

## **Welcome Students**



Dear Student:

Welcome to Crafton Hills College - one of the finest two-year institutions of higher education in the Inland Empire.

As a student at Crafton Hills College, you will have a multitude of opportunities.

Whether you are completing a program to prepare for transfer to a four-year college or university, an Associate in Arts or an Associate in Science, a certificate in an occupational program, or to take a course for retraining or general interest, I know you will find opportunities and experiences here that will be rewarding and stimulating. Our faculty and staff will provide you with excellent instructional and student services programs.

We are committed to helping you realize your educational and life goals.

Sincerely,

Gloria M. Hanison

Gloria M. Harrison President

### CRAFTON HILLS COLLEGE MISSION STATEMENT

The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

The institution's values are creativity, inclusiveness, excellence, and learning centeredness.

## DIRECTORY OF OFFICES (909) 794-2161

QUICK REFERENCE	BUILDING NO.	EXT.
Admissions & Records	SSA-213	3372
Bookstore	BK-101	3250
Cafeteria	College Center	3376
Career Center	SSB-201	3361
Counseling Center	SSB-201	3366
Disabled Students Programs		
& Services	SSB-110	3325
EOP&S	SSA-307	3239
Financial Aid	CL-214	3242
Health & Wellness	SSB-101	3272
Job Placement	SSB-201	3361
Learning Resource Center	LRC	3312
Library	LRC	3321
Parking Permits	LADM-150	3276
Police (Campus)	LADM-150	3275
Student Services	SSA-306	3354
Transfer Center	SSA-201	3361
Veterans' Services	SSA-212	3370

## LEGEND ON CAMPUS (See map on inside back cover)

AC	Aquatic CenterBookstore Complex
BC	Bookstore Complex
BK	Bookstore
CL	Classroom
CC	College Center
CHS	Chemistry & Health Science
CDC	Child Development Center
CRC	Crafton Center
	Crafton Room
	Gymnasium
LADM	Laboratory/Administration
LRC	Learning Resource Center
	Library
OE-1, OE-2	Occupational Education
PAC	Performing Arts Center
SSA	Student Services A
SSB	Student Services B
	Student Center/Cafeteria

#### LEGEND OFF-CAMPUS

CLNC	Clinic
DE	Distributed Education
FLD	Off-Campus Field
HOSP	Hospital
RIAL-RFD	Rialto Fire Department
SBCMC	San Bernardino County Medical Center
SBRSTC	San Bernardino Richard Sewell
	Training Center
SBRETC	San Bernardino Regional Emergency
	Training Center
VETS	Veterans' Hospital

## Crafton Hills College - Reference Guide

### **Reference Guide**

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## **CALENDAR OF IMPORTANT DATES AND DEADLINES - SPRING 2011**

#### DATES EVENTS

October 01	Last date to petition for Fall 2010 graduation
	(graduation petition available through Admissions & Records)
November 01	Confirmation of Registration Priority Date at www.craftonhills.edu.
	Click on Apply/Register then My Priority Registration Information
November 22	Online spring textbook information posted via the Bookstore webpage
November 22-December 12	Priority Web Registration A-G ***
December 13	Online fall textbook orders available via the Bookstore webpage
December 13-January 17	Open Web Registration
January 02	Financial Aid Applications for 2011-2012 available
January 07	Deadline for High School students to submit paperwork for admission
January 10	Spring Textbooks available for sale in the bookstore
January 17	Last date to register and last date to drop prior to the first day of instruction
January 18	Instruction begins
January 28	Last date to add a full term (18-week) course**
January 28	Last date to drop courses to receive a refund of enrollment fees for full-term(18week
	courses ONLY.
January 28	Last Day to Return/Exchange spring semester textbooks
February 01	Parking permit regulations enforced in all lots and on all college streets
February 10	Last date to drop without a "W" from full-term (18-week) courses
	(refer to your registration statement for short-term course deadlines)
February 10	Last date to file pass/no pass grading petition for full-term (18-week) courses
February 11	
February 21	Washington's Birthday (CAMPUS CLOSED)
March 02	
March 14	Open files for Financial Aid 2011-2012
March 21-26	Spring Break Recess
April 29	Last date to withdraw with a "W" from full-term (18-week) courses
	(refer to your registration statement for short-term course deadlines)
May 05	Last date to apply for BOG refund for Spring 2011
May 19-25	Final Exams
May 25	End of Fall semester
June 01	
June 02	Fall grades available at www.craftonhills.edu

BOG (Board of Governors Grant Waiver) refund requests should be submitted no later than May 05, 2011.

Please check your registration statement, you may have a balance due.

\*You are advised not to buy your textbooks until you are officially registered into the class.

You are not officially registered until you have paid all fees.

\*\* Check "use-by" date on Late Add Authorization sticker.

\*\*\* Active Military/Veterans; to qualify for priority registration you must provide a DD-214 Member/Service 4, with a honorable discharge within two years from separation date.

#### **Final Exams**

FINAL EXAMS: Thursday, May 19 – Wednesday, May 25, 2011 (Unless otherwise announced, all examinations will be held in regular classrooms.)

	AND DAY OF CLASS MEETING	TIME AND D	DAY OF FINAL EXAM
8:30, 9, 9:30 a.m.	TTh	8-10:30 a.m.	Thursday, May 19
11 a.m.	Th only	10:30 – 1 p.m.	Thursday, May 19
12, 12:30 p.m.	TTh	10:30 – 1 p.m.	Thursday, May 19
1, 1:30, 2 p.m.	TTh, Th only	1 – 3:30 p.m.	Thursday, May 19
8 a.m.	MWF, MF	8 – 10:30 a.m.	Friday, May 20
7, 8 a.m.	F only	8 – 10:30 a.m.	Friday, May 20
9 a.m.	Fonly	10:30 – 1 p.m.	Friday, May 20
10, 10:30 a.m.	MWF, MW	10:30 – 1 p.m.	Friday, May 20
11 a.m. 12, 12:30 p.m.	F only MWF, MW	10:30 – 1 p.m. 1 – 3:30 p.m.	Friday, May 20 Friday, May 20
12, 12.30 p.m.	F only	1 – 3:30 p.m.	Friday, May 20 Friday, May 20
	s and Make-ups	1 – 3:30 p.m.	Friday, May 20
		,	y,y:
7, 7:30 a.m.	MWF, MW	8 – 10:30 a.m.	Monday, May 23
8, 9 a.m.	M only	8 – 10:30 a.m.	Monday, May 23
11, 11:30 a.m.	MWF, MW, MF, M only	10:30 – 1 p.m.	Monday, May 23
1, 1:30, 2 p.m.	M only	1 – 3:30 p.m.	Monday, May 23
2:30, 3, 3:30 p.m.	MWF, MW, M only	1 – 3:30 p.m.	Monday, May 23
		_	
7, 7:30, 8 a.m.	TTh, T only	8 – 10:30 a.m.	Tuesday, May 24
10, 10:30, 11 a.m.	TTh, T only	10:30 – 1 p.m.	Tuesday, May 24
2:30, 3, 3:30 p.m.	TTh .	1 – 3:30 p.m.	Tuesday, May 24
1, 1:30, 2 p.m.	T only	1 – 3:30 p.m.	Tuesday, May 24
8 a.m.	MW, W only	8 – 10:30 a.m.	Wednesday, May 25
9, 9:30 a.m.	MWF, MW, W only	10:30 – 1 p.m.	Wednesday, May 25
1, 1:30 p.m.	MWF, MW, W only	1 – 3:30 p.m.	Wednesday, May 25
2, 2:30, 3 p.m.	W only	1 – 3:30 p.m.	Wednesday, May 25

**NOTE:** There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

## EVENING (4 p.m. or after) AND SATURDAY CLASSES Final Exams will meet on the following days at the regular class time:

REGULAR CLASS MEETING	FINAL EXAM DAY AND DATE
M	Monday, May 23
MW	Monday, May 23
Т	Tuesday, May 24
TTh	Thursday, May 19
W	Wednesday, May 25
Th	Thursday, May 19
S	Saturday, May 21

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.** Instructors who wish to give final examinations at other than scheduled times **MUST obtain prior approval from the Division Deans.** 

NOTE: Final Exams for SHORT-TERM CLASSES are given at the last regular class meeting. (Please refer to the Schedule of Classes for exact dates.)

## Spring 2011 - Add/Drop/Withdraw Dates

## CRAFTON HILLS COLLEGE SHORT-TERM SECTION DATES

0014 0016 0622 0640 0664 0668 0182	AH-090-50 AH-101-30 MATH-943X2-10 MATH-953X2-10 MATH-090A-25 MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	BEGIN  01/19/11  01/19/11  01/19/11  01/19/11  01/19/11  01/20/11  01/21/11	END 04/13/11 03/16/11 02/18/11 02/18/11 03/09/11 03/16/11	01/25/11 01/25/11 01/23/11 01/23/11 01/25/11	DROP  02/09/11 02/02/11 01/26/11 01/26/11 01/31/11	WITHDRAW  03/16/11 03/02/11 02/09/11 02/09/11 02/28/11
0016 0622 0640 0664 0668 0182	AH-101-30 MATH-943X2-10 MATH-953X2-10 MATH-090A-25 MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/19/11 01/19/11 01/19/11 01/19/11 01/19/11 01/20/11	03/16/11 02/18/11 02/18/11 03/09/11 03/16/11	01/25/11 01/23/11 01/23/11 01/25/11	02/02/11 01/26/11 01/26/11	03/02/11 02/09/11 02/09/11
0622 0640 0664 0668 0182	MATH-943X2-10 MATH-953X2-10 MATH-090A-25 MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/19/11 01/19/11 01/19/11 01/19/11 01/20/11	02/18/11 02/18/11 03/09/11 03/16/11	01/23/11 01/23/11 01/25/11	01/26/11 01/26/11	02/09/11 02/09/11
0640 0664 0668 0182	MATH-953X2-10 MATH-090A-25 MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/19/11 01/19/11 01/19/11 01/20/11	02/18/11 03/09/11 03/16/11	01/23/11 01/25/11	01/26/11	02/09/11
0664 0668 0182	MATH-090A-25 MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/19/11 01/19/11 01/20/11	03/09/11 03/16/11	01/25/11		
0668 0182	MATH-090C-30 CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/19/11 01/20/11	03/16/11		01/31/11	02/29/11
0182	CHEM-123-70 FIRET-087-95 EMS-021X20-92	01/20/11	1	01/05/11		UZ/Z0/11
	FIRET-087-95 EMS-021X20-92		00/04/11	01/25/11	02/02/11	03/02/11
0488	EMS-021X20-92	01/21/11	02/24/11	01/25/11	01/29/11	02/15/11
0.00			03/18/11	01/27/11	02/04/11	03/11/11
0308	T1 60 000 00	01/22/11	01/22/11	01/22/11	01/22/11	01/22/11
0312	EMS-022-90	01/22/11	01/23/11	01/22/11	01/22/11	01/23/11
0318	EMS-023-91	01/22/11	01/22/11	01/22/11	01/22/11	01/22/11
0310	EMS-021X20-91	01/23/11	01/23/11	01/23/11	01/23/11	01/23/11
0322	EMS-023-92	01/23/11	01/23/11	01/23/11	01/23/11	01/23/11
0538	GEOL-181X4-95	01/25/11	05/17/11	01/25/11	01/25/11	04/05/11
0484	FIRET-085-10	01/26/11	02/23/11	01/26/11	02/02/11	02/16/11
0306	EMS-021X20-90	01/29/11	01/29/11	01/29/11	01/29/11	01/29/11
0314	EMS-022-91	01/29/11	01/30/11	01/29/11	01/29/11	01/30/11
0320	EMS-023-90	01/30/11	01/30/11	01/30/11	01/30/11	01/30/11
0508	FIRET-115-95	01/31/11	04/21/11	02/13/11	02/22/11	04/01/11
0788	MUSIC-120-70	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
	MUSIC-140X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
0818	MUSIC-180X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
	MUSIC-247X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
1204	THART-140X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
	THART-246X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
	THART-145X4-95	01/31/11	05/25/11	02/21/11	03/04/11	04/29/11
0482	FIRET-049-15	01/31/11	04/21/11	02/13/11	02/22/11	04/01/11
0326	EMS-105-15	02/01/11	03/29/11	02/07/11	02/08/11	03/08/11
1006	PBSF-120-80	02/04/11	02/18/11	02/04/11	02/04/11	02/18/11
	EMS-022-92	02/05/11	02/06/11	02/05/11	02/05/11	02/06/11
0542	HEALTH-102-30	02/07/11	05/11/11	02/22/11	03/07/11	04/20/11
	PE/I-106X4-50	02/07/11	05/11/11	02/22/11	03/07/11	04/20/11
0874	PE/I-120X4-30	02/07/11	05/11/11	02/22/11	03/07/11	04/20/11
0884	PE/I-148X4-20	02/07/11	05/13/11	02/27/11	03/07/11	04/22/11
0976	PSYCH-100-50	02/07/11	05/11/11	02/22/11	03/07/11	04/20/11
	THART-179X4-50	02/07/11	05/18/11	02/22/11	03/07/11	04/25/11
0910	PE/I-200GX3-20	02/07/11	05/11/11	02/22/11	03/07/11	04/20/11
	CD-105-35	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
1	HEALTH-263-35	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
	PE-263-35	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
	PE/I-120X4-35	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
1	PE/I-148X4-25	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
1	PE/T-130X4-15	02/08/11	05/12/11	02/21/11	03/03/11	04/21/11
	THART-100-55	02/08/11	05/17/11	02/21/11	03/03/11	04/26/11

## Spring 2011 - Add/Drop/Withdraw Dates

## CRAFTON HILLS COLLEGE SHORT-TERM SECTION DATES

				LAST DAY TO:		
REF #	COURSE/SECTION	BEGIN	END	ADD	DROP	WITHDRAW
0290	ECON-100-30	02/14/11	05/17/11	03/01/11	03/09/11	04/25/11
1114	SOC-100-50	02/14/11	05/16/11	03/01/11	03/09/11	04/25/11
0962	POLIT-110-40	02/14/11	05/16/11	03/01/11	03/09/11	04/25/11
0428	ENGL-101-70	02/14/11	05/18/11	03/02/11	03/11/11	04/27/11
0430	ENGL-101-71	02/14/11	05/18/11	03/02/11	03/11/11	04/27/11
0462	ENGL-102-65	02/14/11	05/18/11	02/28/11	03/08/11	04/26/11
0456	ENGL-102-70	02/14/11	05/18/11	03/02/11	03/11/11	04/27/11
0458	ENGL-102-71	02/14/11	05/18/11	03/02/11	03/11/11	04/27/11
0066	ANTHRO-106-25	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0248	CIS-101-35	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0266	CIS-130-25	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0396	ENGL-015-65	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0472	ENGL-155-15	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
1120	SOC-130-25	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
1160	SPEECH-100-55	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0564	HIST-100-05	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0158	BUSAD-230-35	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0480	ENGL-271-45	02/15/11	05/17/11	02/28/11	03/08/11	04/26/11
0078	ART-105-40	02/23/11	05/18/11	03/08/11	03/16/11	04/27/11
0648	MATH-090-10	02/23/11	05/18/11	03/08/11	03/16/11	04/29/11
0628	MATH-952-10	02/23/11	05/18/11	03/08/11	03/16/11	04/29/11
0624	MATH-943X2-11	02/23/11	04/08/11	02/27/11	03/04/11	03/30/11
0642	MATH-953X2-11	02/23/11	04/08/11	02/27/11	03/04/11	03/30/11
0324	EMS-103-80	02/25/11	04/01/11	02/25/11	03/04/11	03/18/11
1008	PBSF-122-80	02/25/11	02/25/11	02/25/11	02/25/11	02/25/11
1010	PBSF-125-80	03/04/11	03/11/11	03/04/11	03/04/11	03/11/11
0600	LRC-960X4-96	03/14/11	05/13/11	03/29/11	04/05/11	04/30/11
0666	MATH-090B-30	03/14/11	05/18/11	03/29/11	04/04/11	05/04/11
0272	CIS-141X2-70	03/15/11	05/17/11	03/28/11	03/29/11	05/03/11
0708	MATH-095C-55	03/15/11	05/17/11	03/28/11	04/05/11	05/03/11
1086	RESP-050-15	03/15/11	05/17/11	03/28/11	04/05/11	05/03/11
1012	PBSF-126-80	03/18/11	04/01/11	03/18/11	03/18/11	04/01/11
0018	AH-101-70	03/28/11	05/18/11	04/05/11	04/11/11	05/05/11
0344	EMS-921X20-10	03/28/11	04/18/11	03/28/11	03/28/11	04/11/11
0672	MATH-095-20	03/28/11	05/24/11	04/06/11	04/12/11	05/10/11
0710	MATH-102-21	03/28/11	05/24/11	04/06/11	04/12/11	05/10/11
1182	SPEECH-125-10	03/28/11	05/18/11	04/03/11	04/11/11	05/04/11
0704	MATH-095A-30	03/28/11	05/18/11	04/03/11	04/11/11	05/04/11
0490	FIRET-088-95	04/01/11	05/20/11	04/07/11	04/15/11	05/07/11
1002	PBSF-105-80	04/08/11	04/08/11	04/08/11	04/08/11	04/08/11
0342	EMS-157-95	04/08/11	08/21/11	05/04/11	05/18/11	07/19/11
0626	MATH-943X2-12	04/11/11	05/18/11	04/14/11	04/20/11	05/09/11
0644	MATH-953X2-12	04/11/11	05/18/11	04/14/11	04/20/11	05/09/11
1004	PBSF-110-80	04/15/11	04/22/11	04/15/11	04/15/11	04/22/11
0486	FIRET-086-10	04/20/11	05/18/11	04/20/11	04/27/11	05/11/11
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### **Services for Students • Spring Hours**

(All Telephone Numbers are in the 909 Area Code)

#### ADMISSIONS OFFICE......Room SSA-212, 389-3372

E-mail: admissions@craftonhills.edu

Twitter: @CHCAdmissions

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include, but are not limited to, application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

For current hours of operation check: http://www.craftonhills.edu/Admissions&Records

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The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. Also available is the Wonderlic WBST ATB exam for Financial Aid students who are required to prove an Ability to Benefit. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information. Study Guides available upon request.

For current hours of operation check: http://www.craftonhills.edu/Counseling

#### BOOKSTORE ...... Room BK-101, 389-3250 Website: www.bookstore.craftonhills.edu

For current store hours and events visit the Bookstore Website. The Bookstore offers online textbook information and textbook/supply sales with the option to pick-up or ship to your home. Along with course materials the Bookstore offers a selection of school supplies, study aids, backpacks, sportswear, snacks and beverages.

#### 

CHC's cafe features homemade chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

#### CalW0RKs ......Room SSA-307, 384-4429 E-Mail: zruss@valleycollege.edu

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

For current hours of operation check:
http://www.craftonhills.edu/Student\_ResourceEOP&S,Care\_&
CalWORKs

#### CAMPUS BUSINESS OFFICE ......Room LADM-151, 389-3221

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The CHC Career Center provides free career assessments, online career programs and a listing of jobs available off campus. The Career Center also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester and at our annual Career Fair, various employer representatives will be available in the Career Center to accept applications, provide information and for recruitment of students for available positions. Various employers list job openings with the Career Center. Some of these positions are posted on an Internet site for access from any computer. These are available for viewing in the Counseling Office or Career Center board on the classroom building. Staff is also available to help with resume writing and posting the resume on various websites.

For current hours of operation check: http://www.craftonhills.edu/Counseling

## COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE) OFFICE ......Room SSA-307, E-Mail: eops@craftonhills.edu 389-3239

The CARE Program is an affiliate of the EOP&S Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 14 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

For current hours of operation check: http://www.craftonhills.edu/EOPS

## COMMUNICATIONS......Room LADM-153

Students can visit the Communications Office to pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Friday ...... 8:00 am - 4:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-153.

#### 

The Counseling and Transfer Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. The Transfer Center schedules representatives from University programs to assist students with transfer questions and to review transcripts. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information.

For current hours of operation check: http://www.craftonhills.edu/Counseling

### **Services for Students • Spring Hours**

(All Telephone Numbers are in the 909 Area Code)

## DISTRIBUTED EDUCATION ......441 W. 8th Street, San Bernardino, 384-4325

#### E-mail: distributeded@sbccd.cc.ca.us

The Distributed Education office coordinates the televised and computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Televised courses are broadcast on Channel 24, KVCR-TV, and typically have 5 campus meetings. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

#### The Internet site is <a href="http://dets.sbccd.org">http://dets.sbccd.org</a>

#### EMERGENCY TRAINING CENTER ......2235 E. Perimeter Rd Email: info@sbretc.org San Bernardino, 389-3208

This Center was funded by a grant from the Federal Aviation Administration. The center is used for training fire fighting personnel nationwide and internationally in the proper tactics for fighting aircraft interior and exterior fires and proper rescue techniques.

Hours: Monday - Friday ...... 8:00 am - 4:30 pm

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S)......Room SSA-307, 389-3239

#### E-Mail: eops@craftonhills.edu

The EOP&S Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

For more information check: http://www.craftonhills.edu/EOPS

#### FINANCIAL AID OFFICE ......Room CL-214, 389-3223

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

For current hours of operation check: http://www.craftonhills.edu/FinancialAid

#### HEALTH AND WELLNESS CENTER ......Room SSB-101 389-3272 or 389-3273

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy testing, birth control, emergency contraception, cervical and breast cancer screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, alcohol and drug abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday ......8:00 am - 6:00 pm Friday .....8:00 am - 1:00 pm

(Hours are subject to change)

#### INTERNATIONAL STUDENTS ....... Room SSA-213 389-3372

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

May 1 for Fall Semester
November 1 for Spring Semester
March 15 for Summer Session

To obtain the required materials and procedures, contact the International Counselors located in SSB-201 or call 389-3366.

#### LIBRARY ...... 389-3321

#### For reference help dial 389-3322 or 389-3323

The Library has Internet computers for student and community use. We have a collection of over 60,000 volumes, periodicals, video and DVDs, as well as a periodical system with full-text capacity available on-line at home and at the college for our students. Reference librarians are available to assist in locating your information.

#### 

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and AS cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you. Please call the office for more information.

For current hours of operation check: http://www.craftonhills.edu/Student Life

## TUTORING CENTER .....Learning Resource Center, 1st Floor 389-3312

The Tutoring Center provides free tutoring for a variety of courses including math, writing, foreign languages, and the sciences. Tutoring is available by appointment with limited walk-in availability. The center also offers study rooms for students to use individually or in small groups. During the semester, the center offers workshops on a variety of topics such as test-taking tips, note-taking strategies, and time management. The tutoring center also proctors make-up exams and the Nelson-Denny Reading Test by appointment. For more information on the center's programs, visit our webpage at http://www.craftonhills.edu/student\_resources/learning\_center

#### VETERANS SERVICES ......Room SSA-213, 389-3256

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

For current hours of operation check: http://www.craftonhills.edu/Veterans\_Services

## **Child Development Center**

Visit the Child Development Center on campus! Owned and operated by Crafton Hills College, serving the College and the Community

# COMMITMENT TO QUALITY CHILD CARE

#### We care about children and families!



- Child care for children ages 2 years 9 months through 5 years 11 months
- State of the art developmental and educational program
- AM & PM State Preschool Program (FREE to qualifying families)
- Educated and highly-trained staff
- Beautiful indoor and outdoor environments
- Full and part time space available
- Open 7:00 a.m. to 5:00 p.m.
   Monday through Friday

# ENJOY THE COMFORT OF KNOWING THAT YOUR CHILD IS IN A SAFE, NURTURING AND EDUCATIONAL ENVIRONMENT

**Contact the Child Development Center for information on enrollment and registration** 

(909) 389-3400

### **Registration Fees/Refund Policy**

#### FEE SCHEDULE

(All fees are subject to change)

#### **MANDATORY FEES**

Enrollment Fee\$26.00  Non-Resident Fee*\$214  * Includes mandatory enrollment fees.  Health FeeFall/Spring \$15.50; Summ	.00 per unit mer \$12.50
Accident Insurance FeeFall/Spring/Sun	nmer \$1.50
Student Center Fee \$1 per unit,(maximum \$1 Assessed Sun	
Capital Outlay Fee\$5.00 per se (Citizen of a foreign country who is also a resident of foreign country)	
Student Representation Fee	l, or financial
OPTIONAL FEES AS (Associated Student) Sticker:  • \$15.00 annual • \$7.50 semester	

Schedule of Classes.....Free on campus

• \$3.00 mailed in U.S. only

#### **Transcripts:**

- · First two requests are free
- Subsequent requests ......\$5.00 each 24 hour requests ......\$8.00 each Immediate requests ......20.00 each CHC Catalog: Enrollment Verifications \$3.00 each

#### STUDENT HEALTH AND ACCIDENT FEES

- A. A health and accident insurance fee will be paid by students at the time of registration. The receipts will be expended only to defray the cost of student health services and student accident insurance as provided in Education Code 72246.
  - 1. The health fee for students enrolled in Fall semester shall be \$15.50.
  - 2. The accident insurance fee shall be \$1.50.

The Health and Accident Fee is non-refundable unless all courses for which the student is enrolled are cancelled or the student withdraws from all courses prior to the first day of the term.

- B. Exemptions Certain individuals are exempt from health and accident fees by code exemption or action of the **Board of Trustees:** 
  - 1. Apprentices attending college under an approved training program.
  - Students who depend exclusively upon prayer for healing in accordance with the teaching of a bonafide religious sect, denomination or organization.
- C. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.

D. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

#### **REFUNDS (Board Policy #5033)**

If a class is cancelled... You will automatically be mailed a refund of the enrollment fees for any class cancelled by the College. If this class is your only class for the term, you will receive a refund of all fees except the parking fee and AS fee. To receive a refund of the parking fee, you must complete a "Request for Refund" form and attach the parking decal to the form. Turn in this form and the decal to the Communications Office, LADM-153. To receive a refund of the AS fee, complete a "Request for Refund" and attach the semester/annual sticker to the form. Turn in this form and the sticker to the Student Services Office, SSA-306.

If you drop a class BEFORE the first day of the term, you will automatically be mailed a refund of enrollment fees. If you wish to receive a refund of the parking fee, you must request a refund in the Communications Office, LADM-153 and attach the parking decal to the "Request for Refund" form. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

If you drop a class AFTER the first day of the term and within the first 10% of the term, you will automatically be mailed a refund of enrollment fees only. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

If you WITHDRAW from the COLLEGE... You are eligible for a refund of enrollment fees if you withdraw during the first 10% of the term. To be eligible for a refund of the other fees, you must withdraw PRIOR to the FIRST day of the term. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

> You are **NOT** eligible for a refund if you drop a class AFTER the first 10% of the term.

#### ALLOW 6 - 8 WEEKS FOR ALL REFUND CHECKS.

If you wish for your refund credit to apply towards another course, you must add the course immediately after dropping.

> ALL OTHER FEES ARE NON-REFUNDABLE AS OF THE FIRST DAY OF CLASS.

#### **HEALTH FEE • ACCIDENT FEE • STUDENT CENTER FEE •** STUDENT REPRESENTATION FEE • PARKING FEE

To receive a refund of any/all of the above fees, you must:

- 1. Drop ALL classes **BEFORE** the beginning of the term.
- 2. Turn in your "Request for Refund" form, along with your parking decal to the Communications Office within the first 30 days of instruction. You must REQUEST the refund; it is not automatic. A \$10.00 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

## **Parking Information**

#### **PARKING PERMITS**

Parking permits are required in ALL PARKING LOTS and on ALL STREETS at Crafton Hills College. Students and staff parking permits can only be purchased online at www.craftonhills.edu/ parking.

#### **Parking Permit Fees:**

Fall/Spring	\$30.00
Summer	\$15.00
Daily Parking	\$1.00

While accurate at time of printing, fees may be changed by Board action at any time.

#### To purchase a parking permit online, you will need the following:

- The ability to use a computer off or on campus
- The ability to log into Campus Central
- A valid credit or debit card (cash can be used on campus at the Bookstore (BK)
- Make, Model, Year, Color, License Plate Number and State of Issue
- Valid mailing and email addresses

#### When purchasing a permit with a valid debit or credit card, you must:

- Go online to www.craftonhills.edu/parking
- Pay for your permit using a valid debit or credit card
- The parking permit will be mailed to the address you provide

#### When purchasing a permit and you want to pay by cash or a check, you must:

- Go online to www.craftonhills.edu/parking using a campus computer (Library, Computer Lab, your office computer,
- Click the "pay-in-person" option when purchasing
- Bring your cash or check to the Campus Bookstore-BK for payment
- The parking permit wil be mailed to the address you provide; permits are not available over-the-counter
- Print out and properly display temporary permit as
- instructed

Please visit www.craftonhills.edu/parking for other important parking information.

#### **PARKING REGULATIONS**

- Staff and Faculty lots/parking spaces are reserved for the sole use of personnel employed by the San Bernardino Community College District. DEPENDENTS OF EMPLOYEES ARE PRO-HIBITED from using staff and faculty parking lots
- Parking stalls marked "VISITORS" ARE SOLELY FOR VISI-TORS. Students, staff, and faculty are prohibited from parking in these areas
- Parking is prohibited in loading zones, posted areas along curbing, and/or red lined areas
- Vehicles are to be parked in properly marked stalls only. Backing into or taking up more than one parking stall is prohibited
- Motorbikes, motorcycles, and other two-wheeled motorized vehicles must be parked in areas designated for this type of vehicle
- Vehicles parking in prohibited areas that block the flow of traffic, firefighting/emergency equipment, driveways, roadways or in posted "No Parking" zones will be towed away at the owner's expense and at no responsibility to the college district. (CVC 22702)
- Vehicles abandoned on college property for over 72 hours without prior college authorization may be removed at owner's expense (CVC 22702)

#### **PARKING CONTROLS**

Parking permits must be displayed as indicated on the purchased permit. Parking Permits are required at all times, Monday through Thursday and on Fridays 7:00am-4:30pm. Illegally parked vehicles are ticketed at all times. If a vehicle to which a current permit is affixed is sold or disposed of, the permit number must be reported to the College Police Office and the permit removed from the vehicle.

Refunds will be made only to students and only when the following conditions are met:

- That all classes in which the student is enrolled are cancelled by the college and the student is thus disenrolled from the college
- That a portion of the decal bearing the number is returned to the College Business Office and
- That the refund is requested within two calendar weeks from the date of the cancellation of the class(es).

## Crafton Hills College Campus Bookstore



#### **CHC Bookstore Mission Statement**

To continually and consistently provide an assortment of products and services selected specifically to meet the needs of our students, faculty and staff as well as the surrounding community.

Bookstore proceeds stay on campus to benefit and support the mission of the college.

#### **REFUND/EXCHANGE POLICY**

All refunds or exchanges require the original sales receipt.

#### **Textbook Refunds/Exchanges**

Textbook refunds are given the 1st two weeks of the Fall/Spring semesters and the first week of Summer/Late Start Sessions. After these refund periods; All textbook Sales Are Final.

#### Supplies Refunds/Exchanges

Supplies have 3 days from the date of purchase to return. All supplies must be in their original unopened packaging to qualify for a refund/exchange. After the 3 day period; All Supply Sales Are Final

#### Non-Refundable Items

- The following items are not refundable: catalogs, clearance items, food & beverages, gift cards, meds, medical supplies, scantrons, special orders, and study aids.
- The Bookstore reserves the right to determine if an item is eligible for a refund/exchange. Defective supply items may only be exchanged, not refunded; the original unopened packaging and receipt are required.

#### CREDIT/DEBIT CARD POLICY

- Credit/Debit card holder must be present
- Photo ID required for all transactions
- If using a parent's credit card, card must be signed, a note of permission is required with students name identified, student must present photo ID

#### **PERSONAL CHECK POLICY**

- Driver's License or State I.D. are required
- Checks must be imprinted with current address, written to CHC Bookstore for the amount of purchase only. Student I.D. and phone number are needed
- Two party checks are not accepted
- If using a parent's check, student must present photo I.D., students name entered on the memo line, check must be signed by parent and parent's I.D. information must be provided
- Check refunds must wait 5 working days from the date of the transaction to qualify for a cash refund.
- A \$25.00 service charge will apply to all returned checks.

#### **BOOK BUYBACK**

- Book Buyback available the first and last week of the semester
- Books may be bought back at 50% of the new price or 50% of the used price if the textbook has been requested by the instructor for the upcoming semester and if the book is needed by the Bookstore.
- Books must be in good condition
- Books on the "Guarantee" Book Buyback program are bought back at 50% of the original price and must have the "Guarantee" sticker on the book
- A wholesaler manages the book buyback and may also buy back books up to 30% of the original price.



## **Veterans Affairs Certifying Official Steven Rush**

Admissions & Records Office Student Services Annex Room 212 Telephone (909) 389-3256 Monday - Thursday 9-5:30 PM • Friday 9-1:00 PM



**THE VETERANS AFFAIRS (VA)** Office at Crafton Hills College (CHC) is available to serve those students eligible for GI Montgomery Bill benefits post 9/11. The VA Certifying Official can provide you with any required forms and is able to answer questions. Please stop in or call for assistance.

#### **APPLY FOR BENEFITS**

Before receiving any benefits from the VA you must go to <a href="www.gibill.va.gov">www.gibill.va.gov</a> to apply for your GI Bill benefits. Once you have completed the application, bring a printed copy along with your DD-214 service/member 4 showing active status or honorable dishcharge to the Veterans Certifying Official.

#### **TRANSCIPTS**

VA requires that all previous experience be evaluated towards your educational goal. Please bring official sealed transcript(s) to the Veterans Affairs Office at Crafton Hills College upon application for benefits. Offical transcripts must be sealed. Neglecting to submit transcripts can delay your benefits (Don't forget about military and high school transcripts). Transcripts from all previous institutions must be evaluated prior to the start of the 2nd term of attendance at Crafton Hills College.

#### **ACTIVE MILITARY/VETERAN PRIORITY REGISTRATION**

As of January 1st 2008 California passed a bill giving active military and veteran's priority registration. This allows any Active Military or Veteran to add courses during the earliest period of registration. To be eligible a DD-214 showing Active status or honorable discharge must be provided to the Veterans Certifying Official.

#### **REQUEST FOR VA EDUCATIONAL BENEFITS**

This form <u>must</u> be completed and submitted to the Crafton Hills College Veterans Certifying Official <u>every</u> term you wish to use your Veterans benefits.

#### **FINANCIAL AID**

Collecting Montgomery GI-Bill benefits does not disqualify you from other types of financial assistance. Contact the Crafton Hills College Financial Aid Office to explore your eligibility for other benefits. Military Veterans and dependents are advised to check the <a href="https://www.military.com">www.military.com</a> website for special scholarships that may be available to you. Explore your possibilities!

#### **ADDS & DROPS**

It is the students' responsibility to notify the Crafton Hills College Veterans Affairs Certifying Official of any change in their class schedule. The Crafton Hills College Veterans Affairs Office must be notified of any changes in your class schedule in order to calculate proper payment.

#### **VERIFY YOUR ENROLLMENT**

After you have completed your paperwork and registered for classes you then must complete your self certification on the last day of every month in which are enrolled in courses by using the W.A.V.E. system at: <a href="https://www.gibill.va.gov/wav">www.gibill.va.gov/wav</a> or 1-877-823-2378 (Note: does not apply to CH-35 or CH-33)

#### **VA WORK STUDY**

The VA work-study program is available to VA educational recipients who are enrolled in at least 9 units or more (spring or fall, for summer see your VA Certifying Official). Veteran students may work at any VA site that participates in the program. Inquire at any VA work site for openings and participation.

#### **TUTORIAL ASSISTANCE**

Tutoring is free to all veteran students. These programs provide assistance in labs, small groups, and one-on-one sessions in most subjects and skills areas.

The Veterans Services San Bernardino County Office is also available to help you with all of your VA benefits. You may call the Veterans Services San Bernardino County VA Office if you have questions. The address and phone number is listed below.

#### SAN BERNARDINO COUNTY VETERANS SERVICES

175 W. Fifth St, 2nd floor San Bernardino, CA 92415-0470 (909) 387-5516

It is recommended that you record your DD214 with the local County Recorders Office. This is a service that is valuable and safeguards your information after Montgomery Government Issue Bill (MGIB) benefits expire.

#### **COUNTY RECORDERS OFFICE**

222 W Hospitality Lane San Bernardino, CA 92410 (909) 387-8306

The Regional Veterans Affairs Office in Muskogee, Oklahoma handles claims for all the Western states. If you have questions regarding your benefits please call the VA Regional Office for assistance.

#### **REGIONAL VA OFFICE**

P.O. Box 8888 Muskogee, OK 74402-8888 www.gibill.va.gov 1-888-GI-BILL (1-888-442-4551) Monday - Friday 8am-4pm CST

#### **Crafton Hills College Application & Enrollment Process**



11711 Sand Canyon Road Yucaipa, CA. 92399-1799 Phone: (909) 794-2161 Web: www.craftonhills.edu Crafton Hills College

## Application & Enrollment Process

Parking permits are required on all streets and lots. Daily permits may be purchased in Lot D for \$1.

#### STEP 1

#### SUBMIT APPLICATION FOR ADMISSION

Admissions & Records is located in SSA-212, Parking Lot A, B or C

#### How to Apply

- 1. Go to www.craftonhills.edu/apply
- 2. Click on "Begin Application for Crafton Hills College" at the bottom of the page.
- 3. Create a <u>NEW</u> User Account if you are applying online for the first time or Log in as a <u>RETURNING USER</u> if you have previously applied online.
- 4. Complete and submit application be sure to click the "Finish" link.
- 5. Print confirmation page for your records.
- 6. Check your e-mail account:
  - o Immediately Confirmation receipt from CCCApply.
  - o Within one (1) business day CHC ID Number and Registration Date.

Application Periods			
Spring:	Sep 1 <sup>st</sup> – Apr 30 <sup>th</sup>		
Summer:	Feb 1 <sup>st</sup> – July 31 <sup>st</sup>		
Fall:	Apr 1 <sup>st</sup> – Nov 30 <sup>th</sup>		

0						
7-Digit CHC ID Number						

Admissions questions: (909) 389-3372 or e-mail: admissions@craftonhills.edu

#### STEP 2

#### TAKE SKILLS ASSESSMENT

Assessment Center is located inside the Counseling Center, SSB-201, Parking Lot B or C

In order to assure that students are successful in their coursework it is recommended that they participate in the assessment process. This process will determine appropriate placements for mathematics, English and reading courses and prerequisites.

For a copy of review guides, visit the campus website and click on <u>Student Resources</u>, <u>Counseling</u> and then <u>Assessment</u>.

<u>BRING A PHOTO ID (required) AND YOUR 7-DIGIT STUDENT ID NUMBER</u>

Allow minimum of two (2) hours for assessment. NO APPOINTMENT NECESSARY - WALK-IN ONLY

Assessment questions: (909) 389-3361 or e-mail: assessment@craftonhills.edu

#### STEP 3

#### **NEW STUDENT ORIENTATION/ADVISEMENT**

Counseling is located in SSB-201, Parking Lot B or C

After completing the assessment you will participate in the new student orientation/advisement process. At that time a counselor will assist you with developing your first semester Student Educational Plan (SEP). The SEP will list the courses recommended for you to take based on your educational goals and assessment results.

Counseling questions: (909) 389-3366 or e-mail: counseling@craftonhills.edu

#### STEP 4

#### **REGISTER FOR CLASSES ONLINE**

Admissions & Records is located in SSA-212, Parking Lot A, B or C

After completing steps 1-3 you are eligible to register for classes online:

1. Login to www.craftonhills.edu.

(Username = Student Email Address | Password = 6 Digit Date of Birth)

2. Click on the "CHC" link next to "Register for Classes".

<u>CHC</u> | SBVC – Register for Classes

- 3. Click on the appropriate term.
- Click on "Add New Section".
- 5. Enter the 4 digit reference # in the box provided and press Enter (only one class can be added at a time).
- 6. Click on "Register" to confirm and add the course.
  - (Repeat steps 4 6 for each course you wish to add)
- 7. Pay for your classes online or in the Admissions & Records Office.

Note: After registering for classes, your entire registration balance must be paid by the end of the next business day. If you are dropped for non-payment, it is your responsibility to re-register for the courses.

## **Student Email Accounts**

As a student of the San Bernardino Community College District, you are provided with a student email account. This is true regardless of where you are enrolled Crafton Hills College campus or the San Bernardino Valley College campus. The email account is created at the time your application to either campus is accepted and will remain active for one year after you stop attending school. The San Bernardino Community College District uses this email account as one of its official channels of communication with its students. This means that faculty and staff will send broadcast or tailored messages to this account, and it is your responsibility as a student to either check this account for email on a periodic basis or forward your email to another account that you do use regularly. Instructions on how to forward email are provided at the "General Student Fmail Information" link below.

#### **Email Account Format**

Your email account has a specific format as shown below:

firstname.lastnameXXX@student.sbccd.net

#### Where:

first name is your full, official first name (no nicknames) last name is your full, official last name XXX is the last three digits of your student ID

#### Example:

Name Joseph Smith

Student ID: 12345

E-mail Address: joseph.smith345@student.sbccd.net

## THINGS TO KNOW BEFORE YOU LEAVE THE ADMISSIONS OFFICE!

- Know your student ID #
- Know your college email address Forgot your student ID? Call 1- 877-241-1756

or visit www.craftonhills.edu/what is my id Your email address is printed on both your "Residency Statement" and your "Registration Statement".

## Accessing Your Email Account (First Time User)

To access your email account the first time, please visit the following website:

#### http://ccentral.sbccd.cc.ca.us

Please click on the Login button and login for the first time. First time access requires that you know your email address, which can be constructed as described above, and the first time password, which is your date of birth in MMDDYY format. The first time you log in, you will be prompted to change your password. After your password has been changed, you may access your email via Campus Central or by going directly to the mail server as described below.

## Accessing Your Email Account (Continuing User)

After you have completed the "First Time User" process, you may access your email account via the Internet at any time by going to the following Internet address:

http://student.sbccd.net

#### **General Student E-mail Information**

General information about using student email at SBCCD can be found at the following Internet web site:

http://www.sbccd.org/studentemail



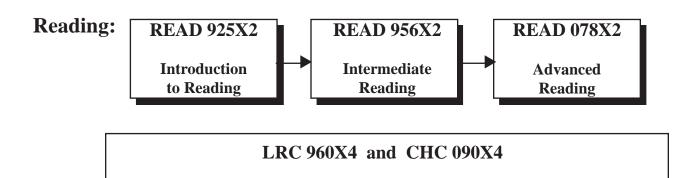




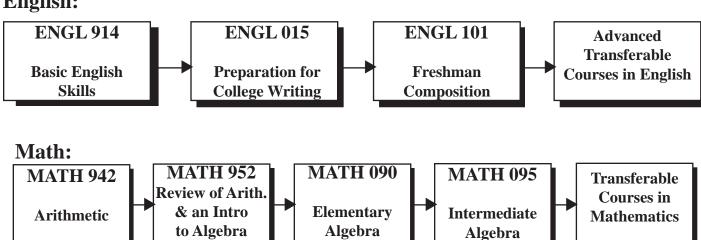
San Bernardino Community College District



Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. Your Counselor will help you decide on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. A Counselor can show you the skills needed for each class.



### **English:**



Developmental Study Techniques and College Study Skills and Strategies



#### **Admission Procedures**

#### Step 1: Be admitted as a student.

You are a CONTINUING student: (attended the previous semester

• Skip to Step 4

You are a RETURNING student: (attended in the past, but not last semester):

- · Must complete an application
- · Once application is accepted, skip to step 3

You are a NEW student: (never attended Crafton Hills College before):

- · Must complete an application
- Transcripts from all previous schools sent to the Admissions and Records Office

For questions or additional information you can contact the Admissions and Records Office at (909) 389-3372 or email admissions@craftonhills.edu

The Admissions and Records Office is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records Office is located in SSA, Room 213, under the clock tower at the west end of campus (see campus map located on the last page of this schedule of classes).

For current hours of operation check: http://www.craftonhills.edu/Admissions&Records

#### **Step 2: Participate in Assessment Process**

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in English and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra. Although you are not required to prepare for the assessment, since it is designed to measure our current skills in each area assessed, we strongly recommend that you take time to review (particularly in math). Review materials are available to you at the Counseling Center and on the Crafton Hills College website under the Counseling heading. We suggest that you pick up or access this review information prior to taking the test so that you can determine whether review might benefit you.

No appointment is necessary to participate in assessment but every student will be asked to take some time to at least go through the review materials to see what types of information they will be assessed on before they take the assessment test. Students who come into the Counseling Center will strongly encouraged to return to take the assessment at some time the following day or after.

**NOTE:** As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

 You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)

- You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
- You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
- You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
- 5. You have participated in the EAP process at your high school and have been determined "prepared for college work" or determined "provisionally prepared" and have completed the appropriate course during your senior year. This exemption is available only for the year following in your senior year. (Provide copy of your STAR Report form your Junior year and if provisionally approved your high school transcript.)
- 6. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
- 7. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
- 3. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college.(<u>Provide Placement Results</u>)

## Assessment testing is held in the Counseling Center, SSB-201 (2<sup>nd</sup> Floor)

Assessment is on a walk-in basis only. It is recommended that the student review before assessing.

Being prepared is easier than you think. It is as easy as 1-2-3.

#### 1. REVIEW

Check the Assessment page of our website at <a href="https://www.craftonhills.edu">www.craftonhills.edu</a> for review sheets and current assessment days/times.

#### 2. ASSESS

Be sure to allow approx up to 2 hours for the assessment process and bring valid photo ID and your 7-digit Crafton ID number.

#### 3. SEE A COUNSELOR

When you complete assessment, meet with a counselor. If you have completed Math, Reading or English at another college or university, bring a copy of your transcript(s) to the Assessment Center for possible waiver from Assessment

Contact us at <u>www.assessment.edu</u> for information, questions, concerns.

If any of the waiver criteria apply to you, visit the Counseling Center, SSB-201, to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

## Step 3: Participate in a New Student Orientation/ Counseling Session and Develop an Educational Plan

This session will provide you with information about degrees, certificates and transfer. Information about registration procedures, financial aid, and services available at the college will also be provided. This session will last approximately 3 hours. Check with the Counseling Center for a schedule of orientation sessions.

Every new student is strongly encouraged to develop a Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. You are asked to meet with a counseling faculty member during the orientation session who will assist you in developing a first semester SEP. Financial Aid and EOPS students are required to have a current SEP on file. After the semester has started students are encouraged to return to meet with a Counselor to develop a multi-semester SEP.

The Counseling Office is located in SSB-201. Park in Lot B or C. A decal is required and can be purchased in Lot D for \$1.

#### Step 4: Select your classes

Take the time to look through the list of course offerings beginning on page 39 of this schedule or online at <a href="www.craftonhills.edu">www.craftonhills.edu</a>. Use your Student Educational Plan (SEP) as a guide to help you choose courses as you make your selections. Think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center, SSB-201, to see a student success advisor if you would like help selecting your classes.

Use your assessment information, SEP and the chart on page 15 for guidance on the right level of English, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

## Step 5: Calculate your fees. (Fees are subject to change pending legislative action)

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use Steps A, B, C, D (and E if applicable) below to do a preliminary calculation of your fees:

Α.	If you are a resident of California, multiply the number of
	units you will be taking by \$26.00 and enter the total
	here:
	/

(Example: If you are taking 6 units, the total will be \$156.00)

NOTE: If you are a non-California resident, multiply the total number of units by \$220.00 (\$194 + 26).

- B. Add the required Health and Accident Fee of:Fall or Spring \$17 Summer \$14
- C. Add a \$1 Student Representation fee. This is a fee voted in by CHC students to support student senate and federal lobbying efforts on behalf of the student body. For more information, contact the Student Senate Office, SCC-107 in the College Center, (909) 389-3410. This fee may be waived for moral, religious, political or financial reasons.
- D. Add the Student Center Fee \$1 per unit(Maximum of \$10 per year Assessed Summer Spring

Add the totals of items A, B,C and D above :

A) _	+ B) _	+ C) _	+D)	=	
------	--------	--------	-----	---	--

E. If you are both a citizen of a foreign country and a resident of a foreign country, add the Capital Outlay Fee (\$5). Your preliminary calculations will be confirmed when you register.

At the time of registration you will be given the option of purchasing an Associated Student (AS) Card. The cost is \$7.50 for one semester and \$15.00 for the full year. (Annual AS Cards are only available for purchase during fall semester.) Purchasing an AS Card gives you access to a variety of incentives offered exclusively to AS Card holders including 5% off all purchases at the Bookstore, discounts at our Cafeteria, discount movie tickets and more! Once you purchase an AS Card, you may not cancel service.

#### Step 6: Register at www.craftonhills.edu

See pages 19 to 22 for detailed instructions on how to register by Web. The first few weeks of Web registration is open to students according to a priority system. Use the charts on pages 21 and 22 to identify your priority and the first day you will be able to use Web registration.

You can register by Web on your assigned priority day or any registration day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

#### Step 7: Pay your fees.

After registering for classes, your <u>entire</u> registration balance <u>must</u> be paid by the end of the following business day. Payment may be made online with visa/mastercard. Payment by cash, check or money order must be made in person at the Admissions & Records Office. After the term begins payment is due at time of registration. Outstanding fees will result in your classes being administratively dropped.

Courses added as the result of an approved petition must be paid in full at the time of registration.

Any fees covered by Financial Aid will be paid automatically at the time you register. The AS Card and parking permit are optional and at your expense. Please check your registration statement (printout). You may have a balance due.



#### **Questions & Answers Regarding Prerequisites and Corequisites**

## You will be blocked from registering in a class if you have not met the prerequisite.

#### Q: What is a prerequisite?

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 015, you must have completed English 914 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

#### Q: What is a corequisite?

A: A corequisite is a condition of enrollment consisting of a course that must be taken at the same time as another course. For example, if you wish to take EMS 020, you must also enroll in EMS 021x20, 022, and 023.

#### Q: What is a departmental recommendation?

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

#### Q: How do I meet a prerequisite?

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description.

NOTE: Unofficial transcripts and course descriptions can often be accessed off the college or university website.

#### Q: What do I do if I've taken the prerequisite course at another college?

A: You need to bring an official copy of your transcript to the Counseling Center so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

#### Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?

A: A prerequisite challenge is a process that allows students to demonstrate that they are likely to succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. The Counseling Center is located in the Student Services Building, SSB 201. See page 6 for hours that counselors are available.

NOTE: Prerequisites and corequisites cannot be waived.

#### Q: How long does a challenge take?

A: Once you have completed the required challenge process and have submitted the required information the college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

#### Q: What if I don't like the decision of my challenge?

A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Center.

Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).

Questions: Call (909) 389-3366 or visit the Counseling Center (SSB-201)



### www.craftonhills.edu

Have forgotten your student ID? Call (877) 241-1756

## **Web Registration**

(For Detailed Web Instructions see page 20)

#### Before you log on, be prepared!

- Read all instructions
- Complete the application (if applicable)
- Clear all outstanding debts (if applicable)
- Obtain fee waiver (if applicable)
- Determine registration priority date (pages 21, 22 ) (high school students see page ) for policies and procedures)
- Register
- Payment

Upon approval by the Dean of Student Services & Student Development/Designee students currently enrolled in high school may register for the approved class(es) when open Web registration begins. Please refer to the priority registration page in this schedule of classes.

#### **Web Registration Hours:**

Monday-Saturday ...... 6:00 am to 11:59 pm Sunday ...... 6:00 am to 7:00 pm

If you have any problems with the Web system, call the HELP line at (877) 241-1756 or E-mail: admissions@craftonhills.edu

Operator & Technical Assistance WILL NOT be available when campus is closed.

## Web Registration for DSP&S, EOPS/CARE, and active Military/Veterans\*

Eligible students may register using the Web November 22-24 Please contact the Disabled Student Programs & Services at (909) 389-3325 or the EOPS/CARE Office at (909)389-3239 or the CHC Certifying official at (909) 389-3256

\* Must provide a DD-214 Member/Service 4, with an honorable discharge within 2 years from seperation date.

#### **Web Registration**

### Web Registration To Add and/or Drop Classes

- Login to <u>www.craftonhills.edu</u> (Username = Student Email Address/Password = 6 Digit Date of Birth)
- 2. Click on the "CHC" link next to "Register for Classes"
  - CHC | SBVC Register for Classes
- 3. Select the semester in which you would like to register
- 4. Click on "Add a New Section" to register for your classes
  - Use the four-digit reference number found in the schedule of classes or click on the "Browse the Schedule of Classes" link
  - b. Confirm your selection by clicking the red "Register" link
  - Repeat for all courses in which you wish to register
  - Click on "Drop a Section" to remove yourself from courses
    - a. Click the four-digit reference number next to the course you wish to drop
    - b. Confirm your selection by clicking the red "Drop" link
    - c. Repeat for all courses in which you wish to drop
- 6. If desired, click on "purchase an AS Card." Once this purchase is made, the sale cannot be cancelled online Please note that an annual AS Card may not be purchased online
  - Annual AS Cards are only available during the fall semester
- 7. Click on "Select Payment Option Now." Visa and Master Card are accepted
  - Enter your credit card information
  - b. Enter the billing address for the credit card holder and click continue
  - c. Confirm that the information that you entered is correct and then click "Pay"
  - d. You will be issued a confirmation number
  - e. Click on "Return to Registration"
- 8. Once all transactions are complete, exit Web Registration by clicking on the "Click here to complete your registration and receive your registration statement. You may click here even if you did not register online" link.
  - Your Registration Statement will be created
    - a. Click "Registration Statement" to view your statement. A new window will open.
    - b. If desired you may print your statement
    - c. Close the window
- 9. Logout by clicking the "Log Out" Button

## You have just completed CHC'S On-Line Registration Process

After registering for classes, your <u>entire</u> registration balance <u>must</u> be paid by the end of the following business day. Payments may be made online with visa/mastercard. Payment by cash, check or money order must be made in person at the Admissions & Records Office. **Outstanding registration fees may result in your classes being dropped.** Late adds: (If approved) you must be prepared to pay at time of registration.

#### **Registration Priorities**

#### Log on to: www.craftonhills.edu

## TO <u>CONFIRM</u> YOUR PRIORITY LEVEL ANY TIME ON OR AFTER NOVEMBER 1ST PRIORITY REGISTRATION <u>BEGINS</u> ON NOVEMBER 22, 2010

Registration is open to students according to a priority system.

This priority system has been created to make your registration as easy as possible.

You can register by Web either during your priority registration times (see priorities A through G below) or during the open registration period.

Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

#### **CATEGORIES OF PRIORITY REGISTRATION**

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, F or G) based on your status as a student.
- ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.** 

#### **Priority A**

Students who've been accepted into the EOPS, DSP & S or are active military/veterans
 Register Monday November 22, Tuesday November 23 and Wednesday November 24.
 For more information contact the appropriate program office.

#### **Priority B**

Students enrolled at CHC during the previous semester who have completed 40 to 109 units at CHC.
 Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
 Register Thursday November 25, Friday November 26, and Saturday November 27
 EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY F

#### **Priority C**

Students enrolled at CHC during the previous semester who have completed 30 to 39.9 units at CHC.
 Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
 Register Sunday November 28, Monday November 29, and Tuesday November 30.
 EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY F

#### **Priority D**

Students enrolled at CHC during the previous semester who have completed 15 to 29.9 units at CHC.
 Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
 Register Wednesday December 01, Thursday December 02, and Friday December 03.
 EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY F

#### **Priority E**

Students enrolled at CHC during the previous semster who have completed 0 to 14.9 units at CHC.
Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Register Saturday December 04, Sunday December 05, and Monday December 06.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY F

#### **Priority F**

- Students who attended CHC previously but not in the previous semester AND have re-applied for admission for Summer 2008.
  - **or** Continuing or Returning Students who have previously earned a Bachelor's Degree or higher. **or** Continuing students with 110 units or more.

Register Tuesday December 07, Wednesday December 08, and Thursday December 09.

#### **Priority G**

You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria <a href="Prior">Prior</a> to the registration date for Priority G.
 Register Friday December 10, Saturday December 11 and Sunday December 12.

NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER

### **Web Registration Priority Schedule**

### **Web Priority Schedule**

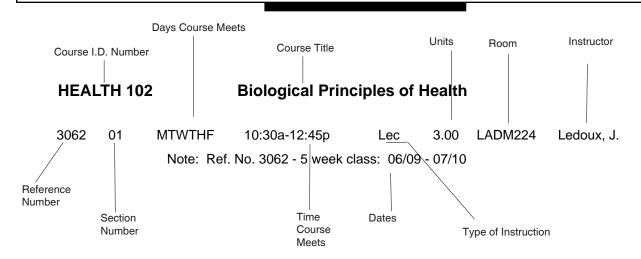
		Web Reg	istration 6:00	AM - 11:50 PM		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 21	Nov 22	Nov 23	Nov 24	Nov 25	Nov 26	Nov 27
	Priority	Priority	Priority	Priority	Priority	Priority
	A	A	A	B	B	B
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 28	Nov 29	Nov 30	Dec 01	Dec 02	Dec 03	Dec 04
Priority	Priority	Priority	Priority	Priority	Priority	Priority
C	C	C	D	D	D	E
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 05	Dec 06	Dec 07	Dec 08	Dec 09	Dec 10	Dec 11
Priority	Priority	Priority	Priority	Priority	Priority	Priority
E	E	F	F	F	G	G
Sunday Dec 12	Open Registration					
Priority G	December 13 - January 17					

Web Registration: www.craftonhills.edu Monday through Saturday, 6:00 am - 11:59 pm Sunday, 6:00 am - 7:00 pm

After registering for classes, your <u>entire</u> registration balance <u>must</u> be paid by the end of the following business day. Payments may be made online by visa/mastercard. Payment by cash, check or money order must be made in person at the Admissions & Records Office.

After the term begins payment is due at time of registration. Outstanding fees may result in your classes being administratively dropped. Courses added as the result of an approved petition must be paid in full at the time of registration

#### HOW TO READ THE SCHEDULE OF CLASSES



## Financial Aid Now



## Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$26.00\* per unit tuition. You could use the cost savings for books! Please be aware if you are approved for the waiver you will have a small balance with admissions.

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a Federal Work-Study program, and scholarships. To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

www.fafsa.gov
Our school code is: 009272

For more information, call Financial Aid.

(909) 389-3223

\*Accurate at the time of printing



### **Procedure to Add Classes Online After the Term Begins**

## Procedure to Add Classes Online After the Term Begins

If you do **NOT** have access to the internet, take the Authorization Code to the Admissions & Records Office for assistance (Computers are available.)

- A. Attend the first class meeting of the course you wish to add.
- B. If space is available, ask the instructor for an Authorization Code.
- 1. Login to <a href="www.craftonhills.edu">www.craftonhills.edu</a> (Username = Student Email Address Initial Password = 6 Digit Date of Birth)

If you have forgotten your password click on the "Help" link at the login prompt or call 1-877-241-1756.

2. Click on the "CHC" link next to "Register for Classes."

CHC | SBVC - Register for Classes

- 3. Click on the appropriate term.
- 4. Click on "Add New Section."
- 5. Enter the 4 digit reference # in the box provided and press Enter. (only one class can be added at a time.)
- 6. When prompted, enter the Authorization Code the instructor has provided.
- 7. Follow the prompts and instructions on the screen.
- 8. Pay your registration fees immediately to avoid being administratively dropped from all your classes. Pay online using Visa or MasterCard. Fees must be paid NO LATER than the end of the following business day in which you registered. The Authorization Code should be used **IMMEDIATELY** to guarantee official enrollment.

#### **IMPORTANT!**

The "Use by" date printed on the Authorization Code label is the <u>LAST</u> date for students to add courses and last date to receive refund of enrollment fees for full term classes. You will **NOT** be permitted to add the class once the date has expired.

#### STUDENT RESPONSIBILITIES:

- You are 100% responsible for officially adding the class; NEVER assume the instructor will add you.
- You MUST be prepared to pay for your class at the time you add; financial Aid/BOG recipients MAY still owe

fees

 You are 100% responsible for knowing all registration deadlines and policies; Check CHC website or class

schedule.

- You are 100% responsible for dropping a class; <u>NEVER</u> assume the instructor will drop you.
- A registration class/fee statement will be e-mailed to you after adding and paying for the class(es.)

#### NOTE:

Your registration class/fee statements will NOT be mailed

If you experience difficulties in using the Authorization Code you **MUST** contact the Admissions and Records Office on or before the "**Use by**" (last date to add) date printed on your Authorization sticker. Telephone # (909)389-3372 email <a href="mailto:admissions@craftonhills.edu">admissions@craftonhills.edu</a>.

#### YOU MAY NOT:

- Attend a class that you have NOT officially added (instructors will NOT add you.)
- Add beyond the "Use by" (last day to add deadline) date printed on your authorization code sticker.
- Add a class for which you have not successfully met the pre-requisite.
- Add a class if you have academic or financial holds.
- Obtain a registration statement form the Admissions & Records office if you have an owing balance.

## **CHC Learning Communities**



A learning community joins students together in a cohort to take two or more classes together to provide a deeper understanding of course material and to build stronger relationships with faculty and other students. The courses in learning communities are linked by a common theme. Most often, students who participate in learning communities:

- Earn higher grades and have lower drop- out rates
- Have greater success in future college courses
- Maintain deeper connections to faculty and fellow students
- Report higher satisfaction with their college experience

## Which Learning Community Is Right for You?

## Telling Our Stories

- ENGL 914 (TTh 11:00-12:50; Matthews)
- READ 956X2 (TTh 9:00-10:59; Lowe)
- CHC 099X4 (TTh 8:00-8:50; Cummings)

skills through the constant integration of learning communities that draw on a wealth of knowlcommunity assignments. This community explores personal narratives and the significance of learning community will explore our particiidentity, specifically the ways in which we de- pation in our own dynamic cultures as well fine ourselves.

### Our Bodies, Our Minds

- ENGL 914 (TTh 7:00-8:50; Henriquez)
- HEALTH 102 (TTh 9:00-10:20; de Borba Silva)
- CHC 099X4(TTh 10:30-10:50;Cummings)

healthy living and the grammatical principles of good writing, as they learn, practice, and develop the habits of active, responsible students.

## Living in the I.E.

- ENGL 015 (MW 3:00-4:50; Race)
- READ 078X2 (MW 1:00-2:20; Lowe)

Explore a multicultural perspective of the Inland Empire, including places and people you have known, as well as some hidden treasures.

### Our Dynamic Cultures

- ENGL 015(TTh 11:00-12:50;Langenfeld)
- SOC 100 (TTh 1:30-2:50; McKee)

Everyone has a cultural heritage, often with Students will develop their reading and writing diverse threads. We all live in families and edge and skills to help them function. This as those around us.

## The Self and Society

- ENGL 101 (MW 9:00-10:50; Bartlett)
- THART 100 (M 11:00-12:50; Bryant) (W 11:00-11:50; Bryant)

Students will study the biological principles of Explore the ways we define ourselves in relation to the groups we associate with —for example, school, family, country, ethnic group, the human race—with a particular emphasis on solving conflict within the communities in which we live.



#### **WHO MAY APPLY**

Admission to Crafton Hills College is open to those who meet any one of the following requirements:

- Eighteen years of age or older and can benefit from instruction offered by the college, or
- 2. A high school graduate, or
- 3. Have a G.E.D. (General Education Development) Certificate, or
- Have a California High School Proficiency Certificate, or
- Out-of-state residents and citizens of other countries here on student visas may also attend, subject to regulations. (Contact Admissions & Records).

#### **NEW STUDENTS**

(If you have never taken a course at CHC)

#### Before you register you must:

- 1. Fill out an application online at www.craftonhills.edu.
- 2. Have your official high school/college/university transcripts sent to the Admissions & Records Office
- Participate in the assessment process to determine placement levels in English, Mathematics and Reading. The assessment schedule is on page 16 of this schedule. You must apply before you can go through the assessment process.
- 4. Participate in a New Student Orientation Session and develop a Student Educational Plan (SEP).

#### STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

#### **MATRICULATION APPEALS**

The college provides an appeals process for review of the following matriculation concerns:

- 1. Review of placement decisions.
- Waiver challenge of prerequisites.
- 3. Complaint of unlawful discrimination: If a student

feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee.

#### **ASSESSMENT**

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed for placement in English, mathematics and reading prior to enrollment. Exceptions will be made if:

- You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
- You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
- You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
- You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
- 5. You have participated in the EAP process at your high school and have been determined "prepared for college work" or determined "provisionally prepared" and have completed the appropriate course during your senior year. This exemption is available only for the year following your senior year. (Provide copy of your STAR Report form your Junior year and if provisionally approved your high school transcript.)
- 6. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
- You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
- 8. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

## PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students may not need to meet with a counselor if:

- They are not on cumulative semester academic or progress probation.
- They are continuing students and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
- 3. They already have a college degree.

La falta de un dominio completo del idioma inglés no porohibirá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la abilidad de hablar y escribir en inglés. Cualquier estudiante, con abilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para consequir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.

#### LANGUAGE REQUIREMENT

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling Center in room SSB-201.

#### **CANCELLING CLASSES**

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

#### **CHILDREN ON CAMPUS AND IN THE CLASSROOM**

Please be advised that children are not to be brought into the classroom or left unattended on the campus.

Crafton Hills College staff are well aware of the fact that in most cases children are brought to class or on the campus due to hardship situations. Children left unattended on the campus are exposed to a multitude of dangers due to the construction of the campus (stairs, ledges, etc.) and the terrain. In addition, they are often a distraction to faculty and others and, therefore, disrupt the educational process.

You are asked to please make arrangements for the care of your children. If assistance is needed in this regard, the Counseling Center is able to provide referral information.

#### **RESIDENCY**

#### **Determination of Residence**

A. Adults — every person who is married or who is 18 years of age or older on the residence determination date may establish his or her own residence.

- B. Minors those persons under 18 years of age may establish residence in accordance with the following:
- 1. Married minors may establish their own residence.
- 2. If the parents are separated permanently, the residence of the minor is the residence of the parent with whom he/she lives.
- 3. If both parents are deceased and there is no courtappointed guardian, the minor may establish his/her own residence.
- 4. A student who remains in the state after his/her parents, who had legal residence in California, have established residence elsewhere, shall be entitled to retain resident
  - classification until he/she has attained the age of majority and has resided in the state the minimum time necessary to become a resident so long as continuous attendance is maintained at the institution. attendance is maintained at the institution.
- attendance is maintained at the institution.

  5. A student may combine his/her time as a resident minor with his/her time as a resident adult to establish the one year necessary for California resident classification.

  Required Documents For Residence
  Determination (Education Code: 54024(e)

## **Determination (Education Code: 54024(e)**

The following factors are considered in determining California residency (a minimum of three (3) must be provided):

- 1. Ownership of residential property or continuous occupancy of rented or leased property in California.
- 2. Registering to vote and voting in California.
- 3. Licensing from California for professional practice.
- 4. Active membership in service or social clubs.
- 5. Presence of spouse, children or other close relatives in the state.
- 6. Showing California as home address on federal in come tax form.
- 7. Payment of California state income tax as a resident.
- 8. Possessing California motor vehicle license plates.
- 9. Possessing a California driver's license.
- 10. Maintaining a permanent military address or home of record in California while in the armed forces.
- 11. Establishing and maintaining an active California bank account.
- 12. Being the petitioner for a divorce in California.





#### **Students Seeking Reclassification of Residence**

Students who have been classifed as non-residents are not automatically reclassified as residents. It is the responsibility of the students to request reclassification to residency status. The petition for reclassification must be submitted to the Admissions & Records Office prior to registration for the term in which the student is seeking reclassification. The petition must be accompanied by documentation which verifies the student's intent to become a California resident, evidence of physical presence in California and evidence of financial independence. The law clearly states that the burden of proof of residence rests with the student. This request must be approved by the Dean of Student Services & Student Developmet/Designee. Please call (909) 389-3372 for more information.

#### **APPLICATION PROCEDURE**

If the applicant meets all admission requirements, acceptance for admission is automatic.

- Go to www.craftonhills.edu/apply.
- Click on "Begin Application for Crafton Hills College" at the bottom of the page.
- Create a New User Account if you are applying online for the first time - or - log in as a <u>RETURNING USER</u> if you have previously applied online.
- Complete and submit application be sure to click the "Finish" link.
- Print confirmation page for your records.
- Check your email account; Confirmation receipt received from CCCApply within one (1) business day along with CHC ID and Registration Date

Admission questions: (909) 389-3372 or email:admissions@craftonhills.edu

#### **ADMISSION OF HIGH SCHOOL STUDENTS**

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them. The deadline to submit paperwork to Admissions & Records Office is **January 07, 2011.** 

#### To be accepted for concurrent enrollment you must:

- Obtain consent/recommendation of your high school principal.
- Obtain consent of a parent or guardian.
- Have a cumulative GPA of 2.5 or higher on high school transcripts.
- Complete CHC application.
- Complete High School Con-current Enrollment Request form.
- Complete Minors Consent for Medical Treatment and/or Counseling form.
- Include official high school transcripts (must remain sealed).

All applications will be reviewed by the Dean of Student Services and Student Development or a designee. Upon approval, students may register for approved classes beginning at open registration. Course changes or enrollment in a course without prior approval will result in an administrative withdrawal without refund.

Crafton Hills College may restrict the admission and enrollment of high school students during any session based on age, completion of a specific grade level, regulation or demonstrated eligibility for instruction based on the college's assessment methods and procedures. All high school students enrolling in college courses must have a release of liability and the maturity to function effectively on a college campus.

#### **Admission of Students below Grade 11**

In extraordinary cases, where a student who has not completed the tenth grade demonstrates superior ability and capacity to succeed in college level work in a particular discipline, the college may consider admission of that student. Such consideration will be on a course-by-course basis and will be allowed only through the add/drop process, after open registration has been completed. Students below grade 11 wishing to enroll in courses must meet all of the requirements identified in the section above as well as any pre-requisites or departmental recommendations established for the course(s) in which they wish to enroll, as demonstrated by completion of the college assessment process.

Students in this category will be bound, as are all other students, by the syllabus of the course. Course content is non-negotiable. Moreover, parents are not permitted to attend classes with their children unless they are registered for the course. These students and their parents must complete an orientation process for each course conducted by the Counseling Department. The instructor of the course will have the final determination of whether any student below grade 11 will be allowed to enroll in his or her class.

#### **Access to Student Records**

Once accepted into Crafton Hills College, all student records become property of the College and the student, regardless of age. Student records are administered in accordance with the Family Educational Rights and Privacy Act (FERPA). Subsequently, no information will be disseminated to anyone other than student. The student may give written permission to release information. However, in no case will information be released or discussed by telephone. Attendance and performance in any class are matters between the student and the instructor only. Parents should be aware that they do not have access to their children's records without a signed release from the child. (Education code: 40961) To view the entire F.E.R.P.A. text, please visit <a href="https://www.ed.gov">www.ed.gov</a>.

#### Important Information

- Admission of high school students is governed by state laws regulations, the type of courses permitted and the number of students are limited
- College courses are designed for adult students. Course content may be unusually frank in order to deal with scholarly discussions of behavior, artistic, human or other issues.
- College courses are taught at a much faster pace and require significantly more independent learning.
- College courses completed by high school students carry the full weight of college credit, and will count toward college degrees and/or certificates as outlined in the college catalog. These courses become a part of the students' permanent record.
- Parents/guardians do not have the right to access students' record without his/her written consent.

- All students must meet all established course prerequisites.
- Pursuant to Education code 76300 (f) high school students are exempt from paying the enrollment fees (all other fees still apply).
- It is the high school exclusive right to determine what, if any, courses will be accepted & how it will be counted towards your record.
- Grades are not automatically sent to the high school they may be accessed online at <a href="https://www.craftonhills.edu">www.craftonhills.edu</a>.
- All regulations regarding transcript request and fees apply to all students.
- Continuation in this program is dependent upon satisfactory academic programs.
- Parents are not permitted to attend class with student unless registered for the same class.

#### **COURSE NUMBERING SYSTEM**

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

010-099	Multipurpose courses, but not generally
	applicable to the Baccalaureate degree.
100-299	Basic lower division courses applicable to the
	Associate degree; may also apply to
	Baccalaureate degree.
900-999	Courses not applicable to the Associate degree.

#### **COURSE PREREQUISITES**

Students planning to take a course that has a prerequisite must have completed the prerequisite or will be blocked from registering in the class. See page 16 for questions and answers regarding prerequisites and corequisites.

If a student feels they have met the prerequisite, bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement.

Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College Catalog. Contact the Counseling Center during registration if you have questions arising from curricula sequence prerequisites.

#### **ATTENDANCE**

Regular and prompt attendance is expected of every student. Instructors may drop students who incur excessive absences. After a student has been dropped from a class for excessive absences, reinstatement will be at the discretion of the instructor.

Students may be dropped by the instructor for not attending the first class meeting.

## PASS/NO PASS OPTION (formerly credit/no credit)

If you wish to be graded in any class on a Pass (P)/No Pass (NP) basis, you must indicate so by the end of the 4th week (full-term 18 week courses). Or in the case of summer session/short-term course(s), no later than the end of the first 30% of the term.

You may take up to 15 units of Pass (P)/No Pass (NP) course to apply toward graduation requirements. No course in/or required by your major maybe taken for Pass (P)/No Pass (NP).

Instructions and forms may be obtained in the Admissions & Records office, located in SSA-212.

\* For complete details refer to the current Crafton Hills College Catalog.

#### **NON-DEGREE APPLICABLE REMEDIAL COURSES**

Courses numbered in the 900s do not apply toward a degree and are designed to provide the fundamental skills necessary for successful completion of other college courses. These include precollegiate courses in reading, writing, computation, learning skills, and study skills. Non-degree applicable courses are indicated by numbers from 900 to 999. In accordance with Title 5, Section 55758.5 (b), grades earned in non-degree applicable courses are not included when calculating a student's degree-applicable grade point average.

Students will not receive credit for more than 30 units of basic skills course work taken in the San Bernardino Community College District. Basic skills coursework earned in another community college district will not be counted toward the 30-unit limit.

#### **GRADING SYSTEM**

The following grading system has been adopted by Crafton Hills College for both day and evening students:

SYM	ADE POINT	
Α	Excellent	4
В	Good	3
B C D	Satisfactory	2
_	Less than satisfactory	1
F	Failing	0
Р	Pass (at least satisfactory; units awarded not counted in GPA)	0
NP	No Pass (less than satisfactory or failing units not counted in GPA	0

The instructor of the course shall determine the grade to be awarded each student. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency. Grade changes are initiated through the instructor for whom the grade was received. (Title 5, 55025), (Education Code 76232, 76224).



#### **GRADE CHANGES**

The instructor of the course shall determine the grade to be awarded to each student; this grade shall be final absence of mistake, fraud, bad faith, or incompetency.

Grades changes are initiated through the instructor from whom the grade was received. (T5 55025)

No grade will be changed for any reason or under any circumstance after three (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040). For complete details refer to the Crafton Hills College Catalog.

#### STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance proceedings against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action or imposition of sanctions without proper regard to due process as specified in college procedures.

Every effort shall be made to resolve a student complaint at the lowest level possible. A student must first attempt to resolve the issue directly by contacting the college employee most closely related to the origin of the alleged problem. Students not satisfied with the results of this attempt may then confer with the successive supervisors most closely related to tthe problem. The supervision succession to follow is generally the faculty chair, coordinator or supervisor, the appropriate dean, and then the appropriate vice president. If the alleged problem is still unresolved, the student may request a formal hearing by submitting a written request to any manager or employee in any area for delivery to the Vice President of Student Services, who will assess which manager or vice president is to oversee the grievance process.

#### STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

#### IN THE CLASSROOM

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply:

 Respect for the Instructor. This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative

- Respect for Other Students. This includes not interfering with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
- 3. Academic Honesty. Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a grade of "F" for the class or possible expulsion from the college.
- 4. Instructor's Rights. An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
- Student's Rights. All students have a right to due process. If a conflict occurs, the student must first discuss the problem with the instructor. If this does not resolve the problem, the student should follow the procedures detailed in SBCCD Board Policy 5530, Student Grievances.

#### REPEATING COURSES

Course repetition may be allowed for any of the following circumstances:

- 1. A student may repeat a course in which they have received a substandard grade no more than two times.
- A student may repeat a course when it is necessary to meet a legally mandated training requirement as a condition of continued pay or volunteer employment.
- A student may repeat activity courses if the course number includes the notation X2, X3 or X4.
- A student may repeat a course in which the content has changed significantly.

Students should be aware that once a grade is recorded, any withdrawal with a "W" following receipt of that grade counts as a repitition attempt.

For complete details refer to the current Crafton Hills College Catalog. (Title 5, 55040, 55041B)

Courses in which an "Incomplete" (I) has been recorded may not be repeated until a letter grade has been recorded.

Students' permanent records shall reflect all work attempted so that the student's transcript is a true and complete academic record pursuant to Administrative Code, Title 5, Section 55041 . Prior course repetition actions by other accredited colleges may be honored when a student's permanent record is reviewed for degree or certificate requirements.

#### STUDENT WITHDRAWAL

- No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first four weeks (30% of the term)
- Effective July 1, 2009 a student may not receive a "W" symbol more than four (4) times for enrollment in the same course.
- Upon verification a "Military Withdrawal" may occur when a student who is a member of an active/reserve US military service receives order compelling a withdrawal.

#### **WITHDRAWAL (T5 55024)**

#### First Withdrawal Date

No notation "W" or other shall be made on the academic record of any student who withdraws during the first four weeks (18 week full term) or 30% of a term.

#### **Final Withdrawal Date**

Final date for student to withdrawal and receive "W" symbol.

#### Use of Symbols after Final Withdrawal Date

After final withdrawal date has passed students must receive a symbol other than a "W" these symbols can include letter grade, a Pass (P)/No Pass (NP), an Incomplete (I) or an In Progress (IP).

#### MULTIPLE AND OVERLAPPING ENROLLMENTS

A Student may not enroll in two or more sections of the same course during the same term.

A student may not enroll in two or more courses where the meeting times overlap. (Title 5, section 55007)

Please refer to the Crafton Hills College Catalog for more information.

#### **LAWS TO HELP STUDENTS:**

#### Title IX

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted education programs. Title IX states: No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any education program or activity receiving federal financial assistance.

#### Title II

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: *To develop and carry* 

out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; somestar class enrollment data:

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services in the Student Services Building, Room 306.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

#### **DISTRICT POLICE**

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire college community and the property of Crafton Hills College. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code and authority extends to anywhere within the state.

FOR NON-EMERGENCIES: Contact the San Bernardino Community College District Police Department Office at (909) 389-3276. Our business office is located in the Lab Administration Building Communication Center Room 153 on the Crafton Hills Campus. Call this number to locate and/or turn in lost articles or to relay concerns for personal safety along with parking rules and regulations.

TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREAT-ENING EMERGENCY: Contact the San Bernardino Community College District Police Department at (909) 389-3275. Be aware that when the office is closed on nights and weekends the San Bernardino County Sheriff will dispatch for the District Police Department.

#### **Non-Discrimination Policy**

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

Crafton Hills College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Students, job applicants, and employees may complain of any action which they believe discriminates against them on the above-cited grounds.

For information regarding the college's equal opportunity/ affirmative action policies or to file a complaint, contact Renee Brunelle, Vice Chancellor of Human Resources and Employee Relations District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact Rebeccah Warren-Marlatt, Vice President, Student Services, Student Services Building, Room 306.

Complaints of sexual harassment may be registered with the College President or the Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

In compliance with the **Student Right to Know and Campus Security Act of 1990** (Public Law 101-542),
it is the policy of the San Bernardino Community College District
and Crafton Hills College to make available to all students the
completion rates of certificate, degree, or transfer-seeking
first-time, full-time students entering college beginning in
Fall 1995, and annually thereafter. This information is
available in the college library and on the web at
<a href="http://ccco.edu">http://ccco.edu</a> Information on crime rates is
available in the Communications Center (LADM-153)

El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, inclusos los servicios de admisiónde ayuda financiera, de facilidades & actividades estudiantiles y del empleo.

Las leyes federales y la políticas del Distrito prohiben absolutamente todo tipo de discriminación, inclusos el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.

Además, Crafton Hills College se compromete a vencer la discriminación por el sexo y los estereotipos sexuales en los programas de la educación vocacional. La falta de facilidad con el uso del inglés no será barrera a la admisión ni a la participación en los programas de la educación vocacional.

Los estudiantes, los solicitantes para el empleo y los empleados pueden quejarse de cualquiera acción que les parezca discriminar contra ellos por uno de los motivos antes descritos. Para información sobre la política del districto o para quejarse: Póngase en contacto con:

Gloria Harrison, President or Renee Brunelle, Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

## AMERICANS WITH DISABILITIES ACT OF 1990 STATEMENT OF POLICY

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services, ADA Coordinator at (909) 389-3210.

#### **Services for Students**

#### Do you need financial assistance to attend college?

You may qualify for a fee waiver (Board of Governor's Grant) if you or your parents qualify according to one of the following:

- Low income CalWORKS/TANF recipient SSI recipient
- Child or spouse of disabled or deceased veteran.

Fee waiver forms are available in the Financial Aid Office, CL-214.

Visit the office for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by Web. Fee waivers do not cover books. You will have a small balance with Admissions & Records.

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 77 of this schedule for more detailed information.

#### **IMPORTANT NOTICE**

## Admissions & Records For current hours of operation check: http://www.craftonhills.edu/Admissions&Records

The <u>Web/Registration Services</u> are open Monday - Saturday from 6:00 am to 11:59 pm and on Sunday from 6:00 am to 7:00 pm

## Welcome to Crafton! Questions?

Need help? Problems in School? The Student Success Program is here for you

Is it your first semester at Crafton or in college? Are you confused about how to use web registration, or about what the abbreviations mean in the schedule? Or possibly you are considering dropping out due to financial, child care or health problems? Before you give up or drop out, give the Student Success Program a call. The Student Success Program is here to help.



The Student Success Program was created to help students hook up with the resources and support they need to remain in school and be successful. Rebecca Orta, the Student Success Advisor has successfully completed her goal at Crafton and understands the demands of being a student.

We encourage you to give the Student Success Program a call or stop by the office if you have any questions or encounter any problems with attending or successfully completing your course work.

Visit us in the Student Services/Counseling Building (SSB-214),
Call (909) 389-3450
E-mail me at: rorta@craftonhills.edu

For current hours check http://www.craftonhills.edu/studentsuccess or call (909) 389-3366

#### **Distance Education**

### Online, Hybrid, and Television Courses



- Are you looking for alternatives to taking classes on campus?
- Do you have a schedule that needs flexibility?
- Do you want to avoid parking hassles and coming to class once or twice a week?
- Are you a self-motivated learner who can complete assignments without face-to-face interaction and constant reminders?

If you answered **YES**, then an online, hybrid, or television course may be right for you!

The beauty of a distance education course is the flexibility of time for you as the student while offering the same rigor and quality as an on-campus class. You can often set your class time around your other commitments and won't have to spend time driving to campus.

#### Is This Kind of Class Right for Me?

Taking an online or television course requires a different set of skills and abilities than an on-campus course. The following strategies are needed to be successful:

- Independence and High Motivation You will need to be able to work on your own, create your own learning environment where you can study, and manage your time appropriately. You should be able to set goals for yourself and arrange a time in your weekly schedule to dedicate to the online or television course.
- <u>Internet Competence</u> You need a variety of Internet related skills including the ability to navigate the web, send email, download and upload files, post messages, etc.
- Reading, Writing, and Typing Abilities Your communication with others will be done via the Internet, so you will need to read materials and respond appropriately in writing.

#### What is an Online Course?

An online course is conducted wholly over the internet. Assignments are done and submitted via the Internet and may include discussion boards, research, written papers, exams, quizzes, and other activities.

#### What is a Hybrid Course?

A hybrid course combines some classroom instruction with online instruction. Hybrid courses have the benefit of being able to periodically see your instructor and classmates on a face-to-face basis.

#### What is a Telecourse?

Telecourses are professionally produced programs designed for broadcast in conjunction with classes that meet occasionally on campus. Each series is titled to reflect the subject matter of the course and may comprise up to 26 programs of 30-60 minutes in length.

#### **Technical Requirements**

#### Online and Hybrid Courses

- A computer system with Internet connection
- CD-ROM drive
- Speakers and headphone

#### **Television Courses**

- A television capable of receiving KVCR-TV via antenna, cable, or satellite
- VCR for recording programs (optional, but highly recommended)

#### **Help and Resources**

A two week, one unit, course covering how to suceed as an online student is offered as CIS 062. Students who are not comfortable with using a computer to take a course are encouraged to take CIS 062 before the start of their first online course.

For technical assistance, call (877)241-1756. This assistance is available 24 hours a day, 7 days a week.

The District website for distance education is <a href="http://dets.sbccd.org">http://dets.sbccd.org</a> and offers a variety of resources to help online students.

#### Blackboard

The Blackboard Learning Management System is used for online, hybrid, and traditional classes and is always a required part of online classes. The login can be accessed through the Crafton Hills College web site by clicking on the "Blackboard Login" button on the right side of the home page or directly at <a href="http://blackboard.sbccd.cc.ca.us/webapps/login/">http://blackboard.sbccd.cc.ca.us/webapps/login/</a>. On the login page use your student ID number as both username and password. Once you are logged in you SHOULD change your password by clicking on "Personal Information" under the tools menu. Your courses can be found under the "Courses" tab at the top of the page. There is a short list of frequently asked questions that can be found at <a href="http://dets.sbccd.org/pages/183.asp">http://dets.sbccd.org/pages/183.asp</a>. In addition, you can learn Blackboard skills as a part of the course CIS 062, Introduction to Online Learning.

If you forget your student ID, call (909) 884-1441

## **CHC Hybrid Classes**

Hybrid courses have on-campus class meetings and online components that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

Course		Day/Dates		Time/R	oom	Instructor Information		
BUSAD 230	(72)	Mondays	LEC	11:00am - 12:50pm & 1 HRS/WK Arranged	(LADM-101) (LADM-101)	Denise Allen-Hoyt Office: LADM-219		
CIS 101	(72)	Mondays	LEC	11:00am - 12:50pm	(LADM-101)	Phone: (909) 389-3603 dhoyt@craftonhills.edu		
CIS 140x2	(70)	Tuesday	LEC	5:30pm - 08:20pm & 3 HRS/WK Arranged	(LADM-220)			
		Tuesday	LAB	08:30pm - 09:50pm & 3.5 HRS/WK Arranged	(LADM-220) (LADM-220)			
CIS 141x2	(71)	Tuesdays/Thursdays	LEC LAB	9:00am - 10:20am & 10:21am -10:50am & 1.25 HRS/WK Arranged	(LADM-220)			
CIS 141x2	(70)	Tuesdays	LEC	5:30pm - 8:20pm & 3 HRS/WK Arranged &	(LADM-220)	LaMont Carroll lcarroll@craftonhills.edu		
		Tuesdays	LAB	8:30pm - 9:50pm & 3.5 HRS/WK Arranged	(LADM-220)			
		Mondays (01/24, 2/14, 3/07, 04/18	3)	3:00pm - 6:50pm & 3 HRS/WK Arranged	(BC-106)	Participating in this course requires that students attend all on campus meetings to deliver speeches and		
SPEECH 100		Wednesdays (01/26, 02/16, 03/09, 03/04, 03/04, 03/11, 04/2)	·	3:00pm - 6:50pm & 3 HRS/WK Arranged 08:00am - 11:50am & 3 HRS/WK Arranged	(BC-106)	participate regularly online. Students should log into the course through the Blackboard course management system (blackboard.sbccd.cc.ca.us) during the first week of classes and must attend the first session or be dropped from the course. For assistance with the Blackboard course management system, please call 877-241-1756. For more information, contact the instructor, jurbanov@craftonhills.edu		
SPEECH 174	(70)	Friday (01/21/2011; On-campus M Sundays (02/13, 03/13, 04/26)	eeting)	12:00pn - 1:50pm 01:00pm - 04:50pm & 3 HRS/WK Arranged	(BC-106) (OFF-FIELD)	This hybrid class includes one on-campus meeting and three (3) required field trips and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. Field trips to a location to be determined on February 13, 2011, Venice Beach on March 13, 2011 and the Museum of Tolerance on April 26, 2011. Students must attend the field trips to successfully complete the course.		

36		CHC Online Classes	
Course		On-Campus Meeting Dates	Instructor Information
AH 101 (70)		This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphone	Linda Bray lbray@sbccd.cc.ca.us
ART 102 (70	)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Jessica McCambly Office: OE1-132 (909) 389-3611 jmccambl@craftonhills.edu
BUSAD 230	(70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Denise Allen-Hoyt Office: LADM-219 (909) 389-3603 dhoyt@craftonhills.edu
BUSAD 230	(71)	a ob Nom and opeanore of medaphones	Catherine Pace-Pequeno cpequeno@craftonhills.edu
CHEM 123	(70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. When emailing instructor include "CHEM 123" in your subject line.	Kelly Boebinger Office: CHS-241 (909) 389-3291 kboebinger@craftonhills.edu
CD-105	(70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.	Meridyth McLaren Office: CD-103 (909) 389-3576 mmclaren@craftonhills.edu
CIS-101	(70)	This class is an online course with no on-campus meetings.  Participation in this online class requires that students have access to a computer that is connected to the Internet and has	Denise Allen Office: LADM-219 (909) 389-3603 dhoyt@craftonhills.edu
CIS-101	(71)	a CD-ROM and speakers or headphones	Catherine Pace-Pequeno cpequeno@craftonhills.edu
ENGL 101	(70) (71)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Aaron Race Office: SSA-314 (909) 389-3349
ENGL 102	(70) (71)	This class is an online course with no on-campus meetings.  Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Gwen DiPonio Office: SSA-313 Phone: (909) 389-3332 gdiponio@craftonhills.edu
HIST 135 RELIG 135	(70) (70)	This class is an online course with no on-campus meetings.  Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Karla Franko kfranko@craftonhills.edu
MUSIC 103 MUSIC 120		This class is an online course with no on-campus meetings.  Participation in this online class requires that students have access to a computer that is connected to the Internet and has	Mark McConnell Office: PAC-310 Phone: (909) 389-3293
PHIL 103 PYSCH 111 RELIG 101	(70)	a CD-ROM and speakers or headphones  This class is an online course with no on-campus meetings.  Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	mmconne@craftonhills.edu T.L. Brink Office: SSA-324 Phone: (909) 389-3343 tlbrink@craftonhills.edu
PYSCH 100	(70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Jennifer Downey Phone: (909) 384-5149 jdowney@sbccd.cc.ca.us



## **Substance Abuse Policy and Resource Information**

- San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances, as defined in the Controlled Substances Act. Unlawful manufacture, distribution, dispensation, possession, or use of controlled substances by employees in the workplace or on District business is prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which impairs performance of assigned tasks.
- All employees are required to comply with this policy as a condition of their continued employment. Any employee who violates this policy will be subject to disciplinary action which may include termination.
- Any employee convicted under a criminal drug statute for improper conduct in the workplace must report this conviction within five working days to the District Human Resources.

### Standard of Student Conduct Policy 6060

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct of the following while attending college classes or college-sponsored activities:

- The use, sale or possession of hallucinogenic drugs or substance or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or the presence on campus of anyone under the influence of such drugs or substances.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event or the presence on campus of anyone under the influence of alcohol.
- Any student who violates this policy will be subject to disciplinary action which may include expulsion.

• Illicit drugs use and alcohol abuse account for two-thirds of all violent behavior, one-half of all injuries, one third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems.

For information on health risks associated with Alcohol and other Drugs please refer to www.craftonhills.edu then link to Student Resources and Health & Wellness Center, or visit: ncadi.samhsa.gov

Are you at risk?

#### **CAGE**

Substance Abuse Screening Instrument

- C- Have you ever thought you should CUT DOWN on your usage?
- A- Have you ever felt ANNOYED by others' criticism of your usage?
- G- Have you ever felt GUILTY about your usage?
- E- Do you have a morning EYE OPENER?

Two or more positive answers are correlated with substance abuse dependency in 90% of the cases.

## Confidential Resources for Help:

CHC, Health and Wellness Center(909) 389-3272
CHC, Counseling Center(909) 389-3366
Alcoholics Anonymous Meeting Referrals(909) 825-4700
Alcoholics Anonymous Website:
Narcotics Anonymous Meeting Referrals(909) 795-0464
Narcotics Anonymous Website: www.iefoothillsna.org
Alcohol and your College experience:www.factsontap.org
National Database of Drug and Alcohol Treatmentwww.dasis3.samhsa.gov
California Alcohol & Drugs Programs:www.adp.state.ca.us
Drug Help www.drughelp.org

## Schedule Planner

## Schedule Planner SPRING 2011

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00 a.m.						
7:30 a.m.						
8:00 a.m.						
8:30 a.m.						
9:00 a.m.						
9:30 a.m.						
10:00 a.m.						
10:30 a.m.						
11:00 a.m.						
11:30 a.m.						
12:00 p.m.						
12:30 p.m.						
1:00 p.m.						
1:30 p.m.						
2:00 p.m.						
2:30 p.m.						
3:00 p.m.						
3:30 p.m.						
4:00 p.m.						
4:30 p.m.						
5:00 p.m.						
5:30 p.m.						
6:00 p.m.						
6:30 p.m.						
7:00 p.m.						
7:30 p.m.						
8:00 p.m.						
8:30 p.m.						
9:00 p.m.						
9:30 p.m.						

# SCHEDULE OF CI

## **ACCOUNTING**

#### **ACCT 208 Introduction to Financial Accounting** 4.00 Units

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements. Replaces ACCT 210/211.

Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: ACCT 021

09:00a-10:50a LEC 4.00 LADM-217 O'Toole,R 0008 10 MW 0010 65 Τ 06:00p-09:50p LEC 4.00 LADM-217 Allison,G

#### **ACCT 209 Introduction to Managerial Accounting** 4.00 Units

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.

Associate Degree Applicable

Course credit transfers to both CSU and UC. PREREQUISITE: ACCT 105 or ACCT 208

0012 25 TTH 11:00a-12:50p LEC 4.00 LADM-217 O'Toole,R

### ALLIED HEALTH

#### **Survey of Radiologic Technology 1.50 Units AH 090**

Introduction to the field of radiologic technology. Associate Degree Applicable

0014 50 W 05:00p-06:50p LEC 1.50 PAC-309 Hunter,M Leahy,J

Note: Ref. No. 0014 - 12 week class: 01/19 - 04/13

#### **Medical Terminology 3.00 Units**

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

Associate Degree Applicable

Course credit transfers to CSU.

0016 30 01:00p-03:50p LEC 3.00 PAC-309 Bray,L Note: Ref. No. 0016 - 8 week class: 01/19 - 03/16

6.75 HRS/WK LEC 3.00 0018 70

Note: Ref. No. 0018 - 8 week class: 03/28 - 05/18

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0020 65 TH 07:00p-09:50p LEC 3.00 CHS-123 Leon,C

Boxed sections indicate Short-Term classes.

## AMERICAN SIGN LANGUAGE

#### **ASL 101 American Sign Language I** 4.00 Units

Introduction to American Sign Language as used by the deaf community in the United States. NOTE: This course corresponds to the first year of high school American Sign Language.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

DEPARTMENTAL RECOMMENDATION: ENGL 015

Burns-Peters,D 0028 25 11:00a-12:50p LEC 4.00 BC-105 0030 65 07:00p-08:50p LEC 4.00 BC-105 Hale,S

#### **ASL 102 American Sign Language II** 4.00 Units

Continuing introduction to American Sign Language as used by the deaf community in the United States. Note: This course corresponds to the second year of high school American Sign Language.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

PREREQUISITE: ASL 101

DEPARTMENTAL RECOMMENDATION: ENGL 015

09:00a-10:50a LEC 4.00 BC-105 Burns-Peters,D 0032 15 TTH 0034 50 MW 05:00p-06:50p LEC 4.00 CL-106 Andrews,B

#### **ASL 104 American Sign Language IV** 4.00 Units

Continued intermediate study of American Sign Language as used by the deaf community in the United States.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ASL 103

DEPARTMENTAL RECOMMENDATION: ENGL 015

0036 60 07:00p-08:50p LEC 4.00 CL-107 Andrews,B

### ANATOMY

#### **ANAT 101 Essentials of Human Anatomy and Physiology** 4.00 Units

Lecture and laboratory course emphasizing the basic structural, functional, and developmental stages of the human body. Introductory survey of the human body in one semester. Essentials of structure and function in each of the eleven body systems covered.

Associate Degree Applicable Course credit transfers to CSU.

	TH	07:00p-09:50p LAB		LADM-225Clark,C
0048 56	TTH	05:30p-06:50p LEC	4.00	LADM-224Clark,C
	T	07:00p-09:50p LAB		LADM-225Clark,C
0046 55	TTH	05:30p-06:50p LEC	4.00	LADM-224Clark,C
	TH	02:30p-05:20p LAB		LADM-225 Musch,G
0044 36	TTH	01:00p-02:20p LEC	4.00	LADM-224 Musch,G
	Τ	02:30p-05:20p LAB		LADM-225 Musch,G
0042 35	TTH	01:00p-02:20p LEC	4.00	LADM-224 Musch,G
	W	09:00a-11:50a LAB		LADM-225 Truong,S
0040 02	MWF	08:00a-08:50a LEC	4.00	LADM-224 Truong,S
	M	09:00a-11:50a LAB		LADM-225 Truong,S
0038 01	MWF	08:00a-08:50a LEC	4.00	LADM-224 Truong,S



Spring 2011

**3.00 Units** 

Ref Sec Days Time Type/Units Room

Instructor

Time Type/Units Room Instructor

### ANAT 150 Human Anatomy and Physiology I

#### 4.00 Units

Advanced understanding of the structural and functional aspects of the human body. First in a two semester series; covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, myology, and the integumentary, and nervous systems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0050 0	5 TTH	07:30a-08:50a LEC	4.00	LADM-224Truong,S
	Т	09:00a-11:50a LAB		LADM-225Truong,S
0052 06	6 TTH	07:30a-08:50a LEC	4.00	LADM-224Truong,S
	TH	09:00a-11:50a LAB		LADM-225Truong,S

#### ANAT 151 Human Anatomy and Physiology II 4.00 Units

Advanced understanding of the structural and functional aspects of the human body. Second in a two semester series; covers hematology, somatic and special senses, the bodies nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ANAT 150

0054	30	MWF	01:00p-01:50p LE	C 4.00	LADM-224	Truong,S
		M	02:00p-04:50p LA	AΒ	LADM-225	Truong,S
0056	31	MWF	01:00p-01:50p LE	C 4.00	LADM-224	Truong,S
		W	02:00p-04:50p LA	AΒ	LADM-225	Truong,S
0058	50	MW	05:30p-06:50p LE	C 4.00	LADM-224	Herbert,S
		M	07:00p-09:50p LA	AΒ	LADM-225	Herbert,S
0060	51	MW	05:30p-06:50p LE	EC 4.00	LADM-224	Herbert,S
		W	07:00p-09:50p LA	AΒ	LADM-225	Herbert,S

## **ANTHROPOLOGY**

#### ANTHRO 102 Cultural Anthropology 3.00 Units

Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0064 15 TTH 09:30a-10:50a LEC 3.00 CHS-122 Hadden,J

#### ANTHRO 106 Physical Anthropology 3.00 Units

Introduction to human biology and evolution, the relationship of humans to other primates, the origin and antiquity of humans, fossil humans, geochronological dating, anthropometry, race classification and racial problems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0066 25 TTH 11:00a-12:50p LEC 3.00 LADM-121 Hadden,J Note: Ref. No. 0066 - 14 week class: 02/15 - 05/17

### **ART**

Ref

Sec

#### ART 100 Art History I: Prehistoric Art to Medieval Art

Survey of outstanding periods in history of Western Art, tracing the relationship between the arts and society which produced them. Required of all art majors and open to non-art majors.

Associate Degree Applicable

Days

Course credit transfers to both CSU and UC.

0068 25 TTH 11:00a-12:20p LEC 3.00 PAC-309 Staff 0070 60 W 07:00p-09:50p LEC 3.00 PAC-309 Staff

## ART 102 Art History II: Renaissance Art to Modern Art 3.00 Units

Survey of the arts and history in Western Europe from Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0072 05 MW 07:30a-08:50a LEC 3.00 PAC-309 Staff
0074 70 ARR 3 HRS/WK LEC 3.00 McCambly, J
This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete

information refer to the online page in this schedule.

0076 55 TTH 05:00p-06:20pLEC 3.00 LRC-231 McCambly,J

### ART 105 History of Modern Art 3.00 Units

Survey of twentieth century art, touching on its historical roots and examining contemporary art as a manifestation of our social and environmental milieu.

Associate Degree Applicable

Course credit transfers to both CSU and UC

0078 40 MW 04:00p-05:57p LEC 3.00 OE1-130 Staff Note: Ref. No. 0078 - 13 week class: 02/23 - 05/18

#### ART 120X4 Basic Design

3.00 Units

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication access to tools and experiences necessary for visual literacy.

Associate Degree Applicable

Course credit transfers to both CSU and UC Note: ART 120X4 may be taken 4 times

0080 25 TTH 10:00a-10:50a LEC 3.00 OE1-130 McCambly,J TTH 11:00a-12:50p LAB OE1-130 McCambly,J

#### ART 124X4 Drawing 3.00 Units

Progressive investigation and interpretation of form and space on a two dimensional surface, using a variety of media and techniques. Components will include employing perspective, light and shade, and linearity.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 124X4 may be taken 4 times

0082 10 MW 09:00a-09:50a LEC 3.00 OE1-101 Wurmbrand,M MW 10:00a-11:50a LAB OE1-101 Wurmbrand,M

0084 60 MW 06:00p-06:50pLEC 3.00 OE1-130 Staff MW 07:00p-08:50pLAB OE1-130 Staff

Type/Units Room Instructor

Type/Units

Room

Instructor

#### **ART 126X4 Painting**

#### **3.00 Units**

Exploration of concepts, techniques, and materials of painting. Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: ART 126X4 may be taken 4 times

01:00p-01:50p LEC 3.00 OE1-101 Wurmbrand.M 0086 30 MW 02:00p-03:50p LAB OE1-101 Wurmbrand,M MW

07:00p-07:50p LEC 3.00 OE1-101 Staff 0088 65 TTH 08:00p-09:50p LAB OE1-101 Staff TTH

#### **ART 132X4 Life Drawing**

#### **3.00 Units**

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

Associate Degree Applicable Course credit transfers to both CSU and UC. Note: ART 132X4 may be taken 4 times

0090 45 TTH 02:00p-02:50p LEC 3.00 OE1-101 McCambly,J TTH 03:00p-04:50p LAB OE1-101 McCambly,J

4.00 Units

**ART 247X4 Special Projects in Art** 1.00 Unit

Independent study for advanced and self-motivated art students with a project determined jointly by student and instructor.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: ART 247X4 may be taken 4 times

PREREQUISITE: Completion of any Art course

DEPARTMENTAL RECOMMENDATION: Student must have the approval of a faculty member and cooperatively produce a contract outlining goals and content of the project(s) to be undertaken.

0092 95 3 HRS/WK DIR 1.00 McCambly,J Note: Students must have the approval of the instructor and cooperatively produce a contract outlining goals and content of the project(s) to be undertaken. Contact instructor at (909)389-3611 or jmccambl@craftonhills.edu.

#### **ART 275X4 Contemporary Sculpture Techniques 3.00 Units**

Applications of contemporary art topics in 3D theory and practice. The progressive exploration of form and space with necessary skill development in the use of non-traditional materials and unorthodox sculptural techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: ART 275X4 may be taken 4 times

04:00p-04:50p LEC 3.00 OE1-130 Regalado,S 0094 55 TTH TTH 05:00p-06:50p LAB OE1-130 Regalado,S

## **ASTRONOMY**

#### **ASTRON 150** Introduction to Astronomy **3.00 Units**

Introduction to the ideas, concepts, and theories of astronomy including celestial motion, properties and evolutions of the solar system, stars, galaxies, and cosmology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: PHYSIC 100

0096 10 MWF 10:00a-10:50a LEC 3.00 LADM-121 Adams,M 0098 60 07:00p-09:50p LEC 3.00 LADM-121 Thurman,L **ASTRON 160** Astronomy Laboratory 1.00 Unit

Laboratory work to supplement ASTRON 150: identification of stars and star types, discussion of astronomical methods of observation, and additional work with the telescope and accessories. A one-evening lunar photography lab will be required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

COREQUISITE: ASTRON 150

0112 66	TH	07:00p-09:50p	LAB	1.00	LADM-112Thurman,L
0110 65	T	07:00p-09:50p	LAB	1.00	LADM-112Thurman,L
0108 26	TH	11:00a-01:50p	LAB	1.00	LADM-112 Adams,M
0106 31	W	01:00p-03:50p	LAB	1.00	LADM-112 Johnson,D
0104 35	Τ	02:00p-04:50p	LAB	1.00	LADM-112 Johnson,D
0102 25	Τ	11:00a-01:50p	LAB	1.00	LADM-112 Adams,M
0100 30	М	01:00p-03:50p	LAB	1.00	LADM-112 Adams, M

### **BIOLOGY**

#### **BIOL 100 General Biology**

Study of the biological principles including those in cellular biology, human anatomy and physiology, animal and plant structure and function, genetics, evolution, and ecology.

Associate Degree Applicable

Course credit transfers to both CSU and UC

0114 20	MWF	11:00a-11:50a LEC	4.00	CHS-122 Greyraven,C
	M	01:00p-03:50p LAB		LADM-211 Greyraven,C
0116 21	MWF	11:00a-11:50a LEC	4.00	CHS-122 Greyraven,C
	W	01:00p-03:50p LAB		LADM-211 Greyraven,C
0118 05	TTH	07:30a-08:50a LEC	4.00	CHS-122 Purves,D
	Τ	09:00a-11:50a LAB		LADM-211 Purves,D
0120 06	TTH	07:30a-08:50a LEC	4.00	CHS-122 Purves,D
	TH	09:00a-11:50a LAB		LADM-211 Purves,D
0122 50	MW	05:30p-06:50p LEC	4.00	CHS-122 Amoui,M
	M	07:00p-09:50p LAB		LADM-211 Amoui,M
0124 51	MW	05:30p-06:50p LEC	4.00	CHS-122 Amoui,M
	W	07:00p-09:50p LAB		LADM-211 Amoui,M
0126 55	TTH	05:30p-06:50p LEC	4.00	CHS-122 Wekesa,J
	Т	07:00p-09:50p LAB		LADM-211 Wekesa,J
0128 56	TTH	05:30p-06:50p LEC	4.00	CHS-122 Wekesa,J
	TH	07:00p-09:50p LAB		LADM-211 Wekesa,J

#### **BIOL 131 Populations and Organisms** 4.00 Units

Study of classification, development, physiology and regulation at the level of the organism. Topics include population dynamics, community ecology, evolution and population genetics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0130 25 11:00a-12:20p LEC 4.00 CHS-122 Greyraven,C 01:00p-03:50p LAB LADM-211 Greyraven, C

**BOLD** print on time pattern denotes evening classes



Spring 2011

Ref Sec

Days

Time

Type/Units Room

Instructo

### **BUSINESS ADMINISTRATION**

### BUSAD 100 Introduction to Business 3.00 Units

Survey of the field of business; provides a background in business and serves as the basic beginning college course in business subjects.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

 0132
 30
 MW
 01:00p-02:20p LEC
 3.00
 LADM-217 O'Toole,R

 0134
 15
 TTH
 09:00a-10:20a LEC
 3.00
 LADM-217 O'Toole,R

 0136
 60
 M
 07:00p-09:50p LEC
 3.00
 LADM-217 Cescolini,D

### **BUSAD 145** Business Communication 4.00 Units

Principles and techniques of effective oral and written communication in business environments. This course is also offered as SPEECH-145.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0138 65 TTH 07:00p-08:50p LEC 4.00 BC-106 Newman,R

#### BUSAD 210 Business Law 3.00 Units

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0146 15 TTH 09:00a-10:20a LEC 3.00 LADM-224 Cruz,J 0148 60 M 07:00p-09:50p LEC 3.00 LADM-224Cruz,J

#### **BUSAD 230** Using Computers for Business 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

This course is also offered as CIS-101.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0150 10 MW 09:00a-10:20a LEC 3.00 LADM-101 Allen,D 0152 72 M 11:00a-12:50p LEC 3.00 LADM-101 Allen,D ARR 1 HRS/WK LEC Allen,D

This hybrid class meets once a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

0154 15 TTH 09:00a-10:20a LEC 3.00 LADM-101 Staff

0156 25 TTH 11:00a-12:20p LEC 3.00 LADM-101 Staff

0158 35 TTH 01:00p-02:50p LEC 3.00 LADM-216 Staff

Note: Ref. No. 0158 - 13 week class: 02/15 - 05/17

Ref Sec Days Time Type/Units Room Instructor

0160 70 ARR 3 HRS/WK LEC 3.00 Allen,D This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete

information refer to the online page in this schedule.

0162 71 ARR 3 HRS/WK LEC 3.00 Page

0162 71 ARR 3 HRS/WK LEC 3.00 Pace-Pequeno,C This class is an online course with no on-campus meetings.

Participation in this online class requires that students have

access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0164 60 M 07:00p-09:50p LEC 3.00 LADM-101 Staff 0166 65 TH 07:00p-09:50p LEC 3.00 LADM-101 Staff

### **CHEMISTRY**

### CHEM 101 Introduction to Chemistry 4.00 Units

A one-semester course introducing the study of matter and its properties. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, periodic table and organic chemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

	W	07:00p-09:50pLAB	CHS-238	Kimbrough,P
0178 51	MW	05:30p-06:50pLEC	4.00 CHS-242	Kimbrough,P
	M	07:00p-09:50pLAB	CHS-238	Kimbrough,P
0176 50	MW	05:30p-06:50pLEC	4.00 CHS-242	Kimbrough,P
	TH	09:00a-11:50a LAB	CHS-238	Boebinger,K
0174 06	TTH	07:30a-08:50a LEC	4.00 CHS-242	Boebinger,K
	Τ	09:00a-11:50a LAB	CHS-238	Boebinger,K
0172 05	TTH	07:30a-08:50a LEC	4.00 CHS-242	Boebinger,K
	F	11:00a-01:50p LAB	CHS-238	Boebinger,K
0170 11	MWF	10:00a-10:50a LEC	4.00 CHS-242	Salt,K
	M	11:00a-01:50p LAB	CHS-238	Boebinger,K
0168 10	MWF	10:00a-10:50a LEC	4.00 CHS-242	Salt,K

## CHEM 102 Introduction to Organic Chemistry 4.00 Units

A one-semester course introducing the study of organic compounds. Topics include structure, nomenclature, properties, reactions, synthesis and biochemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details. PREREQUISITE: CHEM 101 or CHEM 150

0180 10 MW 09:00a-10:20a LEC 4.00 CHS-237 Boebinger,K W 10:30a-01:20p LAB CHS-238 Boebinger,K

### (909) 794-2161

## **Schedule of Classes**

43

Instructor

CHEM 123 Chemistry for Everyone 3.00 Units

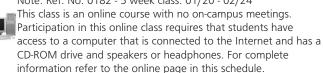
A presentation of the world of chemistry from the viewpoint of the consumer and citizen. This course is designed for non-science majors seeking general education credit in a physical science course.

Type/Units

Room

Associate Degree Applicable Course credit transfers to both CSU and UC.

0182 70 ARR 10.8 HRS/WK LEC 3.00 Boebinger, K Note: Ref. No. 0182 - 5 week class: 01/20 - 02/24



### **CHEMISTRY**

#### CHEM 150 General Chemistry I 5.00 Units

First semester of a year-long sequence. Topics include atomic structure, bonding, nomenclature, stoichimetry, chemical reactions, enthalpy and the periodic table.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0184 25	TTH	11:00a-12:20p LEC	5.00	CHS-242	Salt,K
	TTH	08:00a-10:50a LAB		CHS-232	Salt,K
0186 26	TTH	11:00a-12:20p LEC	5.00	CHS-242	Salt,K
	TTH	12:30p-03:20p LAB		CHS-232	Baldwin,M
0188 27	TTH	11:00a-12:20p LEC	5.00	CHS-242	Salt,K
	MW	11:00a-01:50p LAB		CHS-232	Salt,K

### CHEM 151 General Chemistry II 5.00 Units

Continuation of CHEM 150. Topics include kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

PREREQUISITE: CHEM 150

0190 10	MWF	09:00a-09:50a LEC	5.00	CHS-242	Salt,K
	TTH	08:00a-10:50a LAB		CHS-232	Salt,K
0192 11	MWF	09:00a-09:50a LEC	5.00	CHS-242	Salt,K
	TTH	12:30p-03:20p LAB		CHS-232	Baldwin,M
0194 12	MWF	09:00a-09:50a LEC	5.00	CHS-242	Salt,K
	MW	11:00a-01:50p LAB		CHS-232	Salt,K

#### CHEM 213 Organic Chemistry II 4.00 Units

Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques of purification, isolation, synthesis reactions, and spectroscopic analysis.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: CHEM 212

0196 01	MW	07:30a-08:50a LEC	4.00	CHS-237	Boebinger,K
	F	07:30a-10:20a LAB		CHS-238	Roehinger K

### CHILD DEVELOPMENT

#### CD 105 Child Growth and Development 3.00 Units

Type/Units

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0198	10	MW	09:00a-10:20	a LEC	3.00	CDC-115	Staff
0200	20	TTH	11:00a-12:20	p LEC	3.00	CDC-115	Staff
0202	35	TTH	01:00p-02:50	p LEC	3.00	CDC-115	Staff
0204			<u>. 0202 - 13 wee</u> 3 HRS/WK				McLaren,M



This class is an online course with no on-campus meetings Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

## CD 115 Health, Welfare, and Nutrition for Children 3.00 Units

Training in health, nutrition, disaster preparedness, for children or children with special needs, child abuse identification and prevention, caring for the mildly ill child.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL RECOMMENDATION: CD 105

0206 65 T 06:30p-09:20p LEC 3.00 CDC-115 Gaborko,M

### CD 126 Child, Family and Community 3.00 Units

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0208 30 MW 01:00p-02:20p LEC 3.00 CDC-115 Jones,M

## CD 132 Creative Experiences for Children Across the Curriculum 3.00 Units

In-depth study of creativity in children, including the rationale for creative development. Philosophy and theories of the general humanities are investigated, including art, music, movement and drama as facilitators for developing basic skills, human interaction and aesthetic appreciation in children. Emphasis on preparing developmentally appropriate creative experiences for children.

Associate Degree Applicable Course credit transfers to CSU. DEPARTMENTAL RECOMMENDATION: CD 105

0210 01 TTH 11:00a-12:20p LEC 3.00 CDC-106 Jones,M

Instruction begins Tuesday, January 18, 2011

**Spring 2011** •

Room

Ref Sec

Days

Time

Type/Units Room

Instructor

Ref Sec Days

Time

Type/Units

Instructor

## CD 205X2 Child Growth and Development Laboratory 4.00 Units

Supervised participation in a group program for preschool children in an early childhood setting. Emphasis on curriculum planning, discipline and guidance techniques, classroom management and fostering cooperative relationships.

Associate Degree Applicable Course credit transfers to CSU. Note: CD 205X2 may be taken 2 times PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATIONS: CD 132, CD 250, and

**ENGL** 101

0218 55 T 05:00p-06:20p LEC 4.00 CDC-115 Jones,M ARR 7.5 HRS/WK LAB CDC-115 Jones,M

## CD 211 Observation and Methods in School-Age Development 3.00 Units

Introduction to observational methodologies and techniques used in the study of school age children and their behavior. Students will observe, record, analyze and interpret school age children and their behavior.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0220 50 M 05:00p-06:50p LEC 3.00 CDC-115 Jones,M ARR 3 HRS/WK LAB CDC-115 Jones,M

## CD 212 Observation and Methods in Early Child Development 3.00 Units

Introduction to observational methodologies and techniques used in early childhood behavior. Students will observe, record, analyze and interpret early child behavior.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0222 50 M 05:00p-06:50p LEC 3.00 CDC-115 Jones,M ARR 3 HRS/WK LAB CDC-115 Jones,M

#### CD 295 Elementary Laboratory 3.00 Units

Supervised experience and participation in an elementary school setting including both K-3 and 4-6 classroom environments. Emphasis on understanding the role of the elementary school teacher, instructional methods, curriculum as it relates to grade level state standards, aiding literacy development, cooperative relationships with staff, parents, children and professional ethics of teaching.

Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: CD 105

0224 65 T 06:30p-07:20p LEC 3.00 CDC-106 Jones,M ARR 6 HRS/WK LAB CDC-106 Jones,M

For current updated information on classes, go to www.craftonhills.edu

## COLLEGE LIFE

### CHC 099X4 Learning Community Seminar 1.00 Unit

Learning community seminar addressing the learning community goals, connections between courses, and students'reflection on their cognitive development within the learning community.

Associate Degree Applicable

Note: CHC 099X4 may be taken 4 times

CO-REQUISITE: Concurrent enrollment in a Crafton Hills College

Learning Community.

0226 92 TTH 10:30a-10:50a LEC 1.00 CL-216 Cummings,L
This section is linked to ENGL 914-92 and HEALTH 102-92 This
means students enrolling in CHC 099x4-92(directly above) must
also enroll and remain enrolled in ENGL 914-92 and

HEALTH 102-92. For more information, refer to the CHC Learning Communities page in this schedule.

0228 90 T 08:00a-08:50a LEC 1.00 BC-104 Cummings,L This section is linked to ENGL 914-90 and READ 956x2-90. This means students enrolling in CHC 099x4-90 (directly above) must also enroll and remain enrolled in ENGL 914-90 and READ 956x2-90. For more information, refer to the CHC Learning

Communities page in this schedule.

## CHC 100 Student Success and the College Experience 3.00 Units

Introduction to the college experience, including academic and career self-assessment and strategies for success.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0230 20 M 11:00a-12:50p LEC 3.00 CL-216 Brown,R W 11:00a-11:50a LEC CL-216 Brown,R 0232 35 TTH 01:00p-02:20p LEC 3.00 CL-216 Williams,G

## COMPUTER INFO SYSTEMS

## CIS 101 Introduction to Computer and Information Technology 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required. This course is also offered as BUSAD-230.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0240 10 MW 09:00a-10:20a LEC 3.00 LADM-101 Allen,D
0242 72 M 11:00a-12:50p LEC 3.00 LADM-101 Allen,D
This hybrid class meets once a week on-campus and has an online

component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

 0244 15
 TTH
 09:00a-10:20a LEC
 3.00 LADM-101 Staff

 0246 25
 TTH
 11:00a-12:20p LEC
 3.00 LADM-101 Staff

 0248 35
 TTH
 01:00p-02:50p LEC
 3.00 LADM-216 Staff

 Note: Ref. No. 0248, 13:vselv class; 02/15 pc. (27.2)
 3.00 LADM-216 Staff

Note: Ref. No. 0248 - 13 week class: 02/15 - 05/17
0250 70 ARR 3 HRS/WK LEC 3.00 Allen,D

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

### (909)

## Schedule of Classes

Instructor

0252 71 ARR 3 HRS/WK LEC 3.00

Pace-Pequeno,C

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

Type/Units

Room

0254 60 07:00p-09:50p LEC 3.00 LADM-101 Staff 0256 65 TH 07:00p-09:50p LEC 3.00 LADM-101 Staff

#### **CIS 104 Object Oriented Programming with Visual 3.00 Units**

Introduction to object oriented programming using Visual Basic. Associate Degree Applicable

Course credit transfers to CSU.

0258 60 07:00p-09:50p LEC 3.00 LADM-220 Staff

#### **CIS 111 Web Page Programming and Design 3.00 Units**

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

Associate Degree Applicable Course credit transfers to CSU.

0260 15 TTH 09:00a-10:20a LEC 3.00 LADM-216 Staff

#### **3.00 Units CIS 114** C++ Programming I

Introduction to the C++ programming language. Includes program development and implementation.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. DEPARTMENTAL RECOMMENDATIONS: CIS 101

0262 10 09:00a-10:20a LEC 3.00 LADM-216 Staff

#### **CIS 116** C++ Programming II 3.00 Units

An advanced study of the syntax and semantics of the C++ programming language and the methodology of Object-Oriented program development.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: CIS 114

0264 65 TH 07:00p-09:50p LEC 3.00 LADM-216 Staff

#### **CIS 130 Hardware and Information Technology 3.00 Units**

Hands-on course covering basic computer hardware, software, maintenance and training. Includes hardware components, troubleshooting, end-user training, and organizational information strategies.

Associate Degree Applicable DEPARTMENTAL RECOMMENDATION: CIS 101

11:00a-12:50p LEC 3.00 LADM-220 Allen,D 0266 25 Note: Ref. No. 0266 - 13 week class: 02/15 - 05/17

#### **CIS 140X2 Networking for Home and Small Businesses (Cisco CCNA 1) 3.75 Units**

Type/Units

Room

Hands-on course covering the skills needed to obtain a job as an entry-level home network installer, network technician, computer technician, cable installer, and/or help desk technician. The course provides an introduction to networking and the Internet using tools and hardware commonly found in home and small business environments. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

Associate Degree Applicable

Note: CIS 140X2 may be taken 2 times

DEPARTMENTAL RECOMMENDATION: CIS 101

05:30p-08:20p LEC 3.75 LADM-220 Carroll,L 0268 70 ARR 3 HRS/WK I FC LADM-220 Carroll.L 08:30p-09:50p LAB LADM-220 Carroll,L ARR 3.5 HRS/WK LAB LADM-220 Carroll.L

Note: Ref. No. 0268 - 8 week class: 01/18 - 03/08 This hybrid class meets once a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

#### **CIS 141X2 Working At a Small-To-Medium Business** or ISP (Cisco CCNA 2) **3.75 Units**

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course prepares students for jobs as network technicians. It also helps students develop additional skills required for employment as a computer technician and/or a help desk technician. It provides a basic overview of routing and remote access, addressing, and security. It also familiarizes students with servers that provide e-mail services, Web space, and authenticated access. Students also learn the soft skills required for help desk and customer service positions.

Associate Degree Applicable Note: CIS 141X2 may be taken 2 times PREREQUISITE: CIS 140X2

0270 71 TTH 09:00a-10:20a LEC 3.75 LADM-220 Allen,D TTH 10:21a-10:50a LAB LADM-220 Allen, D ARR 1.25 HRS/WK LAB Allen D

This hybrid class meets twice a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

0272 70

05:30p-08:20p LEC 3.75 LADM-220 Carroll,L Т 3 HRS/WK LEC LADM-220 Carroll.L ARR 08:30p-09:50p LAB LADM-220 Carroll.L 3.5 HRS/WK LAB LADM-220 Carroll,L

Note: Ref. No. 0272 - 8 week class: 03/15 - 05/17 This hybrid class meets once a week on-campus and has an online component that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

SCHEDULE OF CLASSES



**Spring 2011** •

Ref Sec

Days

Time

Type/Units Roor

Instructor

Ref Sec Days

Time

Type/Units Room

Instructor

#### CIS 162 Introduction to Flash

**3.00 Units** 

Introduction to Flash. Hands-on course where students will design, create and publish Flash animations, navigation buttons, icons and Web sites.

Associate Degree Applicable Course credit transfers to CSU.

0274 55 TTH 05:30p-06:50p LEC 3.00 LADM-216 Staff

### CIS 163 Introduction to PhotoShop 3.00 Units

Design, creation, and manipulation of original and existing images and photographs using PhotoShop.

Associate Degree Applicable Course credit transfers to CSU.

0276 60 W 07:00p-09:50p LEC 3.00 LADM-216 Staff

## CIS 165X3 Introduction to Computer Animation 3.00 Units

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

Associate Degree Applicable Course credit transfers to CSU. Note: CIS 165X3 may be taken 3 times

0278 30 MW 03:00p-04:20p LEC 3.00 LADM-216 Staff

#### CIS 166 3D Animation with Maya 3.00 Units

3D animation using Maya, character development, modeling, storyboarding and animation. Includes the development of Maya Expression Language (MEL) scripting.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CIS 165

0280 60 M 07:00p-09:50p LEC 3.00 LADM-216 Staff

#### CIS 190A Web Master Internship 3.00 Units

A one-semester course offering hands-on experience in Web page design and web site management.

Associate Degree Applicable PREREQUISITE: CIS 111

0282 01 ARR .45 HRS/WK LEC 3.00 LADM-101 Allen,D ARR 11.12 HRS/WK FIELD LADM-101 Allen,D NOTE: Please see Denise Allen in LADM 219 for permission to enroll in this class.

## CIS 190B Network Administration Internship 3.00 Units

A one-semester course offering hands-on experience in network implementation, design, setup, and administration.

Associate Degree Applicable

PREREQUISITES: CIS 130 and CIS 150

0284 01 ARR .45 HRS/WK LEC 3.00 LADM-101 Allen,D
ARR 11.12 HRS/WK FIELD LADM-101 Allen,D
NOTE: Please see Denise Allen-Hoyt in LADM 219 for permission to enroll in this class.

## COMPUTER INFO SYSTEMS

#### CIS 190C Hardware Technician Internship 3.00 Units

A one-semester course offering hands-on experience in computer hardware maintenance and user support.

Associate Degree Applicable PREREQUISITE: CIS 130

0286 01 ARR .45 HRS/WK LEC 3.00 LADM-101 Allen,D ARR 11.12 HRS/WK FIELD LADM-101 Allen,D NOTE: Please see Denise Allen in LADM 219 for permission to enroll in this class.

## CIS 211 Cascading Style Sheet (CSS) Web Design 3.00 Units

Introduction to Cascading Style Sheets (CSS) and their application to the design and creation of Web sites.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: CIS 111

0288 65 T 07:00p-09:50p LEC 3.00 LADM-216 Staff

### **ECONOMICS**

#### ECON 100 Introduction to Economics 3.00 Units

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101
and MATH 090 or MATH 090C or eligibility for MATH 095 as
determined through the Crafton Hills College assessment process

0290 30 MW 01:00p-02:50p LEC 3.00 CHS-242 Mansourian,F Note: Ref. No. 0290 - 13 week class: 02/14 - 05/17

#### **ECON 200** Principles of Macroeconomics

**3.00 Units** 

Introduction to the basic mechanisms of macroeconomics, including key concepts, theories, policies and institutions such as GDP, fiscal and monetary policies, the Federal Reserve System, the classical and Keynesian theories, and budget deficit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or Math 090C as determined through the Crafton Hills College assessment process

0292 45 TTH 03:00p-04:20p LEC 3.00 CHS-242 Mansourian,F 0294 65 T 07:00p-09:50p LEC 3.00 LADM-224Mansourian,F

**BOLD** print on time pattern denotes evening

Type/Units

Room

Type/Units

Room

Instructor

#### **ECON 201 Principles of Microeconomics**

**3.00 Units** 

An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy. Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process

0296 10 MW 09:00a-10:20a LEC 3.00 LADM-224 Mansourian,F

0298 65 07:00p-09:50p LEC 3.00 LADM-224Mansourian,F

## **EMERGENCY MEDICAL SERVICES**

#### **EMS 020 Emergency Medical Technician-I/EMT-**6.00 Units

Introduction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies.

Associate Degree Applicable

PREREQUISITES: Must be 18 years of age prior to registration for this course

COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. **DOT Requirements** 

DEPARTMENTAL RECOMMENDATIONS:

Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds

#### **EMS 021X20 Preventing Disease Transmission for Emergency Medical Technician-I/EMT-**0.50 Unit Rasic

Disease transmission, infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

Note: EMS 021X20 may be taken 20 times

COREQUISITES: EMS 020, EMS 022, and EMS 023

#### **EMS 022 Basic Life Support for Emergency** Medical Technician-I/EMT-Basic 0.50 Unit

Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

COREQUISITES: EMS 020, EMS 021X20, and EMS 023

#### **EMS 023 Hazardous Materials First Responder Awareness for Emergency Medical**

0.50 Unit

Instruction in the recognition of hazardous materials events, action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

COREQUISITES: EMS 020, EMS 021X20, and EMS 022

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 15, 2011 from 9:00 a.m. to 12:00 p.m. the Performing **Arts** Center (PAC).

#### EMS 020:

0300 90 09:00a-12:50p LEC 6.00 OE1-127 Holbrook,J 02:00p-05:50p LAB OE1-127 Holbrook,J OE1-127 ARR 1 HRS/WK CLINC Reese,G ΔRR 1.5 HRS/WK FIELD OE1-127 Reese.G Note: Ref. No. 0300- Full term class starting on 01/24/11

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 90; EMS 022, Section 90 and EMS 023, Section 90.

#### EMS 021X20:

0306 90 09:00a-12:50p LEC 0.50BC-101 Verosik,E S 02:00p-05:50p LEC BC-101 Verosik,E Note: Ref. No. 0306 - 1 week class: 01/29 - 01/29 IMPORTANT: You must also register in EMS-020, Section 90;

EMS-022, Section 90 and EMS-023, Section 90.

#### EMS 022:

0312 90 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K 02:00p-05:50p LAB Nicholson,K SSU BC-104 Note: Ref. No. 0312 - 1 week class: 01/22 - 01/23 IMPORTANT: You must also register in EMS-020, Section 90; EMS-021X20, Section 90 and EMS-023, Section 90.

#### EMS 023:

0320 90 SU 09:00a-12:50p LEC 0.50 BC-106 Commander, J SU 02:00p-05:50p LEC BC-106 Commander,J

Note: Ref. No. 0320 - 1 week class: 01/30 - 01/30

IMPORTANT: You must also register in EMS 020, Section 90; EMS-021X20, Section 90 and EMS 022, Section 90.

Spring 2011

Ref Sec Day:

Days

Time

Type/Units Roor

Instructo

Days

Time

Type/Units R

nstructor

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 15, 2011 from 9:00 a.m. to 12:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0302 91 W 09:00a-12:50p LEC 6.00 OE1-127 Reese,G W 02:00p-05:50p LAB OE1-127 Reese,G ARR 1 HRS/WK CLINC OE1-127 Reese,G ARR 1.5 HRS/WK FIELD OE1-127 Reese,G

Note: Ref. No. 0302 - Full term class starting on 1/19/11

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 91; EMS 022, Section 91 and EMS 023, Section 91.

EMS 021X20:

0310 91 SU 09:00a-12:50p LEC 0.50 BC-101 Verosik,E SU 02:00p-05:50p LEC BC-101 Verosik,E Note: Ref. No. 0310 - 1 week class: 01/23 - 01/23 IMPORTANT: You must also register in EMS-020, Section 91;

EMS-022, Section 91 and EMS 023, Section 91.

EMS 022:

0314 91 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K SSU 02:00p-05:50p LAB BC-104 Nicholson,K Note: Ref. No. 0314 - 1 week class: 01/29 - 01/30 IMPORTANT: You must also register in EMS-020, Section 91; EMS-021X20, Section 91 and EMS-023, Section 91.

EMS 023:

0318 91 S 09:00a-12:50p LEC 0.50 BC-106 Commander,J S 02:00p-05:50p LEC BC-106 Commander,J Note: Ref. No. 0318 - 1 week class: 01/22 - 01/22 IMPORTANT: You must also register in EMS-020, Section 91;

EMS 021X20, Section 91 and EMS-022, Section 91.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 15, 2011 from 9:00 a.m. to 12:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

Sec

ARR 1.5 HRS/WK FIELD OE1-127 Reese,G Note: Ref. No. 0304 - Full term class starting on 01/21/11

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 92; EMS 022, Section 92 and EMS 023, Section 92.

EMS 021X20:

0308 92 S 09:00a-12:50p LEC 0.50 BC-101 Verosik,E S 02:00p-05:50p LEC BC-101 Verosik,E Note: Ref. No. 0308 - 1 week class: 01/22 - 01/22

IMPORTANT: You must also register in EMS-020, Section 92;

EMS-022, Section 92 and EMS-023, Section 92.

EMS 022:

0316 92 SSU 09:00a-12:50p LEC 0.50 BC-104 Nicholson,K SSU 02:00p-05:50p LAB BC-104 Nicholson,K Note: Ref. No. 0316 - 1 week class: 02/05 - 02/06 IMPORTANT: You must also register in EMS-020, Section 92; EMS-021X20, Section 92 and EMS-023, Section 92.

EMS 023:

0322 92 SU 09:00a-12:50p LEC 0.50 BC-106 Commander,J SU 02:00p-05:50p LEC BC-106 Commander,J Note: Ref. No. 0322 - 1 week class: 01/23 - 01/23

IMPORTANT: You must also register in EMS-020, Section 92; EMS-021X20, Section 92 and EMS 022, Section 92.

#### EMS 103 Mobile Intensive Care Nurse 2.25 Units

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

Graded on Pass/No Pass basis only.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITES: As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy

0324 80	F	09:00a-12:50p	LEC	2.25	OE1-120	Yamashiro,S
	F	02:00p-05:50p	LAB		OE1-120	Yamashiro,S
	ARR	3.6 HRS/WK	CLIN	C	OE1-120	Yamashiro,S
	ARR	3.6 HRS/WK	FIELD	)	OE1-120	Yamashiro,S
Note: Ref. No. 0324 - 5 week class: 02/25 - 04/01						

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## **Schedule of Classes**

**2.25 Units** 

49

Instructor

Ref Sec Days Time Type/Units Room Instructor

EMS 105 Assessment of the Medical and Trauma

Instruction in the medical and trauma patient assessment geared towards the EMT-Basic and the fundamentals of proper documentation.

Associate Degree Applicable

**Patient** 

0326	15	Т	09:00a-11:50a LEC	2.25	OE1-128	Bishop,R		
		Τ	12:00p-12:50p LAB		OE1-128	Bishop,R		
		Τ	02:00p-05:50p LAB		OE1-128	Bishop,R		
	Note:	Ref. N	o. 0326 - 8 week class:	02/01	- 03/29			
	NOTE: Designed to improve assessment skills for certified							
	EMT-Is, Paramedics and other current health practitioners							

## EMS 150 Patient Assessment for Paramedics 3.00 Units

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0328 95 ARR 2.57 HRS/WK LEC 3.00 OE1-120 Word,D Note: Ref. No. 0328 - 21 week class: 01/18 - 06/14

## EMS 151 Introduction to EMS for Paramedics 2.00 Units

Overview of paramedicine, emergency medical services ethics, patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155

0330 95 ARR 1.71 HRS/WK LEC 2.00 OE1-120 Holbrook,J Note: Ref. No. 0330 - 21 week class: 01/18 - 06/14

## EMS 152 Cardiology for the EMT-Paramedic 4.50 Units

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155

0332 95 ARR 3.85 HRS/WK LEC 4.50 OE1-120 Word,D Note: Ref. No. 0332 - 21 week class: 01/18 - 06/14

## EMS 153 Pharmacology for the EMT-Paramedic 3.00 Units

Type/Units

Room

Basic pharmacology for the paramedic, including the administration of medications, drug therapy, drug actions and interactions, and basic physiology.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155

0334 95 ARR 2.57 HRS/WK LEC 3.00 OE1-120 Holbrook,J Note: Ref. No. 0334 - 21 week class: 01/18 - 06/14

## EMS 154 Emergency Medical Services Theory for the Paramedic 8.00 Units

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency management.

Associate Degree Applicable Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 155

0336 95 ARR 6.85 HRS/WK LEC 8.00 OE1-120 Bishop,R Commander,J Crow,K Note: Ref. No. 0336 - 21 week class: 01/18 - 06/14

## EMS 155 Skills Development for Paramedics 3.00 Units

Paramedic skills and the equipment used in the treatment of pre-hospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the pre-hospital setting.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153,

and EMS 154

0338 95 ARR 7.71 HRS/WK LAB 3.00 OE1-120 Bishop,R Note: Ref. No. 0338 - 21 week class: 01/18 - 06/14

## EMS 156 Clinical Externship for the Paramedic 2.00 Units

Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be in a clinical setting in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical externship.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0340 95 ARR 20.5 HRS/WK CLINC 2.00 OFFC-CLNC Bishop,R Crow,K

Note: Ref. No. 0340 - 9 week class: 01/18 - 03/18

Note: Ref. No. 0340 will be held at Clinic in Off-Campus Clinic.



Spring 2011

Ref Sec

Days

Time

Type/Units Room

Instructo

Sec Days

Time

Type/Units Room

structo

## EMS 157 Field Externship for the Paramedic 7.50 Units

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: EMS 156

0342 95 ARR 32.14 HRS/WK FIELD 7.50 OFFF-FLD Crow,K Note: Ref. No. 0342 - 21 week class: 04/08 - 08/21

Note: Ref. No. 0342 will be held at Field in Off-Campus Field.

## EMS 921X20 Emergency Medical Technician Recertification 1.00 Unit

Review of all facets of basic life-support measures, CPR, automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials. *Graded on Pass/No Pass basis only.* 

Not Applicable to the Associate Degree Note: EMS 921X20 may be taken 20 times

PREREQUISITE: An EMT-B certification from any county or state in the United States current within the last 4 years or an EMT-B National Registry certification current within the last 4 years.

0344 1	0 M		09:00a-11:50a LEC	1.00	OE1-128	Stone,H
	M		12:00p-12:50p LAB		OE1-128	Stone,H
	М		02:00p-05:50p LAB		OE1-128	Stone,H
N	ote: Ref	Nο	0344 - 4 week class:	03/2	8 - 04/18	

## **ENGLISH**

#### ENGL 914 Basic English Skills 4.00

Instruction in basic English grammar as a foundation for writing grammatically correct sentences. Also, includes instruction in the principles of writing effective paragraphs and short compositions, including framing topic sentences, developing appropriate support, and using transitions.

Not Applicable to the Associate Degree PREREQUISITE: READ 925X2 or eligibility for ENGL 914 as determined through the Crafton Hills College assessment process

 0346 01
 MW
 07:00a-08:50a LEC
 4.00 CL-110
 Langenfeld,E

 0348 10
 MW
 09:00a-10:50a LEC
 4.00 CL-110
 Langenfeld,E

 0350 40
 MW
 03:00p-04:50p LEC
 4.00 CL-110
 Murphy,R

 0352 92
 TTH
 07:00a-08:50a LEC
 4.00 CL-216
 Henriquez,A

This section is linked to HEALTH 102-92 and CHC 099x4-92. This means students enrolling in ENGL 914-92 (directly above) must also enroll and remain enrolled in HEALTH 102-92 and CHC 099x4-92. For more information, refer to the CHC Learning Communities page in this schedule.

0354 25 TTH 11:00a-12:50p LEC 4.00 CL-108 Bartlett,R 0356 90 TTH 11:00a-12:50p LEC 4.00 CL-216 Matthews,D

This section is linked to READ 956x2-90 and CHC 099x4-90. This means students enrolling in ENGL 914-90 (directly above) must also enroll and remain enrolled in READ 956x2-90 and CHC 099x4-90. For more information, refer to the CHC Learning Communities page in this schedule.

 0358 35
 TTH
 01:00p-02:50p LEC
 4.00 CL-110
 Acquistapace,K

 0360 80
 F
 09:00a-12:50p LEC
 4.00 CL-107
 Harris,J

 0362 65
 TTH
 07:00p-08:50p LEC
 4.00 CL-110
 Millan,C

## ENGL 015 Preparation for College Writing

4.00 Units

Study of the essential skills necessary for effective expository writing.

Associate Degree Applicable

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0364 01	MW	07:00a-08:50a	LEC	4.00	CL-108	Anderson,J
0366 10	MW	09:00a-10:50a	LEC	4.00	CL-108	Harris,J
0368 30	MW	01:00p-02:50p	LEC	4.00	CL-108	Acquistapace,K
0370 40	MW	03:00p-04:50p	LEC	4.00	CL-108	Acquistapace,K
0372 41	MW	03:00p-04:50p	LEC	4.00	CL-109	Abad,J
0374 94	MW	03:00p-04:50p	LEC	4.00	CL-216	Race,A

This section is linked to READ 078x2-94. This means students enrolling in ENGL 015-94(directly above) must also enroll and remain enrolled in READ 078x2-94. For more information, refer to the CHC Learning Communities page in this schedule.

0376 05 TTH 07:00a-08:50a LEC 4.00 CL-108 Baker,D 0378 15 TTH 09:00a-10:50a LEC 4.00 CL-107 Baker,D 0380 91 TTH 11:00a-12:50p LEC 4.00 CL-110 Langenfeld,E

This section is linked to SOC 100-91. This means students enrolling in ENGL 015-91 (directly above) must also enroll and remain enrolled in SOC 100-91. For more information, refer to the CHC Learning Communities page in this schedule.

	Note: Ref. No. 0396 - 13 week class: 02/15 - 05/17								
	0396		TTH	07:00p-09:50p LEC			Munz,K		
	0394	60	MW	07:00p-08:50p LEC	4.00	CL-108	Tortoro,J		
	0392	50	MW	05:00p-06:50p LEC	4.00	CL-108	Niessen,A		
	0390	80	F	07:00a-10:50a LEC	4.00	CL-110	Henriquez,A		
	0388	46	TTH	03:00p-04:50p LEC	4.00	CL-109	Phillips,T		
	0386	45	TTH	03:00p-04:50p LEC	4.00	CL-108	Scaliter,B		
	0384	36	TTH	01:00p-02:50p LEC	4.00	CL-108	Scaliter,B		
l	0382	35	TTH	01:00p-02:50p LEC	4.00	CL-109	Phillips,T		

#### **ENGL 101** Freshman Composition

4.00 Units

Instruction in writing compositions from personal, reflective, and argumentative perspectives. This course is also offered as ENGL-101H.

Associate Degree Applicable

Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process DEPARTMENTAL RECOMMENDATION: READ 078x2

0398 01	MW	07:00a-08:50a LEC	4.00	CL-109	Hamlett,C				
0400 02	MW	07:00a-08:50a LEC	4.00	CL-217	Estus,S				
0402 10	MW	09:00a-10:50a LEC	4.00	CL-109	Estus,S				
0404 93	MW	09:00a-10:50a LEC	4.00	CL-216	Bartlett,R				
This are the first add a THART 100 02. This was a set of a te									

This section is linked to THART 100-93. This means students enrolling in ENGL 101-93 (directly above) must also enroll and remain enrolled in THART 100-93. For more information, refer to the CHC Learning Communities page in this schedule.

0406 30	MW	01:00p-02:50p LEC	4.00	CL-217	Scaliter,B
0408 31	MW	01:00p-02:50p LEC	4.00	CL-219	Phillips,T
0410 40	MW	03:00p-04:50p LEC	4.00	CL-217	Phillips,T
0412 05	TTH	07:00a-08:50a LEC	4.00	CL-109	White,C
0414 06	TTH	07:00a-08:50a LEC	4.00	CL-217	Hansler,K
0416 15	TTH	09:00a-10:50a LEC	4.00	CL-217	Strong-Millsap,J
0418 25	TTH	11:00a-12:50p LEC	4.00	CL-109	Eastmond,E
0420 26	TTH	11:00a-12:50p LEC	4.00	CL-217	Hansler,K
0422 35	TTH	01:00p-02:50p LEC	4.00	CL-217	Cannon,J
0424 45	TTH	03:00p-04:50p LEC	4.00	CL-217	Cannon,J
0426 80	F	08:00a-11:50a LEC	4.00	CL-109	Anderson, J

3.00 Units

**3.00 Units** 

## (909) 794-2161

0436 55

0438 56

0440 65

0458 71

ARR

TTH

TTH

TTH

## **Schedule of Classes**

Henson,B

Walker,L

Griffin,A

DiPonio,G



Ref	Sec	Days	Time	Type/Unit	s Ro	om	Instructor		
0428	70	ARR	5.5 HRS/	WK LEC	4.00		Race,A		
	Note:	Ref. No.	0428 - 13	week class:	02/14	- 05/18			
	This class is an online course with no on-campus meetings.								
				e class requi					
				t is connect					
Contraction .				ers or head			olete		
				online page		schedule.			
0430		ARR		WK LEC			Race,A		
				week class:					
E				ırse with no					
				e class requi					
				t is connect					
	CD-ROM drive and speakers or headphones. For complete								
				online page					
0432	50	MW		6:50p LEC			Williams,C		
0434	60	MW	07:00p-0	8:50p LEC	4.00	CL-217	Abad,J		

#### **ENGL 102 Intermediate Composition and Critical** 4.00 Units **Thinking**

05:00p-06:50p LEC 4.00 CL-109

05:00p-06:50p LEC 4.00 CL-217

07:00p-08:50p LEC 4.00 CL-217

Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL 101), including summary, analysis, evaluation, rebuttal, and argument.

This course is also offered as ENGL-102H. Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101 OR ENGL 101H

0442	01	MW	07:00a-08:50a LEC	4.00	CL-219	Dobbs,A				
0444	10	MW	09:00a-10:50a LEC	4.00	CL-219	Hamlett,C				
0446	40	MW	03:00p-04:50p LEC	4.00	CL-219	Snowhite,M				
0448	20	MF	11:00a-12:50p LEC	4.00	CL-219	Strong-Millsap,J				
0450	05	TTH	07:00a-08:50a LEC	4.00	CL-219	Cowles,R				
0452	15	TTH	09:00a-10:50a LEC	4.00	CL-219	Cowles,R				
0454	35	TTH	01:00p-02:50p LEC	4.00	CL-219	Swanson,W				
0456	70	ARR	5.5 HRS/WK LEC	4.00		DiPonio,G				
	Note: Ref. No. 0456 - 13 week class: 02/14 - 05/18									

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule

Note: Ref. No. 0458 - 13 week class: 02/14 - 05/18 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

5.5 HRS/WK LEC 4.00

0460 50 05:00p-06:50p LEC 4.00 CL-219 0462 65 07:00p-09:50p LEC 4.00 CL-219 Henson,B Note: Ref. No. 0462 - 13 week class: 02/14 - 05/18

#### **ENGL 109 World Drama II 3.00 Units**

The course surveys the history of theater from the 1600's to the present.

This course is also offered as THART-109. Associate Degree Applicable Course credit transfers to both CSU and UC.

0464 10 MW 09:30a-10:50a LEC 3.00 PAC-309 Bryant,T

#### **ENGL 127X4** Literary Magazine Production: The Sand **Canyon Review 3.00 Units**

Type/Units

Room

Production of the college literary magazine, including the study of the principles of short fiction, poetry, and drama, as well as the process of publishing, including selecting material, planning and executing format, defining and maintaining theme, developing design and layout, editing, and desktop publishing.

Associate Degree Applicable Course credit transfers to CSU. Note: ENGL 127X4 may be taken 4 times PREREQUISITE: ENGL 101

0466 35 TH 01:00p-02:50p LAB 3.00 CL-107 Bartlett.R ARR 6.5 HRS/WK LAB Bartlett,R

#### **ENGL 152 Intermediate Composition and Literature** 4.00 Units

Study of fiction, poetry, and drama, with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101

MW 09:00a-10:50a LEC 4.00 CL-107 0468 10 Scaliter,B 05:00p-06:50p LEC 4.00 CL-110 0470 50 MW Snowhite,M

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized.

**Children's Literature** 

Associate Degree Applicable

**ENGL 155** 

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as

determined through the Crafton Hills College assessment process

09:00a-10:50a LEC 3.00 CL-110 Note: Ref. No. 0472 - 13 week class: 02/15 - 05/17

#### **ENGL 170 The Film Experience**

Study of the basic elements of film art.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0474 60 w 07:00p-09:50p LEC 3.00 CHS-242 Race,A

#### **ENGL 232 Creative Writing 3.00 Units**

An introductory course in creative writing focusing on selected literary genres such as fiction, poetry, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: ENGL 101

0476 15 TTH 09:30a-10:50a LEC 3.00 OE2-216 Bartlett,R

Boxed sections indicate Short-Term classes.

**Spring 2011** •

Room

Ref Sec Days

Time

Type/Units Room

Instructor

f Sec

Days

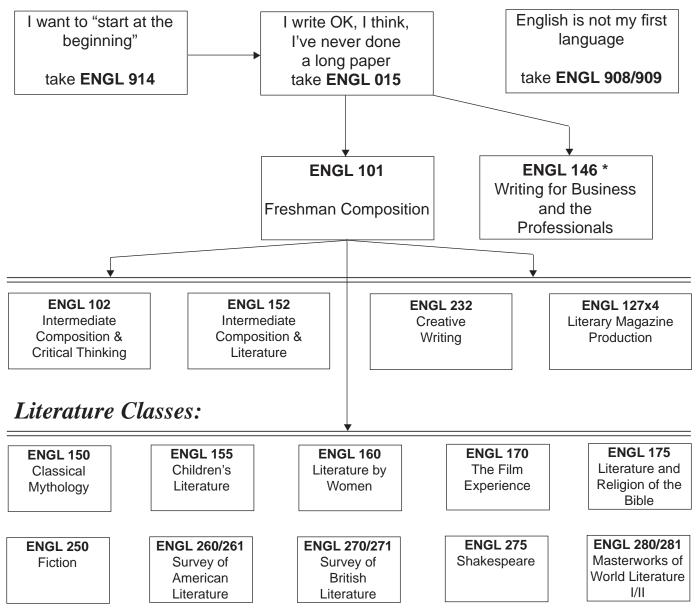
Time

Type/Units

Instructor

## Levels and Order of English Classes

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



<sup>\*</sup> Meets associate degree graduation requirement in English but does not fulfill the transfer requirement to CSU OR UC.

### • (909) 794-2161

## **Schedule of Classes**

53

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Type/Units

Room In:

Instructor

#### **ENGL 250** Fiction

#### **3.00 Units**

Study of fiction as a literary genre through readings, in-class discussion, and analytical assignments. Emphasis will be on a particular type of fiction.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

J.R.R. Tolkien: The Hobbit and The Lord of the Rings

0478 60 M 06:00p-08:50p LEC 3.00 OE2-214C Phillips,T

#### ENGL 271 Survey of British Literature II 3.00 Units

Analysis of representative literary works of significant British writers from the Romantic Period to the present that includes the study of the historical and social contexts of the literature as well as the lives of important writers.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

0480 45 TTH 03:00p-04:50p LEC 3.00 CL-218 Acquistapace,K

Note: Ref. No. 0480 - 13 week class: 02/15 - 05/17

### FIRE TECHNOLOGY

### FIRET 049 Basic Firefighter Physical Fitness

2.00 Units

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

Graded on Pass/No Pass basis only. Associate Degree Applicable COREQUISITE: FIRET 115

0482 15 MTWTHF 06:30a-06:40a LEC 2.00 OE2-205 Estrada,C MTWTHF 06:50a-08:15a LAB OE2-205 Estrada,C

Note: Ref. No. 0482 - 11 week class: 01/31 - 04/21

#### FIRET 085 Fire Command 1A 2.50 Units

Examination of fire command through the simulation of firstalarm structural fires, including the role of a command officer. Use of models, management styles, tactical operation modes, principles of command.

Associate Degree Applicable

0484 10 W 09:00a-01:00p LEC 2.50 OE2-214C Morse,C W 01:30p-05:30p LEC OE2-214C Morse,C

Note: Ref. No. 0484 - 5 week class: 01/26 - 02/23

## Parking is at a minimum the first few weeks



## Please Carpool!

#### FIRET 086 Fire Command 1B 2.50 Units

Examination of fire command through the simulation of emergencies involving hazardous materials; identification of hazardous materials; safety priorities; chemical hazard planning; hazardous materials legislation; responsibility for pollution; coordinating resources and agencies; use of the DOT Emergency Response Guide Book; protective clothing and equipment; using Chemtrec; shipping documents; decision making models for hazardous materials incidents; concepts of alternatives; environmental conditions; decontamination; command posts and staging areas; containers; diking, sealing, and containment; evacuation procedures.

Associate Degree Applicable PREREQUISITE: FIRET 085

0486 10 W 09:00a-01:00p LEC 2.50 OE2-214C Morse,C W 01:30p-05:30p LEC OE2-214C Morse,C Note: Ref. No. 0486 - 5 week class: 04/20 - 05/18

#### FIRET 087 Fire Investigation 1A 2.50 Units

Study of the principles of fire behavior; building construction; point of fire origin determination; motives of the fire setter; accidental ignition sources; incendiary fire indicators; structure of fire investigation; vehicle fire investigation; fire fatalities; investigation tools and documentation techniques; report writing; evidence recognition, documentation, and preservation; legal aspects of fire investigation; explosives and incendiary devices; juvenile fire setters; wildland fire investigation.

Associate Degree Applicable

0488 95 F 09:00a-12:50p LEC 2.50 OE2-214A Staff S 09:00a-12:50p LEC OE2-214A Staff O9:00a-12:50p LEC OE2-214A Staff O9:00a-12:50p LEC OE2-214A Staff

Note: Ref. No. 0488 - 9 week class: 01/21 - 03/18 In addition to meeting on Fridays, the class will also meet on the following Saturdays: February 19 and March 12.

#### FIRET 088 Fire Investigation 1B 2.50 Units

Study of the principles of evidence collection and preservation, report writing, the juvenile fire setter, Penal Code and other statutory provisions. Further develops principles learned in Fire Investigation 1A.

Associate Degree Applicable

PREREQUISITE: FIRET 087 AND FIRET 100
DEPARTMENTAL RECCOMMENDATION: Eligibility for ENGL 101
and MATH 090 or MATH 090C as determined through the Crafton
Hills College assessment process. Pass a standardized test of reading
comprehension at or above the 12th grade level.

Note: Ref. No. 0490 - 8 week class: 04/01 - 05/20 In addition to meeting on Fridays, the class will also meet on the following Saturdays: April 16 and May 7.

Boxed sections indicate Short-Term classes.



**Spring 2011** •

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#### FIRET 100 Fire Protection Organization 3.00 Units

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process

0492 30 M 01:00p-03:50p LEC 3.00 OE2-214C Koeper,J 0494 15 TTH 09:00a-10:20a LEC 3.00 OE2-214C Koeper,J 0496 65 TH 06:00p-08:50p LEC 3.00 OE2-214C Stevens,A

#### FIRET 101 Fire Prevention Technology 3.00 Units

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education. This is a prerequisite course for the Fire Academy.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process. Concurrent FIRET 100 or prior attendance with a minimum grade of C.

0498 10 M 09:00a-11:50a LEC 3.000E2-214C Koeper,J
0500 25 TTH 11:00a-12:20p LEC 3.000E2-214C Koeper,J
0502 65 T 06:00p-08:50p LEC 3.000E2-205 Overstreet-Murphy,P

#### FIRET 102 Fire Behavior and Combustion 3.00 Units

Theory and fundamentals of how and why fires start, spread, and are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: FIRET 100

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level.

0504 35 T 01:00p-03:50p LEC 3.00 OE2-214C Koeper,J

## FIRET 106 Fire Protection Hydraulics and Water Supply 3.00 Units

This course provides a foundation of theoretical knowledge in order to understand the principles of the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

Associate Degree Applicable Course credit transfers to CSU. PREREQUISITE: FIRET 100

#### FIRET 115 Firefighter I Basic Training Academy 12.50 Units

The Crafton Hills College Fire Academy includes introduction to basic fire fighting theory and skills, study of the characteristics and behavior of fire, hazardous materials response techniques, incident command principles and rescue techniques.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission to the Academy

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101

and MATH 090 or MATH 090C or higher

COREQUISITE: FIRET 049

0508 95 MTWTHF 09:00a-10:50a LEC 12.50 OE2-205 Sullivan,D MTWTHF 11:00a-12:50p LAB OE2-205 Sullivan,D MTWTHF 02:00p-05:50p LAB OE2-205 Sullivan,D ARR .19 HRS/WK LAB OE2-205 Sullivan,D

Note: Ref. No. 0508 - 11 week class: 01/31 - 04/21

FINANCIAL AID ALERT: When taken alone, this class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

MANDATORY ORIENTATION: Wednesday, January 12, 2011

from 9:00 a.m. to 12:00 p.m. in OE2-205

#### FIRET 118 Wildland Fire Control 3.00 Units

Study of the factors affecting wildland fire prevention, behavior, and control techniques.

Associate Degree Applicable Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for

ENGL 101 and MATH 095 or MATH 095C

0510 60 TH 01:00p-03:50p LEC 3.00 OE2-214C Gaddy,D

## FIRET 902X4 Firefighter Physical Agility Preparation 3.00 Units

Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a Firefighter physical agility examination.

Not Applicable to the Associate Degree Note: FIRET 902X4 may be taken 4 times DEPARTMENTAL RECOMMENDATION: PE/I 070X4

0512 15 TTH 09:00a-09:45a LEC 3.00 OE2-214A Bayless,R TTH 10:00a-12:00p LAB OE2-214A Bayless,R ARR .72 HRS/WK LAB OE2-214A Bayless,R

## **FRENCH**

#### FRENCH 101 College French I 5.00 Units

Study of introductory French to develop linguistic and cultural proficiency and comprehension through conversation, reading, writing short compositions, and grammar exercises. NOTE: This course corresponds to the first year of high school French.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

0514 55 TTH 04:00p-06:20p LEC 5.00 CL-106 Nguyen,0

• (909) 794-2161

## **Schedule of Classes**

55

Ref Sec

Days

Type/Units

Room

Instructor

ef Sec Days Time

Type/Units

Room

Instructor

#### FRENCH 102 College French II

5.00 Units

Study of advanced introductory French, focused also on speech arts in both oral and written expression promoting linguistic and cultural proficiency. Includes instruction in comprehension, conversation, reading, composition writing and grammar. NOTE: This course corresponds to the second year of high school French.

Associate Degree Applicable Course credit transfers to both CSU and UC. PREREQUISITE: FRENCH 101

0516 30 MW 01:00p-03:20p LEC 5.00 CL-107 Nguyen,C

### **GEOGRAPHY**

#### **GEOG 110** Physical Geography

**3.00 Units** 

A spatial study of Earth's dynamic physical systems and processes.

Associate Degree Applicable Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111

0518 60 W 07:00p-09:50p LEC 3.00 LADM-106 Staff

#### **GEOG 110H** Physical Geography-Honors 3.00 Units

A spatial study of Earth's dynamic physical systems and processes. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111

0520 60 W 07:00p-09:50p LEC 3.00 LADM-106 Staff

### **GEOG 111** Physical Geography Laboratory 1.00 Unit

Laboratory exercises designed to utilize the tools of geologic inquiry. The laboratory studies are closely coordinated with the lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOG 110 or GEOG 110H

0522 60 M 07:00p-09:50p LAB 1.00 LADM-106 Hughes,R

#### GEOG 120 World Regional Geography 3.00 Units

An introduction to world geography emphasizing the nature of major world culture regions, their social structure, religions, governments and economics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0524 65 TH 07:00p-09:50p LEC 3.00 LADM-121 Schmidt,L

## **GEOLOGY**

### **GEOL 100** Physical Geology

4.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0526 25 TTH 11:00a-12:20p LEC 4.00 LADM-106 Hughes,R T 01:30p-04:20p LAB LADM-106 Hughes,R

#### **GEOL 100H** Physical Geology-Honors 4.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0528 25 TTH 11:00a-12:20p LEC 4.00 LADM-106 Hughes,R T 01:30p-04:20p LAB LADM-106 Hughes,R

#### **GEOL 101** Introduction to Geology 3.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth. This course is the same as the lecture component of GEOL 100. Field trips are required in this course.

This course is also offered as GEOL-101H. Associate Degree Applicable

Course credit transfers to both CSU and UC.

0530 25 TTH 11:00a-12:30p LEC 3.00 LADM-106 Hughes,R

### GEOL 112 Historical Geology 4.00 Units

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details. DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or

GEOL 101 and GEOL 160

0532 20 MW 11:00a-12:20p LEC 4.00 LADM-106 Hughes,R W 01:30p-04:20p LAB LADM-106 Hughes,R

#### **GEOL 113** Earth and Life History 3.00 Units

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC: contact a counselor for details.

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160

0534 20 MW 11:00a-12:20p LEC 3.00 LADM-106 Hughes,R

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Instructor

Room

Sec Type/Units Days Time Instructor

1.00 Unit

**GEOL 160 Geology Laboratory** Laboratory exercises designed to utilize the tools of geologic inquiry. The laboratory studies are closely coordinated with the lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOL 101 or GEOL 101H

0536 35

#### **GEOL 181X4 Geology of the Anza Borrego Region 1.00** Unit

Discussion and field observation of the physical and historical geology of the Anza Borrego Region in San Diego County, CA.

Associate Degree Applicable Course credit transfers to CSU.

Note: GEOL 181X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Any Earth Science course,

such as GEOL 100, GEOL 101, GEOG 110 or OCEAN 101

0538 95	Т	07:00p-08:50p	LEC 1.00	LADM-106	Hughes,R
	Т	07:00p-08:50p	LEC	<b>LADM-106</b>	Hughes,R
	Т	07:00p-08:50p	LEC	<b>LADM-106</b>	Hughes,R
	Т	07:00p-08:50p	LEC	<b>LADM-106</b>	Hughes,R
	ARR	2.4 HRS/WK	LAB	OFFF-FLD	Hughes.R

Note: Ref. No. 0538 - 15 week class: 01/25 - 05/17 Note: Required weekend field trip (Friday-Sunday) to the Anza Borrego region of Eastern San Diego County. All participants pay an accommodations fee. The class will meet four (4) Tuesdays; January 25, February 15, April 5 and May 17, 2011, from 7-8:50pm in the LAB/ ADMINISTRATION BUILDING (LADM), Room 106. The mandatory field trip dates will be announced at the first class meeting of the semester.

### HEALTH EDUCATION

#### **HEALTH 102** Biological Principles of Health 3.00 Units

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and noninfectious diseases and risk factors (i.e. smoking, substance abuse, improper diet and inactivity).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0540 10	MW	09:00a-10:20a LE	C 3.00 CHS-122	2 Baron,P
0542 30	MW	01:00p-02:50p LE	C 3.00 LADM-1	21Ledoux,J
Note:	Ref. No.	. 0542 - 13 week cla	ass: 02/07 - 05/1	1
0544 92	TTH	09:00a-10:20a LE	C 3.00 CL-216	De Borba-Silva,N

09:00a-10:20a LEC 3.00 CL-216 De Borba-Silva,M This section is linked to ENGL 914-92 and CHC 099x4-92. This means students enrolling in HEALTH 102-92 (directly above) must also enroll and remain enrolled in ENGL 914-92 and CHC 099x4-92. For more information, refer to the CHC Learning Communities page in this schedule.

0546 45	TTH	03:00p-04:20p LEC	3.00 LADM-12	1Malik,N
0548 50	MW	05:00p-06:20p LEC	3.00 LADM-12	1Staff
0550 60	W	07:00p-09:50p LEC	3.00 CHS-122	Maloney-Hinds,C
0552 65	TH	07:00p-09:50p LEC	3.00 CHS-122	Malik.N

#### **HEALTH 263 Nutrition and Health** 3.00 Units

Time

Type/Units

Review of the literature on the basic nutrients: Protein, fat, carbohydrate, vitamins, minerals and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

This course is also offered as PE-263.

Associate Degree Applicable

Days

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: MATH 952 or Math 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0560	55	TTH	05:00n-06:20n LEC	3 00 BC-101	Wiggington M
0558	60	M	07:00p-09:50p LEC	3.00CHS-122	Malik,N
	Note:	Ref. No.	0556 - 13 week class	s: 02/08 - 05/12	
0556	35	TTH	01:00p-02:50p LEC	3.00 CHS-122	Ledoux,J
0554		MW	07:30a-08:50a LEC	3.00 LADM-12	l Baron,P

### HISTORY

#### **HIST 100 History of the United States to 1877**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877. Introduction to key issues and developments of the period as America shifts its economic, political, technological and cultural base from a predominantly dependent agrarian colonial society to an independent urban, industrial nation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0568	60	M	07:00p-09:50p	LEC	3.00	LRC-231Smith-Trafzer.L
0566	35	TTH	01:00p-02:20	LEC	3.00	LRC-231 Beitscher,J
	Note:	Ref. No	. 0564 - 14 wee	k clas	s: 02/15	5 - 05/17
0564	05	TTH	07:00a-08:50a	LEC	3.00	LRC-231 Staff
0562	10	MW	09:00a-10:20a	LEC	3.00	LRC-231 Beitscher,J

#### **History of the United States to 1877-**HIST 100H **Honors 3.00 Units**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877. Introduction to key issues and developments of the period as America shifts its economic, political, technological and cultural base from a predominantly dependent agrarian colonial society to an independent urban, industrial nation. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION:ENGL 101 or ENGL 101H

0570 10 MW 09:00a-10:20a LEC 3.00 LRC-231 Beitscher,J

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## **Schedule of Classes**



Instructor

HIST 101 History of the United States 1865 to Present 3.00 Units

Type/Units

Room

Survey of American history 1865 to present. Introduction to key social, political, economic and cultural issues and developments in America's emergence as an urban, industrial and technological, global-leading, consumer society.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0580	65	T	07:00p-09:50p	LEC	3.00	LRC-231	Costello,G
0578	80	F	09:00a-11:50a	LEC	3.00	LRC-231	Beitscher,J
0576	45	TTH	03:00p-04:20p	LEC	3.00	LRC-231	Costello,G
0574	15	TTH	09:30a-10:50a	LEC	3.00	LRC-231	Beitscher,J
0572	01	MW	07:30a-08:50a	LEC	3.00	LRC-231	Staff

### HIST 101H History of the United States 1865 to Present-Honors 3.00 Units

Survey of American history 1865 to present. Introduction to key social, political, economic and cultural issues and developments in America's emergence as an urban, industrial and technological, global-leading, consumer society. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 101 or ENGL 101H

0582 15 TTH 09:30a-10:50a LEC 3.00 LRC-231 Beitscher,J

#### HIST 135 Religion in America 3.00 Units

Study of religion in America from colonial times to present. This course is also offered as RELIG-135.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0584 70 ARR 6 HRS/WK LEC 3.00 Franko,K Note: Ref. No. 0584 - 9 week class: 01/18 - 03/18

This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

## HIST 170 World Civilizations (3500 BCE-1500 CE) 3.00 Units

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from the earliest societies through the classical to 1500CE. The course focuses on the ethno-cultural traditions of the Middle East, Asia, Greece, Rome and medieval Europe.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0586 25 TTH 11:00a-12:20p LEC 3.00 LRC-231 Costello,G

## HIST 171 World Civilizations (1500 CE to the Present) 3.00 Units

Type/Units

Room

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500CE to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0588 30 MW 01:00p-02:20p LEC 3.00 BC-101 Beitscher,J

## HIST 171H World Civilizations(1500 CE to Present) Honors 3.00 Units

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500 CE to the present. History 171 focuses on modern western and non-western history, culture and socio-political structures and the effect of modern technology, colonialism and revolution in the world. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101 or ENGL 101H

0590 30 MW 01:00p-02:20p LEC 3.00 BC-101 Beitscher,J

## **JAPANESE**

#### JAPN 101 College Japanese I

5.00 Units

Study of introductory Japanese language and culture, with special emphasis on communication in daily life. NOTE: This course corresponds to the first year of high school Japanese.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

0592 55 TTH 04:00p-06:20p LEC 5.00 BC-105 Nakamura,A

### JAPN 102 College Japanese II 5.00 Units

A continuation of JAPN 101. Further development of students' listening, speaking, reading and writing skills. NOTE: This course corresponds to the second year of high school Japanese.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details. PREREQUISITE: JAPN 101

0594 05 TTH 08:30a-10:50a LEC 5.00 LADM-304 Nakamura,A



Spring 2011

Ref Sec D

Days Time

Type/Units Room

Instructo

Sec Days

Time

Type/Units

Room

Instructor

## LEARNING RESOURCES

### LRC 900X4 Learning Resources Laboratory

#### 0.00 Units

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

Graded on Pass/No Pass basis only.

Noncredit Course

Note: LRC 900X4 may be taken 4 times

COREQUISITE: Enrollment in at least one other course at CHC

0596 95 ARR

TUT

0.00 Brown,R

Note: This noncredit course is designed for students seeking tutoring in the Tutoring Center. Enrollment in this no-cost course occurs at the time a tutoring request is made.

### LRC 960X4 Developmental Study Techniques

1.00 Unit

This course provides individual instruction in such study techniques as note-taking, textbook reading and test preparation.

Not Applicable to the Associate Degree

Note: LRC 960X4 may be taken 4 times

0598 95 ARR 3 HRS/WK LAB 1.00 SSB-108 Matthews,D Note: Report to the Student Services Building (SSB) Room 108 the first week of class.

0600 96 ARR 6.75 HRS/WK LAB 1.00 SSB-108 Matthews,D Note: Ref. No. 0600 - 8 week class: 03/14 - 05/13

Note: Report to the Student Services Building (SSB) Room 108 the

first week of class.

## **MARKETING**

#### MARKET 100 Marketing Principles 3.00 Units

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level or equivalent

0602 60 W 07:00p-09:50p LEC 3.00 LADM-217 O'Toole,R

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

Since there are often changes in faculty schedules, please check the online schedule at www.craftonhills.edu for current faculty assignments.

### **MATHEMATICS**

#### MATH 903X4 Math Support Lab

**1.00** Unit

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

Graded on Pass/No Pass basis only. (Formerly MATH-903X2)

Not Applicable to the Associate Degree Note: MATH 903X4 may be taken 4 times

COREQUISITE: Current enrollment in MATH 942, MATH 952, MATH 090, MATH 090A, MATH 090B, MATH 090C, MATH 095A, MATH 095B, Math 095C

0610 90 TTH 01:00p-02:20p LAB 1.00 SCC-202 Wilson,S
This section is linked to MATH 952-90. This means students enrolling in MATH 903x4-90 (directly above) must also enroll and remain enrolled in MATH 952-90.

#### MATH 942 Arithmetic

4.00 Units

The study of the fundamental operations involving whole numbers, fractions, and decimals.

Not Applicable to the Associate Degree

	TTH	07:00p-08:20p LAB	SCC-202	Staff
0620 55	TTH	05:30p-06:50p LEC	4.00SCC-201	Staff
	TTH	03:00p-04:20p LAB	SCC-202	Staff
0618 35	TTH	01:30p-02:50p LEC	4.00 SCC-201	Staff
	TTH	09:30a-10:50a LAB	SCC-202	Staff
0616 05	TTH	08:00a-09:20a LEC	4.00 SCC-201	Staff
	MW	05:00p-06:20p LAB	SCC-202	Staff
0614 40	MW	03:30p-04:50p LEC	4.00 SCC-201	Staff
	MWF	12:00p-12:50p LAB	SCC-202	Staff
0612 20	MWF	11:00a-11:50a LEC	4.00 SCC-201	Staff

#### MATH 943X2 Review Arithmetic Topics 0.50 Unit

The review of a few specific fundamental operations involving whole numbers, fractions, or decimals, as determined by diagnostic information. Students requiring extensive review will be directed to MATH 942.

Graded on Pass/No Pass basis only. Not Applicable to the Associate Degree Note: MATH 943X2 may be taken 2 times

l	0622	10	MWF	09:00a-10:20a LAB	0.50 SCC-202	Staff
l		Note:	Ref. No.	0622 - 5 week class:	01/19 - 02/18	
l	0624	11	MWF	09:00a-10:30a LAB	0.50 SCC-202	Staff
l		Note:	Ref. No.	0624 - 6 week class:	02/23 - 04/08	
l	0626	12	MWF	09:00a-10:30a LAB	0.50 SCC-202	Staff
l		Note:	Ref. No.	0626 - 6 week class:	04/11 - 05/18	

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

### • (909) 794-2161

## **Schedule of Classes**



Ret Sec Day

Days Tim

Type/Units

Room

Instructor

Sec Days Time

Type/Units

Room

Instructor

#### MATH 952 Prealgebra

#### 4.00 Units

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

Not Applicable to the Associate Degree
PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as
determined through the Crafton Hills College assessment process

0628	10	MWF	09:00a-10:30a LEC 4.00 SCC-201 Hanley,J
	Note:	Ref. No.	0628 - 12 week class: 02/23 - 05/18
0000	0.1	N 41 A /	07.00- 00.F0- LFC 4.00 CCC 201 Ct-ff

0630 01 MW 07:00a-08:50a LEC 4.00 SCC-201 Staff 0632 90 TTH 11:00a-12:50p LEC 4.00 SCC-201 Wilson,S

This section is linked to MATH 903x4-90. This means students enrolling in MATH 952-90 (directly above) must also enroll and remain enrolled in MATH 903x4-90.

0634 45 TTH 03:00p-04:50p LEC 4.00 SCC-201 Staff

 0634 45
 TTH
 03:00p-04:50p LEC
 4.00 SCC-201
 Staff

 0636 50
 MW
 05:00p-06:50p LEC
 4.00 SCC-201
 Staff

 0638 65
 TTH
 07:00p-08:50p LEC
 4.00 SCC-201
 Staff

## MATH 953X2 Review of Selected Prealgebra Topics 0.50 Unit

A review of selected prealgebra topics including operations with signed rational numbers, solving one and two step single variable linear equations, combining like terms, percents. Students needing more than review should take Math 952.

Graded on Pass/No Pass basis only.

Not Applicable to the Associate Degree

Note: MATH 953X2 may be taken 2 times

PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as determined through the Crafton Hills College assessment process

(	0640	10	MWF	09:00a-10:20a LAB	0.50 SCC-202	Staff
L		Note:	Ref. No.	0640 - 5 week class:	01/19 - 02/18	
(	0642	11	MWF	09:00a-10:30a LAB	0.50 SCC-202	Staff
		Note:	Ref. No.	0642 - 6 week class:	02/23 - 04/08	
(	0644	12	MWF	09:00a-10:30a LAB	0.50 SCC-202	Staff
		Note:	Ref. No.	0644 - 6 week class:	04/11 - 05/18	

#### MATH 090 Elementary Algebra 4.00 Units

Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.

This course is also offered as MATH-090C.

Associate Degree Applicable

PREREQUISITE: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0646 20	NATTLIE	11.00 - 12.50 -	ICC	4.00	CL 111	C+off
1		11:00a-12:50p				Staff
Not	<u>e: Ref. No.</u>	0646 - 9 week c	lass:	<u>01/18 -</u>	03/18	
0648 10	MWF	09:00a-10:50a	LEC	4.00	CL-111	Ramirez,S
Not	e: Ref. No.	0648 - 12 week	class	: 02/23	- 05/18	
0650 01	MW	07:00a-08:50a	LEC	4.00	SCC-202	Staff
0652 05	TTH	07:00a-08:50a	LEC	4.00	SCC-202	Staff
0654 15	TTH	09:00a-10:50a	LEC	4.00	CL-111	Rippy,S
0656 25	TTH	11:00a-12:50p	LEC	4.00	SCC-202	Staff
0658 45	TTH	03:00p-04:50p	LEC	4.00	CL-111	Staff
0660 50	MW	05:00p-06:50p			OE2-214/	A Hanley,J
0662 65	TTH	07:00p-08:50p	<b>LEC</b>	4.00	OE2-214/	A Gibson,K

### MATH 090A Elementary Algebra Part A 1.50 Units

This is the first of a three part version of Elementary Algebra, including basic algebraic properties; manipulation of algebraic expressions, introduction to whole number exponents; solutions to linear equations and inequalities of one variable; literal equations. Applications for these topics are included. Credit cannot be earned for both MATH 090 and MATH 090A.

Associate Degree Applicable

PREREQUISITE: MATH 952 or MATH 953X2 or equivalent as determined through the Crafton Hills College assessment process

0664 2	25	MW	01:00p-01:55p LEC	1.50	SCC-201	Wilson,S
		MW	01:56p-03:20p LAB		SCC-201	Wilson,S
N	Note: I	Ref. No.	0664 - 8 week class: 0	1/19 -	03/09	

#### MATH 090B Elementary Algebra Part B 1.50 Units

The second of three parts of elementary algebra including, manipulation of algebraic expressions, emphasizing polynomials and operations on polynomials; graphing linear equations in two variables; algebra of integer exponents; solutions to systems of first degree equations in two variables. Applications of these topics are included. Credit cannot be earned for both MATH 090 and MATH 090B.

Associate Degree Applicable PREREQUISITE: MATH 090A

0666 30	MW	01:00p-01:55p LEC	1.50	SCC-201	Wilson,S
	MW	01:56p-03:20p LAB		SCC-201	Wilson,S
Note	: Ref. No.	0666 - 9 week class:	03/14 -	05/18	

#### MATH 090C Elementary Algebra Part C 1.00 Unit

Continuation of Elementary Algebra which focuses on factoring and its applications.

This course is also offered as MATH-090. Associate Degree Applicable PREREQUISITE: MATH 090B

0668 30	MW	01:00p-01:25p LEC	1.00	SCC-202	Staff
	MW	01:30p-02:45p LAB		SCC-202	Staff
Not	e Ref No	0668 - 9 week class:	01/19	- 03/16	

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

## Parking is at a minimum the first few weeks



## Please Carpool!

### **Levels and Order of Mathematics Classes**

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.

I want to start at the beginning. I especially need to work on fractions.

Take MATH 942 Or MATH 943

I am OK with arithmetic, including franctions. Some review would help. I am not ready for algebra. What are signed numbers anyway?

Take MATH 952 Or MATH 953

(Assessment score eligibility needed)

I'm pretty good at fractions, signed numbers, equations but I need to know algebra from the beginning.

Take MATH 090 Or MATH 090 A,B and C (Assessment score eligibility needed)

I'm OK with some algebra but I need to get my AA requirement and prepare for transfer courses.

Or MATH 095 A,B and C (Assessment score eligibility needed)

## **MATH 942** In depth study of whole

numbers, fractions and decimals.

### or

I just need a quick refresher of some arith. topics. I successfuly completed Alg. 2 or higher in High School.

**MATH 943** 

#### **MATH 952**

Operations with signed numbers, percents and geometry.

### or

or

or

**MATH 953** I just need a quick review some pre-algebra topics.

### **MATH 090**

Elementary Algebra

**MATH 095** 

Intermediate

Algebra

I would benefit from more than 18 weeks to learn the material in Math 090. I want a more hands-on learning

environment.

MATH 090 A, B, C

### MATH 095 A, B, C

I would benefit from more than 18 weeks to learn the material in Math 095. I want a more hands-on learning environment.

Take MATH 095 or

## After taking 095 or 095C, I can choose from the following transferable courses listed below, depending upon my degree goals.

#### **MATH 102**

My algebra skills are strong and I will need more math classes. (Assessment score eligibility needed)

### **MATH 103**

I will need trigonometry for other coursework and I did well in Intermediate Algebra. (Assessment score eligibility needed)

#### **MATH 108**

My math skills are strong and I will need statistics for transfer. (Assessment score eligibility needed)

#### **MATH 115**

My math skills are fairly strong and I need math units to transfer, or I am a Liberal Arts major. (Assessment score eligibility needed)

### **Precalculus and Calculus Courses**

See a counselor, math instructor, college catalog or course schedule.

Type/Units

Instructor

#### **MATH 095 Intermediate Algebra** 4.00 Units

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

Type/Units

Room

This course is also offered as MATH-095C.

Associate Degree Applicable

PREREQUISITE: MATH 090 or Math 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0670	21	MTTHF	11:00a-12:50p	LEC	4.00	CHS-237	Staff
	Note:	Ref. No. (	0670 - 9 week cl	ass: 0	1/18 -	03/18	
0672	20	MTTHF	11:00a-12:50p	LEC	4.00	CL-111	Staff
	Note:	Ref. No. 0	0672 - 9 week cl	ass: 0	3/28 -	05/24	
0674	10	MWF	09:00a-10:20a	LEC	4.00	BC-105	Staff
0676	01	MW	07:00a-08:50a	LEC	4.00	CL-111	Ramirez,S
0678	30	MW	01:00p-02:50p	LEC	4.00	CHS-237	Staff
0680	31	MW	01:00p-02:50p	LEC	4.00	CL-111	Hanley,J
0682	40	MW	03:00p-04:50p	LEC	4.00	CHS-237	Staff
0684	41	MW	03:00p-04:50p	LEC	4.00	CL-111	Staff
0686	05	TTH	07:00a-08:50a	LEC	4.00	CHS-237	Ramirez,S
0688	15	TTH	09:00a-10:50a	LEC	4.00	CHS-237	Ramirez,S
0690	35	TTH	01:00p-02:50p	LEC	4.00	CHS-237	Ramirez,S
0692	45	TTH	03:00p-04:50p	LEC	4.00	CHS-237	Staff
0694	50	MW	05:00p-06:50p	LEC	4.00	BC-105	Staff
0696	60	MW	07:00p-08:50p	LEC	4.00	CHS-237	Staff
0698	61	MW	07:00p-08:50p	LEC	4.00	CL-111	Staff
0700	55	TTH	05:00p-06:50p	LEC	4.00	CHS-237	Staff
0702	65	TTH	07:00p-08:50p	LEC	4.00	CHS-237	Staff

#### **MATH 095A Intermediate Algebra Part A**

Study of absolute value and rational expressions and equations; absolute value and linear systems of inequalities. Completion of MATH 095ABC is equivalent to MATH 095. Credit cannot be granted for both MATH 095A and MATH 095.

Associate Degree Applicable

PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

							_
0704	30	MW	01:00p-01:25p LEC	1.00	SCC-202	Staff	
		MW	01:26p-02:50p LAB		SCC-202	Staff	
	Note:	Ref. No.	0704 - 8 week class: (	03/28	- 05/18		

#### Intermediate Algebra Part B 1.50 Units **MATH 095B**

Study of rational exponents and radicals; quadratic and radical equations; complex numbers; absolute value and compound linear inequalities. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095B and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

Associate Degree Applicable PREREQUISITE: MATH 095A

0706	55	TTH	04:30p-05:20p LEC	1.50	SCC-202	Staff
		TTH	05:30p-06:50p LAB		SCC-202	Staff
	Note	: Ref. No.	0706 - 8 week class:	01/18	3 - 03/10	

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

#### **MATH 095C** Intermediate Algebra Part C 1.50 Units

Study of operations with functions; distance and midpoint; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095C and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

This course is also offered as MATH-095. Associate Degree Applicable PREREQUISITE: MATH 095B

0708	55	TTH	04:30p-05:20p LEC	1.50 SCC-202	Staff
		TTH	05:30p-06:50p LAB	SCC-202	Staff
	Note:	Ref. No	0708 - 9 week class	s: 03/15 - 05/17	

#### **MATH 102 College Algebra**

**4.00 Units** 

4.00 Units

Study of logarithms, sequences, series, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC: contact a counselor for details. PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0710 2	21	MTTHF	11:00a-12:50p	LEC	4.00	CHS-237	Staff
	Note: F	Ref. No.	0710 - 9 week c	lass: (	03/28	- 05/24	
0712 3	30	MW	01:00p-02:50p	LEC	4.00	OE2-214A	Staff
0714 4	40	MW	03:00p-04:50p	LEC	4.00	LADM-217	Crise,R
0716	)5	TTH	07:00a-08:50a	LEC	4.00	CL-111	Staff
0718 1	15	TTH	09:00a-10:50a	LEC	4.00	BC-101	Hanley,J
0720 4	45	TTH	03:00p-04:50p	LEC	4.00	BC-106	Staff
0722 5	50	MW	05:00p-06:50p	LEC	4.00	LADM-217	'Gibson,K
0724 6	<b>5</b> 5	TTH	07:00p-08:50p	LEC	4.00	CL-111	Staff

#### **MATH 103 Plane Trigonometry**

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 103 as determined through the Crafton Hills College assessment process

0730 50	MW	05:00p-06:50p LEC	4.00 CHS-237	Crise.R
0728 35	TTH	01:00p-02:50p LEC	4.00 CL-111	Gibson,K
0726 01	MW	07:00a-08:50a LEC	4.00 CDC-115	Staff

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.



**MATH 108** 

### Schedule of Classes

Spring 2011 •

Instructor

Room

Days Sec Time Type/Units Room

Introduction to probability, descriptive and inferential statistics,

with application to the natural sciences, business, economics,

4.00 Units **MATH 252** 

Sec

**Multivariable Calculus** 5.00 Units Study of vectors and solid analytic geometry, functions of several variables, partial derivatives, multiple integrals, and line and

Type/Units

surface integrals. Green's Theorem, Divergence Theorem. Stokes' Theorem.

Associate Degree Applicable

Days

Course credit transfers to both CSU and UC.

Time

PRERQUISITE: MATH 251 or eligibility for MATH 252 as determined through the Crafton Hills College assessment process

0754 35 01:00p-03:20p LEC 5.00 BC-105 TTH Crise,R

and behavioral sciences.

**Statistics** 

This course is also offered as PSYCH-108. Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or MATH 095C or eligibility for MATH 108 as determined through the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: MATH 117

0732 30 N/N/01:00p-02:50p LEC 4.00 CL-218 Pfahler,D 11:00a-12:50p LEC 4.00 CL-218 0734 25 TTH Pfahler.D 0736 55 05:00p-06:50p LEC 4.00 CL-218 Staff TTH

#### **3.00 Units MATH 115** The Ideas of Mathematics

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or 095C

0738 15 TTH 09:30a-10:50a LEC 3.00 SCC-201 Staff 0740 55 TTH 05:30p-06:50p LEC 3.00 CL-111 Gibson,K

#### **MATH 160 Precalculus** 4.00 Units

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques: sequences and series: conic sections: and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: MATH 103 or eligibility for MATH 160 as determined through the Crafton Hills College assessment process

0742 25 TTH 09:00a-10:50a LEC 4.00 CDC-115 Staff 05:00p-06:50p LEC 4.00 CL-111 Staff 0744 50 MW

#### **MATH 250** 4.00 Units **Single Variable Calculus I**

Introduction to differential and integral calculus; including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

. Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 160 or eligibility for MATH 250 as determined through the Crafton Hills College assessment process

0746 15 TTH 09:00a-10:50a LEC 4.00 CL-108 MW 05:00p-06:50p LEC 4.00 CL-107 0748 50 Wilson.S

#### **MATH 251** Single Variable Calculus II **4.00 Units**

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 250 or eligibility for MATH 251 as determined through the Crafton Hills College assessment process

0750 15 TTH 09:00a-10:50a LEC 4.00 LADM-112 Staff 0752 55 TTH 05:00p-06:50p LEC 4.00 LADM-112 Crise,R

#### **MATH 265 Linear Algebra**

3.00 Units

An introduction that compliments advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 250 or eligibility for MATH 265

as determined through the Crafton Hills College assessment process

0756 45 03:30p-04:50p LEC 3.00 LADM-217 Staff

### MICROBIOLOGY

#### MICRO 102 **Introductory Microbiology** 4.00 Units

Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0758 35	TTH	01:00p-02:20p LEC	4.00	CHS-242 Shimeld,L
	TTH	02:30p-03:50p LAB		LADM-201 Kapoor,A
0760 36	TTH	01:00p-02:20p LEC	4.00	CHS-242 Shimeld,L
	TTH	11:00a-12:20p LAB		LADM-201 Shimeld,L

#### **MICRO 150 Medical Microbiology 5.00 Units**

Study of microbiology, emphasizing the biology of microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

PREREQUISITE: CHEM 101

	MW	07:00p-09:50p	LAB		LADM-201	Howard,K
0770 56	TTH	05:30p-06:50p	LEC	5.00	CHS-242	Kapoor,A
	TTH	07:00p-09:50p	LAB		LADM-201	Kapoor,A
0768 55	TTH	05:30p-06:50p	LEC	5.00	CHS-242	Kapoor,A
	TTH	08:00a-10:50a	LAB		LADM-201	Shimeld,L
0766 22	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L
	MW	01:00p-03:50p	LAB		LADM-201	Burns,C
0764 21	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L
	MW	08:00a-10:50a	LAB		LADM-201	Shimeld,L
0762 20	MW	11:00a-12:20p	LEC	5.00	CHS-242	Shimeld,L

#### MICRO 247X4 Special Problems in Microbiology 2.00 Units

Independent projects for selected students with a special interest in microbiology, involving library research and/or laboratory projects.

. Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: MICRO 247X4 may be taken 4 times PREREQUISITE: MICRO 102 or MICRO 150

0772 95 ARR 6 HRS/WK DIR 2.00 Shimeld,L

#### MICRO 248X4 Special Problems in Microbiology **3.00 Units**

Independent projects for selected students with a special interest in microbiology, involving library research and/or laboratory

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: MICRO 248X4 may be taken 4 times PREREQUISITE: MICRO 102 or MICRO 150

0774 95 ARR 9 HRS/WK DIR 3.00 Shimeld.L

### **MUSIC**

#### **MUSIC 100** Fundamental Skills in Music 3.00 Units

An introduction to the elements of music notation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

09:30a-10:50a LEC 3.00 PAC-308 McConnell,M 0776 10 \/\\/ 0778 60 07:00p-09:50pLEC 3.00 PAC-308 McClurg,B

#### **MUSIC 102 Music Theory II** 4.00 Units

Advanced study of harmony, sight singing, dictation, rhythm, scales, intervals, and key signatures from the Common Practice Era. Open to both music majors and non-majors.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MUSIC 101

0780 25 TTH 11:00a-12:20p LEC 4.00 PAC-308 McConnell,M TTH 12:30p-01:50p LAB PAC-308 McConnell,M

#### **MUSIC 103 Appreciation of American Popular Music** 3.00 Units

Study of American popular music.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0782 45 TTH 03:30p-04:50p LEC 3.00 PAC-308 Stupin.M 0784 70

3 HRS/WK LEC 3.00 This class is an online course with no on-campus meetings.



Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

#### **MUSIC 120 Appreciation of Musical Literature 3.00 Units**

Introduction to musical literature. This course is designed to develop an understanding of music and musicians in a societal and historical context.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

09:30a-10:50a LEC 3.00 PAC-308 0786 15 Stupin, M 0788 70 3.38 HRS/WK LEC 3.00 ARR McConnell.M

Note: Ref. No. 0788 - 16 week class: 01/31 - 05/25

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

#### **MUSIC 132X4** Guitar

2.00 Units

Progressive study of the basic techniques of playing guitar. Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 132X4 may be taken 4 times DEPARTMENTAL RECOMMENDATION: MUSIC 100

0790 40 M 04:00p-04:50p LEC 2.00PAC-308 McNaughton,B 05:00p-06:50p LAB M PAC-308 McNaughton,B

#### **MUSIC 134 Jazz History**

**3.00 Units** 

Historical survey of Jazz music and musicians.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0792 60 07:00p-09:50p LEC 3.00 PAC-308 McNaughton,B M

#### **MUSIC 135X4** Piano **2.00 Units**

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 135X4 may be taken 4 times

0794 25 TTH 09:30a-09:55a LEC 2.00 PAC-225 McConnell,M TTH 09:56a-10:50a LAB PAC-225 McConnell,M 0796 30 N/N/02:00p-02:25p LEC 2.00 PAC-225 Stupin,M MW 02:26p-03:20p LAB PAC-225 Stupin,M

#### **MUSIC 140X4** Theatre Workshop **3.00 Units**

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

This course is also offered as THART-140X4.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 140X4 may be taken 4 times DEPARTMENTAL RECOMMENDATION: Audition

0798 95 1.6 HRS/WK LEC 3.00 PAC-101 Bryant,T ARR 4.8 HRS/WK LAB PAC-101 Bryant,T

Note: Ref. No. 0798 - 16 week class: 01/31 - 05/25

This course is also offered at THART 140x4.

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information.

Telephone: (909) 389-3296 Office: PAC-111



**Spring 2011** •

Sec

Days

Time

Type/Units Room Instructor

Ref Sec Days Time

Type/Units Room Instructor

#### **MUSIC 141X4** Applied Music

#### **2.00 Units**

Applied private music lessons with an approved off-campus instructor. Students are required to have 14 one-hour lessons during the semester, and are responsible for the cost of private instruction. Students must perform in two assessment juries. Students must provide their own instruments. Students must meet with the Crafton Hills College instructor during the first week of class.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 141X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: MUSIC 100

6 HRS/WK 0800 95 ARR DIR 2.00 McConnell M Note: See instructor during the first week of the semester.

#### MUSIC 150X4 Concert Choir I

**2.00 Units** 

Study and performance of choral literature and performance techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 150X4 may be taken 4 times

0802 65 Т 07:00p-07:50p LEC 2.00 PAC-308 McClurg,B

PAC-309 McClurg,B т 08:00p-09:50p LAB ARR 1 HRS/WK McClurg,B

#### **MUSIC 152X4** Concert Choir II

**2.00 Units** 

Advanced study and performance of choral literature and performance techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 152X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 150X4

07:00p-07:50p LEC 2.00 PAC-308 0804 65 Т McClurg,B

08:00p-09:50p LAB PAC-309 т McClurg,B 1 HRS/WK ARR McClurg,B

### MUSIC 154X4 College Singers I

**2.00 Units** 

Study and performance of choral literature and advanced technique. Performance required.

Associate Degree Applicable

Course credit transfers to both CSU and UC. Note: MUSIC 154X4 may be taken 4 times

PREREQUISITE: Audition with instructor

0806 65 07:00p-07:50p LEC 2.00 PAC-308 McClurg,B Т McClurg,B Т 08:00p-09:50p LAB PAC-309

ARR 1 HRS/WK McClurg,B

### **MUSIC 156X4** College Singers II

**2.00 Units** 

Advanced study and performance of choral literature and advanced technique. Performance required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 156X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 154X4

0808 65 07:00p-07:50p LEC 2.00 PAC-308 Т McClurg,B

Т 08:00p-09:50p LAB PAC-309 McClura,B 1 HRS/WK McClura.B ARR

#### MUSIC 174X4 Jazz Band I

2.00 Units

Study and performance of Jazz literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 174X4 may be taken 4 times

instrument/voice through audition

0810 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B TH 08:00p-09:50p LAB PAC-309 McNaughton,B

PREREQUISITE: Demonstrate performance proficiency on

1 HRS/WK ARR McNaughton,B LAB

#### MUSIC 175X4 Jazz Band II

2.00 Units

Advanced study and performance of Jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 175X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 174X4

0812 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B

TH 08:00p-09:50p LAB PAC-309 McNaughton,B ARR 1 HRS/WK McNaughton,B LAB

#### **MUSIC 176X4** Jazz Combo I

2.00 Units

Advanced study and performance of combo Jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 176X4 may be taken 4 times

PREREQUISITE: Demonstrate performance proficiency through audition

0814 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B TΗ

08:00p-09:50p LAB PAC-309 McNaughton,B ARR 1 HRS/WK LAB McNaughton,B

#### **MUSIC 177X4 Jazz Combo II** 2.00 Units

Advanced study and performance of combo jazz.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 177X4 may be taken 4 times

PREREQUISITE: Successful completion of four semesters of

MUSIC 176X4

0816 65 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B

> TH 08:00p-09:50p LAB PAC-309 McNaughton,B 1 HRS/WK ARR McNaughton,B

#### **MUSIC 180X4 Rehearsal & Performance 2.00 Units**

Rehearsal and public performance of musical theatre productions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: MUSIC 180X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Advanced performance ability on instrument or voice.

1.12 HRS/WK LEC 2.00 PAC-101 McConnell,M 0818 95 ARR 3.37 HRS/WK LAB PAC-101 McConnell,M

Note: Ref. No. 0818 - 16 week class: 01/31 - 05/25

Note: Contact instructor Mark McConnell during the first week of

the semester for audition or interview information.

Telephone: (909) 389-3293 Office: PAC-310

### • (909) 794-2161

## **Schedule of Classes**

65

Ref Sec Day

Tim

Type/Units

Room

Instructor

Sec Days Tin

Room

Instructor

### **OCEANOGRAPHY**

### OCEAN 101 Elements of Oceanography 3.00 Units

Study of the Earth's oceans, including the chemistry, physics and geology. This class has a required field trip.

This course is also offered as OCEAN-101H.

Associate Degree Applicable Course credit transfers to CSU.

Limited transfer to U.S.

Limited transfer to UC; contact a counselor for details.

0822 30 TTH 01:00p-02:20p LEC 3.00 LADM-121 Staff 0824 65 T 07:00p-09:50p LEC 3.00 LADM-121 Muir,W

### PHILOSOPHY

#### PHIL 101 Introduction to Philosophy 3.00 Units

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0832	45	Т	04:00p-06:50p	LEC	3.00	<b>LADM-304</b>	Biffle,J
0830	30	M	01:00p-03:50p	LEC	3.00	LADM-304	Biffle,J
0828	10	MWF	10:00a-10:50a	LEC	3.00	LADM-304	Biffle,J
0826	01	MWF	08:00a-08:50a	LEC	3.00	LADM-304	Biffle,J

## PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0834 40 MW 03:30p-04:50p LEC 3.00 CL-106 Linfield,L 0836 70 ARR 3 HRS/WK LEC 3.00 Brink.T

This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0838 60 M 07:00p-09:50p LEC 3.00 BC-105 Linfield,L

## PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0840 10 MWF 09:00a-09:50a LEC 3.00 LADM-304 Biffle,J

### PHYSICAL ED

#### PE 263 Nutrition and Health

**3.00 Units** 

Review of the literature on the basic nutrients: Protein, fat, carbohydrate, vitamins, minerals, and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

Type/Units

This course is also offered as HEALTH-263.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0046		B.4	07-00 00-50		2.00	CUC 422	B. 6 - 121 - B.L.	_
	Note:	Ref. No.	0844 - 13 we	ek class	: 02/0	8 - 05/12		
0844	35	TTH	01:00p-02:50	p LEC	3.00	CHS-122	Ledoux,J	
0842	01	MW	07:30a-08:50	a LEC	3.00	LADM-12	1Baron,P	

0846 60 M 07:00p-09:50p LEC 3.00 CHS-122 Malik,N 0848 55 TTH 05:00p-06:20p LEC 3.00 BC-101 Wiggington,M

## PHYSICAL ED - INDIVIDUAL/ GROUP

## GROUP

**PE/I 070X4 Fitness Evaluation 0.25 Unit** Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

Graded on Pass/No Pass basis only.

Associate Degree Applicable Note: PE/I 070X4 may be taken 4 times

0850 95 ARR .75 HRS/WK LAB 0.25 G-003 Maloney-Hinds,C

#### PE/I 105X4 Aerobics

1.00 Unit

Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 105X4 may be taken 4 times

0852 10 MWF 09:00a-09:50a LAB 1.00 G-101W Poffek,C Cardio including: Kickboxing, Step and Strength Training 0854 05 TTH 07:30a-08:50a LAB 1.00 G-101W Scott,J Cardio including: Kickboxing, Step, and Strength Training

0856 50 MW 05:00p-06:20p LAB 1.00 G-101W Scott,J Cardio including: Kickboxing, Step, and Strength Training 66

## **Schedule of Classes**

**Spring 2011** •

Ref Sec Days Time Type/Units Room Instructo

Ref Sec

Time

Type/Units Room

Instructor

#### PE/I 106X4 Total Body Fitness

**1.00** Unit

Designed for individuals interested in improving cardiovascular fitness, flexibility and strength. The class will incorporate various cardiovascular, stretching and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 106X4 may be taken 4 times

0858 20 MWF 11:00a-11:50a LAB 1.00 G-101E Poffek,C 0860 15 TTH 09:30a-10:50a LAB 1.00 G-101E Ledoux,J

0862 50 MW 05:00p-06:50p LAB 1.00 G-101E Maloney-Hinds,C

Note: Ref. No. 0862 - 13 week class: 02/07 - 05/11

#### PE/I 108X4 Weight Training

1.00 Unit

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 108X4 may be taken 4 times

0864 10 MWF 09:00a-09:50a LAB 1.00 G-101E Ledoux,J 0866 11 10:00a-10:50a LAB 1.00 G-101E **MWF** Ledoux.J 0868 30 MW Poffek,C 0870 25 TTH 11:00a-12:20p LAB 1.00 G-101E Ledoux I TTH 0872 55 

#### PE/I 120X4 Golf

**1.00** Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 120X4 may be taken 4 times

0874 30 MW 01:00p-02:50p LAB 1.00 G-001 Rabago,R Note: Ref. No. 0874 - 13 week class: 02/07 - 05/11 NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.

0876 35 TTH 01:00p-02:50p LAB 1.00 G-001 Rabago,R Note: Ref. No. 0876 - 13 week class: 02/08 - 05/12 NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.

878 80 F 01:00p-03:50p LAB 1.00 G-101W Rabago,R NOTE: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.

#### PE/I 127X4 Walking for Fitness

**1.00** Unit

Walking for fitness suitable for individuals of all ages and fitness levels. Incorporation of various walking routes on the campus designed to promote weight loss through walking and improve cardiovascular health and general well being.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 127X4 may be taken 4 times

PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit
This course is designed for beginning students, with little or no

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

Associate Degree Applicable

Days

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 143X4 may be taken 4 times

0882 35 TTH 01:00p-02:20p LAB 1.00 G-101W Staff

#### PE/I 148X4 Tennis

1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 148X4 may be taken 4 times

0888	60	W	06:00p-08:50p	LAB	1.00	TC-CRTS	Rabago,R
	Note:	Ref. No.	0886 - 13 week	class:	02/08	- 05/12	
0886	25	TTH	11:00a-12:50p	LAB	1.00	TC-CRTS	Rabago,R
			0884 - 13 week				
0884	20	MF	11:00a-12:50p	LAB	1.00	TC-CRTS	Rabago,R

#### PE/I 155X4 Conditioning with the Pilates Method 1.00 Unit

The Pilates method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 155X4 may be taken 4 times

0890 10 MWF 10:00a-10:50a LAB 1.00 G-101W Poffek,C 0892 45 TTH 03:30p-04:50p LAB 1.00 G-101W Alblinger,D

### PE/I 159X4 Karate

**1.00** Unit

Practice in the fundamental skills of unarmed self-defense.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 159X4 may be taken 4 times

0894 60 W 06:30p-09:20p LAB 1.00 G-101W Namekata,J

#### PE/I 163X4 Ballroom/Swing/Salsa

**1.00** Unit

Basic principles of Ballroom/Swing/Salsa dance.

This course is also offered as THART-163X4.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 163X4 may be taken 4 times

0896 60 M 06:30p-09:20p LAB 1.00 G-101W Aguilar,G 0898 65 T 06:30p-09:20p LAB 1.00 G-101W Schwimmer,H

SCHEDULE OF CLAS

## **Schedule of Classes**

67

Rei Sec Days

Type/Units

Room Instructor

r Ref Sec Days

Type/Units

Room

Instructor

#### PE/I 168X4 Yoga

**1.00 Unit** 

Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 168X4 may be taken 4 times

0904 2	25 T		1.00 G-101W	/
0900 3 0902 4		01:00p-02:20p 03:30p-04:50p		Aniello,L Aniello,L

#### PE/I 190X4 Tai Chi

1.00 Unit

This course is designed to study and practice the ancient art of Tai Chi (a moving meditation). Tai Chi will be used to increase strength, endurance and flexibility.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 190X4 may be taken 4 times

0908 01 MW 07:30a-08:50a LAB 1.00 G-101W Lopez,A

#### PE/I 200GX3 Selected Topics in Physical Education 1.00 Unit

Associate Degree Applicable

0910 20 MW 11:00a-11:55a LAB 1.00 G-001 Ledoux,J
Note: Ref. No. 0910 - 13 week class: 02/07 - 05/11
Note: Trail hiking for fitness. Exploration of trails adjacent
to campus as well as those in the local and mountain communities.
Proper hiking procedures and respect for environment. Arranged
day trips will be required.

## PHYSICAL ED - TEAM

#### PE/T 130X4 Team Sports (Co-Ed) 1.00 Unit

This course develops playing skills for the lifetime benefit of participation in a variety of team sports. Includes instruction on the rules, basic skills, techniques, and strategies.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/T 130X4 may be taken 4 times

#### Soccer:

0912 15 TTH 09:00a-10:50a LAB 1.00 G-101W Cesario,V Note: Ref. No. 0912 - 13 week class: 02/08 - 05/12

### **PHYSICS**

### PHYSIC 100 Introduction to Physics 4.00 Units

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0914 15	TTH	09:30a-10:50a LEC	4.00 LADM-121	Adams,M
	M	01:00p-03:50p LAB	LADM-115	Adams,M
0916 16	TTH	09:30a-10:50a LEC	4.00 LADM-121	Adams,M
	Τ	11:00a-01:50p LAB	LADM-115	Adams,M
0918 17	TTH	09:30a-10:50a LEC	4.00 LADM-121	Adams,M
	Τ	02:00p-04:50p LAB	LADM-115	Johnson,D
0920 18	TTH	09:30a-10:50a LEC	4.00 LADM-121	Adams,M
	W	01:00p-03:50p LAB	LADM-115	Johnson,D
0922 19	TTH	09:30a-10:50a LEC	4.00 LADM-121	Adams,M
	TH	11:00a-01:50p LAB	LADM-115	Adams,M
0924 55	TTH	05:30p-06:50p LEC	4.00 LADM-121	Thurman,L
	T	07:00p-09:50p LAB	LADM-115	Thurman,L
0926 56	TTH	05:30p-06:50p LEC	4.00 LADM-121	Thurman,L
	TH	07:00p-09:50p LAB	LADM-115	Thurman,L

#### PHYSIC 111 General Physics II

4.00 Units

A continuation of PHYSIC 110. Introduction to optics, electricity, and atomic and nuclear physics.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details. PREREQUISITE: PHYSIC 110

0928 20	MW	11:00a-12:20p LEC	4.00 LADM-112	Adams, M
	M	01:00p-03:50p LAB	LADM-115	Adams,M
0930 21	MW	11:00a-12:20p LEC	4.00 LADM-112	Adams, M
	Τ	11:00a-01:50p LAB	LADM-115	Adams, M
0932 22	MW	11:00a-12:20p LEC	4.00 LADM-112	Adams,M
	Τ	02:00p-04:50p LAB	LADM-115	Johnson,D
0934 23	MW	11:00a-12:20p LEC	4.00 LADM-112	Adams,M
	W	01:00p-03:50p LAB	LADM-115	Johnson,D
0936 24	MW	11:00a-12:20p LEC	4.00 LADM-112	Adams,M
	TH	11:00a-01:50p LAB	LADM-115	Adams,M
ı				

Parking is at a minimum the first few weeks



Please Carpool!

Since there are often changes in faculty schedules, please check the online schedule at www.craftonhills.edu for current faculty assignments.



3.00 Units

Spring 2011 •

Instructor

Room

Instructor Sec Type/Units Room Days Time

6.00 Units

Sec

## PHYSIC 201 Physics II

A continuation of PHYSIC 200. Study of physics, including optics, electricity, magnetism, Maxwell's Equations, relativity, vector analysis, quantum theory, structure of atoms, nuclei, molecules and solids.

Associate Degree Applicable Course credit transfers to CSU. Limited transfer to UC; contact a counselor for details. PREREQUISITES: PHYSIC 200 and MATH 251

0938 20	MW	11:00a-12:20p LEC	6.00 LADM-121	Adams, M
	F	11:00a-12:50p LEC	LADM-121	Adams, M
	М	01:00p-03:50p LAB	LADM-115	Adams, M
0940 21	MW	11:00a-12:20p LEC	6.00 LADM-121	Adams, M
	F	11:00a-12:50p LEC	LADM-121	Adams, M
	Τ	11:00a-01:50p LAB	LADM-115	Adams,M
0942 22	MW	11:00a-12:20p LEC	6.00 LADM-121	Adams,M
	F	11:00a-12:50p LEC	LADM-121	Adams,M
	Τ	02:00p-04:50p LAB	LADM-115	Johnson,D
0944 23	MW	11:00a-12:20p LEC	6.00 LADM-121	Adams, M
	F	11:00a-12:50p LEC	LADM-121	Adams,M
	W	01:00p-03:50p LAB	LADM-115	Johnson,D
0946 24	MW	11:00a-12:20p LEC	6.00 LADM-121	Adams,M
	F	11:00a-12:50p LEC	LADM-121	Adams, M
	TH	11:00a-01:50p LAB	LADM-115	Adams, M

## POLITICAL SCIENCE

#### **POLIT 100 American Politics**

Introductory course in the fundamentals of American government and politics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0948 10	MWF	09:00a-09:50a LEC	3.00 LADM-121	Staff
0950 30	MW	01:00p-02:20p LEC	3.00 LRC-231	Hellerman,S
0952 25	TTH	11:00a-12:20p LEC	3.00 BC-101	Hellerman,S
0954 45	TTH	03:00p-04:20p LEC	3.00 BC-101	Hellerman,S
0956 80	F	09:00a-11:50a LEC	3.00 LADM-224	Kalender,V
0958 60	W	07:00p-09:50p LEC	3.00 BC-101	Hellerman,S
0960 65	TH	07:00p-09:50p LEC	3.00 BC-101	Kalender,V

#### **Introduction to Political Theory 3.00 Units**

Introductory course on political theory, using primary texts to survey Western political thought.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; POLIT 100

03:00p-04:50p LEC 3.00 CL-218 0962 40 Hellerman, S Note: Ref. No. 0962 - 14 week class: 02/14 - 05/16

## PSYCHOLOGY

Days

#### PSYCH 100 **General Psychology** 3.00 Units

Time

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology.

Type/Units

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 090; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0964 01	MW	07:30a-08:50a	LEC	3.00	CL-218	Pfahler,D
0966 10	MW	09:30a-10:50a	LEC	3.00	CL-218	Pfahler,D
0968 40	MW	03:00p-04:20p	LEC	3.00	LADM-121	Perez,P
0970 25	TTH	11:00a-12:20p	LEC	3.00	LADM-224	Brink,T
0972 80	F	09:00a-11:50a	LEC	3.00	CDC-115	Butler,H
0974 70	ARR	3 HRS/WK	LEC	3.00		Downey,J

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete

information refer to the online page in this schedule.

l	0980 66	TH	07:00p-09:50p	LEC	3.00	CL-218	Hohman,Z
l	0978 65	Т	07:00p-09:50p	LEC	3.00	CL-218	Porritt,M
l	Note	: Ref. No	o. 0976 - 13 week	class:	02/07	- 05/11	
I	0976 50	MW	05:00p-06:50p	LEC	3.00	CL-218	Vinciullo,F

#### PSYCH 100H **General Psychology - Honors 3.00 Units**

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC. DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101; MATH 090; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

11:00a-12:20p LEC 3.00 LADM-224 Brink,T 0982 26 TTH

#### **PSYCH 102 Personal and Social Adjustment** 3.00 Units

Survey of contemporary adjustment issues including stress, health, coping, and behavior patterns.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: Successful completion of or concurrent enrollment in ENGL 101

09:30a-10:50a LEC 3.00 CL-218 0984 10 TTH Pfahler,D

Type/Units Room Instructor

#### **PSYCH 108 Statistics**

#### 4.00 Units

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

This course is also offered as MATH-108.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or eligibility for MATH 108 as determined through the Crafton Hills College assessment process DEPARTMENTAL RECOMMENDATION: PSYCH 117

0986 30 01:00p-02:50p LEC 4.00 CL-218 Pfahler.D 11:00a-12:50p LEC 4.00 CL-218 0988 25 TTH Pfahler,D 0990 55 05:00p-06:50p LEC 4.00 CL-218 TTH Stone,H

#### **PSYCH 110 Abnormal Psychology**

**3.00 Units** Survey of the field of mental disturbances including symptoms,

diagnosis, and treatment.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: ENGL 101, MATH 095 or MATH 095C; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0992 02 07:30a-08:50a LEC 3.00 CL-218 TTH Pfahler D

#### PSYCH 111 **Developmental Psychology: Lifespan 3.00 Units**

Lifespan development from conception through aging. Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

0994 30 MW 01:00p-02:20p LEC 3.00 CDC-106 Perez,P 0996 15 09:30a-10:50a LEC 3.00 CHS-242 TTH Swanson,W 0998 70 ARR 3 HRS/WK LEC 3.00 Brink,T

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

### **PSYCH 127X2** Emergency Management: Decision **Making And Problem Solving**

3.00 Units

This course provides individuals involved in emergency management with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: A model for problem solving and how to apply those skills.

This course is also offered as PBSF-127X2.

Associate Degree Applicable

Course credit transfers to CSU.

Note: PSYCH 127X2 may be taken 2 times

1000 81 09:00a-11:50a LEC 3.00 OE2-214C Holbrook.J

#### Type/Units

Room

#### Instructor

## PUBLIC SAFETY AND SERVICES

#### **PBSF 105 Leadership and Influence**

0.50 Unit

Designed to assist the student in understanding how to use leadership and influence effectively.

Associate Degree Applicable

1002 80	F	09:00a-12:50p LEC	0.50 OE1-120	Bishop,R
	F	02:00p-05:50p LEC	OE1-120	Bishop,R
	ARR	3.34 HRS/WK LEC	OE1-120	Bishop,R
Note	: Ref. No	o. 1002 - 1 week class	: 04/08 - 04/08	

#### **Effective Communication in Emergency PBSF 110 Situations** 1.00 Unit

This course is designed to enhance the student's communication and interpersonal skills in emergency situations.

Associate Degree Applicable

1004	80	F	09:00a-12:50p LEC	1.00 OE1-120	Bishop,R
		F	02:00p-05:50p LEC	OE1-120	Bishop,R
	Note:	Ref. No.	1004 - 2 week class:	04/15 - 04/22	

#### **PBSF 120 Exercise Design**

1.00 Unit

This course is designed to introduce the student to the fundamentals of exercise design and to prepare them to design and conduct a small functional exercise.

Associate Degree Applicable

1006	80	F	09:00a-12:50p LEC	1.00 OE1-128	Bishop,R
		F	02:00p-05:50p LEC	BC-104	Bishop,R
	Note:	Ref. N	o. 1006 - 2 week class:	02/04 - 02/18	

#### **PBSF 122 Exercise Evaluations and Improvement Planning** 0.50 Unit

An introduction to the basics of emergency management exercise evaluation and improvement planning. Associate Degree Applicable

1008	80 F		09:00a-12:50p LEC	0.50	OE1-128	Bishop,R
	F	:	02:00p-05:50p LEG	_	BC-104	Bishop,R
	Note: R	ef. No.	1008 - 1 week class	s: 02/2	5 - 02/25	

#### **PBSF 125** The Role of Voluntary Agencies in **Emergency Management** 1.00 Unit

Increase your awareness of the roles and responsibilities of voluntary agencies in emergency management. Associate Degree Applicable

1010	80	F	09:00a-12:50p LEC	1.00 OE1-128	Bishop,R
		F	02:00p-05:50p LEC	BC-104	Bishop,R
	Note	: Ref. No.	1010 - 2 week class:	03/04 - 03/11	

#### **PBSF 126 Developing and Managing Volunteers 1.00 Unit**

This course is designed to assist the student in learning how to work with volunteers before, during, and after an emergency. Associate Degree Applicable

1012	80	F	09:00a-12:50p LEC	1.00 OE1-128	Bishop,R
		F	02:00p-05:50p LEC	BC-104	Bishop,R
	Note:	Ref. No.	1012 - 2 week class:	03/18 - 04/01	



**Spring 2011** •

Ref Sec

Days

Time

Type/Units Roo

Instructo

Sec Days

Time

Type/Units

Room

Instructor

## PBSF 127X2 Emergency Management: Decision Making And Problem Solving 3.00 Units

This course provides individuals involved in emergency management with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: A model for problem solving and how to apply those skills.

This course is also offered as PSYCH-127X2.

Associate Degree Applicable Course credit transfers to CSU.

Note: PBSF 127X2 may be taken 2 times

1014 81 F 09:00a-11:50a LEC 3.00 OE2-214C Holbrook,J

### READING AND STUDY SKILLS

#### READ 925X2 Introduction to Reading 3.00 Units

The first in a sequence of courses that introduce students to skills of vocabulary development, reading comprehension, phonemic awareness and usage.

Not Applicable to the Associate Degree

Note: READ 925X2 may be taken 2 times DEPARTMENTAL RECOMMENDATION: Placement in READ 925X2 as determined through the Crafton Hills College assessment process

1046 10 09:00a-09:48a LEC 3.00 BC-104 MWF Lowe.L **MWF** 09:49a-10:20a LAB BC-104 Lowe.L 1048 40 MW03:00p-04:15p LEC 3.00 BC-104 Razzak,K MW 04:16p-04:59p LAB BC-104 Razzak.K 1050 25 TTH 11:00a-12:15p LEC 3.00 BC-104 Razzak K TTH 12:16p-12:59p LAB BC-104 Razzak.K 1052 35 TTH 01:00p-02:15p LEC 3.00 BC-104 Lowe.L TTH 02:16p-02:59p LAB BC-104 Lowe,L 1054 50 W 05:00p-07:20p LEC 3.00 BC-104 Razzak,K w 07:21p-08:50p LAB **BC-104** Razzak,K

#### READ 956X2 Intermediate Reading 3.00 Units

Second in a sequence of courses that introduce students to skills of vocabulary development, reading comprehension, phonemic awareness and usage.

Not Applicable to the Associate Degree Note: READ 956X2 may be taken 2 times

PREREQUISITE: READ 925X2 or eligibility for READ 956X2 as determined through the Crafton Hills College assessment process

1056 20 **MWF** 11:00a-11:48a LEC 3.00 BC-104 Lowe,L MF 11:49a-12:35p LAB BC-104 Lowe.L 1058 30 N/N/01:00p-02:15p LEC 3.00 BC-104 Razzak.K 02:16p-02:59p LAB MW BC-104 Razzak,K 1060 90 TTH 09:00a-10:15a LEC 3.00 BC-104 Lowe.L 10:16a-10:59a LAB BC-104

This section is linked to ENGL 914-90 CHC 099x4-90. This means students enrolling in READ 956x2-90 (directly above) must also enroll and remain enrolled in ENGL 914-90 and CHC 099x4-90. For more information, refer to the CHC Learning Communities page in this schedule.

1062 45 TTH 03:00p-04:15p LEC 3.00 BC-104 Razzak.K TTH 04:16p-04:59p LAB BC-104 Razzak,K 1064 55 TH 05:00p-07:20p LEC 3.00 BC-104 Wise,L TH 07:21p-08:50p LAB BC-104 Wise,L

### READING AND STUDY SKILLS

#### **READ 078X2** Advanced Reading

3.00 Unit

Third in a sequence of courses that introduce students to skills of vocabulary development and reading comprehension.

Associate Degree Applicable

Note: READ 078X2 may be taken 2 times

PREREQUISITE: READ 956X2 or eligibility for READ 078X2 as determined through the Crafton Hills College assessment process

1066 94 MW 01:00p-02:20p LEC 3.00 CL-216 Lowe,L This section is linked to ENGL 015-94. This means students enrolling in READ 078x2-94 (directly above) must also enroll and remain enrolled in ENGL 015-94. For more information, refer to the CHC Learning Communities page in this schedule.

1072 65	T	07:00p-09:50p	LEC	3.00	BC-104	Ashton,P
1070 05	TTH	07:30a-08:50a	LEC	3.00	BC-105	Lowe,L
	W	11:00a-11:50a	LEC		BC-105	Razzak,K
1068 20	M	11:00a-12:50p	LEC	3.00	BC-105	Razzak,K

### **RELIGIOUS STUDIES**

## RELIG 100 Introduction to Religious Studies 3.00 Units

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1074 40 W 02:00p-04:50p LEC 3.00 LADM-304 Franko,K

#### RELIG 101 Introduction to World Religions 3.00 Units

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

 1076 35
 TTH
 01:00p-02:20p LEC
 3.00 BC-101
 Brink,T

 1078 70
 ARR
 3 HRS/WK
 LEC
 3.00
 Brink,T

This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

Type/Units

Room

Type/Units

Room

Instructor

#### **RELIG 101H** Introduction to World Religions-Honors **3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1080 35 TTH 01:00p-02:20p LEC 3.00 BC-101 Brink.T

#### **RELIG 135 Religion in America**

**3.00 Units** 

Study of religion in America from colonial times to present.

This course is also offered as HIST-135.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1082 70 ARR 6 HRS/WK LEC 3.00 Franko,K Note: Ref. No. 1082 - 9 week class: 01/18 - 03/18



This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

## RESPIRATORY CARE

#### **RESP 050 Introduction to Respiratory Care**

**2.00 Units** 

Introduction and orientation to the field of respiratory care. Associate Degree Applicable

1084	05	TTH	08:00a-09:50a LEC 2.00	CHS-127	Franklin,B
	Note:	Ref. No.	1084 - 8 week class: 01/18 -	03/10	
1086	15	TTH	09:00a-10:50a LEC 2.00	CHS-127	Franklin,B
	Note:	Ref. No.	1086 - 8 week class: 03/15 -	05/17	

#### **RESP 109BX2 Clinical Refresher: Clinical 2.50 Units Application II**

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Graded on Pass/No Pass basis only. Associate Degree Applicable PREREQUISITE: RESP 137

1088 95 ARR 1.12 HRS/WK LEC 2.50 OFFH-HOSP Bell,R ARR 7.87 HRS/WK CLINC OFFH-HOSP Bell.R Note: Ref. No. 1088 will be held at Area Hospitals in Off-Campus Hospital.

#### **RESP 134** Introduction to Pharmacology and Drug **4.25 Units Therapy**

Study of the administration of medicine and drug therapy with an emphasis on cardio-respiratory drugs.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 135, RESP 136, RESP 137, RESP 138X4, RESP 139

1090 35 TTH 01:00p-02:50p LEC 4.25 CHS-123 Franklin,B

#### **RESP 135 Fundamentals of Respiratory Care II** 4.00 Units

Theoretical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 136, RESP 137, RESP 138X4, RESP 139

1092 05 TTH 08:00a-09:50a LEC 4.00 CHS-123

#### **RESP 136 Fundamentals Respiratory Care Skills II** 6.00 Units

Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 137, RESP 138X4, RESP 139

1094 95 08:00a-12:20p LEC 6.00 CHS-123 W Bryson,K Contreras, A Franklin,B Sheahan, M ۱۸/

01:00p-04:50p LAB CHS-123 Bell.R Bryson, K Contreras.A Franklin,B

#### **RESP 137 Respiratory Care Clinical Application II 7.50 Units**

Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice. Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 138X4, RESP 139

1096 95 2.25 HRS/WK LEC 7.50OFFC-CLNC Bell,R ARR

> Bryson,K Contreras, A Franklin,B

Sheahan,M

Sheahan, M

ARR 20.25 HRS/WK CLINC OFFC-CLNC Bell.R

> Bryson, K Contreras, A Franklin,B Sheahan, M

Note: Ref. No. 1096 will be held at Clinic in Off-Campus Clinic.



## Schedule of Classes

Spring 2011 •

Room

Type/Units Sec Days Time

Instructor

Ref Sec Days Time

Type/Units

Instructor

#### **RESP 138X4 Clinical Medicine I**

**1.50 Units** 

Selected topics related to the practice of cardiopulmonary medicine.

Associate Degree Applicable

Note: RESP 138X4 may be taken 4 times

COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 137,

**RESP 139** 

1098 55 04:30p-05:50p LEC 1.50 LLDA-VETS Franklin,B TH Note: Ref. No. 1098 will be held at Veterans Hospital in Loma Linda.

#### **RESP 139 Perinatal and Pediatric Respiratory Care 4.25 Units**

Preparation of the student for clinical practice in Neonatal and Pediatric Intensive Care units.

Associate Degree Applicable

PREREQUISITE: Acceptance into Respiratory Care Program COREQUISITE: RESP 134, RESP 135, RESP 136, RESP 137, **RESP 138X4** 

1100 15 TTH 10:00a-11:50a LEC 4.25 CHS-123 Bryson,K Sheahan.M

#### **RESP 209BX2** Clinical Refresher: Advanced Clinical **2.50 Units** Application II

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Graded on Pass/No Pass basis only. Associate Degree Applicable PREREQUISITE: RESP 236

1.12 HRS/WK LEC 2.50 OFFH-HOSP Bell,R 1102 95 ARR

7.87 HRS/WK CLINC OFFH-HOSP Bell.R Note: Ref. No. 1102 will be held at Area Hospitals in Off-Campus

Hospital.

## SOCIOLOGY

#### **SOC 100 3.00 Units Introduction to Sociology**

Survey of concepts and theories of society and culture, social organizations, social stratifications, social change and social policy.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C

1104 01	MW	07:30a-08:50a LEC	3.00 BC-101	Shelby,P
1106 30	MW	01:00p-02:20p LEC	3.00 CHS-122	Shelby,P
1108 35	TTH	01:30p-02:50p LEC	3.00 LADM-304	McKee,J
1110 91	TTH	01:30p-02:50p LFC	3 00 LADM-304	McKee I

This section is linked to ENGL 015-91. This means students enrolling in SOC 100-91 (directly above) must also enroll and remain enrolled in ENGL 015-91. For more information, refer to the CHC Learning Communities page in this schedule.

1112 80 F 09:00a-11:50a LEC 3.00 BC-101

05:00p-06:50p LEC 3.00 BC-101 1114 50 MW McKee,J Note: Ref. No. 1114 - 14 week class: 02/14 - 05/16

1116 60 M 07:00p-09:50p LEC 3.00 BC-101 McKee,J

## SOCIOLOGY

#### **SOC 105 Social Problems**

**3.00 Units** 

Sociological study of contemporary social problems in the United States, such as drug and alcohol use/abuse, violence, racial and ethnic tensions, poverty, ageism, sexual orientation, unemployment, education, population and urbanization, environment, technology, and war.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100

1118 10 MW 09:00a-10:20a LEC 3.00 BC-101 Shelby, P

#### **Marriage, Family and Intimate SOC 130** Relationships 3.00 Units

Sociological study of traditional and contemporary American families.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 ot MATH 095C and SOC 100

11:00a-12:50p LEC 3.00 LADM-304 McKee,J Note: Ref. No. 1120 - 14 week class: 02/15 - 05/17

#### **Minority Relations SOC 141** 3.00 Units

Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities,

intergroup relations and their global dimensions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101;

MATH 095 or MATH 095C and SOC 100

07:00p-09:50p LEC 3.00 LADM-304 McKee,J

## SPANISH

#### **SPAN 101 College Spanish I**

**5.00 Units** 

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the first year of high school Spanish.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

1124 10	MWF	10:00a-11:40a	LEC	5.00	CL-106	Kozanova,M
1126 01	MW	07:30a-09:50a	LEC	5.00	CL-106	Kozanova,M
1128 15	TTH	10:30a-12:50p	LEC	5.00	CL-106	Schrom,G
1130 35	TTH	01:00p-03:20p	LEC	5.00	CL-106	Ballester,M
1132 60	MW	07:00p-09:20p	LEC	5.00	CL-106	Lin Shull,C

Boxed sections indicate Short-Term classes.

## • (909) 794-2161

## **Schedule of Classes**

73

<b>SPAN 102</b>	College Spanish II	5.00 Units
		0.000

Type/Units

Room

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the second year of high school Spanish.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details. PREREQUISITE: SPAN 101

1138	65	TTH	07:00p-09:20p LEC	5.00	CL-106	Schmidt,J
1136	05	TTH	08:00a-10:20a LEC	5.00	CL-106	Kozanova,M
1134	30	MW	01:00p-03:20p LEC	5.00	CL-106	Schmidt,J

#### SPAN 103 College Spanish III 4.00 Units

A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish.

Associate Degree Applicable Course credit limited transfer CSU & UC. Contact a counselor for details. PREREQUISITE: SPAN 102

1140 25 TTH 11:00a-12:50p LEC 4.00 CL-107 Kozanova,M

#### SPAN 104 College Spanish IV 4.00 Units

A continuation of SPAN 103. In-depth study of Spanish grammar and the continued development of the student's listening, speaking, reading and writing skills.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: SPAN 103

1142 55 TTH 05:00p-06:50p LEC 4.00 CL-107 Schmidt,J

## SPEECH COMMUNICATION

#### SPEECH 100 Elements of Public Speaking 3.00 Units

Introductory study and training in public communication.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015

1144	01	MWF	08:00a-08:50a	LEC	3.00	BC-105	Shelton II,S
1146	10	MWF	09:00a-09:50a	LEC	3.00	OE2-216	Floerke,J
1148	11	MW	09:00a-11:50a	LEC	3.00	BC-106	Urbanovich,J
	Note:	Ref. No.	1148 - 9 week c	lass:	01/18 -	03/16	
1150	30	MW	01:00p-02:20p	LEC	3.00	BC-105	Drake-Green,P
1152	70	M	03:00p-06:50p	LEC	3.00	BC-106	Urbanovich,J
			01/24/11				
		M	03:00p-06:50p	LEC		BC-106	Urbanovich,J
	ment .		02/14/11				
		M	03:00p-06:50p	LEC		BC-106	Urbanovich,J
=			03/07/11				
		M	03:00p-06:50p	LEC		BC-106	Urbanovich,J
			04/18/11				
		ARR	3 HRS/WK	LEC			Urbanovich,J

This hybrid class includes four (4) on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

<del>,                                    </del>	6100					
Ref Sec	Days	Time	Type/Ur	nits	Room	Instructor
1154 15	TTH	09:00a-10	0:20a LEC	3.00	BC-106	Mattson,S
1156 35	TTH	01:00p-0	2:20p LEC	3.00	BC-106	Carroll,M
1158 71	W	03:00p-0	6:50p LEC	3.00	BC-106	Urbanovich,J
	W	03:00p-0	6:50p LEC		BC-106	Urbanovich,J
	W	03:00p-0	6:50p LEC		BC-106	Urbanovich,J
	W	03:00p-0	6:50p LEC		BC-106	Urbanovich,J
	ARR	3 HRS/W	K LEC			Urbanovich,J
This h	nybrid cla	ass includes	four (4) or	n-cam	pus meeti	ngs and online

components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

1160	55	TTH	05:00p-06:50p LEC	3.00 BC-106	Newman,R
	Note:	Ref. No	. 1160 - 13 week clas	ss: 02/15 - 05/1	7
1162	60	W	07:00p-09:50p LEC	3.00 BC-106	Shelton II,S

#### SPEECH 100H Elements of Public Speaking - Honors 3.00 Units

Introductory study and training in public communication. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015

1164	11	MW	09:00a-11:50a	LEC	3.00 BC-106	Urbanovich,J
	Note	e: Ref. No	. 1164 - 9 week d	class:	01/18 - 03/16	

#### SPEECH 110 Voice and Diction

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume, rate, articulation, and quality.

This course is also offered as THART-110.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1166 35 TTH 01:00p-02:20p LEC 3.00 PAC-309 Favela,H

## **SPEECH 111** Interpersonal Communication

3.00 Units

**3.00 Units** 

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1174	65	TH	07:00p-09:50p1FC	3 00 LADM-217	7Shelton II S
1172	25	TTH	11:00a-12:20p LEC	3.00 BC-106	Diaz,M
1170	30	MW	01:00p-02:20p LEC	3.00 BC-106	Diaz,M
1168	01	MW	07:30a-08:50a LEC	3.00 BC-106	Floerke,J



## **Schedule of Classes**

**Spring 2011** •

Room

Ref Sec Days Time Type/Units Room

Instructor

Time

Type/Units

Instructor

Urbanovich, J

## SPEECH 111H Interpersonal Communication-Honors 3.00 Units

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1176 30 MW 01:00p-02:20p LEC 3.00 BC-106 Diaz,M 1178 25 TTH 11:00a-12:20p LEC 3.00 BC-106 Diaz,M

## SPEECH 120 Oral Interpretation of Literature 3.00 Units

Basic principles of oral communication are explored through analysis and interpretative performance of prose, poetry and dramatic literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: SPEECH 100

1180 60 W 07:00p-09:50p LEC 3.00 CDC-115 Hogrefe,R

## SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.

. Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 101 or SPEECH 100 or SPEECH 100H

1182 10	MW Dof No	09:00a-11:50a l			Urbanovich,J
Note.	Rei. No.	1182 - 8 week c	.1455.	03/28 - 05/18	
1184 70 F		08:00a-11:50a l	LEC	3.00 BC-106	Urbanovich,J
		01/21/11			
	F	08:00a-11:50a l	LEC	BC-106	Urbanovich,J
		02/18/11			
	F	08:00a-11:50a l	LEC	BC-106	Urbanovich,J
A CONTRACTOR OF THE PARTY OF TH		03/11/11			
	F	08:00a-11:50a l	LEC	BC-106	Urbanovich,J
		04/22/11			
	ARR	3 HRS/WK	LEC		Urbanovich.J

This hybrid class includes four (4) on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

#### SPEECH 145 Business Communication 4.00 Units

Principles and techniques of effective oral and written communication in business environments. This course is also offered as BUSAD-145.

Associate Degree Applicable

Days

Course credit transfers to CSU.

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

1186 65 TTH 07:00p-08:50p LEC 4.00 BC-106 Newman,R

#### SPEECH 174 Communication in a Diverse World 3.00 Units

Study of the multicultural nature of communication in our diverse world. Examines how interactions are influenced by culture, including race and ethnicity, gender and sexual orientation, age, religious faith and disability. Exploration of personal cultural identity, theories of intercultural communication, sources of cultural conflict, and development of skills for effective intercultural communication.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

3 HRS/WK

1188 70	F	12:00p-01:50p LEC 01/21/11	3.00	BC-106	Urbanovich,J
	SU	01:00p-04:50p LEC 02/13/11		OFFF-FLD	Urbanovich,J
	SU	01:00p-04:50p LEC 03/13/11		OFFF-FLD	Urbanovich,J

Note: This hybrid class includes one on-campus meeting and three (3) required field trips and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. Field trips to a location to be determined on February 13, 2011, Venice

LEC

trips to a location to be determined on February 13, 2011, Venice Beach on March 13, 2011 and the Museum of Tolerance on April 26, 2011. Students must attend the field trips to successfully complete the course. For complete information refer to the hybrid

page in this schedule.

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## THEATRE ARTS

#### THART 100 Introduction to Theatre 3.00 Units

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1190 20	М	11:00a-12:50p LEC	3.00	PAC-309	Bryant,T
	W	11:00a-11:50a LEC		PAC-309	Bryant,T
1192 93	М	11:00a-12:50p LEC	3.00	PAC-309	Bryant,T
	W	11:00a-11:50a LEC		PAC-309	Bryant,T

This section is linked to ENGL 101-93. This means students enrolling in THART 100-93(directly above) must also enroll and remain enrolled in ENGL 101-93. For more information, refer to the CHC Learning Communities page in this schedule.

1194 15 TTH 09:30a-10:50a LEC 3.00 PAC-309 Bryant,T 
1196 55 TTH 05:00p-06:50p LEC 3.00 PAC-309 Favela,H

Note: Ref. No. 1196 - 14 week class: 02/08 - 05/17

## Schedule of Classes

Type/Units

Room

Instructor

Type/Units

Instructor

#### **World Drama II THART 109**

3.00 Units

The course surveys the history of theater from the 1600's to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

09:30a-10:50a LEC 3.00 PAC-309 Bryant,T 1198 10 MW

#### **THART 110 Voice and Diction**

3.00 Units

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume, rate, articulation, and quality.

This course is also offered as SPEECH-110.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1200 35 01:00p-02:20p LEC 3.00 PAC-309 Favela,H TTH

#### **THART 120 Acting Fundamentals**

3.00 Units

Introductory instruction in acting techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1202 30 01:00p-02:20p LEC 3.00 PAC-219 Bryant,T

#### **THART 140X4** Theatre Workshop

**3.00 Units** 

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

This course is also offered as MUSIC-140X4.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 140X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: Audition

1.6 HRS/WK LEC 3.00 1204 95 ARR PAC-101 Bryant,T 4.8 HRS/WK LAB ARR PAC-101 Bryant,T

Note: Ref. No. 1204 - 16 week class: 01/31 - 05/25

This course is also offered at MUSIC 140x4.

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909)

389-3296 Office: PAC-111

#### THART 145X4 Advanced Theatre Workshop 3.00 Units

Advanced practice in the development of a professionally mounted production, the interpretation of varied roles in dramatic literature, designing of costumes and settings for plays.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 145X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 140X4

1.5 HRS/WK LEC 3.00 1206 95 ARR PAC-101 Bryant,T ARR 4.5 HRS/WK LAB PAC-101 Bryant,T

Note: Ref. No. 1206 - 16 week class: 01/31 - 05/25

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909)

389-3296 Office: PAC-111

#### THART 163X4 Ballroom/Swing/Salsa 1.00 Unit

Basic principles of Ballroom/Swing/Salsa dance. This course is also offered as PE/I-163X4.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: THART 163X4 may be taken 4 times

1208 60 M 1210 65 Т 

#### **THART 179X4 Fundamentals of Stagecraft II**

**3.00 Units** 

Study of the history, theory, and practice of theatrical production in areas including lighting, sound and scene design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 179X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 176X4

1212 50 MW 05:00p-06:15p LEC 3.00 PAC-101 Cork,D ARR 4.8 HRS/WK LAB PAC-101 Cork.D Note: Ref. No. 1212 - 14 week class: 02/07 - 05/18

#### **THART 205 Play Directing**

**3.00 Units** 

Introduction to the basics of directing plays including analyzing the script, casting the play, rehearsal techniques, coaching the actor, staging techniques and approach to design elements like lighting, sets and costumes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1214 45 TTH

#### **THART 220 Advanced Acting I 3.00 Units**

Advanced class in acting techniques including scene study, text analysis and vocal expression.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Completion of a beginning acting class

1216 35 TTH 01:00p-02:20p LEC 3.00 PAC-219 Bryant,T

#### **THART 221 Advanced Acting II**

3.00 Units

Theory and practice of characterization in solo and ensemble scenes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: THART 220

TTH 1218 35

SCHEDULE OF CLASS

## **Radiologic Technology**

## RADIOLOGIC TECHNOLOGY

NOTE: Prior to starting this program, students must show proof of a clear criminal background check. Call the Director of the Radiologic Technology Program at the number indicated below for the necessary information.

Program Director: Morris Hunter (909) 580-3540

Applications for entry into the Radiologic Technology Program are available October through February.

The completed application and a \$50.00 non-refundable application fee are due by April 1.

#### **MINIMUM QUALIFICATIONS:**

To be considered for a personal interview, the applicant must:

- 1. Submit a completed application package and fee
- 2. Provide a copy of their High School Diploma or GED
- 3. Complete the college courses listed below prior to interview:
  - Freshman Composition: ENGL 101 or equivalent
  - Introduction to Computer and Information Technology: CIS 101 or equivalent
  - Intermediate Algebra: MATH 095 or equivalent
  - Essentials of Human Anatomy and Physiology: ANAT 101 or equivalent
  - Medical Terminology: AH 101 or equivalent
  - Survey of Radiologic Technology: AH 090 (only offered at Crafton Hills College)

# Courses required for students currently in the Radiologic Technology Program

	FIRST SEMESTER		THIRD SEMESTER
RADIOL 100 RADIOL 103 RADIOL 104 RADIOL 105 RADIOL 106 RADIOL 107 RADIOL 110 RADIOL 115	Introduction to Radiologic Technology	RADIOL 202 RADIOL 203 RADIOL 204 RADIOL 205 RADIOL 213	Radiation Protection II
	SECOND SEMESTER		FOURTH SEMESTER
RADIOL 108 RADIOL 109 RADIOL 111 RADIOL 112 RADIOL 113 RADIOL 114 RADIOL 116 RADIOL 117	Radiation Protection I	RADIOL 208 RADIOL 209 RADIOL 210 RADIOL 211 RADIOL 212	Radiographic Fluoroscopic Imaging

## Crafton Hills College Timeline for Financial Aid Application

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DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Last Fall 2010 Disbursement for Pell 3rd week of December  Last day to apply for a BOG refund 12/10/10	1 70111 Payment		March 2nd Cal Grant deadline 3/14/11 Open Files for Financial Aid for 2011-2012	Financial Aid begins processing 2011-2012  2nd Major Pell Payment for Spring 2011	Summer 2011 Registration begins  Pell Payment for late or in- complete fliers  May 5th Last Day for BOG Refund	2011 priority	Fall 2011 Open Registration begins Summer Pell Payment Begin mailing awards for 2011-2012	

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

#### **Determining Need**

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

#### **Refund Policy**

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

#### **Satisfactory Academic Progress**

Satisfactory Academic Progress is required of all Financial Aid students. If the college places you on probation you are automatically on probation with the Financial Aid Office. Satisfactory progress will be monitored for all Financial Aid students who apply for Aid. Detailed information on standards required are available in the Financial Aid Office.

- B O G -

Get two for one! You may get federal grants AND the BOG Fee Waiver by ONLY completing a 2011-2012 Free Application for Federal Student Aid (FAFSA)! However, instead of filling out two applications, complete the FAFSA early and you do NOT need to submit a BOG application. This will cover your fees for FALL 2011, Spring 2012, and Summer 2012. Be sure to enter Crafton's school code on your FAFSA, 009272, and your BOG can be entered early.

Assistance filling out a FAFSA is available by calling (909) 389-3240 to schedule an appointment.

You will still have a balance with Admissions and Records.

#### **Financial Aid Programs For You**

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)
- Academic Competitiveness Grant (ACG)
- CAL Grant

OFFICE: Classroom Building, Room (CL-214)/CL 215 Hours: Monday-Thursday 9:00 am - 6:00 pm\* Friday 9:00am-1:00pm\*

\*Must arrive 45 minutes prior to closing, if opening a file.

#### **Financial Aid Staff**

John Muskavitch	Director	389-3269
Juanita Sousa	Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Carrita Morales	Clerical Assistant	389-3223
Fermin Ramirez	Outreach Coordinator	389-3240

pay.

## **Financial Aid Rules**

# There is a federal law about paying back money if you leave school

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned".

NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment. (Don't worry if you don't understand, the Financial Aid Office will calculate the amount for you.)

Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

\$1000 grant x 26% = \$260 earned; \$1000 x 74% = \$740 unearned. The college will owe some of the money back depending on the number of units you took:

You took 12 units at \$26 each =  $$312 \times 74\%$  (unearned) = \$231 the college has to

You will have to pay back the unearned amount, minus the college share, times 50%.  $$740 - $231 = $509 \times 50\% = $255 \text{ you have to pay the federal program.}$ 

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

# If you are thinking of withdrawing or just leaving... Please think again!

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

## Don't leave unless you must But if you must, take care of business before you go.

Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the Federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a <u>national HOLD</u> on your student aid eligibility.

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REGULATION	REQUIREMENTS	OPTIONS	IMPACT
All students receiving federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the refund provision.  • The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to process.  • During the first 60% of the enrollment period the student "earns" Title IV aid in direct proportion to the length of time he or she remains enrolled.	Shares in repayment of Title IV Funds awarded that are unearned.  • The student's share is the difference between the total unearned amount and the institution's share of unearned aid.  • The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Depart- ment of Education.	Student repays the funds in full within 45 days of notification.  Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.	<ul> <li>The District must bill and collect the overpayment within 45 days.</li> <li>The District must set up, monitor and collect overpayment.</li> <li>If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection.</li> <li>The District must bill and attempt to collect the overpayment from student within 45 days of notification.</li> <li>The District has no further collection obligation after 45 days have expired.</li> </ul>
Percentage is calculated dividing the number of days completed in the term by the number of calendars days in	<ul> <li>Institution:</li> <li>Shares in the repayment of Title IV funds for the unearned portion of tuition and fees.</li> </ul>	The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.	The District is refunding General Funds monies to the Title IV Programs.
Percentage is applied to the amount of disburseable aid to the student for that period of enrollment.	<ul> <li>Institutional share is the lesser of:</li> <li>The total amount of unearned aid; or</li> <li>Institutional charges multiplied by the percentage of aid that was unearned.</li> <li>Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal.</li> <li>The institution must define and publicize its withdrawal process.</li> </ul>	The District has the option to bill the student for the institution's share of Title IV overpayment.	<ul> <li>Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments.</li> <li>Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.</li> </ul>

**Financial Aid Information** 

# Semester in LONDON

## - FALL 2011 -

Crafton Hills College's Semester in London for Fall 2011 provides a very enriching experience. You will enjoy the historical surroundings, grow intellectually, and enhance your overall knowledge of the world while making normal progress toward your degree objectives. You will earn 12 units in courses taught by faculty from Crafton Hills College or one of the other community colleges in the Southern California Foothills Consortium.



Theatres, major symphony orchestras, world-class operatic performances, concerts, recitals, ballet performances and an unparalleled range of live rock and ethnic music are just some of the cultural opportunities available. Many of the world's artistic masterpieces can be viewed in London.

- Earn college credit transferable for a bachelor's degree.
- Most courses fulfill general education requirements.
- Participate in the British Life and Culture class with exciting guest speakers and field trips.
- Take advantage of low-cost flights, living accommodations, and a central London travel pass.
- Consider optional tours to explore the great cities and historic sites of Europe.

Ask about spring 2011 semester in Salamanca, Spain

For more information call Lynn Jamison at the Citrus College Study Abroad Office, (626) 914-8560, visit our website at http://info.citruscollege.com/studyabroad or pick up materials at the entrance of the Faculty Offices. CHC Professor Kris Acquistapace, Advisor: (909) 389-3347.

Financial Aid is available to eligible students.

Early application is essential.

Contact the Citrus College Financial Aid Office.

#### **Degree and Certificate** Programs in the Career/Technical fields noted below:

#### **Allied Health Services**

· Radiologic Technology

Contact Morris Hunter at (909) 580-3540 for more information

Respiratory Care

Contact Cynthia Bidney at (909) 389-3286 for more information

#### **Business and Information Technology**

- Accounting (Certificate Only)
- **Business Administration** 
  - **Business Management**
  - **Retail Management**
- **Computer Information Systems** 
  - **3D Computer Animation**
  - **Computer Assisted Graphic Design**
  - **Cisco Certified Network Associate**
  - **Computer Hardware Technician**
  - **Programming**
  - Webmaster I
  - Web Design
- Marketing Management (Certificate Only)

Contact Denise Allen-Hoyt at (909) 389-3603 for more information

#### Child Development

- **Child Development** 
  - **Associate Teacher**
  - **Early Learning**
  - **Master Teacher**
  - **Site Supervisor**
  - **Teacher**

Contact JoAnn Jones at (909) 389-3213 for more information

## **Public Safety and Emergency** Services

- **Emergency Medical Services** 
  - Emergency Medical Technician I/EMT Basic
  - Emergency Medical Technician/Paramedic
  - **Mobile Intensive Care Nurse**

Contact Aimee Marshall at (909) 389-3252 for more information

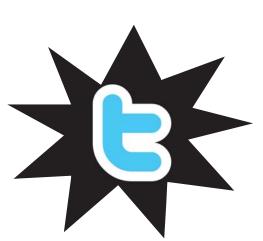
#### • Emergency Management

Contact Dr. Jim Holbrook at (909) 389-3251 for more information

#### • Fire Technology

Contact Sue Breazile at (909) 389-3408 for more information





## Never miss an important date again!

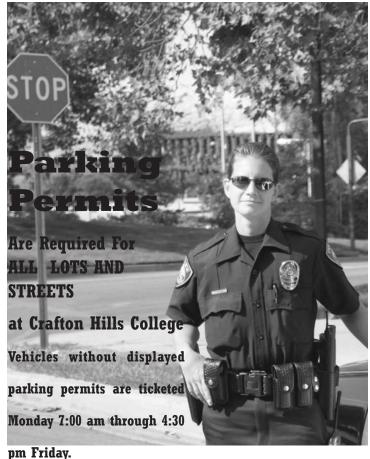
Join us on twitter on the Financial Aid page at Crafton Hills College Web-Site

www.craftonhills.edu



## STUDENTS RIGHT TO KNOW

## CRIME REPORTING/CRIME STATISTICS



#### REPORTING CRIMES AND EMERGENCIES

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Administration Bldg., Room 153.

## **Crime Statistics**

Annual crime statistics can be found on the SBCCD website at www.sbccd.org, select District Faculty & Staff Information/Forms, District Police

In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" is available at the following locations:

- SBCCD Chancellor's Office
- District Police

Illegally parked vehicles (red

zone, handicapped parking,

staff parking) are ticketed at

all times. Purchase permits

in the Communications Office

(LADM-153).

Daily parking permits

are dispensed by vendin

machines in Parking

Lot D.







## **Crafton Hills College Administration**

Gloria Macias Harrison, M.A	PresidentVice President, Instruction
Michael Strong, B.S	Interim Vice President, Administrative Services
Rebeccah Warren-Marlatt	Vice President, Student Services
	Dean, Student Services & Student Development
Kirsten Colvey, M.S.	Dean, Student Services/Counseling & Matriculation
	Dean, Math, English, Reading and Instructional Support
Richard K. Hogrefe, M.A	Dean, Arts & Sciences
June C. Yamamoto, M.A	Dean, Career Education & Human Development
Cheryl Bardowell, M.P.A.	Director, Resource Development
Wayne Bogh, M.B.A	Director, Technology Services
Gloriann Chavez, A.A.	
Rejoice Chavira, M.A	Director, EOPS, CARE
Alisa Sparkia Moore. Esg	Director. Marketing & Public Relations
John Muskavitch, B.S	Director, Financial Aid Director, Student Life
Ericka Paddock, M.A	Director, Student Life
Cammy Purper, M.A	Director, Child Development Center
Vacant	Director, Facilities, Operations & Maintenance
Keith Wurtz, M.A	Director, Research and Planning

## **District Administration**

Bruce Baron, M.A	Interim Chancellor
Charlie Ng, Jr., M.S	Interim Vice Chancellor, Fiscal Services
Renee Brunelle, M.A	
Steven Sutorus, M.B.A	Manager, Fiscal Services
Larry Ciecalone, M.B.A.	President and General Manager, KVCR-TV/FM
Everett Garnick, M.B.A	Director, Computing Services
Matthew K. Issac, Ph.D	Executive Director, Economic Development & Corporate Training
Glen Kuck, Ed.D.	Executive Director, Distributed Education and Technology Services
Crispina Ongoco, B.S	Director, Fiscal Services
Patrick McCurry	District Director, Public Safety (Chief of Police)
Tanya Rogers, CPA, CFE	Internal Auditor

## **Board of Trustee**

James C. Ramos, M.B.A	President
Carleton W. Lockwood, Jr., B.S.	
Donald L. Singer, Ph.D	
Donna Ferracone, M.A.	
John M. Futch, M.A.	Trustee
John Longville	Trustee
Jess Vizcaino, Jr., M.P.A	Trustee
Daniel Shedd	Student Trustee, CHC
Robert P. Alexander	Student Trustee. SBVC



Roadrunner Cafeteria 11711 Sand Canyon Road Yucaipa California, 92399 (909) 389-3376

## Regular Business Hours:

Mon-Thurs.

**Fridays** 

7:30-4:00

Closed at 2:00

Hours are subject to change.

## **Daily Specials:**

Mon. Charly's Tuna

Tues. Turkey Melt

Wed. Quezadilla Suprema

Thurs. Reuben Melt

Fri. Ortega Melt

Good breakfast served everyday, and homestyle soups, a variety of fresh made cold and hot sandwiches.

Breakfast hours: Lunch hours: Grill closes: 2:00 7:30-10:15 10:45-2:00 (Friday at 1:00)

(Hours are subject to change)

Free 32oz drink with a purchase of Double-Cheese-Burger or a Veggie Burger.

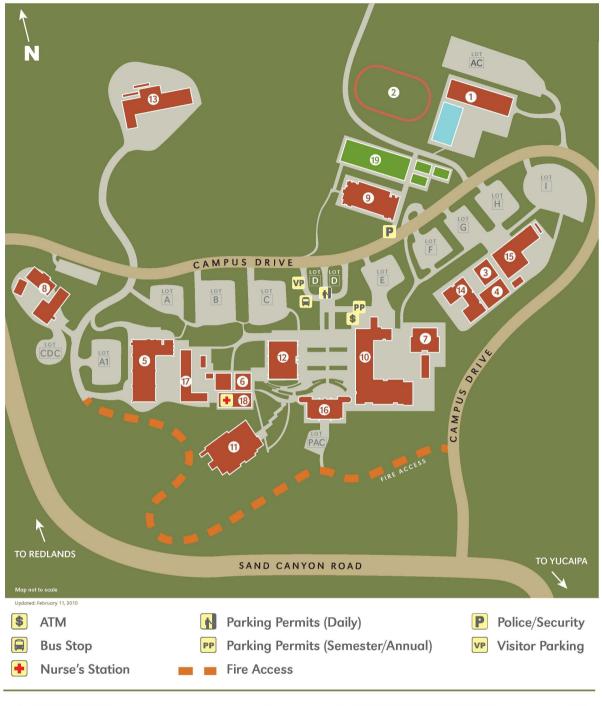
This coupon is good at Crafton Hills College Cafeteria not good with any other offer or specials. limit one coupon per visit no substitution.

Expires March 31, 2011





## CAMPUS DIRECTORY



1	AQUATIC CENTER · · · · · · · · · · · · · · AC
2	ATHLETIC FIELD · · · · · · · · · · · · · · · · AF
3	BC CLASSROOM BUILDING · · · · · · · · C
4	BOOKSTORE······BK
5	CAFETERIA/COLLEGE CENTER · · · · · · · · · CC Student Senate
6	CL CLASSROOM BUILDING······ CL Financial Aid
7	CHEMISTRY/HEALTH SCIENCES · · · · · · · · CHS
8	CHILD DEVELOPMENT CENTER · · · · · · · · CDC
9	$GYMNASIUM \; \cdots \cdots \qquad G$
	POLICE
10	LABORATORY/ADMINISTRATION · · · · · · · · LADM Campus Business Office Parking Permits (Semester/Annual)

11	Copy Center Gallery	NTER · · · · · · · · LRC Multi-purpose Room Teaching Center Tutoring Center
12	BUILDING 12·····	• • • • • • • • B12
13	MAINTENANCE & OPERAT SHIPPING & RECEIVING	TIONS/
14	OCCUPATION EDUCATION	N 1 · · · · · · · · · OE1
15	OCCUPATION EDUCATION	√2 · · · · · · · · · OE2
16	PERFORMING ARTS CENT	ER · · · · · · · · PAC
17	STUDENT SERVICES A · · Admissions & Records	
18	STUDENT SERVICES B · · Counseling Disabled Student Service	Health & Wellness Center
19	TENNIS COURTS · · · · ·	· · · · · · · · · · TC-CRTS

CRAFTON HILLS COLLEGE 11711 Sand Canyon Road Yucaipa, CA 92399-1799 909-794-2161 www.craftonhills.edu

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## **How To Register**

- New students apply on-line at www.craftonhills.edu and follow the steps under the menu selection "Apply/Register."
- Priority WEB Registration is: November 22 Dec 12
   Open WEB Registration is: December 13-January 17, 2011
- For WEB Registration instructions, see pages 19-22 in this class schedule or visit the CHC website and click on "Apply/Register"
- Counselors are available for program advisement at the CHC Counseling Office, which is located in the Student Services Building (SSB). Telephone (909) 794-2161, Ext. 3366.
- For high school concurrent enrollment requirements and eligibility see page 28.

ADMISSIONS & RECORDS OFFICE: For current hours of operation check: http://www.craftonhills.edu/Admissions&Records

909-794-2161

www.craftonhills.edu



Your Future is on the Rise