The Internet site is <a href="http://dets.sbccd.org">http://dets.sbccd.org</a>

Hours: Monday - Friday ...... 8:00 am - 5:00 pm

#### EMERGENCY TRAINING CENTER .......2235 E. Perimeter Rd Email: info@sbretc.org San Bernardino, 389-3208

This Center was funded by a grant from the Federal Aviation Administration. The center is used for training fire fighting personnel nationwide and internationally in the proper tactics for fighting aircraft interior and exterior fires and proper rescue techniques.

Hours: Monday - Friday ...... 8:00 am - 4:30 pm

# EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S)......Room SSA-306, 389-3239

#### E-Mail: eops@craftonhills.edu

The EOP&S Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

For more information check: http://www.craftonhills.edu/EOPS

#### FINANCIAL AID OFFICE ......Room CL-214, 389-3223

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

For current hours of operation check: http://www.craftonhills.edu/FinancialAid

#### HEALTH AND WELLNESS CENTER ...... Room SSB-101 389-3272 or 389-3273

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy testing, birth control, emergency contraception, cervical and breast cancer screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, alcohol and drug abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday .......9:00 am - 5:00 pm Friday ......9:00 am - 1:00 pm

(Hours are subject to change)

#### INTERNATIONAL STUDENTS ...... Room SSA-201 389-3366

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

May 1 for Fall Semester
November 1 for Spring Semester
March 15 for Summer Session

To obtain the required materials and procedures, contact the International Counselors located in SSB-201 or call 389-3366.

### LIBRARY ......389-3321

For reference help dial 389-3322 or 389-3323

The Library has Internet computers for student and community use. We have a collection of over 50,000 books (volumes), periodicals, as well as a periodical system with full-text capacity available on-line at home and at the college for our students. Reference librarians are available to assist in locating your information.

Hours: Monday-Thursday..... TBD

#### 

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and AS cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you. Please call the office for more information.

For current hours of operation check: http://www.craftonhills.edu/Student\_Life

# TUTORING CENTER...... LRC, 1st floor 389-3312

The Tutoring Center provides free tutoring for a variety of courses including math, writing, foreign languages, and the sciences. Tutoring is available by appointment and on a walk-in basis. The center also offers study rooms for students to use individually or in small groups. During the semester, the center offers workshops on a variety of topics such as test-taking tips, note-taking strategies, and time management. The tutoring center also proctors make-up exams and the Nelson-Denny Reading Test by appointment. For more information on the center's programs, visit our webpage at: http://www.craftonhills.edu/Student Resources/Tutoring Center.aspx

#### VETERANS SERVICES ......Room SSA-212, 389-3256

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

For current hours of operation check: http://www.craftonhills.edu/Veterans

# **Veterans Affairs Enrollment Information and Services**

### Veterans Affairs Certifying Official Steven Rush

Admissions & Records Office Student Services Annex Room 213 Telephone (909) 389-3256



**THE VETERANS AFFAIRS (VA)** Office at Crafton Hills College (CHC) is available to serve those students eligible for GI Bill benefits. The VA Certifying Official can provide you with any required forms and is able to answer questions. Please stop in or call for assistance.

#### **APPLY FOR BENEFITS**

Before receiving any benefits from the VA you must go to <a href="www.gibill.va.gov">www.gibill.va.gov</a> to apply for your GI Bill benefits. Once you have completed the application, bring a printed copy along with your DD-214 service/member 4 showing active status or honorable dishcharge to the Veterans Certifying Official.

#### **TRANSCIPTS**

VA requires that all previous experience be evaluated towards your educational goal. Please bring official sealed transcript(s) to the Admissions & Records at Crafton Hills College upon application for benefits. Offical transcripts must be sealed. Neglecting to submit transcripts can delay your benefits (Don't forget about military and high school transcripts). Transcripts from all previous institutions must be evaluated prior to the start of the 2nd term of attendance at Crafton Hills College.

#### **ACTIVE MILITARY/VETERAN PRIORITY REGISTRATION**

As of January 1st 2008 California passed a bill giving active military and veteran's priority registration. This allows any Active Military or Veteran to add courses during the earliest period of registration. To be eligible, orders showing Active status or DD-214 showing honorable discharge must be provided to the Veterans Certifying Official.

#### **REQUEST FOR VA EDUCATIONAL BENEFITS**

This form <u>must</u> be completed and submitted to the Crafton Hills College Veterans Certifying Official at the beginning of <u>every</u> term you wish to use your Veterans benefits.

#### **FINANCIAL AID**

Collecting GI-Bill benefits does not disqualify you from other types of financial assistance. Contact the Crafton Hills College Financial Aid Office to explore your eligibility for other benefits. Military Veterans and dependents are advised to check the <a href="https://www.military.com/website">www.military.com/website</a> for special scholarships that may be available to you. Explore your possibilities!

#### **ADDS & DROPS**

It is the students' responsibility to notify the Crafton Hills College Veterans Affairs Certifying Official of any change in their class schedule. The Crafton Hills College Veterans Affairs Office must be notified of any changes in your class schedule in order to calculate proper payment.

#### **VERIFY YOUR ENROLLMENT**

After you have completed your paperwork and registered for classes you then must complete your self certification on the last day of every month in which are enrolled in courses by using the W.A.V.E. system at: <a href="https://www.gibill.va.gov/wav">www.gibill.va.gov/wav</a> or 1-877-823-2378 (Note: does not apply to CH 33 & 35)

#### **VA WORK STUDY**

The VA work-study program is available to VA educational recipients who are enrolled in at least 9 units or more (spring or fall, for summer see your VA Certifying Official). Veteran students may work at any VA site that participates in the program. Inquire at any VA work site for openings and participation.

#### **TUTORIAL ASSISTANCE**

Tutoring is free to all veteran students. These programs provide assistance in labs, small groups, and one-on-one sessions in most subjects and skills areas.

The Veterans Services San Bernardino County Office is also available to help you with all of your VA benefits. You may call the Veterans Services San Bernardino County VA Office if you have questions. The address and phone number is listed below.

#### SAN BERNARDINO COUNTY VETERANS SERVICES

175 W. Fifth St, 2nd floor San Bernardino, CA 92415-0470 (909) 387-5516

It is recommended that you record your DD214 with the local County Recorders Office. This is a service that is valuable and safeguards your information after Montgomery Government Issue Bill (MGIB) benefits expire.

#### **COUNTY RECORDERS OFFICE**

222 W Hospitality Lane San Bernardino, CA 92410 (909) 387-8306

The Regional Veterans Affairs Office in Muskogee, Oklahoma handles claims for all the Western states. If you have questions regarding your benefits please call the VA Regional Office for assistance.

#### **REGIONAL VA OFFICE**

P.O. Box 8888 Muskogee, OK 74402-8888 www.gibill.va.gov 1-888-GI-BILL (1-888-442-4551) Monday - Friday 8am-4pm CST

# **Student Email Accounts**

As a student of the San Bernardino Community College District, you are provided with a student email account. This is true regardless of where you are enrolled Crafton Hills College campus or the San Bernardino Valley College campus. The email account is created at the time your application to either campus is accepted and will remain active for one year after you stop attending school. The San Bernardino Community College District uses this email account as one of its official channels of communication with its students. This means that faculty and staff will send broadcast or tailored messages to this account, and it is your responsibility as a student to either check this account for email on a periodic basis or forward your email to another account that you do use regularly. Instructions on how to forward email are provided at the "General Student Email Information".

# THINGS TO KNOW BEFORE YOU LEAVE THE ADMISSIONS OFFICE!

- Know your student ID #
- Know your college email address Forgot your student ID?
   Call 1-877-241-1756

or visit www.craftonhills.edu/whatismvid

#### General Student E-mail Information

For more information on accessing your email account please visit the following website:

http://www.sbccd.org/studentemail





San Bernardino
Community
College
District





# Never miss an important date again!

Join us on twitter on the Financial Aid page at Crafton Hills College Web-Site

www.craftonhills.edu



Join the conversation

# Crafton Hills College Campus Bookstore



#### REFUND/EXCHANGE POLICY

All refunds or exchanges require the original sales receipt.

#### **Textbook Refunds/Exchanges**

Textbook refunds are given the 1st two weeks of the Fall/Spring semesters and the first week of Summer/Late Start Sessions. After these refund periods; All textbook Sales Are Final.

#### Supplies Refunds/Exchanges

Supplies have 3 days from the date of purchase to return. All supplies must be in their original unopened packaging to qualify for a refund/exchange. After the 3 day period; All Supply Sales Are Final

#### Non-Refundable Items

- The following items are not refundable: catalogs, clearance items, food & beverages, gift cards, meds, medical supplies, scantrons, special orders, and study aids.
- The Bookstore reserves the right to determine if an item is eligible for a refund/exchange. Defective supply items may only be exchanged, not refunded; the original unopened packaging and receipt are required.

#### **CREDIT/DEBIT CARD POLICY**

- Credit/Debit card holder must be present
- Photo ID required for all transactions
- If using a parent's credit card, card must be signed, a note of permission is required with students name identified, student must present photo ID

#### **PERSONAL CHECK POLICY**

- Driver's License or State I.D. are required
- Checks must be imprinted with current address, written to CHC Bookstore for the amount of purchase only. Student I.D. and phone number are needed
- Two party checks are not accepted
- If using a parent's check, student must present photo I.D., students name entered on the memo line, check must be signed by parent and parent's I.D. information must be provided
- Check refunds must wait 5 working days from the date of the transaction to qualify for a cash refund.
- A \$25.00 service charge will apply to all returned checks.

#### **BOOK BUYBACK**

- Book Buyback available the first and last week of the semester
- Books may be bought back at 50% of the new price or 50% of the used price if the textbook has been requested by the instructor for the upcoming semester and if the book is needed by the Bookstore.
- · Books must be in good condition
- Books on the "Guarantee" Book Buyback program are bought back at 50% of the original price and must have the "Guarantee" sticker on the book
- A wholesaler manages the book buyback and may also buy back books up to 30% of the original price.



### **Fees and Refunds**

### **FEE SCHEDULE**

(All fees are subject to change)

#### **MANDATORY FEES**

Enrollment Fee ......\$36.00 per unit

#### Non-Resident/Foreign Tuition

Note: Non-resident/Foreign students must also pay the mandatory enrollment fees listed above.

- \$176.00 per semester unit Non-Resident Fee
- + \$36.00 per semester unit Enrollment fee (listed above)
- = \$212.00 per semester unit

#### Why do non-residents pay more?

California public higher education is "subsidized" by the state. The lower fees are for students who reside in California and are intended to reflect the contribution they and their parents have already made by living and paying taxes in California. The fee charged to non-California residents is intended to cover the cost of the "subsidy" that is provided to California Residents.

	Fall/Spring \$16.50; Summer \$13.50 Fall/Spring/Summer \$1.50
Student Center Fee	. \$1 per unit,(maximum \$10 per year) Assessed Summer -Spring
	\$88.00 per semester unit try who is also a resident of a

#### **OPTIONAL FEES**

#### AS (Associated Student) Sticker:

\$7.50 semester

Schedule of Classes.....Free on campus

\$3.00 mailed in U.S. only

#### Transcripts:

- · First two requests are free
- Subsequent requests ......\$10.00 each
- Immediate requests ......20.00 each

#### **CHC Catalog:**

#### STUDENT HEALTH AND ACCIDENT FEES

- A. A health and accident insurance fee will be paid by students at the time of registration. The receipts will be expended only to defray the cost of student health services and student accident insurance as provided in Education Code 72246.
  - 1. The health fee for students enrolled in Fall semester shall be \$16.50.
  - 2. The accident insurance fee shall be \$1.50.

The Health and Accident Fee is non-refundable unless all courses for which the student is enrolled are cancelled or the student withdraws from all courses prior to the first day of the term.

- B. Exemptions Certain individuals are exempt from health and accident fees by code exemption or action of the Board of Trustees:
  - Apprentices attending college under an approved training program.
  - Students who depend exclusively upon prayer for healing in accordance with the teaching of a bonafide religious sect, denomination or organization.
- C. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.
- D. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

#### **REFUND POLICY**

#### A. Class cancelled by the College

If a class is cancelled by the College, enrollment and/or nonresident tuition fees will be refunded in their entirety. If that cancellation results in a student's withdrawal from the College, the mandatory fees will also be refunded.

#### B. Withdrawal from the College

If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees and/or non-resident fees will be refunded.

In order to be eligible for a refund of parking, health, accident insurance, associated student (AS) card, student center, and the student representation fees, a student must withdraw from the college prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.

#### C. Unit Reduction

If a change of a program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per-unit cost of the reduction.

#### D. Dropping\Withdrawing after Refund Period

A student who withdraws from a class or the College after the second week of instruction for a full-term class or after the first 10% of a short-term class is not eligible for any refund.

#### E. Instructor Drops

Students who are dropped by their instructor(s) shall be eligible for a refund or credit pursuant to the District's refund policy.

#### F. Refund Processing Fee

A \$10 processing fee will be deducted from the amount owed to the student, not to exceed \$10 per student per semester. The processing fee does not apply to cancelled classes or over payments.

All refunds will be in the form of a check mailed to the student's address on file in the Admissions & Records Office. Allow 6-8 weeks for all refund checks to be processed and mailed.

(SBCCD Administrative Procedure #5033)

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### **PARKING INFORMATION**

#### **PARKING PERMITS**

Parking permits are required in ALL PARKING LOTS and on ALL STREETS at Crafton Hills College. Students and staff parking permits can only be purchased online at www.craftonhills.edu/parking.

#### **Parking Permit Fees:**

Fall/Spring	\$30.00
Summer	\$15.00
Daily Parking	\$2.00

While accurate at time of printing, fees may be changed by Board action at any time.

# To purchase a parking permit online, you will need the following:

- The ability to use a computer off or on campus
- The ability to log into Campus Central
- A valid credit or debit card (cash can be used on campus at the Bookstore (BK)
- Make, Model, Year, Color, License Plate Number and State of Issue
- · Valid mailing and email addresses

# When purchasing a permit with a valid debit or credit card, you must:

- · Go online to www.craftonhills.edu/parking
- Pay for your permit using a valid debit or credit card
- The parking permit will be mailed to the address you provide

# When purchasing a permit and you want to pay by cash or a check, you must:

- Go online to www.craftonhills.edu/parking using a campus computer (Library, Computer Lab, your office computer, etc.)
- · Click the "pay-in-person" option when purchasing
- Bring your cash or check to the Campus Bookstore-BK for payment
- The parking permit wil be mailed to the address you provide; permits are not available over-the-counter
- Print out and properly display temporary permit as
- instructed

Please visit www.craftonhills.edu/parking for other important parking information.

#### **PARKING REGULATIONS**

- Staff and Faculty lots/parking spaces are reserved for the sole use of personnel employed by the San Bernardino Community College District. DEPENDENTS OF EMPLOYEES ARE PRO-HIBITED from using staff and faculty parking lots
- Parking stalls marked "VISITORS" ARE SOLELY FOR VISITORS. Students, staff, and faculty are prohibited from parking in these areas
- Parking is prohibited in loading zones, posted areas along curbing, and/or red lined areas
- Vehicles are to be parked in properly marked stalls only. Backing into or taking up more than one parking stall is prohibited
- Motorbikes, motorcycles, and other two-wheeled motorized vehicles must be parked in areas designated for this type of vehicle

- Vehicles parking in prohibited areas that block the flow of traffic, firefighting/emergency equipment, driveways, roadways or in posted "No Parking" zones will be towed away at the owner's expense and at no responsibility to the college district. (CVC 22702)
- Vehicles abandoned on college property for over 72 hours without prior college authorization may be removed at owner's expense (CVC 22702)

#### **PARKING CONTROLS**

Parking permits must be displayed as indicated on the purchased permit. Parking Permits are required at all times from 7:00 am Monday through 4:30pm Friday. **Illegally parked vehicles are ticketed at all times.** If a vehicle to which a current permit is affixed is sold or disposed of, the permit number must be reported to the College Police Office and the permit removed from the vehicle.

Refunds will be made only to students and **only** when the following conditions are met:

- That all classes in which the student is enrolled are cancelled by the college and the student is thus disenrolled from the college
- That a portion of the decal bearing the number is returned to the College Business Office and
- That the refund is requested within two calendar weeks from the date of the cancellation of the class(es).

#### **DISTRICT POLICE**

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire college community and the property of Crafton Hills College. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code and authority extends to anywhere within the state.

**FOR NON-EMERGENCIES:** Contact the San Bernardino Community College District Police Department Office at (909) 389-3276. Our business office is located in the Lab Administration Building Communication Center Room 153 on the Crafton Hills Campus. Call this number to locate and/or turn in lost articles or to relay concerns for personal safety along with parking rules and regulations.

**TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREATEN-ING EMERGENCY:** Contact the San Bernardino Community College District Police Department at (909) 389-3275. Be aware that when the office is closed on nights and weekends the San Bernardino County Sheriff will dispatch for the District Police Department. DIAL 911 FOR LIFE-THREATENING EMERGENCY.

The San Bernardino Community College District is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the Communications Center room 153 and on the District Police website http://www.sbccd.org.

### **CRAFTON HILLS COLLEGE APPLICATION & ENROLLMENT PROCESS**



11711 Sand Canyon Road Yucaipa, CA. 92399-1799 Phone: (909) 794-2161 Web: www.craftonhills.edu

# Application & Enrollment Process

Parking permits are required on all streets and lots. Daily permits may be purchased in Lot D.

#### STEP 1

#### SUBMIT APPLICATION FOR ADMISSION

Admissions & Records is located in SSA-212, Parking Lot A, A1, B or C

#### How to Apply

- 1. Go to www.craftonhills.edu/apply
- 2. Click on "Begin Application for Crafton Hills College" at the bottom of the page.
- 3. Create a <u>NEW</u> User Account if you are applying online for the first time or Log in as a <u>RETURNING USER</u> if you have previously applied online.
- 4. Complete and submit application be sure to click the "Finish" link.
- 5. Print confirmation page for your records.
- 6. Check your e-mail account:
  - o Immediately Confirmation receipt from CCCApply.
  - o Within one (1) business day CHC ID Number and Registration Date.

Application Perioas				
Spring:	Sep 1 <sup>st</sup> – Apr 30 <sup>th</sup>			
Summer:	Feb 1 <sup>st</sup> – July 31 <sup>st</sup>			
Fall:	Apr 1 <sup>st</sup> – Nov 30 <sup>th</sup>			

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Admissions questions: (909) 389-3372 or e-mail: admissions@craftonhills.edu

#### STEP 2

#### TAKE SKILLS ASSESSMENT

Assessment Center is located inside the Counseling Center, SSB-201, Parking Lot A1, B or C

In order to assure that students are successful in their coursework it is recommended that they participate in the assessment process. This process will determine appropriate placements for mathematics, English and reading courses and prerequisites. For a copy of review guides, visit the campus website and click on Student Resources, Counseling and then Assessment.

BRING A PHOTO ID (required) AND YOUR 7-DIGIT STUDENT ID NUMBER

Allow minimum of two (2) hours for assessment. NO APPOINTMENT NECESSARY - WALK-IN ONLY

Assessment questions: (909) 389-3361 or e-mail: assessment@craftonhills.edu

#### STEP 3

#### NEW STUDENT ORIENTATION/ADVISEMENT

Counseling is located in SSB-201, Parking Lot A1, B or C

After completing the assessment you will participate in the new student orientation/advisement process. At that time a counselor will assist you with developing your first semester Student Educational Plan (SEP). The SEP will list the courses recommended for you to take based on your educational goals and assessment results.

Counseling questions: (909) 389-3366 or e-mail: counseling@craftonhills.edu

#### STEP 4

#### **REGISTER FOR CLASSES**

Admissions & Records is located in SSA-212, Parking Lot A, A1, B or C

- 1. After completing steps 1-3 you are eligible to register for classes online at <a href="www.craftonhills.edu/register">www.craftonhills.edu/register</a>
- 2. After registering for courses, you must pay for your classes online or in the Admissions & Records Office.

Payment policy is subject to change. Check website for updated payment policy

You are advised not to purchase textbooks until you are officially registered into the class. You are not officially registered until all fees are paid.

- Prior to the beginning of the term, after registering for classes, your entire registration balance must be paid by the end of the next business day.
- Once the term has begun, payment is due at the time of registration.
- Outstanding registration fees will result in your classes being administratively dropped for non-payment.

If you are a financial aid recipient, your award will not cover all of your fees. You are responsible to submit payment for any balance due.



### **Admission Procedures**

#### Step 1: Be admitted as a student

You are a CONTINUING student (attended the previous semester):

Skip to Step 4

You are a RETURNING student (attended in the past, but not last semester):

- Must complete an application
- · Once application is accepted, skip to Step 3

You are a NEW student (Never attended Crafton Hills College before):

- Must complete an application
- Transcripts from all previous schools sent to the Admissions & Records Office
- Proceed to steps 2-6 (two-six)

The Admissions and Records Office is located in SSA-212, Park in Lot B or C. A decal is required and can be purchased in Lot D for \$1.

For questions or additional information you may contact the Admissions and Records Office at (909) 389-3372 or email at <a href="mailto:admissions@craftonhills.edu">admissions@craftonhills.edu</a>

The **Admissions and Records Office** is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records Office is located in the SSA, Room 212, under the clock tower at the west end of campus (see campus map located on the last page of the schedule of classes).

For current hours of operation check: http://www.craftonhills.edu/Admissions\_and\_Records

#### **Step 2: Participate in Assessment Process**

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in English and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra. Although you are not required to prepare for the assessment, since it is designed to measure our current skills in each area assessed, we strongly recommend that you take time to review (particularly in math). Review materials are available to you at the Counseling Center and on the Crafton Hills College website under the Counseling heading. We suggest that you pick up or access this review information prior to taking the test so that you can determine whether review might benefit you.

No appointment is necessary to participate in assessment but every student will be asked to take some time to at least go through the review materials to see what types of information they will assessed on before they take the assessment test. Students who come into the Counseling Center will strongly encouraged to return to take the assessment at some time the following day or after.

The Assessment Center is located in the Counseling Center, SSB-201. Park in lot B or C. A decal permit is required and can be purchased in Lot D for \$1.00.

**NOTE:** As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

- You have completed an Associate of Arts or Science degree or higher. (<u>Provide Transcript</u>)
- 2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
- You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (<u>Provide Transcript</u>)
- You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
- 5. You have participated in the EAP process at your high school and have been detetermined "prepared for college work" or determined "provisionally prepared" and have completed the appropriate course during your senior year. This exemption is available only for the year following in your senior year. (Provide copy of your STAR Report form your Junior year and if provisionally approved your high school transcript.)
- 6. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
- 7. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
- You have taken a placement exam at one of the other San Bernardino or Riverside County community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

# Assessment testing is held in the Counseling Center, SSB-201 (2<sup>nd</sup> Floor)

Assessment is on a walk-in basis only.

It is recommended that the student review before assessing.

Being prepared is easier than you think.

It is as easy as 1-2-3.

#### 1. REVIEW

Check the Assessment page of our website at

www.craftonhills.edu for review sheets and current

assessment days/times.

#### 2. ASSESS

Be sure to allow approx up to 2 hours for the

assessment process and bring valid photo ID and your

7-digit Crafton ID number.

#### 3. SEE A COUNSELOR

When you complete assessment, meet with a counselor. If you have completed Math, Reading or English at another college or university, bring a copy of your transcript(s) to the Assessment Center for possible waiver from Assessment

 $Contact\ us\ at\ \underline{assessment@craftonhills.edu}\ for\ information,\ questions,\ concerns.$ 

If any of the waiver criteria apply to you, visit the Counseling Center, SSB-201 to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

# Step 3: Meet with a Counselor to Develop a First Semester Educational Plan

Every new student is strongly encouraged to develop a first semester Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. After the SEP is completed, you will be able to access it through Campus Central at <a href="www.craftonhills.edu">www.craftonhills.edu</a> at anytime. Financial Aid and EOPS students are required to have a current SEP on file.

The Counseling Office is located in SSB-201. Park in Lot B or C. A decal is required and can be purchased in lot D for \$1.

#### Step 4: Select your classes

Take the time to look through the list of course offerings, beginning on page 35 of this schedule or online at <a href="www.craftonhills.edu">www.craftonhills.edu</a>. As you make your selections, think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center, SSB-201 if you would like help selecting your classes.

Use the chart on page 28 for guidance on the right level of English, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

#### Step 5: Register at www.craftonhills.edu/ Webadvisor

The first few weeks of Web registration is open to students according to a priority system. You can register on the Web on your assigned priority date or any registration date thereafter. You cannot register before your assigned priority date. Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

For more information and instructions regarding registering for courses, please visit: www.craftonhills.edu/register

### Step 6: Pay your fees.

After registering for classes, your <u>entire</u> registration balance <u>must</u> be paid by by the end of the following business day. Payments may be made online by visa/mastercard. Payment by cash, check or money order must be made in person at the Admissions & Records Office. After the term begins payment is due at time of registration.

Outstanding fees may result in your classes being administratively dropped. Courses added as the result of an approved petition must be paid in full at the time of registration.

You are advised not to purchase textbooks until you are officially registered into the class. You are not officially registered until all fees are paid.

- Prior to the beginning of the term, after registering for classes, your entire registration balance must be paid by the end of the next business day
- Once the term has begun, payment is due at the time of registration
- Outstanding registration fees will result in your classes being administratively dropped for non-payment

If you are a financial aid recipient, your award will not cover all of your fees. You are responsible to submit payment for any balance due.

#### Are you repeating a Class?

Beginning in summer 2012, a new California law for all community colleges states that student who do not successfully complete a class will be limited to three (3) enrollments in that class (regardless of the outcome-including a "W") The changes are retroactive, meaning they will include any previous course attempts.



### www.craftonhills.edu

Have forgotten your student ID Number? Visit www.craftonhills.edu/whatismyid

# **Web Registration**

(For Detailed Web Instructions visit www.craftonhills.edu/register)

# Before you logon be prepared!

- Read all instructions
- Complete the application (if applicable)
- Clear all outstanding debts (if applicable)
- Obtain fee waiver (if applicable)
- Determine registration priority date (page 19)
- Register
- Payment

Upon approval by the Dean of Student Services & Student Development or Designee,students currently enrolled in high school may register for the approved class(es) when open Web registration begins.

Please refer to the dates and deadlines page in this schedule of classes.

### Office Hours:

Monda	y - Thu	rsda	y			9:00	am	-	6:00	pm
Friday						9:00	am	-	1:00	pm
•	(Hours	are	subj	ect	to	chan	ge)			•

If you have any problems with the Web system, call the HELP line at (877) 241-1756 or E-mail: admissions@craftonhills.edu

Operator and Technical Assistance <u>WILL NOT</u> be available when campus is closed.

# DSP&S, EOPS/CARE, CalWORKs and Active Military/Veterans\*

Students who are eligible may register online June 20-22.

If you have any questions please contact: The Disabled Student Programs & Services at (909)389-3325.

EOPS/CARE Office at (909)389-3239. Veterans Services at (909) 389-3256.

\* Must provide orders showing active duty status or a DD-214 Member/Service 4 with an honorable discharge within 2 years from seperation date.

# **Pre-Registration Information**

### **Spring 2012 Registration Priorities**

Log on to: www.craftonhills.edu

TO CONFIRM YOUR PRIORITY LEVEL ANYTIME ON OR AFTER OCTOBER 01st, 2011. PRIORITY REGISTRATION BEGINS ON NOVEMBER 28th, 2011.

#### **CATEGORIES OF PRIORITY REGISTRATION**

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, F or G) based on your status as a student.
- ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.
- EXCEPTION Continuing or Returning students who have previously earned a Bachelor's degree or higher are Priority F.
- Break in attendance is calculated from the end of the last term the student attended to the beginning of the term for which the student is registering.

Once you have determined your priority level, you may register on the days assigned to that priority or any registration day thereafter.

Attention Returning Students: Students who did not attend during the previous semester must submit an Application for Admission online at www.craftonhills.edu/apply.

Priority	Categories & Dates					
Α	Students who've been accepted into the EOPS, DSP&S or CalWorks programs or are active military/veterans. For more information contact the appropriate program office.  Register Monday November 28 <sup>th</sup> , Tuesday November 29 <sup>th</sup> and Wednesday November 30 <sup>th</sup> .					
В	Students who attended CHC previously with a break of not more than two (2) years and have completed 40 to 90.9 units at CHC.  Register Thursday December 01 <sup>st</sup> , Friday December 02 <sup>nd</sup> and Saturday December 03 <sup>rd</sup> .					
С	Students who attended CHC previously with a break of not more than two (2) years and have completed 30 to 39.9 units at CHC.  Register Sunday December 04 <sup>th</sup> , Monday December 05 <sup>th</sup> and Tuesday December 06 <sup>th</sup> .					
D	Students who attended CHC previously with a break of not more than two (2) years and have completed 15 to 29.9 units at CHC.  Register Wednesday December 07 <sup>th</sup> , Thursday December 08 <sup>th</sup> and Friday December 09 <sup>th</sup> .					
E	Students who attended CHC previously with a break of not more than two (2) years and have completed 0 to 14.9 units at CHC.  Register Saturday December 10 <sup>th</sup> , Sunday December 11 <sup>th</sup> and Monday December 12 <sup>th</sup> .					
F	Students who attended CHC previously with a break of more than two (2) years.  or Continuing or Returning students who have previously earned a Bachelor's Degree or higher.  or Continuing or Returning students with 91 units or more.  Register Tuesday December 13 <sup>th</sup> , Wednesday December 14 <sup>th</sup> and Thursday December 15 <sup>th</sup> .					
G	New students who have completed the Matriculation process (CHC application, assessment, and educational plan with a counselor) or met the pre-enrollment assessment waiver criteria <b>prior</b> to the registration date for Priority G.  Register Friday December 16th, Saturday December 17th and Sunday December 18th.					
Open	<ul> <li>All students in the above listed priorities as well as:</li> <li>New students who have not completed the Matriculation process.</li> <li>High School students who have been approved for Concurrent Enrollment to attend courses. (Concurrent Enrollment Paperwork must be submitted by <u>January 06<sup>th</sup>, 2012</u>)</li> <li>Register Monday December 19<sup>th</sup> through Monday January 16<sup>th</sup>.</li> </ul>					
follow u						



@CHCAdmissions

For a complete list of Term Dates and Deadlines, visit www.craftonhills.edu



## **Registration Priorities**

# **Web Priority Schedule**

	Web Registration 6:00 AM - 11:50 PM								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
	Nov 28	Nov 29	Nov 30	Dec 01	Dec 02	Dec 03			
	Priority	Priority	Priority	Priority	Priority	Priority			
	A	A	A	B	B	B			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Dec 04	Dec 05	Dec 06	Dec 07	Dec 08	Dec 09	Dec 10			
Priority	Priority	Priority	Priority	Priority	Priority	Priority			
C	C	C	D	D	D	E			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Dec 11	Dec 12	Dec 13	Dec 14	Dec 15	Dec 16	Dec 17			
Priority	Priority	Priority	Priority	Priority	Priority	Priority			
E	E	F	F	F	G	G			
Sunday Dec 18	Open Registration								
Priority G		Monday, [	December 19th	- Monday, Janเ	ıary 16th				

Web Registration: www.craftonhills.edu Monday through Saturday, 6:00 am - 11:59 pm Sunday, 6:00 am - 7:00 pm

Payment Policy is subject to change. Check website for updated payment policy.

After registering for classes, your <u>entire</u> registration balance <u>must</u> be paid by the end of the following business day. Payments may be made online by visa/mastercard. Payment by cash, check or money order must be made in person at the Admissions & Records Office.

After the term begins payment is due at time of registration. Outstanding fees may result in your classes being administratively dropped. Courses added as the result of an approved petition must be paid in full at the time of registration

#### STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

#### **MATRICULATION APPEALS**

The college provides an appeals process for review of the following matriculation concerns:

- 1. Review of placement decisions.
- 2. Waiver & challenge of prerequisites.
- Complaint of unlawful discrimination: If a student feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee.

#### **ASSESSMENT**

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed for placement in English, mathematics and reading prior to enrollment. Exceptions will be made if:

- You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
- You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
- You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
- You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
- 5. You have participated in the EAP process at your high school and have been determined "prepared for college work" or determined "provisionally prepared" and have completed the appropriate course during your senior year. This exemption is available only for the year following senior year. (Provide copy of your STAR Report

- from your Junior year and if provisionally approved your high school transcript.)
- You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
- You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
- 8. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

# PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students may not need to meet with a Counselor if:

- They are not on cumulative semester academic or progress probation.
- They are a continuing student and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
- 3. They already have a college degree.

La falta de un dominio completo del idioma inglés no porohibirá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la abilidad de hablar y escribir en inglés. Cualquier estudiante, con abilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para consequir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.

### LANGUAGE REQUIREMENT

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling Center in room SSB-201.

#### **ADMISSION OF HIGH SCHOOL STUDENTS**

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them.

#### To be accepted for concurrent enrollment you must:

- Obtain consent/recommendation of your high school principal
- Obtain consent of a parent or guardian
- Have a cumulative GPA of 2.5 or higher on high school transcripts
- Complete CHC application
- Complete High School Con-current Enrollment Request form
- Complete Minors Consent for Medical Treatment and/or Counseling form
- Include official high school transcripts (must remain sealed)

All applications will be reviewed by the Dean of Student Services and Student Development or a designee. Upon approval, students may register for approved classes beginning at open registration. Course changes or enrollment in a course without prior approval will result in an administrative withdrawal without refund.

Crafton Hills College may restrict the admission and enrollment of high school students during any session based on age, completion of a specific grade level, regulation or demonstrated eligibility for instruction based on the college's assessment methods and procedures. All high school students enrolling in college courses must have a release of liability and the maturity to function effectively on a college campus.

#### **Admission of Students below Grade 11**

In extraordinary cases, where a student who has not completed the tenth grade demonstrates superior ability and capacity to succeed in college level work in a particular discipline, the college may consider admission of that student. Such consideration will be on a course-by-course basis and will be allowed only through the add/drop process, after open registration has been completed. Students below grade 11 wishing to enroll in courses must meet all of the requirements identified in the section above as well as any pre-requisites or departmental recommendations established for the course(s) in which they wish to enroll, as demonstrated by completion of the college assessment process.

Students in this category will be bound, as are all other students, by the syllabus of the course. Course content is non-negotiable. Moreover, parents are not permitted to attend classes with their children unless they are registered for the course. These students and their parents must complete an orientation process for each course conducted by the Counseling Department. The instructor of the course will have the final determination of whether any student below grade 11 will be allowed to enroll in his or her class.

#### **Access to Student Records**

Once accepted into Crafton Hills College, all student records become property of the College and the student, regardless of age. Student records are administered in accordance with the Family Educational Rights and Privacy Act (FERPA). Subsequently, no information will be disseminated to anyone other than student. The student may give written permission to release information. However, in no case will information be released or discussed by telephone. Attendance and performance in any class are matters between the student and the instructor only. Parents should be aware that they do not have access to their children's records without a signed release from the child. (Education code: 40961) To view the entire F.E.R.P.A. text, please visit www.ed.gov.

#### Important Information

- Admission of high school students is governed by the state laws & regulations, the type of courses permitted & the number of students are limited
- College courses are designed for adult students. Course content may be unusually frank in order to deal with scholarly discussions of behavior, artistic, human or other issues.
- College courses are taught at a much faster pace & require significantly more independent learning.
- College courses completed by high school students carry the full weight of college credit, & will count toward college degrees and/or certificates as outlined in the college catalog. These courses become a part of the students' permanent record.
- All students must meet all established course prerequisites
- Pursuant to Education code 76300 (f) high school students are exempt from paying the enrollment fees (all other fees still apply)
- It is the high school exclusive right to determine what, if any, courses will be accepted & how it will be counted towards your record
- Grades are not automatically sent to the high school.
   Grades may be accessed online at www.craftonhills.edu
- All regulations regarding transcript request and fees apply to all students
- Continuation in this program is dependent upon satisfactory academic programs.
- Parents are not permitted to attend class with student unless registered for the same class

#### **CANCELLING CLASSES**

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

#### **ARE YOU REPEATING A CLASS?**

Beginning in summer 2012, a new California law for all community colleges states that student who do not successfully complete a class will be limited to three (3) enrollments in that class (regardless of the outcome-including a "W") The changes are retroactive, meaning they will include any previous course attempts.

#### **COURSE NUMBERING SYSTEM**

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

010-099	Multipurpose courses, but not generally
	applicable to the Baccalaureate degree.
100-299	Basic lower division courses applicable to the
	Associate degree; may also apply to
	Baccalaureate degree.
500-599	Baccalaureate degree
900-999	Courses not applicable to the Associate
	degree.

# NON-DEGREE APPLICABLE REMEDIAL COURSES

Courses numbered in the 900s do not apply toward a degree and are designed to provide the fundamental skills necessary for successful completion of other college courses. These include precollegiate courses in reading, writing, computation, learning skills, and study skills. Non-degree applicable courses are indicated by numbers from 900 to 999. Grades earned in non-degree applicable courses are not included when calculating a student's degree-applicable grade point average.

Students will not receive credit for more than 30 units of basic skills course work taken in the San Bernardino Community College District. Basic Skills coursework earned in another community college district will not be counted toward the 30-unit limit.

#### **GRADING SYSTEM**

The following grading system has been adopted by Crafton Hills College.

SYM	BOL DEFINITION GF	GRADE POINT	
Α	Excellent	4	
В	Good	3	
С	Satisfactory	2	
D	Less than satisfactory	1	
F	Failing	0	
Р	Passing (at least satisfactory; units awarded not counted in GPA)	0	
NP	No Pass (less than satisfactory or failin units not counted in GPA)	g; 0	

#### **GRADE CHANGES**

By law, the instructor is the final authority on assignment of grades. When reported to the Admissions & Records Office, grades represent the instructor's decision as to the student's achievement. Grade changes are initiated through the instructor from whom the grade was received.

No grade will be changed for any reason or under any circumstances after three (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040)

Note: When grades are given for any course of instruction taught in a community college, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud bad faith, or incompetence, shall be final. (California Education Code Section 76224(a); California Code of Regulation Sections 55760 (a) and 55758; SBCCD Board Policy 5540).

#### PASS (P)/NO PASS (NP) (formerly credit/no credit)

If you wish to be graded in any class on a Pass (P)/No Pass (NP) basis, you must indicate by the end of the 4th week (full-term 18 week courses). Or in the case of summer session or short-term course(s), no later than the end of the first 30% of the term.

You may take up to fifteen (15) units of Pass (P)/No Pass (NP) courses to apply toward graduation requirements. No course in/or required by your major maybe taken for Pass (P)/No Pass (NP).

Instructions and forms may be obtained in the Admissions & Records office, located in SSA-212.

For complete details refer to the current Crafton Hills College Catalog.

#### **STUDENT WITHDRAWAL**

- No notation ("W" or other) shall be made on the academic record of the student who withdraw during the first four weeks (30% of the term).
- Effective July 1, 2009 a student may not receive a "W" symbol more than four (4) times for enrollment in the same course.
- Upon verification a "Military Withdrawal" may occur when a student who is a member of an active/reserve US military service receives order compelling a withdrawal.

#### **WITHDRAWAL (T5 55024)**

#### **Drop Date**

No notation "W" or other shall be made on the academic record of any student who withdraws during the first four weeks (18 week full term) or 30% of a term.

#### Withdrawal Date

Final date for student to withdrawal and receive "W" symbol.

#### **Use of Symbols after Withdrawal Date**

After final withdrawal date has passed students must receive a symbol other than a "W" these symbols can include letter grade, a Pass (P)/No Pass (NP), an Incomplete (I) or an In Progress (IP).



A Student may not enroll in two or more sections of the same course during the same term.

A Student may not enroll in two or more courses where the meeting times overlap. (Title 5, section 5007)

Please refer to the Crafton Hills College Catalog for more information.

#### STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance proceedings against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action or imposition of sanctions without proper regard to due process as specified in college prodedures.

Every effort shall be made to resolve a student complaint at the lowest level possible. A student must first attempt to resolve the issue directly by contacting the college employee most closely related to the origin of the alleged problem. Students not satisfied with the results of this attempt may then confer with the successive supervisors most closely related to the problem. The supervision succession to follow is generally the faculty chair, coordinator or supervisor, the appropriate dean, and then the appropriate vice president. If the alleged problem is still unresolved, the student may request a formal hearing by submitting a written request to any manager or employee in any area for delivery to the Vice President of Student Services who will assess which manager or vice president is to oversee the grievance process.

#### STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

#### IN THE CLASSROOM

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply.

 Respect for the Instructor. This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative.

- with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
- 3. Academic Honesty. Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a grade of "F" for the class or possible expulsion from the college.
- 4. Instructor's Rights. An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
- Student's Rights. All students have a right to due process. If a conflict occurs, the student must first discuss
  the problem with the instructor. If this does not resolve the
  problem, the student should follow the procedures detailed
  in SBCCD Board Policy 5530, Student Grievances.

#### **LAWS TO HELP STUDENTS:**

#### Title IX

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted, education programs. Title IX states: No person in the United States shall, on the basis of sex, be excluded from participations in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

#### Title II

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: To develop and carry out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.

#### **REPORTING CRIMES AND EMERGENCIES**

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Administration Bldg., Room 153.

#### **Crime Statistics**

Annual crime statistics can be found on the SBCCD website at www.sbccd.org, select District Faculty & Staff Information/Forms, District Police. In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" is available at the following locations:

SBCCD Chancellor's Office and District Police.

# **Non-Discrimination Policy**

# FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

For detailed FERPA information refer to the college catalog.

# **Non-Discrimination Policy**

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills

College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, inclusos los servicios de admisiónde ayuda financiera, de facilidades & actividades estudiantiles y del empleo.

Las leyes federales y la políticas del Distrito prohiben absolutamente todo tipo de discriminación, inclusos el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.

In compliance with the **Student Right to Know and Campus Security Act** of 1990 (Public Law 101-542), it is the policy of the San Bernardino Community College District and Crafton Hills College to make available to all students the completion rates of certificate, degree, or transfer-seeking first-time, full-time students entering college beginning in Fall 1995, and annually thereafter. This information is available in the college library and on the web at

#### http://cccco.edu

Information on crime rates is available in the Communications Center (LADM-153)

#### AMERICANS WITH DISABILITIES ACT OF 1990, (ADA) AND SECTION 504 OF THE REHABILIATION ACT 1972 STATEMENT OF POLICY

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990 and section 504 of the Rehabiliation Act of 1972.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services at (909) 389-3210.



# **Substance Abuse Policy and Resource Information**

- San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances as defined in the Controlled Substances Act. Unlawful manufacture, distribution, dispensation, possession, or use of controlled substances by employees in the workplace or on District business is prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which impairs performance of assigned tasks.
- All employees are required to comply with this policy as a condition of their continued employment. An employee who violates this policy will be subject to disciplinary action which may include termination.
- Any employee convicted under a criminal drug statute for improper conduct in the worksplace must report this conviction within five working days to the District Human Resources.

# Standard of Student Conduct Policy 6060

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct of the following while attending college classes or college sponsored activities:

- The use, sale or possession or hallucinogenic drugs or substance or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or the presence on campus of anyone under the influence of such drugs or substances.
- The use or possession of alcoholic beverages on college property or at any college sponsored event or the presence on campus of anyone under the influence of alcohol.
- Any student who violates this policy wil be subjec to disciplinary action which may include explusion.

• Illicit drugs use and alcohol abuse account for two-thirds of violent behavior, one-half of all injuries, one-third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems. For more information on health risks associated with Alcohol and other Drugs please refer to www.craftonhills.edu then link to Student Resources and Health & Wellness Center.

#### Are you at Risk?

- If you answer yes to one or more of the following, you need further intervention.
- 1. Have you blacked out after using drugs or alcohol?
- 2. Have you been arrested during or after you were drinking or using drugs?
- 3. Do you drink or use drugs to get wasted?
- 4. Has someone close to you, talked with you about your alcohol or drug usage?
- 5. Does a family member have an alcohol or other drug problem, or had one in the past?

# Confidential Resources for Help:

Health and Wellness Center(909) 389-3272
CHC, Counseling Center(909) 389-3366
Alcoholics Anonymous Meeting Referrals(909) 825-4700
Alcoholics Anonymous Website:www.alcoholics-anonymous.org
Narcotics Anonymous Meeting Referrals(909) 795-0464
Narcotics Anonymous Website:www.na.org/index.htm
National Database of Drug and Alcohol Treatmentwww.findtreatmentsamhsa.gov
Alcohol and your College Experiencewww.factsontap.org
Drug Help www.drughelp.org
California Alcohol & Drugs Programswww.adp.state.ca.us

# **Questions & Answers Regarding Prerequisites and Corequisites**



Students planning to take a course that has a prerequisite, must have completed the prerequisite or will be blocked from registering in the class. If a student feels they have met the prerequisite bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement). Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College Catalog. Contact the Counseling Center during registration if you have questions arising from curricula sequence prerequisites.

# You will be blocked from registering in a class if you have not met the prerequisite.

#### Q: What is a prerequisite?

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 101, you must have completed English 015 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

#### Q: What is a corequisite?

A: A corequisite is a condition of enrollment consisting of a course in which must be taken at the same time as another course. For example, if you wish to take Accounting 220, you must also enroll in Accounting 221.

#### Q: What is a departmental recommendation?

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

#### Q: How do I meet a prerequisite?

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description.

NOTE: Unofficial transcripts and course descriptions can often be accessed off the college or university website.

#### Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?

A: A prerequisite challenge is a process that allows students to demonstrate that they can probably succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. You may be required to complete the assessment process as part of the process. This will depend on whether the course you are challenging requires math or English as a pre-requisite or if you have already completed the assessment. The Counseling Center is located in the Student Services Building, SSB 201. See page 6 for hours that counselors are available.

**NOTE:** Prerequisites and corequisites <u>cannot</u> be waived.

#### Q: How long does a challenge take?

A: The college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

#### Q: What do I do if I've taken the prerequisite course at another college?

A: You need to bring an official copy of your transcript to the Counseling Center so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

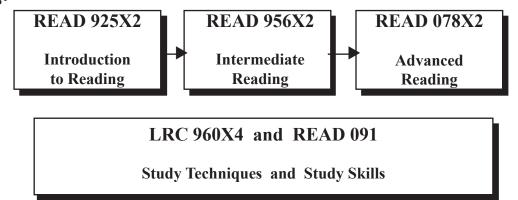
#### Q: What if I don't like the decision of my challenge?

A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Center.

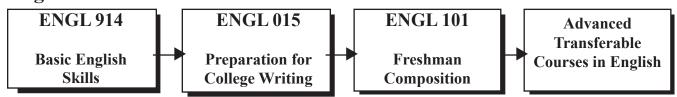
Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).

Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. Your Counselor will help you decide on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. A Counselor can show you the skills needed for each class.

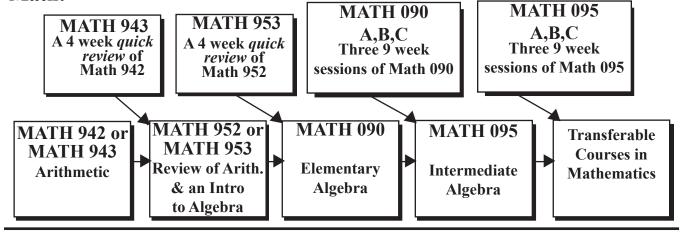
# Reading:



# **English:**



### Math:



#### CHC Learning ( Communities



A learning community joins students together in a cohort to take two or more classes together to provide a deeper understanding of course material and to build stronger relationships with faculty and other students. The courses in learning communities are linked by a common theme. Most often, students who participate in learning communities:

- Earn higher grades and have lower drop- out rates
- Have greater success in future college courses
- Maintain deeper connections to faculty and fellow students
- Report higher satisfaction with their college experience

# Which Learning Community Is Right for You?

# Our Dynamic Cultures

- ENGL 015 (TTh 11:00-12:50; Langenfeld)
- SOC 100 (TTh 1:30-2:50; McKee)

Explore our participation in our own dynamic cul- • SOC 141 (TTh 11:00-12:20; McKee) tures as well as the cultures around us.

# Our Bodies, Our Minds

- ENGL 914 (TTh 9:00-10:50; Henriquez)
- HEALTH 102 (TTh 11:00-12:20; de Borba)
- CHC 099 (TTh 12:30-12:50; Cummings)

Study the biological principles of healthy living and the grammatical principles of good writing.

### Solid Foundations

- MATH 090 (TTH 9:00-10:50; Wilson)
- GEOL 100 (TTh 11:00-12:20; Hughes)
- Geology Lab (T 1:30-4:20; Hughes)
- CHC 100 (Th 1:30-4:20; Brown)

Become a master college student in this learning community that combines student success strategies with geology and beginning algebra.

# Exploring the Power of the Mind

- ENGL 101 (MW 1:00-2:50; Cannon)
- READ 100 (MW 3:00-4:20; Lowe)

The life of John Nash (the subject of the story A Beautiful Mind) serves as the springboard for this learning community.

# History, Identity, & Ethnicity in the United States

- HIST 101 (TTh 9:30-10:50; Beitscher)
- CHC 099 (Th 12:30-1:20; Costello)

Social issues related to race and ethnicity are explored in the context of United States history.

# **Biology Success**

- BIO 100 (TTh 1:00-2:20; Purves)
- Biology Lab (TTh 3:30-4:50; Purves)
- READ 078 (TTh 5:00-6:20; Lowe)
- CHC 099 (T 2:30-3:20)

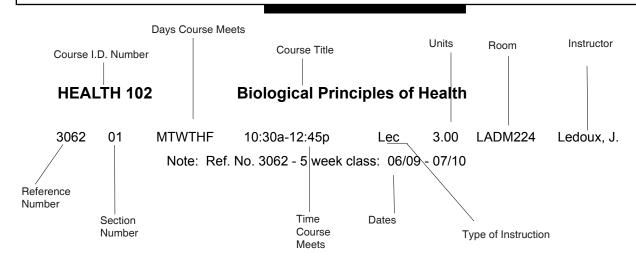
Increase your chances of success in Biology 100 by enrolling in this reading-supported learning community.

# Telling Our Stories

- CHC 090 (M-Th 8:00-8:50; Williams)
- READ 925 (M-Th 9:00-10:59; Lowe)
- ENGL 914 (M-Th 11:00-12:50; Henriquez)
- READ 956 (M-Th 9:00-10:59; Lowe)

Explore personal narratives, the significance of identity, and the ways of defining ourselves in this new structure that allows you to finish an English course, two reading courses, and a student success course in only one semester

### HOW TO READ THE SCHEDULE OF CLASSES



# Financial Aid Now



# Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$36.00\* per unit tuition. You could use the cost savings for books! Please be aware if you are approved for the waiver you will have a small balance with admissions.

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a Federal Work-Study program, and scholarships.

To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

www.fafsa.gov
Our school code is: 009272

For more information, call Financial Aid.

(909) 389-3223

\*Accurate at the time of printing

(909) 794-2161

# Schedule of Classes

Type/Units

Room Instructor Sec Type/Units Room Instructor

## ACCOUNTING

#### **ACCT 208 Introduction to Financial Accounting** 4.00 Units

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements.

Associate Degree Applicable Course credit transfers to both CSU and UC.

0002 10 MW 09:00a-10:50a LEC 4.00 LADM-217 O'Toole.R 0004 65 Т 06:00p-09:50p LEC 4.00 LADM-217 Allison,G

#### **ACCT 209 Introduction to Managerial Accounting** 4.00 Units

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.

Associate Degree Applicable

Course credit transfers to both CSU and UC. PREREQUISITE: ACCT 105 or ACCT 208

0006 25 TTH 11:00a-12:50p LEC 4.00 LADM-217 O'Toole,R

# ALLIED HEALTH

#### **AH 090 Survey of Radiologic Technology**

**1.50 Units** 

Introduction to the field of radiologic technology. Associate Degree Applicable

0008 50 05:00p-06:50p LEC 1.50 LADM-121 Hunter,M Leahy,J Note: Ref. No. 0008 - 12 week class: 01/18 - 04/11

#### **AH 101 Medical Terminology** 3.00 Units

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

Associate Degree Applicable Course credit transfers to CSU.

0010 55 07:00p-09:50p LEC 3.00 CHS-242 Note: Ref. No. 0010 - 8 week class: 01/17 - 03/08

# AMERICAN SIGN LANGUAGE

#### **American Sign Language I**

Introduction to American Sign Language as used by the deaf community in the United States. NOTE: This course corresponds to the first year of high school American Sign Language.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

DEPARTMENTAL RECOMMENDATION: ENGL 015

0012 15 09:00a-10:50a LEC 4.00 BC-105 Andrews, B 0014 60 MW 07:00p-08:50p LEC 4.00 BC-105 Hale,S

#### **ASL 102** American Sign Language II 4.00 Units

Continuing introduction to American Sign Language as used by the deaf community in the United States. Note: This course corresponds to the second year of high school American Sign Language.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details. PREREQUISITE: ASL 101

DEPARTMENTAL RECOMMENDATION: ENGL 015

0016 10 09:00a-10:50a LEC 4.00 BC-105 Burns-Peters,D 0018 35 01:00p-02:50p LEC 4.00 BC-105 Andrews,B

#### **ASL 104 American Sign Language IV** 4.00 Units

Continued intermediate study of American Sign Language as used by the deaf community in the United States.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ASL 103

DEPARTMENTAL RECOMMENDATION: ENGL 015

0020 15 TTH 09:00a-10:50a LEC 4.00 BC-106 Burns-Peters.D

# **ANATOMY**

#### **ANAT 101 Essentials of Human Anatomy and** Physiology 4.00 Units

Lecture and laboratory course emphasizing the basic structural, functional, and developmental stages of the human body. Introductory survey of the human body in one semester. Essentials of structure and function in each of the eleven body systems covered.

Associate Degree Applicable Course credit transfers to CSU.

0022	01	MWF	08:00a-08:50a LEC	4.00 LADM-224	Truong,S
		M	09:00a-11:50a LAB	LADM-225	Truong,S
0024	02	MWF	08:00a-08:50a LEC	4.00 LADM-224	Truong,S
		W	09:00a-11:50a LAB	LADM-225	Truong,S
0026	35	TTH	01:00p-02:20p LEC	4.00 LADM-224	Musch,G
		Τ	02:30p-05:20p LAB	LADM-225	Musch,G
0028	36	TTH	01:00p-02:20p LEC	4.00 LADM-224	Musch,G
		TH	02:30p-05:20p LAB	LADM-225	Musch,G
0030	55	TTH	05:30p-06:50p LEC	4.00LADM-224	Clark,C
		T	07:00p-09:50p LAB	LADM-225	Clark,C
0032	56	TTH	05:30p-06:50p LEC	4.00LADM-224	Clark,C
		TH	07:00p-09:50p LAB	LADM-225	Clark,C

For current updated information on classes, go to www.craftonhills.edu

### (909) 794-2161

# **Schedule of Classes**

28

Ref Sec

Days

Time

Type/Units

Room

Instructor

Ref Sec Days

Type/Units Room

Instructor

### ANAT 150 Human Anatomy and Physiology I 4.00 Units

Advanced understanding of the structural and functional aspects of the human body. First in a two semester series; covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, myology, and the integumentary, and nervous systems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0034	05	TTH	07:30a-08:50a	LEC	4.00	LADM-224	Truong,S
		Τ	09:00a-11:50a	LAB		LADM-225	Ta,C
0036	06	TTH	07:30a-08:50a	LEC	4.00	LADM-224	Truong,S
		TH	09:00a-11:50a	LAB		LADM-225	Ta,C

# ANAT 151 Human Anatomy and Physiology II 4.00 Units

Advanced understanding of the structural and functional aspects of the human body. Second in a two semester series; covers hematology, somatic and special senses, the bodies nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ANAT 150

30	MWF					٥,
	M	02:00p-04:50p	LAB		LADM-225	Truong,S
31	MWF	01:00p-01:50p	LEC	4.00	LADM-224	Truong,S
	W	02:00p-04:50p	LAB		LADM-225	Truong,S
50	MW	05:30p-06:50p	LEC	4.00	LADM-224	Johnsen,T
	M	07:00p-09:50p	LAB		LADM-225	Johnsen,T
51	MW	05:30p-06:50p	LEC	4.00	LADM-224	Johnsen,T
	W	07:00p-09:50p	LAB		LADM-225	Johnsen,T
	31 <b>50</b>	M MWF W W S0 MW M S1 MW	M 02:00p-04:50p 31 MWF 01:00p-01:50p W 02:00p-04:50p 50 MW 05:30p-06:50p M 07:00p-09:50p 51 MW 05:30p-06:50p	M 02:00p-04:50p LAB 31 MWF 01:00p-01:50p LEC W 02:00p-04:50p LAB 50 MW 05:30p-06:50p LEC M 07:00p-09:50p LAB 51 MW 05:30p-06:50p LEC	M 02:00p-04:50p LAB 31 MWF 01:00p-01:50p LEC 4.00 W 02:00p-04:50p LAB 50 MW 05:30p-06:50p LEC 4.00 M 07:00p-09:50p LAB 51 MW 05:30p-06:50p LEC 4.00	M 02:00p-04:50p LAB LADM-225 31 MWF 01:00p-01:50p LEC 4.00 LADM-224 W 02:00p-04:50p LAB LADM-225 50 MW 05:30p-06:50p LEC 4.00 LADM-224 M 07:00p-09:50p LAB LADM-225 51 MW 05:30p-06:50p LEC 4.00 LADM-224

# ANTHROPOLOGY

#### ANTHRO 102 Cultural Anthropology 3.00 Units

Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0048 15 TTH 09:30a-10:50a LEC 3.00 CHS-122 Hadden,J

#### ANTHRO 106 Physical Anthropology 3.00 Units

Introduction to human biology and evolution, the relationship of humans to other primates, the origin and antiquity of humans, fossil humans, geochronological dating, anthropometry, race classification and racial problems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

## **ART**

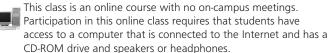
#### ART 100 Art History I: Prehistoric Art to Medieval Art 3.00 Units

Survey of outstanding periods in history of Western Art, tracing the relationship between the arts and society which produced them. Required of all art majors and open to non-art majors.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0052 10 MW 09:00a-10:20a LEC 3.00 PAC-309 McNamara,L 0054 70 ARR 3 HRS/WK LEC 3.00 McCambly,J



# ART 102 Art History II: Renaissance Art to Modern Art 3.00 Units

Survey of the arts and history in Western Europe from Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0056 45 TTH 03:00p-04:20p LEC 3.00 PAC-309 Petrovic,S 0058 70 ARR 3 HRS/WK LEC 3.00 McCambly,J This class is an online course with no on-campus meetings.

P a

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

#### ART 120X4 Basic Design 3.00 Units

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication access to tools and experiences necessary for visual literacy.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 120X4 may be taken 4 times

0060 15 TTH 10:00a-10:50a LEC 3.00 OE1-130 McCambly,J TTH 11:00a-12:50p LAB OE1-130 McCambly,J

#### ART 124X4 Drawing 3.00 Units

Progressive investigation and interpretation of form and space on a two dimensional surface, using a variety of media and techniques. Components will include employing perspective, light and shade, and linearity.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 124X4 may be taken 4 times

0062 50 MW 05:00p-05:50p LEC 3.00 OE1-130 McCambly,J MW 06:00p-07:50p LAB OE1-130 McCambly,J

**BOLD** print on time pattern denotes evening classes

0050 25 TTH 11:00a-12:20p LEC 3.00 CHS-122 Hadden,J

# **Schedule of Classes**

29

Ref Sec

Days Ti

Type/Units

Room

Instructor

Ref Sec Days

Type/Units

its Room

Instructor

#### ART 126X4 Painting

#### **3.00 Units**

Exploration of concepts, techniques, and materials of painting. Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 126X4 may be taken 4 times

0064 10 MW 09:00a-09:50a LEC 3.00 OE1-101 Petrovic,S MW 10:00a-11:50a LAB OE1-101 Petrovic,S

#### ART 132X4 Life Drawing

#### 3.00 Units

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 132X4 may be taken 4 times

0066 55 TTH 05:00p-05:50p LEC 3.00 OE1-101 Petrovic,S TTH 06:00p-07:50p LAB OE1-101 Petrovic,S

#### ART 247X4 Special Projects in Art

1.00 Unit

Independent study for advanced and self-motivated art students with a project determined jointly by student and instructor.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: ART 247X4 may be taken 4 times

PREREQUISITE: Completion of any Art course

DEPARTMENTAL RECOMMENDATION: Student must have the approval of a faculty member and cooperatively produce a contract outlining goals and content of the project(s) to be undertaken.

0067 95 ARR 3 HRS/WK DIR 1.00 OE1-101 Petrovic,S 01/17/12 - 05/24/12

Note: Students must have the approval of the instructor and cooperatively produce a contract outlining goals and content of the project(s) to be undertaken. Contact instructor at (909) 389-3571 or spetrovic@craftonhills.edu.

# ART 275X4 Contemporary Sculpture Techniques 3.00 Units

Applications of contemporary art topics in 3D theory and practice. The progressive exploration of form and space with necessary skill development in the use of non-traditional materials and unorthodox sculptural techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 275X4 may be taken 4 times

0068 30 MW 01:00p-01:50p LEC 3.00 OE1-130 Petrovic,S MW 02:00p-03:50p LAB OE1-130 Petrovic,S

Boxed sections indicate Short-Term classes.

### ASTRONOMY

#### ASTRON 150 Introduction to Astronomy 3.00 Units

Introduction to the ideas, concepts, and theories of astronomy including celestial motion, properties and evolutions of the solar system, stars, galaxies, and cosmology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: PHYSIC 100

0070 10 MWF 10:00a-10:50a LEC 3.00 LADM-121 Adams,M

#### ASTRON 160 Astronomy Laboratory 1.00 Unit

Laboratory work to supplement ASTRON 150: identification of stars and star types, discussion of astronomical methods of observation, and additional work with the telescope and accessories. A one-evening lunar photography lab will be required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

COREQUISITE: ASTRON 150

0072	30	М	01:00p-03:50p LAB	1.00 LADM-112	Adams,M
0074	25	Τ	11:00a-01:50p LAB	1.00 LADM-112	Adams,M
0076	31	W	01:00p-03:50p LAB	1.00 LADM-112	Johnson,D
0078	26	TH	11:00a-01:50p LAB	1.00 LADM-112	Adams,M

# **BIOLOGY**

#### BIOL 100 General Biology

4.00 Units

Introduction to biology with an emphasis on scientific analysis and problem solving. Offers a broad understanding of the unity and diversity of the living world from cellular and molecular levels to anatomy, physiology, evolution, and ecology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0080 20	MWF	11:00a-11:50a LEC	4.00 LADM-224	Greyraven,C			
	M	01:00p-03:50p LAB	LADM-211	Greyraven,C			
0082 21	MWF	11:00a-11:50a LEC	4.00 LADM-224	Greyraven,C			
	W	01:00p-03:50p LAB	LADM-211	Greyraven,C			
0084 15	TTH	09:30a-10:50a LEC	4.00 LADM-224	Purves,D			
	Τ	12:00p-02:50p LAB	LADM-211	Staff			
0086 16	TTH	09:30a-10:50a LEC	4.00 LADM-224	Purves,D			
	TH	12:00p-02:50p LAB	LADM-211	Staff			
0088 92	TTH	01:00p-02:20p LEC	4.00 LADM-217	Purves,D			
	TTH	03:30p-04:50p LAB	LADM-211	Purves,D			
This section is linked to READ 078X2-92 and CHC 099X4-92. This							
maan	manne students anyalling in DIOL 100.03 (directly above) must						



This section is linked to READ 078X2-92 and CHC 099X4-92. This means students enrolling in BIOL 100-92 (directly above) must also enroll and remain enrolled in READ 078X2-92 AND

CHC 099X4-92. For more information, refer to the CHC Learning Communities page in this schedule.

0090 5	0	MW	05:30p-06:50p	LEC 4	.00	CHS-122	Amoui,M
		M	07:00p-09:50p	LAB		LADM-211	Amoui,M
0092 5	i1	MW	05:30p-06:50p	LEC 4	.00	CHS-122	Amoui,M
		W	07:00n-09:50n	ΙΔΒ		I ΔDM-211	Δμουί Μ

# **Schedule of Classes**

Spring 2012

Ref Sec

Days

Time

Type/Units Ro

Instructo

Ref Sec

Days

Time

Type/Units

Room

Instructor

# BIOL 131 Populations and Organisms 4.00 Units

Study of classification, development, physiology and regulation at the level of the organism. Topics include population dynamics, community ecology, evolution and population genetics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0094 25	TTH	11:00a-12:20p LEC	4.00 LADM-224	Greyraven,C
	Τ	08:00a-10:50a LAB	LADM-211	Greyraven,C
0096 26	TTH	11:00a-12:20p LEC	4.00 LADM-224	Greyraven,C
1	TH	08:00a-10:50a LAB	LADM-211	Greyraven,C

### **BUSINESS ADMINISTRATION**

#### **BUSAD 100** Introduction to Business 3.00 Units

Survey of the field of business; provides a background in business and serves as the basic beginning college course in business subjects.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0098 20	M	11:00a-12:50p LEC	3.00	LRC-231	O'Toole,R
	W	11:00a-11:50a LEC		LRC-231	O'Toole,R
0100 15	TTH	09:00a-10:20a LEC	3.00	LRC-231	O'Toole,R

#### BUSAD 210 Business Law 3.00 Units

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0102 15 TTH 09:00a-10:20a LEC 3.00 CHS-242 Cruz,J **0104 60 M 07:00p-09:50p LEC 3.00 CHS-242 Cruz,J** 

Parking is at a premium the first few weeks



# Please Carpool!

# **CHEMISTRY**

#### CHEM 101 Introduction to Chemistry 4.00 Units

A one-semester course introducing the study of matter and its properties. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, periodic table and organic chemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process

l		TH	07:00p-09:50p	LAB		CHS-238	Kimbrough,P
l	0132 56	TTH	05:30p-06:50p				<b>J</b> .
l		Т	07:00p-09:50p				Kimbrough,P
l	0130 55	TTH	05:30p-06:50p	LEC	4.00	CHS-242	Kimbrough,P
l		TH	09:00a-11:50a	LAB		CHS-238	Boebinger,K
l	0128 06	TTH	07:30a-08:50a	LEC	4.00	CHS-242	Boebinger,K
l		Τ	09:00a-11:50a	LAB		CHS-238	Boebinger,K
l	0126 05	TTH	07:30a-08:50a	LEC	4.00	CHS-242	Boebinger,K
l		F	11:00a-01:50p	LAB		CHS-238	Carp,R
l	0124 11	MWF	10:00a-10:50a	LEC	4.00	CHS-242	Salt,K
l		M	11:00a-01:50p	LAB		CHS-238	Boebinger,K
l	0122 10	MWF	10:00a-10:50a	LEC	4.00	CHS-242	Salt,K

# CHEM 102 Introduction to Organic Chemistry 4.00 Units

A one-semester course introducing the study of organic compounds. Topics include structure, nomenclature, properties, reactions, synthesis and biochemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: CHEM 101 or CHEM 150

0134 10 MW 09:00a-10:20a LEC 4.00 CHS-237 Boebinger,K W 10:30a-01:20p LAB CHS-238 Boebinger,K

#### CHEM 150 General Chemistry I 5.00 Units

First semester of a year-long sequence. Topics include atomic structure, bonding, nomenclature, stoichimetry, chemical reactions, enthalpy and the periodic table.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0136 25	TTH	11:00a-12:20p LEC	5.00 CHS-242 Salt,K
	TTH	12:30p-03:20p LAB	CHS-232 Carp,R
0138 26	TTH	11:00a-12:20p LEC	5.00 CHS-242 Salt,K
	TTH	08:00a-10:50a LAB	CHS-232 Staff

### · (909) 794-2161

# **Schedule of Classes**

31

CHEM 151 General Chemistry II

Room Instructo

Instructor
5.00 Units

4.00 Units

Continuation of CHEM 150. Topics include kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

Type/Units

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: CHEM 150

0140	10	MWF	09:00a-09:50a LEC	5.00	CHS-242	Salt,K
		MW	11:00a-01:50p LAB		CHS-232	Salt,K
0142	11	MWF	09:00a-09:50a LEC	5.00	CHS-242	Salt,K
		TTH	08:00a-10:50a LAB		CHS-232	Staff

#### CHEM 213 Organic Chemistry II

Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques of purification, isolation, synthesis reactions, and spectroscopic analysis.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: CHEM 212

0144 01 MW 07:30a-08:50a LEC 4.00 CHS-237 Boebinger,K F 07:30a-10:20a LAB CHS-238 Boebinger,K

# CHILD DEVELOPMENT

#### CD 105 Child Growth and Development 3.00 Units

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0146 10	MW	09:00a-10:20a	LEC	3.00 CDC-115	McLaren,M
0148 25	TTH	11:00a-12:20p	LEC	3.00 CDC-115	McLaren,M
0150 70	ARR	3 HRS/WK	LEC	3.00	McLaren,M



This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

0152 65 T 06:30p-09:20p LEC 3.00 CDC-115 McLaren,M

# CD 115 Health, Welfare, and Nutrition for Children 3.00 Units

Training in health, nutrition, disaster preparedness, for children or children with special needs, child abuse identification and prevention, caring for the mildly ill child.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL RECOMMENDATION: CD 105

0154 35 TTH 01:00p-02:50p LEC 3.00 CDC-115 McLaren,M Note: Ref. No. 0154 - 13 week class: 02/07 - 05/10 Ref Sec Days Time Type/Units Room Instructor

#### CD 126 Child, Family and Community 3.00 Units

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: Successful completion of CD 105

0156 30 MW 01:00p-02:20p LEC 3.00 CDC-115 Jones,M

# CD 132 Creative Experiences for Children Across the Curriculum 3.00 Units

In-depth study of creativity in children, including the rationale for creative development. Philosophy and theories of the general humanities are investigated, including art, music, movement and drama as facilitators for developing basic skills, human interaction and aesthetic appreciation in children. Emphasis on preparing developmentally appropriate creative experiences for children.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0158 25 TTH 11:00a-12:20p LEC 3.00 CDC-106 Jones,M

# CD 205X2 Child Growth and Development Laboratory 4.00 Units

Supervised participation in a group program for preschool children in an early childhood setting. Emphasis on curriculum planning, discipline and guidance techniques, classroom management and fostering cooperative relationships.

Associate Degree Applicable Course credit transfers to CSU. Note: CD 205X2 may be taken 2 times

PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATIONS: CD 132, CD 250, and

**ENGL 101** 

0160 55 T 05:00p-06:20p LEC 4.00CDC-115 Jones,M ARR 7.5 HRS/WK LAB CDC-115 Jones,M

# CD 211 Observation and Methods in School-Age Development 3.00 Units

Introduction to observational methodologies and techniques used in the study of school age children and their behavior. Students will observe, record, analyze and interpret school age children and their behavior.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0162 20 M 11:00a-12:50p LEC 3.00 CDC-115 Jones,M ARR 3 HRS/WK LAB CDC-115 Jones,M



# **Schedule of Classes**

Spring 2012

Sec

Days

Time

Type/Units Room

3.00 Units

Ref Sec Days

Time

Type/Units Room Instructor

#### **CD 212 Observation and Methods in Early Child Development 3.00 Units**

Introduction to observational methodologies and techniques used in early childhood behavior. Students will observe, record, analyze and interpret early child behavior.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0164 20 Μ 11:00a-12:50p LEC 3.00 CDC-115 Jones,M ARR 3 HRS/WK LAB CDC-115 Jones,M

#### **CD 295 Elementary Laboratory**

Supervised experience and participation in an elementary school setting including both K-3 and 4-6 classroom environments. Emphasis on understanding the role of the elementary school teacher, instructional methods, curriculum as it relates to grade level state standards, aiding literacy development, cooperative relationships with staff, parents, children and professional ethics of teaching.

Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: CD 105

0166 50 04:00p-04:50p LEC 3.00 CDC-115 Jones,M M ARR 6 HRS/WK LAB CDC-115 Jones, M

## **COLLEGE LIFE**

#### CHC 090X4 **College Study Skills and Strategies** 2.00 Units

Comprehensive learning and academic strategies to assist students in developing an understanding of learning theories and academic principles, concepts, and strategies. Practical application with the goal of achieving or maximizing academic success.

Associate Degree Applicable Note: CHC 090X4 may be taken 4 times

0168 90 MTWTH 07:20a-08:25a LEC 2.00 CL-216 Note: Ref. No. 0168 - 8 week class: 01/17 - 03/08 This section is linked to ENGL 914-90, READ 925X2-90 and READ 956X2-90. This means students enrolling in CHC 090X4-90 (directly above) must also enroll and remain enrolled in ENGL 914-90, READ 925X2-90 and READ 956X2-90. For more information, refer to the CHC Learning Communities page in this schedule.

Instruction Begins: January 17, 2012



**CHC 099X4 Learning Community Seminar 1.00 Unit** 

Learning community seminar addressing the learning community goals, connections between courses, and students'reflection on their cognitive development within the learning community.

Associate Degree Applicable

Note: CHC 099X4 may be taken 4 times

COREQUISITE: Concurrent enrollment in a Crafton Hills College

Learning Community

0170 91 12:30p-12:50p LEC 1.00 CL-219 This section is linked to ENGL 914-91 and HEALTH 102-91. This means students enrolling in CHC 099X4-91 (directly above) must also enroll and remain enrolled in ENGL 914-91 and HEALTH 102-91. For more information, refer to the CHC Learning Communities page in this schedule.

0172 92 This section is linked to BIOL 100-92 and READ 078X2-92. This means students enrolling in CHC-099X4-92 (directly above) must also enroll and remain enrolled in BIOL 100-92 and READ 078X2-92. For more information, refer to the CHC Learning Communities page in this schedule.

0174 94 TH This section is linked to HIST 101-94 and SOC 141-94. This means students enrolling in CHC 099X4-94 (directly above) must also enroll and remain enrolled in HIST 101-94 and SOC 141-94. For more information, refer to the CHC Learning Communities page in this schedule.

0176 95 TH This section is linked to READ 925X2-95. This means students enrolling in CHC 099X4-95 (directly above) must also enroll and remain enrolled in READ 925X2-95. For more information, refer to the CHC Learning Communities page in this schedule.

This section is linked to READ 925X2-93. This means students enrolling in CHC 099X4-93 (directly above) must also enroll and remain enrolled in READ 925X2-93. For more information, refer to the CHC Learning Communities page in this schedule.

0180 96 05:00p-05:50p LEC 1.00 OE2-216 Staff

This section is linked to READ 925X2-96. This means students enrolling in CHC 099X4-96 (directly above) must also enroll and remain enrolled in READ 925X2-96. For more information, refer to the CHC Learning Communities page in this schedule.

#### **CHC 100 Student Success and the College Experience** 3.00 Units

Introduction to the college experience, including academic and career self-assessment and strategies for success.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0186 93 01:30p-04:20p LEC 3.00 LADM-106Brown,R This section is linked to MATH 090-93 and GEOL 100-93. This means students enrolling in CHC 100-93 (directly above) must also enroll and remain enrolled in MATH 090-93 and GEOL 100-93. For more information, refer to the CHC Learning Communities page in this schedule.

### (909) <del>794-2161</del>

**SYSTEMS** 

# Schedule of Classes

**CIS 101** 

0188 10

0190 20

This course is also offered as BUSAD-230.

Course credit transfers to both CSU and UC.

Associate Degree Applicable

MW

M

W

COMPUTER INFORMATION

**Information Technology** 

processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

**Introduction to Computer and** 

Introduction to computer and information technology. Includes an overview and the use of computer software including word

Type/Units

Room

3.00 Units

Yau,M

Allen,D

Allen,D

LADM-101

#### **CIS 116** C++ Programming II

Instructor 3.00 Units

An advanced study of the syntax and semantics of the C++ programming language and the methodology of Object-Oriented program development.

Type/Units

Room

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: CIS 114

0210 65 TH 07:00p-09:50p LEC 3.00 LADM-216 Deng,Y

#### **CIS 140X2 Networking for Home and Small Businesses (Cisco CCNA 1) 3.75 Units**

Hands-on course covering the skills needed to obtain a job as an entry-level home network installer, network technician, computer technician, cable installer, and/or help desk technician. The course provides an introduction to networking and the Internet using tools and hardware commonly found in home and small business environments. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

Associate Degree Applicable

Note: CIS 140X2 may be taken 2 times DEPARTMENTAL RÉCOMMENDATION: CIS 101

09:00a-10:20a LEC 3.00 LADM-101 0192 15 TTH Ruiz,S 01:00p-02:20p LEC 3.00 LADM-101 0194 35 TTH Yau.M

09:00a-10:20a LEC 3.00 LADM-101

11:00a-12:50p LEC 3.00 LADM-101

11:00a-12:50p LEC 3.00 LADM-101 0196 25 Т Allen.D

11:00a-11:50a LEC

TΗ 11:00a-11:50a LEC LADM-101 Allen,D 0198 70 ARR 3 HRS/WK LEC 3.00 Pace-Pequeno,C

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

07:00p-09:50p LEC 3.00 LADM-101 Staff 0200 60 M 0202 65 07:00p-09:50p LEC 3.00 LADM-101 Papp,E

#### **CIS 104 Object Oriented Programming with Visual** 3.00 Units

Introduction to object oriented programming using Visual Basic. Associate Degree Applicable Course credit transfers to CSU.

0204 60 W 07:00p-09:50p LEC 3.00 LADM-220 Deng,Y

#### **CIS 111 Web Page Programming and Design 3.00 Units**

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

Associate Degree Applicable Course credit transfers to CSU.

0206 15 TTH 09:00a-10:20a LEC 3.00 LADM-216 Yau,M

#### **CIS 114** C++ Programming I 3.00 Units

Introduction to the C++ programming language. Includes program development and implementation.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. DEPARTMENTAL RECOMMENDATIONS: CIS 101

0208 25 TTH 11:00a-12:20p LEC 3.00 LADM-216 Yau,M 0212 70

05:30p-08:20p LEC 3.75 LADM-220 Carroll,L ARR 3.75 HRS/WK LEC Carroll,L Т 08:21p-09:50p LAB LADM-220 Carroll,L 3.5 HRS/WK LAB Carroll,L ARR

Note: Ref. No. 0212 - 8 week class: 01/17 - 03/06

This hybrid class meets once a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

#### **CIS 141X2 Working At a Small-To-Medium Business** or ISP (Cisco CCNA 2) **3.75 Units**

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course prepares students for jobs as network technicians. It also helps students develop additional skills required for employment as a computer technician and/or a help desk technician. It provides a basic overview of routing and remote access, addressing, and security. It also familiarizes students with servers that provide e-mail services, Web space, and authenticated access. Students also learn the soft skills required for help desk and customer service positions.

Associate Degree Applicable Note: CIS 141X2 may be taken 2 times

PREREQUISITE: CIS 140X2

0214 71

09:00a-10:20a LEC 3.75 LADM-220 Allen,D MW MW 10:21a-10:50a LAB LADM-220 Allen.D 1.3 HRS/WK LAB Allen,D

This hybrid class meets twice a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

0216 70

05:30p-08:20p LEC 3.75 LADM-220 Carroll,L Т ARR 4.12 HRS/WK LEC Carroll,L LADM-220 Carroll,L 08:21p-09:50p LAB Carroll,L

ARR 3.75 HRS/WK LAB Note: Ref. No. 0216 - 8 week class: 03/27 - 05/15

This hybrid class meets once a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

# Schedule of Classes

Spring 2012

Days Sec

Type/Units Room Time

Sec Ref Days

Time

Type/Units Room Instructor

#### **CIS 143X2 Designing and Supporting Computer** Networks (Cisco CCNA 4) **3.75 Units**

Last of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Learners progress through a variety of case studies and design focused exercises which include gathering requirements, designing basic networks, establishing proof-of-concept, and performing project management tasks. In addition, lifecycle services, including upgrades, competitive analyses, and system integration, are presented in the context of pre-sale support. Will include CCNA exam preparation.

Associate Degree Applicable Note: CIS 143X2 may be taken 2 times PREREQUISITE: CIS 142X2

0218 70

09:00a-10:20a LEC 3.75LADM-220 Allen,D TTH TTH 10:21a-10:50a LAB LADM-220 Allen.D

ARR 1.3 HRS/WK LAB Allen.D

This hybrid class meets twice a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

#### **CIS 162 Introduction to Flash**

**3.00 Units** Introduction to Flash. Hands-on course where students will

design, create and publish Flash animations, navigation buttons, icons and Web sites.

Associate Degree Applicable Course credit transfers to CSU.

0220 65 07:00p-09:50p LEC 3.00 LADM-216 Romano, N

#### **CIS 165X3 Introduction to Computer Animation** 3.00 Units

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

Associate Degree Applicable Course credit transfers to CSU.

Note: CIS 165X3 may be taken 3 times

03:00p-04:50p LEC 3.00 LADM-216 Walter,M 0222 40 Note: Ref. No. 0222 - 13 week class: 02/13 - 05/16

#### **CIS 190A Web Master Internship 3.00 Units**

A one-semester course offering hands-on experience in Web page design and website management.

Associate Degree Applicable PREREQUISITE: CIS 111

ARR .45 HRS/WK LEC 3.00 LADM-101 Allen, D 0224 95 ARR 11.12 HRS/WK FIELD LADM-101 Allen, D NOTE: Please see Denise Allen in LADM 219 for permission to enroll in this class.

#### **CIS 190B Network Administration Internship**

A one-semester course offering hands-on experience in network implementation, design, setup, and administration.

Associate Degree Applicable

PREREQUISITES: CIS 130 and CIS 150

0226 95 ARR .45 HRS/WK LEC 3.00 LADM-101 Allen.D ARR 11.12 HRS/WK FIELD LADM-101 Allen,D NOTE: Please see Denise Allen-Hoyt in LADM 219 for permission to enroll in this class.

#### **CIS 190C Hardware Technician Internship**

**3.00 Units** 

A one-semester course offering hands-on experience in hardware maintenance and end-user support.

Associate Degree Applicable PREREQUISITE: CIS 130

0228 95 .45 HRS/WK LEC 3.00 LADM-101 Allen,D 11.12 HRS/WK FIELD LADM-101 Allen, D NOTE: Please see Denise Allen in LADM 219 for permission to enroll in this class.

#### **CIS 211 Cascading Style Sheet (CSS) Web Design 3.00 Units**

Introduction to Cascading Style Sheets (CSS) and their application to the design and creation of Web sites.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CIS 111

0230 10 MW 09:00a-10:20a LEC 3.00 LADM-216 Romano,N

### **ECONOMICS**

#### **ECON 100 Introduction to Economics** 3.00 Units

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. DEPARTMENTAL RECOMMENDATIONS: Eliaibility for ENGL 101 and MATH 090 or MATH 090C or eligibility for MATH 095 or

MATH 095C as determined through the Crafton Hills College assessment process

0232 40 MW 03:00p-04:20p LEC 3.00 LRC-231 Mansourian,F

### For current updated information on classes, go to www.craftonhills.edu

(909) 794-2161

### Schedule of Classes

Type/Units

Room

Sec Type/Units

Room

Instructor

#### **ECON 200 Principles of Macroeconomics 3.00 Units**

Introduction to the basic mechanisms of macroeconomics. including key concepts, theories, policies and institutions such as GDP, fiscal and monetary policies, the Federal Reserve System, the classical and Keynesian theories, and budget deficit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH O90C as determined through the Crafton Hills College assessment process

0234 35 TTH 01:00p-02:50p LEC 3.00 LRC-231 Mansourian,F Note: Ref. No. 0234 - 13 week class: 02/14 - 05/17

0236 60 07:00p-09:50p LEC 3.00 LADM-224 Mansourian,F

#### **ECON 201 Principles of Microeconomics 3.00 Units**

An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy. Associate Degree Applicable

Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process

0238 25 TTH 11:00a-12:50p LEC 3.00 LRC-231 Mansourian F Note: Ref. No. 0238 - 13 week class: 02/14 - 05/17

07:00p-09:50p LEC 3.00 LADM-224 Mansourian,F

## **EMERGENCY MEDICAL SERVICES**

#### **EMS 020 Emergency Medical Technician-I/EMT-Basic** 6.00 Units

Instruction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies.

Associate Degree Applicable

PREREQUISITES: READ 078X2 or demonstrate college level reading as determined through the Crafton Hills College assessment process COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. **DOT Requirements** 

DEPARTMENTAL RECOMMENDATIONS:

Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds

#### **EMS 021X20 Preventing Disease Transmission for Emergency Medical Technician-I/EMT-BASIC** 0.50 Unit

Disease transmission, infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel.

. Graded on Pass/No Pass basis only. Associate Degree Applicable Note: EMS 021X20 may be taken 20 times COREQUISITES: EMS 020, EMS 022, and EMS 023

#### **EMS 022 Basic Life Support for Emergency** Medical Technician-I/EMT-Basic 0.50 Unit

Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

Graded on Pass/No Pass basis only. Associate Degree Applicable

COREQUISITES: EMS 020, EMS 021X20, and EMS 023

#### **EMS 023 Hazardous Materials First Responder Awareness for Emergency Medical**

0.50 Unit

Instruction in the recognition of hazardous materials events. action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level.

Graded on Pass/No Pass basis only. Associate Degree Applicable COREQUISITES: EMS 020, EMS 021X20, and EMS 022

**NOTE: There will be a MANDATORY ORIENTATION** on Saturday, January 14,2012 from 9:00 a.m. to 12:00 p.m. in the Performing Arts Center (PAC). Students must be 18 years old at time of registration.

NOTE: Registration for this course will close at 12:00 pm on the day before the mandatory orientation.

#### FINANCIAL AID ALERT: These group of courses will not qualify for, or may reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

EMS 020:

0242 90 09:00a-12:50p LEC 6.00 OE1-127 Holbrook, J Μ 02:00p-05:50p LAB OE1-127 Holbrook, J ARR 1.5 HRS/WK CLINC OFFC-CLNC Reese,G ARR 1.5 HRS/WK **FIELD** OFFF-FLD Reese.G IMPORTANT: You must also register in EMS 021X20, Section 90; EMS 022, Section 90 and EMS 023, Section 90.

EMS 021X20:

09:00a-12:50p LEC 0.50 0248 90 S **BC-101** Verosik,E S 02:00p-05:50p LEC **BC-101** Verosik,E

Note: Ref. No. 0248 - 1 week class: 01/28 - 01/28 IMPORTANT: You must also register in EMS 020, Section 90; EMS 022, Section 90 and EMS 023, Section 90.

EMS 022:

0254 90 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K 02:00p-05:50p LAB BC-105 SSU Nicholson,K

Note: Ref. No. 0254 - 1 week class: 02/11 - 02/12

IMPORTANT: You must also register in EMS 020, Section 90, EMS 021X20, Section 90, and EMS 023, Section 90.

EMS 023:

0262 90 SU 09:00a-12:50p LEC 0.50 BC-106 Commander,J SU 02:00p-05:50p LEC BC-106 Commander,J

Note: Ref. No. 0262 - 1 week class: 01/29 - 01/29

IMPORTANT: You must also register in EMS 020, Section 90,

EMS 021X20, Section 90, and EMS 022, Section 90.



Spring 2012

Ref Sec

Days

Time

Type/Units Roc

Instructo

of Sec Days

Time

Type/Units I

Instructor

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 14,2012 from 9:00 a.m. to 12:00 p.m. in the Performing Arts Center (PAC). Students must be 18 years old at time of registration.

NOTE: Registration for this course will close at 12:00 pm on the day before the mandatory orientation.

FINANCIAL AID ALERT: These group of courses will not qualify for, or may reduce eligibility for, Federal Financial Aid.

Contact the Financial Aid Office (CL-214).

EMS 20:

0244 91 W 09:00a-12:50p LEC 6.00 OE1-127 Reese,G W 02:00p-05:50p LAB OE1-127 Reese,G ARR 1.5 HRS/WK CLINC OFFC-CLNC Reese,G ARR 1.5 HRS/WK FIELD OFFF-FLD Reese,G

IMPORTANT: You must also register in EMS 021X20, Section 91; EMS 022, Section 91 and EMS 023, Section 91.

EMS 021X20:

0252 91 SU 09:00a-12:50p LEC 0.50 BC-101 Verosik,E SU 02:00p-05:50p LEC BC-101 Verosik,E

Note: Ref. No. 0252 - 1 week class: 01/22 - 01/22

FINANCIAL AID ALERT: These group of courses will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 020, Section 91; EMS 022, Section 91 and EMS 023, Section 91.

EMS 022:

0256 91 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K SSU 02:00p-05:50p LAB BC-105 Nicholson,K

Note: Ref. No. 0256 - 1 week class: 01/28 - 01/29
IMPORTANT: You must also register in EMS 020, Section 91,

EMS 021X20, Section 91, and EMS 023, Section 91.

EMS 023:

0260 91 S 09:00a-12:50p LEC 0.50 BC-106 Commander,J S 02:00p-05:50p LEC BC-106 Commander,J

Note: Ref. No. 0260 - 1 week class: 01/21 - 01/21

IMPORTANT: You must also register in EMS 020, Section 91,

EMS 021X20, Section 91 and EMS 022, Section 91.

Don't forget to include



the expense

of books
and supplies in your
expense calculations!

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 14,2012 from 9:00 a.m. to 12:00 p.m. in the Performing Arts Center (PAC). Students must be 18 years old at time of registration.

NOTE: Registration for this course will close at 12:00 pm on the day before the mandatory orientation.

FINANCIAL AID ALERT: These group of courses will not qualify for, or may reduce eligibility for, Federal Financial Aid.

Contact the Financial Aid Office (CL-214).

EMS 020:

0246 92 09:00a-12:50p LEC 6.00 OE1-127 Nicholson,K F 02:00p-05:50p LAB OE1-127 Nicholson,K 1.5 HRS/WK OFFC-CLNC Reese,G ARR CLINC 1.5 HRS/WK FIELD OFFF-FLD ARR Reese G IMPORTANT: You must also register in EMS 021X20, Section 92;

EMS 022, Section 92 and EMS 023, Section 92.

EMS 021X20:

0250 92 S 09:00a-12:50p LEC 0.50 BC-101 Verosik,E S 02:00p-05:50p LEC BC-101 Verosik,E

Note: Ref. No. 0250 - 1 week class: 01/21 - 01/21. IMPORTANT: You must also register in EMS 020, Section 92, EMS 022, Section 92 and EMS 023, Section 92.

EMS 022:

0258 92 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K SSU 02:00p-05:50p LAB BC-105 Nicholson,K

Note: Ref. No. 0258 - 1 week class: 02/04 - 02/05 IMPORTANT: You must also register in EMS 020, Section 92, EMS 021X20, Section 92, and EMS 023, Section 92.

EMS 023:

0264 92 SU 09:00a-12:50p LEC 0.50 BC-106 Commander,J SU 02:00p-05:50p LEC BC-106 Commander,J

Note: Ref. No. 0264 - 1 week class: 01/22 - 01/22 IMPORTANT: You must also register in EMS 020, Section 92, EMS 021X20, Section 92, and EMS 022, Section 92.

#### EMS 103 Mobile Intensive Care Nurse 2.25 Units

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

Graded on Pass/No Pass basis only.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITES: As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy

026	6 80	F	09:00a-12:50p	LEC 2.25	OE1-120	Yamashiro,S	
		F	02:00p-05:50p	LAB	OE2-214C	Yamashiro,S	
		ARR	3.6 HRS/WK	CLINC	OE2-214C	Yamashiro,S	
		ARR	3.6 HRS/WK	FIELD	OE2-214C	Yamashiro,S	
	Note:	Ref No	0266 - 5 week class: 02/21 - 03/30				

Type/Units

Room

Sec

Type/Units Room Instructor

#### **EMS 150 Patient Assessment for Paramedics** 3.00 Units

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0268 95 2.5 HRS/WK LEC 3.00 OE1-120 Bishop,R ARR Note: Ref. No. 0268 - 21 week class: 01/17 - 06/14

#### **EMS 151 Introduction to EMS for Paramedics** 2.00 Units

Overview of paramedicine, emergency medical services ethics. patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155

0270 95 1.7 HRS/WK LEC 2.00 OE1-120 ARR Holbrook I Note: Ref. No. 0270 - 21 week class: 01/17 - 06/14

#### **EMS 152 Cardiology for the EMT-Paramedic 4.50 Units**

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155

0272 95 3.8 HRS/WK LEC 4.50 OE1-120 Word,D Note: Ref. No. 0272 - 21 week class: 01/17 - 06/14

#### **EMS 153 Pharmacology for the EMT-Paramedic 3.00 Units**

Basic pharmacology for the paramedic, including the administration of medications, drug therapy, drug actions and interactions, and basic physiology.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155

0274 95 2.5 HRS/WK LEC 3.00 OE1-120 Note: Ref. No. 0274 - 21 week class: 01/17 - 06/14

#### **EMS 154 Emergency Medical Services Theory for** the Paramedic **8.00 Units**

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency

management.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153,

and EMS 155

0276 95 6.8 HRS/WK LEC 8.00 OE1-120 Bishop,R Crow,K

Note: Ref. No. 0276 - 21 week class: 01/17 - 06/14

#### **EMS 155 Skills Development for Paramedics** 3.00 Units

Paramedic skills and the equipment used in the treatment of pre-hospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the pre-hospital setting.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 154

0278 95 7.7 HRS/WK LAB 3.00 OE1-120 Bishop,R Note: Ref. No. 0278 - 21 week class: 01/17 - 06/14

#### **EMS 156 Clinical Externship for the Paramedic 2.00 Units**

Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be in a clinical setting in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical externship.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0280 95 ARR 18.4 HRS/WK CLINC 2.00 OFFC-CLNC Bishop,R

Note: Ref. No. 0280 - 10 week class: 01/17 - 03/23 Note: Ref. No. 0280 will be held at Clinic in Off-Campus Clinic.

Boxed sections indicate Short-Term classes.

Spring 2012

Instructor

Sec

Days

Time

Type/Units Room

Days Type/Units Time Room

#### **EMS 157 Field Externship for the Paramedic 7.50 Units**

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: EMS 156

0282 95 ARR 32.1 HRS/WK FIELD 7.50 OFFC-CLNC Crow,K

Note: Ref. No. 0282 - 21 week class: 04/06 - 08/24

Note: Ref. No. 0282 will be held at Clinic in Off-Campus Clinic.

#### **EMS 160 Didactic Refresher for the Paramedic** 2.00 Units

Provides students who were unsuccessful in one or more of the following courses: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154 or EMS 155, an opportunity to refresh, strengthen and maintain their academic knowledge base.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

PREREQUISITE: Provide proof of receiving a failing grade in one or more of the following courses: EMS 150; EMS 151; EMS 152; EMS 153; EMS 154 or EMS 155 within the previous 12 months

0284 95	ARR	.85 HRS/WK	LEC	2.00	OE1-120	Word,D
	ARR	2.5 HRS/WK	LAB		OE1-120	Word,D
Noto:	Dof N	0 0294 21 W	mok	clacc. (	11/17 06/14	

#### **EMS 161 Field Refresher for the Paramedic 2.00 Units**

Provides students who were unsuccessful in EMS 157, Field Externship for the Paramedic, an opportunity to refresh, strenghten and maintain their academic knowledge base and clinical skills prior to retaking EMS 157.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

PREREQUISITE: Provide proof of receiving a failing grade in EMS 157, within the 12 months immediately preceding registration in EMS 161

286 95	ARR	.85 HRS/WK	LEC	2.00 OE1-120	Crow,K	
	ARR	2.5 HRS/WK	LAB	OE1-120	Crow,K	
Note: Ref. No. 0286 - 21 week class: 01/17 - 06/14						

#### **EMS 921X20 Emergency Medical Technician** Recertification 1.00 Unit

Review of all facets of basic life-support measures. CPR. automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree

Note: EMS 921X20 may be taken 20 times

PREREQUISITE: An EMT-B certification from any county or state in the United States current within the last 4 years or an EMT-B National Registry certification current within the last 4 years.

0288 95	M	09:00a-11:50a	LEC	1.00 OE1-1	28	Stone,H	
	M	12:00p-12:50p	LAB	OE1-1	28	Stone,H	
	M	02:00p-05:50p	LAB	OE1-1	28	Stone,H	
Note: Ref. No. 0288 - 4 week class: 03/26 - 04/16							

### **ENGLISH**

Sec

Ref

#### 4.00 Units **ENGL 914 Basic English Skills**

Instruction in basic English grammar as a foundation for writing grammatically correct sentences. Also, includes instruction in the principles of writing effective paragraphs and short compositions, including framing topic sentences, developing appropriate support, and using transitions.

Not Applicable to the Associate Degree PREREQUISITE: READ 925X2 or eligibility for ENGL 914 as determined through the Crafton Hills College assessment process

0290	90	MTTH	11:00a-12:55p	LEC	4.00	CL-216	Henriquez,A
		W	11:00a-11:55a	LEC		CL-216	Henriquez,A
	Note:	Ref. No.	0290 - 8 week	class:	03/12	- 05/24	
Th	This se	ection is l	inked to READ	956X2	2-90 ar	d CHC 0	90X4-90 and
W 11:00a-11:55a LEC CL-216 Henriquez,A Note: Ref. No. 0290 - 8 week class: 03/12 - 05/24 This section is linked to READ 956X2-90 and CHC 090X4-90 and READ 925X2-90. This means students enrolling in ENGL 914-90							
	(direct	tly above	) must also enro	oll and	l remai	n enrolle	d in READ

956X2-90, READ 925X2-90, and CHC 099x4-90. For more information, refer to the CHC Learning Communities page in this schedule.

MW

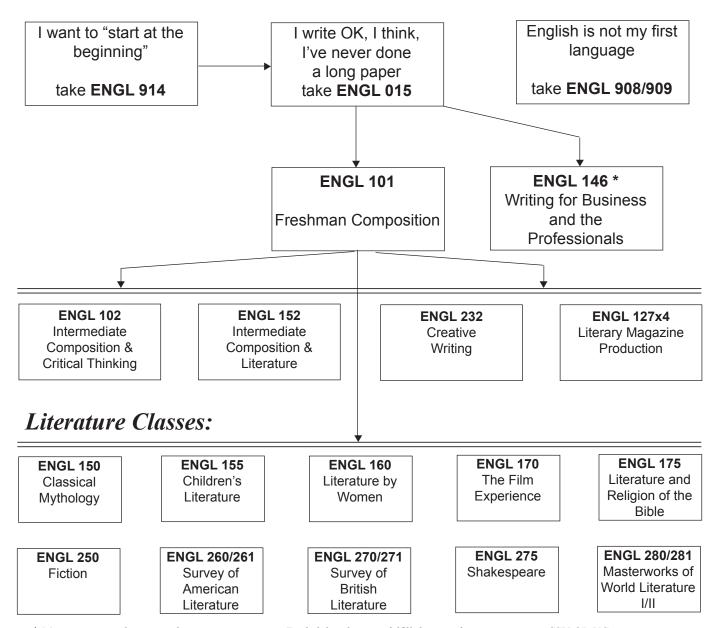
0292 10 09:00a-10:50a LEC 4.00 CL-109 Strong-Millsap,J 0294 11 MW 09:00a-10:50a LEC 4.00 CL-110 Langenfeld,E 0296 30 MW 01:00p-02:50p LEC 4.00 CL-110 Langenfeld,E 03:00p-04:50p LEC 4.00 CL-110 Cannon,J 0298 40 MW0300 91 TTH 09:00a-10:50a LEC 4.00 CL-219 Henriquez,A

This section is linked to CHC 099X4-91and HEALTH 102-91. This means students enrolling in ENGL 914-91 (directly above must also enroll and remain enrolled in CHC 099X4-91, and HEALTH 102-91. For more information, refer to the CHC Learning Communities page in this schedule.

0302 35 01:00p-02:50p LEC 4.00 CL-110 Acquistapace,K

### **Levels and Order of English Classes**

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



<sup>\*</sup> Meets associate degree graduation requirement in English but does not fulfill the transfer requirement to CSU OR UC.



# Visit the Tutoring Center in the Learning Resource Center 1st Floor of the LRC building

Monday - Thursday 8:00 am - 8:00 pm Friday 8:00 am - 4:00 pm



Spring 2012

Ref Sec Days Time Type/Units Room Instructor

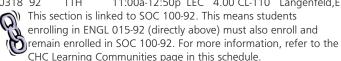
## ENGL 015 Preparation for College Writing 4.00 Units

Study of the essential skills necessary for effective expository writing.

Associate Degree Applicable

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0304 10	MW	09:00a-10:50a LEC	4.00 CL-108	Eastmond,E
0306 30	MW	01:00p-02:50p LEC	4.00 CL-108	Acquistapace,K
0308 40	MW	03:00p-04:50p LEC	4.00 CL-108	Acquistapace,K
0310 41	MW	03:00p-04:50p LEC	4.00 CL-109	Henson,B
0312 15	TTH	09:00a-10:50a LEC	4.00 CL-107	Baker,D
0314 16	TTH	09:00a-10:50a LEC	4.00 CL-108	Munz,K
0316 20	TTH	11:00a-12:50p LEC	4.00 CL-109	Baker,D
0318 92	TTH	11:00a-12:50p LEC	4.00 CL-110	Langenfeld,E



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0320	35	TTH	01:00p-02:50p LEC	4.00 CL-108	Scaliter,B
0322	45	TTH	03:00p-04:50p LEC	4.00 CL-108	Walker,L
0324	46	TTH	03:00p-04:50p LEC	4.00 CL-109	Scaliter,B
0326	50	MW	05:00p-06:50p LEC	4.00CL-108	Millan,C
0328	60	MW	07:00p-08:50pLEC	4.00 CL-108	Millan,C
0330	55	TTH	05:00p-06:50pLEC	4.00 CL-108	Niessen, A
0332	65	TTH	07:00p-08:50pLEC	4.00 CL-219	Walker,L

### **ENGL 101** Freshman Composition 4.00 Units

Instruction in writing compositions from personal, reflective, and argumentative perspectives.

This course is also offered as ENGL-101H.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process DEPARTMENTAL RECOMMENDATION: READ 078X2

0334	01	MW	07:00a-08:50a LEC	4.00 CL-107	Anderson,
0336	02	MW	07:00a-08:50a LEC	4.00 CL-108	Bartlett,R
0338	10	MW	09:00a-10:50a LEC	4.00 CL-216	Bartlett,R
0340	11	MW	09:00a-10:50a LEC	4.00 CL-217	Scaliter,B
0342	30	MW	01:00p-02:50p LEC	4.00 CL-217	Phillips,T
0344	94	MM	01:00n-02:50n LEC	4 00 CL-216	Cannon I

This section is linked to READ 100-94. This means students enrolling in ENGL 101-94 (directly above) must also enroll and remain enrolled in READ 100-94. For more information, refer to the CHC Learning Communities page in this schedule.

0346	40	MW	03:00p-04:50p LEC	4.00 CL-107	Snowhite,M
0348	41	MW	03:00p-04:50p LEC	4.00 CL-217	Phillips,T
0350	05	TTH	07:00a-08:50a LEC	4.00 CL-107	White-Elliott,C
0352	06	TTH	07:00a-08:50a LEC	4.00 CL-110	Estus,S
0356	15	TTH	09:00a-10:50a LEC	4.00 CL-109	Hamlett,C
0358	16	TTH	09:00a-10:50a LEC	4.00 CL-217	DiPonio,G
0360	25	TTH	11:00a-12:50p LEC	4.00 CL-217	DiPonio,G
0362	35	TTH	01:00p-02:50p LEC	4.00 CL-217	Dobbs,A
0364	45	TTH	03:00p-04:50p LEC	4.00 CL-110	Abad,J
0366	46	TTH	03:00p-04:50p LEC	4.00 CL-217	Dobbs,A
0368	80	F	08:00a-11:50a LEC	4 00 CL-110	Estus S

1,61	060	Days	Tillie	Турегоп	iilo i	(OOIII	monucion
0370	70	ARR	4 HRS/WK	LEC	4.00		Hansler,K
	This cla	ass is an	online course w	ith no or	n-camp	us meeti	ings.
_	Partici	pation in	this online class	s requires	that s	students	have
	access	to a com	nputer that is co	onnected	to the	Internet	and has a
	CD-RO	M drive a	and speakers or	headph	ones.		
0372	71	ARR 4	4 HRS/WK	LEC 4.0	00	Flyr	nn,T
	This cla	ass is an	online course w	ith no or	n-camp	us meeti	ings.
	Partici	pation in	this online class	s requires	that s	students	have
	access	to a com	nputer that is co	onnected	to the	Internet	and has a
	CD-ROM drive and speakers or headphones. For complete						
	inform	ation ref	er to the online	page in	this sc	hedule.	

Time

Tyne/I Inite

0374 50	MW	05:00p-06:50p LEC	4.00 CL-110	Hansler,K
0375 51	MW	05:00p-06:50p LEC	4.00 CL-217	Swanson,W
0376 60	MW	07:00p-08:50p LEC	4.00 CL-217	Swanson,W
0378 55	TTH	05:00p-06:50p LEC	4.00 CL-110	Abad,J
0380 65	TTH	07:00p-08:50p LEC	4.00 CL-217	Tortoro,J

### ENGL 101H Freshman Composition-Honors

4.00 Units

Instruction in writing compositions from personal, reflective, and argumentative perspectives. This course includes content and experiences appropriate for students wishing to earn honors credit.

This course is also offered as ENGL-101.

Associate Degree Applicable

Dave

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Acceptance into the College Honors Institute

DEPARTMENTAL RECOMMENDATION: READ 078X2

0382 02	MW	07:00a-08:50a LEC	4.00	CL-108	Bartlett,R
0384 10	MW	09:00a-10:50a LEC	4.00	CL-216	Bartlett,R

## ENGL 102 Intermediate Composition and Critical Thinking 4.00 Units

Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL 101), including summary, analysis, evaluation, rebuttal, and argument.

This course is also offered as ENGL-102H.

Associate Degree Applicable

Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101 or ENGL 101H

0386 10	MW	09:00a-10:50a	a LEC	4.00	CL-219 Anderson,J
0388 30	MW	01:00p-02:50p	p LEC	4.00	CL-219 Cowles,R
0390 40	MW	03:00p-04:50p	p LEC	4.00	CL-219 Cowles,R
0392 05	TTH	07:00a-08:50a	a LEC	4.00	CL-109 Hamlett,C
0394 35	TTH	01:00p-02:50p	o LEC	4.00	CL-109 Munz,K
0396 36	TTH	01:00p-02:50p	o LEC	4.00	CL-219 Strong-Millsap,J
0398 45	TTH	03:00p-04:50p	o LEC	4.00	CL-219 Phillips,T
0400 70	ARR	4 HRS/WK	LEC	4.00	DiPonio,G
-1.			4.1		

This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a

CD-ROM drive and speakers or headphones.

0402 71 ARR 4 HRS/WK LEC 4.00 DiPonio,G
This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

0404 60	MW	07:00p-08:50p	LEC	4.00	CL-219 Henson,B
0406 55	TTH	05:00p-06:50p	LEC	4.00	CL-219 Phillips,T
0408 65	TTH	07:00p-08:50p	LEC	4.00	CL-108 Jensen,D

Spring 2012

Sec

Days

Time

Type/Units Room

Sec Days Time

Type/Units Room Instructor

#### **ENGL 102H Intermediate Composition and Critical Thinking-Honors** 4.00 Units

Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL 101), including summary, analysis, evaluation, rebuttal, and argument. This course includes content and experiences appropriate for students wishing to earn honors

This course is also offered as ENGL-102.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101 or ENGL 101H. Acceptance into the College Honors Institute

0410 10 MW09:00a-10:50a LEC 4.00 CL-219 Anderson, J 0412 05 TTH 07:00a-08:50a LEC 4.00 CL-109 Hamlett,C

#### **ENGL 109 World Drama II 3.00 Units**

The course surveys the history of theater from the 1600's to the present.

This course is also offered as THART-109. Associate Degree Applicable

Course credit transfers to both CSU and UC.

0414 25 11:00a-12:20p LEC 3.00 PAC-309 Vazquez,D

#### **ENGL 127X4 Literary Magazine Production: The Sand Canyon Review**

Production of the college literary magazine, including the study of the principles of short fiction, poetry, and drama, as well as the process of publishing, including selecting material, planning and executing format, defining and maintaining theme, developing design and layout, editing, and desktop publishing.

Associate Degree Applicable Course credit transfers to CSU. Note: ENGL 127X4 may be taken 4 times PREREQUISITE: ENGL 101

0416 30 TH 01:00p-02:20p LAB 3.00 CL-107 Bartlett,R 7.5 HRS/WK LAB CL-107 Bartlett,R ARR

#### **ENGL 152 Intermediate Composition and Literature 4.00 Units**

Study of fiction, poetry, and drama with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101 or ENGL 101H

0418 30 MW 01:00p-02:50p LEC 4.00 CL-109 Scaliter.B 0420 50 MW 05:00p-06:50p LEC 4.00 CL-109 Snowhite,M **ENGL 155 Children's Literature** 3.00 Units

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0422 15 09:00a-10:50a LEC 3.00 CL-110 TTH Langenfeld, E Note: Ref. No. 0422 - 13 week class: 02/14 - 05/17

#### **ENGL 155H** Children's Literature-Honors 3.00 Units

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Acceptance into the College Honors Institute

09:00a-10:50a LEC 3.00 CL-110 0423 15 TTH Langenfeld,E Note: Ref. No. 0423 - 13 week class: 02/14 - 05/17

#### **ENGL 232 Creative Writing 3.00 Units**

An introductory course in creative writing focusing on selected literary genres such as fiction, poetry, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

0424 25 TTH 11:00a-12:20p LEC 3.00 CL-108 Bartlett,R

#### 3.00 Units **ENGL 250 Fiction**

Study of fiction as a literary genre through readings, in-class discussion, and analytical assignments. Emphasis will be on a particular type of fiction.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

0426 60 M 06:00p-08:50p LEC 3.00 CL-216 Phillips,T Note: Tolkien

#### **ENGL 261 Survey of American Literature II 3.00 Units**

An analysis of representative literary works of significant American writers since the Civil War through the present that includes the study of the historical and social context of the literature, and lives of important writers.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101

03:00p-04:50p LEC 3.00 CL-218 Acquistapace,K Note: Ref. No. 0428 - 13 week class: 02/14 - 05/17



Spring 2012

Room

Ref Sec

Days

Time

Type/Units

Room

Instructor

**2.50 Units** 

Ref Sec Days

Time

Type/Units

Instructor

### FIRE TECHNOLOGY

### FIRET 030 Training Instructor IA 2.50 Units

Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching cognitive lessons.

Associate Degree Applicable

Associate Degree Applicable

0430	95	W	08:30a-12:30p	LEC	2.50 OE2-214C	Morse,C
		W	01:00p-04:50p	LEC	OE2-214C	Morse,C
	Not	o∙ Rof	No 0130 - 5 week	class.	01/25 - 02/22	

#### FIRET 031 Training Instructor 1B

Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching psychomotor lessons.

PREREQUISITE: FIRET 030
DEPARTMENTAL RECOMMENDATION: ENGL 015 with a minimum grade of C or better

0432	95	W	08:30a-12:30p	LEC	2.50 OE2-214C	Morse,C
		W	01:00p-04:50p	LEC	OE2-214C	Morse,C
	Note:	Ref.	No. 0432 - 5 week	class:	03/28 - 04/25	

## FIRET 049 Basic Firefighter Physical Fitness 2.00 Units

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

Graded on Pass/No Pass basis only. Associate Degree Applicable COREQUISITE: FIRET 115

0434 15	MTWTHF	06:30a-06:40a LEC	2.00 OE2-205	Estrada,C
	MTWTHF	06:50a-08:15a LAB	OE2-205	Estrada,C
Note	: Ref. No. 0	434 - 11 week class:	01/23 - 04/06	

### FIRET 087 Fire Investigation 1A 2.50 Units

Study of the principles of fire behavior; building construction; point of fire origin determination; motives of the fire setter; accidental ignition sources; incendiary fire indicators; structure of fire investigation; vehicle fire investigation; fire fatalities; investigation tools and documentation techniques; report writing; evidence recognition, documentation, and preservation; legal aspects of fire investigation; explosives and incendiary devices; juvenile fire setters; wildland fire investigation.

Associate Degree Applicable

0436	95	F	09:00a-12:50p LEC	2.50 OE2-214C	Koeper,J
		S	09:00a-12:50p LEC	OE2-214C	Koeper,J
		S	09:00a-12:50p LEC	OE2-214C	Koeper,J

Note: Ref. No. 0436 - 8 week class: 01/20 - 03/16 In addition to meeting on Fridays, the class will also meet on the following Saturdays: February 04 and March 10.

#### FIRET 088 Fire Investigation 1B 2.50 Units

Study of the principles of evidence collection and preservation, report writing, the juvenile fire setter, Penal Code and other statutory provisions. Further develops principles learned in Fire Investigation 1A.

Associate Degree Applicable

PREREQUISITE: FIRET 087 and FIRET 100

DEPARTMENTAL RECCOMMENDATION: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level

0438 95 F 09:00a-01:00p LEC 2.50 OE2-214C Koeper,J
S 09:00a-01:00p LEC OE2-214C Koeper,J
S 09:00a-01:00p LEC OE2-214C Koeper,J
Note: Ref. No. 0438 - 8 week class: 03/30 - 05/18
In addition to meeting on Fridays, the class will also meet on the following Saturdays: April 14 and May 05.

#### FIRET 100 Fire Protection Organization 3.00 Units

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process

0444 65	TH	06:00p-08:50p LE	C 3.00	OE2-214C	Stevens, A
0442 15	TTH	09:00a-10:20a LE	C 3.00	OE2-214C	Koeper,J
0440 30	Μ	01:00p-03:50p LE	C 3.00	OE2-214C	Koeper,J

#### FIRET 101 Fire Prevention Technology 3.00 Units

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education. This is a prerequisite course for the Fire Academy.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process. Concurrent FIRET 100 or prior attendance with a minimum grade of C

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0446 10 M 09:00a-11:50a LEC 3.00 OE2-214C Koeper,J
0448 25 TTH 11:00a-12:20p LEC 3.00 OE2-214C Koeper,J
0450 65 T 06:00p-08:50p LEC 3.00 OE2-214C Overstreet -Murphy,P
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(43)

### **Schedule of Classes**

Spring 2012

Ref Sec [

Days

Time

Type/Units Room

Instructo

Days

Time

Type/Units Room

Instructor

#### FIRET 102 Fire Behavior and Combustion

#### **3.00 Units**

Theory and fundamentals of how and why fires start, spread, and are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: FIRET 100

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level

0452 35 T 01:00p-03:50p LEC 3.00 OE2-214C Koeper,J

## FIRET 106 Fire Protection Hydraulics and Water Supply 3.00 Units

This course provides a foundation of theoretical knowledge in order to understand the principles of the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: FIRET 100

0454 65 W 06:00p-08:50p LEC 3.00 OE2-214C Faulkner,M

## FIRET 115 Firefighter I Basic Training Academy 14.00 Units

This course trains students to possess the necessary competencies required for the California State Fire Training Firefighter I Certification as well as the Basic Wildland Fire Academy Certification.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission to the Academy and FIRET 100 and FIRET 101 and EMS 020 or successful completion of the NREMT (National Registry Examination for the Emergency Medical Technician) or currently certified as an EMT in California COREQUISITE: FIRET 049

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and eligibility for MATH 095 or higher and successful completion of FIRET 902X4

0456 95 MTWTHF 09:00a-10:50a LEC 14.00 OE2-205 Sullivan,D MTWTHF 11:00a-12:50p LAB OE2-205 Sullivan,D MTWTHF 02:00p-05:50p LAB OE2-205 Sullivan,D

Note: Ref. No. 0456 - 13 week class: 01/23 - 04/18

NOTE: Mandatory Orientation Thursday, January 12th, 2012 from 8:00am to 1:00pm in OE2-205.

#### FIRET 118 Wildland Fire Control 3.00 Units

Study of the factors affecting wildland fire prevention, behavior, and control techniques.

Associate Degree Applicable Course credit transfers to CSU. DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C

0458 60 TH 01:00p-03:50p LEC 3.00 OE2-214C Gaddy,D

### FRENCH

Sec

#### FRENCH 102 College French II

5.00 Units

Study of advanced introductory French, focused also on speech arts in both oral and written expression promoting linguistic and cultural proficiency. Includes instruction in comprehension, conversation, reading, composition writing and grammar. NOTE: This course corresponds to the second year of high school French.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: FRENCH 101

0460 50 MW 04:00p-06:20p LEC 5.00 CL-106 Nguyen,C

### **GEOGRAPHY**

#### GEOG 110 Physical Geography

**3.00 Units** 

A spatial study of Earth's dynamic physical systems and processes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in

GEOG 111

0462 30 W

01:30p-04:20p LEC 3.00 LADM-106 Mukundan,R

### GEOG 110H Physical Geography-Honors 3.00 Units

A spatial study of Earth's dynamic physical systems and processes. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111

0464 30 W 01:30p-04:20p LEC 3.00 LADM-106 Mukundan,R

### GEOG 111 Physical Geography Laboratory

**1.00** Unit

Laboratory exercises designed to utilize the tools of geologic inquiry. The laboratory studies are closely coordinated with the lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOG 110 or GEOG 110H

0466 30 M 01:30p-04:20p LAB 1.00 LADM-106 Hughes,R

#### GEOG 120 World Regional Geography 3.00 Units

An introduction to world geography emphasizing the nature of major world culture regions, their social structure, religions, governments and economics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0468 65 TH 07:00p-09:50p LEC 3.00 LADM-224 Schmidt,L

SCHEDULE OF CLASSES

Instructor

LADM-106 Hughes,R

### GEOLOGY

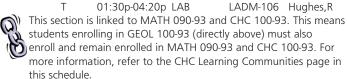
#### **GEOL 100 Physical Geology** 4.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0470 93 11:00a-12:20p LEC 4.00 LADM-106 Hughes,R



0472 60 W 07:00p-09:50p LEC 4.00 LADM-121 Muir,W M 07:00p-09:50p LAB LADM-106 Hughes,R

#### **GEOL 101 Introduction to Geology 3.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth. This course is the same as the lecture component of GEOL 100. Field trips are required in this course.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0474 60 07:00p-09:50p LEC 3.00 LADM-121 Muir,W

#### **GEOL 150 Geology and the Environment 3.00 Units**

Introduction to the study of geology and its effect on the environment. Emphasis will be on the geologic hazards, with special attention being placed on southern California. Field studies are required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160

0476 20 MW 11:00a-12:20p LEC 3.00 LADM-106 Hughes,R

#### **GEOL 160 Geology Laboratory** 1.00 Unit

Laboratory exercises designed to utilize the tools of geologic inquiry. The laboratory studies are closely coordinated with the lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOL 101 or GEOL 101H

0478 60 07:00p-09:50p LAB 1.00 LADM-106 Hughes,R

#### **GEOL 180X4** The Geology of Joshua Tree National **Park 1.00 Unit**

Discussion and field observation of the physical and historical geology and natural history of the Joshua Tree National Park

Associate Degree Applicable

Course credit transfers to CSU.

Note: GEOL 180X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Any Earth Science course,

such as GEOL 100, GEOL 101, GEOG 110 or OCEAN 101

0480 95 Т т 07:00p-08:50p LEC LADM-106 Hughes,R т 07:00p-08:50p LEC LADM-106 Hughes,R Т 07:00p-08:50p LEC LADM-106 Hughes,R ARR 2 HRS/WK

LAB

NOTE: Required field trip (Friday-Sunday) to Joshua Tree National Park. All participants pay an accommodations fee. The class will meet four (4) Tuesdays (January 24, February 21, April 10 and May 15) from 7:00pm-8:50pm in LAB/ADMINISTRATION BUILDING (LADM)106. The mandatory field trip dates will be announced at the first class meeting of the semester.

### HEALTH EDUCATION

#### **HEALTH 102** Biological Principles of Health

**3.00 Units** 

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and noninfectious diseases and risk factors (i.e., smoking, substance abuse, improper diet and inactivity).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0482 10 MW 09:00a-10:20a LEC 3.00 LRC-231 Hayes, C 0484 30 01:00p-02:50p LEC 3.00 LRC-231 Note: Ref. No. 0484 - 13 week class: 02/06 - 05/09

0486 91 TTH 11:00a-12:20p LEC 3.00 CL-219 De Borba-Silva, M

This section is linked to CHC 099X4-91 and ENGL 914-91. This means students enrolling in HEALTH 102-91 (directly above) must also enroll and remain enrolled in CHC 099X4-91 and

ENGL 914-91. For more information, refer to the CHC Learning Communities page in this schedule.

0488 45 TTH 03:00p-04:20p LEC 3.00 LADM-121 Staff

0490 60 07:00p-09:50p LEC 3.00 CHS-242 Maloney-Hinds,C W 0492 65 07:00p-09:50p LEC 3.00 LADM-121Malik,N TH

Parking is at a minimum the first few weeks



Please Carpool!

Instructor

**HEALTH 263 Nutrition and Health** 

Type/Units Room

3.00 Units

Review of the literature on the basic nutrients: Protein, fat. carbohydrate, vitamins, minerals and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

This course is also offered as PE-263. Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: MATH 952 or Math 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0494 01	MW	07:30a-08:50a LEC	3.00 LADM-121	Kalsi,A
0496 35	TTH	01:00p-02:50p LEC	3.00 LADM-121	Ledoux,J
Note	: Ref. N	lo. 0496 - 13 week cla	ass: 02/07 - 05/10	

049860 07:00p-09:50p LEC 3.00 LADM-121 Staff M 050055 05:00p-06:20p LEC 3.00 BC-101 TTH Wigginton,M

### HISTORY

#### **HIST 100 History of the United States to 1877**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877. Introduction to key issues and developments of the period as America shifts its economic. political, technological and cultural base from a predominantly dependent agrarian colonial society to an independent urban, industrial nation.

Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0502	10	MW	09:00a-10:20a	LEC	3.00	BC-101	Beitscher,J
0504	40	MW	03:00p-04:20p	LEC	3.00	BC-101	Beitscher,J
0506	35	TTH	01:00p-02:20p	LEC	3.00	BC-101	Beitscher,J

#### **HIST 100H History of the United States to 1877-3.00 Units**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877. Introduction to key issues and developments of the period as America shifts its economic, political, technological and cultural base from a predominantly dependent agrarian colonial society to an independent urban, industrial nation. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATION: ENGL 101 or ENGL 101H

MW 09:00a-10:20a LEC 3.00 BC-101 0508 10 Beitscher, J

#### Type/Units **HIST 101** History of the United States 1865 to **Present**

Room

Survey of American history 1865 to present. Introduction to key social, political, economic and cultural issues and developments in America's emergence as an urban, industrial and technological, global-leading, consumer society.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0510 30	) MW	01:00p-02:20p	LEC	3.00	BC-101	Beitscher,J
0512 15	TTH	09:30a-10:50a	LEC	3.00	BC-101	Beitscher, J
0514 94	I TTH	09:30a-10:50a	LEC	3.00	BC-101	Beitscher,J



This section is linked to SOC 141-94 and CHC 099X4-94. This means students enrolling in HIST 101-94 (directly above) must also enroll and remain enrolled in SOC 141-94 and CHC 099X4-94. For more information, refer to the CHC Learning Communities page in this schedule.

0516 65 Τ 07:00p-09:50p LEC 3.00 BC-101 Costello,G

#### **HIST 101H** History of the United States 1865 to **Present-Honors 3.00 Units**

Survey of American history 1865 to present. Introduction to key social, political, economic and cultural issues and developments in America's emergence as an urban, industrial and technological, global-leading, consumer society. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATION: ENGL 101 or ENGL 101H

01:00p-02:20p LEC 3.00 BC-101 0518 30 MW Beitscher, J 0520 65 07:00p-09:50p LEC 3.00 BC-101 Costello, G

#### **HIST 145 California History 3.00 Units**

Survey of California history from the pre-Columbian period to the present. Introduction to key issues and developments in social, political, economic, technological, geographic and cultural aspects vital to the growth of California from a colonial outpost to a highly diverse modern state.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process and Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0522 60 M 06:00p-08:50p LEC 3.00 LRC-231 Madrigal, E (909) 794-2161

### **Schedule of Classes**



Ref Sec

Days

Type/Units

Room

Instructor

f Sec Days Tim

Type/Units

Room

Instructor

## HIST 171 World Civilizations (1500 CE to the Present) 3.00 Units

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500CE to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0524 25 TTH 11:00a-12:20p LEC 3.00 BC-101 Costello,G

### HIST 171H World Civilizations (1500 CE to Present)-Honors 3.00 Units

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500 CE to the present. History 171 focuses on modern western and non-western history, culture and socio-political structures and the effect of modern technology, colonialism and revolution in the world. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

PREREQUISITE: Acceptance into the College Honors Institute
DEPARTMENTAL RECOMMENDATIONS: ENGL 101 or ENGL 101H

0526 25 TTH 11:00a-12:20p LEC 3.00 BC-101 Costello,G

## **JAPANESE**

#### JAPN 102 College Japanese II

**5.00 Units** 

A continuation of JAPN 101. Further development of students' listening, speaking, reading and writing skills. NOTE: This course corresponds to the second year of high school Japanese. Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

PREREQUISITE: JAPN 101

0528 05 TTH 08:30a-10:50a LEC 5.00 LADM-304 Nakamura,A

Since there are often changes in faculty schedules, please check the online schedule at www.craftonhills.edu for current faculty assignments.

### LEARNING RESOURCES

Note: This noncredit course is designed for students seeking tutoring in the Tutoring Center.

Enrollment in this no-cost course occurs at the time a tutoring request is made.

#### LRC 900X4 Learning Resources Laboratory

0.00 Unit

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

Graded on Pass/No Pass basis only.

Noncredit Course

Note: LRC 900X4 may be taken 4 times

COREQUISITE: Enrollment in at least one other course at Crafton Hills College

0530 01 MWF 10:00a-10:50a LAB 0.00 MSA-102 Staff
Note: This section is linked to MATH 952-01. This means students enrolling in LRC 900X4-01 (directly above) must also enroll and remain enrolled in MATH 952-01.

0532 25 MW 01:00p-01:50p LAB 0.00 MSA-102 Staff
Note: This section is linked to MATH 952-25. This means students enrolling in LRC 900X4-25 (directly above) must also enroll and remain enrolled in MATH 952-25.

0534 05 TTH 10:00a-10:50a LAB 0.00 MSA-102 Staff
Note: This section is linked to MATH 952-05. This means students enrolling in LRC 900X4-05 (directly above) must also enroll and remain enrolled in MATH 952-05.

0536 95 ARR TUT 0.00 Brown,R 0538 50 MW 07:00p-07:50p LAB 0.00 MSA-102 Staff

Note: This section is linked to MATH 952-50. This means students enrolling in LRC 900X4-50 (directly above) must also enroll and remain enrolled in MATH 952-50.

0540 30 TTH 04:00p-04:50p LAB 0.00 MSA-102 Staff

Note: This section is linked to MATH 952-30. This means students enrolling in LRC 900X4-30 (directly above) must also enroll and remain enrolled in MATH 952-30.

**0542 55 TTH 07:00p-07:50p LAB 0.00 SCC-202 Staff**Note: This section is linked to MATH 952-55. This means students enrolling in LRC 900X4-55 (directly above) must also enroll and remain enrolled in MATH 952-55.

#### LRC 907 Learning Disability Assessment 0.50 Unit

Assessment for learning disabilities services eligibility. Group and individual testing, basic instruction in study skills, academic accommodations, and learning styles.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree DEPARTMENTAL RECOMMENDATION: Eligibility for Disabled Students Programs and Services (DSPS)

0544 78 ARR 1.5 HRS/WK LAB 0.50 SSB-108 Douthit,M

## **Levels and Order of Mathematics Classes**

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.

I want to start at the beginning.
I especially need to work
on fractions.

Take MATH 943

I am OK with arithmetic, including franctions. Some review would help.
I am not ready for algebra.
What are signed numbers anyway?

Take MATH 952 Or MATH 953

(Assessment score eligibility needed)

I'm pretty good at fractions, signed numbers, equations but I need to know algebra from the beginning.

Take MATH 090 Or MATH 090 A,B and C (Assessment score eligibility needed)

I'm OK with some algebra but I need to get my AA requirement and prepare

for transfer courses.

Take MATH 095 or

Or MATH 095 A,B and C

(Assessment score eligibility needed)

#### **MATH 943**

In depth study of whole numbers, fractions and decimals.

or

#### **MATH 943**

I just need a quick refresher of some arith. topics. I successfuly completed Alg. 2 or higher in High School.

#### **MATH 952**

Operations with signed numbers, percents and geometry.

or

#### **MATH 953**

I just need a quick review some pre-algebra topics.

### **MATH 090**

Elementary Algebra

or

or

MATH 090 A, B, C

I would benefit from more than 18 weeks to learn the material in Math 090. I want a more hands-on learning environment.

#### **MATH 095**

Intermediate Algebra MATH 095 A, B, C

I would benefit from more than 18 weeks to learn the material in Math 095. I want a more hands-on learning environment.

After taking 095 or 095C, I can choose from the following transferable courses listed below, depending upon my degree goals.

#### **MATH 102**

My algebra skills are strong and I will need more math classes. (Assessment score eligibility needed)

#### **MATH 103**

I will need trigonometry for other coursework and I did well in Intermediate Algebra. (Assessment score eligibility needed)

#### **MATH 108**

My math skills are strong and I will need statistics for transfer. (Assessment score eligibility needed)

#### **MATH 115**

My math skills are fairly strong and I need math units to transfer, or I am a Liberal Arts major. (Assessment score eligibility needed)

#### **Precalculus and Calculus Courses**

See a counselor, math instructor, college catalog or course schedule.



Spring 2012

Ref Sec

Days

Time

Type/Units Room

Instructo

Days

Time

Type/Units Room

Instructor

## LRC 920 Self Advocacy and Strategies for Success 2.00 Units

Introduction to the legal rights and responsibilities of students with disabilities, self-advocacy, and strategies for accommodating limitations.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree DEPARTMENTAL RECOMMENDATION: Eligibility for services provided by Disabled Students Programs and Services (DSPS)

0546 77 MW 11:00a-12:00p LEC 2.00 CL-107 Matthews,D

### LRC 925X4 Access Technology Support Lab

1.00 Unit

Practical introduction to assistive technology for individuals with disabilities.

Graded on Pass/No Pass basis only.

Not Applicable to the Associate Degree

Note: LRC 925X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Eligibility for Services
provided by Disabled Students Programs and Services (DSPS)

0548 75 ARR 3 HRS/WK LAB 1.00 SSB-108 Matthews,D 0550 76 ARR 1.5 HRS/WK LAB 0.50 SSB-108 Matthews,D

#### LRC 960X4 Developmental Study Techniques

1.00 Unit

This course provides individual instruction in such study techniques as note-taking, textbook reading and test preparation. Not Applicable to the Associate Degree

Note: LRC 960X4 may be taken 4 times

0551 95 ARR 3 HRS/WK LAB 1.00 SSB-108 Matthews,D 01/17/12 - 05/24/12

Note: Report to Student Services Building (SSB) Room 108 the first week of class.

0553 96 ARR 6 HRS/WK LAB 1.00 SSB-108 Matthews,D 04/02/12 - 05/24/12

Note: Ref. No. 0553 - 8 week class: 04/02 - 05/24

Note: Report to Student Services Building (SSB) Room 108 the

first week of class

## **MARKETING**

### MARKET 100 Marketing Principles 3.00 Units

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level or equivalent

0556 60 W 07:00p-09:50p LEC 3.00 LADM-217 O'Toole,R

### **MATHEMATICS**

Sec

#### MATH 943X2 Review Arithmetic Topics 0.50 Unit

The review of a few specific fundamental operations involving whole numbers, fractions, or decimals, as determined by diagnostic information. Students requiring extensive review will be directed to MATH 942.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree Note: MATH 943X2 may be taken 2 times

0558	10	MW	09:00a-09:45a LAB	0.50	SCC-202	Denson,T
0560	40	MW	03:00p-03:45p LAB	0.50	SCC-202	Leon,R
0562	25	TTH	11:00a-11:45a LAB	0.50	SCC-202	Staff

#### MATH 952 Prealgebra

**4.00 Units** 

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

Not Applicable to the Associate Degree PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as determined through the Crafton Hills College assessment process

0564 01 MWF 08:00a-09:17a LEC 4.00 MSA-102 Leon,R Note: This section is linked to LRC 900X4-01. This means students enrolling in MATH 952-01 (directly above) must also enroll and remain enrolled in LRC 900X4-01.

0566 30 MW 02:00p-03:50p LEC 4.00 MSA-102 Gutierrez,M Note: This section is linked to LRC 900X4-30. This means students enrolling in MATH 952-30 (directly above) must also enroll and remain enrolled in LRC 900X4-30.

0568 05 TTH 08:00a-09:50a LEC 4.00 MSA-102 Roche, J Note: This section is linked to LRC 900X4-05. This means students enrolling in MATH 952-05 (directly above) must also enroll and remain enrolled in LRC 900X4-05.

0570 25 TTH 11:00a-12:50p LEC 4.00 MSA-102 Ramirez,R Note: This section is linked to LRC 900X4-25. This means students enrolling in MATH 952-25 (directly above) must also enroll and remain enrolled in LRC 900X4-25.

**0572 50 MW 05:00p-06:50p LEC 4.00 MSA-102 McCoy,D**Note: This section is linked to LRC 900X4-50. This means students enrolling in MATH 952-50 (directly above) must also

enroll and remain enrolled in LRC 900X4-50.

0574 55 TTH 05:00p-06:50p LEC 4.00 MSA-102 Wilson,S

Note: This section is linked to LRC 900X4-55. This means students enrolling in MATH 952-55 (directly above) must also enroll and remain enrolled in LRC 900X4-55.

Since there are often changes in faculty schedules, please check the online schedule at www.craftonhills.edu for current faculty assignments.

### (909) 794-2161

### **Schedule of Classes**

49

Ref Sec Days

Days Tir

Type/Units

Room

Instructo

4.00 Units

Ref Sec Da

Time

Type/Units

Room

Instructor

## MATH 953X2 Review of Selected Prealgebra Topics 0.50 Unit

A review of selected prealgebra topics including operations with signed rational numbers, solving one and two step single variable linear equations, combining like terms, percents. Students needing more than review should take Math 952.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree

Note: MATH 953X2 may be taken 2 times

PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as determined through the Crafton Hills College assessment process

0580 4	40	MW	04:00p-04:45p LAB	0.50 SCC-202	Leon,R
0578 2	25	TTH	12:00p-12:45p LAB	0.50 SCC-202	Staff
0576	10	MW	10:00a-10:45a LAB	0.50 SCC-202	Denson,T

#### MATH 090 Elementary Algebra

Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.

This course is also offered as MATH-090C.

Associate Degree Applicable

PREREQUISITE: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0582	20	MTTHF	11:00a-12:45p LEC	4.00 CHS-237	Gough,A
		W	11:00a-11:50a LEC	CHS-237	Gough,A
	Note:	Ref. No.	0582 - 9 week class:	: 01/17 - 03/16	
0584	10	MWF	09:00a-10:50a LEC	4.00 MSA-101	Ramirez,S
	Note:	Ref. No.	0584 - 12 week clas	s: 02/22 - 05/16	
0586	40	MW	03:00p-04:50pLEC		McCoy,D
0588	22	MF	11:00a-12:40p LEC	4.00 MSA-101	Denson,T
		W	11:00a-11:50a LEC	MSA-101	Denson,T
0590	05	TTH	07:00a-08:50a LEC	4.00 CHS-237	Pierce,L
0592	15	TTH	09:00a-10:50a LEC	4.00 CHS-237	Pierce,L
0594	93	TTH	09:00a-10:50a LEC	4.00 LADM-106	S Wilson,S
	This s	ection is	linked to GEOL 100-9	93 and CHC 100-	93. This means
	stude	nts enrol	ling in MATH 090-93	(directly above)	must also
TI DE	enroll	and rem	ain enrolled in GEOL	. 100-93 and CHO	100-93. For
(6)	more	informat	ion, refer to the CHC	Learning Comm	nunities page in
	this so	hedule.			

0596 35	TTH	01:00p-02:50p LEC	4.00 SCC-202	Ramirez,R
0598 60	MW	07:00p-08:50pLEC	4.00 CHS-237	Gutierrez,M
0600 55	TTH	05:00p-06:50pLEC	4.00 CHS-237	Burke,J

#### MATH 090B Elementary Algebra Part B 1.50 Units

The second of three parts of elementary algebra including, manipulation of algebraic expressions, emphasizing polynomials and operations on polynomials; graphing linear equations in two variables; algebra of integer exponents; solutions to systems of first degree equations in two variables. Applications of these topics are included. Credit cannot be earned for both MATH 090 and MATH 090B.

Associate Degree Applicable PREREQUISITE: MATH 090A

(	0602	30	MW	01:00p-02:08p LEC	1.50 SCC-202	Wilson,S
			MW	02:09p-02:50p LAB	SCC-202	Wilson,S
		Note:	Ref. No.	0602 - 10 week class	: 01/18 - 03/28	

#### MATH 090C Elementary Algebra Part C 1.00 Unit

Continuation of Elementary Algebra which focuses on factoring and its applications. Credit cannot be earned for both MATH 090 and MATH 090C.

This course is also offered as MATH-090.

Associate Degree Applicable PREREQUISITE: MATH 090B

l	0604	30	MW	01:00p-01:25p LEC	1.00 SCC-202	Wilson,S
			MW	01:26p-02:50p LAB	SCC-202	Wilson,S
l		Note:	Ref. No.	0604 - 8 week class:	04/02 - 05/23	

#### MATH 095 Intermediate Algebra

4.00 Units

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

This course is also offered as MATH-095C.

Associate Degree Applicable

PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process

0606 11	MTWTH	F 09:00a-10:40a LEC	4.00 CL-111	Hanley,J
Note	: Ref. No.	0606 - 9 week class:	01/17 - 03/16	, , , , , , , , , , , , , , , , , , ,
0608 20	MTTHF	11:00a-12:55p LEC	4.00 CHS-237	Gough,A
	W	11:00a-11:55a LEC	CHS-237	Gough,A
Note	: Ref. No.	0608 - 8 week class:	03/26 - 05/18	
0610 01	MW	07:00a-08:50a LEC	4.00 MSA-101	Ramirez,S
0612 30	MW	01:00p-02:50p LEC	4.00 CHS-237	Gibson,K
0614 40	MW	03:00p-04:50p LEC	4.00 CL-111	Stone,H
0616 22	MF	11:00a-12:40p LEC	4.00 CL-111	Staff
	W	11:00a-11:50a LEC	CL-111	Begley,D
0618 05	TTH	07:00a-08:50a LEC	4.00 MSA-101	Ramirez,S
0620 15	TTH	09:00a-10:50a LEC	4.00 MSA-101	Ramirez,S
0622 25	TTH	11:00a-12:50p LEC	4.00 CL-111	Hanley,J
0624 35	TTH	01:00p-02:50p LEC	4.00 CL-111	Seager,E
0626 45	TTH	03:00p-04:50p LEC	4.00 CHS-237	Seager,E
0628 50	MW	05:00p-06:50p LEC	4.00 CHS-237	Rippy,S
0630 60	MW	07:00p-08:50p LEC	4.00 CL-111	Rippy,S
0632 55	TTH	05:00p-06:50p LEC	4.00 MSA-101	Wagner,A
0634 65	TTH	07:00p-08:50p LEC	4.00 MSA-101	Enright,E

#### MATH 095B Intermediate Algebra Part B 1.50 Units

Study of rational exponents and radicals; quadratic and radical equations; complex numbers; absolute value and compound linear inequalities. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095B and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

Associate Degree Applicable PREREQUISITE: MATH 095A

0636 30	MW	01:00p-01:50p LEC	1.50	CL-111	Hanley,J
	MWF	01:56p-02:50p LAB		CL-111	Hanley,J
Note:	Ref. No.	0636 - 9 week class:	01/18	- 03/16	

Boxed sections indicate Short-Term classes.



Spring 2012

Room

Days Sec Type/Units Time

Days **MATH 108 Statistics** 

Sec

#### **MATH 095C** Intermediate Algebra Part C 1.50 Units

Study of operations with functions; distance and midpoint; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095C and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

This course is also offered as MATH-095.

Associate Degree Applicable PREREQUISITE: MATH 095B

0638	30	MW	01:00p-01:50p	LEC	1.50	CL-111	Hanley,J
		MWF	01:51p-02:50p	LAB		CL-111	Hanley,J
	Note: F	Ref. No	. 0638 - 8 week	class:	03/26	5 - 05/18	

#### **MATH 102 College Algebra**

assessment process

4.00 Units

Study of logarithms, sequences, series, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 102 as determined through the Crafton Hills College

0640 11	MTWTI	HF09:00a-10:50a LEC	4.00	CL-111	Hanley,J
Note	e: Ref. No.	0640 - 7 week class: 0	3/26	- 05/10	
0642 30	MW	01:00p-02:50p LEC	4.00	MSA-101	Crise,R
0644 05	TTH	07:00a-08:50a LEC	4.00	CL-111	Begley,D
0646 25	TTH	11:00a-12:50p LEC	4.00	MSA-101	Ramirez,S
0648 35	TTH	01:00p-02:50p LEC			Lopez,B
0650 45	TTH	03:00p-04:50p LEC	4.00	CL-111	Lopez,B
0652 50	MW	05:00p-06:50p LEC	4.00	CL-111	Gibson,K
0654 65	TTH	07:00p-08:50p LEC	4.00	CHS-237	Chairez,O

#### **MATH 103 Plane Trigonometry**

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations. If purchasing a used book, new software may need to be purchased at an additional expense.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 103 as determined through the Crafton Hills College assessment process

0660 55	TTH	05:00p-06:50p	LEC	4.00	CL-111	Greene,R
0658 35	TTH	01:00p-02:50p	LEC	4.00	CHS-237	Crise,R
0656 20	MW	11:00a-12:50p	LEC	4.00	LADM-217	Lam,D

4.00 Units

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

Type/Units

This course is also offered as PSYCH-108.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 108 as determined through the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: MATH 117

Time

0666 55	TTH	07:00p-08:50p	LEC	4.00 CL-111	Stone.H
0664 25	TTH	11:00a-12:50p	LEC	4.00 CL-218	Pfahler,D
0662 30	MW	01:00p-02:50p	LEC	4.00 CL-218	Pfahler,D

#### **MATH 115** The Ideas of Mathematics **3.00 Units**

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: MATH 095 or 095C

0668 55 TTH 05:30p-06:50p LEC 3.00 CL-218 Gibson,K

#### **MATH 160 Precalculus** 4.00 Units

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques; sequences and series; conic sections; and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: MATH 103 or eligibility for MATH 160 as determined through the Crafton Hills College assessment process

0672 5	0	MW	05:00p-06:50p LEC	4.00 SCC-202 McLoughlin,P
	1	W	11:00a-11:50a LEC	MSA-102 Piamonte, R
0670 2	5 I	MF	11:00a-12:30p LEC	4.00 MSA-102 Piamonte, R

#### **MATH 250 Single Variable Calculus I** 4.00 Units

Introduction to differential and integral calculus: including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 160 or eligibility for MATH 250 as determined through the Crafton Hills College assessment process

0676	50	MW	05:00p-06:50p LEC	4.00	LADM-216	Wilson,S
0674	15	TTH	09:00a-10:50a LEC	4.00	SCC-202	Staff

(909) 794-2161

### **Schedule of Classes**

51

Ref Sec

Days

Type/Units

Room

om Ins

Instructor

ec Days Time

Type/Units

Room

Instructor

#### MATH 251 Single Variable Calculus II 4.00 Units

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 250 or eligibility for MATH 251 as determined through the Crafton Hills College assessment process

0678 15 TTH 09:00a-10:50a LEC 4.00 LADM-217 Crise,R **0680 55 MW 05:00p-06:50p LEC 4.00 MSA-101 Staff** 

#### MATH 252 Multivariable Calculus 5.00 Units

Study of vectors and solid analytic geometry, functions of several variables, partial derivatives, multiple integrals, and line and surface integrals. Green's Theorem, Divergence Theorem, Stokes' Theorem.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PRERQUISITE: MATH 251 or eligibility for MATH 252

as determined through the Crafton Hills College assessment process

0682 50 MW 04:30p-06:50p LEC 5.00 LADM-217 Crise,R

#### MATH 265 Linear Algebra 3.00 Units

An introduction that compliments advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 250 or eligibility for MATH 265 as determined through the Crafton Hills College assessment process

0684 35 MW 01:30p-02:50p LEC 3.00 LADM-217 Leon,R

## **MICROBIOLOGY**

#### MICRO 102 Introductory Microbiology 4.00 Units

Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0686 35	TTH	01:00p-02:20p	LEC	4.00	CHS-242	Shimeld,L
	TTH	02:30p-03:50p	LAB		LADM-201	Burns,C
0688 36	TTH	01:00p-02:20p	LEC	4.00	CHS-242	Shimeld,L
	TTH	11:00a-12:20p	LAB		LADM-201	Shimeld,L

#### MICRO 150 Medical Microbiology 5.00 Units

Study of microbiology, emphasizing the biology of microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: CHEM 101 or CHEM 150

0690 20	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L
	MW	08:00a-10:50a	LAB		LADM-201	Shimeld,L
0692 21	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L
	MW	01:00p-03:50p	LAB		LADM-201	Burns,C
0694 22	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L
	TTH	08:00a-10:50a	LAB		LADM-201	Shimeld,L
0696 55	TTH	05:30p-06:50p	LEC	5.00	CHS-122	Howard,K
	TTH	07:00p-09:50p	LAB		LADM-201	Howard,K

## MICRO 247X4 Special Problems in Microbiology 2.00 Units

Independent projects for selected students with a special interest in microbiology, involving library research and/or laboratory projects.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: MICRO 247X4 may be taken 4 times PREREQUISITE: MICRO 102 or MICRO 150

0698 95 ARR 6 HRS/WK DIR 2.00 LADM-201 Shimeld,L

## MICRO 248X4 Special Problems in Microbiology 3.00 Units

Independent projects for selected students with a special interest in microbiology, involving library research and/or laboratory projects.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: MICRO 248X4 may be taken 4 times PREREQUISITE: MICRO 102 or MICRO 150

0700 95 ARR 9 HRS/WK DIR 3.00 LADM-201 Shimeld,L

### **MULTICULTURAL STUDIES**

## MCS 110 The American Deaf Experience: Introduction to Deaf Studies 3.00 Units

Introduction to American Deaf Culture and the Deaf community as a linguistic and cultural minority in the United States.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0702 25 TTH 11:00a-12:20p LEC 3.00 BC-106 Andrews,B



Ref Sec

Spring 2012

Ref Sec Days Tir

Time Type

Type/Units Room

Instructor

Time

Type/Units

Room

Instructor

### **MUSIC**

#### MUSIC 100 Fundamental Skills in Music 3.00 Units

An introduction to the elements of music notation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0704 30 MW 01:00p-02:20p LEC 3.00 PAC-308 McClurg,B

#### MUSIC 102 Music Theory II

4.00 Units

**2.00 Units** 

Advanced study of harmony, sight singing, dictation, rhythm, scales, intervals, and key signatures from the Common Practice Era. Open to both music majors and non-majors.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MUSIC 101

0706 25 TTH 11:00a-12:20p LEC 4.00 PAC-308 McConnell,M TTH 12:30p-01:50p LAB PAC-308 McConnell,M

## MUSIC 103 Appreciation of American Popular Music 3.00 Units

History of American popular music with an emphasis on the music of the current and past century.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0708 70 ARR 3 HRS/WK LEC 3.00 McConnell,M

This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

## MUSIC 120 Appreciation of Musical Literature 3.00 Units

Introduction to Western musical literature, designed to develop an understanding of music within context.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0710 35 TTH 01:00p-02:20p LEC 3.00 PAC-309 Stupin,M

#### MUSIC 132X4 Guitar

Progressive study of the basic techniques of playing guitar. Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 132X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: MUSIC 100

0712 40 M 04:00p-04:50p LEC 2.00 PAC-308 McNaughton,B M 05:00p-06:50p LAB PAC-308 McNaughton,B

#### MUSIC 134 Jazz History 3.00 Units

Historical survey of Jazz music and musicians.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0714 60 M 07:00p-09:50p LEC 3.00 PAC-309 McNaughton,B

#### MUSIC 135X4 Piano

Days

2.00 Units

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 135X4 may be taken 4 times

0716 10	MW	09:00a-09:25a	LEC	2.00	PAC-225	McConnell,M
	MW	09:26a-10:50a	LAB		PAC-225	McConnell,M
0718 25	TTH	11:00a-11:25a	LEC	2.00	PAC-225	Stupin,M
	TTH	11:26a-12:50p	LAB		PAC-225	Stupin,M

#### MUSIC 140X4 Theatre Workshop 3.00 Units

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

This course is also offered as THART-140X4.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 140X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Audition

0720 95 ARR 1.68 HRS/WK LEC 3.00 PAC-101 Staff ARR 5.06 HRS/WK LAB PAC-101 Staff

Note: Ref. No. 0720 - 16 week class: 01/30 - 05/24 This course is also offered at THART 140X4.

Note: Contact the Theatre Arts Department during the first week of the semester for audition or interview information.

Telephone: (909) 389-3298.

#### MUSIC 141X4 Applied Music

2.00 Units

Applied private music lessons with an approved off-campus instructor. Students are required to have 14 one-hour lessons during the semester, and are responsible for the cost of private instruction. Students must perform in two assessment juries. Students must provide their own instruments. Students must meet with the Crafton Hills College instructor during the first week of class.

Associate Degree Applicable Course credit transfers to both CSU and UC. Note: MUSIC 141X4 may be taken 4 times DEPARTMENTAL RECOMMENDATION: MUSIC 100

0722 95 ARR 6 HRS/WK DIR 2.00 PAC-309 McConnell,M Note: Contact instructor Mark McConnell during the first week of the semester. Telephone: (909) 389-3293 Office: PAC 310

#### MUSIC 150X4 Concert Choir I

2.00 Units

Study and performance of choral literature and performance techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 150X4 may be taken 4 times

0724 65 T 07:00p-07:50p LEC 2.00PAC-308 McClurg,B T 08:00p-09:50p LAB PAC-309 McClurg,B ARR 1 HRS/WK LAB PAC-309 McClurg,B (909) 794-2161

## Schedule of Classes

MUSIC 152X4 Concert Choir II

Type/Units Room Instructor

2.00 Units

2.00 Units

Advanced study and performance of choral literature and performance techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 152X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 150X4

0726 65 Т 07:00p-07:50p LEC 2.00PAC-308 McClurg,B Т 08:00p-09:50p LAB PAC-309 McClurg,B ARR 1 HRS/WK PAC-309 McClurg,B LAB

MUSIC 154X4 College Singers I

Study and performance of choral literature and advanced technique. Performance required.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 154X4 may be taken 4 times PREREQUISITE: Audition with instructor

0728 65 Т 07:00p-07:50p LEC 2.00PAC-308 McClurg,B

08:00p-09:50p LAB PAC-309 McClurg,B Т 1 HRS/WK LAB PAC-309 McClurg,B ΔRR

MUSIC 156X4 College Singers II **2.00 Units** 

Advanced study and performance of choral literature and advanced technique. Performance required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 156X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 154X4

DEPARTMENTAL RECOMMENDATION: MUSIC 150X4 or equivalent

07:00p-07:50pLEC 2.00 PAC-308 McClurg,B 0730 65 08:00p-09:50p LAB Т PAC-309 McClura,B

ARR 1 HRS/WK LAB PAC-309 McClurg,B

MUSIC 174X4 Jazz Band I 2.00 Units

Study and performance of Jazz literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 174X4 may be taken 4 times

PREREQUISITE: Demonstrate performance proficiency on

instrument/voice through audition

07:00p-07:50p LEC 2.00 PAC-308 McNaughton, B 0732 65 TH

08:00p-09:50p LAB PAC-309 McNaughton,B ARR 1 HRS/WK PAC-309 McNaughton,B

LAB

MUSIC 175X4 Jazz Band II 2.00 Units

Advanced study and performance of Jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 175X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 174X4

0734 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton, B

> TH 08:00p-09:50p LAB PAC-309 McNaughton,B

> ARR 1 HRS/WK LAB PAC-309 McNaughton,B

MUSIC 176X4 Jazz Combo I

2.00 Units

Instructor

Advanced study and performance of combo Jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 176X4 may be taken 4 times

PREREQUISITE: Demonstrate performance proficiency through

Type/Units

audition

0736 65 TΗ 07:00p-07:50pLEC 2.00 PAC-308 McNaughton,B 08:00p-09:50pLAB PAC-309 McNaughton,B TH

Room

ARR 1 HRS/WK LAB PAC-309 McNaughton,B

**MUSIC 177X4** Jazz Combo II 2.00 Units

Advanced study and performance of combo jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 177X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 176X4

0738 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B TH 08:00p-09:50p LAB PAC-309 McNaughton, B

1 HRS/WK ARR LAB PAC-309 McNaughton,B

MUSIC 195X4 Music Technology and Recording

Practical study of electronic music and electronic recording methods. Students must provide their own laptop.

Associate Degree Applicable Course credit transfers to CSU.

Note: MUSIC 195X4 may be taken 4 times

0740 35 02:00p-03:20p LEC 4.00 PAC-308 McConnell,M 03:30p-04:50p LAB PAC-308 McConnell,M

MUSIC 247X4 Special Projects in Music **2.00 Units** 

Independent study for advanced students in any area of music with projects determined jointly by student and instructor.

Associate Degree Applicable

Course credit transfers to CSU.

Note: MUSIC 247X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Completion of or enrollment in MUSIC 101 and/or MUSIC 102

0742 95 ARR 6 HRS/WK DIR 2.00 PAC-309 McConnell,M NOTE: Contact instructor Mark McConnell during the first week of the semester for permission to enroll in this class.

Telephone: (909) 389-3293. Office: PAC-310.

### OCEANOGRAPHY

#### **Elements of Oceanography 3.00 Units** OCEAN 101

Study of the Earth's oceans, including the chemistry, physics and geology. This class has a required field trip.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0744 30 MW 01:00p-02:20p LEC 3.00 LADM-121 Roberts,C



Ref

**Spring 2012** •

Ref Sec

Days

Time

Type/Units Room

Instructor

Sec Days

Time

Type/Units

Room

Instructor

### PHILOSOPHY

#### PHIL 101 Introduction to Philosophy 3.00 Units

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics. Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

 0758 40
 MW
 03:00p-04:20p LEC
 3.00 LADM-217 Kelsey,D

 0760 15
 TTH
 09:30a-10:50a LEC
 3.00 CDC-115 Linfield,L

 0762 60
 W
 07:00p-09:50p LEC
 3.00 LADM-304 Linfield,L

## PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0764 10 MW 09:30a-10:50a LEC 3.00 LADM-304Staff 0766 70 ARR 3 HRS/WK LEC 3.00 Brink,1

This class is an online course with no on-campus meetings.
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

## PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0768 30 MW 01:00p-02:20p LEC 3.00 LADM-304 Romero,B

Parking is at a minimum the first few weeks



## Please Carpool!

## PHIL 105H Introduction to Ethics: Moral Values in Today's Society-Honors 3.00 Units

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.
PREREQUISITE: Acceptance into the College Honors Institute
DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101
as determined through the Crafton Hills College assessment

process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0770 30 MW 01:00p-02:20p LEC 3.00 LADM-304Romero,B

### PHYSICAL ED

#### PE 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: Protein, fat, carbohydrate, vitamins, minerals, and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

This course is also offered as HEALTH-263.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0772 01 MW 07:30a-08:50a LEC 3.00 LADM-121 Kalsi,A 0774 35 TTH 01:00p-02:50p LEC 3.00 LADM-121 Ledoux,J Note: Ref. No. 0774 - 13 week class: 02/07 - 05/10

0776 60 M 07:00p-09:50p LEC 3.00 LADM-121 Staff 0778 55 TTH 05:00p-06:20p LEC 3.00 BC-101 Wigginton,M

## PHYSICAL ED - INDIVIDUAL/ GROUP

#### PE/I 070X4 Fitness Evaluation 0.

Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

Graded on Pass/No Pass basis only. Associate Degree Applicable

Note: PE/I 070X4 may be taken 4 times

0780 95 ARR .75 HRS/WK LAB 0.25 G-003 Maloney-Hinds,C

Type/Units

Instructor

Room PE/I 105X4 **Aerobics** 

1.00 Unit

Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 105X4 may be taken 4 times

0782 10 **MWF** 09:00a-09:50a LAB 1.00 G-101W Poffek,C Cardio including: Kickboxing, Step and Strength Training 0784 50 MW 05:00p-06:20p LAB 1.00G-101W Scott,J

Cardio including: Kickboxing, Step, and Strength Training

#### PE/I 106X4 Total Body Fitness 1.00 Unit

Designed for individuals interested in improving cardiovascular fitness, flexibility and strength. The class will incorporate various cardiovascular, stretching and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 106X4 may be taken 4 times

0786 20 MWF 11:00a-11:50a LAB 1.00 G-101E Poffek,C 0788 15 TTH 09:30a-10:50a LAB 1.00 G-101E Ledoux,J

0790 50 MW 05:00p-06:50p LAB 1.00 G-101E Maloney-Hinds,C

Note: Ref. No. 0790 - 13 week class: 02/13 - 05/16

#### PE/I 108X4 Weight Training

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 108X4 may be taken 4 times

0792 10	MWF	09:00a-09:50a LAB	1.00	G-101E	Ledoux,J
0794 11	MWF	10:00a-10:50a LAB	1.00	G-101E	Ledoux,J
0796 25	TTH	11:00a-12:20p LAB	1.00	G-101E	Ledoux,J

#### PE/I 120X4 Golf

1.00 Unit

**1.00 Unit** 

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 120X4 may be taken 4 times

- 0798 30 MW 01:00p-02:50p LAB 1.00 G-101W Rabago, R Note: Ref. No. 0798 - 13 week class: 02/06 - 05/09 NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.
- 0800 35 TTH 01:00p-02:50p LAB 1.00 G-101E Note: Ref. No. 0800 - 13 week class: 02/07 - 05/10 NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.
- 01:00p-03:50p LAB 1.00 G-101W NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.

#### Type/Units Room Instructor

#### PE/I 127X4 Walking for Fitness 1.00 Unit

Walking for fitness suitable for individuals of all ages and fitness levels. Incorporation of various walking routes on the campus designed to promote weight loss through walking and improve cardiovascular health and general well being.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 127X4 may be taken 4 times

0804 01 MWF 08:00a-08:50a LAB 1.00 G-101E

#### PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 143X4 may be taken 4 times

0806 35 TTH 01:00p-02:20p LAB 1.00 G-101W Price,R

#### PE/I 148X4 Tennis

1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 148X4 may be taken 4 times

0808 20 MF 11:00a-12:50p LAB 1.00 TC-CRTS Rabago,R

Note: Ref. No. 0808 - 13 week class: 02/06 - 05/11

NOTE: Students with previous competitive tennis experience may elect to enroll in PE/I 200HX3, Competitive Tennis.

0810 25 TTH 11:00a-12:50p LAB 1.00 TC-CRTS Rabago,R Note: Ref. No. 0810 - 13 week class: 02/07 - 05/10

NOTE: Students with previous competitive tennis experience may elect to enroll in PE/I 200HX3, Competitive Tennis.

0812 60 W 06:00p-08:50p LAB 1.00 TC-CRTS Rabago,R

NOTE: Students with previous competitive tennis experience may elect to enroll in PE/I 200HX3, Competitive Tennis.

#### PE/I 155X4 **Conditioning with the Pilates Method**

The Pilates method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

Associate Degree Applicable Course credit limited transfer CSU and UC. Contact a counselor for details.

Note: PE/I 155X4 may be taken 4 times

MWF 10:00a-10:50a LAB 1.00 G-101W 0814 10 Poffek,C 0816 45 TTH 03:30p-04:50p LAB 1.00 G-101W Alblinger.D

Schedule of Classes 56 Days Sec Days Sec Type/Units Ref Time Instructor Time Type/Units

1.00 Unit

Spring 2012

Instructor

Room

PE/I 159X4 Karate

Practice in the fundamental skills of unarmed self-defense.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 159X4 may be taken 4 times

0818 60 06:30p-09:20p LAB 1.00 G-101W Namekata,J

#### **PE/I 168X4** Yoga 1.00 Unit

Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/I 168X4 may be taken 4 times

0824 55	TTH	05:00p-06:20p	LAB	1.00 G-001	Aniello,L
0822 25	TTH	11:00a-12:20p	LAB	1.00 G-001	Aniello,L
0820 30	MW	01:00p-02:20p	LAB	1.00 G-001	Aniello,L

#### PE/I 200HX3 Selected Topics in Physical Education 1.00 Unit

Courses in sports, dance or conditioning that reflect current trends. This course may be taken three times. Associate Degree Applicable

0826 40	MW	03:30p-04:50p	LAB	1.00	TC-CRTS	Rabago,R			
	ARR	1.0 HRS/WK	LAB		TC-CRTS	Rabago,R			
Note: Ref. No. 0826 - 13 week class: 02/06 - 05/09									
NOTE: Competitive Tennis: This course is designed for students									
who I	who have had competitive tennis experience in high school and/or								
USTA	league	s/tournaments, o	r curre	ntly p	lay at a lev	el that will			
suppo	support competitive play and are committed to improving their								
result	S.					-			

### PHYSICAL ED - TEAM

#### 1.00 Unit PE/T 130X4 Team Sports (Co-Ed)

This course develops playing skills for the lifetime benefit of participation in a variety of team sports. Includes instruction on the rules, basic skills, techniques, and strategies.

Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

Note: PE/T 130X4 may be taken 4 times

0828	15	TTH	09:00a-10:50	Da LAB	1.00	G-101W	Burnett-Kurie,L
	Note:	Ref. No	. 0828 - 13 w	eek class:	02/07	' - 05/10	
	Note:	Soccer					

### PHYSICS

#### PHYSIC 100 **Introduction to Physics** 4.00 Units

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0830 15	TTH	09:30a-10:50a	LEC	4.00 LADM-121	Adams,M
	M	01:00p-03:50p	LAB	LADM-115	Adams,M
0832 16	TTH	09:30a-10:50a	LEC	4.00 LADM-121	Adams,M
	Τ	11:00a-01:50p	LAB	LADM-115	Adams,M
0834 18	TTH	09:30a-10:50a	LEC	4.00 LADM-121	Adams,M
	W	01:00p-03:50p	LAB	LADM-115	Johnson,D
0836 19	TTH	09:30a-10:50a	LEC	4.00 LADM-121	Adams,M
	TH	11:00a-01:50p	LAB	LADM-115	Adams,M
0838 55	TTH	05:30p-06:50p	LEC	4.00 LADM-121	Adams,M
	T	07:00p-09:50p	LAB	LADM-115	Staff
0840 56	TTH	05:30p-06:50p	LEC	4.00 LADM-121	Adams,M
	TH	07:00p-09:50p	LAB	LADM-115	Staff

#### 4.00 Units PHYSIC 111 General Physics II

A continuation of PHYSIC 110. Introduction to optics, electricity, and atomic and nuclear physics.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: PHYSIC 110

0850	20	MW	11:00a-12:20p	LEC	4.00 LADM-121	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
0852	21	MW	11:00a-12:20p	LEC	4.00 LADM-121	Adams, M
		Τ	11:00a-01:50p	LAB	LADM-115	Adams, M
0854	23	MW	11:00a-12:20p	LEC	4.00 LADM-121	Adams, M
		W	01:00p-03:50p	LAB	LADM-115	Johnson,D
0856	24	MW	11:00a-12:20p	LEC	4.00 LADM-121	Adams, M
		TH	11:00a-01:50p	LAB	LADM-115	Adams, M

#### PHYSIC 201 Physics II 6.00 Units

A continuation of PHYSIC 200. Study of physics, including optics, electricity, magnetism, Maxwell's Equations, relativity, vector analysis, quantum theory, structure of atoms, nuclei, molecules and solids.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. PREREQUISITES: PHYSIC 200 and MATH 251

0842 2	0 MW	11:00a-12:20p	LEC	6.00 LADM-121 Adams, M
	F	11:00a-12:50p	LEC	LADM-121 Adams,M
	M	01:00p-03:50p	LAB	LADM-115 Adams,M
0844 2	1 MW	11:00a-12:20p	LEC	6.00 LADM-121 Adams, M
	F	11:00a-12:50p	LEC	LADM-121 Adams,M
	T	11:00a-01:50p	LAB	LADM-115 Adams,M
0846 2	3 MW	11:00a-12:20p	LEC	6.00 LADM-121 Adams, M
	F	11:00a-12:50p	LEC	LADM-121 Adams,M
	W	01:00p-03:50p	LAB	LADM-115 Johnson,D
0848 2	4 MW	11:00a-12:20p	LEC	6.00 LADM-121 Adams, M
	F	11:00a-12:50p	LEC	LADM-121 Adams,M
	TH	11:00a-01:50p	LAB	LADM-115 Adams,M

57

Ref Sec

Davs

Time

Type/Units

Room

Instructor

Sec Days Time Type/Units Room Instructor

### POLITICAL SCIENCE

#### POLIT 100 American Politics

**3.00 Units** 

Introductory course in the fundamentals of American government and politics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0868	65	TH	07:00p-09:50p	LEC	3.00	BC-101	Hellerman,S
0866	60	W	07:00p-09:50p	LEC	3.00	BC-101	Dolson-Andrew,S
0864	80	F	09:00a-11:50a	LEC	3.00	CHS-122	Smith,J
0862	25	TTH	11:00a-12:20p	LEC	3.00	LADM-121	l Hellerman,S
0860	30	MW	01:00p-02:20p	LEC	3.00	CHS-242	Hellerman,S
0858	10	MW	09:30a-10:50a	LEC	3.00	LADM-224	Hellerman,S

## POLIT 104 Introduction to Comparative Politics 3.00 Units

Introductory course in comparative political systems, movements and ideologies in various countries.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; POLIT 100

Г	0870	45	TTH	03:00p-04:50p	LEC	3.00	BC-106	Hellerman,S
	Note: Ref. No. 0870 - 13 week class: 02/14 - 05/17							

### **PSYCHOLOGY**

#### PSYCH 100 General Psychology 3.00 Units

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology. Associate Degree Applicable

Course credit transfers to both CSU and UC.

This course is also offered as PSYCH 100H

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. MATH 090 or MATH 090C; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0872 01	MW	07:30a-08:50a LEC	3.00	CL-218	Pfahler,D
0874 10	MW	09:30a-10:50a LEC	3.00	CL-218	Pfahler,D
0876 25	TTH	11:00a-12:20p LEC	3.00	BC-105	Brink,T
0878 45	TTH	03:00p-04:20p LEC	3.00	LADM-224	Brink,T
0880 80	F	09:00a-11:50a LEC	3.00	CL-218	Pfahler,D
0882 70	ARR	3 HRS/WK LEC	3.00		Downey,J

This class is an online course with no on-campus meetings.
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0884 60 W 07:00p-09:50p LEC 3.00 CL-218 Staff

#### PSYCH 100H General Psychology - Honors 3.00 Units

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

This course is also offered as PSYCH 100

PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. MATH 090 or MATH 090C; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0886 25	TTH	11:00a-12:20p	LEC	3.00	BC-105	Brink,T
0888 45	TTH	03:00p-04:20p	LEC	3.00	LADM-224	Brink,T

#### PSYCH 101 Research Methods 3.00 Units

Designed primarily for psychology and other behavioral science majors, this course focuses on quantitative research methods: surveys and experiments. (Formerly Experimental Psychology). Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

0890 15 TTH 09:30a-10:50a LEC 3.00 CL-218 Pfahler,D

### PSYCH 108 Statistics

4.00 Units

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

This course is also offered as MATH-108.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 108 as determined through the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: PSYCH 117

0896 55	TTH	07:00p-08:50p	LEC	4.00 CL-111	Stone,H
0894 25	TTH	11:00a-12:50p	LEC	4.00 CL-218	Pfahler,D
0892 30	MW	01:00p-02:50p	LEC	4.00 CL-218	Pfahler,D

### PSYCH 110 Abnormal Psychology 3.00 Units

Survey of the field of mental disturbances including symptoms, diagnosis, and treatment.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: ENGL 101, MATH 095 or MATH 095C; Reading: Pass a standardized test of

reading comprehension at or above the 12th grade level

0898 65 TH 07:00p-09:50p LEC 3.00 CL-218 Zeeb,J

58

### Schedule of Classes

Spring 2012

Ref Sec Day

Days 7

Time Type/Units

e/Units Room

Instructo

Ref Sec Days

Time

Type/Units Room

Instructor

## PSYCH 111 Developmental Psychology: Lifespan 3.00 Units

Lifespan development from conception through aging.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

This class is an online course with no on-campus meetings.
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones.

#### **PSYCH 150** Gerontology

**3.00 Units** 

Examination of aging and the life course.

This course is also offered as SOC-150.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952 or MATH 953X2; Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading:

Pass a standardized test of reading comprehension at or above the 12th grade level

0904 65 T 07:00p-09:50p LEC 3.00 LADM-304 McKee,J

### RADIOLOGIC TECHNOLOGY

#### RADIOL 108 Radiation Protection I 1.50 Units

Study of the basic principles and application of radiation protection, physics, and radiation monitoring devices.

Associate Degree Applicable

PREREQUISITES: RADIOL, 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 109, RADIOL 111, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 116, RADIOL 117

0906 15 TH 09:00a-10:20a LEC 1.50 CLTN-ARMC Hunter, M Note: Ref. No. 0906 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 109 Radiologic Physics II 1.50 Units

Study of the production of X-rays, multiple energy transformation required for radiation production, the mechanics of interaction with matter, X-ray tubes, rectifiers, X-ray circuits, and the history of X-ray tubes.

Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 111, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 116, RADIOL 117

0908 45 TH 03:00p-04:20p LEC 1.50 CLTN-ARMC Hunter,M Note: Ref. No. 0908 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 111 Radiographic Film Critique I 1.00 Unit

Introduction to analyzing radiographic examinations with emphasis on improving film quality and using proper labels. Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 116, RADIOL 117

0910 35 T 01:30p-02:20p LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0910 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 112 Radiographic Positioning II 1.00 Unit

Study and demonstration of various anatomical positions necessary to demonstrate specific anatomical parts for diagnostic evaluation. Emphasis on the thorax, pelvic structures and verebral column.

Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 111, RADIOL 113, RADIOL 114, RADIOL 116, RADIOL 117

0912 25 T 11:00a-11:50a LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0912 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 113 Radiographic Anatomy/ Physiology II 1.00 Unit

Study of the basic human anatomy and physiology pertinent to radiology. A continuation of RADIOL 105.

Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 111, RADIOL 112, RADIOL 114, RADIOL 116, RADIOL 117

0914 15 T 10:00a-10:55a LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0914 will be held at Arrowhead Regional Med. Ctr. in Colton.

## RADIOL 114 Radiographic Positioning Lab II 0.25 Unit

Practice of positioning anatomical parts for specific radiographic examinations. A continuation of RADIOL 106.

Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 111, RADIOL 112, RADIOL 113, RADIOL 116, RADIOL 117

0916 80 F 01:00p-01:50p LAB 0.25 CLTN-ARMC Hunter,M Note: Ref. No. 0916 will be held at Arrowhead Regional Med. Ctr. in Colton.

### (909) 794-2161

### **Schedule of Classes**

59

Ref Sec

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Type/Units

Room

Instructor

ef Sec Days Time Type/Units Room Instructor

#### RADIOL 116 Radiographic Exposure II 1.00 Unit

Study of the principles of radiographic exposure methods and procedures pertaining to radiographic technology. A continuation of RADIOL 110. (Formerly RADIOL 201.)

Associate Degree Applicable

PREREQUISITES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 111, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 117

0918 05 TH 08:00a-08:50a LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0918 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 117 Radiographic Clinic II 15.00 Units

Practice and development of basic radiographic skills within a hospital environment.

Associate Degree Applicable

PREREQUISTES: RADIOL 100, RADIOL 103, RADIOL 104, RADIOL 105, RADIOL 106, RADIOL 107, RADIOL 110, RADIOL 115 COREQUISITES: RADIOL 108, RADIOL 109, RADIOL 111, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 116

0920 95 ARR 35.37 HRS/WK CLINC 15.00 CLTN-ARMC Hunter,M Note: Ref. No. 0920 - 29 week class: 01/03 - 08/03 Note: Ref. No. 0920 will be held at Arrowhead Regional Med. Ctr. in Colton.

## RADIOL 207 Radiographic Fluoroscopic Imaging 1.50 Units

Study of the history and principles of radiology including nuclear medicine, clinical ultra-sonography, tomography, radiation therapy, computer tomography, and other imaging modalities.

Associate Degree Applicable

PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 208, RADIOL 209, RADIOL 210, RADIOL 211, RADIOL 212, RADIOL 214

0922 35 TH 01:30p-02:50p LEC 1.50 CLTN-ARMC Hunter,M Note: Ref. No. 0922 will be held at Arrowhead Regional Med. Ctr. in Colton.

## RADIOL 208 Radiography Registry Review and Testing 2.00 Units

Review and testing of all radiologic technology coursework in preparation for board examination.

Associate Degree Applicable

PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 207, RADIOL 209, RADIOL 210, RADIOL 211, RADIOL 212, RADIOL 214

0924 35 T 02:30p-04:20p LEC 2.00 CLTN-ARMC Hunter,M Note: Ref. No. 0924 will be held at Arrowhead Regional Med. Ctr. in Colton.

## RADIOL 209 Radiographic Pathology Pathology 1.00 Unit

Study of disease, basic concepts of pathology, pathological conditions of the body and their impact on the radiographic process.

Associate Degree Applicable PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203,

RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 207, RADIOL 208, RADIOL 210, RADIOL 211, RADIOL 212, RADIOL 214

0926 25 T 12:30p-01:20p LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0926 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 210 Radiographic Positioning IV 1.00 Unit

Study and demonstration of various anatomical positions necessary to demonstrate specific anatomical parts of diagnostic evaluations. Emphasis on genitourinary and gastrointestinal systems.

Associate Degree Applicable PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 207, RADIOL 208, RADIOL 209, RADIOL 211, RADIOL 212, RADIOL 214

0928 15 TH 10:30a-11:20a LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0928 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 211 Radiographic Anatomy/ Physiology IV 1.00 Unit

Advanced study and review of human anatomy and physiology pertinent to radiology.

Associate Degree Applicable

PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 207, RADIOL 208, RADIOL 209, RADIOL 210, RADIOL 212, RADIOL 214

0930 15 T 09:00a-09:50a LEC 1.00 CLTN-ARMC Hunter,M Note: Ref. No. 0930 will be held at Arrowhead Regional Med. Ctr. in Colton.

#### RADIOL 212 Special Procedures in Radiology 1.50 Unit

Study of the fundamentals of angiography and the special procedures, equipment, positioning, and techniques involved in producing diagnostic radiographs.

Associate Degree Applicable
PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203,
RADIOL 204, RADIOL 205, RADIOL 213

COREQUISITES: RADIOL 207, RADIOL 208, RADIOL 209, RADIOL 210, RADIOL 211, RADIOL 214

0932 05 T 07:30a-08:50a LEC 1.50 CLTN-ARMC Hunter,M Note: Ref. No. 0932 will be held at Arrowhead Regional Med. Ctr. in Colton.



Spring 2012

Sec

Days

Time

Type/Units

Ref Sec Days Time

Type/Units

Instructor

#### **Radiographic Clinic IV** RADIOL 214

**13.75 Units** 

Advanced clinical experience. Emphasis on perfecting learned skills and techniques of radiography.

Associate Degree Applicable PREREQUISITES: RADIOL 200, RADIOL 202, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213 COREQUISITES: RADIOL 207, RADIOL 208, RADIOL 209. RADIOL 210, RADIOL 211, RADIOL 212

0934 95 40.6 HRS/WK CLINC 13.7 CLTN-ARM CHunter, M ARR Note: Ref. No. 0934 - 23 week class: 01/03 - 06/06 Note: Ref. No. 0934 will be held at Arrowhead Regional Med. Ctr. in Colton.

### READING AND STUDY SKILLS

#### READ 925X2 Introduction to Reading

The first in a sequence of courses that introduce students to skills of vocabulary development, reading comprehension, phonemic awareness and usage.

Not Applicable to the Associate Degree Note: READ 925X2 may be taken 2 times DEPARTMENTAL RECOMMENDATION: Placement in READ 925X2 as determined through the Crafton Hills College assessment process

0936 90 MTWTH 08:30a-10:00a LEC 3.00 BC-104 Lowe,L MTWTH 10:01a-10:50a LAB BC-104 Lowe,L

Note: Ref. No. 0936 - 8 week class: 01/17 - 03/08 This section is linked to CHC 090X4-90, ENGL 914-90 and READ 956X2-90. This means students enrolling in READ 925X2-90 (directly above) must also enroll and remain enrolled in CHC 090X4-90, ENGL 914-90 and READ 956X2-90. For more information, refer to the CHC Learning Communities page in this

schedule.

03:00p-04:15p LEC 3.00 BC-104 Urbanovich.R 0938 96 04:16p-04:59p LAB BC-104 Urbanovich,R

This section is linked to CHC 099X4-96. This means students enrolling in READ 925X2-96 (directly above) must also enroll and remain enrolled in CHC 099X4-96. For more information, refer to

the CHC Learning Communities page in this schedule. 0940 95 11:00a-12:15p LEC 3.00 BC-104 Holder,A TTH

12:16p-12:59p LAB BC-104 Holder A This section is linked to CHC 099X4-95. This means students enrolling in READ 925X2-95 (directly above) must also enroll and remain enrolled in CHC 099X4-95. For more information, refer to

the CHC Learning Communities page in this schedule. 0942 93 01:00p-02:15p LEC 3.00 BC-104 Lowe,L 02:16p-02:59p LAB BC-104 Lowe,L

This section is linked to CHC 099X4-93. This means students enrolling in READ 925X2-93 (directly above) must also enroll and remain enrolled in CHC 099X4-93. For more information, refer to the CHC Learning Communities page in this schedule.

#### **READ 956X2 Intermediate Reading 3.00 Units**

Second in a sequence of courses that introduce students to skills of vocabulary development, reading comprehension, phonemic awareness and usage.

Not Applicable to the Associate Degree Note: READ 956X2 may be taken 2 times PREREQUISITE: READ 925X2 or eligibility for READ 956X2 as determined through the Crafton Hills College assessment process

MTWTH 08:30a-09:45a LEC 3.00 BC-104 0944 90 Lowe.L MTWTH 09:46a-10:30a LAB BC-104 Lowe,L Note: Ref. No. 0944 - 9 week class: 03/12 - 05/17 This section is linked to CHC 090X4-90, ENGL 914-90 and READ 925X2-90. This means students enrolling in READ 956X2-90 (directly above) must also enroll and remain enrolled in CHC 090X4-90, ENGL 914-90 and READ 925X2-90. For more information refer to the CHC Learning Communities page in this schedule.

0946 30	MW	01:00p-02:15p	LEC	3.00 BC-104	Urbanovich,R
	MW	02:16p-02:59p	LAB	BC-104	Urbanovich,R
0948 45	TTH	03:00p-04:15p	LEC	3.00 BC-104	Harris,J
	TTH	04:16p-04:59p	LAB	BC-104	Harris,J

#### **3.00 Units** READ 078X2 Advanced Reading

Third in a sequence of courses that introduce students to skills of vocabulary development and reading comprehension.

Associate Degree Applicable

Note: READ 078X2 may be taken 2 times PREREQUISITE: READ 956X2 or eligibility for READ 078X2 as determined through the Crafton Hills College assessment process

0950 05 07:00a-08:20aLEC 3.00 BC-104 TTH Ashton.P 05:00p-06:20pLEC 3.00 BC-104 0952 92

This section is linked to BIOL 100-92 and CHC 099X4-92. This means students enrolling in READ 078X2-92 (directly above) must also enroll and remain enrolled in BIOL 100-92 AND CHC 099X4-92. For more information, refer to the CHC Learning Communities page in this schedule.

MW 01:00p-02:50p LEC 3.00 BC-105 0953 30 Note: Ref. No. 0953 - 13 week class: 02/13 - 05/24

#### **READ 100 College Academic Reading**

Improved analytical reading and critical thinking required for reading college textbooks as well as works of literature.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: READ 078X2 or eligibility for READ 100 as determined through the Crafton Hills College assessment process

03:00p-04:20p LEC 3.00 CL-216 Lowe,L 0954 94 This section is linked to ENGL 101-94. This means students enrolling in READ 100-94 (directly above) must also enroll and remain enrolled in ENGL 101-94. For more information, refer to the CHC Learning Communities page in this schedule.



Type/Units

Room

Instructor

**Clinical Refresher:** 

Instructor

### RELIGIOUS STUDIES

#### **RELIG 100 Introduction to Religious Studies** 3.00 Units

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above

the 12th grade level

0956 40 ۱۸/

#### **RELIG 101 Introduction to World Religions**

**3.00 Units** 

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

Associate Degree Applicable

Course credit transfers to both CSU and UC

This course is also offered as RELIG 101.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading:

Pass a standardized test of reading comprehension at or above the 12th grade level

0958 35 TTH 01:00p-02:20p LEC 3.00 CHS-122 Brink,T

#### RELIG 101H Introduction to World Religions-Honors **3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

This course is also offered as RELIG 101

PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading:

Pass a standardized test of reading comprehension at or above the 12th grade level

TTH 01:00p-02:20p LEC 3.00 CHS-122 0960 35

### RESPIRATORY CARE

#### **RESP 050 Introduction to Respiratory Care**

2.00 Units

Introduction and orientation to the field of respiratory care. Associate Degree Applicable

			08:00a-09:50 o. 0962 - 8 we				Franklin,B	
0964	15	TTH	09:00a-10:50 . 0964 - 9 we	a LEC	2.00	CHS-127	Franklin,B	_

#### **RESP 109BX2 Clinical Application II**

Type/Units

Room

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of

Graded on Pass/No Pass basis only. Associate Degree Applicable PREREQUISITE: RESP 137

0966 95 ARR 1.12 HRS/WK LEC 2.50 OFFH-HOSP Bell,R ARR 7.87 HRS/WK CLINC OFFH-HOSP Bell,R Note: Ref. No. 0966 will be held at Area Hospitals

in Off-Campus Hospital.

#### **Introduction to Pharmacology and Drug RESP 134** 4.25 Units

Study of the administration of medicine and drug therapy with an emphasis on cardio-respiratory drugs.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 135, RESP 136, RESP 137, RESP 138X4, RESP 139

Franklin,B 0968 35 TTH 01:00p-02:50p LEC 4.25 CHS-123

#### **RESP 135** Fundamentals of Respiratory Care II 4.00 Units

Theoretical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 136, RESP 137, RESP 138X4, **RESP 139** 

0970 05 TTH 08:00a-09:50a LEC 4.00 CHS-123

#### **RESP 136 Fundamentals Respiratory Care Skills II** 6.00 Units

Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 137, RESP 138X4, RESP 139

0972 95 W 08:00a-12:20p LEC 6.00 CHS-123 Bryson,K

> Contreras,A Franklin,B Sheahan, M

W 01:00p-04:50p LAB CHS-123 Bell,R

Bryson,K Contreras, A Franklin,B Sheahan, M

SCHEDULE OF CLASSES



Spring 2012

Instructor

Room

Ref Sec

Days

Time

Type/Units Room

Instructor

## SOCIOLOGY

Days

Sec

0982 01 MW

Ref

## RESP 137 Respiratory Care Clinical Application II 7.50 Units

Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 138X4, RESP 139

0974 95 ARR 2.25 HRS/WK LEC 7.50 OFFC-CLNC Bell,R

Contreras,A Franklin,B

Sheahan,M

ARR 20.25 HRS/WK CLINC OFFC-CLNC Bell,R

Contreras,A Franklin,B Sheahan.M

Note: Ref. No. 0974 will be held at Clinic in Off-Campus Clinic.

RESP 138X4 Clinical Medicine I 1.50 Unit

Selected topics related to the practice of cardiopulmonary medicine.

Associate Degree Applicable

Note: RESP 138X4 may be taken 4 times

COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 137,

**RESP 139** 

0976 55 TH 04:30p-05:50pLEC 1.50 LLDA-VETS Franklin,B

Note: Ref. No. 0976 will be held at Veterans Hospital in Loma Linda.

## RESP 139 Perinatal and Pediatric Respiratory Care 4.25 Units

Preparation of the student for clinical practice in Neonatal and Pediatric Intensive Care units.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 137, RESP 138X4

0978 15 TTH 10:00a-11:50a LEC 4.25 CHS-123 Bryson,K Sheahan,M

## RESP 209BX2 Clinical Refresher: Advanced Clinical Application II 2.50 Units

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Graded on Pass/No Pass basis only. Associate Degree Applicable PREREQUISITE: RESP 236

0980 95 ARR 1.12 HRS/WK LEC 2.50 OFFH-HOSP Bell,R ARR 7.87 HRS/WK CLINC OFFH-HOSP Bell,R Note: Ref. No. 0980 will be held at Area Hospitals in Off-Campus Hospital.

#### SOC 100 Introduction to Sociology 3.00 Units

Type/Units

07:30a-08:50a LEC 3.00 CHS-122 Shelby,P

Survey of concepts and theories of society and culture, social organizations, social stratifications, social change, and social policy.

Time

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0984	10	MW	09:00a-10:20a	LEC	3.00 CHS-122	Shelby,P			
0986	35	TTH	01:30p-02:50p	LEC	3.00 LADM-304	McKee,J			
0988	92	TTH	01:30p-02:50p	LEC	3.00 LADM-304	McKee,J			
	This section is linked to ENGL 015-92. This means students								
	enrolling in SOC 100-92 (directly above) must also enroll and								
	remain enrolled in ENGL 015-92. For more information, refer to								
	the	CHC Learn	ning Communities	page	in this schedule.				
0990	80	F	09:00a-11:50a	LEC		,			
0992	50	MW	05:00p-06:50p	LEC	3.00 BC-101	McKee,J			
Note: Ref. No. 0992 - 13 week class: 02/13 - 05/16									

994 60 M 07:00p-09:50p LEC 3.00 BC-101 McKee,J

#### SOC 105 Social Problems 3.00 Units

Sociological study of contemporary social problems in the United States, such as drug and alcohol use/abuse, violence, racial and ethnic tensions, poverty, ageism, sexual orientation, unemployment, education, population and urbanization, environment, technology, and war.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100

0996 65 TH 07:00p-09:50p LEC 3.00 LADM-304Pritchard,B

#### SOC 141 Minority Relations 3.00 Units

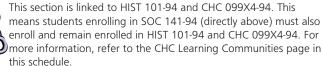
Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities, intergroup relations and their global dimensions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100

0998 25 TTH 11:00a-12:20p LEC 3.00 LADM-304 McKee,J 1000 94 TTH 11:00a-12:20p LEC 3.00 LADM-304 McKee,J





### (909) 794-2161

### **Schedule of Classes**

63

.... 200 20,0 .

Type/Units

Room

Instructor

ef Sec Days Time Type/Units

Instructor

#### SOC 150 Gerontology

**3.00 Units** 

Examination of aging and the life course. This course is also offered as PSYCH-150.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952 or MATH 953X2; Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1002 65 T 07:00p-09:50p LEC 3.00 LADM-304 McKee,J

### **SPANISH**

#### SPAN 101 College Spanish I

**5.00 Units** 

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the first year of high school Spanish. Associate Degree Applicable

Course credit limited transfer CSU and UC.

Contact a counselor for details.

1012	55	TTH	04:00p-06:20p	LEC	5.00 CL-106	Ballester,M
1010	60	MW	07:00p-09:20p	LEC	5.00 CL-106	Schrom,G
1008	15	TTH	10:30a-12:50p	LEC	5.00 CL-106	Kozanova,M
1006	05	TTH	08:00a-10:20a	LEC	5.00 CL-106	Kozanova,M
1004	30	MW	01:00p-03:20p	LEC	5.00 CL-106	Schmidt,J

#### SPAN 102 College Spanish II

5.00 Units

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the second year of high school Spanish.

Associate Degree Applicable Course credit limited transfer CSU and UC. Contact a counselor for details.

PREREQUISITE: SPAN 101

1014	10	MW	09:30a-11:50a LEC	5.00	CL-106	Kozanova, M
1016	35	TTH	01:00p-03:20p LEC	5.00	CL-106	Schmidt,J

#### SPAN 103 College Spanish III

4.00 Units

A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish.

Associate Degree Applicable Course credit limited transfer CSU and UC. Contact a counselor for details. PREREQUISITE: SPAN 102

1018 30 MW 01:00p-02:50p LEC 4.00 CL-107 Kozanova,M

The college reserves the right to make additions, revisions, or deletions as may be necessary due to changes in governmental regulations, district policy, or college policy, procedures, or curriculum. The College will make every reasonable effort to inform students of significant changes that occur after publication of this document.

#### SPAN 104 College Spanish IV

4.00 Units

A continuation of SPAN 103. In-depth study of Spanish grammar and the continued development of the student's listening, speaking, reading and writing skills.

Room

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: SPAN 103

1020 25 TTH 11:00a-12:50p LEC 4.00 CL-107 Schmidt,J

### SPEECH COMMUNICATION

#### SPEECH 100 Elements of Public Speaking 3.00 Units

Introductory study and training in public communication.

This course is also offered as SPEECH 100H

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in ENGL 015 or eligibility for ENGL 101

	0_0.		.9.0				
1022	01	MWF	08:00a-08:50a	LEC	3.00	BC-105	Shelton II,S
1024	20	MWF	11:00a-11:50a	LEC	3.00	BC-105	Carroll,M
1026	11	MW	09:00a-11:50a	LEC	3.00	BC-106	Urbanovich,J
	Note:	Ref. N	lo. 1026 - 9 wee	k class	: 01/1	8 - 03/14	
1028	30	MW	01:00p-02:20p	LEC	3.00	OE2-216	Drake-Green,P
1030	70	М	03:00p-06:50p	LEC	3.00	BC-105	Urbanovich,J
	. ==		01/23/12				
		M	03:00p-06:50p	LEC		BC-105	Urbanovich,J
			02/06/12				
		M	03:00p-06:50p	LEC		BC-105	Urbanovich,J
			02/13/12				
		M	03:00p-06:50p	LEC		BC-105	Urbanovich,J
			03/12/12				
		M	03:00p-06:50p	LEC		BC-105	Urbanovich,J
			04/23/12				
		ARR	2.42 HRS/WK	LEC			Urbanovich,J
	Note:	Ref. N	lo. 1030 - 14 we	ek cla:	ss: 01/	23 - 05/04	
	This h	ybrid (	class includes five	e (5) o	n-cam	pus meeting	gs and online
	compo	onent	s which require s	tuden	ts to h	ave access t	o a computer
	that is	conn	ected to the Inte	rnet a	nd has	a CD-ROM	and speakers
	or hea	dpho					
1032	71	M	03:00p-06:50p	LEC	3.00 E	3C-105 L	Jrbanovich,J
			03/05/12				
I I	Terror T	N/I	02:00n 06:50n	IEC		2C 105 I	Irhanovich I

032 71	М	03:00p-06:50p 03/05/12	LEC	3.00 BC-105	Urbanovich,J
	М	03:00p-06:50p 03/26/12	LEC	BC-105	Urbanovich,J
	М	03:00p-06:50p 04/02/12	LEC	BC-105	Urbanovich,J
	М	03:00p-06:50p 04/16/12	LEC	BC-105	Urbanovich,J
	М	03:00p-06:50p 05/14/12	LEC	BC-105	Urbanovich,J
	ARR	3 HRS/WK	LEC		Urbanovich,J

Note: Ref. No. 1032 - 11 week class: 03/05 - 05/24
This hybrid class includes five (5) on campus meeting

This hybrid class includes five (5) on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

1034 35	TTH	01:00p-02:20p	LEC	3.00	BC-106	O'Shaughnessy,V	
1036 55	TTH	05:00p-06:50p	LEC	3.00	BC-106	Newman,R	
Note: Ref. No. 1036 - 13 week class: 02/14 - 05/17							
1038 60	W	07:00p-09:50p	LEC	3.00	BC-106	Shelton II,S	



Spring 2012

Ref Sec Days Time Type/Units Room Instruct

### ors

Days

Sec

Time

Type/Units Room

Instructor

#### SPEECH 100H Elements of Public Speaking - Honors 3.00 Units

Introductory study and training in public communication. This course includes content and experiences appropriate for students wishing to earn honors credit.

This course is also offered as SPEECH 100

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: Acceptance into the College Honors Institute DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in

ENGL 015 or eligibility for ENGL 101

1040 01	MWF	08:00a-08:50a	LEC	3.00 BC-105	Shelton II,S
1042 11	MW	09:00a-11:50a	LEC	3.00 BC-106	Urbanovich,J
Note: R	ef. No.	1042 - 9 week	class:	01/18 - 03/14	

1044 60 W 07:00p-09:50p LEC 3.00BC-106 Shelton II,S

### SPEECH 111 Interpersonal Communication

3.00 Units

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages.

This course is also offered as SPEECH 111H

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1050 65	Т	07:00p-09:50p LEC	3.00BC-106	Newman,R
1048 30	MW	01:00p-02:20p LEC	3.00 BC-106	O'Shaughnessy,V
1046 10	MWF	09:00a-09:50a LEC	3.00 OE2-216	Shelton II,S

## SPEECH 111H Interpersonal Communication-Honors 3.00 Units

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages. This course includes content and experiences appropriate for students wishing to earn honors credit.

This course is also offered as SPEECH 111 Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: Acceptance into the College Honors Institute
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as
determined through the Crafton Hills College assessment process

1052 10	MWF 09:00a-09:50a	LEC	3.00	OE2-216	Shelton II,S
1054 30	MW 01:00p-02:20p	LEC	3.00	BC-106	O'Shaughnessy,V

## SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 101 or SPEECH 100 or SPEECH 100H

1056 10	MW	09:00a-11:50a	LEC 3.00	BC-106	Urbanovich,J
Note	: Ref. N	lo. 1056 - 8 week	class: 03/26	5 - 05/16	
1058 70	W	03:00p-06:50p	LEC 3.00	) BC-105	Urbanovich,J
		01/18/12			
	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		02/08/12			
The same of	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		02/15/12			
	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		03/07/12			
	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		03/14/12			
	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		04/18/12			
	W	03:00p-06:50p	LEC	BC-105	Urbanovich,J
		04/25/12			
	ARR	1.73 HRS/WK	LEC		Urbanovich,J
Note	: Ref. N	lo. 1058 - 15 weel	c class: 01/	18 - 05/04	
This hybrid class includes seven (7) on-campus meetings and					

online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the

### SPEECH 140 Small Group Communication

**3.00 Units** 

Introductory principles and techniques of small group interaction including participation in panel discussions, symposiums and cooperative problem-solving.

Associate Degree Applicable

hybrid page in this schedule.

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1060 50 MW 05:00p-06:50p LEC 3.00 BC-106 Hogrefe,R Note: Ref. No. 1060 - 13 week class: 02/13 - 05/16 · (909) 794-2161

### **Schedule of Classes**



Ttor ooo bayo

Time

Type/Units

Room

Instructor

### ef Sec Days Time Type/Units Room Instructor

### THEATRE ARTS

#### THART 100 Introduction to Theatre 3.00 Units

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1066	60	W	07:00p-09:50p	LEC	3.00 PAC-309	Gross.N
1064	15	TTH	09:30a-10:50a	LEC	3.00 PAC-309	Staff
1062	20	MWF	11:00a-11:50a	LEC	3.00 PAC-309	Staff

#### THART 109 World Drama II

3.00 Units

The course surveys the history of theater from the 1600's to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1068 25 TTH 11:00a-12:20p LEC 3.00 PAC-309 Vazquez,D

#### **THART 120** Acting Fundamentals

**3.00 Units** 

Introductory instruction in acting techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1070 30 MW 01:00p-02:20p LEC 3.00 PAC-219 Staff

#### THART 140X4 Theatre Workshop 3.00 Units

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

This course is also offered as MUSIC-140X4.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: THART 140X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Audition

1072 95 ARR 1.68 HRS/WK LEC 3.00 PAC-101 Staff ARR 5.06 HRS/WK LAB PAC-101 Staff

Note: Ref. No. 1072 - 16 week class: 01/30 - 05/24

This course is also offered at MUSIC 140x4.

Note: Contact the Theatre Arts Department during the first week of the semester for audition or interview information.

Telephone: (909) 389-3298.

#### **THART 145X4** Advanced Theatre Workshop

**3.00 Units** 

Advanced practice in the development of a professionally mounted production, the interpretation of varied roles in dramatic literature, designing of costumes and settings for plays.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: THART 145X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 140X4

1074 95 ARR 1.68 HRS/WK LEC 3.00 PAC-101 Staff
ARR 5.06 HRS/WK LAB PAC-101 Staff

Note: Ref. No. 1074 - 16 week class: 01/30 - 05/24

Note: Contact the Theatre Arts Department during the first week of the semester for audition or interview information.

Telephone: (909) 389-3298.

#### **THART 179X4** Fundamentals of Stagecraft II

3.00 Units

Study of the history, theory, and practice of theatrical production in areas including lighting, sound and scene design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 179X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 176X4

#### THART 205 Play Directing

3.00 Units

Introduction to the basics of directing plays including analyzing the script, casting the play, rehearsal techniques, coaching the actor, staging techniques and approach to design elements like lighting, sets and costumes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1078 45 TTH 02:30p-03:50p LEC 3.00 PAC-219 Ali,K

#### THART 220 Advanced Acting I 3.00 Units

Advanced class in acting techniques including scene study, text analysis and vocal expression.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Completion of a beginning acting class

1080 35 TTH 01:00p-02:20p LEC 3.00 PAC-219 Ali,K

#### THART 221 Advanced Acting II 3.00 Units

Theory and practice of characterization in solo and ensemble scenes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: THART 220

1082 35 TTH 01:00p-02:20p LEC 3.00 PAC-219 Ali,K



### **Crafton Hills College Timeline for Financial Aid Application**

DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Last Fall 2011 Disbursement for Pell 3rd week of December  Last day to apply for a BOG refund 12/09/11	01/03/2012 2012-2013 Federal & State Financial Aid applications available 1st Pell Spring 2012 Payment Spring 2012 semester begins		March 2nd Cal Grant deadline March 19th First Day to open a file for 2012-2013	Financial Aid begins processing 2012-2013  2nd Major Pell Payment for Spring 2012	Summer 2012 Registration begins  Pell Payment for late or in- complete fliers  May 10th Last Day for BOG Refund	Summer 2012 Semester begins BOG Fee Waiver applications available for Fall 2012 June 1st Fall 2012 priority deadline	Fall 2012 Open Registration begins Summer Pell Payment Begin mailing awards for 2012-2013	

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

#### **Determining Need**

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

#### **Refund Policy**

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

#### **Satisfactory Academic Progress**

Satisfactory Academic Progress is required of all Financial Aid students. Satisfactory progress will be monitored for all Financial Aid students who apply for Aid. Detailed information on standards required are available in the Financial Aid Office.

## - B O G -

Get two for one! You may get federal grants AND the BOG Fee Waiver by ONLY completing a 2012-2013 Free Application for Federal Student Aid (FAFSA)! However, instead of filling out two applications, complete the FAFSA early and you do NOT need to submit a BOG application. This will cover your fees for FALL 2012, Spring 2013, and Summer 2013. Be sure to enter Crafton's school code on your FAFSA, 009272, and your BOG can be entered early.

Assistance filling out a FAFSA is available by calling (909) 389-3240 to schedule an appointment.

You will still have a balance with Admissions and Records.

### **Financial Aid Programs For You**

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- · Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)
- CAL Grant

OFFICE: Classroom Building, Room (CL-214)/CL 215 Hours: Monday-Thursday 9:00 am - 6:00 pm\* Friday 9:00am-1:00pm\*

\*Must arrive 45 minutes prior to closing, if opening a file.

#### **Financial Aid Staff**

John Muskavitch	Director	389-3269
Juanita Sousa	Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Carrita Morales	Clerical Assistant	389-3223
Fermin Ramirez	Outreach Coordinator	389-3240
Veronica Lehman	Clerical Assistant	389-3223

# There is a federal law about paying back money if you leave school

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned".

NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment. (Don't worry if you don't understand, the Financial Aid Office will calculate the amount for you.)

Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

 $$1000 \ grant \ x \ 26\% = $260 \ earned; $1000 \ x \ 74\% = $740 \ unearned.$  The college will owe some of the money back depending on the number of units you took:

You took 12 units at \$26 each =  $$312 \times 74\%$  (unearned) = \$231 the college has to pay.

You will have to pay back the unearned amount, minus the college share, times 50%.  $$740 - $231 = $509 \times 50\% = $255 \text{ you have to pay the federal program.}$ 

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

# If you are thinking of withdrawing or just leaving... Please think again!

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

## Don't leave unless you must But if you must, take care of business before you go.

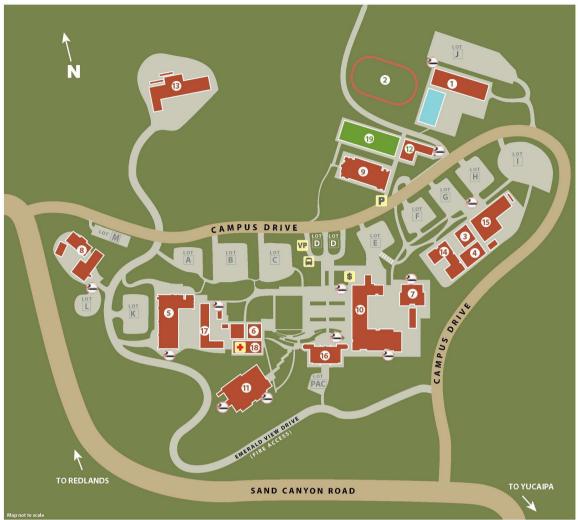
Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the Federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a <u>national HOLD</u> on your student aid eligibility.

68	Financial A	id Information	
REGULATION	REQUIREMENTS	OPTIONS	IMPACT
ing federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the refund provision.	Shares in repayment of Title IV Funds awarded that are unearned.  The student's share is the difference between the total unearned amount and the institution's share of unearned aid.  The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Department of Education.	Student repays the funds in full within 45 days of notification.  Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.	<ul> <li>The District must bill and collect the overpayment within 45 days.</li> <li>The District must set up, monitor and collect overpayment.</li> <li>If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection.</li> <li>The District must bill and attempt to collect the overpayment from student within 45 days of notification.</li> <li>The District has no further collection obligation after 45 days have expired.</li> </ul>
calculated dividing	Institution:  • Shares in the repayment of Title IV funds for the unearned portion of tuition and fees.	The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.	The District is refunding General Funds monies to the Title IV Programs.
Percentage is     applied to the     amount of	<ul> <li>Institutional share is the lesser of:</li> <li>The total amount of unearned aid; or</li> <li>Institutional charges multiplied by the percentage of aid that was unearned.</li> <li>Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal.</li> <li>The institution must define and publicize its withdrawal process.</li> </ul>	The District has the option to bill the student for the institution's share of Title IV overpayment.	<ul> <li>Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments.</li> <li>Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.</li> </ul>

## CAMPUS DIRECTORY



Undated: November 2011

\$ ATM

**Bus Stop** 

Nurse's Station

P Police/Security

**VP** Visitor Parking

Parking Permits (Daily)

Parking permits/decals are required to park in all parking lots and on all college streets.

Daily parking permits available in all lots. Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decal.

#### Smoking Areas

This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

1	AQUATIC CENTERAG
2	ATHLETIC FIELD
3	BC CLASSROOM BUILDING
4	BOOKSTOREBK
5	STUDENT CENTER/CAFETERIASCC Student Senate
6	CL CLASSROOM BUILDINGCL Financial Aid
7	CHEMISTRY/HEALTH SCIENCES CHS
8	CHILD DEVELOPMENT CENTER CDC
9	GYMNASIUM
	POLICE
10	LABORATORY/ADMINISTRATION LADM Campus Business Office Parking Permits (Semester/Annual)

11	LEARNING RESOURCE CEN Copy Center Gallery Lecture Hall Library	
12	MATH & SCIENCE ANNEX	MSA
13	MAINTENANCE & OPERAT SHIPPING & RECEIVING	TIONS/
14	OCCUPATION EDUCATION	l 1 OE1
15	OCCUPATION EDUCATION	l 2 OE2
16	PERFORMING ARTS CENT	ERPAC
17	STUDENT SERVICES A Admissions & Records	
18	STUDENT SERVICES B Counseling Disabled Student Service	Health & Wellness Center
19	TENNIS COLIRTS	TC-CRTS

CRAFTON HILLS COLLEGE 11711 Sand Canyon Road Yucaipa, CA 92399-1799 909-794-2161 www.craftonhills.edu

PREPARE FOR TOMORROW; START TAKING CLASSES TODAY!

# **How To Register**

- 1. New students apply online at www.craftonhills.edu/Apply
- 2. Priority Registration: November 28 December 18, 2011
  Open Registration: December 19, 2011 January 12, 2012
- For Registration instructions, see pages 14-16 in this class schedule or visit www.craftonhills.edu/Register
- Counselors are available for program advisement at the CHC Counseling Office, located in the Student Services Building (SSB). Telephone 909.389.3366.

ADMISSIONS & RECORDS OFFICE: For current hours, visit http://www.craftonhills.edu/Admissions

909-794-2161 www.craftonhills.edu

