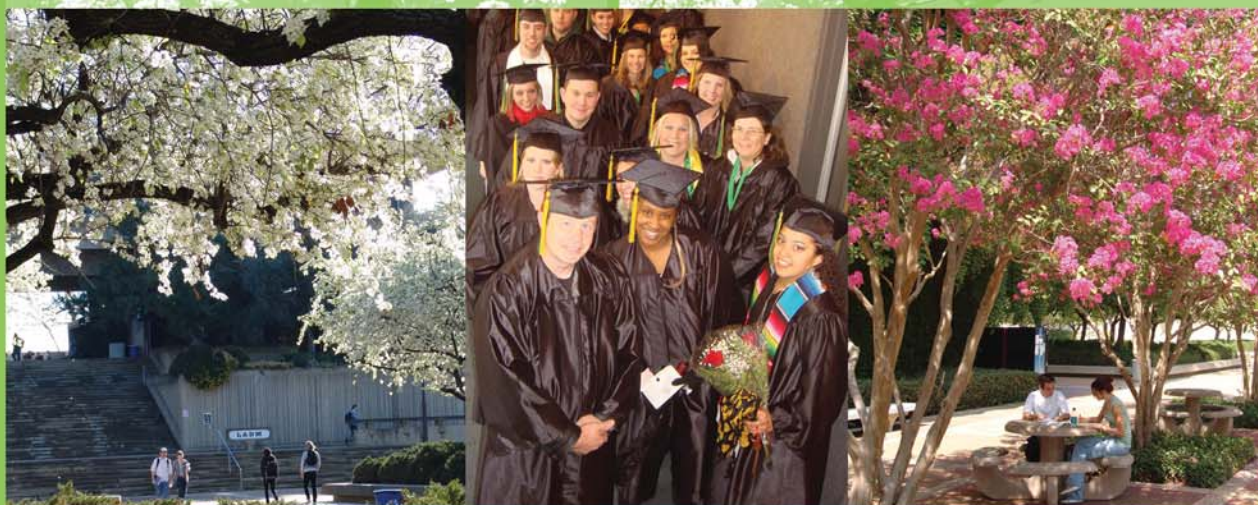


Prepare for Tomorrow  
Start Taking Classes Today!

# Spring Schedule 2009



**Spring Semester Begins: January 12**

Priority Web & Telephone Registration:

October 27 - November 14

Open Web & Telephone Registration:

November 17 - January 11

**Need  
money for  
classes?  
See page**

[www.craftonhills.edu](http://www.craftonhills.edu)

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# CALENDAR OF IMPORTANT DATES AND DEADLINES - Spring 2009

## DATES

## EVENTS

October 1 .....	<b>Confirmation of Registration Priority Date at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a>. Click on <a href="#">Apply/Register</a> then <a href="#">My Priority Registration Information</a> or call (909) 884-1441</b>
October 27 - 29 .....	Priority Web Registration for EOPS, DSP&S, CalWORKs, Active Military/Veterans***
October 30 - Nov 14 .....	Priority Web/Telephone Registration
November 17 - January 11 .....	Open Web/Telephone Registration
December 1 .....	Parking Permits go on sale in the Communications Office (LADM-150)
January 2, 2009 .....	Financial Aid Applications for 2009-2010 available
January 5 .....	First date to place online book orders and online reservations*
January 5 .....	<b>Deadline for High School students to submit paperwork for admission</b>
January 11 .....	Last date to register and last date to drop prior to the first day of instruction
January 12 .....	<b>Instruction begins</b>
January 19 .....	Martin Luther King Birthday (NO CLASSES)
January 23 .....	Last date to place online book orders and online reservations
<b>January 23 .....</b>	<b>Last date to add a full term (18-week) course</b>
January 23 .....	<b>Last date to drop courses to receive a refund of enrollment fees for full-term (18week) courses <u>ONLY</u>.</b>
<b>January 23 .....</b>	<b>Last Day for Book Returns or Exchanges</b>
January 23 .....	Final date for book returns or exchanges
January 26 .....	Parking permit regulations enforced in all lots and on all college streets
<b>February 6 .....</b>	<b>Last date to drop without a "W" from full-term (18-week) courses (refer to your registration statement for short-term course deadlines)</b>
February 13 .....	Lincoln's Birthday (NO CLASSES)
February 16 .....	Washington's Birthday (NO CLASSES)
February 17 .....	Last date to file pass/no pass grading petition for full-term (18-week) courses
<b>March 1 .....</b>	<b>Last date to petition for Spring 2009 graduation</b> (graduation petition available through Admissions & Records)
<b>March 2 .....</b>	<b>Cal Grant deadline</b>
<b>March 9 - 14 .....</b>	<b>Spring Recess</b>
<b>April 17 .....</b>	<b>Last date to withdraw with a "W" from full-term (18-week) courses (refer to your registration statement for short-term course deadlines)</b>
May 7 .....	Last date to apply for BOG refund for Spring 2009
<b>May 14-20 .....</b>	<b>Final Exams</b>
May 15 .....	Honors Convocation
May 20 .....	End of Spring semester
May 21 .....	Commencement
June 13, 2009 .....	Spring 2009 grades available at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a>
<b>June 18, 2009 .....</b>	<b>Priority Deadline for Financial Aid Fall 2009</b>

**BOG (Board of Governors Grant Waiver)** refund requests should be submitted no later than May 7th.  
Please check your registration statement, you may have a balance due.

\*You are advised not to buy your textbooks until you are officially registered into the class.

You are not officially registered until you have paid all fees.

\*\* Check "**use-by**" date on Late Add Authorization sticker.

\*\*\* Must provide a DD-214 Member/Service 4, with a honorable discharge within two years from separation date.

December 2008							January 2009							February 2009						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4	1	2	3	4	5	6	7
7	8	9	10	11	12	13	5	6	7	8	9	10	11	8	9	10	11	12	13	14
14	15	16	17	18	19	20	12	13	14	15	16	17	18	15	16	17	18	19	20	21
21	22	23	24	25	26	27	19	20	21	22	23	24	25	22	23	24	25	26	27	28
28	29	30	31				26	27	28	29	30	31								

March 2009							April 2009							May 2009								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	4	5	6	7				1	2	3	4							1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9		
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23		
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30		
													31									

## **FINAL EXAMS:** Thursday, May 14 – Wednesday, May 20, 2009

(Unless otherwise announced, all examinations  
will be held in regular classrooms.)

TIME AND DAY OF REGULAR CLASS MEETING		TIME AND DAY OF FINAL EXAM	
9, 9:30 a.m.	TTh	8 – 10:30 a.m.	Thursday, May 14
12, 12:30 p.m.	TTh	10:30 – 1 p.m.	Thursday, May 14
1, 1:30, 2 p.m.	TTh, Th only	1 – 3:30 p.m.	Thursday, May 14
8 a.m.	MWF, MF, F only	8 – 10:30 a.m.	Friday, May 15
9 a.m.	F only	10:30 – 1 p.m.	Friday, May 15
10, 10:30 a.m.	MWF, MW	10:30 – 1 p.m.	Friday, May 15
11 a.m.	F only	10:30 – 1 p.m.	Friday, May 15
12, 12:30 p.m.	MWF, MW	1 – 3:30 p.m.	Friday, May 15
1 p.m.	F only	1 – 3:30 p.m.	Friday, May 15
<b>Conflicts and Make-ups</b>		1 – 3:30 p.m.	Friday, May 15
7, 7:30 a.m.	MWF, MW	8 – 10:30 a.m.	Monday, May 18
8, 9 a.m.	M only	8 – 10:30 a.m.	Monday, May 18
11, 11:30 a.m.	MWF, MW	10:30 – 1 p.m.	Monday, May 18
1, 2 p.m.	M only	1 – 3:30 p.m.	Monday, May 18
2:30, 3, 3:30 p.m.	MWF, MW	1 – 3:30 p.m.	Monday, May 18
7, 7:30, 8 a.m.	TTh, T only	8 – 10:30 a.m.	Tuesday, May 19
10, 10:30, 11 a.m.	TTh, T only	10:30 – 1 p.m.	Tuesday, May 19
2:30, 3, 3:30 p.m.	TTh	1 – 3:30 p.m.	Tuesday, May 19
1, 1:30, 2 p.m.	T only	1 – 3:30 p.m.	Tuesday, May 19
8 a.m.	MW, W only	8 – 10:30 a.m.	Wednesday, May 20
9, 9:30 a.m.	MWF, MW, W only	10:30 – 1 p.m.	Wednesday, May 20
1, 1:30 p.m.	MWF, MW, W only	1 – 3:30 p.m.	Wednesday, May 20
3 p.m.	W only	1 – 3:30 p.m.	Wednesday, May 20

**NOTE:** There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

**EVENING (4 p.m. or after) AND SATURDAY CLASSES**  
Final Exams will meet on the following days at the regular class time:

REGULAR CLASS MEETING	FINAL EXAM DAY AND DATE
M	Monday, May 18
MW	Monday, May 18
T	Tuesday, May 19
TTh	Thursday, May 14
W	Wednesday, May 20
Th	Thursday, May 14
S	Saturday, May 16

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.**

Instructors who wish to give final examinations at other than scheduled times **MUST obtain prior approval from the Division Deans.**

**NOTE: Final Exams for SHORT-TERM CLASSES are given at the last regular class meeting.  
(Please refer to the Schedule of Classes for exact dates.)**

## Services for Students • Spring Hours

(All Telephone Numbers are in the 909 Area Code)

### **ADMISSIONS OFFICE ..... Room SSA-213, 389-3372**

**E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include, but are not limited to, application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm

Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

### **ASSESSMENT CENTER ..... Room SSB-202,**

**E-mail: [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu)**

**389-3361**

The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. Also available is the Wonderlic WBST ATB exam for Financial Aid students who are required to prove an Ability to Benefit. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information. Study Guides available upon request.

Hours: Monday - Wednesday ..... 8:00am -12:00pm 1:00pm - 5:00 pm

Thursday, ..... 10:00am 12:00pm 1:00pm - 5:00 pm

Friday, during registration only ..... 8:00 am - 1:00 pm

(Hours are subject to change)

### **BOOKSTORE ..... Room BK-101, 389-3250**

**Website: <http://bookstore.craftonhills.edu>**

#### **First Week of Instruction**

Hours: Monday - Thursday ..... 7:45 am - 7:30 pm

Friday ..... 7:45 am - 3:00 pm

Saturday ..... 8:00 am - 12:00 pm

#### **Second Week of Instruction**

Hours: Monday-Thursday ..... 7:45 am - 7:30 pm

Friday ..... 7:45 am - 3:00 pm

#### **(January 26 - February 12)**

Hours: Monday - Thursday ..... 7:45 am - 7:00 pm

Friday ..... 7:45 am - 3:00 pm

#### **(February 17 - May 20 )**

Hours: Monday - Thursday ..... 7:45 am - 6:00 pm

Friday ..... 7:45 am - 3:00 pm

Closed ..... Saturdays, Sundays, Holidays and when classes are not in session. Note: Hours may vary without notice.

### **CAFETERIA ..... College Center, 389-3376**

CHC's cafe features homemade chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

Hours: Monday - Thursday ..... 7:30 am - 5:00 pm

Friday ..... 7:30 am - 2:00 pm

### **CalWORKs ..... Room SSA-307, 389-3239**

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm

Tuesday and Wednesday ..... 8:00 am - 6:00 pm

Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

### **CAMPUS BUSINESS OFFICE ..... Room LADM-151, 389-3221**

The CBO is available to collect credit exam fees; chemistry fees, loan defaults; grant overpayments; and settle obligations for returned checks.

Hours: Monday - Thursday ..... 8:00 am - 5:30 pm

Friday ..... 8:00 am - 4:30 pm

### **CAREER CENTER ..... Room SSB-202,**

**E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu)**

**389-3361**

The CHC Career Center provides free career assessments, online career programs and a listing of jobs available off campus. The Career Center also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester and at our annual Career Fair, various employer representatives will be available in the Career Center to accept applications, provide information and for recruitment of students for available positions. Various employers list job openings with the Career Center and these positions are posted on an Internet site for access from any computer. The Career Center staff is available to help with resume writing and posting the resume on various websites.

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm

Thursday ..... 10:00 am - 7:00 pm

Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

### **COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE) OFFICE ..... Room SSA-307,**

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

**389-3239**

The CARE Program is an affiliate of the EOPS Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 14 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm

Tuesday and Wednesday ..... 8:00 am - 6:00 pm

Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

### **COMMUNICATIONS ..... Room LADM-153 794-2161**

Students can visit the Communications Office to purchase parking permits and pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Thursday ..... 8:00 am - 9:00 pm

Friday ..... 8:00 am - 4:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-153.

### **COUNSELING/TRANSFER CENTER ..... Room SSB-201,**

**E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu)**

**389-3366**

**or [transfercenter@craftonhills.edu](mailto:transfercenter@craftonhills.edu)**

The Counseling and Transfer Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. The Transfer Center schedules representatives from University programs to assist students with transfer questions and to review transcripts. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information. **Hours are subject to change - call to verify hours**

#### **Hours are as follows:**

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm

Thursday ..... 10:00 am - 7:00 pm

Friday ..... 8:00 am - 3:00 pm

#### **Counseling Hours:**

Monday - Wednesday ..... 9:00 am - 7:00 pm

Thursday ..... 10:00 am - 7:00 pm

Friday ..... 9:00 am - 3:00 pm

# Services for Students • Spring Hours

(All Telephone Numbers are in the 909 Area Code)

## DISABLED STUDENT PROGRAMS & SERVICES

**Room SSB-110,**  
**E-mail: [mliceri@craftonhills.edu](mailto:mliceri@craftonhills.edu) 389-3325 • TTY 794-4105**

Disabled Student Programs & Services is composed of both programs and services. The learning disabled student may seek assistance in the Diagnostic Learning Center. Services available to disabled students include notetakers, readers, textbooks on tape, tram service.

Hours: Monday-Wednesday ..... 8:00 am - 7:00 pm  
Thursday ..... 8:00 am - 4:30 pm  
Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

## DISTRIBUTED EDUCATION ..... 441 W. 8th Street, San Bernardino, 384-4325

**E-mail: [distributeded@sbccd.cc.ca.us](mailto:distributeded@sbccd.cc.ca.us)**

The Distributed Education office coordinates the televised and computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Televised courses are broadcast on Channel 24, KVCR-TV, and typically have 5 campus meetings. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

The Internet site is <http://dets.sbccd.org>

Hours: Monday - Friday ..... 8:30 am - 4:30 pm

## EMERGENCY TRAINING CENTER ... 2235 E. Perimeter Rd San Bernardino, 389-3208

This Center was funded by a grant from the Federal Aviation Administration. The center is used for training fire fighting personnel nationwide in the proper tactics for fighting aircraft interior and exterior fires and proper rescue techniques.

Hours: Monday - Friday ..... 8:00 am - 4:30 pm

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S) ..... Room SSA-307, 389-3239

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The EOP&S Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

Hours: Monday & Thursday ..... 8:00 am - 4:30 pm  
Tuesday & Wednesday ..... 8:00 am - 6:00 pm  
Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

## FINANCIAL AID OFFICE ..... Room CL-214, 389-3223

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

Hours: Monday - Thursday ..... 9:00 am - 6:00 pm  
Friday ..... 9:00 am - 1:00 pm

(Hours are subject to change)

## HEALTH AND WELLNESS CENTER ..... Room SSB-101 389-3272 or 389-3273

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide urgent care, first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy testing, birth control, emergency contraception, cervical and breast cancer

screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, Alcohol and Drug Abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm  
Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

## INTERNATIONAL STUDENTS .....Room SSA-213 389-3372

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited at the discretion of the President of the College. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

<b>May 1</b>	<b>for Fall Semester</b>
<b>November 1</b>	<b>for Spring Semester</b>
<b>March 15</b>	<b>for Summer Session</b>

To obtain the required materials and procedures, contact the International Counselors located in SSB-201 or call 389-3366.

## THE LEARNING RESOURCE CENTER .....Library, 3rd floor 389-3312

The Learning Resource Center provides free tutoring for a variety of courses including math, writing, foreign languages, and the sciences. The center also offers reading and language activities, an open-use computer lab, and a series of video telecourse programs on many topics. During the semester, students will have the opportunity to develop their academic skills through the center's workshop series. Come and investigate your resources. For more information on the center's programs, visit the LRC webpage at [http://craftonhills.edu/student\\_resources/learning\\_center](http://craftonhills.edu/student_resources/learning_center)

Hours: Monday-Thursday ..... 7:30 am - 9:30 pm  
Friday ..... 7:30 am - 4:00 pm

## LIBRARY ..... 389-3321

For reference help dial 389-3322 or 389-3323

The Library has 64 Internet computers for student and community use. We have a collection of over 60,000 volumes, periodicals, video and DVDs, as well as a periodical system with full-text capacity available on-line at home and at the college for our students. Reference librarians are available to assist in locating your information.

Hours: Monday-Thursday ..... 7:30 am - 10:00 pm  
Friday ..... 7:30 am - 4:00 pm  
Saturday ..... 9:00 am - 1:00 pm

## STUDENT SENATE OFFICE .....SCC-107

**E-mail: [mcole@craftonhills.edu](mailto:mcole@craftonhills.edu) ..... 389-3410**

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and AS cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you. Please call the office for more information.

Hours: Monday -Friday ..... 8:30 am - 4:00 pm  
We will have extended hours depending on availability.

(Hours are subject to change)

## VETERANS SERVICES ..... Room SSA-213, 389-3256

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

Hours: Monday-Thursday ..... 8:00 am - 4:00 pm  
Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

## FEE SCHEDULE

(All fees are subject to change)

### MANDATORY FEES

**Enrollment Fee** ..... \$20.00 per unit

Non-Resident Fee\* ..... \$186.00 per unit

\* Excludes mandatory enrollment fees.

Health Fee ..... Fall/Spring \$15.50; Summer \$12.50

Accident Insurance Fee ..... Fall/Spring/Summer \$1.50

Student Center Fee ..... \$1 per unit, (maximum \$10 per year)  
Assessed Summer -Spring

Capital Outlay Fee ..... \$8.00 per semester  
(Citizen of a foreign country who is also a resident of a  
foreign country)

Student Representation Fee ..... \$1.00  
This fee may be waived for moral, religious, political, or financial  
reasons. For more information, please call the Student Senate  
Office at (909) 389-3410.

### OPTIONAL FEES

**AS (Associated Student) Sticker:**

- \$15.00 annual • \$7.50 semester

**Schedule of Classes** ..... Free on campus

- \$1.00 (if mailed in U.S.)
- \$7.00 (if mailed outside of U.S.)

**Transcripts:**

- First two requests are free
- Subsequent requests ..... \$3.00 each
- Priority requests (same day) ..... \$5.00 each
- Online requests ..... \$5.00 (includes service charge)

**CHC Catalog** ..... \$4.00 (on campus)

- \$6.00 (if mailed in U.S.)
- \$16.00 (if mailed outside of U.S.)

**Enrollment Verifications** ..... \$3.00 each

### REFUNDS (Board Policy #5033)

**If a class is cancelled . . .** You will automatically be mailed a refund of the enrollment fees for any class cancelled by the College. If this class is your only class for the term, you will receive a refund of all fees except the parking fee and AS fee. To receive a refund of the parking fee, you must complete a "Request for Refund" form and attach the parking decal to the form. Turn in this form and the decal to the Communications Office, LADM-153. To receive a refund of the AS fee, complete a "Request for Refund" and attach the semester/annual sticker to the form. Turn in this form and the sticker to the Student Services Office, SSA-306.

**If you drop a class BEFORE the first day of the term,** you will automatically be mailed a refund of enrollment fees. If you wish to receive a refund of the parking fee, you must request a refund in the Communications Office, LADM-153 and attach the parking decal to the "Request for Refund" form. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you drop a class AFTER the first day of the term and within the first 10% of the term,** you will automatically be mailed a refund of enrollment fees only. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you WITHDRAW from the COLLEGE...** You are eligible for a refund of enrollment fees if you withdraw **during the first 10% of the term.** To be eligible for a refund of the other fees, you must withdraw PRIOR to the FIRST day of the term. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

You are **NOT** eligible for a refund if you drop a class **AFTER** the first 10% of the term.

### ALLOW 6-8 WEEKS FOR ALL REFUND CHECKS.

If you wish for your refund credit to apply another course, you must add the course immediately after dropping.

**ALL OTHER FEES ARE NON-REFUNDABLE AS OF THE FIRST DAY OF CLASS.**

### HEALTH FEE • ACCIDENT FEE • STUDENT CENTER FEE • STUDENT REPRESENTATION FEE • PARKING FEE

To receive a refund of any/all of the above fees, you must:

1. Drop ALL classes **BEFORE** the beginning of the term.
2. Turn in your "Request for Refund" form, along with your parking decal to the Communications Office within the first 30 days of instruction. You must REQUEST the refund; it is not automatic. A \$10.00 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

### PARKING PERMITS

Parking permits are required for **ALL LOTS** and **STREETS** at Crafton Hills College. Permits are available in the Communications Office. Daily parking permits are dispensed by vending machines in Parking Lot D. To purchase permits or make payments for citations go to the Communications Office, LADM-153, between 8:00 am and 9:00 pm, Monday through Thursday, and 8:00am-4:00pm on Friday.

#### Parking Permits:

Annual (Fall through Summer) .....	\$45.00
Fall/Spring Semester .....	\$20.00
Summer .....	\$15.00
Daily .....	\$1.00

**While accurate at time of printing, fees may be changed by Board action at any time.**

### PARKING CONTROLS

Parking permits must be displayed as indicated on the purchased permit. Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday and between 7:00 am and 4:30 pm, Friday. **Illegally parked vehicles are ticketed at all times.**

## Crafton Hills College Campus Bookstore



### STUDENT HEALTH AND ACCIDENT FEES

- A. A health and accident insurance fee will be paid by students at the time of registration. The receipts will be expended only to defray the cost of student health services and student accident insurance as provided in Education Code 72246.
1. The health fee for students enrolled in Spring semester shall be \$15.50.
  2. The accident insurance fee shall be \$1.50.

The Health and Accident Fee is non-refundable unless all courses for which the student is enrolled are cancelled or the student withdraws from all courses prior to the first day of the term.

- B. Exemptions - Certain individuals are exempt from health and accident fees by code exemption or action of the Board of Trustees:
1. Apprentices attending college under an approved training program.
  2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona-fide religious sect, denomination or organization.
- C. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.
- D. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

### Campus Bookstore

What does the CHC Bookstore have to offer?  
Along with textbooks, we offer a vast array of school supplies, study aids, backpacks, clothing, snacks, beverages, greeting cards and gifts galore. We provide on campus convenience for your special book orders, postage stamps and gift cards.

**Our Bookstore is Self Service.** Students have the opportunity to select their own textbooks. Please be sure to make your selections carefully.

**(SEE REFUND POLICY BELOW)**

Registration printout is recommended for the selection & purchase of textbooks.

- **Refund Policy** - Refunds will be granted in full **ONLY** if the following conditions are met: **Current Cash Register Receipt and Personal I.D. required for all returns: No Exceptions.** If purchase is charged, original credit card must be presented. New texts must be in brand new condition; if they are not, refunds will be 75% of the new price. Shrink-wrap packages are not returnable if original package is unwrapped. (Publisher Policy)
- **No Refunds or exchanges** on supplies, clothing, review, study aides or other non-textbook.

Check the Bookstore website for book titles and prices as they become available:  
<http://bookstore.craftonhills.edu>  
Telephone: (909) 389-3250

We are sorry we cannot buy back  
OR exchange workbooks

### CHC Bookstore Mission Statement

To continually and consistently provide an assortment of products and services selected specifically to meet the needs of our students, faculty and staff as well as the surrounding community. Bookstore proceeds stay on campus to benefit and support the mission of the college.

- **Time Limit: Spring & Fall — First 2 Weeks Only**  
**Summer - First Week Only**  
**5 - 8 Week - First Week Only**  
**1 - 4 Week- 48 hours Only**

- **After Refund Period**, books must be returned by the following business day of purchase: **I.D. and receipts are required.** During finals of each semester, used textbooks may be bought back by the Bookstore if they have been requisitioned by the instructor for the coming semester. Watch for buy back dates.
- **Credit Card Policy** — Credit cards must be signed. I.D. required. Credit card holder must be present.
- **Check Cashing Policy** — Student must present a State picture I.D. or Driver's License. If check signer is not present, a photo copy of their driver's license or picture State I.D. may be accepted. Checks must be imprinted with correct address and written for the exact amount of purchase only. Student I.D. number and phone number are needed. No out of state or two party checks accepted.

**(Please Note: Books paid for by check must be returned within the refund period.)**

A \$25.00 service charge will apply to each returned check.





## Veterans Affairs Certifying Official

Steven Rush

Admissions & Records Office  
Student Services Annex Room 213

Telephone (909) 389-3256  
Monday - Thursday 8-4:30 PM • Friday 8-3:00 PM



**THE VETERANS AFFAIRS (VA)** Office at Crafton Hills College (CHC) is available to serve those students eligible for GI Montgomery Bill benefits. The VA Certifying Official can provide you with any required forms and is able to answer questions. Please stop in or call for assistance.

### APPLY FOR BENEFITS

Before receiving any benefits from the VA you must go to [www.gibil.va.gov](http://www.gibil.va.gov) to apply for your GI Bill benefits. Once you have completed the application, bring a printed copy along with your DD-214 service/member 4 showing active status or honorable discharge to the Veterans Certifying Official.

### TRANSCRIPTS

VA requires that all previous experience be evaluated towards your educational goal. Please bring official sealed transcript(s) to the Veterans Affairs Office at Crafton Hills College upon application for benefits. Official transcripts must be sealed. Neglecting to submit transcripts can delay your benefits (Don't forget about military and high school transcripts). Transcripts from all previous institutions must be evaluated prior to the start of the 2nd term of attendance at Crafton Hills College.

### ACTIVE MILITARY/VETERAN PRIORITY REGISTRATION

As of January 1st 2008 California passed a bill giving active military and veteran's priority registration. This allows any Active Military or Veteran to add courses during the earliest period of registration. To be eligible a DD-214 showing Active status or honorable discharge must be provided to the Veterans Certifying Official.

### REQUEST FOR VA EDUCATIONAL BENEFITS

This form must be completed and submitted to the Crafton Hills College Veterans Certifying Official every term you wish to use your Veterans benefits.

### FINANCIAL AID

Collecting Montgomery GI-Bill benefits does not disqualify you from other types of financial assistance. Contact the Crafton Hills College Financial Aid Office to explore your eligibility for other benefits. Military Veterans and dependents are advised to check the [www.military.com](http://www.military.com) website for special scholarships that may be available to you. Explore your possibilities!

### ADDS & DROPS

It is the students' responsibility to notify the Crafton Hills College Veterans Affairs Certifying Official of any change in their class schedule. The Crafton Hills College Veterans Affairs Office must be notified of any changes in your class schedule in order to calculate proper payment.

### VERIFY YOUR ENROLLMENT

After you have completed your paperwork and registered for classes you then must complete your self certification on the last day of every month in which are enrolled in courses by using the W.A.V.E. system at: [www.gibil.va.gov/wav](http://www.gibil.va.gov/wav) or 1-877-823-2378 (Note: does not apply to CH 35)

### VA WORK STUDY

The VA work-study program is available to VA educational recipients who are enrolled in at least 9 units or more (spring or fall, for summer see your VA Certifying Official). Veteran students may work at any VA site that participates in the program. Inquire at any VA work site for openings and participation.

### TUTORIAL ASSISTANCE

Tutoring is free to all veteran students. These programs provide assistance in labs, small groups, and one-on-one sessions in most subjects and skills areas.

The Veterans Services San Bernardino County Office is also available to help you with all of your VA benefits. You may call the Veterans Services San Bernardino County VA Office if you have questions. The address and phone number is listed below.

### SAN BERNARDINO COUNTY VETERANS SERVICES

175 W. Fifth St, 2nd floor  
San Bernardino, CA 92415-0470  
(909) 387-5516

It is recommended that you record your DD214 with the local County Recorders Office. This is a service that is valuable and safeguards your information after Montgomery Government Issue Bill (MGIB) benefits expire.

### COUNTY RECORDERS OFFICE

222 W Hospitality Lane  
San Bernardino, CA 92410  
(909) 387-8306

The Regional Veterans Affairs Office in Muskogee, Oklahoma handles claims for all the Western states. If you have questions regarding your benefits please call the VA Regional Office for assistance.

### REGIONAL VA OFFICE

P.O. Box 8888  
Muskogee, OK 74402-8888  
[www.gibil.va.gov](http://www.gibil.va.gov)  
1-888-GI-BILL (1-888-442-4551)  
Monday - Friday 8am-4pm CST

*Step 1: Be admitted as a student.*

*You are a CONTINUING student:*

- Attended the previous fall semester
- Skip to Step 4

*You are a RETURNING student:*

- Attended in the past, but not last fall
- Must complete an application
- Once status has been reactivated, skip to Step 3  
If not, go to Step 4

*You are a NEW student:*

- Never attended Crafton Hills College
- Must complete an application (online or in person)
- Have transcripts from any/all previous schools sent to the Admissions and Records Office

The Admissions and Records Office is located in SSA, Room 213, Park in Lot B or C. A decal is required and can be purchased in lot D for \$1.

For questions or additional information you can contact the Admissions and Records Office at (909) 389-3372 or email [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

The **Admissions and Records Office** is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records Office is located in SSA, Room 213, under the clock tower at the west end of campus (see campus map located on the last page of the schedule of classes).

**The hours of the Admissions and Records Office are:**

<b>Monday through Thursday</b>	<b>8:00 am to 7:00 pm</b>
<b>Friday</b>	<b>8:00 am to 3:00 pm</b>

**(Hours are subject to change)**

*Step 2: Participate in Assessment Process*

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in English and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra.

No appointments are necessary to participate in assessment. Assessment is provided on a drop-in basis. (See following list of days and hours).

Students are strongly encouraged to access the review materials that are available in our Assessment Center or on our campus website at [www.craftonhills.edu](http://www.craftonhills.edu) click on "Student Resources", then "Counseling", then "Assessment Center".

**(Parking permits are required for all parking lots and streets at Crafton Hills College. Daily parking permits are dispensed by vending machines for \$1.00 in Parking Lot D. Park in Lot B or C for closest location.)**

## **Assessment Testing is held in the Counseling Center, SSB-201 (2nd Floor)**

**Walk-in hours subject to change, please call to verify.**

### **November 3 - January 30**

Monday - Wednesday ..... 8:00am - 12:00pm, 1:00pm - 5:00 pm  
Thursday ..... 10:00am - 12:00pm, 1:00pm - 5:00 pm  
Friday ..... 8:00 am - 1:00 pm

### **February 2 - March 6**

Monday - Wednesday ..... 8:00am - 12:00pm, 1:00pm - 5:00 pm  
Thursday ..... 10:00am - 12:00pm, 1:00pm - 5:00 pm  
Closed Fridays

### **March 9 - March 27**

Assessment Closed

### **March 30 - May 29**

Monday - Wednesday ..... 8:00am - 12:00pm, 1:00pm - 5:00 pm  
Thursday ..... 10:00am - 12:00pm, 1:00pm - 5:00 pm  
Friday ..... 8:00 am - 1:00 pm

### **Saturday Testing**

November 15, and 29, ..... 8:00 am - 10:00 am  
December 6, and 13, ..... 8:00 am - 10:00 am  
January 3, and 10, ..... 8:00 am - 10:00 am

**Please bring your 7 digit Crafton Hills College identification number and valid picture identification.**

Plan on two hours to complete the assessment process. For questions you may contact the assessment center at **(909) 389-3361** or email at [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu)

**NOTE:** As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

If any of the waiver criteria apply to you, visit the Counseling Center, SSB-201, to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

### *Step 3: Participate in a New Student Counseling/Orientation Session and Develop an Educational Plan*

This session will provide you with information about degrees, certificates and transfer. Information about registration procedures, financial aid, and services available at the college will also be provided. This session will last approximately 3 hours. Check with the Counseling Center for a schedule of orientation sessions.

Every new student is strongly encouraged to develop a Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. You are asked to meet with a counseling faculty member during the orientation session who will assist you in developing a first semester SEP. Financial Aid and EOPS students are required to have a current SEP on file. After the semester has started students are encouraged to return to meet with a Counselor to develop a multi-semester SEP.

The Counseling Office is located in SSB-201. Park in Lot B or C. A decal is required and can be purchased in Lot D for \$1.

### *Step 4: Select your classes*

Take the time to look through the list of course offerings beginning on page 37 of this schedule or online at [www.craftonhills.edu](http://www.craftonhills.edu). Use your Student Educational Plan (SEP) as a guide to help you choose courses as you make your selections, think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center, SSB-201, to see a student success advisor if you would like help selecting your classes.

Use your assessment information, SEP and the chart on page 34 for guidance on the right level of english, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

### *Step 5: Calculate your fees. (Fees are subject to change pending legislative action)*

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use Steps A, B, C, D (and E if applicable) below to do a preliminary calculation of your fees:

- A. If you are a resident of California, multiply the number of units you will be taking by \$20.00 and enter the total

**NOTE: If you are a non-California resident, multiply the total number of units by \$206.00 (\$186 + 20).**

- B. Add the required Health and Accident Fee of:  
here: \_\_\_\_\_  
(Example: If you are taking 6 units, the total will be \$120.00)  
Fall or Spring \$17 • Summer \$14
- C. Add a \$1 Student Representation fee. This is a fee voted in by CHC students to support student senate and federal lobbying efforts on behalf of the student body. For more information, contact the Student Senate Office, SCC-107 in the College Center, (909) 389-3410. This fee may be waived for moral, religious, political or financial reasons.
- D. Add the Student Center Fee \$1 per unit  
(maximum of \$10 per year) Assessed Summer - Spring

Add the totals of items A, B, C and D above :

$$A) \text{ \_\_\_\_\_} + B) \text{ \_\_\_\_\_} + C) \text{ \_\_\_\_\_} + D) \text{ \_\_\_\_\_} = \text{ \_\_\_\_\_}.$$

- E. If you are both a citizen of a foreign country and a resident of a foreign country, add the Capital Outlay Fee (\$8).

Your preliminary calculations will be confirmed when you register.

At the time of registration you will be given the option of purchasing an Associated Student (AS) Card. The cost is \$7.50 for one semester and \$15.00 for the full year. (Annual AS Cards are only available for purchase during fall semester.) Purchasing an AS Card gives you access to a variety of incentives offered exclusively to AS Card holders including 5% off all purchases at the Bookstore, discounts at our Cafeteria, discount movie tickets and more! Once you purchase an AS Card, you may not cancel service.

### *Step 6: Register at [www.craftonhills.edu](http://www.craftonhills.edu)*

See pages 15 to 19 for detailed instructions on how to register by Web/Telephone. The first few weeks of Web/Telephone registration is open to students according to a priority system. Use the charts on pages 18 and 19 to identify your priority and the first day you will be able to use Web/Telephone registration.

You can register by Web/Telephone on your assigned priority day or any registration day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

### *Step 7: Pay your fees.*

**After registering for classes, your entire registration balance must be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office. After the term begins payment is due at time of registration. Outstanding fees will result in your classes being administratively dropped. Courses added as the result of an approved petition must be paid in full at the time of registration.**

Any fees covered by Financial Aid will be paid automatically at the time you register. The AS Card and parking permit are optional and at your expense.

Please check your registration statement (printout). You may have a balance due.

### Do you need financial assistance to attend college?

You may qualify for a fee waiver (Board of Governor's Grant) if you or your parents qualify according to one of the following:

- Low income
- CalWORKS/TANF recipient
- SSI recipient
- Child or spouse of disabled or deceased veteran.

Fee waiver forms are available in the Financial Aid Office, CL-214.

Visit the office for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by Web. **Fee waivers do not cover books. You will have a small balance with Admissions & Records.**

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 94 of this schedule for more detailed information.

**Admissions & Records Office is open**  
**Monday - Thursday from 8:00 am to 7:00 pm, and on**  
**Fridays from 8:00 am to 3:00 pm.**  
**(Hours are subject to change.)**

**The Web/Telephone Registration Services are open**  
**Monday - Saturday from 6:00 am to 11:59 pm and on**  
**Sunday from 6:00 am to 7:00 pm**

**For Web: [www.craftonhills.edu](http://www.craftonhills.edu)**  
**For Telephone: 909 - 884 - 1441**

## IMPORTANT NOTICE

# Welcome to Crafton! Questions?

**Need help? Problems in School?  
The Student Success Program  
is here for you**

Is it your first semester at Crafton or in college? Are you confused about how to use web registration, or about what the abbreviations mean in the schedule? Or possibly you are considering dropping out due to financial, child care or health problems? Before you give up or drop out, give the Student Success Program a call. The Student Success Program is here to help.

The Student Success Program was created to help students hook up with the resources and support they need to remain in school and be successful. Rebecca Orta, the Student Success Advisor has successfully completed her goal at Crafton and understands the demands of being a student.

We encourage you to give the Student Success Program a call or stop by the office if you have any questions or encounter any problems with attending or successfully completing your course work.

**Visit us in the Student Services/Counseling Building (SSB-214),**

**Call (909) 389-3450**

**E-mail us at: [rorta@craftonhills.edu](mailto:rorta@craftonhills.edu)**

### Hours

<b>Monday</b>	<b>10:30 am - 7:00 pm</b>
<b>Tuesday-Wednesday</b>	<b>8:00 am - 4:30 pm</b>
<b>Thursday</b>	<b>10:00 am - 4:30 pm</b>
<b>Friday</b>	<b>8:00 am - 3:00 pm</b>



**You will be blocked from registering in a class  
if you have not met the prerequisite.****Q: What is a prerequisite?**

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 015, you must have completed English 914 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

**Q: What is a corequisite?**

A: A corequisite is a condition of enrollment consisting of a course that must be taken at the same time as another course. For example, if you wish to take EMS 020, you must also enroll in EMS 021x20, 022, and 023.

**Q: What is a departmental recommendation?**

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

**Q: How do I meet a prerequisite?**

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description.

**NOTE:** Unofficial transcripts and course descriptions can often be accessed off the college or university website.

**Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?**

A: A prerequisite challenge is a process that allows students to demonstrate that they can probably succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. The Counseling Center is located in the Student Services Building, SSB 201. See page 4 for hours that counselors are available.

**NOTE:** Prerequisites and corequisites cannot be waived.

**Q: How long does a challenge take?**

A: The college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

**Q: What do I do if I've taken the prerequisite course at another college?**

A: You need to bring an official copy of your transcript to the Counseling Center so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

**Q: What if I don't like the decision of my challenge?**

A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Center.

**Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).**

**Questions: Call (909) 389-3366 or visit the Counseling Center (SSB-201)**

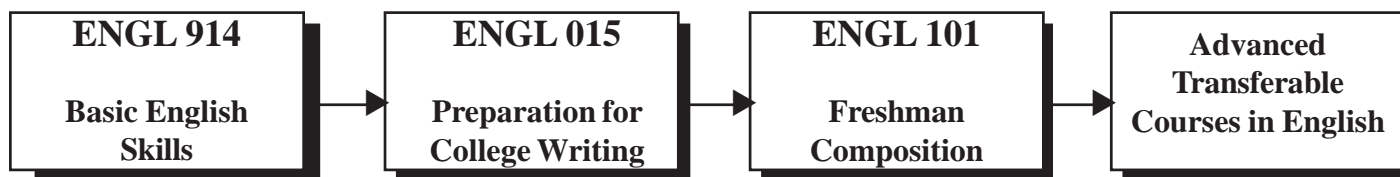
Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. **Your Counselor will help you decide** on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. **A Counselor can show you the skills needed for each class.**

**Reading:**

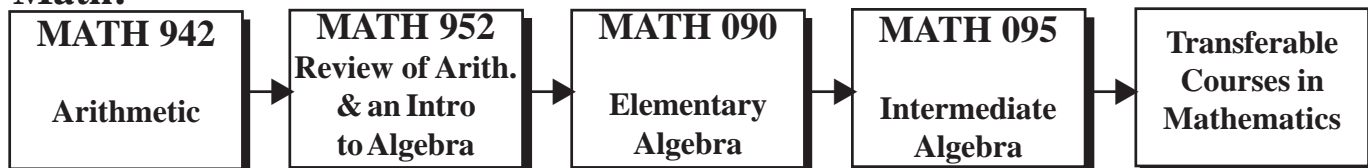


**LRC 960X4 and READ 091**  
Study Techniques and Study Skills

**English:**



**Math:**



**Visit The Learning Resource Center**  
**3<sup>rd</sup> floor of the Library**  
**7:30 am to 9:30 pm • Monday - Thursday**  
**7:30 am to 4:00 pm • Friday**



A **learning community** is a cluster of courses that a group of students take together to provide a deeper understanding of course material and to build stronger relationships with faculty and other students. The courses in learning communities are linked by a common theme. Most often students who participate in learning communities:

- Earn higher GPAs and have lower drop-out rates
- Have greater success in future college courses
- Maintain deeper connections to faculty and fellow students
- Report higher satisfaction with their entire college experience

## Which Learning Community is Right for You?

### The FYRE House

- **MATH 952-45** (TTh 11:00a-12:50p; Wilson)
- **READ 956x2-45** (TTh 09:00a-10:15a; Razzak)
- **CHC 099x4-45** (TTh 10:30a-10:50a; Race/Razzak/Wilson)
- **ENGL 914-45** (MW 11:00a-12:50p; Race)

A select group of 25 students will become members of the FYRE House (FYRE = **F**irst **Y**ear **R**eadiness **E**xperience). Students in this unique community will learn, socialize, and grow together as they further develop the reading, writing, and computational skills necessary for success in college.

### The Self and Society

- **THART 100-43** (MW 1:00p-2:20p; Bryant)
- **ENGL 101-43** (MW 11:00a-12:50p; Bartlett)
- **CHC 099x4-43** (MW 2:30p-2:50p; Bryant/Bartlett)

This learning community will explore the ways we come to terms with who we are in relation to the larger groups of people we associate with — for example, school, families, country, ethnic groups, the human race — with a particular emphasis on solving conflict within the various communities in which we live.

### Language and Knowledge

- **PSYCH 100-44** (MW 11:00a-12:20p; Brink)
- **ENGL 101-44** (MW 1:00p-2:50p; Anderson)
- **CHC 099x4-44** (MW 12:30p-12:50p; Brink/Anderson)

Students in this learning community will study language as an integral part of thinking and knowing. Students will investigate how we use language both interpersonally (i.e., to understand others) and intrapersonally (i.e., to understand ourselves).

### Our Dynamic Cultures

- **SOC 100-42** (TTh 11:00a-12:20p; Davis)
- **ENGL 015-42** (TTh 1:00p-2:50p; Langenfeld)
- **CHC 099x4-42** (TTh 12:30p-12:50p; Davis/Langenfeld)

Everyone has a cultural heritage, often including many diverse threads. We all live in families and communities that draw on a wealth of knowledge and skills to help them function. This learning community will explore our participation in our own dynamic cultures as well as those around us.

### Problems in Democracy: Research

- **HIST 101-40** (TTh 9:30a-10:50a; Beitscher)
- **CHC 099x4-40** (TTh 9:00a-9:20a; Beitscher)
- **LIBR 100-40** (TTh 11:00a-12:20p; Hendrickson)

This learning community will help students become better researchers and more knowledgeable citizens. Students will review Supreme Court rulings relevant to particular historical problems. The Information Literacy class will support historical problems. The Information Literacy class will support historical reflection by providing the students with an in-depth and practical exploration of the structure, organization, retrieval and evaluation of the information essential to the analysis of these historical issues.

### Problems in Democracy: Writing

- **HIST 101-41** (TTh 9:30a-10:50a; Beitscher)
- **CHC 099x4-41** (TTh 9:00a-9:20a; Beitscher)
- **ENGL 015-41** (TTh 11:00a-12:50p; Scaliter)

This learning community will help students become better writers and more informed citizens. Students will develop their writing and thinking skills by reviewing Supreme Court rulings relevant to particular historical problems.

You can learn more about the CHC learning communities by talking with your counselor, or by calling Daniel Bahner at (909) 389-3330.



**[www.craftonhills.edu](http://www.craftonhills.edu)**

**If you wish to register by  
phone or you have forgotten your  
student ID?  
Call 909- 884-1441**

## **Web/Telephone Registration**

**(For Detailed Web Instructions see page 18 )**

### **Before you log on, be prepared!**

- Read all instructions
- Complete the application (if applicable)
- Clear all outstanding debts (if applicable)
- Obtain fee waiver (if applicable)
- Determine registration priority date (pages 18-19)  
(high school students see page 27 for policies and procedures)
- Register
- Payment

Upon approval by the Dean of Student Services & Student Development/Designee students currently enrolled in high school may register for the approved class(es) when open Web/Telephone registration begins. Please refer to the priority registration page in this schedule of classes. The high school application deadline is January 5, 2009.

### **Office Hours:**

**Monday-Thursday ..... 8:00 am to 7:00 pm**  
**Friday ..... 8:00 am to 3:00 pm**  
**(Hours are subject to change.)**

**If you have any problems with  
online registration, call the toll free  
HELP line at (877) 241-1756 or  
E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

**Operator & Technical Assistance WILL  
NOT be available when campus is  
closed.**

### **Web/Telephone Registration for DSP&S, EOPS/CARE, and CalWORKs,**

Eligible students may register using the Web/Telephone October 27-29  
Please contact the Disabled Student Programs & Services at (909)389-3325 or the  
EOPS/CARE/CalWORKs Office at (909)389-3239 or the CHC Certifying official at (909)  
389-3256

to determine your registration day and time.  
DSP&S and EOPS/CARE/CalWORKs students who miss registering October 27-29 must  
wait to register during their regular registration which begins October 30. Please consult the  
chart on page 18 to  
determine your priority group.



## Web Registration To Add and/or Drop Classes

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address/Password = 6 Digit Date of Birth)
2. Click on the "CHC" link next to "Register for Classes"  
[CHC](#) | SBVC - Register for Classes
3. Select the semester in which you would like to register
4. Click on "Add a New Section" to register for your classes
  - a. Use the four-digit reference number found in the schedule of classes or click on the "Browse the Schedule of Classes" link
  - b. Confirm your selection by clicking the red "Register" link
  - c. Repeat for all courses in which you wish to register
5. Click on "Drop a Section" to remove yourself from courses
  - a. Click the four-digit reference number next to the course you wish to drop
  - b. Confirm your selection by clicking the red "Drop" link
  - c. Repeat for all courses in which you wish to drop
6. If desired, click on "purchase an AS Card." Once this purchase is made, the sale cannot be cancelled online  
Please note that an annual AS Card may not be purchased online  
Annual AS Cards are only available during the fall semester
7. Click on "Select Payment Option Now." Visa and Master Card are accepted
  - a. Enter your credit card information
  - b. Enter the billing address for the credit card holder and click continue
  - c. Confirm that the information that you entered is correct and then click "Pay"
  - d. You will be issued a confirmation number
  - e. Click on "Return to Registration"
8. Once all transactions are complete, exit Web Registration by clicking on the ["Click here to complete your registration and receive your registration statement. You may click here even if you did not register online"](#) link.  
Your Registration Statement will be created
  - a. Click "Registration Statement" to view your statement. A new window will open.
  - b. If desired you may print your statement
  - c. Close the window
9. Logout by clicking the "Log Out" Button

**If you wish to register by  
phone or you have forgotten your  
student ID?  
Call 909- 884-1441**



**Congratulations!**

### **You have just completed CHC'S On-Line Registration Process**

After registering for classes, your **entire** registration balance **must** be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office. **AFTER THE TERM BEGINS PAYMENT IS DUE AT TIME OF REGISTRATION. OUTSTANDING FEES WILL RESULT IN YOUR CLASSES BEING ADMINISTRATIVELY DROPPED.**

# Student Email Accounts

As a student of the San Bernardino Community College District, you are provided with a student email account. This is true regardless of where you are enrolled - Crafton Hills College campus or the San Bernardino Valley College campus. The email account is created at the time your application to either campus is accepted and will remain active for one year after you stop attending school. The San Bernardino Community College District uses this email account as one of its official channels of communication with its students. This means that faculty and staff will send broadcast or tailored messages to this account, and it is your responsibility as a student to either check this account for email on a periodic basis or forward your email to another account that you do use regularly. Instructions on how to forward email are provided at the "General Student Email Information" link below.

### Email Account Format

Your email account has a specific format as shown below:

firstname.lastnameXXX@student.sbccd.net

### Where:

first name is your full, official first name  
(no nicknames)  
last name is your full, official last name  
XXX is the last three digits of your student ID

### Example:

Name                    Joseph Smith  
Student ID:            12345  
E-mail Address:      joseph.smith345@student.sbccd.net

### Accessing Your Email Account (First Time User)

To access your email account the first time, please visit the following website:

<http://ccentral.sbccd.cc.ca.us>

Please click on the **Login** button and login for the first time. First time access requires that you know your email address, which can be constructed as described above, and the first time password, which is your date of birth in MMDDYY format. The first time you log in, you will be prompted to change your password. After your password has been changed, you may access your email via Campus Central or by going directly to the mail server as described below.

### Accessing Your Email Account (Continuing User)

After you have completed the "First Time User" process, you may access your email account via the Internet at any time by going to the following Internet address:

<http://student.sbccd.net>

### General Student E-mail Information

General information about using student email at SBCCD can be found at the following Internet web site:

<http://www.sbccd.org/studentemail>

### THINGS TO KNOW BEFORE YOU LEAVE THE ADMISSIONS OFFICE!

- Know your student ID #
  - Know your college email address
- Forgot your student ID?  
Call 909- 884-1441

Your email address is printed on both your "Residency Statement" and your "Registration Statement".



Log on to: [www.craftonhills.edu](http://www.craftonhills.edu)

TO CONFIRM YOUR PRIORITY LEVEL ANY TIME ON OR AFTER OCTOBER 1, 2008  
**PRIORITY REGISTRATION BEGINS ON October 30, 2008**  
**(OCTOBER 27TH for EOPS, DSP&S, and CalWORKs and Veterans students)**

*Registration is open to students according to a priority system.*

*This priority system has been created to make your registration as easy as possible.*

*You can register by Web/Telephone either during your priority registration times  
 (see priorities A through F below) or during the open registration period **November 17 - January 11***

## **CATEGORIES OF PRIORITY REGISTRATION**

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, or F) based on your status as a student.
- **ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.**

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.**

**EOPS, DSP&S, CalWORKs, Veteran's registration is October 27-29.**

**For more information contact the appropriate program office.**

### *Priority A*

- Students enrolled at CHC during the previous fall semester who have completed 40 to 109 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.

**Priority A students register Thursday, October 30 & Friday October 31.**

**EXCEPTION-BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### *Priority B*

- Students enrolled at CHC during the previous fall semester who have completed 30 to 39.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.

**Priority B students register Monday, November 3 & Tuesday, November 4.**

**EXCEPTION-BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### *Priority C*

- Students enrolled at CHC during the previous fall semester who have completed 15 to 29.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.

**Priority C students register Wednesday, November 5 & Thursday, November 6.**

**EXCEPTION-BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### *Priority D*

- Students enrolled at CHC during the previous fall semester who have completed 0 to 14.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.

**Priority D students register Friday, November 7 & Monday November 10.**

**EXCEPTION-BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### *Priority E*

- Students who attended CHC previously but not in the previous fall semester AND have re-applied for admission.  
 or Continuing or Returning Students who have previously earned a Bachelor's Degree or higher.  
 or Continuing Students with 110 units or more.

**Priority E students register Tuesday, November 11 & Wednesday, November 12.**

### *Priority F*

- You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria **Prior** to the registration date for Priority F.

**Priority F students register Thursday, November 13 & Friday, November 14.**

**NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER**

**For Web Registration Instructions, log on to: [www.craftonhills.edu](http://www.craftonhills.edu)**

<b>Web/Telephone Registration 6:00 AM - 11:59 PM</b>				
<b>Monday October 27</b>	<b>Tuesday October 28</b>	<b>Wednesday October 29</b>	<b>Thursday October 30</b>	<b>Friday October 31</b>
EOPS, DSP&S, CalWORKs Veteran's	EOPS, DSP&S, CalWORKs Veteran's	EOPS, DSP&S, CalWORKs Veteran's	Priority A	Priority A
<b>Web/Telephone Registration 6:00 AM - 11:59 PM</b>				
<b>Monday November 3</b>	<b>Tuesday November 4</b>	<b>Wednesday November 5</b>	<b>Thursday November 6</b>	<b>Friday November 7</b>
Priority B	Priority B	Priority C	Priority C	Priority D
<b>Web/Telephone Registration 6:00 AM - 11:59 PM</b>				
<b>Monday November 10</b>	<b>Tuesday November 11</b>	<b>Wednesday November 12</b>	<b>Thursday November 13</b>	<b>Friday November 14</b>
Priority D	Priority E	Priority E	Priority F	Priority F
<b>Web/Telephone Registration 6:00 AM - 11:59 PM</b>				
<b>Monday November 17</b>	<b>Tuesday November 18</b>	<b>Wednesday November 19</b>	<b>Thursday November 20</b>	<b>Friday November 21</b>
Open Registration	Open Registration	Open Registration	Open Registration	Open Registration

Web Registration - [www.craftonhills.edu](http://www.craftonhills.edu)  
 Telephone Registration: 909 - 884 - 1441  
 Monday - Saturday, 6:00 am - 11:59 pm  
 Sunday, 6:00 am - 7:00 pm

After registering for classes, your **entire** registration balance **must** be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office.

**AFTER THE TERM BEGINS PAYMENT IS DUE AT TIME OF REGISTRATION. OUTSTANDING FEES WILL RESULT IN YOUR CLASSES BEING ADMINISTRATIVELY DROPPED.**

The Admissions & Records Office hours are  
 Monday through Thursday, 8:00 am - 7:00 pm and Friday 8:00 am - 3:00 pm  
 (Hours are subject to change.)

## Online, Hybrid, and Television Courses



- Are you looking for alternatives to taking classes on campus?
- Do you have a schedule that needs flexibility?
- Do you want to avoid parking hassles and coming to class once or twice a week?
- Are you a self-motivated learner who can complete assignments without face-to-face interaction and constant reminders?

If you answered **YES**, then an online, hybrid, or television course may be right for you!

The beauty of a distance education course is the flexibility of time for you as the student while offering the same rigor and quality as an on-campus class. You can often set your class time around your other commitments and won't have to spend time driving to campus.

### Is This Kind of Class Right for Me?

Taking an online or television course requires a different set of skills and abilities than an on-campus course. The following strategies are needed to be successful:

- Independence and High Motivation – You will need to be able to work on your own, create your own learning environment where you can study, and manage your time appropriately. You should be able to set goals for yourself and arrange a time in your weekly schedule to dedicate to the online or television course.
- Internet Competence – You need a variety of Internet related skills including the ability to navigate the web, send email, download and upload files, post messages, etc.
- Reading, Writing, and Typing Abilities – Your communication with others will be done via the Internet, so you will need to read materials and respond appropriately in writing.

### What is an Online Course?

An online course is conducted wholly over the internet. Assignments are done and submitted via the Internet and may include discussion boards, research, written papers, exams, quizzes, and other activities.

### What is a Hybrid Course?

A hybrid course combines some classroom instruction with online instruction. Hybrid courses have the benefit of being able to periodically see your instructor and classmates on a face-to-face basis.

### What is a Telecourse?

Telecourses are professionally produced programs designed for broadcast in conjunction with classes that meet occasionally on campus. Each series is titled to reflect the subject matter of the course and may comprise up to 26 programs of 30-60 minutes in length.

### Technical Requirements

#### Online and Hybrid Courses

- A computer system with Internet connection
- CD-ROM drive
- Speakers and headphone

#### Television Courses

- A television capable of receiving KVCR-TV via antenna, cable, or satellite
- VCR for recording programs (optional, but highly recommended)

### Help and Resources

A two week, one unit, course covering how to succeed as an online student is offered as CIS 062. Students who are not comfortable with using a computer to take a course are encouraged to take CIS 062 before the start of their first online course.

For technical assistance, call (877)241-1756. This assistance is available 24 hours a day, 7 days a week.

The District website for distance education is <http://dets.sbccd.org> and offers a variety of resources to help online students.

### Blackboard

The Blackboard Learning Management System is used for online, hybrid, and traditional classes and is always a required part of online classes. The login can be accessed through the Crafton Hills College web site by clicking on the "Blackboard Login" button on the right side of the home page or directly at <http://blackboard.sbccd.cc.ca.us/webapps/login/>. On the login page use your student ID number as both username and password. Once you are logged in you SHOULD change your password by clicking on "Personal Information" under the tools menu. Your courses can be found under the "Courses" tab at the top of the page. There is a short list of frequently asked questions that can be found at <http://dets.sbccd.org/pages/183.asp>. In addition, you can learn Blackboard skills as a part of the course CIS 062, Introduction to Online Learning.

**If you forget your student ID, call (909) 884-1441**

<b>Course</b>	<b>On-Campus Meeting Dates</b>	<b>Day/Time/Room</b>	<b>Instructor Information</b>
<b>ANTHRO 102 (60)</b>	Jan 31, Feb 21, March 21, April 11, May 2	Saturdays 08:00am-9:50pm BC-101	Kathryn Sorensen Phone: (909) 389-2664 ksorensen@craftonhills.edu
<b>ASTRON 150 (60)</b>	Jan 28, Feb 18, March 18, April 08, April 29	Wednesdays 7:00-8:50pm LADM-121	Laurens Thurman Phone: (909) 389-3362 Office: LADM-300E lthurman@craftonhills.edu
<b>BIOL 123 (60)</b>	Jan 14, Feb 25, March 25, April 15, May 06	Wednesdays 7:00-8:50p LADM-224	Mark Jonasson Phone: (909) 389-3226 Office: LADM-226 mjonasson@craftonhills.edu
<b>CD 105 (05)</b>	Jan 16, Feb 20, March 20, April 17,	Fridays 4:00-5:50pm SBVC	Kellie Barnett Office: NH-305, SBVC Phone: (909) 384-8916 kbarnett@valleycollege.edu
<b>GEOL 101 (60)</b>	Jan 20, Feb 10, March 03, March 31, April 21	Tuesdays 5:00p-6:50pm Ladm -106	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
<b>HIST 100 (60)</b>	Jan 14, Feb 25, March 25, April 15, May 06	Wednesdays 7:00-8:50pm LADM-121	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
<b>HIST 101 (60)</b>	Jan 17, Feb 28, March 28, April 18, May 09	Saturdays 8:00-9:50am BC-101	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
<b>HIST 161 (60)</b>	Jan 15, Feb 26, March 26 April 16, May 07	Thursdays 7:00p-8:50pm BC-101	Jane Beitscher Office: SSA-327 Phone: (909) 389-3346 jbeitscher@craftonhills.edu
<b>OCEAN 101 (60)</b>	Jan 20, Feb 10, March 03, March 31, April 21	Tuesdays 7:00p-8:50pm LADM-121	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
<b>PHIL 105 (60)</b>	Jan 27, Feb 17, March 17, April 07, April 28, May 19	Tuesdays 7:00-8:50pm LADM-121	Christopher J. Biffle Office: SSA-319 Phone: (909) 389-3338 jcbiffle@craftonhills.edu
<b>POLIT 100 (60)</b>	Jan 17, Feb 28, March 28, April 18, May 09	Saturdays 10:00-11:50am BC-101	Steven Hellerman Office: SSA-309 Phone: (909) 389-3337 shellerman@craftonhills.edu
<b>SOC 130 (60)</b>	Jan 13, Feb 03, Feb 24, April 14, May 05	Tuesdays 7:00-8:50pm LADM-121	Patricia Shelby Phone: (909) 389-2610 pshelby@craftonhills.edu

Course	On-Campus Meeting Dates	Instructor Information
CHEM 123 (70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. When emailing instructor include "CHEM 123" in your subject line.	Kelly Boebinger Office: CHS-241 (909) 389-3291 kboebinger@craftonhills.edu
CD-105 (06)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Meridyth McLaren Office: CD-103 (909) 389-3576 mmclaren@craftonhills.edu
CIS 062 (01) (02) (03)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Catherine Pace-Pequeno Office: LADM-104 (909) 389-3430 cpequeno@craftonhills.edu
ECON 200 (70)  ECON 201 (70)	his class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Farhad Mansourian Office: SSA-329 (909) 389-3348 fmansourian@craftonhills.edu
ENGL 101 (70) (71) (72) (73)  ENGL 102 (70) (71)	This class is an online course with no on-campus meetings. Students can access Blackboard from the campus website. Instructor email address (to the right) Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Gwen DiPonio Office: SSA-313 Phone: (909) 389-3332 gdiponio@craftonhills.edu
ENGL 155 (70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Langenfeld, Elizabeth Office: SSA-313 Phone: (909) 389-3340 elangfel@craftonhills.edu
MATH 117 (70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
MUSIC 103 (70) (71)  MUSIC 120 (70) (71)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Mark McConnell Office: PAC-310 Phone: (909) 389-3293 mmconne@craftonhills.edu
PCD 111 (70)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	Arnold Kosmatka Office: SSB-326 Phone: (909) 389-3285 akosmatk@craftonhills.edu
PHIL 103 (70) (71)	This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones	T.L. Brink Office: SSA-324 Phone: (909) 389-3343 tlbrink@craftonhills.edu

<b>Course</b>	<b>On-Campus Information</b>	<b>Instructor Meeting Dates</b>
<p><b>PSYCH 100 (70)</b> <b>(71)</b> <b>(72)</b></p>	<p>This class is an online course with no on-campus meetings. Students will be contacted with information on how to access the class at their SBCCD student email accounts. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones</p>	<p>T.L. Brink tlbrink@craftonhills.edu Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu</p>
<p><b>PSYCH 111 (70)</b> <b>PSYCH 112 (70)</b> <b>PSYCH 116 (70)</b></p>	<p>This class is an online course with no on-campus meetings. Students will be contacted with information on how to access the class at their SBCCD student email accounts. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones</p>	<p>Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu</p>
<p><b>PSYCH 117 (70)</b></p>	<p>This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones</p>	<p>T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu</p>
<p><b>RELIG 101 (70)</b></p>	<p>This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones</p>	<p>T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu</p>
<p><b>SPEECH 100 (70)</b> <b>(71)</b> <b>SPEECH 125 (70)</b></p>	<p>This hybrid course includes four on campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Participating in this course requires that students attend all on campus meetings to deliver speeches and participate regularly online. Students should log into the course through the Blackboard course management system (blackboard.sbccd.cc.ca.us) during the first week of classes and must attend the first session or be dropped from the course. For assistance with the Blackboard course management system, please call 877-241-1756. For more information, contact the instructor, jurbanov@craftonhills.edu</p>	<p>Jim Urbanovich Office: SSA-316 Phone: (909) 389-3377 jurbanov@craftonhills.edu</p>



Hybrid courses has on-campus class meetings and online components that requires students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones.

Course	Day/Dates	Time/Room	Instructor Information
<b>CIS 140x2 (01)</b>	Tuesdays LEC (01/13-03/03) Tuesdays LAB	5:30p - 8:20pm & 3 HRS/WK Arranged 8:30p - 9:50pm & 3 HRS/WK Arranged	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
<b>CIS 141x2 (01)</b>	Tuesdays LEC (03/17-05/05) Tuesdays LAB	5:30p - 8:20pm & 3 HRS/WK Arranged 8:30p - 9:50p & 3 HRS/WK Arranged	
<b>CIS 142x2 (01)</b>	Tuesdays/Thursdays LEC (1/13- 03/05)  LAB	11:00a - 12:50pm & 2 HRS/WK Arranged (LADM-220)  4.5 HRS/WK Arranged	
<b>CIS 143x2 (01)</b>	Tuesdays LEC (03/17-05/07)  LAB	11:00a - 12:50pm & 2 HRS/WK Arranged (LADM-220)  4.5 HRS/WK Arranged	
<b>SPEECH 100 (70)</b>	Fridays (01/16, 02/20, 03/20, 04/24)	8:00a - 11:50am & 3 HRS/WK Arranged (BC-106)	Jim Urbanovich Office: SSA-316 Phone: (909) 389-3377 jurbanov@craftonhills.edu  (see complete note details on online course page (23) of this schedule)
<b>(71)</b>	Wednesdays (01/14, 02/18, 03/18, 04/22)	6:30p - 09:50pm & 3 HRS/WK Arranged (BC-106)	

# Alpha Gamma Sigma

## HONOR SOCIETY OF California jr.COLLEGES

### Member Benefits Include

- Graduate with Nationally Honor
- Campus and Community Leadership position
- Embossed Seal on your diploma
- Wear a GOLD CORD at graduation

### Member Opportunities Include

- Building a Network with College Administrators
- Running for Officer and Committee positions
- Developing Cultural & Community Programs
- Meeting Student Body and Maintaining Relationships

**To learn more about Alpha Gamma Sigma or how to join,  
CONTACT the Student Senate Office at (909) 389-3410**

**We look forward to Honoring you!**

## WHO MAY APPLY

Admission to Crafton Hills College is open to those who meet any one of the following requirements:

1. Eighteen years of age or older and can benefit from instruction offered by the college, or
2. A high school graduate, or
3. Have a G.E.D. (General Education Development) Certificate, or
4. Have a California High School Proficiency Certificate, or
5. Out-of-state residents and citizens of other countries here on student visas may also attend, subject to regulations. (Contact Admissions & Records).

## NEW STUDENTS

(If you have never taken a course at CHC)

### Before you register you must:

1. Fill out an application (inside schedule) or online at [www.craftonhills.edu](http://www.craftonhills.edu). (a) Take it to the Admissions Office in the Student Services Building (SSA), Room 213, or (b) Mail it to the address on the application.
2. Have your official high school/college/university transcripts sent to the Admissions & Records Office at Crafton Hills College. You may want to request an additional copy for your records at the same time.
3. Participate in the assessment process to determine placement levels in English, Mathematics and Reading. The assessment schedule is on page 9 of this schedule. You must apply before you can go through the assessment process.
4. Participate in a New Student Orientation Session and develop a Student Educational Plan (SEP).

## STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

## MATRICULATION APPEALS

The college provides an appeals process for review of the following matriculation concerns:

1. Review of placement decisions.
2. Waiver challenge of prerequisites.
3. Complaint of unlawful discrimination: If a student feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee.

## ASSESSMENT

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed

for placement in English, mathematics and reading prior to enrollment. Exceptions will be made if:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

## PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students may not need to meet with a counselor if:

1. They are not on cumulative semester academic or progress probation.
2. They are continuing students and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
3. They already have a college degree.

*La falta de un dominio completo del idioma inglés no prohibirá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la habilidad de hablar y escribir en inglés. Cualquier estudiante, con habilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para conseguir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.*

## LANGUAGE REQUIREMENT

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling Center in room SSB-201.

## CANCELLING CLASSES

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

## CHILDREN ON CAMPUS AND IN THE CLASSROOM

Please be advised that children are not to be brought into the classroom or left unattended on the campus.

Crafton Hills College staff are well aware of the fact that in most cases children are brought to class or on the campus due to hardship situations. Children left unattended on the campus are exposed to a multitude of dangers due to the construction of the campus (stairs, ledges, etc.) and the terrain. In addition, they are often a distraction to faculty and others and, therefore, disrupt the educational process.

You are asked to please make arrangements for the care of your children. If assistance is needed in this regard, the Counseling Center is able to provide referral information.

## RESIDENCY

### *Determination of Residence*

A. Adults — every person who is married or who is 18 years of age or older on the residence determination date may determine his or her own residence.

- B. Minors — those persons under 18 years of age may establish residence in accordance with the following:
1. Married minors may establish their own residence.
  2. If the parents are separated permanently, the residence of the minor is the residence of the parent with whom he/she lives.
  3. If both parents are deceased and there is no court-appointed guardian, the minor may establish his/her own residence.
  4. A student who remains in the state after his/her parents, who had legal residence in California, have established residence elsewhere, shall be entitled to retain resident classification until he/she has attained the age of majority and has resided in the state the minimum time necessary to become a resident so long as continuous attendance is maintained at the institution.
  5. A student may combine his/her time as a resident minor with his/her time as a resident adult to establish the one year necessary for California resident classification.

### *Required Documents For Residence Determination (Education Code: 54024(e))*

The following factors are considered in determining California residency (a minimum of 3 must be provided):

1. Ownership of residential property or continuous occupancy of rented or leased property in California
2. Registering to vote and voting in California
3. Licensing from California for professional practice
4. Active membership in service or social clubs
5. Presence of spouse, children or other close relatives in the state
6. Showing California as home address on federal income tax form
7. Payment of California state income tax as a resident
8. Possessing California motor vehicle license plates
9. Possessing a California driver's license
10. Maintaining a permanent military address or home of record in California while in the armed forces
11. Establishing and maintaining an active California bank account
12. Being the petitioner for a divorce in California

### Students Seeking Reclassification of Residence

Students who have been classified as non-residents are not automatically reclassified as residents. It is the responsibility of the students to request reclassification to residency status. The petition for reclassification must be submitted to the Admissions & Records Office prior to registration for the term in which the student is seeking reclassification. The petition must be accompanied by documentation which verifies the student's intent to become a California resident, evidence of physical presence in California and evidence of financial independence. The law clearly states that the burden of proof of residence rests with the student. This request must be approved by the Dean of Student Services & Student Development/Designee of Admissions & Records. Please call (909) 389-3372 for an appointment.

### APPLICATION PROCEDURE

Every student must file an official application for admission. New students may submit their application online at [www.craftonhills.edu](http://www.craftonhills.edu). Returning students must complete a new application. The application (located in the center of this schedule) may be submitted by:

1. Mail (Address on back cover)
2. In person • Office Hours:
 

8:00 am to 7:00 pm	Monday through Thursday
8:00 am to 3:00 pm	Friday

**(Hours are subject to change)**

If the applicant meets all admission requirements, acceptance for admission is automatic.

### ADMISSION OF HIGH SCHOOL STUDENTS

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them. The deadline to submit paperwork to Admissions & Records Office is **January 5, 2009**.

#### To be eligible, students must have:

- the recommendation of their high school principal/designee
- the consent of a parent or guardian if student is under age 18
- demonstrated adequate preparation in the discipline to be studied
- a cumulative GPA of 2.5 or higher as stated on High School transcripts

#### Students, who meet eligibility requirements, must submit (prior to the deadline) the following:

- Completed and signed CHC application
- Completed and signed High School Concurrent Enrollment Request form
- Completed Consent for Medical Treatment form
- Official high school transcripts in a sealed envelope

All applications will be reviewed by the Dean of Student Services and Student Development or a designee. Upon approval, students may register for approved classes beginning at open registration. **Course changes or enrollment in a course without prior approval will result in an administrative withdrawal without refund.**

Crafton Hills College may restrict the admission and enrollment of high school students during any session based on age, completion of a specific grade level, regulation or demonstrated eligibility for instruction based on the college's assessment methods and procedures. All high school students enrolling in college courses must have a release of liability and the maturity to function effectively on a college campus.

### Admission of Students below Grade 11

In extraordinary cases, where a student who has not completed the tenth grade demonstrates superior ability and capacity to succeed in college level work in a particular discipline, the college may consider admission of that student. Such consideration will be on a course-by-course basis and will be allowed only through the add/drop process, after open registration has been completed. Students below grade 11 wishing to enroll in courses must meet all of the requirements identified in the section above as well as any pre-requisites or departmental recommendations established for the course(s) in which they wish to enroll, as demonstrated by completion of the college assessment process.

Students in this category will be bound, as are all other students, by the syllabus of the course. Course content is non-negotiable. Moreover, parents are not permitted to attend classes with their children unless they are registered for the course. These students and their parents must complete an orientation process for each course conducted by the Counseling Department. The instructor of the course will have the final determination of whether any student below grade 11 will be allowed to enroll in his or her class.

### Access to Student Records

Once accepted into Crafton Hills College, all student records become property of the College and the student, regardless of age. Student records are administered in accordance with the Family Educational Rights and Privacy Act (FERPA). Subsequently, no information will be disseminated to anyone other than student. The student may give written permission to release information. However, in no case will information be released or discussed by telephone. Attendance and performance in any class are matters between the student and the instructor only. Parents should be aware that they do not have access to their children's records without a signed release from the child. (Education code: 40961)

**To view the entire F.E.R.P.A. text, please visit [www.ed.gov](http://www.ed.gov).**

### Important Information

- Admission of high school students is governed by the state laws & regulations, the type of courses permitted & the number of students are limited
- College courses are designed for adult students. Course content may be unusually frank in order to deal with scholarly discussions of behavior, artistic, human or other issues.
- College courses are taught at a much faster pace & require significantly more independent learning.
- College courses completed by high school students carry the full weight of college credit, & will count toward college degrees and/or certificates as outlined in the college catalog. These courses become a part of the students' permanent record.

- Continuation in this program is dependant upon satisfactory academic performance
- All students must meet all established course pre-requisites
- Pursuant to Education code 76300 (f) high school students are exempt from paying the enrollment fees (all other fees still apply.)
- **It is the high school exclusive right to determine what, if any, courses will be accepted & how it will be counted towards your record.**
- Grades are not automatically sent to the high school. Grades may be accessed online at [www.craftonhills.edu](http://www.craftonhills.edu)
- All regulations regarding transcript request & fees apply to all students.
- **Parents are not permitted to attend class with student unless registered for the same class**

**CHC reserves the right to deny admission in courses to anyone**

## COURSE NUMBERING SYSTEM

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

- 010-099** Multipurpose courses, but not generally applicable to the Baccalaureate degree.
- 100-299** Basic lower division courses applicable to the Associate degree; may also apply to Baccalaureate degree.
- 900-999** Courses not applicable to the Associate degree.

## COURSE PREREQUISITES

Students planning to take a course that has a prerequisite must have completed the prerequisite or will be blocked from registering in the class.

If a student feels they have met the prerequisite, bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement.

Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College Catalog. Contact the Counseling Center during registration if you have questions arising from curricula sequence prerequisites.

## ATTENDANCE

Regular and prompt attendance is expected of every student. Instructors may drop students who incur excessive absences. After a student has been dropped from a class for excessive absences, reinstatement will be at the discretion of the instructor.

Students may be dropped by the instructor for not attending the first class meeting.

## PASS/NO PASS (formerly credit/no credit)

Students may elect by the end of the 5th week (full-time 18 week courses) to take a course on a "pass no pass basis". Student's electing this option will receive both course credit and unit credit upon satisfactory completion of the course. A pass grade is granted for performance that is equivalent to the letter "C" or better. A Student who fails to perform satisfactorily will be assigned a "no pass" grade (Title 5, Section 55022)

\* For complete details refer to the current Crafton Hills College Catalog.

## NON-DEGREE APPLICABLE COURSES

Courses numbered in the 900s do not apply toward a degree and are designed to provide the fundamental skills necessary for successful completion of other college courses. These include precollegiate courses in reading, writing, computation, learning skills, and study skills. Non-degree applicable courses are indicated by numbers from 900 to 999. In accordance with Title 5, Section 55758.5 (b), grades earned in non-degree applicable courses are not included when calculating a student's degree-applicable grade point average.

Students will not receive credit for more than 30 units of basic skills course work taken in the San Bernardino Community College District. Basic skills coursework earned in another community college district will not be counted toward the 30-unit limit.

## WHAT ABOUT GRADES?

The following grading system has been adopted by Crafton Hills College for both day and evening students:

SYMBOL	DEFINITION	GRADE POINT
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Less than satisfactory	1
F	Failing	0
P	Pass (at least satisfactory; units awarded not counted in GPA)	0
NP	No Pass (less than satisfactory or failing; units not counted in GPA)	0

The instructor of the course shall determine the grade to be awarded each student. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency. Grade changes are initiated through the instructor for whom the grade was received. (Title 5, 55025), (Education Code 76232, 76224).

**No grade will be changed for any reason or under any circumstance after three (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040).**

## STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance proceedings against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action or imposition of sanctions without proper regard to due process as specified in college procedures.

Every effort shall be made to resolve a student complaint at the lowest level possible. A student must first attempt to resolve the issue directly by contacting the college employee most closely related to the origin of the alleged problem. Students not satisfied with the results of this attempt may then confer with the successive supervisors most closely related to the problem. The supervision succession to follow is generally the faculty chair, coordinator or supervisor, the appropriate dean, and then the appropriate vice president. If the alleged problem is still unresolved, the student may request a formal hearing by submitting a written request to any manager or employee in any area for delivery to the Vice President of Student Services, who will assess which manager or vice president is to oversee the grievance process.

## STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

## IN THE CLASSROOM

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply:

1. **Respect for the Instructor.** This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative.
2. **Respect for Other Students.** This includes not interfering with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
3. **Academic Honesty.** Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are se-

vere and may include receiving a grade of "F" for the class or possible expulsion from the college.

4. **Instructor's Rights.** An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
5. **Student's Rights.** All students have a right to due process. If a conflict occurs, the student must first discuss the problem with the instructor. If this does not resolve the problem, the student should follow the procedures detailed in SBCCD Board Policy 5530, Student Grievances.

## REPEATING COURSES

Generally students may take a course only once. The following are exceptions:

1. May allow a student to repeat a course two times in an effort to alleviate substandard academic work.
2. May allow repetition of courses where substandard academic work has not been recorded when it is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.
3. May allow repetition in activity courses, if a course number includes the notation "X2, X3, X4", then the course may be taken 2, 3, or 4 times.
4. May allow repetition of a course where substandard academic work has not been recorded if it is determined that there has been a significant lapse of time since previously taken.

\* For complete details refer to the current Crafton Hills College Catalog. (Title 5, 55040, 55041B)

Courses in which an "Incomplete" (I) has been recorded may not be repeated until a letter grade has been recorded.

Students' permanent records shall reflect all work attempted so that the student's transcript is a true and complete academic record pursuant to Administrative Code, Title 5, Section 55041. Prior course repetition actions by other accredited colleges may be honored when a student's permanent record is reviewed for degree or certificate requirements.

## STUDENT WITHDRAWAL

1. Students are permitted to withdraw from classes with the notation of "W" on their permanent record through the first 75% of a class section. Students enrolled after the 75% will receive a grade in the class from the instructor according to the grading system of the college.

2. No notation (“W” or other) shall be made on the academic record of the student who withdraws during the first four weeks (30% of the term)

3. Upon verification a “Military Withdrawal” may occur when a student who is a member of an active/reserve US military service receives order compelling a withdrawal.

\* For complete details refer to the current Crafton Hills College Catalog.

## LAWS TO HELP STUDENTS:

### Title IX

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted education programs. Title IX states: *No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any education program or activity receiving federal financial assistance.*

### Title II

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: *To develop and carry out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.*

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services in the Student Services Building, Room 306.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

## DISTRICT POLICE

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire college community and the property of Crafton Hills College. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code and authority extends to anywhere within the state.

**FOR NON-EMERGENCIES:** Contact the San Bernardino Community College District Police Department Office at (909) 389-3276. Our business office is located in the Lab Administration Building Communication Center Room 153 on the Crafton Hills Campus. Call this number to locate and/or turn in lost articles or to relay concerns for personal safety along with parking rules and regulations.

**TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREATENING EMERGENCY:** Contact the San Bernardino Community College District Police Department at (909) 389-3275. Be aware that when the office is closed on nights and weekends the San Bernardino County Sheriff will dispatch for the District Police Department.

The San Bernardino Community College District is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the Communications Center room 153 and on the District Police website <http://www.sbccd.org>.

**Non-Discrimination Policy**

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

Crafton Hills College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Students, job applicants, and employees may complain of any action which they believe discriminates against them on the above-cited grounds.

For information regarding the college's equal opportunity/affirmative action policies or to file a complaint, contact Trudy Largent, Vice Chancellor of Human Resources and Employee Relations District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact Alex Contreras, Vice President, Student Services, Student Services Building, Room 306.

Complaints of sexual harassment may be registered with the College President or the Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

In compliance with the **Student Right to Know and Campus Security Act of 1990** (Public Law 101-542), it is the policy of the San Bernardino Community College District and Crafton Hills College to make available to all students the completion rates of certificate, degree, or transfer-seeking first-time, full-time students entering college beginning in Fall 1995, and annually thereafter. This information is available in the college library and on the web at <http://cccoco.edu> Information on crime rates is available in the Communications Center (LADM-153)

*El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, incluso los servicios de admisión de ayuda financiera, de facilidades & actividades estudiantiles y del empleo.*

*Las leyes federales y la políticas del Distrito prohíben absolutamente todo tipo de discriminación, incluso el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.*

*Además, Crafton Hills College se compromete a vencer la discriminación por el sexo y los estereotipos sexuales en los programas de la educación vocacional. La falta de facilidad con el uso del inglés no será barrera a la admisión ni a la participación en los programas de la educación vocacional.*

*Los estudiantes, los solicitantes para el empleo y los empleados pueden quejarse de cualquiera acción que les parezca discriminar contra ellos por uno de los motivos antes descritos. Para información sobre la política del distrito o para quejarse: Póngase en contacto con:*

*Gloria Harrison, President or Trudy Largent, Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408.*

**AMERICANS WITH DISABILITIES  
ACT OF 1990 STATEMENT OF POLICY**

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services at (909) 389-3210.





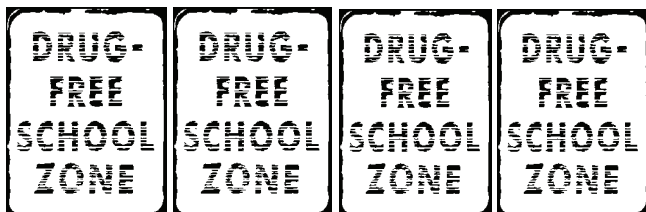
## Substance Abuse Policy and Resource Information

- San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances, as defined in the Controlled Substances Act. Unlawful manufacture, distribution, dispensation, possession, or use of controlled substances by employees in the workplace or on District business is prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which impairs performance of assigned tasks.
- All employees are required to comply with this policy as a condition of their continued employment. Any employee who violates this policy will be subject to disciplinary action which may include termination.
- Any employee convicted under a criminal drug statute for improper conduct in the workplace must report this conviction within five working days to the District Human Resources.

### Standard of Student Conduct Policy 6060

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct of the following while attending college classes or college-sponsored activities:

- The use, sale or possession of hallucinogenic drugs or substance or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or the presence on campus of anyone under the influence of such drugs or substances.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event or the presence on campus of anyone under the influence of alcohol.
- Any student who violates this policy will be subject to disciplinary action which may include expulsion.



- Illicit drugs use and alcohol abuse account for two-thirds of all violent behavior, one-half of all injuries, one third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems.

**For information on health risks associated with Alcohol and other Drugs please refer to [www.craftonhills.edu](http://www.craftonhills.edu) then link to Student Resources and Health & Wellness Center.**

#### Are you at risk?

- If you answer yes to one or more of the following, there is a problem.
  1. Have you blacked out after using drugs or alcohol?
  2. Have you been arrested during or after you were drinking or using drugs?
  3. Do you drink or use drugs to get wasted?
  4. Has someone close to you talked with you about your alcohol or drug usage?
  5. Does a family member have an alcohol or other drug problem, or had one in the past?

### Confidential Resources for Help:

**CHC, Health and Wellness Center ..... (909) 389-3272**

CHC, Counseling Center ..... (909) 389-3366

Alcoholics Anonymous Meeting Referrals (909) 825-4700

Alcoholics Anonymous

Website: ..... [www.alcoholics-anonymous.org](http://www.alcoholics-anonymous.org)

Narcotics Anonymous

Meeting Referrals ..... (909) 795-0464

Narcotics Anonymous Website: ..... [www.na.org](http://www.na.org)

Alcohol and your College

experience: ..... [www.factsontap.org](http://www.factsontap.org)

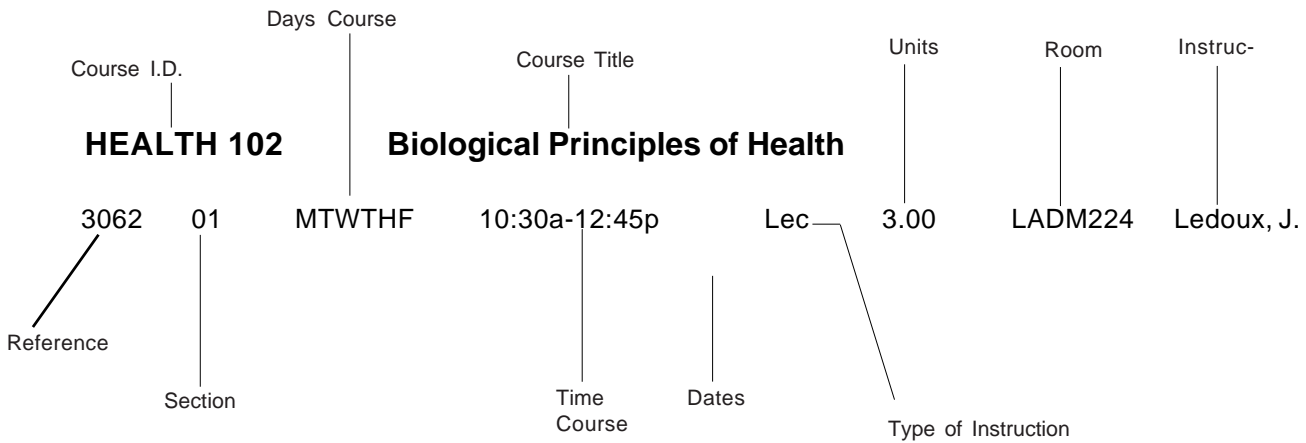
National Database of Drug and Alcohol

Treatment ..... [www.samhsa.gov](http://www.samhsa.gov)

California Alcohol & Drugs

Programs: ..... [www.adp.state.ca.us](http://www.adp.state.ca.us)

HOW TO READ THE SCHEDULE OF CLASSES



Financial Aid Now



Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$20.00\* per unit tuition. You could use the cost savings for books! Please be aware if you are approved for the waiver **you will have a small balance with admissions.**

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a Federal Work-Study program, and scholarships.

To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

**www.fafsa.ed.gov**  
**Our school code is: 009272**

**For more information,  
 call Financial Aid.**

**(909) 389-3223**

*\*Accurate at the time of printing*

*If you do **not** have internet access, CHC provides Wifi and computer Access on campus (computers available in the Library and Admissions and Records).*

Attend the first class meeting of the course you wish to add

*If space is available, ask the instructor for an Authorization Code*

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address Initial Password= 6 Digit Date of Birth)  
If you have forgotten your password click on the "Help" link at the login prompt or call 1-877-241-1756
2. Click on "CHC" link next to "Register for Classes"  

CHC | SBVC - "Register for Classes"
3. Click on the appropriate term
4. Click on "Add New Section"
5. Enter the 4 digit reference # in the box provided and press Enter  
(only one class can be added at a time)
6. When prompted, enter the Authorization Code the instructor has provided
7. Follow the prompts and instructions on the screen
8. Pay **ALL** registration fees immediately to avoid being administratively dropped from all your classes. Pay online using Visa or MasterCard  
The Authorization Code should be used **IMMEDIATELY** to guarantee official enrollment.

### **IMPORTANT!**

The "Use by" date printed on the Authorization Code label is the **LAST** date for students to add courses and last date to receive refund of enrollment fees for full term classes. You will **NOT** be permitted to add the class once the date has expired

### **STUDENT RESPONSIBILITIES:**

- You are 100% responsible for officially adding the class; **NEVER** assume the instructor will add you
- You **MUST** be prepared to pay for your class at the time you add; Financial Aid/BOG recipients **MAY** still owe fees
- You are 100% responsible for knowing all registration deadlines and policies; check CHC website or class schedule
- You are 100% responsible for dropping a class; **NEVER** assume the instructor will drop you
- A registration class/fee statement will be e-mailed to you after adding and paying for the class(es)

### **Note:**

*Your registration class/fee statements will not be mailed*

If you experience difficulties in using the Authorization Code you **MUST** contact the Admissions and Records Office on or before the "Use by" (last date to add) date printed on your Authorization Sticker.

Telephone# (909) 389-3372 • Email: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

### **YOU MAY NOT:**

- Attend a class that you have **NOT** officially added (instructors will **NOT** add you)
- Add beyond the "Use by" (last day to add deadline) date printed on your authorization code sticker
- Add a class for which you have not successfully met the pre-requisite
- Add a class if you have an academic or financial holds
- Obtain a registration statement form from the Admissions & Records Office if you have an owing balance

You are advised **NOT** to purchase textbooks/materials if you have not officially added the class and/or you have an owing balance.



The College Honors Institute (CHI) at CHC strives to provide highly motivated students who have demonstrated outstanding academic achievements the opportunity to:

- ◆ Pursue their individual scholarly interests
- ◆ Participate in an intellectual community of students with a shared purpose of advancing scholarship
- ◆ Interact with a dynamic cadre of professors interested in enriching students' academic experience

Students may elect to take any of the following courses in the spring 2009 semester for **honors credit**. Students do *not* have to be members of the College Honors Institute to complete an Honors contract for any particular course.

Ref/Sec	Course #	Course Title	Days/Time	Units	Instructor
0596 01	GEOG 110H	Physical Geography-Honors	W 07:00p-09:50p	3.00	Hughes, R.
0602 01	GEOL 100H	Physical Geography-Honors	TTH 11:00a-12:20p	4.00	Hughes, R.
1106 01	PSYCH 100H	General Psychology-Honors	F 09:00a-11:50a	3.00	Hammons, A.
1110 02	PSYCH 100H	General Psychology-Honors	T 07:00p-09:50p	3.00	Hemovich, V.
1112 03	PSYCH 100H	General Psychology-Honors	TH 07:00p-09:50p	3.00	Staff
1108 04	PSYCH 100H	General Psychology-Honors	MW 05:00p-06:50p	3.00	Vinciullo, F.
Note: Ref. No. 1108 – 13 week class: 02/02-05/13					
1208 01	RELIG 101H	Introduction to World Religions-Honors	TTH 01:00p-02:50p	3.00	Brink, T.
1312 01	SPEECH 100H	Elements of Public Speaking-Honors	TTH 08:00a-10:50a	3.00	Urbanovich, J.
Note: Ref. No. 1312 – 9 week class: 01/12-03/18					
1326 01	SPEECH 111H	Interpersonal Communication-Honors	T 07:00p-09:50p	3.00	Hogrefe, R.
1324 02	SPEECH 111H	Interpersonal Communication-Honors	TTH 11:00a-12:20p	3.00	Diaz, M.
1330 01	SPEECH 120H	Oral Interpretation of Literature-Honors	MW 11:00a-12:50p	3.00	Hogrefe, R.
Note: Ref. No. 1330 – 13 week class: 02/09-05/13					



**Did You Know...  
You can Get College  
Units for Working?**

**Do you work 10 or 15 or 20 hours per week?  
Use those hours toward your degree.**

**Check out the following classes for meeting  
dates and times:**

<b>ACCT 198</b>	<b>BUSAD 198</b>	<b>EMS 198</b>
<b>ADJUS 198</b>	<b>CD 198</b>	<b>FIRET 198</b>
<b>AH 198</b>	<b>CIS 198</b>	<b>MARKET 198</b>

## Occupational Worksite Learning

Earn up to 16 units toward an  
Associate's Degree

- ◆ ACCOUNTING
- ◆ ADMINISTRATION OF JUSTICE
- ◆ ALLIED HEALTH
- ◆ BUSINESS ADMINISTRATION
- ◆ CHILD DEVELOPMENT
- ◆ COMPUTER INFORMATION SYSTEMS
- ◆ EMERGENCY MEDICAL SERVICES
- ◆ FIRE TECHNOLOGY
- ◆ MARKETING

### **Advantages of Worksite Learning**

- Practical on-the-Job Experience
- Connect Classroom Learning to the Job
- College Credit
- Build Self-Confidence
- Add Education/Experience to Resumes

**PLEASE NOTE: Students no longer need to be enrolled in any course units in addition to their Worksite Learning units.**

**CALL (909) 389-3344 FOR INFORMATION**

Ref Sec Days Time Type/Units Room Instructor

## ACCOUNTING

### ACCT 105 Accounting Concepts with Quickbooks 4.00 Units

Fundamentals of bookkeeping and accounting procedures, including recording transactions in journals and use of controlling accounts and related schedules. Practice in opening, adjusting and closing various professional sets of books. Use of Quickbooks bookkeeping software.  
*Associate Degree Applicable*

0002 01 TH 07:00p-09:50p LEC 4.00 LADM-220 Cescolini,D  
01/12/09 - 05/20/09  
ARR 1 HRS/WK LEC LADM-220 Cescolini,D  
01/12/09 - 05/20/09

### ACCT 198 Accounting Worksite Learning 2.00 Units

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.  
*Associate Degree Applicable*  
*Course credit limited transfer to CSU.*  
*Contact a counselor for details.*  
**COREQUISITE:** *Must be working either paid or unpaid at a job directly related to the student's accounting educational or occupational goal*

0004 01 ARR 10 HRS/WK WRKEX 2.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7p.m.  
0006 02 ARR 15 HRS/WK WRKEX 3.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.  
0008 03 ARR 20 HRS/WK WRKEX 4.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 P.M. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

### ACCT 208 Introduction to Financial Accounting 4.00 Units

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements. Replaces ACCT 210/211.  
*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
DEPARTMENTAL RECOMMENDATION: ACCT 021

0010 02 TTH 11:00a-12:50p LEC 4.00 BC-104 O'Toole,R  
0012 01 W 07:00p-09:50p LEC 4.00 BC-104 Allison,G  
ARR 1HRS/WK LEC BC-104 Allison,G

Ref Sec Days Time Type/Units Room Instructor

### ACCT 209 Introduction to Managerial Accounting 4.00 Units

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.  
*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
PREREQUISITE: ACCT 105 or ACCT 208

0014 01 MW 09:00a-10:50a LEC 4.00 BC-104 O'Toole,R

## ADMINISTRATION OF JUSTICE

### ADJUS 102 Principles and Procedures of the Justice System 3.00 Units

Study of the United States Constitution and specific areas of criminal procedure, presented primarily through appellate court decisions. Examines how the court decisions interpret the Constitution. Development of cognitive thinking and an ability to reduce the complexity of criminal procedure into straightforward guidelines.  
*Associate Degree Applicable*

*Course credit transfers to CSU.*  
**DEPARTMENTAL RECOMMENDATION:** *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0016 01 M 07:00p-09:50p LEC 3.00 OE1-120 Pastushek,S

### ADJUS 103 Concepts of Criminal Law 3.00 Units

Study of both the general principles that apply to all of criminal law and the specific elements of particular crimes that prosecutors have to prove beyond reasonable doubt.  
*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
CAN (California Articulation Number) AJ 4  
**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0018 01 T 07:00p-09:50p LEC 3.00 OE1-120 Pastushek,S

### ADJUS 104 Legal Aspects of Evidence 3.00 Units

Study of evidentiary rules and United States Supreme Court cases. Examination of issues and development of the ability to analyze evidence and its admissibility in court proceedings.  
*Associate Degree Applicable*  
Course credit transfers to CSU.  
**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0020 01 W 07:00p-09:50p LEC 3.00 OE1-120 Pastushek,S

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ADJUS 106 Principles of Investigation 3.00 Units**

Study of the investigation profession de-emphasizing traditional retroactive techniques in favor of pro-active problem-solving policing. Examines how technology has revolutionized the field. Development of skills for effective interrogation, following the rules of evidence and representing the case in court.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0022	01	MW	08:00a-09:20a	LEC 3.00	OE2-214A	Keller,D
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**ADJUS 107 Concepts of Enforcement Services****3.00 Units**

Study of the complex communication process that exists within our diverse society. Development of skills in making field inquiries and interrogations while protecting the constitutional rights of victims, suspects and witnesses.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0024	01	TTH	08:00a-09:50a	LEC 3.00	OE2-214A	Keller,D
Note: Ref. No. 0024 - 12 week class: 02/10 - 05/07						

**ADJUS 198 Administration of Justice Worksite Learning****2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITE:** Must be working either paid or unpaid at a job directly related to the student's administration of justice educational or occupational goal

0026	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						
0028	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						
0030	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ALLIED HEALTH SERVICES****AH 090 Survey of Radiologic Technology****1.50 Units**

Introduction to the field of radiologic technology.

*Associate Degree Applicable*

0032	01	W	05:00p-06:50p	LEC 1.50	BC-101	Hunter,M Leahy,J
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Note: Ref. No. 0032 - 12 week class: 01/14 - 04/08

**AH 101 Medical Terminology****3.00 Units**

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0034	01	MW	01:00p-03:50p	LEC 3.00	BC-101	Bray,L
Note: Ref. No. 0034 - 8 week class: 01/12 - 03/18						

0036	03	TTH	01:00p-03:50p	LEC 3.00	CHS-123	Bray,L
Note: Ref. No. 0036 - 8 week class: 03/17 - 05/07						

0038	04	MW	07:00p-09:50p	LEC 3.00	CHS-123	Bray,L
Note: Ref. No. 0038 - 8 week class: 03/16 - 05/06						

0040	02	TTH	07:00p-09:50p	LEC 3.00	CHS-123	Contreras,A
Note: Ref. No. 0040 - 8 week class: 01/13 - 03/05						

**AH 198 Allied Health Worksite Learning 2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITE:** Must be working either paid or unpaid at a job directly related to the student's allied health educational or occupational goal

0042	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Franklin,B
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12, 1-3 p.m. OR Thursday, January 15 or 22, 5-7 p.m. OR Tuesday, January 20, 5-7 p.m.						
0044	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Franklin,B
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12, 1-3 p.m. OR Thursday, January 15 or 22, 5-7 p.m. OR Tuesday, January 20, 5-7 p.m.						
0046	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Franklin,B
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12, 1-3 p.m. OR Thursday, January 15 or 22, 5-7 p.m. OR Tuesday, January 20, 5-7 p.m.						

Ref Sec Days Time Type/Units Room Instructor

**AMERICAN SIGN LANGUAGE**

**ASL 101 American Sign Language I 4.00 Units**

Introduction to American Sign Language as used by the deaf community in the United States. NOTE: This course corresponds to the first year of high school American Sign Language.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

**DEPARTMENTAL RECOMMENDATION: ENGL 015**

0048	01	MW	11:00a-12:50p	LEC	4.00	CL-106	Hale,S
0050	02	TTH	01:00p-02:50p	LEC	4.00	CL-106	Hale,S
0052	03	TTH	05:00p-06:50p	LEC	4.00	CL-106	Chavoushi,M

**ASL 102 American Sign Language II 4.00 Units**

Continuing introduction to American Sign Language as used by the deaf community in the United States. Note: This course corresponds to the second year of high school American Sign Language.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

**PREREQUISITE: ASL 101**

**DEPARTMENTAL RECOMMENDATION: ENGL 015**

0054	01	MW	09:00a-10:50a	LEC	4.00	LADM-304	Pelletier,A
0056	02	TTH	07:00p-08:50p	LEC	4.00	OE2-205	Chavoushi,M

**ASL 104 American Sign Language IV 4.00 Units**

Continued intermediate study of American Sign Language as used by the deaf community in the United States.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE: ASL 103**

**DEPARTMENTAL RECOMMENDATION: ENGL 015**

0058	01	TTH	09:00a-10:50a	LEC	4.00	CL-110	Pelletier,A
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**Jose Gilberto Vargas  
2008 Respiratory Care Graduate  
Registered Respiratory Therapist**



"I am 23 years of age and college has been one of the best things in my life," said CHC Respiratory Care Graduate Jose Gilberto Vargas. "A higher education has an everlasting effect."

Prior to attending CHC, Vargas worked in the Nutrition Department and the Security Department for Hi-Desert Medical Center. While working there, Vargas had the opportunity to see how respiratory care therapists helped people.

"I decided respiratory care would be a great career," said Vargas, who received an associate degree after completing CHC's second year Registered Respiratory Therapist (RRT) program. "I chose respiratory care because I knew it was challenging yet rewarding to be a part of a medical team."

Respiratory Care is the allied health profession that cares for patients with deficiencies and abnormalities of the cardiopulmonary systems. Conditions often requiring respiratory care include asthma, emphysema, chronic obstructive pulmonary disease, pneumonia, cystic fibrosis, respiratory distress syndrome, and conditions caused by trauma.

While attending CHC, Vargas received three scholarships and partial Financial Aid.

"Scholarships contribute to achieving the goal I hold," said Vargas, originally from Joshua Tree. "I truly respect and admire the individuals who have learned to give to a good cause."

The CHC Respiratory Care Program is designed to prepare individuals to practice respiratory care at either the entry level as a Certified Respiratory Therapist (CRT) or an advanced level as a Registered Respiratory Therapist (RRT).

According to CHC Respiratory Care Program Director Ken Bryson, students graduating from CHC's Certified Respiratory Therapist program can expect to earn \$40,000 to \$50,000 per year in California. Students graduating from CHC's Registered Respiratory Therapist program can expect to earn from \$50,000 to \$65,000 per year in California.

CHC's Respiratory Care Program is a fully accredited program, and the students have one of the highest first-time pass rates nationally for the Respiratory Care Board exams. The program is affiliated with Redlands Community Hospital, Jerry L. Pettis Memorial Medical Center, Riverside Community Hospital, Riverside County Regional Medical Center, St. Bernardine Medical Center, Totally Kids Specialty Healthcare, Arrowhead Regional Medical Center, and Loma Linda University Medical Center. For more information about the program, call (909) 389-3286 or (909) 389-3284. The college's web site is: [www.craftonhills.edu](http://www.craftonhills.edu)

**Parking is at a minimum  
the first few weeks**



**Please Carpool !**



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ANATOMY

### ANAT 101 Essentials of Human Anatomy and Physiology 4.00 Units

Lecture and laboratory course emphasizing the basic structural, functional, and developmental stages of the human body. Introductory survey of the human body in one semester. Essentials of structure and function in each of the eleven body systems covered.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0060	01	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		T	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0062	02	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		TH	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0064	05	TTH	11:00a-12:20p	LEC 4.00	LADM-121	Allen,R
		T	01:00p-03:50p	LAB	LADM-225	Allen,R
0066	06	TTH	11:00a-12:20p	LEC 4.00	LADM-121	Allen,R
		TH	01:00p-03:50p	LAB	LADM-225	Allen,R
0068	03	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Botkin,M
		T	07:00p-09:50p	LAB	LADM-225	Botkin,M
0070	04	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Botkin,M
		TH	07:00p-09:50p	LAB	LADM-225	Botkin,M

### ANAT 150 Human Anatomy and Physiology I 4.00 Units

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the first in a two semester series. The course covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, myology, and the integumentary, and nervous systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0072	01	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		M	02:30p-05:20p	LAB	LADM-225	Jonasson,M
0074	02	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		W	02:30p-05:20p	LAB	LADM-225	Jonasson,M

### ANAT 151 Human Anatomy and Physiology II 4.00 Units

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the second in a two semester series. The course covers hematology, somatic and special senses, the body's nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

*PREREQUISITE: ANAT 150*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0076	01	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		M	08:00a-10:50a	LAB	LADM-225	Jonasson,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0078	02	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		W	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0080	03	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		M	07:00p-09:50p	LAB	LADM-225	Herbert,S
0082	04	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		W	07:00p-09:50p	LAB	LADM-225	Herbert,S

## ANTHROPOLOGY

### ANTHRO 102 Cultural Anthropology 3.00 Units

Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ANTH 4*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0086	01	TTH	03:00p-04:50p	LEC 3.00	CHS-122	Miller,K
Note: Ref. No. 0086 - 13 week class: 02/09 - 05/12						
0088	60	S	08:00a-09:50a	LEC 3.00	BC-101	Sorensen,K
			01/31/09			
		S	08:00a-09:50a	LEC	BC-101	Sorensen,K
			02/21/09			
		S	08:00a-09:50a	LEC	BC-101	Sorensen,K
			03/21/09			
		S	08:00a-09:50a	LEC	BC-101	Sorensen,K
			04/11/09			
		S	08:00a-09:50a	LEC	BC-101	Sorensen,K
			05/02/09			
		ARR	3.38 HRS/WK	LEC	-	Sorensen,K

Note: Ref. No. 0088 - 16 week class: 01/31 - 05/20

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Bookstore Complex Building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

### ANTHRO 106 Physical Anthropology 3.00 Units

Introduction to human biology and evolution, the relationship of humans to other primates, the origin and antiquity of humans, fossil humans, geochronological dating, anthropometry, race classification and racial problems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ANTH 2*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0090	01	M	07:00p-09:50p	LEC 3.00	CHS-122	Miller,K

Ref Sec Days Time Type/Units Room Instructor

**ART**

**ART 100 Art History I: Prehistoric Art to Medieval Art 3.00 Units**

Survey of outstanding periods in history of Western Art, tracing the relationship between the arts and society which produced them. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 2  
 CAN (California Articulation Number) ART SEQ A

0092	01	TTH	09:30a-10:50a	LEC	3.00	PAC-308	Staff
0094	02	TH	07:00p-09:50p	LEC	3.00	CHS-242	Staff

**ART 102 Art History II: Renaissance Art to Modern Art 3.00 Units**

Survey of the arts and history in Western Europe from Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 4  
 CAN (California Articulation Number) ART SEQ A

0096	01	MW	01:00p-02:20p	LEC	3.00	CHS-242	Staff
0098	02	F	11:00a-01:50p	LEC	3.00	LADM-121	Staff

**ART 105 History of Modern Art 3.00 Units**

Survey of twentieth century art, touching on its historical roots and examining contemporary art as a manifestation of our social and environmental milieu.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

0100	01	T	06:00p-08:50p	LEC	3.00	OE1-130	McCambly,J
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**ART 120X4 Basic Design 3.00 Units**

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication access to tools and experiences necessary for visual literacy.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 Note: ART 120X4 may be taken 4 times

0102	01	TTH	03:00p-03:50p	LEC	3.00	OE1-130	McCambly,J
		TTH	04:00p-05:50p	LAB		OE1-130	McCambly,J

**ART 126X4 Painting 3.00 Units**

Exploration of concepts, techniques, and materials of painting.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 10  
 Note: ART 126X4 may be taken 4 times

0104	01	MW	03:00p-03:50p	LEC	3.00	OE1-101	McCambly,J
		MW	04:00p-05:50p	LAB		OE1-101	McCambly,J
0106	02	TTH	06:00p-06:50p	LEC	3.00	OE1-101	Staff
		TTH	07:00p-08:50p	LAB		OE1-101	Staff

**Esther Daniels-Smith  
 CHC 2008 Social Science Graduate**



"I feel very blessed," said Esther Daniels-Smith, 27, as she prepared to receive her associate degree in social science at CHC this spring. "I have plenty of family here for this – my mom, husband, and four kids. My kids want mom to be done so they can go to the park."

She described CHC as "the best school on the planet."

"With the smaller classes and one-to-one attention, I decided that it would be the best route for me," said Daniels-Smith, currently a resident of Beaumont. "It was the best decision I ever made. My experiences were wonderful. The professors here have been more than helpful."

She recognized the encouragement she received from CHC English Professor Jonathan Smith.

"He told us that he didn't expect us to be perfect because we were learning," she said. "That calmed me down. It was a turning point for me. It allowed me to go to college to learn instead of trying to get an 'A.' After that, I was actually able to excel in my English composition class, which was awesome."

Daniels-Smith also recommended that students utilize the college's Math and Writing Centers, both of which have tutors and other materials to help students.

"These were tools that were vital to my success," she said. "I recommend that everyone use them. They made a huge difference."

Additionally, Daniels-Smith recognized the importance of assistance she received from the CHC Extended Opportunity Programs and Services (EOPS) Office, a state funded program to assist students continue their education, and from the Financial Aid Office. She particularly recognized EOPS Counselor Troy Dial, who she credited with always being accessible and encouraging her.

"I couldn't have done this without EOPS and Financial Aid," she said.

Smith advised everyone to check and see if they qualify for financial assistance, even if they believe they don't qualify.

"There is so much opportunity, you should just do it," she said. "You will be surprised."

Daniels-Smith is currently majoring in public administration at Cal Baptist College. Her goal is to become a family law judge.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ART 132X4 Life Drawing 3.00 Units**

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ART 24*

*Note: ART 132X4 may be taken 4 times*

0108	01	MW	10:00a-10:50a	LEC 3.00	OE1-101	Wurmbrand,M
		MW	11:00a-12:50p	LAB	OE1-101	Wurmbrand,M
0110	02	MW	06:00p-06:50p	LEC 3.00	OE1-101	Staff
		MW	07:00p-08:50p	LAB	OE1-101	Staff

**ART 175X4 Sculpture 3.00 Units**

Progressive exploration in form and space, using stone, wood, clay, and plaster. Developing of skills in using the tools required for carving and life modeling methods typically employed in these media.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ART 12*

*Note: ART 175X4 may be taken 4 times*

0112	01	TTH	12:00p-12:50p	LEC 3.00	OE1-101	McCambly,J
		ARR	4 HRS/WK	LAB	OE1-101	McCambly,J
0114	02	MW	04:00p-04:50p	LEC 3.00	RDLS-RDHS	Regalado,S
		ARR	4 HRS/WK	LAB	RDLS-RDHS	Regalado,S

This course is being offered off-campus at Redlands High School room S-1 (visit RHS website for location; <http://rhs.redlandsusd.net/>) Note:

Ref. No. 0114 will be held at Redlands High School in Redlands.

**ART 247X4 Special Projects in Art 1.00 Unit**

Independent study for advanced and self-motivated art students with a project determined jointly by student and instructor.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; credit determined after transfer to UC.*

*Note: ART 247X4 may be taken 4 times*

**PREREQUISITE:** *Completion of any Art course*

**DEPARTMENTAL RECOMMENDATION:** *Student must have the approval of a faculty member and cooperatively produce a contract outlining goals and content of the project(s) to be undertaken.*

0116	01	ARR	3 HRS/WK	DIR 1.00		McCambly,J
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**ASTRONOMY****ASTRON 150 Introduction to Astronomy 3.00 Units**

Introduction to the ideas, concepts, and theories of astronomy including celestial motion, properties and evolutions of the solar system, stars, galaxies, and cosmology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** *PHYSIC 100*

0118	01	MWF	10:00a-10:50a	LEC 3.00	LADM-121	Adams,M
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0120	60	W	07:00p-08:50p	LEC 3.00	LADM-121	Thurman,L
			01/28/09			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			02/18/09			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			03/18/09			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			04/08/09			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			04/29/09			
		ARR	3.38 HRS/WK	LEC		Thurman,L



Note: Ref. No. 0120 - 16 week class: 01/28 - 05/20

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**ASTRON 160 Astronomy Laboratory 1.00 Unit**

Laboratory work to supplement ASTRON 150: identification of stars and star types, discussion of astronomical methods of observation, and additional work with the telescope and accessories. A one-evening lunar photography lab will be required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**COREQUISITE:** *ASTRON 150*

0122	01	M	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0124	02	T	11:00a-01:50p	LAB 1.00	LADM-112	Hughes,B
0126	03	T	02:00p-04:50p	LAB 1.00	LADM-112	Hughes,B
0128	04	W	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0130	05	TH	11:00a-01:50p	LAB 1.00	LADM-112	Adams,M

**BIOLOGY****BIOL 100 General Biology 4.00 Units**

Study of the biological principles including those in cellular biology, human anatomy and physiology, animal and plant structure and function, genetics, evolution, and ecology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0132	01	MW	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		M	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0134	02	MW	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		W	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0136	03	TTH	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		T	01:00p-03:50p	LAB	LADM-211	Staff
0138	04	TTH	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		TH	01:00p-03:50p	LAB	LADM-211	Staff
0140	05	MW	05:30p-06:50p	LEC 4.00	CHS-122	Staff
		M	07:00p-09:50p	LAB	LADM-211	Staff
0142	06	MW	05:30p-06:50p	LEC 4.00	CHS-122	Staff
		W	07:00p-09:50p	LAB	LADM-211	Staff
0144	07	TTH	05:30p-06:50p	LEC 4.00	CHS-122	Wekesa,J
		T	07:00p-09:50p	LAB	LADM-211	Wekesa,J
0146	08	TTH	05:30p-06:50p	LEC 4.00	CHS-122	Wekesa,J
		TH	07:00p-09:50p	LAB	LADM-211	Wekesa,J

Ref Sec Days Time Type/Units Room Instructor

**BIOL 123 Ecology and Environment 3.00 Units**

Study of the basic concepts of ecology including the physical environment, ecosystems, energy production and transfer, and the impact of humans on ecosystems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0148	60	W	07:00p-08:50p	LEC	3.00	LADM-224	Jonasson,M
			01/14/09				
		W	07:00p-08:50p	LEC		LADM-224	Jonasson,M
			02/25/09				
		W	07:00p-08:50p	LEC		LADM-224	Jonasson,M
			03/25/09				
		W	07:00p-08:50p	LEC		LADM-224	Jonasson,M
			04/15/09				
		W	07:00p-08:50p	LEC		LADM-224	Jonasson,M
			05/06/09				
		ARR	3 HRS/WK	LEC			Jonasson,M



This telecourse includes televised lectures aired weekly on KVCRC-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting.

All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**BIOL 131 Populations and Organisms 4.00 Units**

Study of classification, development, physiology and regulation at the level of the organism. Topics include population dynamics, community ecology, evolution and population genetics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL 4*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process*

0150	01	T	08:00a-10:50a	LEC	4.00	LADM-211	Greyraven,C
		TH	08:00a-10:50a	LAB		LADM-211	Greyraven,C

**BUSINESS ADMINISTRATION**

**BUSAD 100 Introduction to Business 3.00 Units**

Survey of the field of business; provides a background in business and serves as the basic beginning college course in business subjects.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0152	01	MW	11:00a-12:20p	LEC	3.00	BC-104	Cescolini,D
0154	02	TTH	09:00a-10:20a	LEC	3.00	BC-104	O'Toole,R
0156	03	W	07:00p-09:50p	LEC	3.00	OE2-205	Ng,C

**Seth Pro**  
**CHC 2008-2009 Student Senate President**  
**Political Science Major**



"Crafton has changed me for the better," said CHC 2008-2009 Associated Student (AS) Senate President and math major Seth Pro said. "I've definitely become much more of an adult, and I understand the world better. The skills I've learned in the student senate and in class I can use throughout my life."

As early as elementary school, Pro decided he wanted to pursue a career in law. He believes his experiences at CHC have added to his skills to someday become a judge.

In addition to serving as the this year's ASCHC president, he served as the CHC 2007-2008 student trustee, representing CHC students on the San Bernardino Community College District Board of Trustees. He also served as a student senator at large.

"I enjoy the people," said Pro about the student senate. "It has taught me great leadership skills. It's been an opportunity to get a group of people together to do something for the greater good of everyone."

According to Pro, every student's opinion counts.

"The ASCHC cares about your input," he said. "It's the voice of the students. It's the place where the administration listens."

Pro, formerly of Lake Arrowhead and now residing in Redlands, decided to begin at CHC because it was affordable and he could complete his general education courses. Also, the classes were smaller, and he liked the teachers and people.

"I've never seen teachers so enthusiastic about what they teach," Pro said. "They're excited about their jobs, and it shows."

Pro praised political science Professor Steve Hellerman, history professor Mario Perez, and English Professor Aaron Race for their knowledge, for caring about the students, and for making their classes so interesting. "I could go on and on about my teachers," Pro said.

Early in his life, Pro was impressed with the concept of making a good living. Additionally, he was impressed with the idea of working in the justice system.

"A lawyer is someone who will fight for you no matter who is against you," Pro said. "Their job is to fight for you."

By the time he attended Rim of the World High School, Pro became intrigued with the idea of being a judge. "As a judge, people come to you with a problem and look to you for help," he said. "People come together looking to the legal system to sort things out."

Pro plans to transfer to either the University of California in Los Angeles (UCLA) or the American Jewish University of Political Science. He is considering UCLA for law school.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## BUSINESS ADMINISTRATION

### **BUSAD 145 Business Communication 4.00 Units**

Principles and techniques of effective oral and written communication in business environments.

This course is also offered as SPEECH-145.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as*

*determined through the Crafton Hills College assessment process*

0158	01	TTH	07:00p-08:50p	LEC 4.00	BC-105	Newman,R
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### **BUSAD 198 Business Administration Worksite Learning 2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITE: Must be working either paid or unpaid at a job directly related to the student's business administration educational or occupational goal*

0160	01	ARR	10 HRS/WK	WRKEX 2.00	LADM-217	Cole,E
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

0162	02	ARR	15 HRS/WK	WRKEX 3.00	LADM-217	Cole,E
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

0164	03	ARR	20 HRS/WK	WRKEX 4.00	LADM-217	Cole,E
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

### **BUSAD 200 Business Management 3.00 Units**

Concepts and applications of successful functions including planning,organizing, controlling, and staffing. Current applications are examined and evaluated through media support and computer simulation.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: Pass BUSAD 100 or the equivalent*

0166	01	TH	07:00p-09:50p	LEC 3.00	BC-104	O'Toole,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### **BUSAD 210 Business Law 3.00 Units**

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BUS 8*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading:*

*Pass a standardized test of reading comprehension at or above the 12th grade level*

0168	02	TTH	07:30a-08:50a	LEC 3.00	BC-104	Schall,D
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0170	01	M	07:00p-09:50p	LEC 3.00	BC-104	Schall,D
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### **BUSAD 230 Using Computers for Business 3.00 Units**

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

*This course is also offered as CIS-101.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0172	01	W	07:00p-09:50p	LEC 3.00	LADM-216	Cole,E
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## CHEMISTRY

### **CHEM 101 Introduction to Chemistry 4.00 Units**

A one-semester course introducing the study of matter and its properties. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, periodic table and organic chemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) CHEM 6*

*PREREQUISITE: MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0174	01	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		M	11:00a-01:50p	LAB	CHS-238	Boebinger,K

0176	02	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		F	11:00a-01:50p	LAB	CHS-238	Boebinger,K

0178	03	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		T	09:00a-11:50a	LAB	CHS-238	Boebinger,K

0180	04	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		TH	09:00a-11:50a	LAB	CHS-238	Boebinger,K

0182	05	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		M	07:00p-09:50p	LAB	CHS-238	Kimbrough,P

0184	06	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		W	07:00p-09:50p	LAB	CHS-238	Kimbrough,P

Ref Sec Days Time Type/Units Room Instructor

**CHEM 102 Introduction to Organic Chemistry 4.00 Units**

A one-semester course introducing the study of organic compounds. Topics include structure, nomenclature, properties, reactions, synthesis and biochemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate*

*Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) CHEM 8*

*PREREQUISITE: CHEM 101 or CHEM 150*

0186	01	MW	09:00a-10:20a	LEC	4.00	CHS-237	Boebinger,K
		W	10:30a-01:20p	LAB		CHS-238	Boebinger,K

**CHEM 123 Chemistry for Everyone 3.00 Units**

A presentation of the world of chemistry from the viewpoint of the consumer and citizen. This course is designed for non-science majors seeking general education credit in a physical science course.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0188	70	ARR	HRS/WK	LEC	3.00		Boebinger,K
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Note: Ref. No. 0188 - 5 week class: 01/15 - 02/19

This class is an online course with no on-campus meetings.



Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0190	71	ARR		LEC	3.00		Boebinger,K
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Note: Ref. No. 0190 - 10 week class: 02/05 - 04/23

This class is an online course with no on-campus meetings.



Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

**CHEM 150 General Chemistry I 5.00 Units**

First semester of a year-long sequence. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, enthalpy and the periodic table.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 2*

*CAN (California Articulation Number) CHEM SEQ A*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as*

*determined through the Crafton Hills College assessment process*

0192	01	TTH	11:00a-12:20p	LEC	5.00	CHS-242	Salt,K
			08:00a-10:50a	LAB		CHS-232	Salt,K
0194	02	TTH	11:00a-12:20p	LEC	5.00	CHS-242	Salt,K
			12:30p-03:20p	LAB		CHS-232	Baldwin,M
0196	03	TTH	11:00a-12:20p	LEC	5.00	CHS-242	Salt,K
		MW	11:00a-01:50p	LAB		CHS-232	Salt,K

**2008-2009 Crafton Hills College  
Associated Students**



The CHC 2008-2009 Associated Student Body members, their titles, and hometowns are, front row, (from L to R): Stefan Colvey (Student Trustee; Redlands), Diva MacSeng (Vice President, External Affairs; Loma Linda), and Jack Price (Editor In Chief; Redlands).

In the second row are (from L to R): Yolanda "Yuri" Cooley (Secretary; Redlands), Kaylee Hrisoulas (Social Co-Chair; Highland), Moises Valencia (Executive Vice President; Redlands), La Sharn "Maelee" Hobson (Senator, InterClub Council; San Bernardino) Ericka Paddock (Advisor; San Bernardino), and Seth Pro (President; Redlands).

In the back row are (from L to R): Trysh Libao (Publicity Chair; Redlands), Kyle Fodness (Treasurer; Yucaipa), Marina Serna (Vice President Academic Affairs; Yucaipa), and Jordan Mack (Diversity Chair; Redlands).

At CHC, students have extracurricular opportunities to explore their interest in student government and student clubs. The CHC Associated Students (AS) comprise the representative body for students in the governance of the college and San Bernardino Community College District.

In the fall, newly elected senators to the Crafton Hills College (CHC) Associated Students (AS) took the oath of office during the CHC annual inauguration ceremony at the college.

In addition to the CHC AS, student clubs at Crafton include Alpha Gamma Sigma (Honors Students Club), Slam Poetry Club, Transfer Club, Science and Technology Club, Sociology Club, Child Development & Ed Club, Composers Collective, English Club, Phi Beta Lambda (Business Club), MEChA, Math Club, Student Activists for Social Justice, Terrestrial Investigation (Geology) Club, Arts League, Black Student Union, Book Club, BETA 2 (Respiratory Care) Club, Psychology Club, Speech Communications Club, The College Honors Institute Club, Spanish Club, and Peace Corps Club. For information about CHC student government and clubs, call the CHC Department of Student Life at (909) 389-3410.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## CHEMISTRY

### CHEM 151 General Chemistry II 5.00 Units

Continuation of CHEM 150. Topics include kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 4*

*CAN (California Articulation Number) CHEM SEQ A*

**PREREQUISITE: CHEM 150**

0198	01	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
		TTH	08:00a-10:50a	LAB	CHS-232	Salt,K
0200	02	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
		TTH	12:30p-03:20p	LAB	CHS-232	Baldwin,M
0202	03	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
		MW	11:00a-01:50p	LAB	CHS-232	Salt,K

### CHEM 213 Organic Chemistry II 4.00 Units

Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques of purification, isolation, synthesis reactions, and spectroscopic analysis.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE: CHEM 212**

0204	01	MW	07:30a-08:50a	LEC 4.00	LADM-112	Boebinger,K
		F	07:30a-10:20a	LAB	CHS-238	Boebinger,K

## CHILD DEVELOPMENT

### CD 105 Child Growth and Development 3.00 Units

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0206	01	MW	09:00a-10:20a	LEC 3.00	CDC-115	McLaren,M
0208	02	TTH	11:00a-12:20p	LEC 3.00	CDC-115	McLaren,M
0210	03	TTH	01:00p-02:50p	LEC 3.00	CDC-115	McLaren,M

Note: Ref. No. 0210 - 13 week class: 02/10 - 05/12

0212	06	ARR	3 HRS/WK	LEC 3.00		McLaren,M
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NOTE: This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0214	04	M	07:00p-09:50p	LEC 3.00	CDC-115	Staff
0216	05	F	04:00p-05:50p	LEC 3.00	SBVC-SBVC	Barnett,K
			01/16/09			
		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K
			02/20/09			
		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K
			03/20/09			
		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K
			04/17/09			
		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K
			05/08/09			
		ARR	3 HRS/WK	LEC		Barnett,K



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Chemistry Building, Room 129 at SAN BERNARDINO VALLEY COLLEGE in San Bernardino. Please see the Distributed Education section of this schedule for more detailed information.

### CD 115 Health, Welfare, and Nutrition for Children 3.00 Units

Training in health, nutrition, disaster preparedness, for children or children with special needs, child abuse identification and prevention, caring for the mildly ill child.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION: CD 105**

0218	01	T	06:30p-09:20p	LEC 3.00	CDC-115	McLaren,M
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### CD 126 Child, Family and Community 3.00 Units

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION: CD 105**

0220	01	MW	11:00a-12:20p	LEC 3.00	CDC-115	Jones,M
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### CD 132 Creative Experiences for Children Across the Curriculum 3.00 Units

In-depth study of creativity in children, including the rationale for creative development. Philosophy and theories of the general humanities are investigated, including art, music, movement and drama as facilitators for developing basic skills, human interaction and aesthetic appreciation in children. Emphasis on preparing developmentally appropriate creative experiences for children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION: CD 105**

0222	01	TTH	11:00a-12:20p	LEC 3.00	CDC-106	Jones,M
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Ref Sec Days Time Type/Units Room Instructor

**CD 137 Play and Materials in Early Learning**

**3.00 Units**

In-depth studies of the dynamics of play and play materials for children including the rationale for play as a facilitator of learning. Emphasis on creating and implementing play environments for children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

DEPARTMENTAL RECOMMENDATION: CD 105

0224 01 TH 05:00p-07:50p LEC 3.00 CDC-115 Staff

**CD 198 Child Development Worksite Learning**

**2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITE:** *Must be working either paid or unpaid at a job directly related to the student's child development educational or occupational goal*

0226 01 ARR 10 HRS/WK WRKEX 2.00 CDC-106 Jones,M

NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Wednesday, January 14 or Thursday, January 15, 3-4 p.m. OR Monday, January 12 or Tuesday, January 20, 5-6 p.m.

0228 02 ARR 1 5 HRS/WK WRKEX 3.00 CDC-106 Jones,M

NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Wednesday, January 14 or Thursday, January 15, 3-4 p.m. OR Monday, January 12 or Tuesday, January 20, 5-6 p.m.

0230 03 ARR 20 HRS/WK WRKEX 4.00 CDC-106 Jones,M

NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Wednesday, January 14 or Thursday, January 15, 3-4 p.m. OR Monday, January 12 or Tuesday, January 20, 5-6 p.m.

**CD 205X2 Child Growth and Development**

**Laboratory**

**4.00 Units**

Supervised participation in a group program for preschool children in an early childhood setting. Emphasis on curriculum planning, discipline and guidance techniques, classroom management and fostering cooperative relationships.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: CD 205X2 may be taken 2 times*

**PREREQUISITE:** CD 105

DEPARTMENTAL RECOMMENDATIONS: CD 132, CD 250, and ENGL 101

0232 01 T 05:00p-06:20p LEC 4.00 CDC-115 Jones,M  
ARR 7.5 HRS/WK LAB CDC-115 Jones,M

**Ann Margaret-Emerson  
2008 Liberal Arts Graduate**



"I have a kind of personal motto," said liberal arts major and Honors Student Anne Margaret Emerson. "Be the change you want to see in the world now."

During Honors Convocation last spring, liberal arts major Anne-Margaret Emerson of Redlands was presented with the President's Award, which is considered the college's most prestigious award of the night. It is awarded to a student who maintains a high grade point average and contributes time and service to the community and college.

Emerson, 44, earned a perfect 4.0 grade point average and was awarded seven scholarships, the most of any student at Honor's Convocation. She was also presented with a Medal of Distinction. She earned an Associate's Degree in psychology and plans to transfer to California State University in San Bernardino (CSUSB) to major in psychology.

Emerson noted that everyone experiences their own hardships in life, including those who have provided the scholarships. She expressed admiration for those who have found success in their own lives, and then have come back to help others.

She thanked the scholarship donors, the CHC faculty, and CHC President Gloria Macias Harrison.

"They are my role models," she said. "They are my 'beacons.'"

Emerson also recognized the importance of the guidance and financial assistance she received from the Extended Opportunity Programs and Services (EOPS) Office and the Financial Aid Office. "It was at EOPS that I received my first 'smile' on the campus a few years ago," Emerson said. "They're very close to my heart."

"Although there is a value amount to money, you'll never know how much more it means," she said. "The support helped me keep on track and saved time. I couldn't have done it in two years without them."

According to Emerson, although it was a bit scary returning to school later in life, it was a great choice. "You're never too old to go to college," she said. "I will be graduating with a class member who is 68. If you want to be afraid, that's okay — but show up!"

Emerson said that at times being older felt difficult, but it gave her the opportunity to make friends with younger students.

"You can share your life experiences with them and show them what they need to do in class," she said. "Students need to be good communicators in class. They need to communicate with their instructors and their classmates."

"There are a lot of professors on this campus who want to see everybody succeed, regardless of age."

Emerson plans to eventually attend Loyola Maramount University and get a master's degree in art therapy.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CD 211 Observation and Methods  
in School-Age Development 3.00 Units**

Introduction to observational methodologies and techniques used in the study of school age children and their behavior. Students will observe, record, analyze and interpret school age children and their behavior.

*Associate Degree Applicable*  
Course credit transfers to CSU.  
PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0234	01	W	05:00p-06:50p	LEC 3.00	CDC-115	Jones,M
		ARR	3 HRS/WK	LAB	CDC-115	Jones,M

**CD 212 Observation and Methods  
in Early Child Development 3.00 Units**

Introduction to observational methodologies and techniques used in early childhood behavior. Students will observe, record, analyze and interpret early child behavior.

*Associate Degree Applicable*  
Course credit transfers to CSU.  
PREREQUISITE: CD 105

DEPARTMENTAL RECOMMENDATION: ENGL 101

0236	01	W	05:00p-06:50p	LEC 3.00	CDC-115	Jones,M
		ARR	3 HRS/WK	LAB	CDC-115	Jones,M

**CD 295 Elementary Laboratory 3.00 Units**

Supervised experience and participation in an elementary school setting including both K-3 and 4-6 classroom environments. Emphasis on understanding the role of the elementary school teacher, instructional methods, curriculum as it relates to grade level state standards, aiding literacy development, cooperative relationships with staff, parents, children and professional ethics of teaching.

*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: CD 105

0238	01	T	06:30p-07:20p	LEC 3.00	CDC-106	Jones,M
		ARR	6 HRS/WK	LAB	CDC-106	Jones,M

## COLLEGE LIFE

**CHC 099X4 Learning Community Seminar 1.00 Units**

Learning community seminar addressing the learning community goals, connections between courses, and students' reflection on their cognitive development within the learning community.

*Associate Degree Applicable*  
Note: CHC 099X4 may be taken 4 times  
CO-REQUISITE: Concurrent enrollment in a Crafton Hills College Learning Community.

0240	44	MW	12:30p-12:50p	LEC 1.00	CL-110	Brink,T Anderson,J
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This section is linked to PSYCH 100-44 and ENGL 101-44. This means students enrolling in CHC 099x4-44 (directly above) must also enroll and remain enrolled in PSYCH 100-44 and ENGL 101-44. For more information, refer to the CHC Learning Communities page in this schedule.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0242	43	MW	02:30p-02:50p	LEC 1.00	PAC-309	Bartlett,R Bryant,T
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This section is linked to ENGL 101-43 and THART 100-43. This means students enrolling in CHC 099x4-43 (directly above) must also enroll and remain enrolled in ENGL 101-43 and THART 100-43. For more information, refer to the CHC Learning Communities page in this schedule.

0244	40	TTH	09:00a-09:20a	LEC 1.00	BC-101	Beitscher,J
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This section is linked to HIST 101-40 and LIBR 100-40. This means students enrolling in CHC 099x4-40 (directly above) must also enroll and remain enrolled in HIST 101-40 and LIBR 100-40. For more information, refer to the CHC Learning Communities page in this schedule.

0246	41	TTH	09:00a-09:20a	LEC 1.00	BC-101	Beitscher,J
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This section is linked to HIST 101-41 and ENGL 015-41. This means students enrolling in CHC 099x4-41 (directly above) must also enroll and remain enrolled in HIST 101-41 and ENGL 015-41. For more information, refer to the CHC Learning Communities page in this schedule.

0248	45	TTH	10:30a-10:50a	LEC 1.00	LR-331	Race,A Razzak,K Wilson,S
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This section is linked to MATH 952-45, READ 956x2-45 and ENGL 914-45. This means students enrolling in CHC 099x4-45 (directly above) must also enroll and remain enrolled in MATH 952-45, READ 956x2-45 and ENGL 914-45. For more information, refer to the CHC Learning Communities page in this schedule.

0250	42	TTH	12:30p-12:50p	LEC 1.00	PAC-309	Davis,J Lengenfeld,E
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This section is linked to SOC 100-42 and ENGL 015-42. This means students enrolling in CHC 099x4-42 (directly above) must also enroll and remain enrolled in SOC 100-42 and ENGL 015-42. For more information, refer to the CHC Learning Communities page in this schedule.

**CHC 100 Student Success and the College  
Experience 3.00 Units**

Introduction to the college experience, including academic and career self-assessment and strategies for success.

*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.

0252	01	MW	09:30a-10:50a	LEC 3.00	OE2-214A	Hogrefe,R
0254	02	F	01:00p-03:50p	LEC 3.00	BC-101	Kosmatka,A

Ref Sec Days Time Type/Units Room Instructor

## COMPUTER INFO SYSTEMS

### **CIS 198 Computer Information Systems** **Worksite Learning 2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITE:** *Must be working either paid or unpaid at a job directly related to the student's computer information systems educational or occupational goal*

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|---|----|-----|-----------|------------|----------|--------|
| 0256  | 01 | ARR | 10 HRS/WK | WRKEX 2.00 | LADM-217 | Cole,E |
| NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m. |    |     |           |            |          |        |
| 0258  | 02 | ARR | 15 HRS/WK | WRKEX 3.00 | LADM-217 | Cole,E |
| NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m. |    |     |           |            |          |        |
| 0260  | 03 | ARR | 20 HRS/WK | WRKEX 4.00 | LADM-217 | Cole,E |
| NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m. |    |     |           |            |          |        |

### **CIS 062 Introduction to Online Learning 1.00 Unit**

Introduction to online learning with an emphasis on the skills necessary to become a successful online learner. Note: This course should be taken before enrolling in an online course.  
*Graded on Credit/No Credit basis only.*  
*Associate Degree Applicable*

0262	01	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0262 - 2 week class: 01/12 - 01/25					
NOTE: This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.					

0264	02	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0264 - 2 week class: 02/09 - 02/22					
NOTE: This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.					

0266	03	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0266 - 2 week class: 03/23 - 04/05					
NOTE: This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.					

## New Construction Begins at Crafton Hills College

Photo: Rendering of Learning Resource Center/Library



There was a flurry of activity at CHC this fall as construction began for several projects that are part of the college's 25-year master plan.

Planned for the 2008-2009 year are the addition of a new Learning Resource Center (LRC)/Library, a natatorium (swimming pool), a new access road, a temporary parking lot, and new infrastructure projects.

The 60,000 plus square foot LRC/Library will have three levels and be visible from Sand Canyon Road. It is being constructed on the peninsula jutting out behind the Performing Arts Center (PAC) and the Student Services B (Counseling) Building.

The Olympic sized pool is being constructed on the former golf course at approximately the area of what was previously fairway four.

A temporary parking lot is being constructed behind the cafeteria, and there is currently a temporary parking lot on the former soccer field. Additionally, the access road to the (PAC) that runs behind the Cafeteria will be reconfigured, and there will be a new emergency service road on the east side of Campus Drive.

The plan calls for approximately 54 percent of the cost for the LRC to be funded from the state, and the remaining amount funded through Measure P, a bond issue approved in a local election in 2001. The pool will be funded through Measure P funds.

As the construction continues, those attending the campus should prepare for some minor inconveniences during the upcoming months, including some noise and vibrations from the heavy equipment and temporary parking closures. The college asks for everyone's patience and cooperation.

In 2006, Steinberg Architects, a Los Angeles firm selected to develop the plan, presented the 2012 implementation plan to the public and gave an overview of the 2025 master plan including the architectural expression, planning concepts, plan development, landscape plan, and guidelines.

The firm also featured models of the buildings and renderings at a chamber mixer at the campus last year. The master plan proposes the idea of "clustering" the math, humanities, fine arts, emergency services, and other departments into their own distinctive areas on the campus.

When Palm Springs architect Stewart Williams originally planned the campus, he imagined an "acropolis" overlooking the valley. The 523 acres for the campus were donated by philanthropist brothers Reuben and Lester Finkelstein in the 60s.

CHC's enrollment hit a record this fall to nearly 5,900 students. The purpose of the new construction is to keep up with the growth in the area and to accommodate the demand for higher education and job training.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### CIS 101 Introduction to Computer and Information Technology 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required. This course is also offered as BUSAD-230.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CSCI 2*

0268	05	MW	09:00a-10:50a	LEC 3.00	LADM-101	Pace-Pequeno,C
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Note: Ref. No. 0268 - 13 week class: 02/09 - 05/13

0270	02	MW	11:00a-12:20p	LEC 3.00	LADM-101	Pace-Pequeno,C
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0272	03	MW	01:00p-02:20p	LEC 3.00	LADM-216	Davenport,M
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0274	06	TTH	09:00a-10:20a	LEC 3.00	LADM-101	Hoyt,D
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0276	09	TTH	11:00a-12:20p	LEC 3.00	LADM-216	Pace-Pequeno,C
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0278	07	TTH	01:00p-02:20p	LEC 3.00	LADM-216	Davenport,M
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0280	04	MW	05:00p-06:50p	LEC 3.00	LADM-216	Walter,M
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Note: Ref. No. 0280 - 13 week class: 02/09 - 05/13

0282	01	W	07:00p-09:50p	LEC 3.00	LADM-216	Cole,E
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0284	08	TH	07:00p-09:50p	LEC 3.00	LADM-101	Papp,E
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### CIS 111 Web Page Programming and Design 3.00 Units

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0286	01	TTH	09:00a-10:50a	LEC 3.00	LADM-220	Pace-Pequeno,C
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Note: Ref. No. 0286 - 13 week class: 02/03 - 05/07

0288	02	T	07:00p-09:50p	LEC 3.00	LADM-101	Romano,N
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		ARR	3 HRS/WK	LEC	LADM-101	Romano,N
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Note: Ref. No. 0288 - 8 week class: 01/13 - 03/03

### CIS 114 C++ Programming I 3.00 Units

Introduction to the C++ programming language. Includes program development and implementation.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: CIS 101*

0290	01	W	07:00p-09:50p	LEC 3.00	LADM-220	Davenport,M
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### CIS 116 C++ Programming II 3.00 Units

An advanced study of the syntax and semantics of the C++ programming language and the methodology of Object-Oriented program development.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: CIS 114*

0292	01	MW	11:00a-12:20p	LEC 3.00	LADM-220	Davenport,M
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Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### CIS 130 Hardware and Information Technology 3.00 Units

Hands-on course covering basic computer hardware, software, maintenance and training. Includes hardware components, troubleshooting, end-user training, and organizational information strategies.

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATION: CIS 101*

0294	01	M	07:00p-09:50p	LEC 3.00	LADM-216	Davenport,M
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### CIS 140X2 Networking for Home and Small Businesses (Cisco CCNA 1) 3.75 Units

Hands-on course covering the skills needed to obtain a job as an entry-level home network installer, network technician, computer technician, cable installer, and/or help desk technician. The course provides an introduction to networking and the Internet using tools and hardware commonly found in home and small business environments. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

*Associate Degree Applicable*

*Note: CIS 140X2 may be taken 2 times*

*DEPARTMENTAL RECOMMENDATION: CIS 101*

0296	01	T	05:30p-08:20p	LEC 3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC	LADM-220	Hoyt,D
		T	08:30p-09:50p	LAB	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LAB	LADM-220	Hoyt,D

Note: Ref. No. 0296 - 8 week class: 01/13 - 03/03

NOTE: This hybrid class meets once a week on campus and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

### CIS 141X2 Working At a Small-To-Medium Business or ISP (Cisco CCNA 2) 3.75 Units

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course prepares students for jobs as network technicians. It also helps students develop additional skills required for employment as a computer technician and/or a help desk technician. It provides a basic overview of routing and remote access, addressing, and security. It also familiarizes students with servers that provide e-mail services, Web space, and authenticated access. Students also learn the soft skills required for help desk and customer service positions.

*Associate Degree Applicable*

*Note: CIS 141X2 may be taken 2 times*

*PREREQUISITE: CIS 140X2*

0298	01	T	05:30p-08:20p	LEC 3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC	LADM-220	Hoyt,D
		T	08:30p-09:50p	LAB	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LAB	LADM-220	Hoyt,D

Note: Ref. No. 0298 - 8 week class: 03/17 - 05/05

NOTE: This hybrid class meets once a week on campus and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

Ref Sec Days Time Type/Units Room Instructor


**CIS 142X2 Introducing Routing and Switching in the Enterprise (Cisco CCNA 3) 3.75 Units**

Third of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course familiarizes students with the equipment applications and protocols installed in enterprise networks, with a focus on switched networks, IP Telephony and security. It also introduces advanced routing protocols such as Enhanced Interior Gateway Routing Protocol (EIGRP) and Open Shortest Path First (OSPF) Protocol.

*Associate Degree Applicable*

*Note: CIS 142X2 may be taken 2 times*

**PREREQUISITE:** CIS 141X2

	0300	01	TTH	11:00a-12:50p	LEC	3.75	LADM-220	Hoyt,D
			ARR	2 HRS/WK	LEC		LADM-220	Hoyt,D
			ARR	4.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0300 - 8 week class: 01/13 - 03/05  
 NOTE: This hybrid class meets twice a week on campus and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.


**CIS 143X2 Designing and Supporting Computer Networks (Cisco CCNA 4) 3.75 Units**

Last of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Learners progress through a variety of case studies and design focused exercises which include gathering requirements, designing basic networks, establishing proof-of-concept, and performing project management tasks. In addition, lifecycle services, including upgrades, competitive analyses, and system integration, are presented in the context of pre-sale support. Will include CCNA exam preparation.

*Associate Degree Applicable*

*Note: CIS 143X2 may be taken 2 times*

**PREREQUISITE:** CIS 142X2

	0302	01	TTH	11:00a-12:50p	LEC	3.75	LADM-220	Hoyt,D
			ARR	2 HRS/WK	LEC		LADM-220	Hoyt,D
			ARR	4.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0302 - 8 week class: 03/17 - 05/07  
 NOTE: This hybrid class meets twice a week on campus and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

**CIS 162 Introduction to Flash 3.00 Units**

Introduction to Flash. Hands-on course where students will design, create and publish Flash animations, navigation buttons, icons and Web sites.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0304	01	F	11:00a-12:20p	LEC	3.00	LADM-216	Romano,N
		ARR	1.5 HRS/WK	LEC		LADM-216	Romano,N

Ref Sec Days Time Type/Units Room Instructor

**CIS 163 Introduction to PhotoShop 3.00 Units**

Design, creation, and manipulation of original and existing images and photographs using PhotoShop.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0306	01	MW	11:00a-12:20p	LEC	3.00	LADM-216	Walter,M
		ARR	1.25 HRS/WK	LEC		LADM-216	Walter,M

Note: Ref. No. 0306 - 13 week class: 02/10 - 05/12

**CIS 165X3 Introduction to Computer Animation 3.00 Units**

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: CIS 165X3 may be taken 3 times*

0308	01	M	07:00p-09:50p	LEC	3.00	LADM-220	Walter,M
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**CIS 184 Photoshop and Digital Photography 3.00 Units**

Introduction to digital photography and the use of Photoshop to edit, repair, publish and manipulate digital photographs.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** CIS 163

0310	01	T	07:00p-09:50p	LEC	3.00	LADM-216	Kennedy,S
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**CIS 211 Cascading Style Sheet (CSS) Web Design 3.00 Units**

Introduction to Cascading Style Sheets (CSS) and their application to the design and creation of Web sites.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** CIS 111

0314	01	T	07:00p-09:50p	LEC	3.00	LADM-101	Romano,N
		ARR	3 HRS/WK	LEC		LADM-101	Romano,N

Note: Ref. No. 0314 - 8 week class: 03/24 - 05/12

**BOLD print on time pattern denotes evening classes**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ECONOMICS

### **ECON 100 Introduction to Economics 3.00 Units**

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0316	01	MW	11:00a-12:50p	LEC 3.00	LADM-304	Mansourian,F
Note: Ref. No. 0316 - 13 week class: 01/12 - 04/22						

### **ECON 200 Principles of Macroeconomics 3.00 Units**

Introduction to the basic mechanisms of macroeconomics, including key concepts, theories, policies and institutions such as GDP, fiscal and monetary policies, the Federal Reserve System, the classical and Keynesian theories, and budget deficit.


*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ECON 2*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or Math 090C as determined through the Crafton Hills College assessment process*

0318	01	TTH	11:00a-12:50p	LEC 3.00	LADM-304	Mansourian,F
Note: Ref. No. 0318 - 13 week class: 01/12 - 04/17						

0320	70	ARR	3 HRS/WK	LEC 3.00		Mansourian,F
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

0322	02	M	07:00p-09:50p	LEC 3.00	LADM-304	Mansourian,F
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### **ECON 201 Principles of Microeconomics 3.00 Units**

An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy.

*Associate*


*Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ECON 4*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process*

0324	01	TTH	09:00a-10:50a	LEC 3.00	LADM-304	Mansourian,F
Note: Ref. No. 0324 - 13 week class: 01/12 - 04/17						

0326	70	ARR	3 HRS/WK	LEC 3.00		Mansourian,F
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

0328	02	T	07:00p-09:50p	LEC 3.00	LADM-304	Mansourian,F
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## EMERGENCY MEDICAL SERVICES

The four classes described below - EMS 020, EMS 021X20, EMS 022 and EMS 023 - must be taken together as blocked.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 10, 2009 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

### **EMS 020 Emergency Medical Technician-I/ EMT-Basic 6.00 Units**

Introduction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies.

*Associate Degree Applicable*

*PREREQUISITES: Must be 18 years of age prior to registration for this course*

*COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. DOT Requirements*

*DEPARTMENTAL RECOMMENDATIONS: Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds*

### **EMS 021X20 Preventing Disease Transmission for Emergency Medical Technician-I/ EMT-Basic 0.50 Unit**

Disease transmission, infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*Note: EMS 021X20 may be taken 20 times*

*COREQUISITES: EMS 020, EMS 022, and EMS 023*

### **EMS 022 Basic Life Support for Emergency Medical Technician-I/EMT-Basic 0.50 Unit**

Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*COREQUISITES: EMS 020, EMS 021X20, and EMS 023*

### **EMS 023 Hazardous Materials First Responder Awareness for Emergency Medical 0.50 Unit**

Instruction in the recognition of hazardous materials events, action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*COREQUISITES: EMS 020, EMS 021X20, and EMS 022*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 10, 2009 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0330	01	M	09:00a-12:50p	LEC 6.00	OE1-127	Holbrook,J
		M	02:00p-05:50p	LAB	OE1-127	Holbrook,J
		ARR	1 HRS/WK	CLINC	OE1-127	Holbrook,J
		ARR	1.5 HRS/WK	FIELD	OE1-127	Holbrook,J

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 01; EMS 022, Section 01 and EMS 023, Section 01.

EMS 021X20:

0340	01	S	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		S	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0340 - 1 week class: 01/24 - 01/24

IMPORTANT: You must also register in EMS-020, Section 01; EMS-022, Section 01 and EMS-023, Section 01.

EMS 022:

0350	01	S	09:00a-12:50p	LEC 0.50	OE1-120	Jeffers,C
		S	02:00p-05:50p	LEC	OE1-120	Jeffers,C
		SU	09:00a-12:50p	LAB	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LAB	OE1-120	Jeffers,C

Note: Ref. No. 0350 - 1 week class: 01/17 - 01/18

IMPORTANT: You must also register in EMS-020, Section 01;

EMS-21X20, Section 01 and EMS-023, Section 01. EMS 023 Section 01:

EMS 023:

0366	01	SU	09:00a-12:50p	LEC 0.50	BC-101	Commander,J
		SU	02:00p-05:50p	LEC	BC-101	Commander,J

Note: Ref. No. 0366 - 1 week class: 01/25 - 01/25

IMPORTANT: You must also register in EMS 020, Section 01;

EMS-021X20, Section 01 and EMS 023 Section 01,

EMS 020:

0338	02	T	06:00p-09:50p	LAB 6.00	OE1-127	Strain,B
		TH	06:00p-09:50p	LEC	OE1-127	Strain,B
		ARR	1 HRS/WK	CLINC	OE1-127	Strain,B
		ARR	1.5 HRS/WK	FIELD	OE1-127	Strain,B

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 02;

EMS 022, Section 02 and EMS 023, Section 02.

EMS 021X20:

0342	02	S	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		S	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0342 - 1 week class: 01/17 - 01/17

IMPORTANT: You must also register in EMS-020, Section 02; EMS-022, Section 02 and EMS 023, Section 02.

EMS 022:

0352	02	S	09:00a-12:50p	LEC 0.50	OE1-120	Jeffers,C
		S	02:00p-05:50p	LEC	OE1-120	Jeffers,C
		SU	09:00a-12:50p	LAB	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LAB	OE1-120	Jeffers,C

Note: Ref. No. 0352 - 1 week class: 02/07 - 02/08

IMPORTANT: You must also register in EMS-020, Section 02;

EMS-021X20, Section 02 and EMS-023, Section 02. EMS 023 02:

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMS 023:

0360	02	S	09:00a-12:50p	LEC 0.50	BC-105	Commander,J
		S	02:00p-05:50p	LEC	BC-105	Commander,J

Note: Ref. No. 0360 - 1 week class: 01/24 - 01/24

IMPORTANT: You must also register in EMS-020, Section 02;

EMS 021X20, Section 02 and EMS-022, Section 02.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 10, 2009 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0332	03	W	09:00a-12:50p	LEC 6.00	OE1-127	Reese,G
		W	02:00p-05:50p	LAB	OE1-127	Reese,G
		ARR	1 HRS/WK	CLINC	OE1-127	Reese,G
		ARR	1.5 HRS/WK	FIELD	OE1-127	Reese,G

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 03;

EMS 022, Section 03 and EMS 023, Section 03.

EMS 021X20:

0344	03	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0344 - 1 week class: 01/18 - 01/18

IMPORTANT: You must also register in EMS-020, Section 03; EMS-022, Section 03 and EMS-023, Section 03.

EMS 022:

0354	03	S	09:00a-12:50p	LEC 0.50	OE1-120	Jeffers,C
		S	02:00p-05:50p	LEC	OE1-120	Jeffers,C
		SU	09:00a-12:50p	LAB	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LAB	OE1-120	Jeffers,C

Note: Ref. No. 0354 - 1 week class: 01/24 - 01/25

IMPORTANT: You must also register in EMS-020, Section 03;

EMS-021X20, Section 03 and EMS-023, Section 03.

EMS 023:

0362	03	S	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		S	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0362 - 1 week class: 02/28 - 02/28

IMPORTANT: You must also register in EMS-020, Section 03;

EMS-021X20, Section 03 and EMS 022, Section 03.

EMS 020:

0334	04	F	09:00a-12:50p	LEC 6.00	OE1-127	Nicholson,K
		F	02:00p-05:50p	LAB	OE1-127	Nicholson,K
		ARR	1 HRS/WK	CLINC	OE1-127	Nicholson,K
		ARR	1.5 HRS/WK	FIELD	OE1-127	Nicholson,K

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 04;

EMS 022, Section 04 and EMS 023, Section 04.

EMS 021X20:

0346	04	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0346 - 1 week class: 02/08 - 02/08

IMPORTANT: You must also register in EMS-020, Section 04; EMS-022, Section 04 and EMS-023, Section 04.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMS 022:

0356	04	S	09:00a-12:50p	LEC 0.50	OE1-120	Jeffers,C
		S	02:00p-05:50p	LEC	OE1-120	Jeffers,C
		SU	09:00a-12:50p	LAB	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LAB	OE1-120	Jeffers,C

Note: Ref. No. 0356 - 1 week class: 02/14 - 02/15

IMPORTANT: You must also register in EMS-020, Section 04;

EMS-021X20, Section 04 and EMS-023, Section 04.

EMS 023:

0364	04	S	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		S	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0364 - 1 week class: 02/21 - 02/21

IMPORTANT: You must also register in EMS-020, Section 04;

EMS-021x20, Section 04 and EMS 022, Section 04.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, January 10, 2009 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0336	05	S	09:00a-12:50p	LEC 6.00	OE1-127	Comnick,L
		S	02:00p-05:50p	LAB	OE1-127	Comnick,L
		ARR	1 HRS/WK	CLINC	OE1-127	Comnick,L
		ARR	1.5 HRS/WK	FIELD	OE1-127	Comnick,L

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20, Section 05;

EMS 022, Section 05 and EMS 023, Section 05.

EMS 021X20:

0348	05	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0348 - 1 week class: 02/15 - 02/15

IMPORTANT: You must also register in EMS-020, Section 05; EMS-022, Section 05 and EMS-023, Section 05.

EMS 022:

0358	05	SU	09:00a-12:50p	LEC 0.50	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LEC	OE1-120	Jeffers,C
		SU	09:00a-12:50p	LAB	OE1-120	Jeffers,C
		SU	02:00p-05:50p	LAB	OE1-120	Jeffers,C

Note: Ref. No. 0358 - 2 week class: 02/22 - 03/01

IMPORTANT: You must also register in EMS-020, Section 05;

EMS-021X20, Section 05 and EMS-023, Section 05.

EMS 023:

0368	05	SU	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		SU	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0368 - 1 week class: 03/08 - 03/08

IMPORTANT: You must also register in EMS-020, Section 05;

EMS-021X20, Section 05 and EMS-022, Section 05.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**EMS 103 Mobile Intensive Care Nurse 2.25 Units**

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

*Graded on Pass/No Pass basis only.**Associate Degree Applicable**Course credit transfers to CSU.***PREREQUISITES:** *As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N.**license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy*

0370	01	F	09:00a-12:50p	LEC 2.25	OE1-120	Magallanes,S
		F	02:00p-05:50p	LAB	OE1-120	Magallanes,S
						Price,S
		ARR	3.2 HRS/WK	CLINC	OE1-120	Magallanes,S
		ARR	3.2 HRS/WK	FIELD	OE1-120	Magallanes,S

Note: Ref. No. 0370 - 5 week class: 02/20 - 03/27

**EMS 105 Assessment of the Medical and Trauma Patient 2.25 Units**

Instruction in the medical and trauma patient assessment geared towards the EMT-Basic and the fundamentals of proper documentation.

*Associate Degree Applicable*

0372	01	T	09:00a-11:50a	LEC 2.25	OE1-128	Reese,G
		T	12:00p-12:50p	LAB	OE1-128	Reese,G
		T	02:00p-05:50p	LAB	OE1-128	Reese,G

Note: Ref. No. 0372 - 8 week class: 01/27 - 03/24

NOTE: Designed to improve assessment skills for certified EMT-Is,

Paramedics and other current health practitioners

**EMS 150 Patient Assessment for Paramedics 3.00 Units**

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

*Associate Degree Applicable**Course credit transfers to CSU.***PREREQUISITE:** *Admission into the EMT-Paramedic Program***COREQUISITES:** *EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155*

0376	11	ARR	3 HRS/WK	LEC 3.00	OE1-120	Word,D
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Ref Sec Days Time Type/Units Room Instructor

**EMS 151 Introduction to EMS for Paramedics 2.00 Units**

Overview of paramedicine, emergency medical services ethics, patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155*

0378 11 ARR 2 HRS/WK LEC 2.00 OE1-120 Holbrook,J

**EMS 152 Cardiology for the EMT-Paramedic 4.50 Units**

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155*

0380 11 ARR 4.5 HRS/WK LEC 4.50 OE1-120 Word,D

**EMS 153 Pharmacology for the EMT-Paramedic 3.00 Units**

Basic pharmacology for the paramedic, including the administration of medications, drug therapy, drug actions and interactions, and basic physiology.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155*

0382 11 ARR 3 HRS/WK LEC 3.00 OE1-120 Holbrook,J

**EMS 154 Emergency Medical Services Theory for the Paramedic 8.00 Units**

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency management.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 155*

0384 11 ARR 8 HRS/WK LEC 8.00 OE1-120 Andrews,S

**Professor of the Year 2007-2008  
Left to Right, Kathryn Crow, Barry McNaughton, and  
JoAnn Jones**



Faculty selected Child Care Professor JoAnn Jones and Emergency Medical Services-Paramedic Professor Kathryn Crow as the 2007-2008 full-time Professors of the Year and Music Instructor Barry McNaughton as the 2007-2008 part-time Professor of the Year.

"Teaching provides an opportunity to give back to society," said Child Care Center Professor JoAnn Jones. "I was fortunate to have wonderful teachers as I went through the school system. Those great models taught me that there was a benefit to teaching. My best teacher, however, has always been my students.

"Imagine what a few years of teaching wonderful students can teach a receptive teacher," she said.

Jones uses every possible method to teach the students, including interactive student participation, empowering them to be in charge of their own education, hands-on activities, coaching, and encouragement.

EMS-Paramedic Professor Kathryn Crow, who has taught in the EMS-Paramedic Department for 10 years, believes that having the opportunity to give students the confidence they need to be successful is an amazing gift.

"There is very little in life that is more satisfying than being able to watch a student experience that 'ah-ha' moment," Crow said. "Knowing that the students I help go on to help the larger community is icing on the cake. My paramedic background allows me to blend real-life experiences with academics. In order to be successful paramedics, the students must develop critical thinking skills. Therefore, providing them with a safe environment where they can ask questions, explore options, make mistakes and challenge themselves is crucial."

Part-time music Music Instructor Barry McNaughton believes much of a student's ability to succeed depends on the student's own initiative and interest in learning, while the instructor provides the tools and inspiration.

"All of the world's knowledge can be placed in front of someone, but without a means of finding personal relevance to the information and a method for how to approach it, this information is little more than ink on paper," he said. "My goal as a teacher is to try to give my students the tools and, most importantly, the inspiration to learn on their own. It is my belief that, once students find the desire to learn, they will actively engage in the subject matter, and ultimately become their own teacher."



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## EMERGENCY MEDICAL SERVICES

### EMS 155 Skills Development for Paramedics

**3.00 Units**

Paramedic skills and the equipment used in the treatment of pre-hospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the pre-hospital setting.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 154*

0386	11	ARR	9 HRS/WK	LAB 3.00	OE1-120	Andrews,S Crow,K
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### EMS 156 Clinical Externship for the Paramedic

**2.00 Units**

Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be in a clinical setting in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical externship.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155*

0388	11	ARR	18.23 HRS/WK	CLINC 2.00	OFFC-CLNC	Andrews,S
Note: Ref. No. 0388 - 9 week class: 01/12 - 03/20						
Note: Ref. No. 0388 will be held at Clinic in Off-Campus Clinic.						

### EMS 157 Field Externship for the Paramedic

**7.50 Units**

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: EMS 156*

0390	01	ARR	33.34 HRS/WK	FIELD 7.50	OFFF-FLD	Word,D
Note: Ref. No. 0390 will be held at Field in Off-Campus Field.						
Note: Ref. No. 0390 - 18 week class: 04/10 - 08/07						

Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### EMS 198 Emergency Medical Services

#### Worksite Learning

**2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITE: Must be working either paid or unpaid at a job directly related to the student's emergency medical services educational or occupational goal*

0392	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						
0394	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						
0396	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.						

### EMS 921X20 Emergency Medical

#### Technician Recertification

**1.00 Unit**

Review of all facets of basic life-support measures, CPR, automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials. *Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: EMS 921X20 may be taken 20 times*

*PREREQUISITE: An EMT-B certification from any county or state in the United States current within the last 4 years or an EMT-B National Registry certification current within the last 4 years.*

0398	01	M	09:00a-11:50a	LEC 1.00	OE1-128	Jeffers,C
		M	12:00p-12:50p	LAB	OE1-128	Jeffers,C
		M	02:00p-05:50p	LAB	OE1-128	Jeffers,C
Note: Ref. No. 0398 - 4 week class: 03/30 - 04/20						

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students

October 27-29, 2008

Priority Web/Telephone Registration

October 30-November 14, 2008

Ref Sec Days Time Type/Units Room Instructor

**ENGLISH**

**ENGL 914 Basic English Skills 4.00 Units**

Instruction in basic English grammar as a foundation for writing grammatically correct sentences. Also, includes instruction in the principles of writing effective paragraphs and short compositions, including framing topic sentences, developing appropriate support, and using transitions.

*Not Applicable to the Associate Degree*

**PREREQUISITE:** READ 925X2 or eligibility for ENGL 914 as determined through the Crafton Hills College assessment process

0400	01	MW	07:00a-08:50a	LEC 4.00	CL-109	Staff
0402	05	MW	11:00a-12:50p	LEC 4.00	CL-108	Race,A
0404	03	MW	03:00p-04:50p	LEC 4.00	OE2-214A	Tortoro,J
0406	02	TTH	07:00a-08:50a	LEC 4.00	CL-217	Langenfeld,E
0408	04	TTH	09:00a-10:50a	LEC 4.00	CL-109	Tortoro,J
0410	45	TTH	11:00a-12:50p	LEC 4.00	CL-110	Race,A
This section is linked to MATH 952-45, READ 956x2-45 and CHC 099x4-45. This means students enrolling in ENGL 914-45 (directly above) must also enroll and remain enrolled in MATH 952-45, READ 956x2-45 and CHC 099x4-45. For more information, refer to the CHC Learning Communities page in this schedule.						
0412	06	TTH	01:00p-02:50p	LEC 4.00	CL-109	Race,A
0414	07	MW	05:00p-06:50p	LEC 4.00	CL-110	Pedroja,J
0416	08	TTH	05:00p-06:50p	LEC 4.00	CL-110	Acquistapace,K

**ENGL 015 Preparation for College Writing 4.00 Units**

Study of the essential skills necessary for effective expository writing.

*Associate Degree Applicable*

**PREREQUISITE:** ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0418	01	MWF	01:00p-02:18p	LEC 4.00	CL-108	Staff
0420	02	MW	07:00a-08:50a	LEC 4.00	CL-216	Harris,J
0422	03	MW	11:00a-12:50p	LEC 4.00	CL-216	Harris,J
0424	04	MW	01:00p-02:50p	LEC 4.00	OE2-216	Henson,B
0426	05	MW	01:00p-02:50p	LEC 4.00	CL-217	Abad,J
0428	06	MW	03:00p-04:50p	LEC 4.00	CL-216	Henson,B
0430	17	MW	03:00p-05:40p	LEC 4.00	CL-219	Rawley,J
Note: Ref. No. 0430 - 13 week class: 02/09 - 05/13						
0432	07	TTH	07:00a-08:50a	LEC 4.00	CL-216	Hansler,K
0434	08	TTH	09:00a-10:50a	LEC 4.00	CDC-106	Staff
0436	09	TTH	09:00a-10:50a	LEC 4.00	CL-108	Eastmond,E
0438	41	TTH	11:00a-12:50p	LEC 4.00	CL-216	Scaliter,B
This section is linked to CHC 099x4-41 and HIST 101-41. This means students enrolling in ENGL 015-41 (directly above) must also enroll and remain enrolled in CHC 099x4-41 and HIST 101-41. For more information, refer to the CHC Learning Communities page in this schedule.						
0440	10	TTH	01:00p-02:50p	LEC 4.00	CL-217	Scaliter,B
0442	42	TTH	01:00p-02:50p	LEC 4.00	CL-216	Langenfeld,E
This section is linked to CHC 099x4-42 and SOC 100-42. This means students enrolling in ENGL 015-42 (directly above) must also enroll and remain enrolled in CHC 099x4-42 and SOC 100-42. For more information, refer to the CHC Learning Communities page in this schedule.						
0444	11	TTH	03:00p-04:50p	LEC 4.00	CL-216	White,C
0446	18	TTH	03:00p-05:40p	LEC 4.00	CL-109	Staff
Note: Ref. No. 0446 - 13 week class: 02/10 - 05/12						

Ref Sec Days Time Type/Units Room Instructor

0448	12	MW	05:00p-06:50p	LEC 4.00	CL-217	Munz,
0450	13	MW	05:00p-06:50p	LEC 4.00	CL-216	Williams,C
0452	14	MW	07:00p-08:50p	LEC 4.00	CL-216	Munz,K
0454	15	TTH	05:00p-06:50p	LEC 4.00	CL-216	Jensen,D
0456	16	TTH	07:00p-08:50p	LEC 4.00	CL-216	Jensen,D

**ENGL 101 Freshman Composition 4.00 Units**

Instruction in writing compositions from personal, reflective, and argumentative perspectives.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 2*

*CAN (California Articulation Number) ENGL SEQ A*

**PREREQUISITE:** ENGL 015 or eligibility for ENGL 101 as

determined through the Crafton Hills College assessment process

0458	01	MW	07:00a-08:50a	LEC 4.00	NOROOM	Estus,S
0460	02	MW	09:00a-10:50a	LEC 4.00	CL-109	Snowwhite,M
0462	03	MW	09:00a-10:50a	LEC 4.00	CL-108	Anderson,J
0464	43	MW	11:00a-12:50p	LEC 4.00	CL-217	Bartlett,R
This section is linked to CHC 099x4-43 and THART 100-43. This means students enrolling in ENGL 101-43 (directly above) must also enroll and remain enrolled in CHC 099x4-43 and THART 100-43. For more information, refer to the CHC Learning Communities page in this schedule.						

0466	04	MW	11:00a-12:50p	LEC 4.00	CL-219	Strong-Millsap,J
0468	06	MW	01:00p-02:50p	LEC 4.00	CL-219	Scaliter,B
0470	44	MW	01:00p-02:50p	LEC 4.00	CL-110	Anderson,J
This section is linked to CHC 099x4-44 and PSYCH 100-44. This means students enrolling in ENGL 101-44 (directly above) must also enroll and remain enrolled in CHC 099x4-44 and PSYCH 100-44. For more information, refer to the CHC Learning Communities page in this schedule.						

0472	07	MW	03:00p-04:50p	LEC 4.00	CL-110	Abad,J
0474	08	MW	03:00p-04:50p	LEC 4.00	CL-217	Strong-Millsap,J
0476	05	TTH	07:00a-08:50a	LEC 4.00	CL-109	Cannon,J
0478	09	TTH	09:00a-10:50a	LEC 4.00	CL-219	Baker,D
0480	10	TTH	09:00a-10:50a	LEC 4.00	CL-217	Murphy,R
0482	11	TTH	11:00a-12:50p	LEC 4.00	OE2-214A	Murphy,R
0484	12	TTH	11:00a-12:50p	LEC 4.00	CL-219	Baker,D
0486	13	TTH	11:00a-12:50p	LEC 4.00	CL-108	Eastmond,E
0488	14	TTH	01:00p-02:50p	LEC 4.00	CL-108	White,C
0490	15	TTH	01:00p-02:50p	LEC 4.00	CL-219	Snowwhite,M
0492	16	TTH	03:00p-04:50p	LEC 4.00	CL-108	Snowwhite,M
0494	17	TTH	03:00p-05:40p	LEC 4.00	CL-217	Rawley,J
Note: Ref. No. 0494 - 13 week class: 02/10 - 05/12						

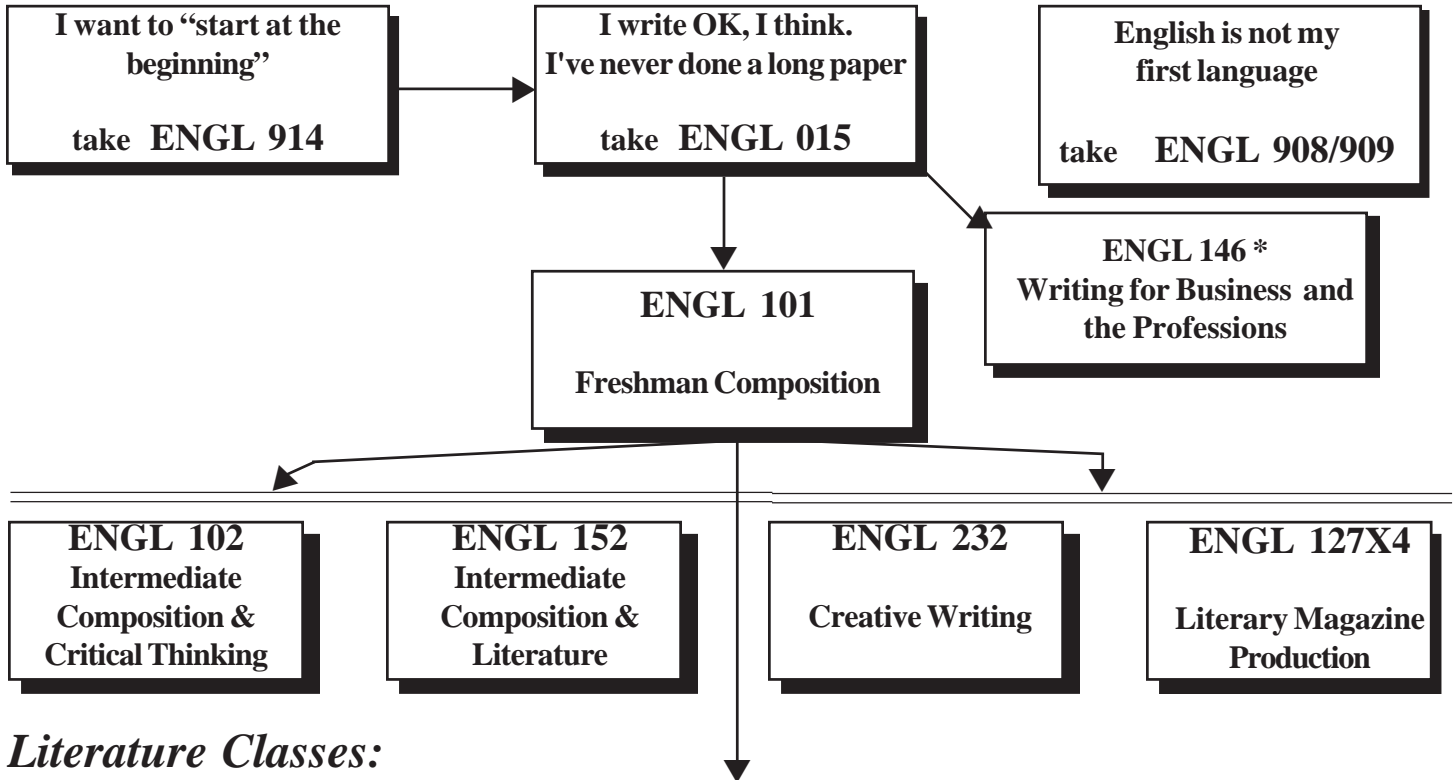
0496	70	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

0498	71	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

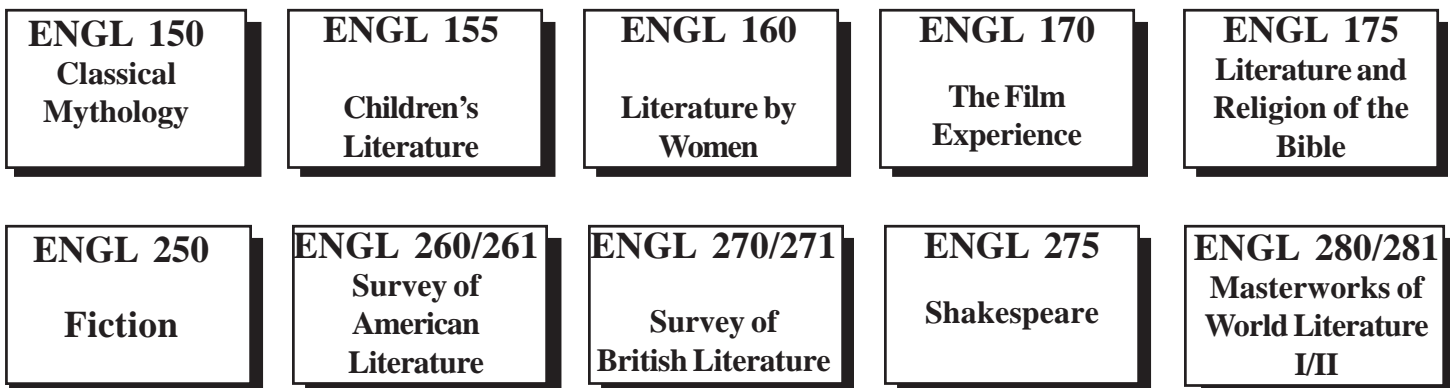
0500	18	MW	07:00p-09:50p	LEC 4.00	CL-217	Acquistapace,K
Note: Ref. No. 0500 - 13 week class: 02/09 - 05/13						
0502	19	TTH	05:00p-06:50p	LEC 4.00	CL-219	Bartlett,R
0504	20	TTH	07:00p-08:50p	LEC 4.00	CL-219	Niessen,A

## Levels and Order of English Classes

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



### Literature Classes:



\*Meets associate degree graduation requirement in English but does not fulfill the transfer requirement to CSU or UC.



**Visit The Writing Center**  
**In the Learning Center**  
**3<sup>rd</sup> floor of the Library Building**

Monday - Thursday  
 Friday

9:00 a.m. - 7:00 p.m.  
 9:00 a.m. - 4:00 p.m.

Ref Sec Days Time Type/Units Room Instructor

**ENGL 102 Intermediate Composition and Critical Thinking 4.00 Units**


Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL 101), including summary, analysis, evaluation, rebuttal, and argument. Includes instruction in the analysis of argumentative prose, various rhetorical techniques, the principles of inductive and deductive reasoning, and the informal fallacies. Requires substantial analytical reading and writing.


*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE: ENGL 101**

0506	01	MW	07:00a-08:50a	LEC	4.00	CL-219	Cowles,R
0508	02	MW	09:00a-10:50a	LEC	4.00	CL-219	Cowles,R
0510	03	MW	03:00p-04:50p	LEC	4.00	CL-108	Swanson,W
0512	04	TTH	11:00a-12:50p	LEC	4.00	CL-109	Cannon,J
0514	05	TTH	03:00p-04:50p	LEC	4.00	CL-219	Loan,J
0516	06	TTH	03:00p-04:50p	LEC	4.00	CL-110	Staff
0518	07	F	08:00a-11:50a	LEC	4.00	CL-216	Staff

0520	70	ARR	4 HRS/WK	LEC	4.00		DiPonio,G
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.							

0522	71	ARR	4 HRS/WK	LEC	4.00		DiPonio,G
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.							

0524	08	MW	05:00p-06:50p	LEC	4.00	CL-108	Swanson,W
0526	09	MW	07:00p-08:50p	LEC	4.00	CL-219	Pedroja,J
0528	10	TTH	07:00p-09:50p	LEC	4.00	CL-110	Acquistapace,K
Note: Ref. No. 0528 - 13 week class: 02/10 - 05/12							

**ENGL 120 Fundamentals of News Writing 3.00 Units**

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

*This course is also offered as JOUR-120.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE: ENGL 101**

0530	01	TTH	09:30a-10:50a	LEC	3.00	LR-309	Hansler,K
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**ENGL 127X4 Literary Magazine Production: The Sand Canyon Review 3.00 Units**

Production of the college literary magazine, including the study of the principles of short fiction, poetry, and drama, as well as the process of publishing, including selecting material, planning and executing format, defining and maintaining theme, developing design and layout, editing, and desktop publishing.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: ENGL 127X4 may be taken 4 times*

**PREREQUISITE: ENGL 101**

0532	01	MW	03:00p-04:15p	LAB	3.00	CL-109	Bartlett,R
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**Felicia Becerra**  
**CHC English Graduate, Class of 2005**



Felicia Becerra of Redlands found her niche in literature and writing during multiple English classes with CHC English Professor Kris Acquistapace.

Becerra chose to attend Crafton after graduating from high school in 2002 because she wanted to explore her options and find out what truly interested her.

"I took a creative writing class with Professor Acquistapace," Becerra said. "Through her classes, I fell in love with reading, writing, and studying literature. Her encouragement for me to write and her dedication to her students also greatly influenced me."

Twenty-three-year-old Becerra recently graduated with high honors at the University of California at Berkeley (UC Berkeley) with a degree in English. At UC Berkeley, Becerra received numerous scholarships and awards and credits her successes to the invaluable experiences she gained at CHC.

Last spring, UC Berkeley awarded Becerra with the prestigious Chancellor's Fellowship, a scholarship which pays for two years of graduate school.

Becerra describes the contrasts of the two colleges.

"After I had been at Berkeley for a year, I realized how much I appreciated studying English at Crafton where class sizes were much smaller," Becerra said.

At Berkeley, Becerra continued to excel.

While attending Berkeley, Becerra was on the Deans list, took graduate courses in Old Norse Literature, and wrote her thesis on women and memory in Homer's "The Iliad."

Recently, the UC Berkeley Scandinavian Department announced it will fund Becerra to attend the University of Oslo in Norway to study Norwegian. The Scandinavian Department requires its students to study a language, and Becerra chose Norwegian because she is fascinated by Viking history and Norse literature.

Also, last year, she received a very prestigious year-long internship at the Mark Twain Project, where she was assigned to transcribe the journals of Mark Twain's youngest daughter, Jean Clemens, and sometimes letters of other relatives of the Clemens family.

Becerra was invited to share her experiences with English students at CHC. She felt honored to be asked by Professor Kris Acquistapace. Becerra had an appreciative audience. Her advice: "Keep writing!"

"I believe education helps people to find what they truly want to do in life," Becerra said. "People also learn about themselves as much as the subjects they study. As a writer or artist of any kind, an education is important because inspiration can come from the most unexpected places during your academic career."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ENGL 152 Intermediate Composition and Literature 4.00 Units**

Study of fiction, poetry, and drama, with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 4*

*CAN (California Articulation Number) ENGL SEQ A*

*PREREQUISITE: ENGL 101*

0534	01	MW	11:00a-12:50p	LEC 4.00	CL-109	Snowwhite,M
0536	02	TTH	01:00p-02:50p	LEC 4.00	OE2-214A	Loan,J

**ENGL 155 Children's Literature 3.00 Units**

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0538	70	ARR	3 HRS/WK	LEC 3.00		Langenfeld,E
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This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

**ENGL 170 The Film Experience 3.00 Units**

Study of the basic elements of film art.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0540	01	T	07:00p-09:50p	LEC 3.00	CHS-242	Race,A
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**ENGL 232 Creative Writing 3.00 Units**

An introductory course in creative writing focusing on selected literary genres such as fiction, poetry, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 6*

*PREREQUISITE: ENGL 101*

0542	01	MW	01:00p-02:20p	LEC 3.00	CL-109	Bartlett,R
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Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ENGL 250 Fiction 3.00 Units**

Study of fiction as a literary genre through readings, in-class discussion, and analytical assignments. Emphasis will be on a particular type of fiction.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0544	01	TTH	03:00p-04:20p	LEC 3.00	CDC-115	Bartlett,R
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Study of the graphic novel as a viable medium of literature through readings, in-class discussion and analytical assignments.

**ENGL 271 Survey of British Literature II 3.00 Units**

Analysis of representative literary works of significant British writers from the Romantic Period to the present that includes the study of the historical and social contexts of the literature as well as the lives of important writers.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 10*

*CAN (California Articulation Number) ENGL SEQ B*

*PREREQUISITE: ENGL 101*

0546	01	MW	05:00p-06:50p	LEC 3.00	LR-331	Acquistapace,K
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Note: Ref. No. 0546 - 13 week class: 02/09 - 05/13

**ENGL 275 Shakespeare 3.00 Units**

Study of the plays and poems of Shakespeare, as well as the cultural context in which the works were created. Analysis of the literature from both historical and contemporary perspectives.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0548	01	MW	09:00a-10:50a	LEC 3.00	CL-110	Scaliter,B
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Note: Ref. No. 0548 - 13 week class: 02/09 - 05/13

## FIRE TECHNOLOGY

**FIRET 049 Basic Firefighter Physical Fitness**

**2.00 Units**

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*COREQUISITE: FIRET 115*

0550	01	MTWTHF	06:30a-06:39a	LEC 2.00	OE2-205	Staff
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		MTWTHF	06:50a-08:09a	LAB	OE2-205	Staff
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Note: Ref. No. 0550 - 11 week class: 02/09 - 04/28

Boxed sections indicate Short-Term classes.

Ref Sec Days Time Type/Units Room Instructor

**FIRET 084 Fire Management 1 2.50 Units**

Study of fire ground and fire department management; issues in management; external influences; decision making; stress; characteristics and source of goals; management by objectives; task analysis; motivation inventories; demotivators; productivity; management control; setting policy; organizational structures; delegation; principles of leadership; counseling; Equal Employment Opportunity guidelines; communication; handling disputes and grievances.

*Associate Degree Applicable*

0552	01	MTWTHF	09:00a-12:50p	LEC	2.50	SBNO-SBRET	Morse,C
		MTWTHF	02:00p-05:50p	LEC		SBNO-SBRET	Morse,C
Note: Ref. No. 0552 - 1 week class: 01/26 - 01/30							
Note: Ref. No. 0552 will be held at San Bndno Rgnl Emerg Trng Ctr in San Bernardino. 2235 E. Perimeter Road, San Bernardino, CA 92408							

**FIRET 085 Fire Command 1A 2.50 Units**

Examination of fire command through the simulation of first-alarm structural fires, including the role of a command officer, the fire protection tree, building typology, experience/knowledge/synergistic effects, fire behavior, heat transfer, flashover assessment, command pressures, stress and distress, concepts of decision making, emergency levels, decision models, management styles, tactical operation modes, operational planning, principles of command, issuing orders, command placement, directing fire scene forces, operational control, fire ground performance standards, command and control components.

*Associate Degree Applicable*

0554	01	MTWTHF	09:00a-12:50p	LEC	2.50	SBNO-SBRET	Morse,C
		MTWTHF	02:00p-05:50p	LEC		SBNO-SBRET	Morse,C
Note: Ref. No. 0554 - 1 week class: 02/23 - 02/27							
Note: Ref. No. 0554 will be held at San Bndno Rgnl Emerg Trng Ctr in San Bernardino. 2235 E. Perimeter Road, San Bernardino, CA 92408							

**FIRET 086 Fire Command 1B 2.50 Units**

Examination of fire command through the simulation of emergencies involving hazardous materials; identification of hazardous materials; safety priorities; chemical hazard planning; hazardous materials legislation; responsibility for pollution; coordinating resources and agencies; use of the DOT Emergency Response Guide Book; protective clothing and equipment; using Chemtrec; shipping documents; decision making models for hazardous materials incidents; concepts of alternatives; environmental conditions; decontamination; command posts and staging areas; containers; diking, sealing, and containment; evacuation procedures.

*Associate Degree Applicable*

0556	01	MTWTHF	09:00a-12:50p	LEC	2.50	SBNO-SBRET	Morse,C
		MTWTHF	02:00p-05:50p	LEC		SBNO-SBRET	Morse,C
Note: Ref. No. 0556 - 1 week class: 04/27 - 05/01							
Note: Ref. No. 0556 will be held at San Bndno Rgnl Emerg Trng Ctr in San Bernardino. 2235 E. Perimeter Road, San Bernardino, CA 92408							

**Crafton Hills College Fire Academy  
Alumnus Jonathon Trovato**



"It was the single greatest experience of my life so far," said Jonathan Trovato about attending the CHC Fire Academy. "Crafton Hills College puts on the best fire academy in the world hands down, with the *best* training and resources."

Trovato, a firefighter at Yucaipa Fire Station # 552, is proud to fulfill his dreams by serving as a paid call firefighter in the community.

Fire Engineer Operator Elizabeth Brown is Trovato's direct supervisor. Being a CHC Fire Academy and Paramedic alumna herself, she is constantly impressed by the programs.

"Crafton has a solid reputation for turning out excellent firefighters, and Jonathan is one of them," said Brown. "He is a very dedicated young man. He has an exceptional work ethic and awesome public skills."

At the young age of 15, Trovato knew his calling in life was to serve and protect his community. He took his first step in that direction when he got his cardio pulmonary resuscitation (CPR) card and began working as a lifeguard for the Redlands YMCA and Pharaohs Lost Kingdom.

Trovato then attended the Public Safety Internship Academy (PSIA) at the Glen Helen Correctional Facility for the two-year program.

Shortly after graduation from the PSIA, Trovato joined The Redlands Fire Explorers and decided to enroll in the CHC Fire Academy. Earning an Emergency Medical Services I Certificate was a requirement for entrance to the Fire Academy.

Trovato graduated from the 67<sup>th</sup> Crafton Hills Fire Academy in 2007. He claims it was empowering yet intense with long 14 hour days, five days a week.

Trovato credits his success to his supportive family and the excellent instructors at CHC.

"All the instructors at the Academy and in EMS were amazing with a lot of applicable life and field experiences," Trovato said. "They want to pass all techniques and experiences to new generation firefighters."

Besides saving lives, another one of the alluring reasons for Trovato becoming a firefighter is the camaraderie between co-workers. They are just like family. Working a 24-hour shift will make you feel that.

"You always work as a team," Trovato said. "There is always someone there watching your back."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**FIRET 087 Fire Investigation 1A 2.50 Units**

Study of the principles of fire behavior; building construction; point of fire origin determination; motives of the fire setter; accidental ignition sources; incendiary fire indicators; structure of fire investigation; vehicle fire investigation; fire fatalities; investigation tools and documentation techniques; report writing; evidence recognition, documentation, and preservation; legal aspects of fire investigation; explosives and incendiary devices; juvenile fire setters; wildland fire investigation.

*Associate Degree Applicable*

0558	01	FS	09:00a-12:50p	LEC 2.50	OE2-214C	Koeper,J
Note: Ref. No. 0558 - 8 week class: 01/16 - 03/06						
Class will meet on the following Fridays: January 16, 23, 30, February 6, 20, 27 and March 6 as well as the following Saturdays: January 24, February 7 and 28.						

**FIRET 088 Fire Investigation 1B 2.50 Units**

Study of the principles of evidence collection and preservation, report writing, the juvenile fire setter, Penal Code and other statutory provisions. Further develops principles learned in Fire Investigation 1A.

*Associate Degree Applicable*

**PREREQUISITE:** FIRET 087

0560	01	FS	09:00a-12:50p	LEC 2.50	OE2-214C	Koeper,J
Note: Ref. No. 0560 - 8 week class: 03/20 - 05/15						
Class will meet on the following Fridays: March 20, 27, April 3, 10, 17, 24, May 1, 8, and 15 as well as the following Saturday: April 25.						

**FIRET 100 Fire Protection Organization 3.00 Units**

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process

0562	01	M	01:00p-03:50p	LEC 3.00	OE2-214C	Koeper,J
0564	02	TTH	09:00a-10:20a	LEC 3.00	OE2-214C	Koeper,J
0566	03	T	07:00p-09:50p	LEC 3.00	OE2-214C	Bayless,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**FIRET 101 Fire Prevention Technology 3.00 Units**

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education. This is a prerequisite course for the Fire Academy.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 and MATH 090 or MATH 090C or higher

0568	01	M	09:00a-11:50a	LEC 3.00	OE2-214C	Koeper,J
0570	03	TTH	11:00a-12:20p	LEC 3.00	OE2-214C	Koeper,J
0572	02	M	07:00p-09:50p	LEC 3.00	OE2-214C	Overstreet-Murphy,P

**FIRET 102 Fire Behavior and Combustion 3.00 Units**

Theory and fundamentals of how and why fires start, spread, and are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** FIRET 100

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 and MATH 095 or MATH 095C or higher

0574	01	T	01:00p-03:50p	LEC 3.00	OE2-214C	Estrada,C
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**FIRET 106 Fire Protection Hydraulics and Water Supply 3.00 Units**

This course provides a foundation of theoretical knowledge in order to understand the principles of the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** FIRET 100

0576	01	TH	07:00p-09:50p	LEC 3.00	OE2-205	Staff
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**Parking is at a MINIMUM  
the first few weeks**



**Please Carpool !**

Ref Sec Days Time Type/Units Room Instructor

**FIRET 115 Firefighter I Basic Training Academy** **12.50 Units**

The Crafton Hills College Fire Academy includes introduction to basic fire fighting theory and skills, study of the characteristics and behavior of fire, hazardous materials response techniques, incident command principles and rescue techniques.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**PREREQUISITE:** Admission to the Academy

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 and MATH 090 MATH 090C or higher

**COREQUISITE:** FIRET 049

0578	01	MTWTHF	09:00a-10:50a	LEC	12.50	OE2-205	Sullivan,D
		MTWTHF	11:00a-12:50p	LAB		OE2-205	Sullivan,D
		MTWTHF	02:00p-05:50p	LAB		OE2-205	Sullivan,D

Note: Ref. No. 0578 - 11 week class: 02/09 - 04/28

**FINANCIAL AID ALERT:** When taken alone, this class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214). **MANDATORY ORIENTATION:** Wednesday, January 21, 2009 from 9:00 a.m. to 12 Noon in OE2-205

**FIRET 118 Wildland Fire Control** **3.00 Units**

Study of the factors affecting wildland fire prevention, behavior, and control techniques.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 and MATH 095 or MATH 095C

0580	01	M	07:00p-09:50p	LEC	3.00	OE2-205	Gaddy,D
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**FIRET 198 Fire Technology Worksite Learning** **2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*  
*Course credit limited transfer to CSU.*  
*Contact a counselor for details.*

**COREQUISITE:** Must be working either paid or unpaid at a job directly related to the student's fire technology educational or occupational goal

0582	01	ARR	10 HRS/WK	WRKEX	2.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.							

0584	02	ARR	15 HRS/WK	WRKEX	3.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.							

0586	03	ARR	20 HRS/WK	WRKEX	4.00	OE2-205	Word,D
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Tuesday, January 13 or 20, 1-3 p.m. or 5-7 p.m. OR Wednesday, January 14 or 21, 1-3 p.m. or 5-7 p.m.							

Ref Sec Days Time Type/Units Room Instructor

**FIRET 902X4 Firefighter Physical Agility Preparation** **2.50 Units**

Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a job related physical agility examination. Instruction in nutrition, fitness, physical development and the necessary agility skills.

*Not Applicable to the Associate Degree*

*Note: FIRET 902X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** PE/I 070X4

0588	01	TTH	09:00a-09:48a	LEC	2.50	OE2-216	Staff
		TTH	10:00a-11:40a	LAB		OE2-216	Staff
Note: Ref. No. 0588 - 10 week class: 02/10 - 04/23							

**FRENCH**

**FRENCH 101 College French I** **5.00 Units**

Study of introductory French to develop linguistic and cultural proficiency and comprehension through conversation, reading, writing short compositions, and grammar exercises. **NOTE:** This course corresponds to the first year of high school French.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

**CAN (California Articulation Number) FREN 2**

**CAN (California Articulation Number) FRENCH SEQ A**

0590	01	MW	04:00p-06:20p	LEC	5.00	CDC-106	Nguyen,C
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**FRENCH 102 College French II** **5.00 Units**

Study of advanced introductory French, focused also on speech arts in both oral and written expression promoting linguistic and cultural proficiency. Includes instruction in comprehension, conversation, reading, composition writing and grammar. **NOTE:** This course corresponds to the second year of high school French.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) FREN 4**

**CAN (California Articulation Number) FRENCH SEQ A**

**PREREQUISITE:** FRENCH 101

0592	01	MW	01:00p-03:20p	LEC	5.00	CDC-106	Nguyen,C
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**BOLD print on time pattern denotes evening classes**



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## GEOGRAPHY

### **GEOG 110 Physical Geography 3.00 Units**

A spatial study of Earth's dynamic physical systems and processes.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOG 2*

*DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111*

0594	01	W	07:00p-09:50p	LEC 3.00	LADM-106	Hughes,R
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### **GEOG 110H Physical Geography-Honors 3.00 Units**

A spatial study of Earth's dynamic physical systems and processes. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOG 2*

*DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111*

0596	01	W	07:00p-09:50p	LEC 3.00	LADM-106	Hughes,R
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### **GEOG 111 Physical Geography Laboratory 1.00 Unit**

Laboratory to accompany GEOG 110. Geographic tools will be utilized to explore, understand, and identify the interrelationships of our atmosphere, hydrosphere, lithosphere, and biosphere.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE/COREQUISITE: GEOG 110*

0598	01	M	07:00p-09:50p	LAB 1.00	LADM-106	Hughes,R
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## GEOLOGY

### **GEOL 100 Physical Geology 4.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOL 2*

0600	01	TTH	11:00a-12:20p	LEC 4.00	LADM-106	Hughes,R
		T	01:30p-04:20p	LAB	LADM-106	Hughes,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### **GEOL 100H Physical Geology-Honors 4.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOL 2*

0602	01	TTH	11:00a-12:20p	LEC 4.00	LADM-106	Hughes,R
		T	01:30p-04:20p	LAB	LADM-106	Hughes,R

### **GEOL 101 Introduction to Geology 3.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth. Lecture is the same as GEOL 100.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0604	01	TTH	11:00a-12:20p	LEC 3.00	LADM-106	Hughes,R
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0606	60	T	05:00p-06:50p	LEC 3.00	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		T	05:00p-06:50p	LEC	LADM-106	Hughes,R
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		ARR	3.86 HRS/WK	LEC		Hughes,R
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Note: Ref. No. 0606 - 17 week class: 01/20 - 05/20 This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 106 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

### **GEOL 112 Historical Geology 4.00 Units**

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160*

0608	01	MW	09:00a-10:20a	LEC 4.00	LADM-106	Hughes,R
		W	01:30p-04:20p	LAB	LADM-106	Hughes,R

### **GEOL 113 Earth and Life History 3.00 Units**

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160*

0610	01	MW	09:00a-10:20a	LEC 3.00	LADM-106	Hughes,R
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Ref Sec Days Time Type/Units Room Instructor

**GEOL 160 Geology Laboratory 1.00 Unit**

Laboratory exercises designed to utilize the tools of geologic inquiry, including physical properties of minerals and rocks, aerial photographs, geologic maps, Brunton compass, Geographic Information Systems (GIS), Global Positional Systems (GPS), and field studies. The laboratory studies are closely coordinated with GEOL 100/101 lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOL 101

0612 01 T 01:30p-04:20p LAB 1.00 LADM-106 Hughes,R

**GEOL 175X4 Geology of the Eastern Mojave Desert 1.00 Unit**

Discussion and observation of the physical and historical geology and natural history of the Great Basin Geomorphic Province of the United States, with specific emphasis on the geology of the Eastern Mojave Desert. Students must attend a field trip to successfully complete the course.

Associate Degree Applicable

Course credit transfers to CSU.

Note: GEOL 175X4 may be taken 4 times

0614 01 ARR .56 HRS/WK LEC 1.00 LADM-106 Hughes,R  
ARR 2.25 HRS/WK LAB OFF-FLD Hughes,R

Note: Ref. No. 0614 - 16 week class: 01/27 - 05/20

Note: Required weekend field trip to the Eastern Mojave Desert. All participants pay an accommodations fee. THE CLASS WILL MEET 3 TUESDAYS - January 27, February 17, and April 07 from 5:00-6:50 p.m. IN THE LAB/ADMINISTRATION BUILDING (LADM), ROOM 106. The mandatory field trip to the Eastern Mojave Desert will take place from March 21-23, 2009. Field trip logistics will be arranged at the individual meetings earlier in the semester.

**HEALTH EDUCATION**

**HEALTH 102 Biological Principles of Health 3.00 Units**

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and non-infectious diseases and the risk factors associated with them (smoking, substance abuse, improper diet and inactivity).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0616 01 MWF 09:00a-09:50a LEC 3.00 BC-101 Maloney-Hinds,C

0618 02 MWF 10:00a-10:50a LEC 3.00 BC-101 Maloney-Hinds,C

0620 08 MW 01:00p-02:50p LEC 3.00 LADM-121 Ledoux,J

Note: Ref. No. 0620 - 13 week class: 02/09 - 05/13

0622 03 TTH 09:00a-10:20a LEC 3.00 CHS-242 Baron,P

0624 04 TTH 01:00p-02:20p LEC 3.00 LADM-121 Malik,N

0626 07 MW 05:00p-06:20p LEC 3.00 LADM-121 Staff

0628 05 T 07:00p-09:50p LEC 3.00 CHS-122 Malik,N

0630 06 W 07:00p-09:50p LEC 3.00 CHS-242 Maloney-Hinds,C

**Classified Employees of the Year 2007-2008**  
(Left to right, Pat Saenz, Judi Cole, and Liane Jimenez)



The Crafton Hills College (CHC) 2007-2008 Classified Employees of the Year are Teaching Aid Assistant Pat Saenz, Health and Wellness Secretary Liane Jimenez, and Learning Resource Assistant Judy Cole.

Classified staff is the support staff for faculty and administrators. Each year, classified employees are recognized for outstanding service to the college.

CHC's faculty selected Saenz and Jimenez for their awards, and the classified staff selected Cole for her award.

Teaching Aid Assistant Pat Saenz has worked at CHC for 20 years, helping all professors, departments and administrators with their copy requests. Even when not receiving awards, Saenz performs her job duties with an optimism that is contagious.

"I have always enjoyed helping people," Saenz said. "Here at CHC, I am able to help the professors, and indirectly I help the students too. I've made great friends with staff, faculty, and students," she said. "Some students have come back to say 'hi' after graduating from CHC. They have said how much they learned here, and how the education has helped them be successful."

Health and Wellness Secretary Liane Jimenez has been at CHC for six years. Her many job responsibilities include providing medical support to the Health and Wellness Center coordinator and nurses. She also coordinates and schedules student immunizations and physicals required for the CHC Emergency Medical Services and Respiratory Programs at CHC.

Her goals with CHC students include helping them to succeed.

"They are overwhelmed with requirements when they enter their programs, and I help them sort through the medical aspect of it," Jimenez said. "I enjoy watching students progress during their years at Crafton."

Learning Resource Assistant Judy Cole has dedicated more than 16 years to CHC.

"The award was a big surprise to me because there are so many other hard-working classified on campus," Cole said. "

Among Cole's job duties are assisting students in the Learning Resource Center (LRC) with computers, TV course videos, and tutor time sheets. She also helps with the LRC budget and records. She feels fortunate in that she directly helps the students at Crafton.

"My goal is to give them the best service and encouragement," said Cole. "I tell them to never give up, no matter how long it takes."

Ref Sec Days Time Type/Units Room Instructor

**HEALTH 263 Nutrition and Health 3.00 Units**

Review of the literature on the basic nutrients: Protein, fat, carbohydrate, vitamins, minerals and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as PE-263.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: MATH 952 or Math 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0632	01	MW	07:30a-08:50a	LEC	3.00	LADM-121	Baron,P
0634	04	TTH	01:00p-02:50p	LEC	3.00	LADM-304	Ledoux,J

Note: Ref. No. 0634 - 13 week class: 02/09 - 05/12

0636	02	M	07:00p-09:50p	LEC	3.00	CHS-242	Moses,O
0638	03	TTH	05:00p-06:30p	LEC	3.00	BC-101	Staff

**HISTORY**

**HIST 100 History of the United States to 1877 3.00 Units**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 8*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0640	02	MW	09:00a-10:50a	LEC	3.00	CHS-122	Perez,M
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Note: Ref. No. 0640 - 13 week class: 01/12 - 04/22

0642	01	TTH	07:30a-08:50a	LEC	3.00	BC-101	Perez,M
0644	03	M	07:00p-09:50p	LEC	3.00	BC-101	Perez,M

0646	60	W	07:00p-08:50p	LEC	3.00	LADM-121	Perez,M
			01/14/09				
		W	07:00p-08:50p	LEC		LADM-121	Perez,M
			02/25/09				
		W	07:00p-08:50p	LEC		LADM-121	Perez,M
			03/25/09				
		W	07:00p-08:50p	LEC		LADM-121	Perez,M
			04/15/09				
		W	07:00p-08:50p	LEC		LADM-121	Perez,M
			05/06/09				
		ARR	3.18 HRS/WK	LEC			Perez,M

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.



Ref Sec Days Time Type/Units Room Instructor

**HIST 101 History of the United States 1865 to Present 3.00 Units**

Survey of American history from 1865 to the post-industrial, consumer society of the early 21st century.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 10*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process;*

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0648	01	MWF	08:00a-08:50a	LEC	3.00	CHS-122	Perez,M
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0650	40	TTH	09:30a-10:50a	LEC	3.00	BC-101	Beitscher,J
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This section is linked to CHC 099x4-40 and LIBR 100-40. This means students enrolling in HIST 101-40 (directly above) must also enroll and remain enrolled in CHC 099x4-40 and LIBR 100-40. For more information, refer to the CHC Learning Communities page in this schedule.

0652	41	TTH	09:30a-10:50a	LEC	3.00	BC-101	Beitscher,J
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This section is linked to CHC 099x4-41 and ENGL 015-41. This means students enrolling in HIST 101-41 (directly above) must also enroll and remain enrolled in CHC 099x4-41 and ENGL 015-41. For more information, refer to the CHC Learning Communities page in this schedule.

0654	03	TTH	01:00p-02:50p	LEC	3.00	BC-101	Beitscher,J
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Note: Ref. No. 0654 - 13 week class: 02/10 - 05/20

0656	04	F	09:00a-11:50a	LEC	3.00	LADM-304	Beitscher,J
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0658	60	S	08:00a-09:50a	LEC	3.00	BC-101	Perez,M
			01/17/09				
		S	08:00a-09:50a	LEC		BC-101	Perez,M
			02/28/09				
		S	08:00a-09:50a	LEC		BC-101	Perez,M
			03/28/09				
		S	08:00a-09:50a	LEC		BC-101	Perez,M
			04/18/09				
		S	08:00a-09:50a	LEC		BC-101	Perez,M
			05/09/09				
		ARR	3.18 HRS/WK	LEC			Perez,M

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Bookstore Complex Building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0660	02	T	07:00p-09:50p	LEC	3.00	BC-101	Perez,M
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**HIST 135 Religion in America 3.00 Units**

Study of religion in America from colonial times to present.

This course is also offered as RELIG-135.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process;*

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0662	01	M	04:00p-06:50p	LEC	3.00	LADM-304	Franko,K
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Ref Sec Days Time Type/Units Room Instructor

**HIST 161 History of Western Civilization: From the Renaissance to the Cold War 3.00 Units**

Survey of the political, economic, social, and intellectual developments that form the basis for Western Civilization from the Renaissance to the Cold War.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 4*

*CAN (California Articulation Number) HIST SEQ A*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0664	60	TH	07:00p-08:50p	LEC	3.00	BC-101	Beitscher,J
			01/15/09				
		TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
			02/26/09				
		TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
			03/26/09				
		TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
			04/16/09				
		TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
			05/07/09				
		ARR	3.18 HRS/WK	LEC			Beitscher,J



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Bookstore Complex Building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**HIST 171 World Civilizations (1500 CE to the Present) 3.00 Units**

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500CE to the present.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 16*

*CAN (California Articulation Number) HIST SEQ C*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101*

0666	01	TTH	11:00a-12:20p	LEC	3.00	BC-101	Sherman,S
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**INTERDISCIPLINARY STUDIES**

**INTDIS 200A The Honors Experience: World War I 3.00 Units**

In-depth study of the political, economic, social and cultural aspects of World War I, from its origins to its aftermath through the 1920s and 1930s.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0668	01	MW	01:00p-02:20p	LEC	3.00	BC-104	Beitscher,J
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**Araceli Rodriguez  
Liberal Arts Major and Army Veteran**



"Without Veteran Administration (VA) benefits, I wouldn't be able to go to college full time," said Araceli Rodriguez, 26, who served five years in the army, including 13 months in Iraq. "Vets need to find out what their benefits are, even if it's just for one class."

When asked about Iraq, Rodriguez responded, "We did an excellent job. We put our lives on the line for everyone's freedom."

Rodriguez entered the Army right out of Rialto High School at the age of 17. She served five years and nine months. After the Army, she decided she would use her Veteran's benefits to go to college. "I knew an education was important to advance my career," said Rodriguez, the mother of three children. "It also enables me to be a successful parent to my kids."

Her goal is to obtain a degree in social work and become a VA counselor. "I have a lot of compassion for veterans because I understand the sacrifices and commitment it takes to serve your country," Rodriguez said.

She believes CHC was a good place to begin because it gave her the opportunity to discover what she wanted to do in life without the financial burden of a four-year college.

"At CHC, the teacher to student ratio is good," she said. "Your teacher will remember your name."

Rodriguez will earn her associate's degree in December, and she plans to transfer to California State University San Bernardino.

Rodriguez works in the CHC Admissions Office as a student worker. One of her co-workers is Admissions Technician Steve Rush, who served in the U.S. Army. Rush assists veterans attending CHC.

"The Veteran's Program here at Crafton Hills College is designed to ensure that all veterans, dependents, and spouses of disabled veterans and active national guardsmen and reservists get their Montgomery GI Bill Benefits," Rush said. "I show them what paperwork they need, how to apply for benefits, and what the VA will pay for."

Additionally, veterans are eligible for are other types of special benefits and programs such as paid tutoring, a student work study program, and access to counselors who can provide an education plan that lists all the classes required to earn a degree or transfer to a four-year college.

"As a veteran of the U.S. Army who has used his Montgomery GI Bill Benefits here at CHC, I understand the uncertainty a new veteran can feel going from military life back to civilian life," Rush said. "I'm sympathetic to the veteran's needs and will do everything in my power to ensure that the men and women who served our country get the education they need."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## JAPANESE

### JAPN 101 College Japanese I 5.00 Units

Study of introductory Japanese language and culture, with special emphasis on communication in daily life. NOTE: This course corresponds to the first year of high school Japanese.

*Associate Degree Applicable*

*Course credit limited transfer to both CSU and UC.*

*Contact a counselor for details*

0670	01	MW	04:00p-06:20p	LEC 5.00	BC-106	Nakamura,A
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### JAPN 102 College Japanese II 5.00 Units

A continuation of JAPN 101. Further development of students' listening, speaking, reading and writing skills. NOTE: This course corresponds to the second year of high school Japanese.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: JAPN 101*

0672	01	MW	07:00p-09:20p	LEC 5.00	CL-106	Nakamura,A
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## JOURNALISM

### JOUR 120 Fundamentals of News Writing 3.00 Units

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

*This course is also offered as ENGL-120.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0674	01	TTH	09:30a-10:50a	LEC 3.00	LR-309	Hansler,K
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## LEARNING RESOURCES

### LRC 900X4 Learning Resources Laboratory 0.00 Unit

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

*Graded on Pass/No Pass basis only.*

*Noncredit Course*

*Note: LRC 900X4 may be taken 4 times*

*COREQUISITE: Enrollment in at least one other course at CHC*

Note: This noncredit course is designed for students seeking tutoring in the Learning Center. Enrollment in this no-cost course occurs at the time a tutoring request is made.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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Report to the Learning Center during the first week of the term

### LRC 960X4 Developmental Study Techniques

**0.50 Unit**

This course provides individual instruction in such study techniques as note-taking, textbook reading and test preparation.

*Not Applicable to the Associate Degree*

*Note: LRC 960X4 may be taken 4 times*

0678	01	ARR	3.37 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0678 - 8 week class: 01/12 - 03/06						

0680	02	ARR	3.37 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0680 - 8 week class: 03/16 - 05/08						

0682	03	ARR	3 HRS/WK	LAB 1.00	LR-LC	Matthews,D
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0684	04	ARR	6.75 HRS/WK	LAB 1.00	LR-LC	Matthews,D
Note: Ref. No. 0684 - 8 week class: 03/16 - 05/08						

0686	05	ARR	6 HRS/WK	LAB 2.00	LR-LC	Matthews,D
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## LIBRARY SCIENCE

### LIBR 100 Introduction to Library Research and Information Competency 3.00 Units

Introduces the fundamentals of information competency and the efficient use of library resources, electronic databases and the Internet through the process of evaluating, analyzing and citing research materials and relevant issues surrounding the access and use of information. This course will prepare students for college-level research in all disciplines.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0688	01	MW	01:00p-02:20p	LEC 3.00	LR-309	Hendrickson,C
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0690	40	TTH	11:00a-12:20p	LEC 3.00	LR-309	Hendrickson,C
This section is linked to CHC 099x4-40 and HIST 101-40. This means students enrolling in LIBR 100-40 (directly above) must also enroll and remain enrolled in CHC 099x4-40 and HIST 101-40. For more information, refer to the CHC Learning Communities page in this schedule.						

Instruction Begins

January 12, 2009



Ref Sec Days Time Type/Units Room Instructor

## MARKETING

### **MARKET 100 Marketing Principles 3.00 Units**

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level or equivalent*

0694 01 T 07:00p-09:50p LEC 3.00 BC-104 O'Toole,R

### **MARKET 198 Marketing Worksite Learning 2.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITE: Must be working either paid or unpaid at a job directly related to the student's marketing educational or occupational goal*

0696 01 ARR 10 HRS/WK WRKEX 2.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

0698 02 ARR 15 HRS/WK WRKEX 3.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

0700 03 ARR 20 HRS/WK WRKEX 4.00 LADM-217 Cole,E  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 12 or Thursday, January 15, 2-3 p.m. OR Wednesday, January 14 or Tuesday, January 20, 6-7 p.m.

## Assistance Programs

### **Financial Aid**

If you need help with the costs of attending CHC, the Financial Aid Office may be able to help you. No student should be denied access to the educational experience because of lack of funds. The Financial Aid Office makes limited funds available to assist students in need. The office has information on the Pell Grant, California State Grants, College Work Study, Student Loan Programs, Perkins Loans, and Fee Waivers.

Any student or potential student is encouraged to inquire about the eligibility requirements for receiving financial aid. Since financial aid opportunities and regulations change periodically, you should check with the Financial Aid Office each semester, regardless of how successful you were in obtaining aid in the past. See more information about financial aid in this schedule.

Phone # (909) 389-3242

### **Extended Opportunity Programs and Services (EOPS)**

Extended Opportunity Programs and Services (EOPS) is a state-funded program designed to assist in the admission and matriculation process of historically disadvantaged, low-income students. The aim of the program is provide the necessary encouragement, support, and assistance to develop or redirect the abilities of these students to the fullest so they can undertake and complete the challenges of a higher education.

Support services include tutoring, academic counseling, financial aid assistance, and other related expenses. Check the EOPS Office for the latest criteria. Phone # (909) 389-3241

### **California Work Opportunities and Responsibilities to Kids (CalWORKs)**

The CHC CalWORKs program is available to assist any student or community resident who is receiving cash aid from the county and is interested in attending college.

The goal of the CalWORKS program is to help students receiving cash aid from the county to become independent. CalWORKs provides short-term educational training programs designed to assist students in obtaining employment. The programs assist these students in successfully completing an approved certificate/occupational program and provide employment experience. CalWORKS also provides necessary child care support. Phone # (909) 389-3208

### **Disabled Student Programs and Services**

CHC seeks to make its programs available to disabled individuals in the community to the same extent these programs are available to non-disabled individuals. Services include note-takers, tape recorder loans, readers, test proctoring, large print books, tutoring, mobility assistance, handicapped parking, interpreters for the deaf, preregistration, and adapted computer technology. A program to support learning disabled students is also provided. Any student with a history of learning problems is encouraged to make an appointment with a specialist. Phone # (909) 389-3325

(For more information about CHC Student Services, see table of contents)

**Parking is at a minimum  
the first few weeks**



**Please Carpool !**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MATHEMATICS

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

### MATH 942 Arithmetic 4.00 Units

The study of the fundamental operations involving whole numbers, fractions, and decimals.

*Not Applicable to the Associate Degree*

0702	03	MWF	09:00a-09:50a	LEC 4.00	LR-348	Staff
		MWF	10:00a-10:50a	LAB	LR-309	Staff
0704	01	MWF	11:00a-11:50a	LEC 4.00	LR-348	Wilson,S
		MWF	12:00p-12:50p	LAB	LR-309	Wilson,S
0706	02	MWF	12:00p-12:50p	LEC 4.00	LR-348	Staff
		MWF	11:00a-11:50a	LAB	LR-309	Staff
0708	05	MW	03:30p-04:50p	LEC 4.00	LR-348	Staff
		MW	02:30p-03:50p	LAB	LR-309	Staff
0710	04	TTH	09:30a-10:50a	LEC 4.00	LR-348	Staff
		TTH	08:00a-09:20a	LAB	LR-309	Staff
0712	07	MW	07:00p-08:20p	LEC 4.00	LR-348	Staff
		MW	08:30p-09:50p	LAB	LR-309	Staff
0714	06	TTH	05:30p-06:50p	LEC 4.00	LR-348	Staff
		TTH	04:00p-05:20p	LAB	LR-309	Staff

### MATH 943X2 Review Arithmetic Topics 0.50 Unit

The review of a few specific fundamental operations involving whole numbers, fractions, or decimals, as determined by diagnostic information. Students requiring extensive review will be directed to MATH 942.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 943X2 may be taken 2 times*

0716	01	ARR	6HRS/WK	LAB 0.50	LR-309	Staff
				Note: Ref. No. 0716 - 4 week class: 01/12 - 02/07		
				Note: Meets TTH 07:00p-09:50p		

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### MATH 952 Prealgebra 4.00 Units

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

*Not Applicable to the Associate Degree*

*PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as determined through the Crafton Hills College assessment process*

0718	06	MWF	07:00a-08:50a	LEC 4.00	BC-104	Staff
				Note: Ref. No. 0718 - 13 week class: 02/09 - 05/13		
0720	02	MW	09:00a-10:50a	LEC 4.00	LR-348	Staff
0722	03	MW	01:00p-02:50p	LEC 4.00	LR-348	Staff
0724	01	TTH	07:00a-08:50a	LEC 4.00	CL-111	Staff
0726	45	TTH	11:00a-12:50p	LEC 4.00	LR-348	Wilson,S
				This section is linked to READ 956x2-45, ENGL 914-45 and CHC 099x4-45. This means students enrolling in MATH 952-45 (directly above) must also enroll and remain enrolled in READ 956x2-45, ENGL 914-45 and CHC 099x4-45. For more information, refer to the CHC Learning Communities page in this schedule.		
0728	04	TTH	03:00p-04:50p	LEC 4.00	LR-348	Gibson,K
0730	05	MW	05:00p-06:50p	LEC 4.00	BC-105	Staff
0732	07	TTH	07:00p-09:45p	LEC 4.00	LR-348	Staff
				Note: Ref. No. 0732 - 13 week class: 02/10 - 05/12		

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

### MATH 953X2 Review of Selected Prealgebra Topics 0.50 Unit

A review of selected prealgebra topics including operations with signed rational numbers, solving one and two step single variable linear equations, combining like terms, percents. Students needing more than review should take Math 952.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 953X2 may be taken 2 times*

*PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as determined through the Crafton Hills College assessment process*

0856	01	ARR	6HRS/WK	LAB 0.50	LR-309	Staff
				Note: Ref. No. 0856 - 4 week class: 01/12 - 02/07		
				Note: Meets TTH 07:00p-09:50p		

### MATH 903X2 Math Support Lab 1.00 Unit

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

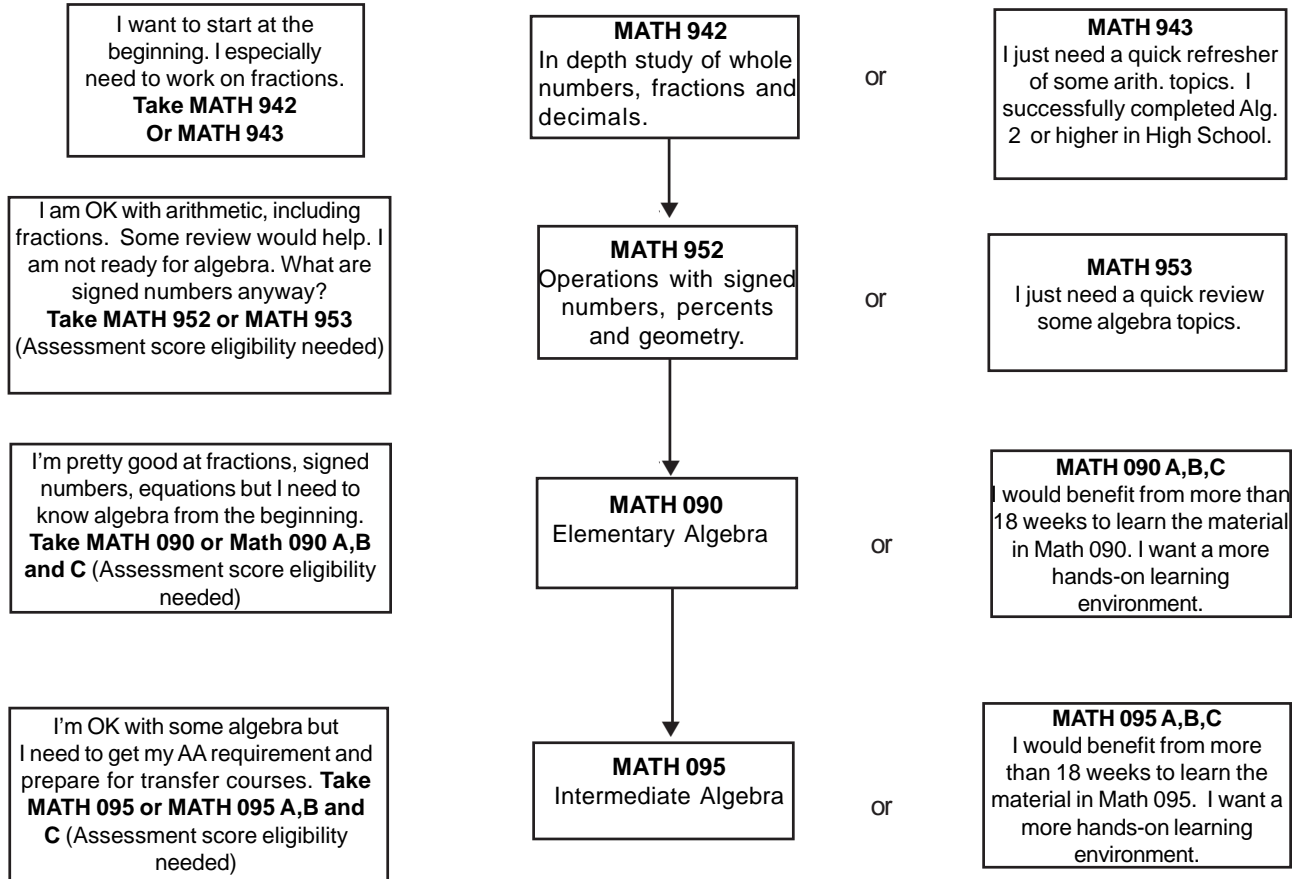
*Note: MATH 903X2 may be taken 2 times*

*COREQUISITE: MATH 952, MATH 090 or MATH 095*

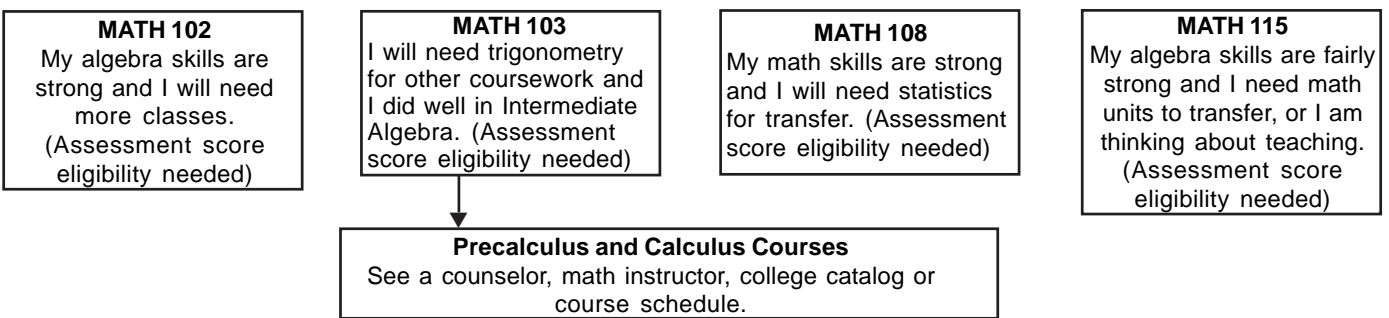
0857	01	ARR	3HRS/WK	LAB 1.00	BC-106	Staff
				Note: Meets Saturday 09:00a-11:50a		

# Levels and Order of Mathematics Classes

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.



*After taking 095 or 095C I can choose from the following transferable courses listed below, depending upon my degree goals.*



Visit **The Learning Center**, 3<sup>rd</sup> floor of the Library • Free tutoring for all Math Classes  
7:30 am to 10 pm Monday - Thursday - AND - 7:30 am to 4 pm Friday



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

### MATH 903X2 Math Support Lab 1.00 Unit

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 903X2 may be taken 2 times*

*COREQUISITE: MATH 952, MATH 090 or MATH 095*

0857	01	ARR	3HRS/WK	LAB 1.00	BC-106	Staff
Note: Meets Saturday 09:00a-11:50a						

### MATH 090 Elementary Algebra 4.00 Units

Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.

*This course is also offered as MATH-090C.*

*Associate Degree Applicable*

*PREREQUISITE: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0734	13	MWF	07:00a-08:50a	LEC 4.00	CL-217	Staff
Note: Ref. No. 0734 - 13 week class: 02/09 - 05/13						

0736	01	MW	07:00a-08:50a	LEC 4.00	BC-106	Staff
0738	04	MW	11:00a-12:50p	LEC 4.00	CL-111	Deming,M
0740	06	MW	01:00p-02:50p	LEC 4.00	CL-111	Deming,M
0742	08	MW	03:00p-04:50p	LEC 4.00	CL-111	Staff
0744	02	TTH	07:00a-08:50a	LEC 4.00	BC-105	Staff
0746	03	TTH	09:00a-10:50a	LEC 4.00	CL-111	Staff
0748	05	TTH	11:00a-12:50p	LEC 4.00	CHS-237	Staff
0750	07	TTH	01:00p-02:50p	LEC 4.00	CHS-237	Staff
0752	09	TTH	03:00p-04:50p	LEC 4.00	CHS-237	Staff
0754	11	MW	07:00p-08:50p	LEC 4.00	OE2-214A	Staff
0756	10	TTH	05:00p-06:50p	LEC 4.00	BC-105	Staff

0758	12	TTH	07:00p-09:45p	LEC 4.00	OE2-214A	Staff
Note: Ref. No. 0758 - 13 week class: 02/10 - 05/12						

### MATH 090A Elementary Algebra Part A 1.50 Units

This is the first of a three part version of Elementary Algebra, including basic algebraic properties; manipulation of algebraic expressions, introduction to whole number exponents; solutions to linear equations and inequalities of one variable; literal equations. Applications for these topics are included. Credit cannot be earned for both MATH 090 and MATH 090A.

*Associate Degree Applicable*

*PREREQUISITE: MATH 952 or MATH 953X2 or equivalent as determined through the Crafton Hills College assessment process*

0760	01	MW	09:00a-10:10a	LEC 1.50	CL-111	Wilson,S
		MW	10:11a-10:50a	LAB	CL-111	Wilson,S
Note: Ref. No. 0760 - 8 week class: 01/12 - 03/04						

0762	02	MW	05:00p-06:10p	LEC 1.50	LR-348	Gibson,K
		MW	06:11p-06:50p	LAB	LR-348	Gibson,K
Note: Ref. No. 0762 - 8 week class: 01/12 - 03/04						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### MATH 090B Elementary Algebra Part B 1.50 Units

The second of three parts of elementary algebra including, manipulation of algebraic expressions, emphasizing polynomials and operations on polynomials; graphing linear equations in two variables; algebra of integer exponents; solutions to systems of first degree equations in two variables. Applications of these topics are included. Credit cannot be earned for both MATH 090 and MATH 090B.

*Associate Degree Applicable*

*PREREQUISITE: MATH 090A*

0764	01	MW	09:00a-09:50a	LEC 1.50	CL-111	Wilson,S
		MW	09:51a-10:50a	LAB	CL-111	Wilson,S

Note: Ref. No. 0764 - 9 week class: 03/16 - 05/13

0766	02	MW	05:00p-05:50p	LEC 1.50	LR-348	Gibson,K
		MW	05:51p-06:50p	LAB	LR-348	Gibson,K

Note: Ref. No. 0766 - 9 week class: 03/16 - 05/13

### MATH 090C Elementary Algebra Part C 1.00 Unit

Continuation of Elementary Algebra which focuses on factoring and its applications.

*This course is also offered as MATH-090.*

*Associate Degree Applicable*

*PREREQUISITE: MATH 090B*

0768	01	M	03:00p-04:10p	LEC 1.00	CL-111	Gibson,K
		M	04:15p-04:50p	LAB	CL-111	Gibson,K
		W	03:00p-04:50p	LAB	CL-111	Gibson,K
		ARR	.45 HRS/WK	LAB	CL-111	Gibson,K

Note: Ref. No. 0768 - 8 week class: 01/12 - 03/04

### MATH 903X2 Math Support Lab 1.00 Unit

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 903X2 may be taken 2 times*

*COREQUISITE: MATH 952, MATH 090 or MATH 095*

0857	01	ARR	3HRS/WK	LAB 1.00	BC-106	Staff
Note: Meets Saturday 09:00a-11:50a						

If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

### MATH 095 Intermediate Algebra 4.00 Units

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

This course is also offered as MATH-095C.

*Associate Degree Applicable*

*PREREQUISITE: MATH 090 or Math 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0770	14	MWF	01:00p-02:50p	LEC 4.00	OE2-214A	Staff
Note: Ref. No. 0770 - 13 week class: 02/09 - 05/13						

0772	02	MW	07:00a-08:50a	LEC 4.00	CHS-237	Staff
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
0774	13	MW	07:00a-08:50a	LEC 4.00	CL-111	Ramirez,S
0776	03	MW	11:00a-12:50p	LEC 4.00	CHS-237	Staff
0778	05	MW	01:00p-02:50p	LEC 4.00	CHS-237	Staff
0780	07	MW	03:00p-04:50p	LEC 4.00	BC-104	Staff
0782	01	TTH	07:00a-08:50a	LEC 4.00	CHS-237	Ramirez,S
0784	04	TTH	11:00a-12:50p	LEC 4.00	CL-111	Ramirez,S
0786	06	TTH	01:00p-02:50p	LEC 4.00	BC-105	Staff
0788	08	TTH	03:00p-04:50p	LEC 4.00	CHS-237	Hanley-Terrien,J
0790	10	MW	05:00p-06:50p	LEC 4.00	CHS-237	Deming,M
0792	11	MW	07:00p-08:50p	LEC 4.00	BC-105	Deming,M
0794	09	TTH	05:00p-06:50p	LEC 4.00	LADM-304	Staff
0796	12	TTH	07:00p-09:40p	LEC 4.00	CHS-237	Staff

Note: Ref. No. 0796 - 13 week class: 02/10 - 05/12

**MATH 095A Intermediate Algebra Part A 1.00 Unit**  
 Study of absolute value and rational expressions and equations; absolute value and linear systems of inequalities. Completion of MATH 095ABC is equivalent to MATH 095. Credit cannot be granted for both MATH 095A and MATH 095.

*Associate Degree Applicable*  
**PREREQUISITE:** MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0798	02	MW	03:00p-03:30p	LEC 1.00	CL-111	Gibson,K
		ARR	2.7 HRS/WK	LAB	CL-111	Gibson,K

Note: Ref. No. 0798 - 9 week class: 03/17 - 05/13  
 Note: Lab meets from 3:30p-4:50p in CL-111

0800	01	TTH	09:00a-09:30a	LEC 1.00	CDC-115	Hanley-Terrien,J
		ARR	2.7 HRS/WK	LAB	CDC-115	Hanley-Terrien,J

Note: Ref. No. 0800 - 9 week class: 01/12 - 03/04  
 Note: Lab meets from 9:30a-10:50a in CDC-115

**MATH 095B Intermediate Algebra Part B 1.50 Units**  
 Study of rational exponents and radicals; quadratic and radical equations; complex numbers; absolute value and compound linear inequalities. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095B and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

*Associate Degree Applicable*  
**PREREQUISITE:** MATH 095A

0802	01	TTH	09:00a-09:50a	LEC 1.50	CDC-115	Hanley-Terrien,J
		ARR	2.7 HRS/WK	LAB	CDC-115	Hanley-Terrien,J

Note: Ref. No. 0802 - 9 week class: 03/17 - 05/12  
 Note: Lab meets from 3:30p-4:50p in CL-111

**MATH 095C Intermediate Algebra Part C 1.50 Units**  
 Study of operations with functions; distance and midpoint; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations. MATH 095ABC is the equivalent to MATH 095. Credit cannot be granted for both MATH 095C and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

*This course is also offered as MATH-095.*  
*Associate Degree Applicable*  
**PREREQUISITE:** MATH 095B

0804	01	TTH	05:00p-05:50p	LEC 1.50	CL-111	Gibson,K
		T	06:00p-06:55p	LAB	CL-111	Gibson,K
		TH	05:00p-06:05p	LAB	CL-111	Gibson,K

Note: Ref. No. 0804 - 9 week class: 01/12 - 03/04

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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If purchasing a used book for any MATH class, new software may need to be purchased at an additional expense. Ask instructor for details.

**MATH 102 College Algebra 4.00 Units**

Study of logarithms, sequences, series, mathematical induction, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
 CAN (California Articulation Number) MATH 10  
**PREREQUISITE:** MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0806	01	MWF	07:30a-08:47a	LEC 4.00	LR-348	Staff
0808	03	MW	11:00a-12:50p	LEC 4.00	OE2-214A	Ramirez,S
0810	05	MW	03:00p-04:50p	LEC 4.00	BC-105	Crise,R
0812	02	TTH	09:00a-10:50a	LEC 4.00	BC-105	Staff
0814	04	TTH	01:00p-02:50p	LEC 4.00	CL-111	Staff
0816	07	MW	07:00p-08:50p	LEC 4.00	CL-111	Gibson,K
0818	06	TTH	05:00p-06:50p	LEC 4.00	CHS-237	Staff
0820	08	TTH	07:00p-09:40p	LEC 4.00	OE2-216	Staff

Note: Ref. No. 0820 - 13 week class: 02/10 - 05/12

**MATH 103 Plane Trigonometry 4.00 Units**

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
 CAN (California Articulation Number) MATH 8  
**PREREQUISITE:** MATH 095 or MATH 095C or eligibility for MATH 103 as determined through the Crafton Hills College assessment process

0822	01	MW	11:00a-12:50p	LEC 4.00	CL-218	Staff
0824	02	MW	05:00p-06:50p	LEC 4.00	BC-104	Staff

**MATH 108 Statistics 4.00 Units**

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

*This course is also offered as PSYCH-108.*  
*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) STAT 2  
**PREREQUISITE:** MATH 095 or MATH 095C or eligibility for MATH 108 as determined through the Crafton Hills College assessment process  
**DEPARTMENTAL RECOMMENDATION:** MATH 117

0826	01	MW	01:00p-02:50p	LEC 4.00	CL-218	Pfahler,D
0828	02	TTH	11:00a-12:50p	LEC 4.00	CL-218	Pfahler,D
0830	04	MW	07:00p-08:50p	LEC 4.00	CL-218	Staff
0832	03	TTH	05:00p-06:50p	LEC 4.00	CL-218	Staff

For a detailed listing of deadline dates go to [www.craftonhills.edu](http://www.craftonhills.edu) and click on Classes/Programs

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MATH 115 The Ideas of Mathematics 3.00 Units**

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** MATH 095 or 095C

0834	01	MW	07:00a-08:20a	LEC 3.00	LADM-304	Staff
0836	02	TTH	07:00p-08:20p	LEC 3.00	CL-111	Gibson,K

**MATH 117 Computer Applications in Research 1.00 Unit**


Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as PSYCH-117.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**COREQUISITE:** MATH 108

0838	70	ARR	3.86 HRS/WK	LEC 1.00		Brink,T
Note: Ref. No. 0838 - 14 week class: 02/02 - 05/13						
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

**MATH 151 Precalculus 4.00 Units**

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques; sequences and series; conic sections; and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) MATH 16*

**PREREQUISITE:** MATH 103 or eligibility for MATH 151 as determined through the Crafton Hills College assessment process

0840	01	TTH	09:00a-10:50a	LEC 4.00	CHS-237	Wilson,S
0842	02	MW	05:00p-06:50p	LEC 4.00	CL-111	Hanley-Terrien,J

**MATH 250 Single Variable Calculus I 4.00 Units**

Introduction to differential and integral calculus; including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) MATH 18*

*CAN (California Articulation Number) MATH SEQ B & C*

**PREREQUISITE:** MATH 151 or eligibility for MATH 250 as determined through the Crafton Hills College assessment process.

0844	01	TTH	09:00a-10:50a	LEC 4.00	LADM-112	Staff
0846	02	MW	05:00p-06:50p	LEC 4.00	LADM-112	Crise,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MATH 251 Single Variable Calculus II 4.00 Units**

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) MATH 20*

*CAN (California Articulation Number) MATH SEQ B & C*

**PREREQUISITE:** MATH 250 or eligibility for MATH 251 as determined through the Crafton Hills College assessment process

0848	01	MW	09:00a-10:50a	LEC 4.00	LADM-112	Staff
0850	02	TTH	05:00p-06:50p	LEC 4.00	OE2-214A	Crise,R

**MATH 252 Multivariable Calculus 5.00 Units**

Study of vectors and solid analytic geometry, functions of several variables, partial derivatives, multiple integrals, and line and surface integrals. Green's Theorem, Divergence Theorem, Stokes' Theorem.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) MATH 22*

*CAN (California Articulation Number) MATH SEQ C*

**PREREQUISITE:** MATH 251 or eligibility for MATH 252 as determined through the Crafton Hills College assessment process

0852	01	TTH	01:00p-03:20p	LEC 5.00	BC-104	Crise,R
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**MATH 265 Linear Algebra 3.00 Units**

An introduction that compliments advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** MATH 250 or eligibility for MATH 265 as determined through the Crafton Hills College assessment process

0854	01	TTH	05:00p-06:20p	LEC 3.00	LADM-112	Staff
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**MATH 903X2 Math Support Lab 1.00 Unit**

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 903X2 may be taken 2 times*

**COREQUISITE:** MATH 952, MATH 090 or MATH 095

0857	01	ARR	3HRS/WK	LAB 1.00	BC-106	Staff
Note: Meets Saturday 09:00a-11:50a						

**For current updated information on classes,  
go to [www.craftonhills.edu](http://www.craftonhills.edu)**

Ref Sec Days Time Type/Units Room Instructor

**MICROBIOLOGY**

**MICRO 102 Introductory Microbiology 4.00 Units**

Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

0858	01	TTH	01:00p-02:20p	LEC 4.00	CHS-242	Shimeld,L
		TTH	02:30p-03:50p	LAB	LADM-201	Kapoor,A
0860	02	TTH	01:00p-02:20p	LEC 4.00	CHS-242	Shimeld,L
		TTH	11:00a-12:20p	LAB	LADM-201	Shimeld,L

**MICRO 150 Medical Microbiology 5.00 Units**

Study of microbiology, emphasizing the biology microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
**CAN (California Articulation Number) BIOL 14**

**PREREQUISITE: CHEM 101**

0862	01	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		MW	08:00a-10:50a	LAB	LADM-201	Shimeld,L
0864	02	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		MW	12:30p-03:20p	LAB	LADM-201	Burns,C
0866	03	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		TTH	08:00a-10:50a	LAB	LADM-201	Shimeld,L
0868	04	TTH	05:30p-06:50p	LEC 5.00	CHS-242	Masinde,G
		TTH	07:00p-09:50p	LAB	LADM-201	Masinde,G

**MUSIC**

**MUSIC 100 Fundamental Skills in Music 3.00 Units**

Basic music theory and practical applications to develop an understanding of the elements of music. Study of pitch, rhythm, notation, and sight reading. Includes sight singing and introduction to keyboard and simple rhythmic instruments.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

0874	01	MW	09:00a-10:20a	LEC 3.00	PAC-308	Staff
0876	02	W	07:00p-09:50p	LEC 3.00	PAC-308	McClurg,B

Ref Sec Days Time Type/Units Room Instructor

**MUSIC 102 Music Theory II 3.00 Units**

Second course in a progressive study through four semesters including work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism.


*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
**PREREQUISITE: MUSIC 101**


0878	01	MW	11:00a-12:15p	LEC 3.00	PAC-308	McConnell,M
		MW	12:16p-01:00p	LAB	PAC-308	McConnell,M

**MUSIC 103 Appreciation of American Popular Music 3.00 Units**

Study of American popular music.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*


0880	70	ARR	3 HRS/WK	LEC 3.00		McConnell,M
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						


0882	71	ARR	4.15 HRS/WK	LEC 3.00		McConnell,M
Note: Ref. No. 0882 - 13 week class: 02/09 - 05/13  This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

**MUSIC 120 Appreciation of Musical Literature 3.00 Units**

Introduction to musical literature. This course is designed to develop an understanding of music and musicians in a societal and historical context.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

0884	01	TTH	11:00a-12:20p	LEC 3.00	PAC-308	McConnell,M
0886	70	ARR	3 HRS/WK	LEC 3.00		McConnell,M
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

0888	71	ARR	3 HRS/WK	LEC 3.00		McConnell,M
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MUSIC 132X4 Guitar 2.00 Units**

Progressive study of the basic techniques of playing guitar.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 132X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: MUSIC 100*

0890	01	M	04:00p-04:50p	LEC 2.00	PAC-309	McNaughton,B
		M	05:00p-06:50p	LAB	PAC-309	McNaughton,B

**MUSIC 134 Jazz History 3.00 Units**

Historical survey of Jazz music and musicians.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0892	01	M	07:00p-09:50p	LEC 3.00	PAC-308	McNaughton,B
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**MUSIC 135X4 Piano 2.00 Units**

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 135X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: MUSIC 100*

0894	03	MW	11:00a-11:25a	LEC 2.00	PAC-225	Stupin,M
		MW	11:26a-12:20p	LAB	PAC-225	Stupin,M
0896	01	M	02:00p-02:50p	LEC 2.00	PAC-225	Stupin,M
		M	03:00p-04:50p	LAB	PAC-225	Stupin,M
0898	02	TTH	09:30a-09:55a	LEC 2.00	PAC-225	McConnell,M
		TTH	09:56a-10:50a	LAB	PAC-225	McConnell,M

**MUSIC 140X4 Theatre Workshop 3.00 Units**

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as THART-140X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 140X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

0900	01	ARR	1.5 HRS/WK	LEC 3.00	PAC-101	Staff
		ARR	4.5 HRS/WK	LAB	PAC-101	Staff

This course is also offered at THART 140x4. Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296 Office: PAC-111



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MUSIC 141X4 Applied Music 2.00 Units**

Applied private music lessons with an approved off-campus instructor. Students are required to have 14 one-hour lessons during the semester, and are responsible for the cost of private instruction. Students must perform in two assessment juries. Students must provide their own instruments. Students must meet with the Crafton Hills College instructor during the first week of class.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 141X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: MUSIC 100*

0902	01	ARR	6 HRS/WK	DIR 2.00	PAC-308	McConnell,M
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Note: See instructor during the first week of the semester.

**MUSIC 150X4 Mixed Chorus 2.00 Units**

Foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship, especially recommended for pre-teaching and liberal arts majors who desire vocal training.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 150X4 may be taken 4 times*

0904	01	T	07:00p-07:50p	LEC 2.00	PAC-308	McClurg,B
		T	08:00p-09:50p	LAB	PAC-308	McClurg,B
		ARR	1 HRS/WK	LAB	PAC-308	McClurg,B

**MUSIC 156X4 Concert Choir 2.00 Units**

Performance and study of choral works from all periods of music.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 156X4 may be taken 4 times*

*PREREQUISITE: Faculty recommendation through audition*

*DEPARTMENTAL RECOMMENDATION: MUSIC 150X4 or equivalent*

0906	01	T	07:00p-07:50p	LEC 2.00	PAC-309	McClurg,B
		T	08:00p-09:50p	LAB	PAC-309	McClurg,B
		ARR	1 HRS/WK	LAB	PAC-309	McClurg,B

**MUSIC 174X4 Jazz Ensemble 2.00 Units**

Study and performance of Jazz literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 174X4 may be taken 4 times*

*PREREQUISITE: Demonstrate performance proficiency on instrument/voice through audition*

0908	01	TH	07:00p-07:50p	LEC 2.00	PAC-308	McNaughton,B
		TH	08:00p-09:50p	LAB	PAC-308	McNaughton,B
		ARR	1 HRS/WK	LAB	PAC-308	McNaughton,B

**BOLD print on time pattern denotes evening classes**

Ref Sec Days Time Type/Units Room Instructor

**MUSIC 175X4 Jazz Band Workshop 2.00 Units**

Continued study and performance of Jazz literature, style, and interpretation. Advanced performance level; performance required.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 175X4 may be taken 4 times*  
**PREREQUISITE:** MUSIC 174X4 and/or faculty recommendation through audition

0910	01	TH	07:00p-07:50p	LEC	2.00	PAC-309	McNaughton,B
		TH	08:00p-09:50p	LAB		PAC-309	McNaughton,B
		ARR	1 HRS/WK	LAB		PAC-309	McNaughton,B

**MUSIC 179X4 Contemporary Ensemble 2.00 Units**

Study and performance of Contemporary Classical literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 179X4 may be taken 4 times*

0912	01	TH	02:00p-04:50p	LAB	2.00	PAC-308	McConnell,M
		ARR	2.50 HRS/WK	LAB		PAC-308	McConnell,M

**OCEANOGRAPHY**

**OCEAN 101 Elements of Oceanography 3.00 Units**

Study of the basic principles of oceanography, including geology, physics, chemistry, and biology of the oceans. Topics include the structure of the earth and sea floor, the physics and chemistry of the ocean, atmospheric wind and ocean circulation, waves, currents, tides, marine plants and animals, ecological concepts, and environmental concerns. Tools of oceanographic inquiry include maps, remote sensing, Geographic Information Systems, Global Positional Systems, and field trips.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*

0918	01	MW	11:00a-12:20p	LEC	3.00	LADM-121	Hughes,R
0920	60	T	07:00p-08:50p	LEC	3.00	LADM-121	Hughes,R
			01/20/09				
		T	07:00p-08:50p	LEC		LADM-121	Hughes,R
			02/10/09				
		T	07:00p-08:50p	LEC		LADM-121	Hughes,R
			03/03/09				
		T	07:00p-08:50p	LEC		LADM-121	Hughes,R
			03/31/09				
		T	07:00p-08:50p	LEC		LADM-121	Hughes,R
			04/21/09				
		ARR	3.86 HRS/WK	LEC			Hughes,R



Note: Ref. No. 0920 - 17 week class: 01/20 - 05/20  
 This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Ref Sec Days Time Type/Units Room Instructor

**PERSONAL & CAREER DEVELOPMENT**

**PCD 111 Career Life Planning 3.00 Units**

Designed to cover theories and concepts of values, interests, skills and personality development as applied to the career/life planning process and its application to labor market trends for beginning or returning students. Short and long term career/life plans will be developed. Awareness of diversity is infused throughout the course as it relates to varied psychological and sociological forces within both college and the work place.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

0934	01	F	01:00p-03:50p	LEC	3.00	CL-218	Gist,J
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0936	70	ARR	4.15 HRS/WK	LEC	3.00		Kosmatka,A
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Note: Ref. No. 0936 - 13 week class: 02/09 - 05/13  
 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

0938	02	W	07:00p-09:50p	LEC	3.00	CDC-115	Gist,J
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**PHILOSOPHY**

**PHIL 101 Introduction to Philosophy 3.00 Units**

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*CAN (California Articulation Number) PHIL 2*  
**DEPARTMENTAL RECOMMENDATIONS:** ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0940	01	MWF	08:00a-08:50a	LEC	3.00	LADM-224	Biffle,J
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0942	02	MWF	10:00a-10:50a	LEC	3.00	LADM-224	Biffle,J
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0944	03	M	04:00p-06:50p	LEC	3.00	BC-101	Biffle,J
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Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students

October 27-29, 2008

Priority Web/Telephone Registration

October 30-November 14, 2008

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units**

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PHIL 6*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0946	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
						This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.
0948	71	ARR	4.15 HRS/WK	LEC 3.00		Brink,T
						Note: Ref. No. 0948 - 13 week class: 02/09 - 05/13 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.
0950	01	M	07:00p-09:50p	LEC 3.00	LADM-224	Linfield,L
0952	02	TH	07:00p-09:50p	LEC 3.00	LADM-304	Linfield,L

**PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units**

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PHIL 4*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0954	01	MWF	09:00a-09:50a	LEC 3.00	LADM-224	Biffle,J
0956	60	T	07:00p-08:50p	LEC 3.00	LADM-121	Biffle,J
			01/27/09			
		T	07:00p-08:50p	LEC	LADM-121	Biffle,J
			02/17/09			
		T	07:00p-08:50p	LEC	LADM-121	Biffle,J
			03/17/09			
		T	07:00p-08:50p	LEC	LADM-121	Biffle,J
			04/07/09			
		T	07:00p-08:50p	LEC	LADM-121	Biffle,J
			04/28/09			
		T	07:00p-08:50p	LEC	LADM-121	Biffle,J
			05/19/09			
		ARR	3.18 HRS/WK	LEC		Biffle,J
						Note: Ref. No. 0956 - 16 week class: 01/27 - 05/20 This telecourse includes televised lectures aired weekly on Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PHYSICAL EDUCATION

**PE 263 Nutrition and Health 3.00 Units**

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals, and water development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as HEALTH-263.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0958	01	MW	07:30a-08:50a	LEC 3.00	LADM-121	Baron,P
0960	04	TTH	01:00p-02:50p	LEC 3.00	LADM-304	Ledoux,J
						Note: Ref. No. 0960 - 13 week class: 02/09 - 05/12
0962	02	M	07:00p-09:50p	LEC 3.00	CHS-242	Moses,O
0964	03	TTH	05:00p-06:30p	LEC 3.00	BC-101	Staff

## PHYSICAL EDUCATION - INDIVIDUAL/GROUP

**PE/I 070X4 Fitness Evaluation 0.25 Unit**

Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*Note: PE/I 070X4 may be taken 4 times*

0966	01	ARR	.75 HRS/WK	LAB 0.25	G-003	Ledoux,J
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**PE/I 105X4 Aerobics 1.00 Unit**

Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/I 105X4 may be taken 4 times*

0968	01	MWF	09:00a-09:50a	LAB 1.00	G-101E	Poffek,C
						Kickboxing, Step and Strength Training
0970	02	TTH	07:30a-08:50a	LAB 1.00	G-101E	Scott,J
						Kickboxing, Step, and Strength Training
0972	03	TTH	09:30a-10:50a	LAB 1.00	G-101E	Staff
						Kickboxing, Step, and Strength Training
0974	04	MW	05:00p-06:20p	LAB 1.00	G-101E	Scott,J
						Kickboxing, Step, and Strength Training

Ref Sec Days Time Type/Units Room Instructor

**PE/I 106X4 Total Body Fitness 1.00 Unit**

Designed for individuals interested in improving cardiovascular fitness, flexibility and strength. The class will incorporate various cardiovascular, stretching and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 106X4 may be taken 4 times

0976	01	MW	11:00a-12:20p	LAB 1.00	G-001	Poffek,C
0978	02	TTH	09:30a-10:50a	LAB 1.00	G-001	Ledoux,J
0980	03	TTH	01:00p-02:20p	LAB 1.00	G-001	Staff

**PE/I 108X4 Weight Training 1.00 Unit**

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 108X4 may be taken 4 times

0982	01	MWF	09:00a-09:50a	LAB 1.00	G-001	Ledoux,J
0984	02	MWF	10:00a-10:50a	LAB 1.00	G-001	Ledoux,J
0986	03	MW	01:00p-02:20p	LAB 1.00	G-001	Poffek,C
0988	04	TTH	11:00a-12:20p	LAB 1.00	G-001	Ledoux,J
0990	05	TTH	05:30p-06:50p	LAB 1.00	G-001	Staff

**PE/I 120X4 Golf 1.00 Unit**

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 120X4 may be taken 4 times

0992	02	MW	01:00p-02:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0992 - 13 week class: 02/09 - 05/13 Note: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.						
0994	03	TTH	01:00p-02:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0994 - 13 week class: 02/09 - 05/12 Note: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.						
0996	01	F	01:00p-03:50p	LAB 1.00	G-101W	Rabago,R
Note: Some class instruction will take place off-campus at Yucaipa Valley Golf Club. Students must provide their own transportation.						

**PE/I 127X4 Walking for Fitness 1.00 Unit**

Walking for fitness suitable for individuals of all ages and fitness levels. Incorporation of various walking routes on the campus designed to promote weight loss through walking and improve cardiovascular health and general well being.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC  
 Contact a counselor for details.  
 Note: PE/I 127X4 may be taken 4 times

0998	01	MWF	08:00a-08:50a	LAB 1.00	G-001	Ledoux,J
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Ref Sec Days Time Type/Units Room Instructor

**PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit**

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 143X4 may be taken 4 times

1000	01	TTH	01:00p-02:20p	LAB 1.00	G-101E	Gomez,S
1002	02	TH	06:30p-09:20p	LAB 1.00	G-101E	Gomez,S

**PE/I 148X4 Tennis 1.00 Unit**

Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 148X4 may be taken 4 times

1004	02	MW	11:00a-12:50p	LAB 1.00	TC-CRTS	Rabago,R
Note: Ref. No. 1004 - 13 week class: 02/09 - 05/13						
1006	03	TTH	11:00a-12:50p	LAB 1.00	TC-CRTS	Rabago,R
Note: Ref. No. 1006 - 13 week class: 02/09 - 05/12						
1008	01	W	06:00p-08:50p	LAB 1.00	TC-CRTS	Rabago,R

**PE/I 155X4 Conditioning with the Pilates Method 1.00 Unit**

The Pilates Method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 155X4 may be taken 4 times

1010	01	MWF	10:00a-10:50a	LAB 1.00	G-101E	Poffek,C
1012	02	TTH	03:30p-04:50p	LAB 1.00	G-101E	Alblinger,D

**PE/I 159X4 Karate 1.00 Unit**

Practice in the fundamental skills of unarmed self-defense.

Associate Degree Applicable  
 Course credit limited transfer CSU & UC.  
 Contact a counselor for details.  
 Note: PE/I 159X4 may be taken 4 times

1014	01	W	06:30p-09:20p	LAB 1.00	G-101E	Namekata,J
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PE/I 163X4 Ballroom/Swing/Salsa 1.00 Unit**

Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as THART-163X4.*

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/I 163X4 may be taken 4 times*

1016	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
1018	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

**PE/I 168X4 Yoga 1.00 Unit**

Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/I 168X4 may be taken 4 times*

1020	01	MW	01:00p-02:20p	LAB 1.00	G-101E	Aniello,L
1022	02	MW	03:30p-04:50p	LAB 1.00	G-101E	Aniello,L
1024	03	TTH	11:00a-12:20p	LAB 1.00	G-101E	Aniello,L
1026	04	TTH	05:00p-06:20p	LAB 1.00	G-101E	Aniello,L

**PE/I 190X4 Tai Chi 1.00 Unit**

This course is designed to study and practice the ancient art of Tai Chi (a moving meditation). Tai Chi will be used to increase strength, endurance and flexibility.

*(Formerly PE/I-200FX3)*

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/I 190X4 may be taken 4 times*

1028	01	MW	07:30a-08:50a	LAB 1.00	G-101E	Lopez,A
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**PHYSICAL EDUCATION - TEAM****PE/T 130X4 Team Sports (Co-Ed) 1.00 Unit**

This course develops playing skills for the lifetime benefit of participation in a variety of team sports. Includes instruction on the rules, basic skills, techniques, and strategies.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/T 130X4 may be taken 4 times*

Basketball

1030	01	MW	11:00a-12:20p	LAB 1.00	G-101E	Ledoux,J
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PHYSICS****PHYSIC 100 Introduction to Physics 4.00 Units**

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

1032	01	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
1034	02	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1036	03	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1038	04	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
1040	05	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M
1042	06	TTH	05:30p-06:50p	LEC 4.00	LADM-121	Johnson,D
		T	07:00p-09:50p	LAB	LADM-115	Johnson,D
1044	07	TTH	05:30p-06:50p	LEC 4.00	LADM-121	Johnson,D
		TH	07:00p-09:50p	LAB	LADM-115	Johnson,D

**PHYSIC 111 General Physics II 4.00 Units**

A continuation of PHYSIC 110. Introduction to optics, electricity, and atomic and nuclear physics.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) PHYS 4*

*CAN (California Articulation Number) PHYS SEQ A*

*PREREQUISITE: PHYSIC 110*

1046	01	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
1048	02	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1050	03	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1052	04	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
1054	05	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M

**PHYSIC 201 Physics II 6.00 Units**

A continuation of PHYSIC 200. Study of physics, including optics, electricity, magnetism, Maxwell's Equations, relativity, vector analysis, quantum theory, structure of atoms, nuclei, molecules and solids.

*Associate Degree Applicable*

*Course credit transfers to CSU*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) PHYS SEQ B*

*PREREQUISITES: PHYSIC 200 and MATH 251*

1056	01	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
1058	02	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1060	03	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1062	04	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
1064	05	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M

## POLITICAL SCIENCE

### POLIT 100 American Politics 3.00 Units

Introductory course in the fundamentals of American government and politics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GOVT 2

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1066	01	MW	01:00p-02:20p	LEC 3.00	CHS-122	Hellerman,S
1068	02	TTH	09:30a-10:50a	LEC 3.00	CHS-122	Hellerman,S
1070	03	TTH	01:00p-02:20p	LEC 3.00	CHS-122	Hellerman,S
1072	04	F	09:00a-11:50a	LEC 3.00	CHS-122	Kalender,V

1074	60	S	10:00a-11:50a	LEC 3.00	BC-101	Hellerman,S
			01/17/09			
		S	10:00a-11:50a	LEC	BC-101	Hellerman,S
			02/28/09			
		S	10:00a-11:50a	LEC	BC-101	Hellerman,S
			03/28/09			
	S	10:00a-11:50a	LEC	BC-101	Hellerman,S	
			04/18/09			
	S	10:00a-11:50a	LEC	BC-101	Hellerman,S	
			05/09/09			
	ARR		3.18 HRS/WK	LEC		Hellerman,S



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Bookstore Complex Building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

1076	05	T	07:00p-09:50p	LEC 3.00	LADM-224	Kalender,V
1078	06	TH	07:00p-09:50p	LEC 3.00	LADM-224	Kalender,V

### POLIT 110 Introduction to Political Theory 3.00 Units

Introductory course on political theory, using primary texts to survey Western political thought.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101;

Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; POLIT 100

1080	01	MW	09:00a-10:50a	LEC 3.00	CDC-106	Hellerman,S
Note: Ref. No. 1080 - 13 week class: 02/09 - 05/20						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PSYCHOLOGY

### PSYCH 100 General Psychology 3.00 Units

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) PSY 2

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101;

MATH 090; Reading: Pass a standardized test of reading

comprehension at or above the 12th grade level

1082	01	MW	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
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1084	02	MW	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
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1086	44	MW	11:00a-12:20p	LEC 3.00	CL-110	Brink,T
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This section is linked to CHC 099x4-44 and ENGL 101-44. This means students enrolling in PSYCH 100-44 (directly above) must also enroll and remain enrolled in CHC 099x4-44 and ENGL 101-44. For more information, refer to the CHC Learning Communities page in this schedule.

1088	03	TTH	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
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1090	04	TTH	03:00p-04:50p	LEC 3.00	CL-218	Hodge,B
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Note: Ref. No. 1090 - 13 week class: 02/09 - 05/12

1092	05	F	09:00a-11:50a	LEC 3.00	CL-218	Hammons,A
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1094	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
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This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

1096	71	ARR	3 HRS/WK	LEC 3.00		Moore,S
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This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

1098	72	ARR	3.86 HRS/WK	LEC 3.00		Moore,S
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Note: Ref. No. 1098 - 14 week class: 02/02 - 05/20

This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

1100	06	MW	05:00p-06:50p	LEC 3.00	CL-218	Vinciullo,F
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Note: Ref. No. 1100 - 13 week class: 02/02 - 05/13

1102	07	T	07:00p-09:50p	LEC 3.00	CL-218	Hemovich,V
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1104	08	TH	07:00p-09:50p	LEC 3.00	CL-218	Staff
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Parking is at a minimum  
the first few weeks



Please Carpool !

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PSYCHOLOGY

### PSYCH 100H General Psychology - Honors 3.00 Units

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology. This course includes content and experiences appropriate for students wishing to earn honors credit.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101; MATH 090;

Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1106	01	F	09:00a-11:50a	LEC 3.00	CL-218	Hammons,A
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1108	04	MW	05:00p-06:50p	LEC 3.00	CL-218	Vinciullo,F
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Note: Ref. No. 1108 - 13 week class: 02/02 - 05/13

1110	02	T	07:00p-09:50p	LEC 3.00	CL-218	Hemovich,V
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1112	03	TH	07:00p-09:50p	LEC 3.00	CL-218	Staff
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### PSYCH 101 Research Methods 3.00 Units

Designed primarily for psychology and other behavioral science majors, this course focuses on quantitative research methods: surveys and experiments. (Formerly Experimental Psychology).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

1114	01	T	07:00p-09:50p	LEC 3.00	CL-107	Torres Campos,C
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### PSYCH 103 Theories of Personality 3.00 Units

Survey of psychological theories including psychoanalytic, behavioral, humanistic, and cognitive.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading:

Pass a standardized test of reading comprehension at or above the 12th grade level

1116	01	TTH	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
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### PSYCH 108 Statistics 4.00 Units

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

This course is also offered as MATH-108.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095 or eligibility for MATH 108 as determined through the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: PSYCH 117

1118	01	MW	01:00p-02:50p	LEC 4.00	CL-218	Pfahler,D
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1120	02	TTH	11:00a-12:50p	LEC 4.00	CL-218	Pfahler,D
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1122	04	MW	07:00p-08:50p	LEC 4.00	CL-218	Staff
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1124	03	TTH	05:00p-06:50p	LEC 4.00	CL-218	Staff
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### PSYCH 111 Developmental Psychology: Lifespan 3.00 Units


Lifespan development from conception through aging.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

1126	70	ARR	3 HRS/WK	LEC 3.00		Moore,S
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 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

### PSYCH 112 Child and Adolescent Psychology 3.00 Units

Survey of major psychological theories and research from conception through adolescence.


Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; Successful completion of or concurrent enrollment in ENGL 101

1128	70	ARR	4.15 HRS/WK	LEC 3.00		Moore,S
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 Note: Ref. No. 1128 - 13 week class: 02/02 - 05/20  
This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

### PSYCH 116 Psychology of Gender Roles 3.00 Units

Survey of major psychological theories and modern research regarding gender issues.

Associate Degree Applicable


Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS:

Successful completion of or concurrent enrollment in ENGL 101

1130	70	ARR	3 HRS/WK	LEC 3.00		Moore,S
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 This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

For current updated information on classes,  
go to [www.craftonhills.edu](http://www.craftonhills.edu)


Ref Sec Days Time Type/Units Room Instructor

**PSYCH 117 Computer Applications in Research**

**1.00 Unit**

Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as MATH-117.  
Associate Degree Applicable  
Course credit transfers to CSU.  
COREQUISITE: PSYCH 108*

1132	70	ARR	3.86 HRS/WK	LEC 1.00		Brink,T
Note: Ref. No. 1132 - 14 week class: 02/02 - 05/13  This class is an online course with no on-campus meetings. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.						

**PSYCH 150 Gerontology** **3.00 Units**

Examination of aging and the life course.

*This course is also offered as SOC-150.  
Associate Degree Applicable  
Course credit transfers to both CSU and UC.  
DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952 or MATH 953X2; Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1134 01 TTH 01:00p-02:20p LEC 3.00 PAC-309 Davis,J

**READING AND STUDY SKILLS**

**READ 925X2 Introduction to Reading** **3.00 Units**

The first in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at a developmental level.

*Not Applicable to the Associate Degree  
Note: READ 925X2 may be taken 2 times  
DEPARTMENTAL RECOMMENDATION: Score between 0-34 on the reading portion of the Crafton Hills College assessment test, or 4th, 5th, 6th grade level on the Nelson-Denny Reading Test*

1166	06	MWF	09:00a-09:40a	LEC 3.00	LR-331	Lowe,L
1168	02	MW	11:00a-12:15p	LEC 3.00	LR-331	Langenfeld,E
		ARR	1.5 HRS/WK	LAB	LR-331	Langenfeld,E
1170	01	TTH	07:30a-08:40a	LEC 3.00	LR-331	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-331	Lowe,L
1172	03	TTH	11:00a-12:15p	LEC 3.00	LR-331	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-331	Razzak,K
1174	04	TTH	03:00p-04:15p	LEC 3.00	LR-331	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-331	Razzak,K
1176	05	W	07:00p-09:30p	LEC 3.00	LR-331	Wise,L
		ARR	1.5 HRS/WK	LAB	LR-331	Wise,L

Ref Sec Days Time Type/Units Room Instructor

**READ 956X2 Intermediate Reading** **3.00 Units**

The second in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at an intermediate level.

*Not Applicable to the Associate Degree  
Note: READ 956X2 may be taken 2 times  
DEPARTMENTAL RECOMMENDATION: Score between 35-64 on the reading portion of the Crafton Hills College assessment test, or 7th, 8th, or 9th grade level on the Nelson-Denny Reading Test*

1178	01	MWF	10:00a-10:48a	LEC 3.00	LR-331	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-331	Lowe,L
1180	02	MW	01:00p-02:15p	LEC 3.00	LR-331	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-331	Razzak,K

1182	45	TTH	09:00a-10:15a	LEC 3.00	LR-331	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-331	Razzak,K
This section is linked to MATH 952-45, ENGL 914-45 and CHC 099x4-45. This means students enrolling in READ 956x2-45 (directly above) must also enroll and remain enrolled in MATH 952-45, ENGL 914-45 and CHC 099x4-45. For more information, refer to the CHC Learning Communities page in this schedule.						

1184	03	TTH	11:00a-12:15p	LEC 3.00	CL-217	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-331	Lowe,L
1186	04	TH	07:00p-09:30p	LEC 3.00	LR-331	Wise,L
		ARR	1.5 HRS/WK	LAB	LR-331	Wise,L

**READ 078X2 Advanced Reading** **3.00 Units**

Designed to enhance students' reading skills, this course involves attending lectures and doing in-class assignments. Students must also complete individualized laboratory activities designed to increase vocabulary and comprehension, based on assessed reading ability.

*Associate Degree Applicable  
Note: READ 078X2 may be taken 2 times  
DEPARTMENTAL RECOMMENDATION: A minimum score of 65 on the reading portion of the college placement test or minimum of 10th grade level on the Nelson-Denny Reading Test*

1188	01	MW	07:30a-08:50a	LEC 3.00	LR-331	Langenfeld,E
1190	06	MW	01:00p-02:50p	LEC 3.00	CL-107	Lowe,L
Note: Ref. No. 1190 - 13 week class: 02/09 - 05/13						
1192	02	MW	03:00p-04:20p	LEC 3.00	LR-331	Razzak,K
1194	03	TTH	09:00a-10:20a	LEC 3.00	CL-216	Langenfeld,E
1196	04	TTH	01:00p-02:20p	LEC 3.00	LR-331	Razzak,K
1198	05	T	07:00p-09:50p	LEC 3.00	LR-331	Wang,S

**READ 091 College Study Skills** **1.00 Unit**

Instruction in the skills of listening, note taking, class preparation and participation,organizing and analyzing textbook material, and using the library. Provides methods for the improvement of concentration, memory and test-taking.

*Associate Degree Applicable*

1200	01	TTH	01:00p-02:20p	LEC 1.00	OE2-216	Lowe,L
Note: Ref. No. 1200 - 13 week class: 02/10 - 05/12						

Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## RELIGIOUS STUDIES

### RELIG 100 Introduction to Religious Studies

**3.00 Units**

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1202	01	M	01:00p-03:50p	LEC 3.00	LADM-304	Franko,K
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### RELIG 101 Introduction to World Religions

**3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1204	01	TTH	01:00p-02:50p	LEC 3.00	CL-218	Brink,T
Note: Ref. No. 1204 - 13 week class: 02/10 - 05/12						

1206	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
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This class is an online course with no on-campus meetings.

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and speakers or headphones. For complete information refer to the online page in this schedule.

### RELIG 101H Introduction to World Religions-Honors

**3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1208	01	TTH	01:00p-02:50p	LEC 3.00	CL-218	Brink,T
Note: Ref. No. 1208 - 13 week class: 02/10 - 05/12						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### RELIG 135 Religion in America **3.00 Units**

Study of religion in America from colonial times to present.

*This course is also offered as HIST-135.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process.*

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1210	01	M	04:00p-06:50p	LEC 3.00	LADM-304	Franko,K
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## RESPIRATORY CARE

### RESP 050 Introduction to Respiratory Care

**2.00 Units**

Introduction and orientation to the field of respiratory care.

*Associate Degree Applicable*

1212	02	TTH	01:00p-02:50p	LEC 2.00	CHS-123	Franklin,B
Note: Ref. No. 1212 - 8 week class: 01/13 - 03/05						

1214	01	TTH	02:30p-04:20p	LEC 2.00	CHS-242	Franklin,B
Note: Ref. No. 1214 - 8 week class: 03/17 - 05/07						

### RESP 109BX2 Clinical Refresher: Clinical Application II

**2.50 Units**

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

*Graded on Pass/No Pass basis only.*

*Associate Degree Applicable*

*PREREQUISITE: RESP 108*

1216	01	ARR	1.125 HRS/WK	LEC 2.50	OFFH-HOSP	Bell,R
		ARR	7.875 HRS/WK	CLINC	OFFH-HOSP	Bell,R

Proof of a clear criminal background check is required.

Note: Ref. No. 1216 will be held at Area Hospitals in Off-Campus Hospital.

### RESP 135 Fundamentals of Respiratory Care II

**4.00 Units**

Theoretical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Guidelines as well as local standards of practice.

*This course is also offered as RESP-105.*

*Associate Degree Applicable*

*PREREQUISITE: Acceptance into Respiratory Care Program*

*COREQUISITE: RESP 136, RESP 137, RESP 138X4, RESP 139*

1218	01	TTH	08:00a-09:50a	LEC 4.00	CHS-123	Bell,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>RESP 136 Fundamentals Respiratory Care Skills II</b>						
<b>6.00 Units</b>						
Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.						
<i>This course is also offered as RESP-106.</i>						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITE: Acceptance into Respiratory Care Program</i>						
<i>COREQUISITE: RESP 135, RESP 137 RESP 138X4, RESP 139</i>						
1220	01	M	08:00a-12:20p	LEC 6.00	CHS-123	Bryson,K
		M	01:00p-05:15p	LAB	CHS-123	Bell,R
		ARR		LAB	CHS-127	Bryson,K Contreras,A

<b>RESP 137 Respiratory Care Clinical Application II</b>						
<b>7.50 Units</b>						
Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.						
<i>This course is also offered as RESP-108.</i>						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITE: Acceptance into Respiratory Care Program</i>						
<i>COREQUISITE: RESP 135, RESP 136, RESP 138X4, RESP 139</i>						
1222	01	ARR	2.25 HRS/WK	LEC 7.50	OFFC-CLNC	Bell,R
		ARR	20.25 HRS/WK	CLINC	OFFC-CLNC	Bell,R

Note: Ref. No. 1222 will be held at Clinic in Off-Campus Clinic.

<b>RESP 138X4 Clinical Medicine I</b>						
<b>1.50 Units</b>						
Selected topics related to the practice of cardiopulmonary medicine.						
<i>Associate Degree Applicable</i>						
<i>Note: RESP 138X4 may be taken 4 times</i>						
1224	01	TH	04:30p-05:50p	LEC 1.50	LLDA-VETS	Brainard,C

Note: Ref. No. 1224 will be held at Veterans Hospital in Loma Linda.

<b>RESP 139 Perinatal and Pediatric Respiratory Care</b>						
<b>4.25 Units</b>						
Preparation of the student for clinical practice in Neonatal and Pediatric Intensive Care units.						
<i>This course is also offered as RESP-112.</i>						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITE: Acceptance into Respiratory Care Program</i>						
<i>COREQUISITE: RESP 135, RESP 136, RESP 137, RESP 138X4</i>						
1226	01	TTH	10:00a-12:00p	LEC 4.25	CHS-123	Bryson,K Langdon,C

Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>RESP 206 Advanced Theory of Respiratory Care II</b>						
<b>4.00 Units</b>						
Advanced theory, including oxygen transport, acid-base balance, renal function, electrolyte assessment, nutrition, pulmonary function testing, and pulmonary pathologies.						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205</i>						
<i>COREQUISITES: RESP 207, RESP 208, RESP 211X4, and RESP 218</i>						
1228	01	TTH	10:00a-11:50a	LEC 4.00	CHS-127	Staff

<b>RESP 207 Physiologic Basis of Respiratory Disease II</b>						
<b>5.00 Units</b>						
Further presentation of applied cardiopulmonary, renal, and neuropathophysiology related to the diagnosis and treatment of diseases the therapist will encounter in the clinical setting.						
<i>This course is also offered as RESP-235.</i>						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205</i>						
<i>COREQUISITES: RESP 206, RESP 208, RESP 211X4, and RESP 218</i>						
1230	01	TTH	01:00p-03:20p	LEC 5.00	CHS-127	Brainard,C

<b>RESP 208 Advanced Respiratory Care Clinical Application II</b>						
<b>5.25 Units</b>						
Continued clinical application of advanced-level skills learned in the laboratory and theory classes.						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205</i>						
<i>COREQUISITES: RESP 206, RESP 207, RESP 211X4, and RESP 218</i>						
1232	01	ARR	2.25 HRS/WK	LEC 5.25	OFFC-CLNC	Bell,R
		ARR	15.75 HRS/WK	CLINC	OFFC-CLNC	Bell,R

Proof of a clear criminal background check is required.  
Note: Ref. No. 1232 will be held at Clinic in Off-Campus Clinic.

<b>RESP 209BX2 Clinical Refresher: Advanced Clinical Application II</b>						
<b>2.50 Units</b>						
Continued clinical application of advanced-level skills learned in the laboratory and theory classes.						
<i>Graded on Pass/No Pass basis only.</i>						
<i>Associate Degree Applicable</i>						
<i>PREREQUISITE: RESP 208</i>						
1234	01	ARR	1.125 HRS/WK	LEC 2.50	OFFH-HOSP	Bell,R
		ARR	7.875 HRS/WK	CLINC	OFFH-HOSP	Bell,R

Proof of a clear criminal background check is required.  
Note: Ref. No. 1234 will be held at Area Hospitals in Off-Campus Hospital.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**RESP 218 Advanced Respiratory Care Skills Laboratory II 5.25 Units**

Exposure to new procedures and the improvement of skills based on assessment of individual student performance. Specialized instruction to strengthen identified competencies as final preparation for professional practice, as well as Certification in Advanced Cardiac Life Support.

*Associate Degree Applicable*

*PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205*

*COREQUISITES: RESP206, RESP207, RESP208, and RESP211X4*

1236	01	W	08:00a-11:50a	LEC 5.25	CHS-127	Franklin,B
		W	01:00p-04:50p	LAB	CHS-127	Bryson,K Franklin,B Kibbe,M
		ARR		LAB	CHS-123	Bryson,K Franklin,B Kibbe,M

**RESP 927X4 Advanced Practitioner Examinations: Review and Seminar 3.00 Units**

Preparation for the National Board for Respiratory Care (NBRC) Therapist Written RRT Examination and Clinical Simulation Examination. Discussion of examination structure, content, examination site requirements, and review of sample test questions (RRT: Registered Respiratory Therapist). Students from Respiratory Care Programs other than that at Crafton Hills College should see a counselor for permission to enroll.

*Graded on Pass/No Pass basis only.*

*Not Applicable to the Associate Degree*

*Note: RESP 927X4 may be taken 4 times*

*PREREQUISITE: RESP 201*

1238	01	TTH	08:00a-09:50a	LEC 3.00	CHS-127	Bryson,K
		ARR	4 HRS/WK	LAB	CHS-127	Bryson,K

Note: Ref. No. 1238 - 9 week class: 03/03 - 05/07

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## SOCIOLOGY

**SOC 100 Introduction to Sociology 3.00 Units**

Survey of concepts and theories of society and culture, social organizations, social stratifications, social change and social policy.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) SOC 2*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C*

1240	01	MW	07:30a-08:50a	LEC 3.00	PAC-309	Shelby,P
1242	02	MW	09:30a-10:50a	LEC 3.00	PAC-309	Shelby,P
1244	03	MW	03:00p-04:20p	LEC 3.00	LADM-224	Davis,J
1246	05	TTH	07:30a-08:50a	LEC 3.00	PAC-309	Ross,H
1248	06	TTH	09:30a-10:50a	LEC 3.00	LADM-224	Ross,H

1250	42	TTH	11:00a-12:20p	LEC 3.00	PAC-309	Davis,J
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This section is linked to CHC 099x4-42 and ENGL 015-42. This means students enrolling in SOC 100-42 (directly above) must also enroll and remain enrolled in CHC 099x4-42 and ENGL 015-42. For more information, refer to the CHC Learning Communities page in this schedule.

1252	08	F	09:00a-11:50a	LEC 3.00	PAC-309	Ortiz,
1254	04	M	07:00p-09:50p	LEC 3.00	PAC-309	Davis,J

**SOC 105 Social Problems 3.00 Units**

Sociological study of contemporary social problems in the United States, such as drug and alcohol use/abuse, violence, racial and ethnic tensions, poverty, ageism, sexual orientation, unemployment, education, population and urbanization, environment, technology, and war.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) SOC 4*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100*

1256	01	MW	05:00p-06:50p	LEC 3.00	PAC-308	Davis,J
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Note: Ref. No. 1256 - 14 week class: 02/02 - 05/13

Ref Sec Days Time Type/Units Room Instructor

**SOC 130 Marriage, Family and Intimate Relationships 3.00 Units**

Sociological study of traditional and contemporary American families.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101;*

*MATH 095 or MATH 095C and SOC 100*

1258	60	T	07:00p-08:50p	LEC	3.00	LADM-121	Shelby,P
			01/13/09				
		T	07:00p-08:50p	LEC		LADM-121	Shelby,P
			02/03/09				
		T	07:00p-08:50p	LEC		LADM-121	Shelby,P
			02/24/09				
		T	07:00p-08:50p	LEC		LADM-121	Shelby,P
			04/14/09				
		T	07:00p-08:50p	LEC		LADM-121	Shelby,P
			05/05/09				
		ARR	3.18 HRS/WK	LEC			Shelby,P



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. All on-campus meetings will be held in the Lab/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**SOC 141 Minority Relations 3.00 Units**

Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities, intergroup relations and their global dimensions.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101;*

*MATH 095 or MATH 095C and SOC 100*

1260	01	W	07:00p-09:50p	LEC	3.00	CHS-122	Davis,J
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**SOC 150 Gerontology 3.00 Units**

Examination of aging and the life course.

*This course is also offered as PSYCH-150*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952 or*

*MATH 953X2; Eligibility for ENGL 101 as determined through the*

*Crafton Hills College assessment process. Reading: Pass a*

*standardized test of reading comprehension at or above the 12th*

*grade level*

1262	01	TTH	01:00p-02:20p	LEC	3.00	PAC-309	Davis,J
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Ref Sec Days Time Type/Units Room Instructor

**SPANISH**

**SPAN 015 Conversational Spanish I 3.00 Units**

Introductory conversation course, designed to meet the need of students who wish to communicate orally in the Spanish language for purposes of travel, business, employment and personal pleasure.

*Associate Degree Applicable*

1264	01	TTH	09:00a-10:20a	LEC	3.00	CL-107	Lin Shull,C
1266	02	MW	07:00p-08:20p	LEC	3.00	CL-107	Gonzalez,R

**SPAN 101 College Spanish I 5.00 Units**

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the first year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 2*

*CAN (California Articulation Number) SPAN SEQ A*

1268	01	MW	08:00a-10:20a	LEC	5.00	CL-106	Schrom,G
1270	02	MW	01:00p-03:20p	LEC	5.00	CL-106	Schmidt,J
1272	03	TTH	08:00a-10:20a	LEC	5.00	CL-106	Kozanova,M
1274	04	TTH	10:30a-12:50p	LEC	5.00	CL-106	Kozanova,M
1276	06	MW	04:00p-06:20p	LEC	5.00	CL-106	Ballester,M
1278	05	TTH	07:00p-09:20p	LEC	5.00	CL-106	Lin Shull,C

**SPAN 102 College Spanish II 5.00 Units**

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the second year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 4*

*CAN (California Articulation Number) SPAN SEQ A*

*PREREQUISITE: SPAN 101*

1280	01	MW	08:00a-10:20a	LEC	5.00	CL-107	Kozanova,M
1282	02	TTH	10:30a-12:50p	LEC	5.00	CL-107	Schmidt,J
1284	03	MW	04:00p-06:20p	LEC	5.00	CL-107	Gonzalez,R

**SPAN 103 College Spanish III 4.00 Units**

A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 8*

*CAN (California Articulation Number) SPAN SEQ B*

*PREREQUISITE: SPAN 102*

1286	01	MW	11:00a-12:50p	LEC	4.00	CL-107	Kozanova,M
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Instruction Begins  
January 12, 2009





Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**SPAN 104 College Spanish IV 4.00 Units**

A continuation of SPAN 103. In-depth study of Spanish grammar and the continued development of the student's listening, speaking, reading and writing skills.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) SPAN 10*

*CAN (California Articulation Number) SPAN SEQ B*

**PREREQUISITE: SPAN 103**

1288	01	TTH	01:00p-02:50p	LEC 4.00	CL-107	Schmidt,J
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**SPEECH COMMUNICATION****SPEECH 100 Elements of Public Speaking 3.00 Units**

Introductory study and training in public communication.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

*CAN (California Articulation Number) SPCH 4*

**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015**

1290	01	MWF	08:00a-08:50a	LEC 3.00	BC-105	Shelton II,S
1292	02	MWF	09:00a-09:50a	LEC 3.00	BC-105	Floerke,J
1294	03	MWF	10:00a-10:50a	LEC 3.00	BC-105	Floerke,J
1296	04	MW	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P

1298	07	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
Note: Ref. No. 1298 - 9 week class: 01/12 - 03/18						

1300	05	TTH	11:00a-12:20p	LEC 3.00	BC-105	Carroll,M
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1302	06	TTH	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P
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1304	70	F	08:00a-11:50a	LEC 3.00	BC-106	Urbanovich,J
			01/16/09			
		F	08:00a-11:50a	LEC	BC-106	Urbanovich,J
			02/20/09			
		F	08:00a-11:50a	LEC	BC-106	Urbanovich,J
			03/20/09			
		F	08:00a-11:50a	LEC	BC-106	Urbanovich,J
			04/24/09			
		ARR	3 HRS/WK	LEC		Urbanovich,J

This hybrid class includes four on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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1306	09	TTH	05:00p-06:50p	LEC 3.00	BC-106	Newman,R
Note: Ref. No. 1306 - 13 week class: 02/10 - 05/1						

1308	71	W	06:30p-09:50p	LEC 3.00	BC-106	Urbanovich,J
			01/14/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			02/18/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			03/18/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			04/22/09			
		ARR	3 HRS/WK	LEC		Urbanovich,J

This hybrid class includes four on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

1310	08	TH	07:00p-09:50p	LEC 3.00	BC-106	Shelton II,S
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**SPEECH 100H Elements of Public Speaking - Honors 3.00 Units**

Introductory study and training in public communication. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015**

1312	01	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
Note: Ref. No. 1312 - 9 week class: 01/12 - 03/18						

**SPEECH 110 Voice and Diction 3.00 Units**

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume,rate, articulation, and quality.

*This course is also offered as THART-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1314	01	MW	11:00a-12:20p	LEC 3.00	PAC-101	Favela,H
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**SPEECH 111 Interpersonal Communication 3.00 Units**

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) SPCH 8*

**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process**

1316	01	MW	09:30a-10:50a	LEC 3.00	BC-106	O'Shaughnessy,V
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1318	02	MW	01:00p-02:20p	LEC 3.00	BC-105	Weber,M
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1320	03	TTH	11:00a-12:20p	LEC 3.00	BC-106	Diaz,M
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1322	04	T	07:00p-09:50p	LEC 3.00	BC-106	Hogrefe,R
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Ref Sec Days Time Type/Units Room Instructor

**SPEECH 111H Interpersonal Communication-Honors 3.00 Units**

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 CAN (California Articulation Number) SPCH 8  
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1324	02	TTH	11:00a-12:20p	LEC 3.00	BC-106	Diaz,M
1326	01	T	07:00p-09:50p	LEC 3.00	BC-106	Hogrefe,R

**SPEECH 120 Oral Interpretation of Literature 3.00 Units**

Basic principles of oral communication are explored through analysis and interpretative performance of prose, poetry and dramatic literature.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 DEPARTMENTAL RECOMMENDATION: SPEECH 100

1328	01	MW	11:00a-12:50p	LEC 3.00	BC-106	Hogrefe,R
Note: Ref. No. 1328 - 13 week class: 02/09 - 05/13						

**SPEECH 120H Oral Interpretation of Literature-Honors 3.00 Units**

Basic principles of oral communication are explored through analysis and interpretative performance of prose, poetry and dramatic literature. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 DEPARTMENTAL RECOMMENDATION: SPEECH 100

1330	01	MW	11:00a-12:50p	LEC 3.00	BC-106	Hogrefe,R
Note: Ref. No. 1330 - 13 week class: 02/09 - 05/13						

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students

October 27-29, 2008

Priority Web/Telephone Registration

October 30-November 14, 2008

Ref Sec Days Time Type/Units Room Instructor

**SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units**

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 DEPARTMENTAL RECOMMENDATION: ENGL 101 or SPEECH 100

1332	01	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
Note: Ref. No. 1332 - 9 week class: 03/23 - 05/12						

1334	70	W	06:30p-09:50p	LEC 3.00	BC-106	Urbanovich,J
			01/21/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			02/25/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			03/25/09			
		W	06:30p-09:50p	LEC	BC-106	Urbanovich,J
			04/29/09			
		ARR	3 HRS/WK	LEC		Urbanovich,J

This hybrid class includes four on-campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM and speakers or headphones. For complete information refer to the hybrid page in this schedule.

**SPEECH 140 Small Group Communication 3.00 Units**

Introductory principles and techniques of small group interaction including participation in panel discussions, symposiums and cooperative problem-solving.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1336	01	MW	11:00a-12:50p	LEC 3.00	BC-105	O'Shaughnessy,V
Note: Ref. No. 1336 - 13 week class: 02/09 - 05/13						

**SPEECH 145 Business Communication 4.00 Units**

Principles and techniques of effective oral and written communication in business environments.

*This course is also offered as BUSAD-145.*  
*Associate Degree Applicable*  
 Course credit transfers to CSU.  
 PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

1338	01	TTH	07:00p-08:50p	LEC 4.00	BC-105	Newman,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## THEATRE ARTS

### THART 100 Introduction to Theatre 3.00 Units

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) DRAM 18*

1340	43	MW	01:00p-02:20p	LEC 3.00	PAC-309	Bryant,T
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This section is linked to CHC 099x4-43 and ENGL 101-43. This means students enrolling in THART 100-43 (directly above) must also enroll and remain enrolled in CHC 099x4-43 and ENGL 101-43. For more information, refer to the CHC Learning Communities page in this schedule.

1342	01	TTH	09:30a-10:50a	LEC 3.00	PAC-309	Bryant,T
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1344	02	W	07:00p-09:50p	LEC 3.00	PAC-309	Favela,H
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### THART 109 World Drama II 3.00 Units

The course surveys the history of theater from the 1600's to the present.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1346	01	MW	11:00a-12:20p	LEC 3.00	PAC-309	Bryant,T
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### THART 110 Voice and Diction 3.00 Units

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume, rate, articulation, and quality.

*This course is also offered as SPEECH-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1348	01	MW	11:00a-12:20p	LEC 3.00	PAC-101	Favela,H
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### THART 120 Acting Fundamentals 3.00 Units

Introductory instruction in acting techniques.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1350	01	MW	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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### THART 133 Audition Techniques 1.00 Unit

Introduction to the basics of auditioning as a means of getting roles in plays or musicals.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1352	01	W	01:00p-01:50p	LEC 1.00	PAC-219	Favela,H
		ARR	2 HRS/WK	LAB	PAC-219	Favela,H

Note: Ref. No. 1352 - 13 week class: 02/11 - 05/13

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### THART 140X4 Theatre Workshop 3.00 Units

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as MUSIC-140X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 140X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

1354	01	ARR	1.5 HRS/WK	LEC 3.00	PAC-101	Staff
		ARR	4.5 HRS/WK	LAB	PAC-101	Staff

This course is also offered at MUSIC 140x4.

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296 Office:

PAC-111

### THART 163X4 Ballroom/Swing/Salsa 1.00 Unit

Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as PE/I-163X4.*

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: THART 163X4 may be taken 4 times*

1356	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
1358	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

### THART 174X4 Dance Production Workshop 2.00 Units

Preparation, rehearsal, production and performance of dance pieces. This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

*This course is also offered as PE/I-174X4.*

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: THART 174X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

1360	01	ARR	1 HRS/WK	LEC 2.00	PAC-101	Gomez,S
		ARR	3 HRS/WK	LAB	PAC-101	Gomez,S

### THART 179X4 Fundamentals of Stagecraft II

**3.00 Units**

Study of the history, theory, and practice of theatrical production in areas including lighting, sound and scene design.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 179X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: THART 176X4*

1362	01	MW	05:00p-05:55p	LEC 3.00	PAC-101	Cork,D
		ARR	4.5 HRS/WK	LAB	PAC-101	Cork,D

Note: Ref. No. 1362 - 16 week class: 01/26 - 05/20

Ref Sec Days Time Type/Units Room Instructor

**THART 205 Play Directing 3.00 Units**

Introduction to the basics of directing plays including analyzing the script, casting the play, rehearsal techniques, coaching the actor, staging techniques and approach to design elements like lighting, sets and costumes.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1364 01 TTH 02:30p-03:50p LEC 3.00 PAC-112 Bryant,T

**THART 221 Advanced Acting II 3.00 Units**

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: THART 220*

1366 01 TTH 11:00a-12:20p LEC 3.00 PAC-219 Bryant,T

**THART 246X4 Special Projects in Theatre Arts 1.00 Unit**

Laboratory projects for selected students in any area of theatre, with projects determined jointly by instructor and student.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; credit determined after transfer to UC.*

*Note: THART 246X4 may be taken 4 times*

*PREREQUISITE: Completion of or concurrent enrollment in a Theatre Arts course*

1368 01 ARR 3 HRS/WK DIR 1.00 PAC-101 Bryant,T

Ref Sec Days Time Type/Units Room Instructor

Deadline for High School student to submit paperwork for admission

January 5, 2009

Last day to register and last day to drop prior to the first day of school

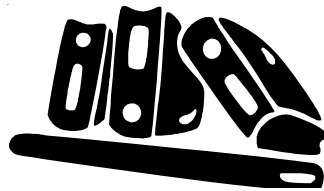
January 11, 2009

Instruction begins

January 12, 2009

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

**Don't forget to include the expense**



**of books and supplies in your expense calculations!**

**Parking is at a premium the first few weeks**



**Please Carpool !**

## Career and Technical Education

is online at Crafton Hills College with the Services below through the Career Center.

**Call (909) 389-3361**

- Career Information
- Career Interest Self-Evaluation
- Occupational Aptitude Assessment
- Pre-Employment Assistance  
(how to write a resume; interview techniques)

For additional information, consult the CHC catalog or contact an office listed below:

### **Counseling Center**

Telephone: (909) 389-3366

Room: SSB-201

E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu)

### **Career Center**

Telephone: (909) 389-3361

Room: SSB-202

E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu)

# Plus

**Degree and Certificate Programs in the Occupation fields noted below:**

- **Allied Health Services**

- Radiologic Technology

Contact Morris Hunter at (909) 580-3540 for more information

- Respiratory Care

Contact Cynthia Bidney at (909) 389-3286 for more information

- **Business and Information Technology**

- Accounting

- Business Administration

- Business Management

- Retail Management

- Marketing

- Computer Information Systems

- Certificated Office Assistant

- Office Assistant I

- Office Assistant II

- Cisco Certified Network Associate

- Cisco Certified Network Professional

- Computer Assisted Graphic Design

- Computer Hardware Technician

- Programming

- 3D Computer Animation

- Webmaster I

- Web Design

Contact Catherine Pace-Pequeno at (909) 389-3430 for more information

- **Child Development and Education**

Contact JoAnn Jones at (909) 389-3213 for more information

- **Public Safety and Emergency Services**

- Administration of Justice

Contact Dan Word at (909) 389-3570 for more information

- Emergency Medical Services

Contact Aimee Marshall at (909) 389-3252 for more information

- Fire Technology

Contact Sue Breazile at (909) 389-3408 for more information

Visit the Child Development Center on campus!  
Owned and operated by Crafton Hills College,  
serving the College and the Community

## COMMITMENT TO QUALITY CHILD CARE

**We care about children and families!**



- *Child care for children ages 2 years 9 months through 5 years 11 months*
- *State of the art developmental and educational program*
- *AM & PM State Preschool Program (FREE to qualifying families)*
- *Educated and highly-trained staff*
- *Beautiful indoor and outdoor environments*
- *Full - and part - time space available*
- *Open 7:00 a.m. to 5:30 p.m. Monday through Friday*

**ENJOY THE COMFORT OF KNOWING THAT YOUR  
CHILD IS IN A SAFE, NURTURING  
AND EDUCATIONAL ENVIRONMENT**

**Contact the Child Development Center for  
information on enrollment and registration**

**(909) 389-3400**

DECEMBER 08	JANUARY 09	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Last Fall 2008 Disbursement for Pell Checks Third Week of December  Last day to apply for a BOG refund 12/11/08  *Appropriate Dates	1/2/09 2009-2010 Federal & State Financial Aid applications available and Entrance/Exit Loan Workshops  First Pell Spring 2009 Checks will be mailed  Spring 2009 Semester begins 1/12/09	Spring 2009 Pell checks will be mailed	March 2nd Cal Grant deadline  March 1st Summer Pell Grant applications available in Financial Aid Office	Financial Aid begins processing 2009-2010  2nd Major Pell Disbursement for Spring 2009	Summer 2009 Registration begins  Pell Checks for late or incomplete filers	Summer 2009 Semester begins  BOG Fee Waiver applications available for Fall 2009  June 4th Summer applications are due  June 18th Fall 2009 priority deadline	Fall 2009 Telephone Registration begins  Summer checks mailed  Beginning mailing awards for 2009-2010 Look for flyers Entrance/Exit Loans	Fall 2009 Semester begins  Fall 2009 Pell checks will be mailed
<b>ALL CHECKS WILL BE MAILED</b>								
							<i>*Subject to change</i>	

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

### **Determining Need**

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

### **Refund Policy**

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

### **Satisfactory Academic Progress**

Satisfactory Academic Progress is required of all Financial Aid students. If the college places you on probation you are automatically on probation with the Financial Aid Office. Satisfactory progress will be monitored at the end of each spring semester for all Financial Aid students who apply for Aid for the next school year. Detailed information on standards required are available in the Financial Aid Office.

### **Financial Aid Staff**

John Muskavitch	Director	389-3269
Juanita Sousa	Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Carrita Morales	Clerical Assistant	389-3223
Fermin Ramirez	Outreach Coordinator	389-3240

## - B O G -

### **APPLICATIONS AVAILABLE IN THE FINANCIAL AID OFFICE**

California resident student fees can be WAIVED. There are three types of eligibility. You only need to be eligible for one:

**METHOD A:** Please provide proof of AFDC/TANF, SSI, or General Relief benefits being received. (If you are considered dependent, you must provide proof of the benefits your parents are receiving.) Acceptable documentation: Copy of current check, current month's or last month's eligibility letter or untaxed income verification form (available in the Financial Aid Office). Please note: Proof of food stamps or medical card is not acceptable documentation.

**METHOD B:** Please provide information regarding your household size and all sources of income by completing section B on the back of the form. If awarded a BOG B, your enrollment fees will be waived.

**METHOD C:** If you don't qualify for Method A or B, you may qualify under Method C. To be evaluated under Method C you must complete a FAFSA. Once you receive your SAR (Student Aid Report) in the mail, attach it to a completed BOG application and turn it in to the Financial Aid Office. This process can take up to six weeks.

### **Financial Aid Programs For You**

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- Stafford Loan Program (FFELP)
- Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)
- Academic Competitiveness Grant (ACG)
- CAL Grant

**OFFICE: Classroom Building, Room (CL-214)/CL 215**  
**Hours: Monday-Thursday 9:00 am - 6:00 pm**  
**Friday 9:00am-1:00pm**

**FINANCIAL AID RULES for 2008/2009****There is a new federal law this year  
about paying back money if you leave school**

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned".

NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment. (Don't worry if you don't understand, the Financial Aid Office will calculate the amount for you.)

*Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant*

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

*\$1000 grant x 26% = \$260 earned; \$1000 x 74% = \$740 unearned.*

The college will owe some of the money back depending on the number of units you took:

*You took 12 units at \$26 each = \$312 x 74% (unearned) = \$231 the college has to pay.*

You will have to pay back the unearned amount, minus the college share, times 50%.

*\$740 - \$231 = \$509 x 50% = \$255 you have to pay the federal program.*

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

**If you are thinking of withdrawing or just leaving...  
Please think again!**

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

**Don't leave unless you must  
But if you must, take care of business before you go.**

Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the Federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a national HOLD on your student aid eligibility.



## Financial Aid Information

REGULATION	REQUIREMENTS	OPTIONS	IMPACT
<p>All students receiving federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the new refund provision.</p> <ul style="list-style-type: none"> <li>• Effective Fall, 2000</li> <li>• The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to process.</li> <li>• During the first 60% of the enrollment period the student "earns" Title IV aid in direct proportion to the length of time he or she remains enrolled.</li> </ul>	<p><b>Student:</b></p> <p>Shares in repayment of Title IV Funds awarded that are unearned.</p> <ul style="list-style-type: none"> <li>• The student's share is the difference between the total unearned amount and the institution's share of unearned aid.</li> <li>• The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Department of Education.</li> </ul>	<p>Student repays the funds in full within 45 days of notification.</p> <p>Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.</p>	<ul style="list-style-type: none"> <li>• The District must bill and collect the overpayment within 45 days.</li> <li>• The District must set up, monitor and collect overpayment.</li> <li>• If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection.</li> <li>• The District must bill and attempt to collect the overpayment from student within 45 days of notification.</li> <li>• The District has no further collection obligation after 45 days have expired.</li> </ul>
<ul style="list-style-type: none"> <li>• Percentage is calculated dividing the number of days completed in the term by the number of calendar days in the term.</li> <li>• Percentage is applied to the amount of disburseable aid to the student for that period of enrollment.</li> </ul>	<p><b>Institution:</b></p> <ul style="list-style-type: none"> <li>• Shares in the repayment of Title IV funds for the unearned portion of tuition and fees.</li> <li>• <b>Institutional share is the lesser of:</b></li> <li>• The total amount of unearned aid; or</li> <li>• Institutional charges multiplied by the percentage of aid that was unearned.</li> <li>• Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal.</li> <li>• The institution must define and publicize its withdrawal process.</li> </ul>	<p>The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.</p>	<ul style="list-style-type: none"> <li>• The District is refunding General Funds monies to <u>the Title IV Programs.</u></li> </ul>
		<p>The District has the option to bill the student for the institution's share of Title IV overpayment.</p>	<ul style="list-style-type: none"> <li>• Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments.</li> <li>• Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.</li> </ul>

# California Community Colleges 2008-2009 Board Of Governors Fee Waiver Application

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*This is an application to have your ENROLLMENT FEES WAIVED. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or at the Financial Aid Office.*

**Note:** Students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

Email (if available): \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Has the Admissions or Registrar's Office determined that you are a California resident?  Yes  No

## IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)  Yes  No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status:  Single  Married  Divorced  Separated  Widowed  Registered Domestic Partnership

## DEPENDENCY STATUS

1. Were you born before January 1, 1985?  Yes  No
  2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)  Yes  No
  3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009?  Yes  No
  4. Are (a) both your parents deceased, or (b) are you (or were you until age 18) a ward/dependent of the court?  Yes  No
  5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?  Yes  No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
  - If you answered "No" to all questions 1 - 5, complete the following questions:
    6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?  Will Not File  Yes  No
    7. Do you live with one or both of your parent(s) and/or his/her RDP?  Yes  No
  - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.
  - If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

## METHOD A ENROLLMENT FEE WAIVER

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
    - TANF/CalWORKs?  Yes  No
    - SSI/SSP (Supplemental Security Income/State Supplemental Program)?  Yes  No
    - General Assistance?  Yes  No
  9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?  Yes  No
- If you answered "Yes" to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

# California Community Colleges 2008-2009 Board Of Governors Fee Waiver Application

## METHOD B ENROLLMENT FEE WAIVER

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2009.) \_\_\_\_\_
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.) \_\_\_\_\_
- 12. **2007 Income Information**

	<b>DEPENDENT STUDENT: PARENT(S)/RDP INCOME</b>	<b>INDEPENDENT STUDENT: STUDENT ( &amp; SPOUSE'S/ RDP) INCOME</b>
a. Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include <b>ALL money</b> received in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	\$ _____	\$ _____
<b>TOTAL</b> Income for 2007 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

## SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

- 13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?  
Submit certification.  Yes  No
- 14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?  
Submit certification.  Yes  No
- 15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
Submit documentation from the Department of Veterans Affairs.  Yes  No
- 16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?  
Submit documentation from the CA Victim Compensation and Government Claims Board.  Yes  No
- 17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
Submit documentation from the public agency employer of record.  Yes  No

• If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

## CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2007 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature (Dependent Students Only) \_\_\_\_\_ Date \_\_\_\_\_

### California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

### FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A	<input type="checkbox"/> BOGFW-B	<input type="checkbox"/> Special Classification	<b>RDP</b> <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
<input type="checkbox"/> TANF/CalWORKs	_____	<input type="checkbox"/> Veteran <input type="checkbox"/> National Guard Dependent		
<input type="checkbox"/> GA	<input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent		
<input type="checkbox"/> SSI/SSP		<input type="checkbox"/> Dep. of deceased law enforcement/fire personnel		

Comments: \_\_\_\_\_  
 Certified by: \_\_\_\_\_ Date: \_\_\_\_\_

## RADIOLOGIC TECHNOLOGY

**NOTE:** Prior to starting this program, students must show proof of a clear criminal background check.

Call the Director of the Radiologic Technology Program at the number indicated below for the necessary information.

**Program Director: Morris Hunter  
(909) 580-3540**

**Applications for entry into the Radiologic Technology Program  
are available October through March.**

**The completed application and a \$50.00 non-refundable application fee are due by April 1.**

**MINIMUM QUALIFICATIONS:**

To be considered for a personal interview, the applicant must:

1. **Submit a completed application package and fee**
2. **Provide a copy of their High School Diploma or GED**
3. **Complete the college courses listed below prior to interview:**
  - **Freshman Composition: ENGL 101 or equivalent**
  - **Introduction to Computer and Information Technology: CIS 101 or equivalent**
  - **Intermediate Algebra: MATH 095 or equivalent**
  - **Essentials of Human Anatomy and Physiology: ANAT 101 or equivalent**
  - **Medical Terminology: AH 101 or equivalent**
  - **Survey of Radiologic Technology: AH 090 (only offered at Crafton Hills College)**

### Courses required for students currently in the Radiologic Technology Program

FIRST SEMESTER		THIRD SEMESTER	
RADIOL 100	Introduction to Radiologic Technology ..... 1.50	RADIOL 200	Radiation Protection II ..... 1.50
RADIOL 103	Radiographic Positioning I ..... 1.50	RADIOL 202	Radiographic Film Critique II ..... 1.50
RADIOL 104	Radiographic Physics I ..... 1.50	RADIOL 203	Radiographic Positioning III ..... 1.50
RADIOL 105	Radiographic Anatomy/Physiology I ..... 1.50	RADIOL 204	Radiographic Anatomy/Physiology III ..... 1.50
RADIOL 106	Radiographic Positioning Lab I ..... .50	RADIOL 205	Radiographic Exposure Lab ..... .50
RADIOL 107	Basic Radiologic Medical Techniques ..... 1.25	RADIOL 213	Radiographic Clinic III ..... 10.75
RADIOL 110	Radiographic Exposure I ..... 1.25		
RADIOL 115	Radiographic Clinic I ..... 11.25		
SECOND SEMESTER		FOURTH SEMESTER	
RADIOL 108	Radiation Protection I ..... 1.25	RADIOL 207	Radiographic Fluoroscopic Imaging ..... 1.25
RADIOL 109	Radiologic Physics II ..... 1.25	RADIOL 208	Radiography Registry Review and Testing ... 2.75
RADIOL 111	Radiographic Film Critique I ..... 1.25	RADIOL 209	Radiographic Pathology ..... 1.25
RADIOL 112	Radiographic Positioning II ..... 1.25	RADIOL 210	Radiographic Positioning IV ..... 1.25
RADIOL 113	Radiographic Anatomy/Physiology II ..... 1.25	RADIOL 211	Radiographic Anatomy/Physiology IV ..... 1.25
RADIOL 114	Radiographic Positioning Lab II ..... .50	RADIOL 212	Special Procedures in Radiology ..... 1.25
RADIOL 116	Radiographic Exposure II ..... 1.50	RADIOL 214	Radiographic Clinic IV ..... 11.00
RADIOL 117	Radiographic Clinic II ..... 10.50		
		<b>TOTAL UNITS ..... 95.75</b>	

# Semester in LONDON

## - FALL 2009 -



Crafton Hills College's Semester in London for Fall 2008 provides a very enriching experience. You will enjoy the historical surroundings, grow intellectually, and enhance your overall knowledge of the world while making normal progress toward your degree objectives. You will earn 12 units in courses taught by faculty from Crafton Hills College or one of the other community colleges in the Southern California Foothills Consortium.

Theatres, major symphony orchestras, world-class operatic performances, concerts, recitals, ballet performances and an unparalleled range of live rock and ethnic music are just some of the cultural opportunities available. Many of the world's artistic masterpieces can be viewed in London.

- Earn college credit transferable for a bachelor's degree.
- Most courses fulfill general education requirements.
- Participate in the British Life and Culture class with exciting guest speakers and field trips.
- Take advantage of low-cost flights, living accommodations, and a central London travel pass.
- Consider optional tours to explore the great cities and historic sites of Europe.

*Ask about spring 2009  
semester in  
Salamanca, Spain*

For more information call Lynn Jamison at the Citrus College Study Abroad Office, (626) 914-8560, visit our website at <http://info.citruscollege.com/studyabroad> or pick up materials at the entrance of the Faculty Offices at CHC. CHC Professor Kris Acquistapace, Advisor: (909) 389-3347.

**Financial Aid is available to eligible students.  
Early application is essential.  
Contact the Citrus College Financial Aid Office.**

**IN-SERVICE FIRE EDUCATION  
2008-2009**

**Cal Fire – California Department of  
Forestry and Fire Protection**

For more information regarding these classes, please call Miriam Delgado at (909) 881-6960.

**DECEMBER**

12/1-19	Basic Wildland Fire Academy
12/1-19	Wildland Fire Behavior
12/13-14	Haz Mat FRO (First Responder Operations)

**JANUARY**

1/2-4, 9-11, 16-18, 23-25	Basic Wildland Fire Academy
1/26-30	CPT

**FEBRUARY**

2/14-15	CPT
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**MARCH**

3/2-6	CPT
3/23-27	CPT

**APRIL**

4/13-17	CPT
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**IN-SERVICE FIRE EDUCATION**

**2008-2009**



**San Bernardino County  
Fire Department**

For more information regarding these classes, please call Marie McDow at (909) 382-5405.

**DECEMBER**

12/15-18	S-290 Intermediate Fire Behavior
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**JANUARY**

1/6, 7, 8, 13, 14	Fire Command 1A
1/12-15	S-130 Firefighter Training
1/16	S-190 Introduction to Fire Behavior

**JANUARY-FEBRUARY**

1/27-29, 2/3-4	Fire Command 1B
----------------	-----------------

**FEBRUARY**

2/2-3	RIC Tactics
2/9-10	S-339 Division Group Supervisor
2/11	S-131 Advanced Firefighter Training
2/16-19	S-234 Firing Methods & Procedures
2/17-19, 24-25	Fire Command 1C

**IN-SERVICE FIRE EDUCATION  
2008-2009**

**United States Forest Service**

For more information regarding these classes, please call (909) 382-2984.

**JANUARY**

1/6-8	IQCS (Incident Qualifications & Certification System)
1/12-16	Fire Instructor 1A

**FEBRUARY**

2/10-13	I Suite
2/23-27	Fire Instructor 1B

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With

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Easy to Use!

Go to our Homepage: [www.craftonhills.edu](http://www.craftonhills.edu)

Click On The "Apply/Register" Tab

Then Click On "Transcripts"

Under The "Records" Section

A service brought to you by  
Crafton Hills College and Credentials, Inc.

You must have a valid credit card, E-mail or fax  
and access to the Internet.

It's just that easy!!!

**Need Money to pay for your Classes?**

**You will still have a balance with  
Admissions and Records**

**We can  
Help!!!**

**Need Help  
with Books?**

**Fill out both sides of the BOG Application on page 97-98;**

Follow these simple instructions:

- ◆ If you are under 24 years of age and BOTH of the following are true, bring in a copy of YOUR 2007 Federal tax return.
  - √ You did not live with your parent(s)
  - √ Your parent(s) did NOT claim you on their taxes
  
- ◆ If you are under 24 years of age and EITHER of the following is true, bring in a copy of your PARENT'S 2007 Federal tax return. You MUST also have one parent sign the BOG application.
  - √ Your parent(s) DID claim you on their taxes
  - √ You live with your parent(s)

**STUDENTS RIGHT TO KNOW**

**CRIME REPORTING/CRIME STATISTICS**



**REPORTING CRIMES AND EMERGENCIES**

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Administration Bldg., Room 153.

**Crime Statistics**

Annual crime statistics can be found on the SBCCD website at [www.sbccd.org](http://www.sbccd.org) under "About the District."

In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" is available at the following locations:

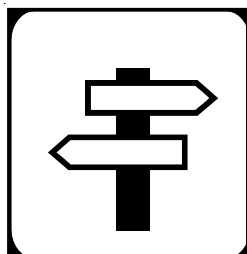
- SBCCD Chancellor's Office
- CHC College Police

**Parking Permits**

**Are Required For ALL LOTS AND STREETS at Crafton Hills College**

Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday, and between 7:00 am and 4:30 pm, Friday. Illegally parked vehicles (red zone, handicapped parking, staff parking) are ticketed at all times.

Purchase permits in the Communications Office (LADM-153).



Daily parking permits are dispensed by vending machines in Parking Lot D.

<b>Annual Parking (available Fall term)</b>	<b>\$45</b>
<b>Single Semester (Fall or Spring)</b>	<b>\$20</b>
<b>Single Semester (Summer)</b>	<b>\$15</b>



## ROADRUNNER CAFETERIA



Roadrunner Cafeteria  
 11711 Sand Canyon Road  
 Yucaipa California, 92399  
 (909) 389-3376

Regular Business Hours: (Jan 12th—May 19th)

Mon-Thurs.  
 7:30-5:00

Fridays  
 7:30-2:00

Closed March 9th-14 for Spring Break. Closed May 20th.  
 Hours are subject to change.

### Daily Specials:

Mon. Turkey Melt  
 Tues. Tuna Melt  
 Wed. Ortega Melt  
 Thurs. Quesadilla  
 Fri. Roast Beef Melt



Good breakfast served everyday, homemade killer chili, and home-style soups, corn bread and a variety of fresh made sandwiches.

Breakfast hours:  
 7:30-10:15

Lunch hours:  
 10:45-2:00

Grill closes :  
 2:00 (Fri. 1:00)

Free 32oz drink with a purchase of Chicken Sandwich or a Veggie Burger.  
 This coupon is good at Crafton Hills College Cafeteria not good with any other offer or specials. limit one coupon per visit no substitution.  
 Expires May 20th, 2009



## Crafton Hills College Administration

Gloria Macías Harrison, M.A.	President
Alex E. Contreras, M.S.	Vice President, Student Services
Cheryl A. Marshall, Ed.D.	Vice President, Instruction
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Judith Ashton, M.A.	Dean, Humanities and Social Science
Joe Cabrales, M.A.	Dean, Student Services & Student Development
Kirsten Colvey, M.S.	Dean, Student Services/Counseling and Matriculation
Donna Ferracone, M.A.	Dean, Career and Technical Education
Theodore Phillips, Ed.D.	Dean, Technology and Learning Resources
Laurens K. Thurman, M.A.	Dean, Math, Science, Health and Physical Education
June C. Yamamoto, M.A.	Dean, Emergency Training Center
Cheryl Bardowell, M.P.A.	Director, Resource Development
Wayne Bogh, M.B.A.	Director, Technology Services
Rejoice Chavira, M.A.	Director, EOPS, CARE/CalWORKs
Patrick Y. Fite, B.A.	Director, Marketing and Public Relations
Mamerto Licerio, M.A.	Director, Disabled Student Programs & Services
John Muskavitch, B.S.	Director, Financial Aid
Ericka Paddock, M.A.	Director, Student Life
Cammy Purper, M.A.	Director, Child Development Center
Cidhinnia Torres Campos, Ph.D.	Director, Research and Planning
Michael Strong, B.S.	Director, Facilities, Operations & Maintenance

## District Administration

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Robert J. Temple, M.A.	Vice Chancellor, Fiscal Services
Renee Brunelle	Vice Chancellor, Human Resources & Employee Relations
Frank G. Reyes, M.A.	Executive Director, Government Relations
David Salazar, M.A.	Executive Director, Facilities, Planning and Administrative Services
Ron Gerhard, M.B.A.	Manager, Business Services
Larry Cicalone, M.B.A.	President and General Manager, KVCR-TV/FM
Bruce Griffin, M.B.A.	Chief Information Officer, Computing Services
Glen Kuck, Ed.D.	Director, Distributed Education and Technology Services
Diogenes Shipp, M.A.	Interim Director, Human Resources
Donna Hoffmann, M.A.	District Director, Marketing and Public Relations
Crispina Ongoco, B.S.	Director, Fiscal Services
Matthew Isaac, Ph.D.	Executive Director, Economic Development and Corporate Training
Patrick McCurry	District Director, Public Safety (Chief of Police)
Kevin Fleming, M.B.A.	Director, Center of Excellence
Steven Sutorus, M.B.A.	Director, Internal Audits

## Board of Trustees

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**CRAFTON HILLS COLLEGE**  
11711 Sand Canyon Road  
Yucaipa, CA 92399-1799  
909-794-2161  
[www.craftonhills.edu](http://www.craftonhills.edu)

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# Spring REGISTRATION

1. New students can apply on-line at [www.craftonhills.edu](http://www.craftonhills.edu) and follow the steps under the menu selection "Admissions & Records."
2. For those filling out the application from the class schedule, submit or send the application to the CHC Admissions and Records Office in the Student Services Building (SSA) 213.
3. Priority WEB and Telephone Registration: October 27 – November 14  
Open WEB and Telephone Registration: November 17 – January 11.

(For WEB and Telephone Registration instructions, see pages --- - in this class schedule or visit the CHC website and see the steps under "Admissions & Records")

4. Counselors are available for program advisement at the CHC Counseling Office, which is located in the Student Services B Building (SSB).  
Telephone: 794-2161, Ext. 3366.

For high school concurrent enrollment requirements, eligibility and deadlines see page -----

**ADMISSIONS & RECORDS OFFICE:** Telephone 794-2161, ext 3372.  
**OFFICE HOURS:** 8 a.m. to 7 p.m., Monday through Thursday; 8 a.m. to 3:00 p.m., Friday; and closed on weekends.  
(Hours subject to change.)

**909-794-2161**  
[www.craftonhills.edu](http://www.craftonhills.edu)

**CraftonHills**  
COLLEGE