

# Crafton Hills College

*Prepare for Tomorrow, Start Taking Classes Today*

## Spring 2008 Class Schedule



*Need  
Financial Aid?  
See page --.*

*Spring Semester Begins January 14*

Priority Web & Telephone Registration: October 31 - November 20

Open Web & Telephone Registration: November 21 - January 13

Registration Phone Number: (909) 884-1441 • [www.craftonhills.edu](http://www.craftonhills.edu)



College Phone Number: 909-794-2161

11711 Sand Canyon Road, Yucaipa, CA 92399-1799



# Welcome Students



Dear Student:

Welcome to Crafton Hills College - one of the finest two-year institutions of higher education in the Inland Empire.

As a student at Crafton Hills College, you will have a multitude of opportunities.

Whether you are completing a program to prepare for transfer to a four-year college or university, an Associate in Arts or an Associate in Science, a certificate in an occupational program, or to take a course for retraining or general interest, I know you will find opportunities and experiences here that will be rewarding and stimulating. Our faculty and staff will provide you with excellent instructional and student services programs.

We are committed to helping you realize your educational and life goals.

Sincerely,

Gloria M. Harrison  
President

## CRAFTON HILLS COLLEGE MISSION STATEMENT

In a serene, welcoming environment, Crafton Hills College promotes learning through self-discovery and the acquisition and application of knowledge and skills.

This mission is carried out in a dynamic educational community that encourages intellectual curiosity and fosters an openness to a wide range of people and ideas.

## DIRECTORY OF OFFICES (909) 794-2161

QUICK REFERENCE	BUILDING NO.	EXT.
Admissions & Records	SSA-213	3372
Bookstore	BK-101	3250
Cafeteria	College Center	3376
Career Center	SSB-201	3361
Counseling Center	SSB-201	3366
Disabled Students Programs & Services	SSB-110	3325
EOP&S/CalWORKs	SSA-307	3239
Financial Aid	CL-214	3242
Health & Wellness	SSB-101	3272
Job Placement	SSB-201	3361
Learning Resources	LR-LC (3rd Floor)	3312
Library	LR	3321
Parking Permits	LADM-150	3276
Police (Campus)	LADM-150	3275
Student Services	SSA-306	3354
Transfer Center	SSA-201	3361
Veterans' Services	SSA-212	3370

## LEGEND ON CAMPUS (See map on inside back cover)

BC	Boostore Complex
BK	Bookstore
CL	Classroom
CC	College Center
CHS	Chemistry & Health Science
CDC	Child Development Center
G	Gymnasium
LADM	Laboratory/Administration
LR	Library
LR-LC	Library/Learning Center
OE-1, OE-2	Occupational Education
PAC	Performing Arts Center
SSA	Student Services A
SSB	Student Services B
SCC	Student Center/Cafeteria
SCCSTFL	Student Center/Staff Lounge

## LEGEND OFF-CAMPUS

CLNC	Clinic
DE	Distributed Education
FLD	Off-Campus Field
HOSP	Hospital
RIAL-RFD	Rialto Fire Department
SBCMC	San Bernardino County Medical Center
SBRSTC	San Bernardino Richard Sewell Training Center
SBRETC	San Bernardino Regional Emergency Training Center
VETS	Veterans' Hospital

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**DATES****EVENTS**

<b>June 12</b> .....	<b>Priority Deadline for Financial Aid Fall 2008</b>
October 1, 2007 .....	Confirmation of Registration Priority Date at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a> . Click on <a href="#">Apply/Register</a> then <a href="#">My Priority Registration Information</a> or call (909) 884-1441
October 31, Nov 1-2 .....	Priority Web/Telephone Registration for EOPS, DSP&S, and CalWORKs students
November 5-20 .....	Priority Web/Telephone Registration
November 21-January 13 .....	Open Web/Telephone Registration
January 2 .....	Parking Permits go on sale in the Communications Office (LADM-150)
January 2 .....	Financial Aid Applications for 2008-2009 available
January 3 .....	First date to place online book orders and online reservations
<b>January 7</b> .....	<b>Deadline for High School students to submit paperwork for admission</b>
January 7 .....	*Bookstore - First date to purchase textbooks on campus
January 13 .....	Last date to register and last date to drop prior to the first day of instruction
<b>January 14</b> .....	<b>Instruction begins</b>
<b>January 21</b> .....	<b>Martin Luther King Birthday (NO CLASSES)</b>
<b>January 25</b> .....	<b>**Last date to add a full term (18-week) course</b>
January 25 .....	Last date to place online book orders and online reservations
<b>January 25</b> .....	<b>Last date to drop courses to receive a refund of enrollment fees for full-term (18 week) courses ONLY.</b>
January 28 .....	Parking permit regulations enforced in all lots and on all college streets
February 4 .....	Final date for book returns or exchanges
<b>February 7</b> .....	<b>Last date to drop without a "W" from full-term (18-week) courses (refer to your registration statement for short-term course deadlines)</b>
<b>February 8</b> .....	<b>Lincoln's Birthday (NO CLASSES)</b>
February 15 .....	Last date to file credit/no credit grading petition for full-term (18-week) courses
<b>February 18</b> .....	<b>Washington's Birthday (NO CLASSES)</b>
<b>March 1</b> .....	<b>Last date to petition for Spring 2008 graduation</b> (graduation petition available through Admissions & Records)
<b>March 2</b> .....	<b>Cal Grant deadline</b>
March 10-15 .....	Spring Recess
<b>April 25</b> .....	<b>Last date to withdraw with a "W" from full-term (18-week) courses (refer to your registration statement for short-term course deadlines)</b>
May 15 .....	Last date to apply for BOG refund for Spring 2008
<b>May 16-22</b> .....	<b>Final Exams</b>
May 16 .....	Honors Convocation
May 22 .....	End of Spring semester
May 23 .....	Commencement
June 13, 2008 .....	Spring 2008 grades available at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a>

**BOG (Board of Governors Grant Waiver)** refund requests should be submitted no later than December 12th.

Please check your registration statement, you may have a balance due.

\*You are advised not to buy your textbooks until you are officially registered into the class.

You are not officially registered until you have paid all fees.

\*\*Last date to late add a full-term (18-week) course. Check "**use-by**" date on Late Add Authorization sticker.

December 2007						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2008						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**FINAL EXAMS: Friday, May 16 – Thursday, May 22, 2008**  
 (Unless otherwise announced, all examinations  
 will be held in regular classrooms.)

TIME AND DAY OF REGULAR CLASS MEETING		TIME AND DAY OF FINAL EXAM	
8 a.m.	MWF, F only	8 – 10:30 a.m.	Friday, May 16
9 a.m.	F only	10:30 – 1 p.m.	Friday, May 16
10, 10:30 a.m.	MWF, MW	10:30 – 1 p.m.	Friday, May 16
12, 12:30 p.m.	MWF, MW	1 – 3:30 p.m.	Friday, May 16
1p.m.	F only	1 – 3:30 p.m.	Friday, May 16
<b>Conflicts and Make-ups</b>		1 – 3:30 p.m.	Friday, May 16
7, 7:30 a.m.	MWF, MW	8 – 10:30 a.m.	Monday, May 19
8, 9 a.m.	M only	8 – 10:30 a.m.	Monday, May 19
11, 11:30 a.m.	MWF, MW	10:30 – 1 p.m.	Monday, May 19
1, 2 p.m.	M only	1 – 3:30 p.m.	Monday, May 19
3, 3:30 p.m.	MWF, MW	1 – 3:30 p.m.	Monday, May 19
7, 7:30, 8 a.m.	TTh, T only	8 – 10:30 a.m.	Tuesday, May 20
10, 10:30, 11 a.m.	TTh	10:30 – 1 p.m.	Tuesday, May 20
3, 3:30 p.m.	TTh	1 – 3:30 p.m.	Tuesday, May 20
1, 1:30, 2 p.m.	T only	1 – 3:30 p.m.	Tuesday, May 20
8 a.m.	MW, W only	8 – 10:30 a.m.	Wednesday, May 21
9, 9:30 a.m.	MWF, MW, W only	10:30 – 1 p.m.	Wednesday, May 21
1, 1:15, 1:30 p.m.	MWF, MW, W only	1 – 3:30 p.m.	Wednesday, May 21
3 p.m.	W only	1 – 3:30 p.m.	Wednesday, May 21
9, 9:30 a.m.	TTh	8 – 10:30 a.m.	Thursday, May 22
12, 12:30 p.m.	TTh	10:30 – 1 p.m.	Thursday, May 22
1, 1:30, 2 p.m.	TTh, Th only	1 – 3:30 p.m.	Thursday, May 22

**NOTE:** There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

**EVENING (4 p.m. or after) AND SATURDAY CLASSES**  
 Final Exams will meet on the following days at the regular class time:

REGULAR CLASS MEETING	FINAL EXAM DAY AND DATE
M	Monday, May 19
MW	Monday, May 19
T	Tuesday, May 20
TTh	Thursday, May 22
W	Wednesday, May 21
Th	Thursday, May 22
S	Saturday, May 17

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.**

Instructors who wish to give final examinations at other than scheduled times **MUST obtain prior approval from the Division Deans.**

**NOTE: Final Exams for SHORT-TERM CLASSES are given at the last regular class meeting.**  
 ( Please refer to the Schedule of Classes for exact dates.)

## Short-Term Classes

## With Add/Drop/Withdraw Dates

REF#	COURSE/SECTION	BEGIN	END	LAST DAY TO:		
				ADD	DROP	WITHDRAW
0038	AH-101-02	01/15/08	03/06/08	01/21/08	01/29/08	02/21/08
1138	RESP-050-01	01/15/08	03/06/08	01/21/08	01/29/08	02/21/08
1180	SOC-130-60	01/15/08	05/06/08	02/04/08	02/15/08	04/10/08
0270	CIS-140X2-01	01/15/08	03/04/08	01/21/08	01/22/08	02/19/08
0274	CIS-142X2-01	01/15/08	03/06/08	01/21/08	01/29/08	02/21/08
0032	AH-090-01	01/16/08	04/09/08	01/22/08	02/06/08	03/19/08
0144	BIOL-123-60	01/16/08	05/07/08	02/05/08	02/16/08	04/11/08
0632	HIST-161-60	01/17/08	05/08/08	02/06/08	02/19/08	04/12/08
0542	FIRET-087-01	01/18/08	03/08/08	01/24/08	02/01/08	03/01/08
0320	EMS-021X20-02	01/19/08	01/19/08	01/19/08	01/19/08	01/19/08
0628	HIST-101-60	01/19/08	04/19/08	02/04/08	02/14/08	03/31/08
1026	POLIT-100-60	01/19/08	04/19/08	02/04/08	02/14/08	03/31/08
0328	EMS-022-01	01/19/08	01/20/08	01/19/08	01/19/08	01/20/08
0322	EMS-021X20-03	01/20/08	01/20/08	01/20/08	01/20/08	01/20/08
0584	GEOL-101-60	01/22/08	04/23/08	02/05/08	02/16/08	04/02/08
0874	OCEAN-101-60	01/22/08	04/23/08	02/05/08	02/16/08	04/02/08
1262	THART-133-01	01/23/08	02/27/08	01/23/08	01/30/08	02/20/08
1226	SPEECH-100-70	01/25/08	05/02/08	01/25/08	01/25/08	04/04/08
0318	EMS-021X20-01	01/26/08	01/26/08	01/26/08	01/26/08	01/26/08
0338	EMS-023-02	01/26/08	01/26/08	01/26/08	01/26/08	01/26/08
0332	EMS-022-03	01/26/08	01/27/08	01/26/08	01/26/08	01/27/08
0344	EMS-023-01	01/27/08	01/27/08	01/27/08	01/27/08	01/27/08
0350	EMS-105-01	01/29/08	03/25/08	02/04/08	02/05/08	03/04/08
0908	PHIL-105-60	01/29/08	05/20/08	02/19/08	03/01/08	04/24/08
0116	ASTRON-150-60	01/30/08	05/21/08	02/20/08	03/03/08	04/25/08
0620	HIST-100-60	01/30/08	04/30/08	02/14/08	02/25/08	04/09/08
0642	LRC-050-01	01/31/08	02/28/08	01/31/08	02/07/08	02/21/08
0088	ANTHRO-102-60	02/02/08	05/03/08	02/19/08	02/28/08	04/12/08
0330	EMS-022-02	02/02/08	02/03/08	02/02/08	02/02/08	02/03/08
0326	EMS-021X20-04	02/03/08	02/03/08	02/03/08	02/03/08	02/03/08
1038	PSYCH-100-03	02/04/08	05/14/08	02/19/08	03/03/08	04/21/08
1266	THART-145X4-01	02/04/08	05/15/08	02/22/08	03/04/08	04/22/08
1264	THART-140X4-01	02/04/08	05/15/08	02/22/08	03/04/08	04/22/08
0238	CIS-062-02	02/04/08	02/17/08	02/04/08	02/06/08	02/13/08
0851	MUSIC-140X4-01	02/04/08	05/15/08	02/22/08	03/04/08	04/22/08
0334	EMS-022-04	02/09/08	02/10/08	02/09/08	02/09/08	02/10/08
0324	EMS-021X20-05	02/10/08	02/10/08	02/10/08	02/10/08	02/10/08
0252	CIS-101-04	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0394	ENGL-914-09	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0562	FIRET-115-01	02/11/08	04/28/08	02/25/08	03/05/08	04/08/08
0610	HEALTH-263-03	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0716	MATH-090-12	02/11/08	05/16/08	02/28/08	03/07/08	04/25/08
0770	MATH-102-06	02/11/08	05/16/08	02/28/08	03/07/08	04/25/08
0698	MATH-952-06	02/11/08	05/16/08	02/28/08	03/07/08	04/25/08
0700	MATH-952-07	02/11/08	05/16/08	02/28/08	03/07/08	04/25/08
0912	PE-263-03	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0942	PE/I-120X4-04	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0944	PE/I-120X4-05	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0958	PE/I-148X4-02	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
1052	PSYCH-100-04	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
1118	READ-078X2-02	02/11/08	05/22/08	02/27/08	03/06/08	04/29/08
1178	SOC-105-01	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
1230	SPEECH-100-07	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0540	FIRET-049-01	02/11/08	04/28/09	02/25/08	03/05/08	04/08/08



## Short-Term Classes

### With Add/Drop/Withdraw Dates

REF#	COURSE/SECTION	BEGIN	END	LAST DAY TO:		
				ADD	DROP	WITHDRAW
1244	SPEECH-120-01	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
1250	SPEECH-140-01	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
1240	SPEECH-111-04	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0598	HEALTH-102-07	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0930	PE/I-106X4-03	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
1032	POLIT-104-01	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
1050	PSYCH-100-72	02/11/08	05/15/08	02/27/08	03/08/08	04/23/08
0844	MUSIC-120-71	02/11/08	05/15/08	02/27/08	03/08/08	04/23/08
0712	MATH-952-08	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0738	MATH-090-13	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0748	MATH-095-15	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0782	MATH-102-07	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0396	ENGL-914-12	02/11/08	05/22/08	02/26/08	03/17/08	04/28/08
0392	ENGL-914-13	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0432	ENGL-015-20	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0416	ENGL-015-21	02/11/08	05/14/08	02/26/08	03/17/08	04/23/08
0482	ENGL-101-24	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0506	ENGL-102-10	02/11/08	05/14/08	02/25/08	03/06/08	04/22/08
0892	PCD-111-70	02/11/08	05/15/08	02/27/08	03/08/08	04/23/08
1102	READ-925X2-03	02/11/08	05/15/08	02/25/08	03/06/08	04/24/08
0200	CD-105-03	02/12/08	05/15/08	02/25/08	03/06/08	04/24/08
0572	FIRET-902X4-01	02/12/08	04/24/08	02/20/08	02/28/08	04/08/08
0626	HIST-101-02	02/12/08	05/15/08	02/25/08	03/06/08	04/24/08
0768	MATH-095-12	02/12/08	05/15/08	02/25/08	03/06/08	04/24/08
1132	RELIG-101-71	02/12/08	05/15/08	02/28/08	03/08/08	04/24/08
0022	ADJUS-104-01	02/12/08	05/15/08	02/25/08	03/06/08	04/24/08
0342	EMS-023-04	02/16/08	02/16/08	02/16/08	02/16/08	02/16/08
0336	EMS-022-05	02/17/08	02/24/08	02/17/08	02/17/08	02/24/08
0348	EMS-103-01	02/22/08	03/28/08	02/22/08	02/29/08	03/21/08
0240	CIS-062-03	02/22/08	03/09/08	02/24/08	02/26/08	03/05/08
0340	EMS-023-03	02/23/08	02/23/08	02/23/08	02/23/08	02/23/08
0638	INTDIS-200A-01	02/28/08	05/14/08	03/18/08	03/26/08	04/28/08
0346	EMS-023-05	03/02/08	03/02/08	03/02/08	03/02/08	03/02/08
1162	RESP-927X4-01	03/04/08	05/08/08	03/19/08	03/25/08	04/24/08
0098	ART-105-01	03/17/08	05/12/08	03/23/08	03/31/08	04/28/08
0644	LRC-050-02	03/17/08	05/09/08	03/25/08	04/01/08	04/25/08
0650	LRC-960X4-02	03/17/08	05/09/08	03/25/08	04/01/08	04/25/08
0654	LRC-960X4-04	03/17/08	05/09/08	03/25/08	04/01/08	04/25/08
0280	CIS-161-01	03/17/08	04/30/08	03/23/08	03/26/08	04/21/08
0740	MATH-095-13	03/17/08	05/15/08	03/25/08	04/02/08	04/30/08
0762	MATH-095-14	03/17/08	05/14/08	03/25/08	03/31/08	04/30/08
1136	RESP-050-02	03/18/08	05/08/08	03/24/08	04/01/08	04/24/08
0272	CIS-141X2-01	03/18/08	05/06/08	03/24/08	03/25/08	04/22/08
0276	CIS-143X2-01	03/18/08	05/08/08	03/24/08	04/01/08	04/24/08
0040	AH-101-04	03/18/08	05/08/08	03/24/08	04/01/08	04/24/08
0544	FIRET-088-01	03/21/08	05/09/08	03/27/08	04/04/08	04/26/08
0036	AH-101-03	03/24/08	05/14/08	03/30/08	04/07/08	04/30/08
1248	SPEECH-125-02	03/24/08	05/14/08	03/30/08	04/07/08	04/30/08
0374	EMS-921X20-01	03/31/08	04/21/08	03/31/08	03/31/08	04/14/08
0366	EMS-157-11	04/04/08	08/08/08	04/28/08	05/10/08	07/08/08
0878	PCD-050-01	05/05/08	05/06/08	05/05/08	05/05/08	05/06/08
0888	PCD-050-02	05/05/08	05/06/08	05/05/08	05/05/08	05/06/08
0884	PCD-050-03	05/07/08	05/08/08	05/07/08	05/07/08	05/08/08
0880	PCD-050-04	05/12/08	05/13/08	05/12/08	05/12/08	05/13/08
0886	PCD-050-05	05/14/08	05/15/08	05/14/08	05/14/08	05/15/08
0742	MATH-095-01	05/16/08	05/22/08	02/28/08	03/07/08	04/25/08
0882	PCD-050-06	05/19/08	05/20/08	05/19/08	05/19/08	05/20/08

*(All Telephone Numbers are in the 909 Area Code)***ADMISSIONS OFFICE ..... Room SSA-213, 389-3372****E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include, but are not limited to, application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm  
 (Hours are subject to change)

**ASSESSMENT CENTER ..... Room SSB-202,****E-mail: [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu) 389-3361**

The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. Also available is the Wonderlic WBST ATB exam for Financial Aid students who are required to prove an Ability to Benefit. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information. Study Guides available upon request.

Hours: Monday - Wednesday ..... 8:00 am - 5:00 pm  
 Thursday, ..... 10:00 am - 5:00 pm  
 Friday, through registration only ..... 8:00 am - 1:00 pm

**BOOKSTORE ..... Room BK-101, 389-3250****Website: <http://bookstore.craftonhills.edu>****First Week of Instruction**

Hours: Monday - Thursday ..... 7:45 am - 7:30 pm  
 Friday ..... 7:45 am - 3:00 pm  
 Saturday ..... 8:00 am - 12:00 pm

**Second Week of Instruction**

Hours: Monday-Thursday ..... 7:45 am - 7:30 pm  
 Friday ..... 7:45 am - 3:00 pm

**(January 28 - February 15)**

Hours: Monday - Thursday ..... 7:45 am - 7:00 pm  
 Friday ..... 7:45 am - 3:00 pm

**(February 19 - May 22)**

Hours: Monday - Thursday ..... 7:45 am - 6:00 pm  
 Friday ..... 7:45 am - 3:00 pm  
 Closed ..... Saturdays, Sundays, Holidays and when classes are not in session. Note: Hours may vary without notice.

**CAFETERIA ..... College Center, 389-3376**

CHC's cafe features homemade chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

Hours: Monday - Thursday ..... 7:30 am - 5:00 pm  
 Friday ..... 7:30 am - 2:00 pm

**CalWORKs ..... Room SSA-307, 389-3239****E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm  
 Tuesday and Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

**CAMPUS BUSINESS OFFICE ..... Room LADM-151, 389-3221**

The CBO is available to collect credit exam fees; chemistry fees, loan defaults; grant overpayments; and settle obligations for returned checks.

Hours: Monday - Thursday ..... 8:00 am - 5:30 pm  
 Friday ..... 8:00 am - 4:30 pm

**CAREER CENTER ..... Room SSB-202,****E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu) 389-3361**

The CHC Career Center provides free career assessments, online career programs and a listing of jobs available off campus. The Career Center also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester and at our annual Career Fair, various employer representatives will be available in the Career Center to accept applications, provide information and for recruitment of students for available positions. Various employers list job openings with the Career Center and these positions are posted on an Internet site for access from any computer. The Career Center staff is available to help with resume writing and posting the resume on various websites.

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

**COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE) OFFICE ..... Room SSA-307,****E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu) 389-3239**

The CARE Program is an affiliate of the EOPS Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 14 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm  
 Tuesday and Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

**COMMUNICATIONS ..... Room LADM-153 794-2161**

Students can visit the Communications Office to purchase parking permits and pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Thursday ..... 8:00 am - 9:00 pm  
 Friday ..... 8:00 am - 4:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-153.

**COUNSELING/TRANSFER CENTER ..... Room SSB-201,****E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu) 389-3366 or [transfercenter@craftonhills.edu](mailto:transfercenter@craftonhills.edu)**

The Counseling and Transfer Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. The Transfer Center schedules representatives from University programs to assist students with transfer questions and to review transcripts. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information.

**Hours are as follows:**

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

**Counseling Hours:**

Monday - Wednesday ..... 9:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 9:00 am - 3:00 pm

Hours are subject to change - call to verify hours



*(All Telephone Numbers are in the 909 Area Code)*

## DISABLED STUDENT PROGRAMS & SERVICES

**Room SSB-110,**

**E-mail: [mliceri@craftonhills.edu](mailto:mliceri@craftonhills.edu)**

**389-3325 • TTY 794-4105**

Disabled Student Programs & Services is composed of both programs and services. The learning disabled student may seek assistance in the Diagnostic Learning Center. Services available to disabled students include notetakers, readers, textbooks on tape, tram service, and handicapped parking.

Hours: Monday-Wednesday ..... 8:00 am - 6:00 pm  
 Thursday ..... 8:00 am - 4:30 pm  
 Friday ..... 8:00 am - 3:00 pm

## DISTRIBUTED EDUCATION ..... 441 W. 8th Street, San Bernardino, 384-4325

**E-mail: [distributeded@sbccd.cc.ca.us](mailto:distributeded@sbccd.cc.ca.us)**

The Distributed Education office coordinates the televised and computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Televised courses are broadcast on Channel 24, KVCR-TV, and typically have 5 campus meetings. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

The Internet site is <http://dets.sbccd.org>

Hours: Monday - Friday ..... 8:30 am - 4:30 pm

## EMERGENCY TRAINING CENTER ..... 2235 E. Perimeter Rd San Bernardino, 389-3208

**Email: [info@sbretc.org](mailto:info@sbretc.org)**

This Center was funded by a grant from the Federal Aviation Administration. The center is used for training fire fighting personnel nationwide in the proper tactics for fighting aircraft interior and exterior fires and proper rescue techniques.

Hours: Monday - Friday ..... 8:00 am - 4:30 pm

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S) ..... Room SSA-307, 389-3239

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The EOP&S Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

Hours: Monday & Thursday ..... 8:00 am - 4:30 pm  
 Tuesday & Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

## FINANCIAL AID OFFICE ..... Room CL-214, 389-3223

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

Hours: Monday - Thursday ..... 9:00 am - 6:00 pm  
 Friday ..... 9:00 am - 1:00 pm

## HEALTH AND WELLNESS CENTER . . . . . Room SSB-101 389-3272 or 389-3273

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide urgent care, first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy testing, birth control, emergency contraception, cervical and breast cancer

screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, Alcohol and Drug Abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

## INTERNATIONAL STUDENTS .....Room SSA-213 389-3372

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited at the discretion of the President of the College. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

**May 1 for Fall Semester**  
**November 1 for Spring Semester**  
**March 15 for Summer Session**

To obtain the required materials and procedures, contact the International Counselors located in SSB-201 or call 389-3366.

## THE LEARNING CENTER ..... Library, 3rd floor

This facility houses both a Writing Center and a Math Center. Instruction and tutorial help in a variety of subjects are available to students. The Learning Center accommodates language activities, the viewing of current telecourses and offers videotape programs on many topics. Students may take advantage of lab offerings such as note taking and test preparation. Come and make use of your resources.

Hours: Monday-Thursday ..... 7:30 am -10:00 pm  
 Friday ..... 7:30 am - 4:00 pm

## LIBRARY ..... 389-3321

**For reference help dial 389-3322 or 389-3323 389-3312**

The Library has 20 Internet computers for student and community use. We have a collection of over 60,000 volumes, periodicals, video and audio tapes, as well as a periodical system with full-text capacity available on-line at home and at the college for our students. Reference librarians are available to assist in locating your information.

Hours: Monday-Thursday.....7:30 am - 10:00 pm  
 Friday.....7:30 am - 4:00 pm  
 Saturday ..... 9:00 am - 1:00 pm

## STUDENT SENATE OFFICE .....SCC-107

**E-mail: [mcole@craftonhills.edu](mailto:mcole@craftonhills.edu)**

**389-3410**

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and AS cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you.

Hours: Monday -Friday.....8:30 am - 4:00 pm  
 We will have extended hours depending on availability.

(Please call the office for more information.)

## VETERANS SERVICES ..... Room SSA-213, 389-3256

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

Hours: Monday, Thursday ..... 8:00 am - 4:00 pm  
 Friday ..... 8:30 am - 3:00 pm

(Hours are subject to change)

## FEE SCHEDULE

(All fees are subject to change)

### MANDATORY FEES

**Enrollment Fee** ..... \$20.00 per unit

Non-Resident Fee\* ..... \$195.00 per unit

\* Includes mandatory enrollment fees.

Health Fee ..... Fall/Spring \$14.50; Summer \$11.50

Accident Insurance Fee ..... Fall/Spring/Summer \$1.50

Student Center Fee ..... \$1 per unit, (maximum \$10 per year)

Assessed Summer -Spring

Capital Outlay Fee ..... \$15.00 per semester

(Citizen of a foreign country who is also a resident of a foreign country)

Student Representation Fee ..... \$1.00

This fee may be waived for moral, religious, political, or financial reasons. For more information, please call the Student Senate Office at (909) 389-3410.

### OPTIONAL FEES

**AS (Associated Student) Sticker:**

- \$15.00 annual • \$7.50 semester

**Schedule of Classes** ..... Free on campus

- \$1.00 (if mailed in U.S.)
- \$7.00 (if mailed outside of U.S.)

**Transcripts:**

- First two requests are free
- Subsequent requests ..... \$3.00 each
- Priority requests (same day) ..... \$5.00 each
- Online requests ..... \$5.00 (includes service charge)

**CHC Catalog** ..... \$4.00 (on campus)

- \$6.00 (if mailed in U.S.)
- \$16.00 (if mailed outside of U.S.)

**Enrollment Verifications** ..... \$3.00 each

### REFUNDS (Board Policy #5033)

**If a class is cancelled . . .** You will automatically be mailed a refund of the enrollment fees for any class cancelled by the College. If this class is your only class for the term, you will receive a refund of all fees except the parking fee and AS fee. To receive a refund of the parking fee, you must complete a "Request for Refund" form and attach the parking decal to the form. Turn in this form and the decal to the Communications Office, LADM-153. To receive a refund of the AS fee, complete a "Request for Refund" and attach the semester/annual sticker to the form. Turn in this form and the sticker to the Student Services Office, SSA-306.

**If you drop a class BEFORE the first day of the term,** you will automatically be mailed a refund of enrollment fees. If you wish to receive a refund of the parking fee, you must request a refund in the Communications Office, LADM-153 and attach the parking decal to the "Request for Refund" form. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you drop a class AFTER the first day of the term and within the first 10% of the term,** you will automatically be mailed a refund of enrollment fees. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you WITHDRAW from the COLLEGE...** You are eligible for a refund of enrollment fees if you withdraw **during the first 10% of the term.** To be eligible for a refund of the other fees, you must withdraw PRIOR to the FIRST day of the term. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

### ALLOW 6 - 8 WEEKS FOR ALL REFUND CHECKS.

If you wish to apply the refund credit toward registration in another class, you must submit the drop and add forms at the same time, within the time frame.

### ALL OTHER FEES ARE NON-REFUNDABLE AS OF THE FIRST DAY OF CLASS.

#### HEALTH FEE • ACCIDENT FEE • STUDENT CENTER FEE • STUDENT REPRESENTATION FEE • PARKING FEE

To receive a refund of any/all of the above fees, you must:

1. Drop ALL classes **BEFORE** the beginning of the term.
2. Turn in your "Request for Refund" form, along with your parking decal to the Communications Office within the first 30 days of instruction. You must REQUEST the refund; it is not automatic. A \$10.00 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

### PARKING PERMITS

Parking permits are required for **ALL LOTS** and **STREETS** at Crafton Hills College. Permits are available in the Communications Office. Daily parking permits are dispensed by vending machines in Parking Lot D. To purchase permits or make payments for citations go to the Communications Office, LADM-153, between 8:00 am and 9:00 pm, Monday through Thursday, and 8:00am-4:00pm on Friday.

#### Parking Permits:

Annual (Fall through Summer) .....	\$45.00
Fall/Spring Semester .....	\$20.00
Summer .....	\$15.00
Daily .....	\$1.00

**While accurate at time of printing, fees may be changed by Board action at any time.**

### PARKING CONTROLS

Parking permits must be displayed as indicated on the purchased permit. Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday and between 7:00 am and 4:30 pm, Friday. **Illegally parked vehicles are ticketed at all times.**

## STUDENT HEALTH AND ACCIDENT FEES

- A. A health and accident insurance fee will be paid by students at the time of registration. The receipts will be expended only to defray the cost of student health services and student accident insurance as provided in Education Code 72246.
1. The health fee for students enrolled in Fall Semester shall be \$14.50.
  2. The accident insurance fee shall be \$1.50.

The Health and Accident Fee is non-refundable unless all courses for which the student is enrolled are cancelled or the student withdraws from all courses prior to the first day of the term.

- B. Exemptions - Certain individuals are exempt from health and accident fees by code exemption or action of the Board of Trustees:
1. Apprentices attending college under an approved training program.
  2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona-fide religious sect, denomination or organization.
- C. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.
- D. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

## THE CAMPUS BOOKSTORE

**Come See  
What's in  
Store for  
You!**

Crafton Hills College is more than just a bookstore. Along with textbooks, we offer a vast array of school supplies, study aids, backpacks, clothing, snacks, beverages, greeting cards and gifts galore. We provide on campus convenience for your special book orders, gift cards, and amusement park discount cards.



Telephone: (909) 389-3250

<http://bookstore.craftonhills.edu>

## BOOKSTORE

### Our Bookstore is Self Service.

Students have the opportunity to select their own textbooks. Please be sure to make your selections carefully **(SEE REFUND POLICY BELOW)**.

**Refund Policy** - Refunds will be granted in full **ONLY** if the following conditions are met:

**Current Cash Register Receipt, Registration Printout and Personal I.D. required:**

**No Exceptions.** If purchase is charged, original credit card must be presented.

New texts must be in brand new condition; if they are not, refunds will be 75% of the new price.

**Shrunk-wrap packages are not returnable if original package is unwrapped. (Publisher Policy)**

**No Refunds** on supplies, clothing, review, study aides or other non-textbooks.

**Time Limit:**      **Spring & Fall - First 3 Weeks Only**  
                              **Summer - First Week Only**

**After Refund Period,** books must be returned by the following business day of purchase: **I.D. and receipts are required.**

During finals of each semester, used textbooks may be bought back by the Bookstore if they have been requisitioned by the instructor for the coming semester. Watch for buy back dates.

**Credit Card Policy** - Credit cards must be signed. I.D. required. Credit card holder must be present.

**Check Cashing Policy** - Student must present a State picture I.D. or Driver's License and their registration printout schedule. If check signer is not present, a photo copy of their driver's license or picture State I.D. may be accepted. Checks must be imprinted with correct address and written for the exact amount of purchase only. Student I.D. number and phone number needed. No out of state or two party checks accepted.

**(Please Note: Books paid for by check must be returned within the refund period.)** A \$25.00 service charge will apply to each returned check.

**Check the Bookstore website for book titles and prices as they become available:**

<http://bookstore.craftonhills.edu>

**We are sorry we cannot buy back OR exchange workbooks.**



Step 1: Be admitted as a student.

**You are a CONTINUING student:**

- Attended the previous fall semester
- Skip to Step 4

**You are a RETURNING student:**

- Attended in the past, but not last fall
- Must complete an application
- Once status has been reactivated, skip to Step 3  
If not, go to Step 4

**You are a NEW student:**

- Never attended Crafton Hills College
- Must complete an application (online or in person)
- Have transcripts from any/all previous schools sent to the Admissions and Records Office

The Admissions and Records Office is located in SSA, Room 213, Park in Lot B or C. A decal is required and can be purchased in lot D for \$1.

For questions or additional information you can contact the Admissions and Records Office at (909) 389-3372 or email [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

The **Admissions and Records Office** is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records Office is located in the SSA, Room 213, under the clock tower at the west end of campus (see campus map located on the last page of the schedule of classes).

**The hours of the Admissions and Records Office are:**

**Monday through Thursday 8:00 am to 7:00 pm**

**Friday 8:00 am to 3:00 pm**

**(Hours are subject to change)**

Step 2: Participate in Assessment Process

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in English and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra. You do not need to prepare for the test since it is designed to measure your current skills in each area.

No appointments are necessary to participate in assessment. Assessment is provided on a drop-in basis.

## Assessment Testing is held in the Counseling Center, SSB-201 (2nd Floor)

(Parking permits are required for all parking lots and streets at Crafton Hills College. Daily parking permits are dispensed by vending machines for \$1.00 in Parking Lot D. Park in Lot B or C for closest location.)

**Walk-in hours subject to change. Please call to verify.**

**September 24-November 2**

Monday - Wednesday ..... 8:00 am - 5:00 pm  
Thursday ..... 10:00 am - 5:00 pm  
Closed Fridays

**November 5 - December 24**

Monday - Wednesday ..... 8:00 am- 5:00 pm  
Thursday ..... 10:00 am-1:00 pm  
Friday ..... 8:00 am-1:00 pm

**Saturday Testing**

November 3, November 17, ..... 8:00 am - 10:00 am  
December 1, December 15, ..... 8:00 am - 10:00 am

**Please bring your 7 digit Crafton Hills College  
identification number and valid picture identification.**

Plan on two hours to complete the assessment process. For questions or study guides you may contact the assessment center at **(909) 389-3361** or email at [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu)

**NOTE:** As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

If any of the waiver criteria apply to you, visit the Counseling Center, SSB-201, to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

### Step 3: Participate in a New Student Counseling/Orientation Session and Develop an Educational Plan

This session will provide you with information about degrees, certificates and transfer. Information about registration procedures, financial aid, and services available at the college will also be provided. This session will last approximately 3 hours. Check with the Counseling Center for a schedule of orientation sessions.

Every new student is strongly encouraged to develop a Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. You are asked to meet with a counseling faculty member during the orientation session who will assist you in developing a first semester SEP. After the SEP is completed, you will be able to access it through Campus Central at [www.craftonhills.edu](http://www.craftonhills.edu) at anytime. Financial Aid and EOPS students are required to have a current SEP on file.

The Counseling Office is located in SSB-201. Park in Lot B or C. A decal is required and can be purchased in Lot D for \$1.

### Step 4: Select your classes

Take the time to look through the list of course offerings beginning on page 37 of this schedule or online at [www.craftonhills.edu](http://www.craftonhills.edu). As you make your selections, think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center, SSB-201, if you would like help selecting your classes.

Use the chart on page 14 for guidance on the right level of English, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

### Step 5: Calculate your fees. (Fees are subject to change pending legislative action)

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use Steps A, B, C, D (and E if applicable) below to do a preliminary calculation of your fees:

- A. If you are a resident of California, multiply the number of units you will be taking by \$20.00 and enter the total here: \_\_\_\_\_  
(Example: If you are taking 6 units, the total will be \$120.00)

**NOTE: If you are a non-California resident, multiply the total number of units by \$195.00 (\$175 + 20).**

- B. Add the required Health and Accident Fee of:  
Fall or Spring \$15 • Summer \$12
- C. Add a \$1 Student Representation fee. This is a fee voted in by CHC students to support student senate and federal lobbying efforts on behalf of the student body. For more information, contact the Student Senate Office, SCC-107 in the College Center, (909) 389-3410. This fee may be waived for moral, religious, political or financial reasons.
- D. Add the Student Center Fee \$1 per unit  
(maximum of \$10 per year) Assessed Summer - Spring

Add the totals of items A, B,C and D above :

A) \_\_\_\_\_ + B) \_\_\_\_\_ + C) \_\_\_\_\_ + D) \_\_\_\_\_ = \_\_\_\_\_.

- E. If you are both a citizen of a foreign country and a resident of a foreign country, add the Capital Outlay Fee (\$15).

Your preliminary calculations will be confirmed when you register.

At the time of registration you will be given the option of purchasing an Associated Student (AS) Card. The cost is \$7.50 for one semester and \$15.00 for the full year. (Annual AS Cards are only available for purchase during fall semester.) Purchasing an AS Card gives you access to a variety of incentives offered exclusively to AS Card holders including 5% off all purchases at the Bookstore, discounts at our Cafeteria, discount movie tickets and more! Once you purchase an AS Card, you may not cancel service.

### Step 6: Register at [www.craftonhills.edu](http://www.craftonhills.edu)

See pages 16 to 20 for detailed instructions on how to register by Web/Telephone. The first few weeks of Web/Telephone registration are open to students according to a priority system. Use the charts on pages 19 and 20 to identify your priority and the first day you will be able to use Web/Telephone registration.

You can register by Web/Telephone on your assigned priority day or any registration day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

### Step 7: Pay your fees.

After registering for classes, your **entire** registration balance **must** be paid within **two** business days after the date of registration. Payment by cash, check or money order must be made in person at the Admissions & Records Office. **Outstanding registration fees may result in your classes being dropped.**

**LATE-ADDS: You must be prepared to pay for class(es) at the time you add.**

Any fees covered by Financial Aid will be paid automatically at the time you register. The AS Card and parking permit are optional and at your expense.

Please check your registration statement (printout). You may have a balance due.

**Do you need financial assistance to attend college?**

You may qualify for a fee waiver (Board of Governor's Grant) if you or your parents qualify according to one of the following:

- Low income • CalWORKS/TANF recipient • SSI recipient
- Child or spouse of disabled or deceased veteran.

Fee waiver forms are available in the Financial Aid Office, CL-214 or refer to the financial information pages of this schedule.

Visit the office for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by Web/Telephone. **Fee waivers do not cover books. Please be aware if you are approved for the waiver you will have a small balance with admissions.**

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 94 of this schedule for more detailed information.

**IMPORTANT NOTICE**

**Admissions & Records Office is open  
Monday - Thursday from 8:00 am to 7:00 pm, and on  
Fridays from 8:00 am to 3:00 pm.  
(Hours are subject to change.)**

**The Web/Telephone Registration Services are open  
Monday - Saturday from 6:00 am to 11:59 pm and on  
Sunday from 6:00 am to 7:00 pm**

## Welcome to Crafton!

### Questions?

**Need help? Problems in School?  
The Student Success Program  
is here for you**

Is it your first semester at Crafton or in college? Are you confused about how to use web registration, or about what the abbreviations mean in the schedule? Or possibly you are considering dropping out due to financial, child care or health problems? Before you give up or drop out, give the Student Success Program a call. The Student Success Program is here to help.

The Student Success Program was created to help students hook up with the resources and support they need to remain in school and be successful. Carlos Maldonado and Rebecca Orta, the Student Success Advisors, are individuals who have successfully completed their goals at Crafton and understand the demands of being a student. Collectively, they share the experiences of the returning student, the single parent, the student fresh from high school, the transfer student and the occupational student. They are eager to help others avoid some of the pitfalls.

We encourage you to give the Student Success Program a call or stop by the office if you have any questions or encounter any problems with attending or successfully completing your course work.

**Visit us in the Student Services/Counseling Building (SSB-214),**

**Call 389-3450, 389-3452 or 389-3451**

**E-mail us at: [cmaldonado@craftonhills.edu](mailto:cmaldonado@craftonhills.edu) or [rorta@craftonhills.edu](mailto:rorta@craftonhills.edu)**

**Hours**

<b>Monday - Tuesday</b>	<b>8:00 am - 7:00 pm</b>
<b>Wednesday</b>	<b>8:00 am - 5:00 pm</b>
<b>Thursday</b>	<b>10:00 am - 5:00 pm</b>
<b>Friday</b>	<b>8:00 am - 3:00 pm</b>



**You will be blocked from registering in a class  
if you have not met the prerequisite.**

**Q: What is a prerequisite?**

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 015, you must have completed English 914 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

**Q: What is a corequisite?**

A: A corequisite is a condition of enrollment consisting of a course that must be taken at the same time as another course. For example, if you wish to take EMS 020, you must also enroll in EMS 021x20, 022, and 023.

**Q: What is a departmental recommendation?**

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

**Q: How do I meet a prerequisite?**

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description.

**NOTE:** Unofficial transcripts and course descriptions can often be accessed off the college or university website.

**Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?**

A: A prerequisite challenge is a process that allows students to demonstrate that they can probably succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. The Counseling Center is located in the Student Services Building, SSB 201. See page 6 for hours that counselors are available.

**NOTE:** Prerequisites and corequisites cannot be waived.

**Q: How long does a challenge take?**

A: The college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

**Q: What do I do if I've taken the prerequisite course at another college?**

A: You need to bring an official copy of your transcript to the Counseling Center so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

**Q: What if I don't like the decision of my challenge?**

A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Center.

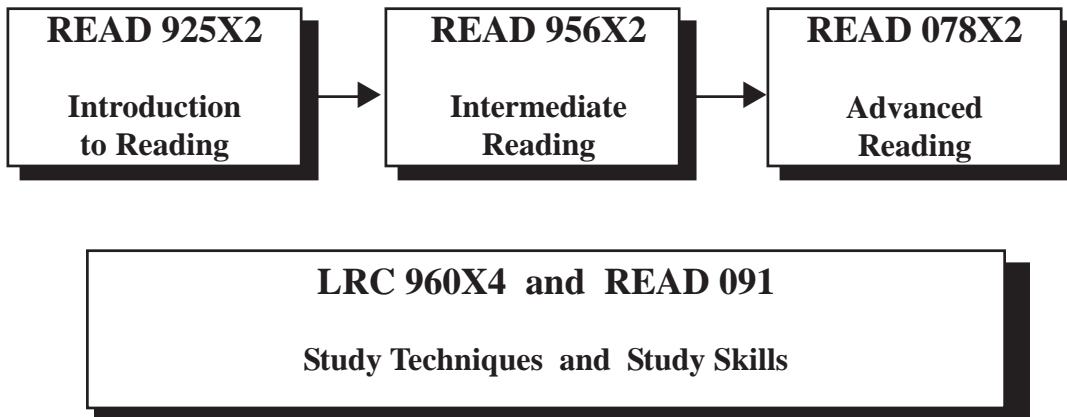
**Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).**

**Questions: Call (909) 389-3366 or visit the Counseling Center (SSB-201)**

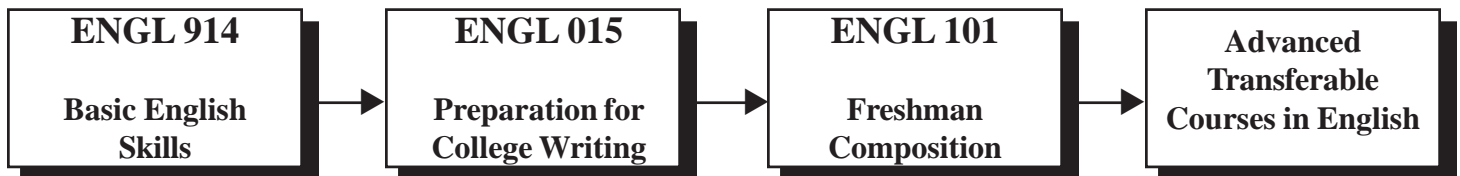
## Learning Skills Classes

Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. **Your Counselor will help you decide** on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. **A Counselor can show you the skills needed for each class.**

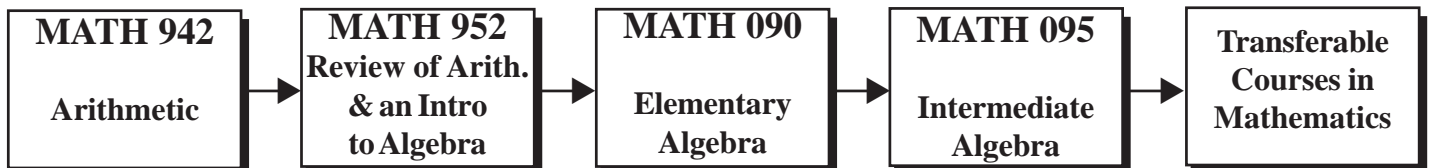
### Reading:



### English:



### Math:



**Visit The Learning Center**

**3<sup>rd</sup> floor of the Library**

**7:30 am to 10:00 pm • Monday - Thursday**

**7:30 am to 4:00 pm • Friday**

## Sign up for a Learning Community

### Try a cohort-based, group approach to learning

- Take classes with a group of your friends and make new friends
  - Study and work together to learn new material
  - Save time and increase learning due to shared course goals
  - Enjoy greater access to your instructors

#### What is a Learning Community?

A Learning Community is an approach to the learning process that assumes students are one of the best learning resources for one another. In a learning community, two or more classes are “paired” and a group of students enrolls in both of the paired courses. Because students are taking the same classes together, strong bonds form as they study together, support each other, and learn from one another. Likewise, faculty work together integrating course materials in order to emphasize the connections between the subject areas. The collaboration among and between faculty and students creates a “community of learners” that enhances each member’s experience while members of the community gain a cross-curricular view of subjects.

#### Why would students want to be part of a Learning Community?

They find the experience more satisfying and they are more likely to be successful in the courses and in their college career.

#### Who is eligible to join a Learning Community?

Learning Communities are available for any students meeting the course pre-requisites and who want to learn in a collaborative environment.

#### What types of Learning Communities are available at CHC in Spring?

##### **Essential Computer and Writing Skills for Effective Business Writing**

ENGL 146 - Writing for Business and the Professions  
(MW 1:00-2:50; Langenfeld)

OCA 180 - Word Processing  
(MW 11:00a-12:20; Pace-Pequeno)

No matter what your career path, competence in using computers and writing is essential to communicate clearly and effectively. This learning community is designed to help students produce well-organized, professional documents for any business setting. Through a variety of assignments that involve writing and hands-on computer training, students will learn to create proposals, letters, research documents, and resumes.

##### **Researching American History**

HIST 101 - History of the United States 1865 to Present  
(TTH 9:30a-10:50a, Beitscher)

LIBR 100 - Introduction to Library Research  
and Information Competency  
(TTH 11:00a-12:20, Hendrickson)

The powers of history and information literacy blend in this learning community to prepare students to be strong researchers, knowledgeable historians and more effective citizens. As part of a survey of American history, students will briefly review the pertinent holdings of the Supreme Court as those rulings reveal particular historical problems. The Information Literacy class will support historical reflection by providing the students with an in-depth and practical exploration of the structure, organization, retrieval and evaluation of the information essential to the analysis of these historical issues.

#### **How do I register for a Learning Community?**

Register for the courses within a Learning Community just as you would for any other course. When you register for courses within a Learning Community carefully read the online instructions to make sure you have actually registered for in all of the courses within that community.





[www.craftonhills.edu](http://www.craftonhills.edu)

## Web/Telephone Registration

(For Detailed Web Instructions see page 17)

### Before you log on or call, be prepared!

- Read all instructions
- Complete the application if applicable
- Clear all outstanding debts (if applicable)
- Obtain fee waiver (if applicable)
- Determine registration priority date (pages 16-20)  
(high school students see page 28)  
for policies and procedures)
- Register
- Payment

Upon approval by the Admissions and Records Director, students currently enrolled in high school may register for the approved class(es) when open Web/Telephone registration begins. Please refer to the priority registration page in the schedule of classes. The high school application deadline is January 7, 2008.

### Office Hours:

**Monday-Thursday ..... 8:00 am to 7:00 pm**

**Friday ..... 8:00 am to 3:00 pm**

**(Hours are subject to change.)**

**If you have any problems with the Web/Telephone system, call the**

**HELP line at (877) 241-1756 or**

**E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

**Operator & Technical Assistance WILL NOT be available when campus is closed.**

### **Web/Telephone Registration for DSP&S, EOPS/CARE, and CalWORKs**

Eligible students may register using Web/Telephone October 31, Nov 1,2.

Please contact the Disabled Student Programs & Services at (909)389-3325 or the

EOPS/CARE/CalWORKs Office at (909)389-3239

to determine your registration day and time.

DSP&S and EOPS/CARE/CalWORKs students who miss registering on October 31, Nov 1,2 must wait to register during their regular registration which begins Nov 5. Please consult the grid on page 20 to determine your priority group.

## Web Registration To Add and/or Drop Classes

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address Password = 6 Digit Date of Birth)
2. Click on the "CHC" link next to "Register for Classes"  
[CHC](#) | SBVC - Register for Classes
3. Select the Semester in which you would like to register
4. Click on "Add a New Section" to register for your classes
  - a. Use the four-digit reference number found in the schedule of classes or click on the "Browse the Schedule of Classes" link
  - b. Confirm your selection by clicking the red "Register" link
  - c. Repeat for all courses in which you wish to register
5. Click on "Drop a Section" to remove yourself from courses
  - a. Click the four-digit reference number next to the course you wish to drop
  - b. Confirm your selection by clicking the red "Drop" link.
  - c. Repeat for all courses in which you wish to drop
6. If desired, click on "purchase an AS Card." Once this purchase is made, the sale cannot be cancelled online  
Please note that an annual AS Card may not be purchased online  
Annual AS Cards are only available during the fall semester
7. Click on "Select Payment Option Now." Visa and Master Card are accepted
  - a. Enter your credit card information
  - b. Enter the billing address for the credit card holder and click continue
  - c. Confirm that the information that you entered is correct and then click "Pay"
  - d. You will be issued a confirmation number
  - e. Click on "Return to Registration"
8. Once all transactions are complete, exit Web Registration by clicking on the "[Click here to complete your registration and receive your registration statement. You may click here even if you did not register online](#)" link.  
Your Registration Statement will be created
  - a. Click "Registration Statement" to view your statement. A new window will open.
  - b. If desired you may print your statement
  - c. Close the window
9. Logout by clicking the "Log Out" Button



**Congratulations!**

### **You have just completed CHC'S On-Line Registration Process**

After registering for classes, your **entire** registration balance **must** be paid within **two** business days after the date of registration. Payment by cash, check or money order must be made in person at the Admissions & Records Office. Outstanding registration fees may result in your classes being dropped. **Late Adds: You must be prepared to pay for class(es) at the time you add.**



For Telephone Registration, DIAL (909) 884-1441
A Voice Response Will Guide You Through Each Step

STEP 1

To access registration ..... PRESS 1
To access grades (available January 13, 2008 for previous fall semester) ..... PRESS 2

STEP 2

To Register for Classes
Enter your 9-digit social security number

(No dashes or spaces required) ..... [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Enter your 6-digit birth date using your birth month, day, and year (mm/dd/yy)

Example: If you were born on February 12, 1972, enter 021272 [ ] [ ] [ ] [ ] [ ] [ ]

STEP 3

Purchase AS Card

Yes ..... PRESS 1
Otherwise ..... PRESS any other key

STEP 4

To add a course ..... PRESS 1
To drop a course ..... PRESS 2
To review your schedule ..... PRESS 3
To accept schedule, receive balance and complete call ..... PRESS 6

STEP 5

Credit Card

To pay by credit card ..... PRESS 1
To skip this option ..... PRESS any other key

STEP 6

Military Recruitment

Answer No ..... PRESS 1
Answer Yes ..... PRESS any other key

Courses to Add .....

Courses to Drop

Table with columns: Reference #, Units, Course, Days, Time, Reference #. Includes grid boxes for reference numbers and horizontal lines for course details.



Log on to: [www.craftonhills.edu](http://www.craftonhills.edu) or Dial (909) 884-1441  
TO **CONFIRM** YOUR PRIORITY LEVEL ANY TIME ON OR AFTER OCTOBER 1, 2007  
**PRIORITY REGISTRATION BEGINS ON NOVEMBER 5, 2007**  
(OCTOBER 31, NOVEMBER 1 AND 2 for EOPS, DSP&S, and CalWORKs students)

*Registration is open to students according to a priority system.  
This priority system has been created to make your registration as easy as possible.*

*You can register by Web/Telephone either during your priority registration times  
(see priorities A through F below) or during the open registration period November 21, 2007 - January 13, 2008.*

*Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.*

## **CATEGORIES OF PRIORITY REGISTRATION**

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, or F) based on your status as a student.
- **ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.**

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.**

**EOPS, DSP&S, CalWORKs, registration is October 31, November 1 & 2.**

**For more information contact the appropriate program office.**

### Priority A

- Students enrolled at CHC during the previous Spring or Summer semester who have completed 40 to 109 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority A students register Monday, November 5 and Tuesday November 6.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### Priority B

- Students enrolled at CHC during the previous Spring or Summer semester who have completed 30 to 39.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority B students register Wednesday, November 7 and Thursday, November 8.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### Priority C

- Students enrolled at CHC during the previous Spring semester who have completed 15 to 29.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority C students register Friday, November 9 and Monday, November 12.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### Priority D

- Students enrolled at CHC during the previous Spring semester who have completed 0 to 14.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority D students register Tuesday, November 13 and Wednesday, November 14.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

### Priority E

- Students who attended CHC previously but not in the previous fall semester AND have re-applied for admission.  
or Continuing or Returning Students who have previously earned a Bachelor's Degree or higher.  
or Continuing Students with 110 units or more.  
**Priority E students register Thursday, November 15 and Friday, November 16.**

### Priority F

- You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria **Prior** to the registration date for Priority F.  
**Priority F students register Monday, November 19 and Tuesday, November 20.**

**NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER**

## Registration Priorities

For Web Registration Instructions, log on to: [www.craftonhills.edu](http://www.craftonhills.edu)

Web/Telephone Registration 6:00 AM - 11:59 PM				
Monday Oct. 29	Tuesday Oct. 30	Wednesday Oct. 31	Thursday Nov. 1	Friday Nov. 2
		EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs
Web/Telephone Registration 6:00 AM - 11:59 PM				
Monday Nov. 5	Tuesday Nov. 6	Wednesday Nov. 7	Thursday Nov. 8	Friday Nov. 9
Priority A	Priority A	Priority B	Priority B	Priority C
Web/Telephone Registration 6:00 AM - 11:59 PM				
Monday Nov. 12	Tuesday Nov. 13	Wednesday Nov. 14	Thursday Nov. 15	Friday Nov. 16
Priority C	Priority D	Priority D	Priority E	Priority E
Web/Telephone Registration 6:00 AM - 11:59 PM				
Monday Nov. 19	Tuesday Nov. 20	Wednesday Nov. 21	Thursday Nov. 22	Friday Nov. 23-Jan 13
Priority F	Priority F	Open Registration and first day of high school registration	Open Registration	Open Registration

Web Registration - [www.craftonhills.edu](http://www.craftonhills.edu)  
 Telephone Registration - (909) 884-1441  
 Monday - Saturday, 6:00 am - 11:59 pm  
 Sunday, 6:00 am - 7:00 pm

After registering for classes, your **entire** registration balance **must** be paid within **two** business days. Payment by cash, check or money order must be made in person at the Admissions & Records Office.

Outstanding registration fees may result in your classes being dropped.

**Late Adds: You must be prepared to pay for class(es) at the time you add.**

The Admissions & Records Office hours are  
 Monday through Thursday, 8:00 am - 7:00 pm and Friday 8:00 am - 3:00 pm  
 (Hours are subject to change.)



## Distributed Education Courses Television and Online



### General Information

The Office of Distributed Education coordinates the televised and computer-delivered courses available to SBCCD students of Crafton Hills College in Yucaipa, and San Bernardino Valley College. Television courses are broadcast by KVCR-TV. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require accessibility to a computer system with an Internet connection, and may have up to five meetings on campus. Fees and academic credits are the same as equivalent traditional classroom courses.

### Mission Statement

The mission of the Distributed Education Program of the San Bernardino Community College District is to expand access and provide greater flexibility to distant learners utilizing current and new technologies to deliver educational opportunities and to facilitate the attainment of students' personal and academic goals.

### Office Location

Office of Distributed Education & Technology Services  
SBCCD Annex  
441 West Eighth Street  
San Bernardino, 92401  
909-384-4325

### Office Hours

**Monday - Friday ----- 8:30 a.m. to 4:30 p.m.**

### Distributed Education Site

<http://dets.sbccd.org>

### Requirements for Television Courses

- A television capable of receiving KVCR-TV via antenna (24), cable, or satellite.
- Be able to attend campus meetings, usually 5 per semester, and view programs weekly.

### Requirements for Online Courses and Hybrid Courses

- A computer system with Internet connection
- Some courses require a CD-ROM drive, and speakers or headphone
- Attend campus meetings, possibly up to 5 per semester

### Technical Support for Online - Delivered Courses

**(877) 241-1756 ..... 24/7**

### Registration

The preferred method of registration is online.  
The procedure for registering online is found on page 17.

## INTERNET APPLICATION FOR ADMISSION

1. Using a computer with Internet connection, enter the address, <http://ccentral.sbccd.cc.ca.us>.
2. At that page, see on the left **Crafton**. Under the campus heading, find the link titled **Application**, click on that link.
3. You may skip some of the steps and verify that you are already admitted by clicking on **Check System** after entering **ONLY** the first section of personal information, otherwise fill in all the blanks.
4. At the bottom, click on **Submit** (this process does **not** register you into classes).



## Distributed Education Courses

### Television and Online



### ARE YOU A CANDIDATE FOR ALTERNATE DELIVERY CLASSES?

This assessment is being provided to help you decide if alternative delivered learning (TV or Online) is appropriate for you. This exercise is an indicator but not a definitive answer. This assessment covers two parts: Learning Style and Technical Aspects for TV and ONLINE.

#### Learning Style

- Do you stay on task without direct supervision?
- Can you prioritize your own workload and adhere to timelines?
- Do you usually understand and properly interpret written materials-- especially instructions?
- Could you allocate as much time in your schedule as you would for a "traditional" class but with more flexibility?
- Are you able to attend some class meetings on campus (usually 5 in a semester)?
- Would you enjoy the new experience of learning by way of television or a computer?
- If you answered YES to the "Learning Style" questions, continue to the next section.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

#### Technical Aspects for TV

- Do you have a television receiver available to you that can display broadcast channels?
- Can this television receive KVCR-TV, either with an antenna, satellite or a cable system?
- Do you have a video recorder as an option to record the programs for viewing according to your schedule?
- If you miss a program, could you go to the campus Learning Center to view the program?
- Would you be willing to lease the programs for a course on VHS tape as an option?
- If you answered YES to the "Technical Aspects for TV" questions, you meet the conditions for television delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

#### Technical Aspects for ONLINE

- Do you have a computer system available to you that can access the Internet?
- Could you "go online" on a weekly basis, sometimes twice a week or more?
- Have you opened and sent e-mail messages?
- Have you installed a program after "downloading" it from a remote computer to your computer?
- Do you know how to "copy and paste" text from a word processing document to an email message?
- If you answered YES to the "Technical Aspects for ONLINE" questions, you meet the conditions for online delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

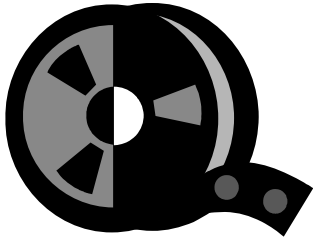
#### Conditions

The TV and Online courses require structure, which you will create for yourself. You will need self-discipline to adhere to your self-made schedule. Much of the material covered in a Distributed Education course will require that you learn from reading textbooks, Internet-based articles, and written materials from the instructor. For some of the courses online, lectures are recorded by the instructor, which means you must use either a portable audio or a CD-Rom drive with a headphone or speaker.

#### Benefits

The beauty of Distributed Education learning is the flexibility of time available for you, as the student, to access the virtual classroom or to view TV programs. You can set your class time around your work schedule and family or social activities. You will soon realize the savings normally incurred with driving time and vehicle-related costs. If you take only D.E. courses you won't have to deal with parking constraints on a weekly basis. Plus, there may also be a reduction in childcare costs. You could also benefit by combining D.E. courses with traditional classes on campus. Now it's your choice. Check with an academic counselor to determine which classes you need, and see if they are offered via alternate delivery. Distributed Education may not be for everybody. However, for those who are self-motivated, it could prove to be an invaluable and rewarding experience.





## Distributed Education Courses

### Telecourse Information

#### WHAT IS A TELECOURSE?

Telecourses are professionally produced programs designed for broadcast in conjunction with classes that meet occasionally on campus, usually 5 meetings per semester. Each series is titled to reflect the subject matter of the course. A set of programs, up to 26, comprises a series and may be 30 or 60 minutes each in viewing time.

#### Telecourse Viewing Options

The printed airing times of the telecourses reflect those of only PBS affiliate KVCR-24, San Bernardino/Riverside. These telecourse programs are broadcast purposely in coordination with the semester system of the San Bernardino Community College District, CHC and SBVC. Other PBS stations also broadcast telecourses, as do consumer satellite systems (PBSU). However, those programs might not be shown within the timeframe of the academic courses offered by this Community College District.

The Learning Centers of both campuses accommodate the viewing of current telecourses. Conditions and restrictions apply. Call the Learning Center for specific information.

ACT Media offers a lease of the entire series of telecourse programs for an academic course, at a cost of around \$65. These VHS tapes are to be returned at the end of the academic semester. Seattle Community College District and ACT Media offer some of the telecourses streamed in a "video on demand" format. The service is available to students enrolled in telecourses worldwide (must have Internet Broadband Connectivity such as DSL, Cable Modem, or Wireless). The access fee is \$55 per telecourse. Contact ACT at (800) 745-5480 or access the "www.actmedia.org" Internet site.

#### How to Succeed in a Distributed Education Course

Successful students claim that determination, planning, and self-motivation are needed to complete a course that lacks the regular meetings of an on-campus structure. Here is a plan of action that might help you.

1. Attend the first campus meeting to meet the instructor, understand the course goals and requirements, and receive the course syllabus and assignments. Access the instructor's web site to get a copy of the syllabus and learn what is expected of you as an online student.
2. Read the study materials related to assignments as presented by the instructor. Take notes and highlight important information.
3. Watch the telecourse programs weekly. If you have a VCR, record the programs to review them, or make an appointment at the college Learning Center to view the programs. For online classes, log in to your online system weekly to keep up with new messages from the instructor and classmates.
4. Complete the assignments in the telecourse study guide and textbook after each program viewing. For online classes, be aware of due dates and don't wait until the last hour to send them.
5. Formulate a list of questions during your study time to present to the instructor at the telecourse campus meetings or to post by email to your online class.
6. Form a study group with other members of the class to review and discuss the content of the course.

Course	On-Campus Meeting Dates	Day/Time/Room	Instructor Information
ANTHRO 102 (60)	Feb 02, Feb 23, March 22, April 12, May 03	Saturdays 8:00am-9:50am	Kathryn Sorensen Phone: (909) 389-2664 ksorensen@craftonhills.edu
ASTRON 150 (60)	Jan 30, March 19, April 09, April 30, May 21	Wednesdays 7:00-8:50pm LADM-121	Laurens Thurman Phone: (909) 389-3362 Office: LADM-300E lthurman@craftonhills.edu
BIOL 123 (60)	Jan 16, Feb 27, March 26, April 16, May 07,	Wednesdays 7:00-8:50pm LADM-224	Mark Jonasson Office: LADM-226 Phone: (909) 389-3226 mjonasson@craftonhills.edu
CD 105 (05)	Jan 18, Feb 22, March 07, April 04, May 02	Fridays 4:00-5:50pm SBVC	Kellie Barnett Office: NH-305, SBVC Phone: (909) 384-8916 kbarnett@valleycollee.edu
GEOL 101 (60)	Jan 22, Feb 12, March 04, April 02, April 23	Tuesdays 5:00p-6:50pm Ladm -106	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
HIST 100 (60)	Jan 30, Feb 20, March 19, April 09, April 30	Wednesdays 7:00-8:50pm LADM-224	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
HIST 101 (60)	Jan 19, Feb 09, March 01, March 29, April 19	Saturdays 8:00-9:50am BC-101	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
HIST 161 (60)	Jan 17, Feb 28, March 27, April 17, May 08	Thursdays 7:00p-8:50pm LADM-121	Jane Beitscher Office: SSA-327 Phone: (909) 389-3346 jbeitscher@craftonhills.edu
OCEAN 101 (60)	Jan 22, Feb 12, March 04, April 02, April 23	Tuesdays 7:00p-8:50pm LADM-121	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
PHIL 105 (60)	Jan 29, Feb 19, March 18, April 08, April 29, May 20	Tuesdays 7:00-8:50pm LADM-121	Christopher J. Biffle Office: SSA-319 Phone: (909) 389-3338 jcbiffle@craftonhills.edu
POLIT 100 (60)	Jan 19, Feb 09, March 01, March 29, April 19	Saturdays 10:00-11:50am BC-101	Steven Helleman Office: SSA-309 Phone: (909) 389-3337 shelleman@craftonhills.edu
SOC 130 (60)	Jan 15, Feb 26, March 25, April 15, May 06	Tuesdays 7:00-8:50pm LADM-121	Patricia Shelby Phone: (909) 389-2610 pshelby@craftonhills.edu

### HYBRID CLASSES

These hybrid classes meet once/twice a week on campus. The arranged hours require that you have Internet Access and can "go online" on a regular basis.

Course	Day/Dates	Time/Room	Instructor Information
CIS 140x2 (01) CIS 141x2 (01)	Tuesdays (1/15-3/04) Tuesdays (03/18-05/06)	7:00pm-09:50pm & 7.5 Hours/Week Arranged LADM-220	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
CIS 142x2 (01) CIS 143x2 (01)	Tuesdays (01/15-03/06) T/TH (03/18-05/08)	11:00am-12:50pm & Lab 6.5 Hours/Week Arranged LADM-220	
CIS 165x3 (01)	TuesdayThursday	9:00am-9:20pm & Lab 9:30a-10:20a & 4 Hours/Week Arranged	Michael Walter mwalter@craftonhills.edu LADM-220

<b>Course</b>	<b>On-Campus Meeting Dates</b>	<b>Instructor Information</b>
<b>ART 100 (70)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Snezana Petrovic Office: 0E-130 (909) 389-3571 spetrovic@craftonhills.edu
<b>CIS 062 (01) (02) (03)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Catherine Pace-Pequeno Office: LADM-104 (909) 389-3430 cpequeno@craftonhills.edu
<b>CIS 162 (01)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	STAFF
<b>ENGL 101 (70) (71) (73)</b>	Arranged 4 Hours/Week	Gwen DiPonio Office: SSA-313 Phone: (909) 389-3332 gdiponio@craftonhills.edu
<b>MUSIC 120 (70) (71)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Mark McConnell Office: PAC-310 Phone: (909) 389-3293 mmconne@craftonhills.edu
<b>PCD 111 (70)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Arnold Kosmatka Office: SSB-326 Phone: (909) 389-3285 akosmatk@craftonhills.edu
<b>PHIL 103 (70)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Staff
<b>PSYCH 100 (70) (71) (72)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
<b>PSYCH 118 (70)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Sandra Moore smoore@craftonhills.edu
<b>RELIG 101 (70) (71)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
<b>SPEECH 100 (70)</b>	This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output.	Jim Urbanovich Office: SSA-316 Phone: (909) 389-3377 jurbanov@craftonhills.edu

## WHO MAY APPLY

Admission to Crafton Hills College is open to those who meet any one of the following requirements:

1. Eighteen years of age or older and can benefit from instruction offered by the college, or
2. A high school graduate, or
3. Have a G.E.D. (General Education Development) Certificate, or
4. Have a California High School Proficiency Certificate, or
5. Out-of-state residents and citizens of other countries here on student visas may also attend, subject to regulations. (Contact Admissions & Records).

## NEW STUDENTS

(If you have never taken a course at CHC)

### Before you register you must:

1. Fill out an application (inside schedule) or online at [www.craftonhills.edu](http://www.craftonhills.edu). (a) Take it to the Admissions Office in the Student Services Building (SSA), Room 213, or (b) Mail it to the address on the application.
2. Have your official high school/college/university transcripts sent to the Admissions & Records Office at Crafton Hills College. You may want to request an additional copy for your records at the same time.
3. Participate in the assessment process to determine placement levels in English, Mathematics and Reading. The assessment schedule is on page 10 of this schedule. You must apply before you can go through the assessment process.
4. Participate in a New Student Orientation Session and develop a Student Educational Plan (SEP).

## STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

## MATRICULATION APPEALS

The college provides an appeals process for review of the following matriculation concerns:

1. Review of placement decisions.
2. Waiver challenge of prerequisites.
3. Complaint of unlawful discrimination: If a student feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee (SSA-306).

## ASSESSMENT

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed for placement in English, mathematics and reading prior to enrollment. Exceptions will be made if:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

## PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students are not required to stop at the Counseling Office if:

1. They are not on cumulative semester academic or progress probation.
2. They are continuing students and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
3. They already have a college degree.



*La falta de un dominio completo del idioma inglés no prohibirá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la habilidad de hablar y escribir en inglés. Cualquier estudiante, con habilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para conseguir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.*

## LANGUAGE REQUIREMENT

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling Center in room SSB-201.

## CANCELLING CLASSES

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

## CHILDREN ON CAMPUS AND IN THE CLASSROOM

Please be advised that children are not to be brought into the classroom or left unattended on the campus.

Crafton Hills College staff are well aware of the fact that in most cases children are brought to class or on the campus due to hardship situations. Children left unattended on the campus are exposed to a multitude of dangers due to the construction of the campus (stairs, ledges, etc.) and the terrain. In addition, they are often a distraction to faculty and others and, therefore, disrupt the educational process.

You are asked to please make arrangements for the care of your children. If assistance is needed in this regard, the Counseling Center is able to provide referral information.

## RESIDENCY

Determination of Residence

A. Adults — every person who is married or who is 18 years of age or older on the residence determination date may determine his or her own residence.

B. Minors — those persons under 18 years of age may establish residence in accordance with the following:

1. Married minors may establish their own residence.
2. If the parents are separated permanently, the residence of the minor is the residence of the parent with whom he/she lives.
3. If both parents are deceased and there is no court-appointed guardian, the minor may establish his/her own residence.
4. A student who remains in the state after his/her parents, who had legal residence in California, have established residence elsewhere, shall be entitled to retain resident classification until he/she has attained the age of majority and has resided in the state the minimum time necessary to become a resident so long as continuous attendance is maintained at the institution.
5. A student may combine his/her time as a resident minor with his/her time as a resident adult to establish the one year necessary for California resident classification.

Required Documents For Residence Determination (Education Code: 54024(e))

The following factors are considered in determining California residency (a minimum of 3 must be provided):

1. Ownership of residential property or continuous occupancy of rented or leased property in California
2. Registering to vote and voting in California
3. Licensing from California for professional practice
4. Active membership in service or social clubs
5. Presence of spouse, children or other close relatives in the state
6. Showing California as home address on federal income tax form
7. Payment of California state income tax as a resident
8. Possessing California motor vehicle license plates
9. Possessing a California driver's license
10. Maintaining a permanent military address or home of record in California while in the armed forces
11. Establishing and maintaining an active California bank account
12. Being the petitioner for a divorce in California



### Students Seeking Reclassification of Residence

Students who have been classified as non-residents are not automatically reclassified as residents. It is the responsibility of the students to request reclassification to residency status. The petition for reclassification must be submitted to the Admissions & Records Office prior to registration for the term in which the student is seeking reclassification. The petition must be accompanied by documentation which verifies the student's intent to become a California resident, evidence of physical presence in California and evidence of financial independence. The law clearly states that the burden of proof of residence rests with the student. This request must be approved by the Dean of Student Services & Student Development/Designee of Admissions & Records. Please call (909) 389-3372 for an appointment.

### APPLICATION PROCEDURE

Every student must file an official application for admission. New students may submit their application online at [www.craftonhills.edu](http://www.craftonhills.edu). Returning students must complete a new application. The application (located in the center of this schedule) may be submitted by:

1. Mail (Address on back cover)
2. In person • Office Hours:
 

8:00 am to 7:00 pm	Monday through Thursday
8:00 am to 3:00 pm	Friday

**(Hours are subject to change)**

If the applicant meets all admission requirements, acceptance for admission is automatic.

### HIGH SCHOOL STUDENTS

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them. The deadline to submit paperwork to Admissions & Records Office is **January 7, 2008**.

### To be eligible:

- You must have the recommendation of your high school principal.
- You must have parental consent.
- You must demonstrate adequate preparation in the discipline to be studied.
- You must have a GPA of 3.0 or higher (for vocational courses a 2.0 GPA is required).

After registering for classes, your **entire** registration balance **must** be paid within **two** business days. Payment by cash, check or money order must be made in person at the Admissions & Records Office. Outstanding registration fees may result in your classes being dropped. **Late Adds: You must be prepared to pay for class(es) at the time you add.**

### Procedure:

Students who meet the eligibility requirements must submit (prior to the deadline) the following:

- Completed and signed CHC application
- Completed and signed Special Student Attendance form
- Completed and signed health form
- Official high school transcripts in a sealed envelope

All applications will be reviewed and decided by the Dean of Student Services & Student Development/Designee. Upon approval, students may register for the **approved** classes beginning at open registration.

(Check dates on page 2 )

**\* Course changes without prior approval by the Dean of Student Services & Student Development/Designee will result in an administrative withdrawal.**

Crafton Hills College may restrict the admission/enrollment of high school students during any session based on any of the following criteria:

1. Age
2. Completion of a specified grade level, or
3. Demonstrated eligibility for instruction using assessment methods and procedures.

Once accepted into Crafton Hills College, all student records become the property of the College and the student, regardless of age. Student records are administered in accordance with the Family Educational Rights to Privacy Act (FERPA). Subsequently, no information will be disseminated to anyone other than the student. The student may give written permission to release information. However, in no case will information be released or discussed over the telephone. Regular attendance in class is a matter between the student and the instructor.

**Operator Technical Assistance will not be available when campus is closed (December 25-January 1).**

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students  
October 31, November 1 & 2

Priority Web/Telephone Registration  
November 5-20

Open Web/Telephone Registration  
November 21-January 13

**COURSE NUMBERING SYSTEM**

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

- 010-099** Multipurpose courses, but not generally applicable to the Baccalaureate degree.
- 100-299** Basic lower division courses applicable to the Associate degree; may also apply to Baccalaureate degree.
- 900-999** Courses not applicable to the Associate degree.

**COURSE PREREQUISITES**

Students planning to take a course that has a prerequisite must have completed the prerequisite or will be blocked from registering in the class.

If a student feels they have met the prerequisite, bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement.

Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College Catalog. Contact the Counseling Center during registration if you have questions arising from curricula sequence prerequisites.

**ATTENDANCE**

Regular and prompt attendance is expected of every student. Instructors may drop students who incur excessive absences. After a student has been dropped from a class for excessive absences, reinstatement will be at the discretion of the instructor.

Students may be dropped by the instructor for not attending the first class meeting. You are not entitled to a refund.

**CREDIT/NO CREDIT GRADE POLICY**

If you wish to be graded in any class on a Credit/No Credit basis, you must indicate by the end of the 5th week or, in the case of Summer Session or short-term course(s), no later than the end of the first 30% of the term.

You may take up to fifteen (15) units of Credit (“CR”) courses to apply toward graduation requirements.

No course in your major or required by your major may be taken for Credit (“CR”); that is, subjects in your major must be taken on a letter grade basis. However, if you have completed courses for Credit (“CR”) and subsequently declared a major in that course of study, the rule may be waived.

Units from Credit/No Credit courses will apply toward graduation, but are not included in the grade point average. **(Title V, Section 55752)**

**NON-DEGREE APPLICABLE COURSES**

Courses numbered in the 900s do not apply toward a degree and are designed to provide the fundamental skills necessary for successful completion of other college courses. These include precollegiate courses in reading, writing, computation, learning skills, and study skills. Non-degree applicable courses are indicated by numbers from 900 to 999. In accordance with Title V, Section 55758.5 (b), grades earned in non-degree applicable courses are not included when calculating a student’s degree-applicable grade point average.

Students will not receive credit for more than 30 units of basic skills course work taken in the San Bernardino Community College District. Basic skills coursework earned in another community college district will not be counted toward the 30-unit limit.

**WHAT ABOUT GRADES?**

The following grading system has been adopted by Crafton Hills College for both day and evening students:

SYMBOL DEFINITION		GRADE POINT
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
CR	Credit (at least satisfactory; units awarded not counted in GPA)	0
NC	No Credit (less than satisfactory or failing; units not counted in GPA)	0

By law, the instructor is the final authority on assignment of grades. When reported to the Admissions & Records Office, grades represent the instructor’s decision as to the student’s achievement. Grade changes are initiated through the instructor from whom the grade was received.

**No grade will be changed for any reason or under any circumstances after three (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040),(Title V, Section 55760).**

Note: When grades are given for any course of instruction taught in a community college, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final. (California Education Code Section 76224 (a); California Code of Regulation Sections 55760 (a) and 55758; SBCCD Board Policy 5540).



## STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance proceedings against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action or imposition of sanctions without proper regard to due process as specified in college procedures.

Every effort shall be made to resolve a student complaint at the lowest level possible. A student must first attempt to resolve the issue directly by contacting the college employee most closely related to the origin of the alleged problem. Students not satisfied with the results of this attempt may then confer with the successive supervisors most closely related to the problem. The supervision succession to follow is generally the faculty chair, coordinator or supervisor, the appropriate dean, and then the appropriate vice president. If the alleged problem is still unresolved, the student may request a formal hearing by submitting a written request to any manager or employee in any area for delivery to the Vice President of Student Services, who will assess which manager or vice president is to oversee the grievance process.

## STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

### IN THE CLASSROOM

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply:

1. **Respect for the Instructor.** This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative.
2. **Respect for Other Students.** This includes not interfering with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
3. **Academic Honesty.** Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a grade of "F" for the class or possible expulsion from the college.

4. **Instructor's Rights.** An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
5. **Student's Rights.** All students have a right to due process. If a conflict occurs, the student must first discuss the problem with the instructor. If this does not resolve the problem, the student should follow the procedures detailed in SBCCD Board Policy 5530, Student Grievances.

## REPEATING COURSES

Generally students may take a course only once. The following are exceptions:

1. Certain activity-based courses may be repeated when the faculty have determined that students are best able to achieve the objectives of the course through repetition. If a course number includes the notation x2, x3, or x4, then the course may be taken 2, 3, or 4 times.
2. In accordance with Title 5, Section 55763 (c), students may also repeat courses that are necessary to meet a legally mandated training requirement as a condition of continued paid or volunteer employment. Grades issued for repeating a course under this circumstance shall be included in the computation of the GPA.
3. Courses in which a substandard grade (D, F, or NC) was issued may be repeated one time. Only the units and grade for the course taken the second time will be used to compute the GPA and to count for degree or certificate requirements.
4. Courses in which a standard grade (A, B, C, or CR) was issued may be repeated one time only upon petition establishing circumstances that will justify such repetition. Grades issued for repeating a course under this petition process **will not be counted** in the computation of the GPA.

Courses in which an "Incomplete" (I) has been recorded may not be repeated until a letter grade has been recorded.

Grades, once entered on a student's academic record, remain permanent unless changed by the instructor of record or pursuant to Education Code Section 76224. No grade will be changed after 36 months.

Students' permanent records shall reflect all work attempted so that the student's transcript is a true and complete academic record pursuant to Administrative Code, Title 5, Section 55761. Prior course repetition actions by other accredited colleges may be honored when a student's permanent record is reviewed for degree or certificate requirements.

## STUDENT WITHDRAWAL

Students are permitted to withdraw from classes with the notation of "W" on their permanent record through the first 75% of a class section. Students enrolled after the 75% will receive a grade in the class from the instructor according to the grading system of the college.



**LAWS TO HELP STUDENTS:****Title IX**

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted education programs. Title IX states: *No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any education program or activity receiving federal financial assistance.*

**Title II**

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: *To develop and carry out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.*

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services in the Student Services Building, Room 306.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

**ASSISTANCE PROGRAMS****Financial Aid**

If you need help with the costs of attending CHC, the Financial Aid Office may be able to help you. No student should be denied access to the educational experience because of lack of funds. The Financial Aid Office makes limited funds available to assist students in need. The office has information on the Pell Grant, California State Grants, College Work Study, Student Loan Programs, Perkins Loans, and Fee Waivers.

**ASSISTANCE PROGRAMS (CONTINUED)**

Any student or potential student is encouraged to inquire about the eligibility requirements for receiving financial aid. Since financial aid opportunities and regulations change periodically, you should check with the Financial Aid Office each semester, regardless of how successful you were in obtaining aid in the past. See more information about financial aid in this schedule. Phone (909) 389-3223

**Extended Opportunity Programs and Services (EOPS)**

Extended Opportunity Programs and Services (EOPS) is a state-funded program designed to assist in the admission and matriculation process of historically disadvantaged, low-income students. The aim of the program is provide the necessary encouragement, support, and assistance to develop or redirect the abilities of these students to the fullest so they can undertake and complete the challenges of a higher education.

Support services include tutoring, academic counseling, financial aid assistance, and other related expenses. Check the EOPS Office for the latest criteria. Phone (909) 389-3241

**California Work Opportunities and Responsibilities to Kids (CalWORKs)**

The CHC CalWORKs Program is available to assist any student or community resident who is receiving cash aid from the county and is interested in attending college.

The goal of the CalWORKs program is to help students receiving cash aid from the county to become independent. CalWORKs provides short-term educational training programs designed to assist students in obtaining employment. The programs assist these students in successfully completing an approved certificate/occupational program and provide employment experience. CalWORKs also provides necessary child care support. Phone (909) 389-3208

**Disabled Student Programs and Services**

CHC seeks to make its programs available to disabled individuals in the community to the same extent these programs are available to non-disabled individuals. Services include note-takers, tape recorder loans, readers, test proctoring, large print books, tutoring, mobility assistance, handicapped parking, interpreters for the deaf, preregistration, and adapted computer technology. A program to support learning disabled students is also provided. Any student with a history of learning problems is encouraged to make an appointment with a specialist. Phone (909) 389-3325

(For more information about CHC Student Services, see table of contents)

Instruction Begins  
January 14, 2008



## Non-Discrimination Policy

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

Crafton Hills College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Students, job applicants, and employees may complain of any action which they believe discriminates against them on the above-cited grounds.

For information regarding the college's equal opportunity/affirmative action policies or to file a complaint, contact Trudy Largent, Vice Chancellor of Human Resources and Employee Relations District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact Alex Contreras, Vice President, Student Services, Student Services Building, Room 306.

Complaints of sexual harassment may be registered with the College President or the Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

In compliance with the **Student Right to Know and Campus Security Act of 1990** (Public Law 101-542), it is the policy of the San Bernardino Community College District and Crafton Hills College to make available to all students the completion rates of certificate, degree, or transfer-seeking first-time, full-time students entering college beginning in Fall 1995, and annually thereafter. This information is available in the college library and on the web at <http://cccoco.edu> Information on crime rates is available in the Communications Center (LADM-153)

*El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, incluso los servicios de admisión de ayuda financiera, de facilidades & actividades estudiantiles y del empleo.*

*Las leyes federales y la políticas del Distrito prohíben absolutamente todo tipo de discriminación, incluso el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.*

*Además, Crafton Hills College se compromete a vencer la discriminación por el sexo y los estereotipos sexuales en los programas de la educación vocacional. La falta de facilidad con el uso del inglés no será barrera a la admisión ni a la participación en los programas de la educación vocacional.*

*Los estudiantes, los solicitantes para el empleo y los empleados pueden quejarse de cualquiera acción que les parezca discriminar contra ellos por uno de los motivos antes descritos. Para información sobre la política del distrito o para quejarse: Póngase en contacto con:*

*Gloria Harrison, President or Trudy Largent, Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.*

### AMERICANS WITH DISABILITIES ACT OF 1990 STATEMENT OF POLICY

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services at (909) 389-3210.



## **Substance Abuse Policy and Resource Information**

- San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances, as defined in the Controlled Substances Act. Unlawful manufacture, distribution, dispensation, possession, or use of controlled substances by employees in the workplace or on District business is prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which impairs performance of assigned tasks.
- All employees are required to comply with this policy as a condition of their continued employment. Any employee who violates this policy will be subject to disciplinary action which may include termination.
- Any employee convicted under a criminal drug statute for improper conduct in the workplace must report this conviction within five working days to the District Human Resources.

### **Standard of Student Conduct Policy 6060**

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct of the following while attending college classes or college-sponsored activities:

- The use, sale or possession of hallucinogenic drugs or substance or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or the presence on campus of anyone under the influence of such drugs or substances.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event or the presence on campus of anyone under the influence of alcohol.
- Any student who violates this policy will be subject to disciplinary action which may include expulsion.

- Illicit drugs use and alcohol abuse account for two-thirds of all violent behavior, one-half of all injuries, one third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems.

**For information on health risks associated with Alcohol and other Drugs please refer to [www.craftonhills.edu](http://www.craftonhills.edu) then link to Student Resources and Health & Wellness Center.**

#### **Are you at risk?**

- If you answer yes to one or more of the following, there is a problem.
  1. Have you blacked out after using drugs or alcohol?
  2. Have you been arrested during or after you were drinking or using drugs?
  3. Do you drink or use drugs to get wasted?
  4. Has someone close to you talked with you about your alcohol or drug usage?
  5. Does a family member have an alcohol or other drug problem, or had one in the past?

#### **Confidential Resources for Help:**

**CHC, Health and Wellness Center ..... (909) 389-3272**

CHC, Counseling Center ..... (909) 389-3366

Alcoholics Anonymous Meeting Referrals (909) 825-4700

Alcoholics Anonymous  
Website: ..... [www.alcoholics-anonymous.org](http://www.alcoholics-anonymous.org)

Narcotics Anonymous  
Meeting Referrals ..... (909) 795-0464

Narcotics Anonymous Website: ..... [www.na.org](http://www.na.org)

Alcohol and your College  
experience: ..... [www.factsontap.org](http://www.factsontap.org)

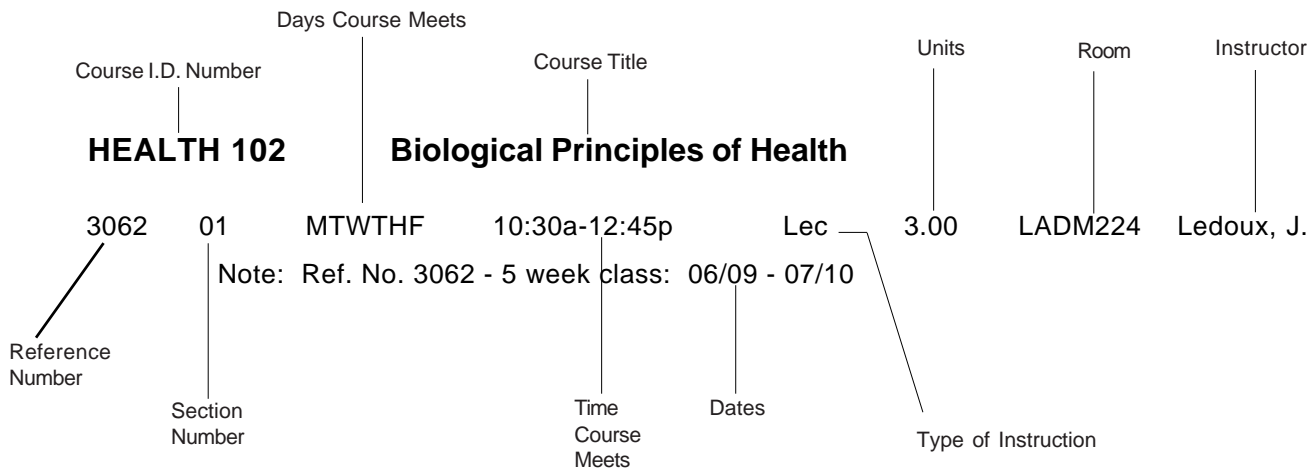
National Database of Drug and Alcohol  
Treatment ..... [www.samhsa.gov](http://www.samhsa.gov)

California Alcohol & Drugs  
Programs: ..... [www.adp.state.ca.us](http://www.adp.state.ca.us)

Drug Help ..... [www.drughelp.org](http://www.drughelp.org)



## HOW TO READ THE SCHEDULE OF CLASSES



## Financial Aid Now



## Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$20.00\* per unit tuition. You could use the cost savings for books! Please be aware if you are approved for the waiver **you will have a small balance with admissions.**

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a

Federal Work-Study program, and scholarships.

To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

**[www.fafsa.ed.gov](http://www.fafsa.ed.gov)**  
**Our school code is: 009272**

**For more information,  
 call Financial Aid.**

**(909) 389-3223**



If you do **not** have access to the internet, take the Authorization Code to the Admissions & Records Office for assistance (Computers are available.)

Attend the first class meeting of the course you wish to add

If space is available, ask the instructor for an Authorization Code

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address Initial Password= 6 Digit Date of Birth)  
If you have forgotten your password click on the "Help" link at the login prompt or call 1-877-241-1756
2. Click on "CHC" link next to "Register for Classes"  
[CHC](#) | SBVC - "Register for Classes"
3. Click on the appropriate term
4. Click on "Add New Section"
5. Enter the 4 digit reference # in the box provided and press Enter  
(only one class can be added at a time)
6. When prompted, enter the Authorization Code the instructor has provided
7. Follow the prompts and instructions on the screen
8. Pay **ALL** registration fees immediately to avoid being administratively dropped from all your classes. Pay online using Visa or MasterCard  
The Authorization Code should be used **IMMEDIATELY** to guarantee official enrollment.

### **IMPORTANT!**

The "Use by" date printed on the Authorization Code label is the **LAST** date for students to add courses and last date to receive refund of enrollment fees for full term classes. You will **NOT** be permitted to add the class once the date has expired

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### **STUDENT RESPONSIBILITIES:**

- You are 100% responsible for officially adding the class; **NEVER** assume the instructor will add you
- You **MUST** be prepared to pay for your class at the time you add; Financial Aid/BOG recipients **MAY** still owe fees
- You are 100% responsible for knowing all registration deadlines and policies; Check CHC website or class schedule
- You are 100% responsible for dropping a class; **NEVER** assume the instructor will drop you
- A registration class/fee statement will be e-mailed to you after adding and paying for the class(es)

### **Note:**

*Your registration class/fee statements will not be mailed*

If you experience difficulties in using the Authorization Code you **MUST** contact the Admissions and Records Office on or before the "Use by" (last date to add) date printed on your Authorization Sticker.

Telephone # (909) 389-3372 • Email: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

### **YOU MAY NOT:**

- Attend a class that you have **NOT** officially added (instructors will **NOT** add you)
- Add beyond the "Use by" (last day to add deadline) date printed on your authorization code sticker
- Add a class for which you have not successfully met the pre-requisite
- Add a class if you have an academic or financial holds
- Obtain a registration statement form from the Admissions & Records Office if you have an owing balance

You are advised **NOT** to purchase textbooks/materials if you have not officially added the class and/or you have an owing balance. Text books and class materials may not be 100% refundable after purchase, check with the Bookstore for details.



Crafton Hills  
COLLEGE

Discover CHI at CHC

The College Honors Institute (CHI) at CHC strives to provide highly motivated students who have demonstrated outstanding academic achievements the opportunity to:

- ◆ Pursue their individual scholarly interests
- ◆ Participate in an intellectual community of students with a shared purpose of advancing scholarship
- ◆ Interact with a dynamic cadre of professors interested in enriching students' academic experience
- ◆ Participate in local, state, and national research conferences
- ◆ Publish original work in honors journals

Students may elect to take any of the following courses in the Spring 2008 Semester for honors credit. Honors courses are offered through individual Honors contracts created by the student in cooperation with the faculty member. Students do *not* have to be members of the College Honors Institute to complete an Honors contract for any particular course. Until the Honors program is fully articulated with four-year institutions, individual courses will *not* be identified on students' transcripts as Honors courses; however, transcripts *will* identify students who complete the CHI program as graduates of the College Honors Institute.

Ref	Course #	Course Title	Units	Days/Time	Instructor
0098	ART 105	History of Modern Art	3.00	M10:00a-1:30pm	Petrovic, S
0146	BIOL 131	Populations and Organisms	4.00	T 8:00a-10:50am TH 8:00A-10:50am Lab	Shimeld, L
0508	ENGL 102	Intermediate Composition and And Critical Thinking	4.00	F 8:00a-11:50am	Bouslough, G
0520	ENGL 146	Writing for Business And the Professions	4.00	MW 1:00p-2:50pm	Langenfeld, E
0526	ENGL 155	Children's Literature	4.00	MW 11:00a-12:20pm	Langenfeld, E
0574	GEOG 110	Physical Geography	3.00	W 7:00p-9:50pm	Hughes, R
0576	GEOG 111	Physical Geography Laboratory	1.00	M 7:00p-9:50pm	Hughes, R
0580	GEOL 100	Physical Geology	4.00	TTH 11:00a-12:20pm T 1:30p-4:20pm Lab	Hughes, R
0582	GEOL 101	Introduction to Geology	3.00	TTH 11:00a-12:20pm	Hughes, R
0634	HIST 171	World Civilizations (1500 CE to Present)	3.00	TTH 11:00a-12:20pm	Sherman, S Costello, G
0840	MUSIC 120	Appreciation of Musical Literature	3.00	TTH 11:00a-12:20pm	McConnell, M
0872	OCEAN 101	Elements of Oceanography	3.00	MW 11:00a-12:20pm	Hughes, R
0906	PHIL 105	Introduction to Ethics: Moral Values in Today's Society	3.00	MWF 9:00a-9:50am	Biffle, J
1018	POLIT 100	American Politics	3.00	MW 1:00p-2:20pm	Hellerman, S
1020	POLIT 100	American Politics	3.00	TTH 9:30a-10:50am	Hellerman, S
1022	POLIT 100	American Politics	3.00	TTH 11:00a-12:20pm	Hellerman, S
1032	POLIT 104	Introduction to Comparative Politics	3.00	MW 11:00a-12:50pm	Hellerman, S
1052	PSYCH 100	General Psychology	3.00	MW 5:00p-6:50pm	Staff
1054	PSYCH 100	General Psychology	3.00	T 7:00p-9:50pm	Staff
1168	SOC 100	Introduction to Sociology	3.00	MW 3:00p-4:20p	Davis, J
1174	SOC 100	Introduction to Sociology	3.00	TTH 1:00p-2:20pm	Davis, J
1176	SOC 100	Introduction to Sociology	3.00	M 7:00-9:50pm	Davis, J
1128	SPEECH 100	Elements of Oral Communication	3.00	MW 7:00p-9:50pm	Urbanovich, J
1254	THART 100	Introduction to Theatre	3.00	TTH 9:30a-10:50am	Bryant, T
1256	THART 100	Introduction to Theatre	3.00	TTH 9:30a-10:50am	Bryant, T
1260	THART 120	Acting Fundamentals	3.00	MW 11:00a-12:20pm	Bryant, T
1264	THART 140X4	Theatre Workshop	3.00	LEC ARR LAB ARR	Staff

For more information about any honors course, or to apply to CHI, contact the instructor of record or Dr. Jane Beitscher, Director of the College Honors Institute at (909) 389-3346 or [jbeitscher@craftonhills.edu](mailto:jbeitscher@craftonhills.edu).

Ref Sec Days Time Type/Units Room Instructor

## ACCOUNTING

### **ACCT 105 Accounting Concepts with Quickbooks** **4.00 Units**

Fundamentals of bookkeeping and accounting procedures, including recording transactions in journals and use of controlling accounts and related schedules. Practice in opening, adjusting and closing various professional sets of books. Use of Quickbooks bookkeeping software.

*Associate Degree Applicable*

0002	01	M	07:00p-09:50p	LEC	4.00	LADM-220	Cescolini,D
		ARR	1 HR/WK	LEC		LADM-220	Cescolini,D

### **ACCT 198 Accounting Worksite Learning** **2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**PREREQUISITE:** *Completed or currently enrolled in an accounting course*

**COREQUISITES:** *Must be working either paid or unpaid at a job directly related to the student's accounting educational or occupational goal*

0004	01	ARR	10 HRS/WK	WRKEX	2.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0006	02	ARR	15 HRS/WK	WRKEX	3.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0008	03	ARR	20 HRS/WK	WRKEX	4.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

### **ACCT 208 Introduction to Financial Accounting** **4.00 Units**

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements. Replaces ACCT 210/211.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** ACCT 021

0010	02	TTH	07:30a-08:50a	LEC	4.00	BC-104	O'Toole,R
		ARR	1 HR/WK	LEC		BC-104	O'Toole,R

0012	01	M	07:00p-09:50p	LEC	4.00	BC-105	Allison,G
		ARR	1 HR/WK	LEC		BC-105	Allison,G

## Veteran's Services CHC Admissions Office



(Pictured, left to right: Jami Herden, Andrew Elam, & Araceli Rodriguez)

"Without Veteran Administration (VA) benefits, I wouldn't be able to go to college full time," said Araceli Rodriguez, 26, who served five years in the army, including 13 months in Iraq. "Vets need to find out what their benefits are, even if it's just for one class."

When asked about Iraq, Rodriguez responded, "We did an excellent job. We put our lives on the line for everyone's freedom."

Rodriguez is interested in getting into CHC's radiology program.

CHC admissions Technician Steve Rush, who served in the U.S. Army, assists veterans attending CHC.

"The Veteran's Program here at Crafton Hills College is designed to ensure that all veterans, dependents, and spouses of disabled veterans and active national guardsmen and reservists get their Montgomery GI Bill Benefits," Rush said. "I show them what paperwork they need, how to apply for benefits, and what the VA will pay for."

Additionally, veterans are eligible for other types of special benefits and programs such as paid tutoring, a student work study program, and access to counselors who can provide an education plan that lists all the classes required to earn a degree or transfer to a four-year college.

"As a veteran of the U.S. Army who has used his Montgomery GI Bill Benefits here at CHC, I understand the uncertainty a new veteran can feel going from military life back to civilian life," Rush said. "As the VA Certifying Official, I'm sympathetic to the veteran's needs and will do everything in my power to ensure that the men and women who served our country get the education they need."

According to four-year Navy vet Andrew Elam, 24, the Admissions Office was the first place he visited on campus to get started. After visiting the Admissions Office, he went to the Counseling Office for paperwork on the classes he selected.

The VA also helps dependents of disabled veterans.

"As a dependent of a disabled veteran, I'm fortunate to receive benefits for school," said 26-year-old Jami Herden, a sociology major. "I have had a terrific experience with the VA. It has helped me tremendously. Also, I do work study through the veterans program."

For more information on VA benefits for attending college, visit the CHC Admissions Office and talk to Steve Rush.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ACCT 209 Introduction to Managerial Accounting 4.00 Units**

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** ACCT 105 or ACCT 208

0014	01	MW	11:00a-12:50p	LEC 4.00	BC-104	O'Toole,R
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## ADMINISTRATION OF JUSTICE

**ADJUS 101 Introduction to Administration of Justice 3.00 Units**

History and philosophy of the administration of justice system in America. A guide through the intricate workings of the police, the courts and corrections systems along with theories of crime, punishment, rehabilitation and restorative justice. Development of skills for cognitive decision making.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) AJ 2*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0016	01	M	07:00p-09:50p	LEC 3.00	OE1-120	Pastuschek,S
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**ADJUS 102 Principles and Procedures of the Justice System 3.00 Units**

Study of the United States Constitution and specific areas of criminal procedure, presented primarily through appellate court decisions. Examines how the court decisions interpret the Constitution. Development of cognitive thinking and an ability to reduce the complexity of criminal procedure into straightforward guidelines.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0018	01	MW	08:00a-09:20a	LEC 3.00	OE2-214A	Keller,D
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**ADJUS 103 Concepts of Criminal Law 3.00 Units**

Study of both the general principles that apply to all of criminal law and the specific elements of particular crimes that prosecutors have to prove beyond reasonable doubt.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) AJ 4*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0020	01	T	07:00p-09:50p	LEC 3.00	OE1-120	Pastuschek,S
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ADJUS 104 Legal Aspects of Evidence 3.00 Units**

Study of evidentiary rules and United States Supreme Court cases. Examination of issues and development of the ability to analyze evidence and its admissibility in court proceedings.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0022	01	TTH	08:00a-09:50a	LEC 3.00	OE2-214A	Keller,D
Note: Ref. No. 0022 - 13 week class: 02/12 - 05/15						

**ADJUS 105 Community Relations 3.00 Units**

A study of the working practicalities of various effective community, ethnic groups and race relation programs. Facilitate comprehension of the dilemma and problems in regard to community relations and crime statistics analysis. Comprehension of the complex issues and an analysis of various theories geared toward a resolution.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0024	01	W	07:00p-09:50p	LEC 3.00	OE1-120	Pastuschek,S
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**ADJUS 198 Administration of Justice Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**PREREQUISITE:** Completed or currently enrolled in an administration of justice course

**COREQUISITES:** Must be working either paid or unpaid at a job directly related to the student's administration of justice educational or occupational goal

0026	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0028	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0030	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.



Ref Sec Days Time Type/Units Room Instructor

**ALLIED HEALTH SERVICES**

**AH 090 Survey of Radiologic Technology 1.50 Units**

Introduction to basic principles and applications of Radiologic Technology and historical development of radiology; orientation to careers in the field.

*Associate Degree Applicable*

0032	01	W	05:00p-06:50p	LEC 1.50	BC-101	Hunter,M Leahy,J
Note: Ref. No. 0032 - 12 week class: 01/16 - 04/09						

**AH 101 Medical Terminology 3.00 Units**

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

*Associate Degree Applicable  
Course credit transfers to CSU.*

0034	01	MW	01:00p-03:50p	LEC 3.00	CHS-122	Bray,L
Note: Ref. No. 0034 - 8 week class: 01/14 - 03/19						
0036	03	MW	01:00p-03:50p	LEC 3.00	CHS-122	Bray,L
Note: Ref. No. 0036 - 8 week class: 03/24 - 05/14						
0038	02	TTH	07:00p-09:50p	LEC 3.00	CHS-123	Contreras,A
Note: Ref. No. 0038 - 8 week class: 01/15 - 03/06						
0040	04	TTH	07:00p-09:50p	LEC 3.00	CHS-123	Bray,L
Note: Ref. No. 0040 - 8 week class: 03/18 - 05/08						

**AH 198 Allied Health Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable  
Course credit limited transfer to CSU. Contact a counselor for details.  
PREREQUISITE: Completed or currently enrolled in an allied health course  
COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's allied health educational or occupational goal*

0042	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0044	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0046	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

**Fred Smith**  
*CHC 2006 Graduate in Anatomy & Physiology*



"I love helping people," said Anatomy and Physiology graduate Fred Smith. "Getting into the medical field like my mom and being a nurse practitioner will be a great way to help people."

Smith's mom, Jacqueline, was a CHC graduate in 1998, before transferring to Loma Linda University. She later worked in the emergency room, trauma unit, and intensive care.

"She inspired me at a young age to go into the nursing field," he said. "She brought me to work. It seemed fast paced and always interesting."

Smith, 18, was the youngest 2006 graduate. He started taking classes at the college at 15 while attending Redlands East Valley High School.

"At this college, there are plenty of fields allowing you to be a better citizen and person," Smith said. "Crafton has given me the necessary building blocks to achieve a higher level of education. Education is power, and I am strong."

At the CHC 2006 Honors Convocation, which is the college's annual event for recognizing outstanding students, Smith received two scholarships.

"I'm very grateful to the Foundation for these scholarships," he said. "The Foundation scholarships and the Honors Convocation recognize students who have worked hard and put in extra hours to succeed in college. These honors are great encouragement and show us that we're headed in the right direction. It motivates me to work even harder. A university is very expensive, and these scholarship will help."

Smith also thanked his parents for their support in his endeavor.

"Being an African American was very motivating to me," Smith said. "To be a distinguished person is very important for my community. There are many stereotypes, and they are not true. Action speaks louder than words."

"I have seen the sacrifices my parents have made for me," Smith said. "My parents have always instilled in me that with a good education, you can be anybody."

In addition to his educational pursuits, Smith worked as a volunteer with the Ronald McDonald House in Loma Linda. The Ronald McDonald House provides a "home away from home" for families of critically ill children.

Smith is currently continuing his education at Winston-Salem State University in North Carolina.

Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## AMERICAN SIGN LANGUAGE

### ASL 101 American Sign Language I 4.00 Units

Introduction to American Sign Language as used by the deaf community in the United States. NOTE: This course corresponds to the first year of high school American Sign Language.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATION: ENGL 015*

0048	01	MW	01:00p-02:50p	LEC 4.00	CL-106	Hale,S
0050	02	TTH	09:00a-10:50a	LEC 4.00	LADM-304	Pelletier,A
0052	03	MW	07:00p-08:50p	LEC 4.00	LADM-304	Hale,S

### ASL 102 American Sign Language II 4.00 Units

Continuing introduction to American Sign Language as used by the deaf community in the United States. Note: This course corresponds to the second year of high school American Sign Language.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ASL 101*

*DEPARTMENTAL RECOMMENDATION: ENGL 015*

0054	02	MW	09:00a-10:50a	LEC 4.00	LADM-304	Pelletier,A
0056	01	TTH	07:00p-08:50p	LEC 4.00	LADM-304	Chavoushi,M

## ANATOMY

### ANAT 101 Essentials of Human Anatomy and Physiology 4.00 Units

Lecture and laboratory course emphasizing the basic structural, functional, and developmental stages of the human body. Introductory survey of the human body in one semester. Essentials of structure and function in each of the eleven body systems covered.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0058	01	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		T	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0060	02	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		TH	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0062	05	TTH	11:00a-12:20p	LEC 4.00	LADM-121	Staff
		T	01:00p-03:50p	LAB	LADM-225	Staff
0064	06	TTH	11:00a-12:20p	LEC 4.00	LADM-121	Staff
		TH	01:00p-03:50p	LAB	LADM-225	Staff
0066	03	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Enyinnaya,E
		T	07:00p-09:50p	LAB	LADM-225	Enyinnaya,E
0068	04	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Enyinnaya,E
		TH	07:00p-09:50p	LAB	LADM-225	Enyinnaya,E

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### ANAT 150 Human Anatomy and Physiology I

**4.00 Units**

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the first in a two semester series. The course covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, myology, and the integumentary, and nervous systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

0070	01	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		M	02:30p-05:20p	LAB	LADM-225	Jonasson,M
0072	02	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		W	02:30p-05:20p	LAB	LADM-225	Jonasson,M

### ANAT 151 Human Anatomy and Physiology II

**4.00 Units**

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the second in a two semester series. The course covers hematology, somatic and special senses, the body's nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

*PREREQUISITE: ANAT 150*

0074	01	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		M	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0076	02	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		W	08:00a-10:50a	LAB	LADM-225	Jonasson,M
0078	03	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		M	07:00p-09:50p	LAB	LADM-225	Herbert,S
0080	04	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		M	07:00p-09:50p	LAB	LADM-225	Herbert,S

## ANTHROPOLOGY

### ANTHRO 100 Introduction to Archaeology 3.00 Units

A general introduction to the history, objectives, methods and theory of modern archaeology, prehistory and cultural development of human groups, and important archaeological discoveries throughout the world.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ANTH 6*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0084	01	W	07:00p-09:50p	LEC 3.00	CHS-122	Sorensen,K
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Ref Sec Days Time Type/Units Room Instructor

**ANTHRO 102 Cultural Anthropology 3.00 Units**  
Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
CAN (California Articulation Number) ANTH 4  
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0086	01	TTH	01:00p-02:20p	LEC	3.00	LADM-121	Sorensen,K
0088	60	S	08:00a-09:50a	LEC	3.00	BC-101	Sorensen,K
			02/02/08				
		S	08:00a-09:50a	LEC		BC-101	Sorensen,K
			02/23/08				
		S	08:00a-09:50a	LEC		BC-101	Sorensen,K
			03/22/08				
		S	08:00a-09:50a	LEC		BC-101	Sorensen,K
			04/12/08				
		S	08:00a-09:50a	LEC		BC-101	Sorensen,K
			05/03/08				
		ARR	4.15 HRS/WK	LEC			Sorensen,K



Note: Ref. No. 0088 - 13 week class: 02/02 - 05/03 This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building (BC), Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**ART**

**ART 100 Art History I: Prehistoric Art to Medieval Art 3.00 Units**

Survey of outstanding periods in the history of Western Art, tracing the relationship between the arts and the society which produced them. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
CAN (California Articulation Number) ART 2  
CAN (California Articulation Number) ART SEQ A

0090	01	TTH	09:30a-10:50a	LEC	3.00	CHS-242	Blalock,A
0092	02	T	07:00p-09:50p	LEC	3.00	CHS-242	Acquistapace,K

**ART 102 Art History II: Renaissance Art to Modern Art 3.00 Units**

Survey of the arts and history in Western Europe from Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
CAN (California Articulation Number) ART 4  
CAN (California Articulation Number) ART SEQ A

0094	01	MW	03:00p-04:20p	LEC	3.00	LADM-224	Acquistapace,K
0096	70	ARR	3.00 HRS/WK	LEC	3.00		Petrovic,S

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
Instructor email address: spetrovic@craftonhills.edu.

Ref Sec Days Time Type/Units Room Instructor

**ART 105 History of Modern Art 3.00 Units**  
Survey of twentieth century art, touching on its historical roots and examining contemporary art as a manifestation of our social and environmental milieu.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
DEPARTMENTAL RECOMMENDATIONS: ART 100 and ART 102

0098	01	M	10:00a-01:50p	LEC	3.00	OE1-130	Petrovic,S
							Note: Ref. No. 0098 - 14 week class: 02/04 -05/12
							NOTE: Students enrolled in this section may elect to take this course for honors credit.

**ART 120X4 Basic Design 3.00 Units**

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication; access to tools and experiences necessary for visual literacy.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
Note: ART 120X4 may be taken 4 times

0100	01	TTH	02:00p-02:50p	LEC	3.00	OE1-101	Staff
		TTH	03:00p-04:50p	LAB		OE1-101	Staff

**ART 126X4 Painting 3.00 Units**

Exploration of concepts, techniques, and materials of painting.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
CAN (California Articulation Number) ART 10  
Note: ART 126X4 may be taken 4 times

0102	01	MW	04:00p-04:50p	LEC	3.00	OE1-101	Fontaine,S
		MW	05:00p-06:50p	LAB		OE1-101	Fontaine,S

**ART 132X4 Life Drawing 3.00 Units**

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
CAN (California Articulation Number) ART 24  
Note: ART 132X4 may be taken 4 times

0104	01	MW	11:00a-11:50a	LEC	3.00	OE1-101	Blalock,A
		MW	12:00p-01:50p	LAB		OE1-101	Blalock,A
0106	02	TTH	06:00p-06:50p	LEC	3.00	OE1-101	Blatter,R
		TTH	07:00p-08:50p	LAB		OE1-101	Blatter,R

**ART 202X4 Intermediate Topics in Painting 2.00 Units**

Intensive painting studies with the emphasis in portrait, figurative narrative, landscape or abstract expressions.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
Note: ART 202X4 may be taken 4 times  
PREREQUISITE: ART 126X4 and ART 132X4

0108	01	TTH	11:00a-11:50a	LEC	2.00	OE1-101	Petrovic,S
		TTH	12:00p-01:50p	LAB		OE1-101	Petrovic,S
							Note: Ref. No. 0108 - 9 week class: 01/14 - 03/20

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ASTRONOMY

### ASTRON 150 Introduction to Astronomy 3.00 Units

Introduction to the ideas, concepts, and theories of astronomy including celestial motion, properties and evolutions of the solar system, stars, galaxies, and cosmology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: PHYSIC 100

0114	01	MWF	10:00a-10:50a	LEC 3.00	LADM-121	Adams,M
0116	60	W	07:00p-08:50p	LEC 3.00	LADM-121	Thurman,L
			01/30/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			03/19/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			04/09/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			04/30/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			05/21/08			
		ARR	3.00 HRS/WK	LEC		Thurman,L



Note: Ref. No. 0116 - 16 week class: 01/30 - 05/21

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

### ASTRON 160 Astronomy Laboratory 1.00 Units

Laboratory work to supplement ASTRON 150: identification of stars and star types, discussion of astronomical methods of observation, and additional work with the telescope and accessories. A one-evening lunar photography lab will be required.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

COREQUISITE: ASTRON 150

0118	01	M	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0120	02	T	11:00a-01:50p	LAB 1.00	LADM-112	Adams,M Hughes,B
0122	03	T	02:00p-04:50p	LAB 1.00	LADM-112	Hughes,B
0124	04	W	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0126	05	TH	11:00a-01:50p	LAB 1.00	LADM-112	Adams,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## BIOLOGY

### BIOL 100 General Biology 4.00 Units

Study of the biological principles including those in cellular biology, human anatomy and physiology, animal and plant structure and function, genetics, evolution, and ecology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0128	01	MW	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		M	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0130	02	MW	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		W	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0132	03	TTH	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		T	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0134	04	TTH	11:00a-12:20p	LEC 4.00	CHS-122	Greyraven,C
		TH	01:00p-03:50p	LAB	LADM-211	Greyraven,C
0136	05	MW	05:30p-06:50p	LEC 4.00	CHS-122	Vanderfin,T
		M	07:00p-09:50p	LAB	LADM-211	Vanderfin,T
0138	06	MW	05:30p-06:50p	LEC 4.00	CHS-122	Vanderfin,T
		W	07:00p-09:50p	LAB	LADM-211	Vanderfin,T
0140	07	TTH	05:30p-06:50p	LEC 4.00	CHS-122	Wekesa,J
		T	07:00p-09:50p	LAB	LADM-211	Wekesa,J
0142	08	TTH	05:30p-06:50p	LEC 4.00	CHS-122	Wekesa,J
		TH	07:00p-09:50p	LAB	LADM-211	Wekesa,J

### BIOL 123 Ecology and Environment 3.00 Units

Study of the basic concepts of ecology including the physical environment, ecosystems, energy production and transfer, and the impact of humans on ecosystems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0144	60	W	07:00p-08:50p	LEC 3.00	LADM-224	Jonasson,M
			01/16/08			
		W	07:00p-08:50p	LEC	LADM-224	Jonasson,M
			02/27/08			
		W	07:00p-08:50p	LEC	LADM-224	Jonasson,M
			03/26/08			
		W	07:00p-08:50p	LEC	LADM-224	Jonasson,M
			04/16/08			
		W	07:00p-08:50p	LEC	LADM-224	Jonasson,M
			05/07/08			
		ARR	3.38 HRS/WK	LEC		Jonasson,M



Note: Ref. No. 0144 - 16 week class: 01/16 - 05/07

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Instruction Begins  
January 14, 2008

Boxed sections indicate Short-Term classes.



Ref Sec Days Time Type/Units Room Instructor

**BIOL 131 Populations and Organisms 4.00 Units**

Study of classification, development, physiology and regulation at the level of the organism. Topics include population dynamics, community ecology, evolution and population genetics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL 4*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as*

*determined through the Crafton Hills College assessment process*

0146 01 T 08:00a-10:50a LEC 4.00 LADM-211 Juma, L  
TH 08:00a-10:50a LAB LADM-211 Juma, L

NOTE: Students enrolled in this section may elect to take this course for honors credit.

**BUSINESS ADMINISTRATION**

**BUSAD 100 Introduction to Business 3.00 Units**

Survey of the field of business; provides a background in business and serves as the basic beginning college course in business subjects.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading:*

*Pass a standardized test of reading comprehension at or above the 12th grade level*

0148 01 MWF 09:00a-09:50a LEC 3.00 BC-104 O'Toole,R  
0150 02 TTH 11:00a-12:20p LEC 3.00 BC-104 O'Toole,R  
0152 03 W 07:00p-09:50p LEC 3.00 BC-104 Ng,C

**BUSAD 145 Business Communication 4.00 Units**

Principles and techniques of effective oral and written communication in business environments.

*This course is also offered as SPEECH-145.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as*

*determined through the Crafton Hills College assessment process*

0154 01 TTH 07:00p-08:50p LEC 4.00 BC-104 Newman,R

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CaWORKs students

October 31-November 2, 2007

Priority Web/Telephone Registration

November 5, 2007-January 13, 2008

**CHC Respiratory Care Program**



2007 Respiratory Care Class

Crafton Hills College (CHC) Respiratory Care Professor and Program Director Ken Bryson oversees one of the finest respiratory care programs in the state.

"CHC's Respiratory Care Program is a fully accredited program, and our students have one of the highest first-time pass rates nationally for the Respiratory Care Board exams," Bryson said. "We have excellent clinical facilities, and all of our staff are Registered Respiratory Therapists."

Six years ago, the CHC Respiratory Care Program earned one of the first 10-year accreditations from the Committee on Accreditation for Respiratory Care.

The CHC Respiratory Care Program is designed to prepare individuals to practice respiratory care at either the entry level as a Certified Respiratory Therapist (CRT) or an advanced level as a Registered Respiratory Therapist (RRT).

According to Bryson, students graduating from CHC's Certified Respiratory Therapist program can expect to earn \$40,000 to \$50,000 per year in California. Students graduating from CHC's Registered Respiratory Therapist program can expect to earn from \$50,000 to \$65,000 per year in California.

Respiratory Care is the allied health profession that cares for patients with deficiencies and abnormalities of the cardiopulmonary systems. Conditions often requiring respiratory care include asthma, emphysema, chronic obstructive pulmonary disease, pneumonia, cystic fibrosis, respiratory distress syndrome, and conditions caused by trauma.

"The instructors at CHC are excellent," said CHC respiratory care graduate Billy Harris. "Each one of them has been in the field of respiratory care for more than 20 years. Also, the students are required to do a lot of clinical rotations in the hospitals. There are going to be things in real life that don't always follow the book."

The CHC Respiratory Care Program is affiliated with Redlands Community Hospital, Jerry L. Pettis Memorial Medical Center, Riverside Community Hospital, Riverside County Regional Medical Center, St. Bernardine Medical Center, Totally Kids Specialty Healthcare, Arrowhead Regional Medical Center, and Loma Linda University Medical Center.

For more information about the program, call (909) 389-3286 or (909) 389-3284. The college's web site is: [www.craftonhills.edu](http://www.craftonhills.edu)

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## BUSINESS ADMINISTRATION

### BUSAD 198 Business Administration Worksite Learning 2.00-4.00 Units

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU. Contact a counselor for details.*

**PREREQUISITE:** Completed or currently enrolled in a business administration course

**COREQUISITES:** Must be working either paid or unpaid at a job directly related to the student's business administration educational or occupational goal

0156	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0158	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0160	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

### BUSAD 200 Business Management 3.00 Units

Concepts and applications of successful functions including planning, organizing, controlling, and staffing. Current applications are examined and evaluated through media support and computer simulation.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATION:** Pass BUSAD 100 or the equivalent

0162	01	W	07:00p-09:50p	LEC 3.00	BC-105	Abu-Shabakeh,A
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### BUSAD 210 Business Law 3.00 Units

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) BUS 8**

**DEPARTMENTAL RECOMMENDATIONS:** ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0164	01	M	07:00p-09:50p	LEC 3.00	BC-104	Schall,D
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### BUSAD 230 Using Computers for Business 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

*This course is also offered as CIS-101.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0166	01	M	07:00p-09:50p	LEC 3.00	LADM-101	Cole,E
NOTE: This course is also offered as CIS 101, Introduction to Computer and Information Technology.						

## CHEMISTRY

### CHEM 101 Introduction to Chemistry 4.00 Units

A one-semester course introducing the study of matter and its properties. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, periodic table and organic chemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

**CAN (California Articulation Number) CHEM 6**

**PREREQUISITE:** MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0168	01	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		M	11:00a-01:50p	LAB	CHS-238	Boebinger,K
0170	02	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		F	11:00a-01:50p	LAB	CHS-238	Boebinger,K
0172	03	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		T	09:00a-11:50a	LAB	CHS-238	Boebinger,K
0174	04	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		TH	09:00a-11:50a	LAB	CHS-238	Boebinger,K
0176	05	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		M	07:00p-09:50p	LAB	CHS-238	Kimbrough,P
0178	06	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		W	07:00p-09:50p	LAB	CHS-238	Kimbrough,P

### CHEM 102 Introduction to Organic Chemistry 4.00 Units

A one-semester course introducing the study of organic compounds. Topics include structure, nomenclature, properties, reactions, synthesis and biochemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

**CAN (California Articulation Number) CHEM 8**

**PREREQUISITE:** CHEM 101 or CHEM 150

0180	01	MW	09:00a-10:20a	LEC 4.00	CHS-237	Boebinger,K
		W	10:30a-01:20p	LAB	CHS-238	Boebinger,K

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CHEM 150 General Chemistry I 5.00 Units**

First semester of a year-long sequence. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, enthalpy and the periodic table.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 2*

*CAN (California Articulation Number) CHEM SEQ A*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as*

*determined through the Crafton Hills College assessment process*

0182	01	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
			08:00a-10:50a	LAB	CHS-232	Salt,K
0184	02	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
			12:30p-03:20p	LAB	CHS-232	Salt,K
0186	03	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
		MW	11:00a-01:50p	LAB	CHS-232	Salt,K

**CHEM 151 General Chemistry II 5.00 Units**

Continuation of CHEM 150. Topics include kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 4*

*CAN (California Articulation Number) CHEM SEQ A*

*PREREQUISITE: CHEM 150*

0188	01	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
			08:00a-10:50a	LAB	CHS-232	Salt,K
0190	02	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
			12:30p-03:20p	LAB	CHS-232	Salt,K
0192	03	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
		MW	11:00a-01:50p	LAB	CHS-232	Salt,K

**CHEM 213 Organic Chemistry II 4.00 Units**

Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques of purification, isolation, synthesis reactions, and spectroscopic analysis.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: CHEM 212*

0194	01	MW	07:30a-08:50a	LEC 4.00	CHS-237	Boebinger,K
		F	07:30a-10:20a	LAB	CHS-238	Boebinger,K

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

## 2007-2008 Crafton Hills College Associated Students



At CHC, students have extracurricular opportunities to explore their interest in student government and student clubs. The CHC Associated Students (AS) comprise the representative body for students in the governance of the college and San Bernardino Community College District.

In the fall, newly elected senators to the Crafton Hills College (CHC) Associated Students (AS) took the oath of office during the CHC annual inauguration ceremony at the college.

CHC 2007-2008 Associated Student Body members, their titles, and hometowns are, front row, left to right, Victor Cisneros, treasurer, Riverside; Marina Serna, editor-in-chief, newspaper editor, Redlands; Arcadio Torres, president, Yucaipa; Ericka Paddock, advisor, San Bernardino; Moises Valencia, secretary, Redlands. In the back row are, left to right, Seth Pro, student trustee, Blue Jay; Brittany Marano, social chair, Crestline; Diva Macseng, vice president, academic affairs, Loma Linda; Kyle Fodness, executive vice president, Yucaipa. Not pictured: Jade Stevens, senator-at-large, Redlands; Steven Larson, vice president, external affairs, Yucaipa; Sarah May, historian, Redlands; Emerson Terry, diversity chair, Redlands.

In addition to the CHC AS, student clubs at Crafton include the Alpha Gamma Sigma Honor Society, the Arts League, the Child Development Education Club, the Composers Collective, the English Club, the Math Club, Phi Beta Lambda (Business Club), the Psychology Club, the Sociology Club, Beta II (Respiratory Care Club), and Terrestrial Investigation Club (geology). For information about student government and clubs, call the CHC Department of Student Life at (909) 389-3410.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## CHILD DEVELOPMENT

### CD 105 Child Growth and Development 3.00 Units

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0196	01	MWF	09:00a-09:50a	LEC 3.00	CDC-115	McLaren,M
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0198	02	TTH	11:00a-12:20p	LEC 3.00	CDC-115	McLaren,M
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0200	03	TTH	01:00p-02:50p	LEC 3.00	CDC-115	McLaren,M
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Note: Ref. No. 0200 - 13 week class: 02/12 - 05/15

0202	04	TH	07:00p-09:50p	LEC 3.00	CDC-115	Wilcox-Herzog,A
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0204	05	F	04:00p-05:50p	LEC 3.00	SBVC-SBVC	Barnett,K 01/18/08
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		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K 02/22/08
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		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K 03/07/08
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		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K 04/04/08
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		F	04:00p-05:50p	LEC	SBVC-SBVC	Barnett,K 05/02/08
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		ARR	3 HRS/WK	LEC		Barnett,K
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This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Chemistry Building, Room 129 at SAN BERNARDINO VALLEY COLLEGE in San Bernardino. Please see the Distributed Education section of this schedule for more detailed information.

### CD 115 Health, Welfare, and Nutrition for Children 3.00 Units

Training in health, nutrition, disaster preparedness, for children or children with special needs, child abuse identification and prevention, caring for the mildly ill child.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0206	01	T	06:30p-09:20p	LEC 3.00	CDC-115	McLaren,M
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### CD 126 Child, Family and Community 3.00 Units

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0208	01	MW	11:00a-12:20p	LEC 3.00	CDC-115	Jones,M
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### CD 130 Music and Movement for Children 3.00 Units

Study of music and movement growth and development of children. Philosophy, theory, techniques and application of musical concepts used with children are explored. Planning and facilitating music movement of experiences with children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0210	01	W	06:00p-08:50p	LEC 3.00	CDC-106	McLaren,M
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### CD 132 Creative Experiences for Children Across the Curriculum 3.00 Units

In-depth study of creativity in children, including the rationale for creative development. Philosophy and theories of the general humanities are investigated, including art, music, movement and drama as facilitators for developing basic skills, human interaction and aesthetic appreciation in children. Emphasis on preparing developmentally appropriate creative experiences for children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0212	01	M	05:00p-07:50p	LEC 3.00	CDC-115	Abel,S
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### CD 134 Language and Listening, Literacy and Literature for Children 3.00 Units

Study and application of whole language, listening, literacy and literature experiences for children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0214	01	TTH	11:00a-12:20p	LEC 3.00	CDC-106	Jones,M
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### CD 198 Child Development Worksite Learning 2.00-4.00 Units

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU. Contact a counselor for details.*

*PREREQUISITE: Completed or currently enrolled in a child development course*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's child development educational or occupational goal*

0216	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0218	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Chose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0220	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.



Ref Sec Days Time Type/Units Room Instructor

**CD 205X2 Child Growth and Development Laboratory 4.00 Units**

Supervised participation in a group program for preschool children in an early childhood setting. Emphasis on curriculum planning, discipline and guidance techniques, classroom management and fostering cooperative relationships.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: CD 205X2 may be taken 2 times*

**PREREQUISITE:** CD 105

**DEPARTMENTAL RECOMMENDATIONS:** CD 132, CD 250, and ENGL 101

0222	01	T	05:00p-06:20p	LEC	4.00	CDC-115	Jones,M
		ARR	7.5 HRS/WK	LAB		CDC-115	Jones,M

**CD 211 Observation and Methods in School-Age Development 2.00 Units**

Introduction to observational methodologies and techniques used in the study of school age children and their behavior. Students will observe, record, analyze and interpret school age children and their behavior.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** CD 105

**DEPARTMENTAL RECOMMENDATION:** ENGL 101

0224	01	W	05:00p-05:50p	LEC	2.00	CDC-115	Jones,M
		ARR	3 HRS/WK	LAB		CDC-115	Jones,M

**CD 212 Observation and Methods in Early Child Development 2.00 Units**

Introduction to observational methodologies and techniques used in early childhood behavior. Students will observe, record, analyze and interpret early child behavior.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** CD 105

**DEPARTMENTAL RECOMMENDATION:** ENGL 101

0226	01	W	05:00p-05:50p	LEC	2.00	CDC-115	Jones,M
		ARR	3 HRS/WK	LAB		CDC-115	Jones,M

**CD 295 Elementary Laboratory 3.00 Units**

Supervised experience and participation in an elementary school setting including both K-3 and 4-6 classroom environments. Emphasis on understanding the role of the elementary school teacher, instructional methods, curriculum as it relates to grade level state standards, aiding literacy development, cooperative relationships with staff, parents, children and professional ethics of teaching.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** CD 105

0228	01	W	06:00p-06:50p	LEC	3.00	CDC-115	Jones,M
		ARR	6 HRS/WK	LAB		CDC-115	Jones,M

*Professors of the Year 2006-2007*



**(Left to Right: Diane Pfahler, Ray Gonzales, and Debbie Bogh)**

Faculty selected Counselor Debbie Bogh and Psychology Instructor Diane Pfahler as the full-time 2006-2007 Professors of the Year, and Spanish Instructor Ray Gonzalez as the 2006-2007 part-time Professor of the Year.

"Counseling is a satisfying career because I get to work everyday with individuals who are making positive changes in their lives while they are pursuing their education," Bogh said. "My task is to take the mystery out of the educational process by helping students access and understand the resources and information available to them."

Bogh has worked as counselor at CHC for three years, and before that, she worked as a counselor at Redlands Adult School for four years.

Fellow Professor of the Year, Diane Pfahler, who has worked as a full-time psychology instructor at CHC for two years and at San Bernardino Valley College for 10 years, believes community colleges play a significant role in the educational process.

"As an educator within this system, I believe my job is to encourage curiosity, develop critical thinking skills, promote knowledge and skill acquisition, and to assist students, regardless of personal challenges, to achieve optimal potential," she said. "Teaching psychology allows for all of those learning processes to occur as psychology is the study of all aspects of people's lives."

With the constant onslaught of new discoveries and new knowledge in the world, Pfahler is aware that it is possible for "facts" to become outdated, sometimes even before students graduate.

"Therefore, my goals include providing students with the ability to know what questions to ask and the ability to be able to recognize the resources available," she said.

Part-time Spanish Instructor Ray Gonzalez worked as a full-time Spanish instructor at CHC for 30 years. He has been working as a part-time instructor for four years.

"I love teaching," Gonzalez said. "I keep my students involved. They are not passive; they participate."

"I enjoy working around young people," he added. "Teaching has kept me young. It's always a joy to see their success, especially when they exceed the success of their teacher in their lives."

"Those students who never forget you add meaning to what you do. It's one of the tangible things you see. My main focus was never money, it was teaching."

Ref Sec Days Time Type/Units Room Instructor

## COMPUTER INFORMATION SYSTEMS

### IMPORTANT NOTES:

(1) CIS-062 is an online course with no on-campus meetings. Please see the Distributed Education section of this schedule for more detailed information.

(2) The instructor can be reached at cpequeno@craftonhills.edu

(3) Participation in this class requires that a student has access to a computer that is connected to the Internet.

### CIS 062 Introduction to Online Learning 1.00 Units

Introduction to online learning with an emphasis on the skills necessary to become a successful online learner. Note: This course should be taken before enrolling in an online course.

*Graded on Credit/No Credit basis only.*

*Associate Degree Applicable*

0236	01	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0236 - 2 week class: 01/14 - 01/27					
0238	02	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0238 - 2 week class: 02/04 - 02/17					
0240	03	ARR	9 HRS/WK	LEC 1.00	Pace-Pequeno,C
Note: Ref. No. 0240 - 2 week class: 02/22 - 03/09					

### CIS 101 Introduction to Computer and Information Technology 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

*This course is also offered as BUSAD-230.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CSCI 2*

0242	05	MWF	08:00a-08:50a	LEC 3.00	LADM-216 Hoyt,D
0244	02	MW	09:00a-10:20a	LEC 3.00	LADM-216 Davenport,M
0246	03	MW	11:00a-12:20p	LEC 3.00	LADM-216 Davenport,M
0248	06	TTH	09:00a-10:20a	LEC 3.00	LADM-216 Pace-Pequeno,C
0250	07	TTH	01:00p-02:20p	LEC 3.00	LADM-216 Davenport,M
0252	04	MW	05:00p-06:50p	LEC 3.00	LADM-216 Cole,E
Note: Ref. No. 0252 - 13 week class: 02/11 - 05/14					
0254	01	M	07:00p-09:50p	LEC 3.00	LADM-101 Cole,E
0256	08	TH	07:00p-09:50p	LEC 3.00	LADM-101 Papp,E

Ref Sec Days Time Type/Units Room Instructor

### CIS 105 Database Concepts and Design 3.00 Units

Fundamentals of database concepts and design. Includes coverage of entity relationship diagrams, normalizing, and SQL.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: CIS 101*

0258 01 W 07:00p-09:50p LEC 3.00 LADM-216 Pace-Pequeno,C

### CIS 111 Web Page Programming and Design 3.00 Units

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0260 01 MW 05:30p-06:50p LEC 3.00 LADM-220 Romano,N

### CIS 113 Java and J++ Programming 3.00 Units

Introduction to Java/ J++ programming language. Includes program design, development and implementation.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0262 01 TTH 11:00a-12:20p LEC 3.00 LADM-216 Davenport,M

### CIS 116 C++ Programming II 3.00 Units

An advanced study of the syntax and semantics of the C++ programming language and the methodology of Object-Oriented program development.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: CIS 114*

0264 01 W 07:00p-09:50p LEC 3.00 LADM-220 Davenport,M

### CIS 118 Web Site Management 3.00 Units

Introduction to Web site management and security. Includes management of server-side software, development of maintenance and security plans, server-side programming and existing web site updates and maintenance.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: CIS 111*

0266 01 M 07:00p-09:50p LEC 3.00 LADM-216 Romano,N

### CIS 130 Hardware and Information Technology 3.00 Units

Hands-on course covering basic computer hardware, software, maintenance and training. Includes hardware components, troubleshooting, end-user training, and organizational information strategies.

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATION: CIS 101*

0268 01 T 07:00p-09:50p LEC 3.00 LADM-216 Davar,M

Ref Sec Days Time Type/Units Room Instructor

**CIS 140X2 Network Associate (CCNA 1) 3.75 Units**

Hands-on course covering networking terminology, network protocols, Local Area Networks (LANs), Wide Area Networks (WANs), the Open System Interconnection (OSI) model, cabling, cabling tools, routers, router programming, Ethernet, Internet Protocol (IP) addressing, and networking standards. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

(Formerly CIS-140)

Associate Degree Applicable

Note: CIS 140X2 may be taken 2 times

DEPARTMENTAL RECOMMENDATION: CIS 101

0270	01	T	07:00p-09:50p	LEC	3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC		LADM-220	Hoyt,D
		ARR	4.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0270 - 8 week class: 01/15 - 03/04

Note: This hybrid class meets once a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

**CIS 141X2 Routers and Routing Basics: Cisco Certified Network Associate (CCNA 2) 3.75 Units**

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course covering initial router configuration, Cisco IOS Software Management, routing protocol configuration, Transmission Control Protocol/Internet Protocol (TCP/IP), and Access Control Lists (ACLs). Students will learn how to configure a router, manage Cisco's Internetworking Operating System (IOS) software, configure routing protocols, and develop ACLs to secure Cisco routers.

(Formerly CIS-141)

Associate Degree Applicable

Note: CIS 141X2 may be taken 2 times

PREREQUISITE: CIS 140X2

0272	01	T	07:00p-09:50p	LEC	3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC		LADM-220	Hoyt,D
		ARR	4.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0272 - 8 week class: 03/18 - 05/06

Note: This hybrid class meets once a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

Deadline for High School student to submit paperwork for admission  
**January 7, 2008**

Last day to register and last day to drop prior to the first day of school  
**January 13, 2008**

Instruction begins  
**January 14, 2008**

*Classified Employees of the Year 2006-2007*



(Left to right: Cheryl Cox, Larry Aycock, Linda Litvinoff & David Danser)

The Crafton Hills College (CHC) 2006-2007 Classified Employees of the Year are CHC President's Administrative Assistant Cheryl Cox, Admissions and Records Clerk Larry Aycock, Career and Technical Education Secretary Linda Litvinoff, and Computer Technician David Danser.

Classified staff is the support staff for faculty and administrators.

CHC's faculty selected Cox and Aycock for their awards, and the classified staff selected Litvinoff and Danser for their awards. Danser was selected as the Part-Time Classified Employee of the Year.

"In her role as administrative assistant to the president, Cheryl demonstrates a true commitment to the successful operation of the college," said Academic Senate President and Speech Instructor Rick Hogrefe. "She possesses a diverse knowledge and set of skills that allow her to manage details successfully as well as plan and execute events. She has also been integral in helping the maintenance and growth of the CHC Foundation."

Award recipient Aycock, who has worked at CHC more than 10 years, is the night supervisor for the Admissions and Records Office.

"I'm surprised to receive this award, but very honored," Aycock said.

"I enjoy working with the students. My goal with students is to be as helpful as I can to assist them on their path toward their educational goal."

Fellow employee of the year Litvinoff has worked at CHC for more than 11 years. Litvinoff assists with the production of the college's annual catalog and semester class schedules, and she assists with the Career and Technical Division's contracts and financial records.

"I find assisting others very satisfying," she said. "Everyone has different needs at different times, and asking for help is a good thing. My goal with students is to be there for them when they need help and, in doing so, help make their lives here at Crafton as uncomplicated and as rewarding as possible."

Part-time CHC Employee of the Year David Danser has worked as a computer technician at the college for 10 years.

"I love to help people," Danser added. "I feel it's the reason I have been put into this job at CHC. I look forward to going to work here every morning."



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CIS 142X2 Switching Basics and Intermediate Routing: Cisco Certified Network 3.75 Units**

Third of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course focusing on Variable Length Subnet Masking (VLSM), Intermediate routing protocols (RIPv2, OSPF, and EIGRP), Command Line Interface (CLI) switch configuration, Ethernet switching, Virtual LANs (VLANs), Spanning Tree Protocol (STP), VLAN Trunking Protocol (VTP). Students will learn how to configure and troubleshoot switches, manage Cisco IOS switch software, and configure switch-base VLANs.

(Formerly CIS-142)

Associate Degree Applicable

Note: CIS 142X2 may be taken 2 times

PREREQUISITE: CIS 141X2

0274	01	TTH	11:00a-12:50p	LEC 3.75	LADM-220	Hoyt,D
		ARR	2 HRS/WK	LEC	LADM-220	Hoyt,D
		ARR	4.5 HRS/WK	LAB	LADM-220	Hoyt,D

Note: Ref. No. 0274 - 8 week class: 01/15 - 03/06

Note: This hybrid class meets twice a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

**CIS 143X2 WAN Technologies: Cisco Certified Network Associate (CCNA 4) 3.75 Units**

Last of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course focusing on advanced IP addressing techniques, Network Address Translation (NAT), Port Address Translation (PAT), Dynamic Host Configuration Protocol (DHCP), WAN technology and terminology, Point-to-Point Protocol (PPP), Integrated Services Digital Network (ISDN), Dial-on-Demand Routing (DDR), Frame Relay, network management, and introduction to optical networking. Will include CCNA exam preparation.

(Formerly CIS-143)

Associate Degree Applicable

Note: CIS 143X2 may be taken 2 times

PREREQUISITE: CIS 142X2

0276	01	TTH	11:00a-12:50p	LEC 3.75	LADM-220	Hoyt,D
		ARR	2 HRS/WK	LEC	LADM-220	Hoyt,D
		ARR	4.5 HRS/WK	LAB	LADM-220	Hoyt,D

Note: Ref. No. 0276 - 8 week class: 03/18 - 05/08

Note: This hybrid class meets twice a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

**CIS 160 Authoring Usable and Accessible Web Pages 3.00 Units**

Study of the principles and design tools used to create web sites that meet ADA Section 508 accessibility standards as well as usability standards. Students will create web sites and conduct usability and accessibility testing.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: CIS 111

0278	01	MW	09:00a-10:50a	LEC 3.00	LADM-220Pace-Pequeno,C	
		ARR	3.25 HRS/WK	LEC	LADM-220Pace-Pequeno,C	

Note: Ref. No. 0278 - 8 week class: 01/14 - 03/05

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CIS 161 Web Site Design and Programming Using Dreamweaver 3.00 Units**

In-depth study of Web site design and programming using Dreamweaver. Students will design, create, publish and maintain web sites using Dreamweaver.

Associate Degree Applicable

PREREQUISITE: CIS 111

0280	01	MW	09:00a-10:50a	LEC 3.00	LADM-220Pace-Pequeno,C	
		ARR	3.71 HRS/WK	LEC	LADM-220Pace-Pequeno,C	

Note: Ref. No. 0280 - 7 week class: 03/17 - 04/30

**CIS 162 Introduction to Flash 3.00 Units**

Introduction to Flash. Students will design, create and publish Flash animations, navigation buttons, icons and Web sites.

Associate Degree Applicable

0282	01	ARR	3 HRS/WK	LEC 3.00		Staff
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NOTE: Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

**CIS 163 Introduction to PhotoShop 3.00 Units**

Design, creation, and manipulation of original and existing images and photographs using PhotoShop.

Associate Degree Applicable

Course credit transfers to CSU.

0284	01	TTH	05:30p-06:50p	LEC 3.00	LADM-216	Pace-Pequeno,C
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**CIS 165X3 Introduction to Computer Animation 3.00 Units**

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

(Formerly CIS-165)

Associate Degree Applicable

Course credit transfers to CSU.

Note: CIS 165X3 may be taken 3 times

0286	01	TTH	09:00a-09:20a	LEC 3.00	LADM-220	Walter,M
		TTH	09:30a-10:20a	LAB	LADM-220	Walter,M
		ARR	4 HRS/WK	LAB	LADM-220	Walter,M

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

**CIS 166 3D Animation with Maya 3.00 Units**

3D animation using Maya, character development, modeling, storyboarding and animation. Includes the development of Maya Expression Language (MEL) scripting.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: CIS 165

0288	01	TH	07:00p-09:50p	LEC 3.00	LADM-220	Walter,M
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CIS 175 Introduction to Information Mapping 3.00 Units**

For further details go to [www.craftonhills.edu/Classes & Programs](http://www.craftonhills.edu/Classes%20&%20Programs)

**CIS 184 Photoshop and Digital Photography 3.00 Units**

Introduction to digital photography and the use of Photoshop to edit, repair, publish and manipulate digital photographs.  
*Associate Degree Applicable*

0290	01	TH	07:00p-09:50p	LEC 3.00	LADM-216	Staff
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**CIS 198 Computer Information Systems Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU. Contact a counselor for details.*

*PREREQUISITE: Completed or currently enrolled in a computer information systems course*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's computer information/computer science educational or occupational goal*

0230	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0232	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						
0234	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

## ECONOMICS

**ECON 100 Introduction to Economics 3.00 Units**

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0298	01	MW	11:00a-12:50p	LEC 3.00	OE2-214A	Mansourian,F
Note: Ref. No. 0298 - 13 week class: 01/14 - 04/23						

## Victor Cisneros Math and Economics Major



"Participating in student government and experiencing being more involved with the college had the biggest impact on me at CHC," said Victor Cisneros, 23, math and economics major. "I discovered that I enjoyed college."

Last year, Cisneros served as the student senator at large in the college's Associated Students of Crafton Hills College (ASCHC), and this year he is serving as the ASCHC treasurer.

"Serving people and helping them is a big part of being involved in student organizations," Cisneros said. "You learn about leadership and get a better understanding of people. You meet so many people with so many different backgrounds, and you see what it's like to be in someone else's shoes."

"You learn patience and empathy," he said. "You learn to respect other people's views. You're always a winner if you show people respect."

Meanwhile, his math professors noted his math skills and encouraged him to pursue math. Cisneros always knew he was good in math and decided to major in math and economics.

"College is a place that allows you to explore," Cisneros said. "I changed my mind several times before choosing math and economics. If you take classes to enjoy them, you will eventually come across someone who will impact you, and you will realize 'that's a cool major.' Just explore your options."

Based on his positive experiences being involved in student government, he joined the math club and became the vice president. This year, he is president of the math club.

In addition to his interest in math, Cisneros has a fascination with economics.

"Everything is based on supply and demand and the availability of goods and services," Cisneros said. "You realize that there is a scarcity and how limited we are. For example, the price of oil affects economics worldwide."

"It's important to realize where we make mistakes and try to correct them in the future. The economics of individual countries affect everything on a global scale."

In addition to all his other activities at the college, Cisneros is serving as a student ambassador in the Financial Aid Office. He attends community events and visits local schools to provide information about financial aid opportunities at the college.

Cisneros' goal is to study math and economics at University of Redlands or the University of California San Diego or UCLA.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>ECON 200</b>				<b>Principles of Macroeconomics 3.00 Units</b>		
Introduction to the basic mechanisms of macroeconomics, including key concepts, theories, policies and institutions such as GDP, fiscal and monetary policies, the Federal Reserve System, the classical and Keynesian theories, and budget deficit. <i>Associate Degree Applicable</i> <i>Course credit transfers to both CSU and UC.</i> <i>CAN (California Articulation Number) ECON 2</i> <i>DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 as determined through the Crafton Hills College assessment process</i>						
0300	01	TTH	11:00a-12:50p	LEC 3.00	OE2-214A	Mansourian,F
Note: Ref. No. 0300 - 13 week class: 01/14 - 04/17						
0302	02	T	07:00p-09:50p	LEC 3.00	OE2-214A	Mansourian,F

<b>ECON 201</b>				<b>Principles of Microeconomics 3.00 Units</b>		
An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy. <i>Associate Degree Applicable</i> <i>Course credit transfers to both CSU and UC.</i> <i>CAN (California Articulation Number) ECON 4</i> <i>DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 as determined through the Crafton Hills College assessment process</i>						
0304	01	MW	09:00a-10:50a	LEC 3.00	CHS-122	Mansourian,F
0306	02	M	07:00p-09:50p	LEC 3.00	CL-218	Mansourian,F

## EMERGENCY MEDICAL SERVICES

The four classes described below - EMS 020, EMS 021X20, EMS 022 and EMS 023 - must be taken together as blocked.

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these five sections of four classes on Saturday, January 12, 2008 from 9:00am to 1:00pm in the Performing Arts Center (PAC).

FINANCIAL AID ALERT: These classes will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

<b>EMS 020</b>				<b>Emergency Medical Technician-I/ EMT-Basic 6.00 Units</b>		
Introduction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies. <i>Associate Degree Applicable</i> <i>PREREQUISITES: Must be 18 years of age at the time of registration. Must be able to provide proof of a clear Department of Justice background check upon completion.</i> <i>COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. DOT Requirements</i> <i>DEPARTMENTAL RECOMMENDATIONS: Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds</i>						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>EMS 021X20</b>				<b>Preventing Disease Transmission for Emergency Medical Technician-I/EMT-Basic 0.50 Unit</b>		
Disease transmission and infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel. <i>Graded on Credit/No Credit basis only.</i> <i>Associate Degree Applicable</i> <i>Note: EMS 021X20 may be taken 20 times</i> <i>COREQUISITES: EMS 020, EMS 022, and EMS 023</i>						

<b>EMS 022</b>				<b>Basic Life Support for Emergency Medical Technician-I/EMT-Basic 0.50 Unit</b>		
Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level. <i>Graded on Credit/No Credit basis only.</i> <i>Associate Degree Applicable</i> <i>COREQUISITES: EMS 020, EMS 021X20, and EMS 023</i>						

<b>EMS 023</b>				<b>Hazardous Materials First Responder Awareness for Emergency Medical Technician-I/EMT-Basic 0.50 Unit</b>		
Instruction in the recognition of hazardous materials events, action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level. <i>Graded on Credit/No Credit basis only.</i> <i>Associate Degree Applicable</i> <i>COREQUISITES: EMS 020, EMS 021X20, and EMS 022</i>						

Parking is at a premium  
the first few weeks



**Please Carpool !**

Ref Sec Days Time Type/Units Room Instructor

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 12, 2008 from 9:00am to 1:00pm in the Performing Arts Center (PAC).

**EMS 020:**

0308 01 M 09:00a-12:50p LEC 6.00 OE1-127 Holbrook,J  
 M 02:00p-05:50p LAB OE1-127 Holbrook,J  
 ARR 1.0 HR/WK CLINC OE1-127 Holbrook,J  
 ARR 1.5 HR/WK FIELD OE1-127 Holbrook,J

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS-021X20-01, EMS-022-01 and EMS-023-01.

**EMS 021x20:**

0318 01 S 09:00a-12:50p LEC 0.50 BC-104 Verosik,E  
 S 02:00p-05:50p LEC BC-104 Verosik,E

Note: Ref. No. 0318 - 1 week class: 01/26 - 01/26

IMPORTANT: You must also register in EMS-020-01, EMS-022-01 and EMS-023-01.

**EMS 022:**

0328 01 S 09:00a-12:50p LEC 0.50 OE2-205 Commander,J  
 S 02:00p-05:50p LEC OE2-205 Commander,J  
 SU 09:00a-12:50p LAB OE2-205 Commander,J  
 SU 02:00p-05:50p LAB OE2-205 Commander,J

Note: Ref. No. 0328 - 1 week class: 01/19 - 01/20

IMPORTANT: You must also register in EMS-020-01, EMS-021X20-01 and EMS-023-01.

**EMS 023:**

0344 01 SU 09:00a-12:50p LEC 0.50 OE1-120 Commander,J  
 SU 02:00p-05:50p LEC OE1-120 Commander,J

Note: Ref. No. 0344 - 1 week class: 01/27 - 01/27

IMPORTANT: You must also register in EMS 020-01, EMS-021X20-01 and EMS 022-01.

Ref Sec Days Time Type/Units Room Instructor

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 12, 2008 from 9:00am to 1:00pm in the Performing Arts Center (PAC).

**EMS 020:**

0316 02 T 06:00p-09:50p LAB 6.00 OE1-127 Jeffers,C  
 TH 06:00p-09:50p LEC OE1-127 Jeffers,C  
 ARR 1 HR/WK CLINC OE1-127 Jeffers,C  
 ARR 1.5 HRS/WK FIELD OE1-128 Jeffers,C

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS-021X20-02, EMS-022-02 and EMS-023-02.

**EMS 021x20:**

0320 02 S 09:00a-12:50p LEC 0.50 BC-104 Verosik,E  
 S 02:00p-05:50p LEC BC-104 Verosik,E

Note: Ref. No. 0320 - 1 week class: 01/19 - 01/19

IMPORTANT: You must also register in EMS-020-02, EMS-022-02 and EMS 023-02.

**EMS 022:**

0330 02 S 09:00a-12:50p LEC 0.50 OE2-205 Commander,J  
 S 02:00p-05:50p LEC OE2-205 Commander,J  
 SU 09:00a-12:50p LAB OE2-205 Commander,J  
 SU 02:00p-05:50p LAB OE2-205 Commander,J

Note: Ref. No. 0330 - 1 week class: 02/02 - 02/03

IMPORTANT: You must also register in EMS-020-02, EMS-021X20-02 and EMS-023.

**EMS 023:**

0338 02 S 09:00a-12:50p LEC 0.50 OE1-120 Commander,J  
 S 02:00p-05:50p LEC OE1-120 Commander,J

Note: Ref. No. 0338 - 1 week class: 01/26 - 01/26

IMPORTANT: You must also register in EMS-020-02, EMS 021X20-02 and EMS-022-02.

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students  
 October 31-November 2, 2007

Priority Web/Telephone Registration  
 November 5, 200 -January 13, 2008

**BOLD print on time pattern denotes evening classes**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**NOTE:** There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 12, 2008 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

**EMS 020:**

0310	03	W	09:00a-12:50p	LEC 6.00	OE1-127	Reese,G
		W	02:00p-05:50p	LAB	OE1-127	Reese,G
		ARR	1 HR/WK	CLINC	OE1-127	Reese,G
		ARR	1.5 HRS/WK	FIELD	OE1-127	Reese,G

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS-021X20-03, EMS-022-03 and EMS-023-03.

**EMS 021x20:**

0322	03	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0322 - 1 week class: 01/20 - 01/20

IMPORTANT: You must also register in EMS-020-03, EMS-022-03 and EMS-023-03.

**EMS 022:**

0332	03	S	09:00a-12:50p	LEC 0.50	OE2-205	Reese,G
		S	02:00p-05:50p	LEC	OE2-205	Reese,G
		SU	09:00a-12:50p	LAB	OE2-205	Reese,G
		SU	02:00p-05:50p	LAB	OE2-205	Reese,G

Note: Ref. No. 0332 - 1 week class: 01/26 - 01/27

IMPORTANT: You must also register in EMS-020-03, EMS-021X20-03 and EMS-023-03.

**EMS 023:**

0340	03	S	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		S	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0340 - 1 week class: 02/23 - 02/23

IMPORTANT: You must also register in EMS-020-03, EMS-021X20-03 and EMS 022-03.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**NOTE:** There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 12, 2008 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

**EMS 020:**

0312	04	F	09:00a-12:50p	LEC 6.00	OE1-127	Nicholson,K
		F	02:00p-05:50p	LAB	OE1-127	Nicholson,K
		ARR	1 HR/WK	CLINC	OE1-127	Nicholson,K
		ARR	1.5 HRS/WK	FIELD	OE1-127	Nicholson,K

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS-021X20-04, EMS-022-04 and EMS 023-04.

**EMS 021x20:**

0326	04	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0326 - 1 week class: 02/03 - 02/03

IMPORTANT: You must also register in EMS-020-04, EMS-022-04 and EMS-023-04.

**EMS 022:**

0334	04	S	09:00a-12:50p	LEC 0.50	OE2-205	Commander,J
		S	02:00p-05:50p	LEC	OE2-205	Commander,J
		SU	09:00a-12:50p	LAB	OE2-205	Commander,J
		SU	02:00p-05:50p	LAB	OE2-205	Commander,J

Note: Ref. No. 0334 - 1 week class: 02/09 - 02/10

IMPORTANT: You must also register in EMS-020-04, EMS-021X20-04 and EMS-023-04.

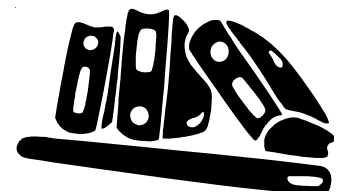
**EMS 023:**

0342	04	S	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		S	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0342 - 1 week class: 02/16 - 02/16

IMPORTANT: You must also register in EMS-020-04, EMS-021x20-04 and EMS 022-04.

**Don't forget to  
include  
the expense**



**of books  
and supplies in your  
expenses calculations!**



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**NOTE:** There will be a **MANDATORY ORIENTATION** for all students enrolled in these four classes on Saturday, January 12, 2008 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

**EMS 020:**

0314	05	S	09:00a-12:50p	LEC 6.00	OE1-127	Comnick,L
		S	02:00p-05:50p	LAB	OE1-127	Comnick,L
		ARR	1 HR/WK	CLINC	OE1-127	Comnick,L
		ARR	1.5 HRS/WK	FIELD	OE1-127	Comnick,L

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS-021X20-05, EMS-022-05 and EMS-023-05.

**EMS 021x20:**

0324	05	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0324 - 1 week class: 02/10 - 02/10

IMPORTANT: You must also register in EMS-020-05, EMS-022-05 and EMS-023-05.

**EMS 022:**

0336	05	SU	09:00a-12:50p	LEC 0.50	OE2-205	Commander,J
		SU	02:00p-05:50p	LEC	OE2-205	Commander,J
		SU	09:00a-12:50p	LAB	OE2-205	Commander,J
		SU	02:00p-05:50p	LAB	OE2-205	Commander,J

Note: Ref. No. 0336 - 2 week class: 02/17 - 02/24

IMPORTANT: You must also register in EMS-020-05, EMS-021X20-05 and EMS-023-05.

**EMS 023:**

0346	05	SU	09:00a-12:50p	LEC 0.50	OE1-120	Commander,J
		SU	02:00p-05:50p	LEC	OE1-120	Commander,J

Note: Ref. No. 0346 - 1 week class: 03/02 - 03/02

IMPORTANT: You must also register in EMS-020-05, EMS-021X20-05 and EMS-022-05.

**EMS 103 Mobile Intensive Care Nurse 2.25 Units**

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

*Graded on Credit/No Credit basis only.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITES:** As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy

0348	01	F	09:00a-12:50p	LEC 2.25	OE1-120	Magallanes,S
		F	02:00p-05:50p	LAB	OE1-120	Magallanes,S
		ARR	3.2 HRS/WK	CLINC	OE1-120	Magallanes,S
		ARR	3.2 HRS/WK	FIELD	OE1-120	Magallanes,S

Note: Ref. No. 0348 - 5 week class: 02/22 - 03/28

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of arranged hours.

**Chelsey Roddy  
EMT I**



"So far, I've had a wonderful experience with my instructors at CHC," said Emergency Medical Technician (EMT) Chelsey Roddy, who plans to return to the college to get her Paramedic Certificate. "While taking the EMT I program, I had multiple instructors for my labs. It made a huge difference because I learned from their many different experiences and points of view."

Roddy, 20, currently works as an EMT for the Redlands Division on American Medical Response (AMR).

"It can be challenging at times, but it is definitely worth the stress," Roddy said. "I love what I do. It's something I grew up around, and I've always wanted to do something in the medical field."

Roddy initially chose to attend CHC because she had heard great things about it from her dad, who attended the EMT program and the CHC Fire Academy.

Roddy signed up for CHC right out of high school. "My family has been very supportive and extremely proud of what I accomplished at CHC," she said.

"Without an education, your options are very limited. It's not about how much money you make; it's about being happy in life. Most jobs available to people without an education are not very appealing."

The CHC EMT I program trains students in basic emergency care, including CPR, splinting, and patient assessment. EMT I graduates interested continuing to the next step — applying to the college's EMT-Paramedic advanced life support program — must complete required courses in anatomy and physiology as well as serve as EMTs full-time for six months or part-time for 1,000 hours. Earning an EMT I certificate is also a step towards applying for the CHC Fire Academy.

There were 138 students receiving Emergency Medical Technician I Certificates in May.

"Going to CHC has had a major impact on my life," Roddy said. "I have a great job and I'm more motivated in all I do. I have gained so much self-confidence. In fact, a few of my friends have started the EMT program."

Roddy's current goal is to work as much as possible, and then attend the CHC Paramedic Program to earn an associate's degree. Ultimately, she wants to be a physician's assistant.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**EMS 105 Assessment of the Medical and Trauma Patient 2.25 Units**

Instruction in the medical and trauma patient assessment geared toward the EMT-Basic and the fundamentals of proper documentation.

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATION: EMT Certification*

0350	01	T	09:00a-11:50a	LEC 2.25	OE1-128	Reese,G
		T	12:00p-12:50p	LAB	OE1-128	Reese,G
		T	02:00p-05:50p	LAB	OE1-128	Reese,G

Note: Ref. No. 0350 - 8 week class: 01/29 - 03/25

NOTE: Designed to improve assessment skills for certified EMT-Is, Paramedics and other current health practitioners

**EMS 150 Patient Assessment for Paramedics 3.00 Units**

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155*

0352	11	ARR	3 HRS/WK	LEC 3.00	OE1-120	Word,D
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NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**EMS 151 Introduction to EMS for Paramedics 2.00 Units**

Overview of paramedicine, emergency medical services ethics, patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155*

0354	11	ARR	2 HRS/WK	LEC 2.00	OE1-120	Holbrook,J
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NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**EMS 152 Cardiology for the EMT-Paramedic 4.50 Units**

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155*

0356	11	ARR	4.5 HRS/WK	LEC 4.50	OE1-120	Word,D
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NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**EMS 153 Pharmacology for the EMT-Paramedic 3.00 Units**

Basic pharmacology for the paramedic, including the administration of medications, drug therapy, drug actions and interactions, and basic physiology.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155*

0358	11	ARR	3 HRS/WK	LEC 3.00	OE1-120	Holbrook,J
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NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**EMS 154 Emergency Medical Services Theory for the Paramedic 8.00 Units**

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency management.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*

*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 155*

0360	11	ARR	8 HRS/WK	LEC 8.00	OE1-120	Andrews,S
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NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Ref Sec Days Time Type/Units Room Instructor

**EMS 155 Skills Development for Paramedics 3.00 Units**

Paramedic skills and the equipment used in the treatment of pre-hospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the pre-hospital setting.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
**PREREQUISITE:** Admission into the EMT-Paramedic Program  
**COREQUISITES:** EMS 150, EMS 151, EMS 152, EMS 153, and EMS 154

0362 11 ARR 9HRS/WK LAB 3.00 OE1-120 Crow,K  
 NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**EMS 156 Clinical Externship for the Paramedic 2.00 Units**

Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be in a clinical setting in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical externship.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
**PREREQUISITES:** EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0364 11 ARR 18.23HRS/WK CLINC 2.00 OFFC-CLNC Andrews,S  
 Note: Ref. No. 0364 - 9 week class: 01/14 - 03/21  
 NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**EMS 157 Field Externship for the Paramedic 7.50 Units**

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
**PREREQUISITE:** EMS 156

0366 11 ARR 31.579HRS/WK FIELD 7.50 OFFF-FLD Word,D  
 Note: Ref. No. 0366 - 19 week class: 04/04 - 08/08  
 NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

**BOLD print on time pattern denotes evening classes**

Ref Sec Days Time Type/Units Room Instructor

**EMS 198 Emergency Medical Services Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*  
*Course credit limited transfer to CSU.*  
*Contact a counselor for details.*  
**PREREQUISITE:** Completed or currently enrolled in an emergency medical services course

**COREQUISITES:** Must be working either paid or unpaid at a job directly related to the student's emergency medical services educational or occupational goal

0368 01 ARR 10HRS/WK WRKEX 2.00 OE2-205 McCormick,K  
 NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0370 02 ARR 15HRS/WK WRKEX 3.00 OE2-205 McCormick,K  
 NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0372 03 ARR 20HRS/WK WRKEX 4.00 OE2-205 McCormick,K  
 NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

**EMS 921X20 Emergency Medical Technician Recertification 1.00 Unit**

Review of all facets of basic life-support measure CPR, automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials.

*Graded on Credit/No Credit basis only.*  
*Not Applicable to the Associate Degree*  
*Note: EMS 921X20 may be taken 20 times*  
**PREREQUISITE:** An EMT-B certification from any county or state in the the United States, current within the last 4 years or an EMT-B National Registry certification current within the last 4 years.

0374 01 M 09:00a-11:50a LEC 1.00 OE1-128 Commander,J  
 M 12:00p-12:50p LAB OE1-128 Commander,J  
 M 02:00p-05:50p LAB OE1-128 Commander,J  
 Note: Ref. No. 0374 - 4 week class: 03/31 - 04/21

Boxed sections indicate Short-Term classes.

## English/Math/Cisco Classes

## CHC's Cisco Networking Academy Program



Businesses Need  
Employees With  
Networking Skills

CHC's Cisco Networking Academy has the quality instruction, tools and equipment required to give you the skills employers are seeking.

**Join the CHC Networking Academy and become one of the architects of our growing networked economy.**

CIS 140 – Networking Fundamentals  
CIS 141 – Basic Routing  
CIS 142 – Fundamentals of LAN's  
CIS 143 – Fundamentals of WAN's

For more information contact: Business & Information Technology Department at (909) 389-3430

Like your novels and films dark? Really dark? Dark alleys, urban landscapes, gangsters, femme fatales, nightmares, cigarettes, and death? Where murder is as common as drinking coffee? Where life is whirlpool with no escape?

### ENGL 250 FICTION: PUNK AS TEXT

Noir, the Dark Side, will examine the shadowy side of human nature.

**MW 1:00 - 2:20 P.M.**

For information, contact Professor Aaron Race • E-mail: [arace@craftonhills.edu](mailto:arace@craftonhills.edu)



### Need help with math homework or need extra hours for your Math 942 lab? Got Saturday mornings free?

Math faculty are available for you now on Saturday mornings from 9-noon.

#### **Concerned about taking MATH 952, 090, or 095?**

Try Math 903—supplemental support lab that will give you that extra boost of self confidence, study skills specific to math and help to set you on the right track for class.

#### **Don't need 942 but not ready for 952?**

Try Math 943—for those students who need just a brush up on certain areas in basic mathematics.

#### **Join the Math Club:**

Our mission is to encourage others to become active in the profitable field of mathematics through a wide range of activities.





Ref Sec Days Time Type/Units Room Instructor

**ENGLISH**

**ENGL 914 Basic English Skills 4.00 Units**

Instruction in basic English grammar, including parts of speech, sentence construction, subjects, predicates, objects, verb tenses, spelling rules, vocabulary development, agreement, case, voice, usage, capitalization, and proper punctuation. Includes instruction in the principles of writing effective paragraphs, including framing topic sentences, developing appropriate support, and using transitions.

*Not Applicable to the Associate Degree*

0376	02	MW	07:00a-08:50a	LEC	4.00	CL-109	Langenfeld,E
0378	03	MW	09:00a-10:50a	LEC	4.00	CL-110	Bartlett,R
0380	08	MW	11:00a-12:50p	LEC	4.00	CL-110	Race,A
0382	01	MW	01:00p-02:50p	LEC	4.00	CDC-106	Matthews,D
0384	04	TTH	07:00a-08:50a	LEC	4.00	CL-217	Langenfeld,E
0386	05	TTH	09:00a-10:50a	LEC	4.00	CL-109	Langenfeld,E
0388	06	TTH	11:00a-12:50p	LEC	4.00	OE2-219	Race,A
0390	07	TTH	01:00p-02:50p	LEC	4.00	CL-109	Race,A

0392 13 TTH 03:00p-05:40p LEC 4.00 BC-101 Staff  
 Note: Ref. No. 0392 - 13 week class: 02/11 - 05/15

0394 09 MW 05:00p-06:50p LEC 4.00 CL-110 Farrell,K  
 Note: Ref. No. 0394 - 13 week class: 02/11 - 05/14

0396 12 MW 07:00p-09:20p LEC 4.00 CL-108 Staff  
 Note: Ref. No. 0396 - 13 week class: 02/11 - 05/14

0398 11 TTH 05:00p-06:50p LEC 4.00 CL-110 Gonzalez,E  
 0400 10 TTH 07:00p-08:50p LEC 4.00 CL-110 Gonzalez,E

**ENGL 015 Preparation for College Writing 4.00 Units**

Study of the fundamental skills necessary for effective expository writing.

*Associate Degree Applicable*

**PREREQUISITE:** ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0402	01	MWF	01:00p-02:20p	LEC	4.00	CL-108	Strong-Millsap,J
0404	02	MW	07:00a-08:50a	LEC	4.00	CL-216	Henry,M
0406	03	MW	09:00a-10:50a	LEC	4.00	CL-216	Henson,B
0408	04	MW	11:00a-12:50p	LEC	4.00	CL-216	Henson,B
0410	05	MW	01:00p-02:50p	LEC	4.00	CL-216	Baker,D
0412	06	MW	01:00p-02:50p	LEC	4.00	CL-217	Scaliter,B
0414	07	MW	03:00p-04:50p	LEC	4.00	CL-216	Scaliter,B

0416 21 MW 03:00p-05:40p LEC 4.00 CL-219 White,C  
 Note: Ref. No. 0416 - 13 week class: 02/11 - 05/14

0418	08	TTH	07:00a-08:50a	LEC	4.00	CL-216	Staff
0420	09	TTH	09:00a-10:50a	LEC	4.00	OE2-219	Rucker,C
0422	10	TTH	09:00a-10:50a	LEC	4.00	CL-108	Linfield,L
0424	11	TTH	11:00a-12:50p	LEC	4.00	CL-216	Loan,J
0426	12	TTH	01:00p-02:50p	LEC	4.00	CL-217	Hansler,K
0428	13	TTH	01:00p-02:50p	LEC	4.00	CL-216	Loan,J
0430	14	TTH	03:00p-04:50p	LEC	4.00	CL-216	Eastmond,E

0432 20 TTH 03:00p-05:40p LEC 4.00 CL-109 Staff  
 Note: Ref. No. 0432 - 13 week class: 02/11 - 05/15

0434	15	MW	05:00p-06:50p	LEC	4.00	CL-217	Williams,C
0436	16	MW	05:00p-06:50p	LEC	4.00	CL-216	Staff
0438	17	MW	07:00p-08:50p	LEC	4.00	CL-216	Niessen,A
0440	18	TTH	05:00p-06:50p	LEC	4.00	CL-216	Bartlett,R
0442	19	TTH	07:00p-08:50p	LEC	4.00	CL-216	Bartlett,R

**Introduction to Library Research Competency**



**(Pictured left to right are students Kelly Lehren and Elizabeth Bolger)**

"Because of this class, I learned some very valuable tools for all my other classes," said Elizabeth Bolger, liberal arts major. "We did everything from learning how to use Microsoft Word and Power Point to learning how to write papers using research tools like newspapers, magazines, internet databases, and search engines (i.e. Google, Yahoo!, etc.)."

Introduction to Library Research and Information Competency (LIBR100) teaches students how to use library resources, electronic databases, and the Internet for their studies. The course prepares students for college-level research in all disciplines.

"I feel that this is a 'must have' class for college Students," Bolger said. "As for myself, I am so glad that I took the class. (Librarian) Katherine Hendrickson and (Library Coordinator) Laura Winningham are wonderful teachers who make class worth showing up for. I will definitely use what I learned in this class for my other classes and for anytime I really want to research something."

LIBR 100 is a course for all students, all ages, in all disciplines. Information literacy courses are rapidly developing at schools, colleges, and universities nationwide, with an increasing number of California community colleges following the national lead.

"Library research is among the most beneficial courses I've taken at CHC because it has given me a broader range of research techniques and resources that will last a lifetime," said liberal arts major Kelly Lehren, who plans to transfer to Cal State San Bernardino in English. "My advice to students is that learning information technology will be utilized regardless of whether a student is in a classroom setting or simply at home needing answers to life's many questions."

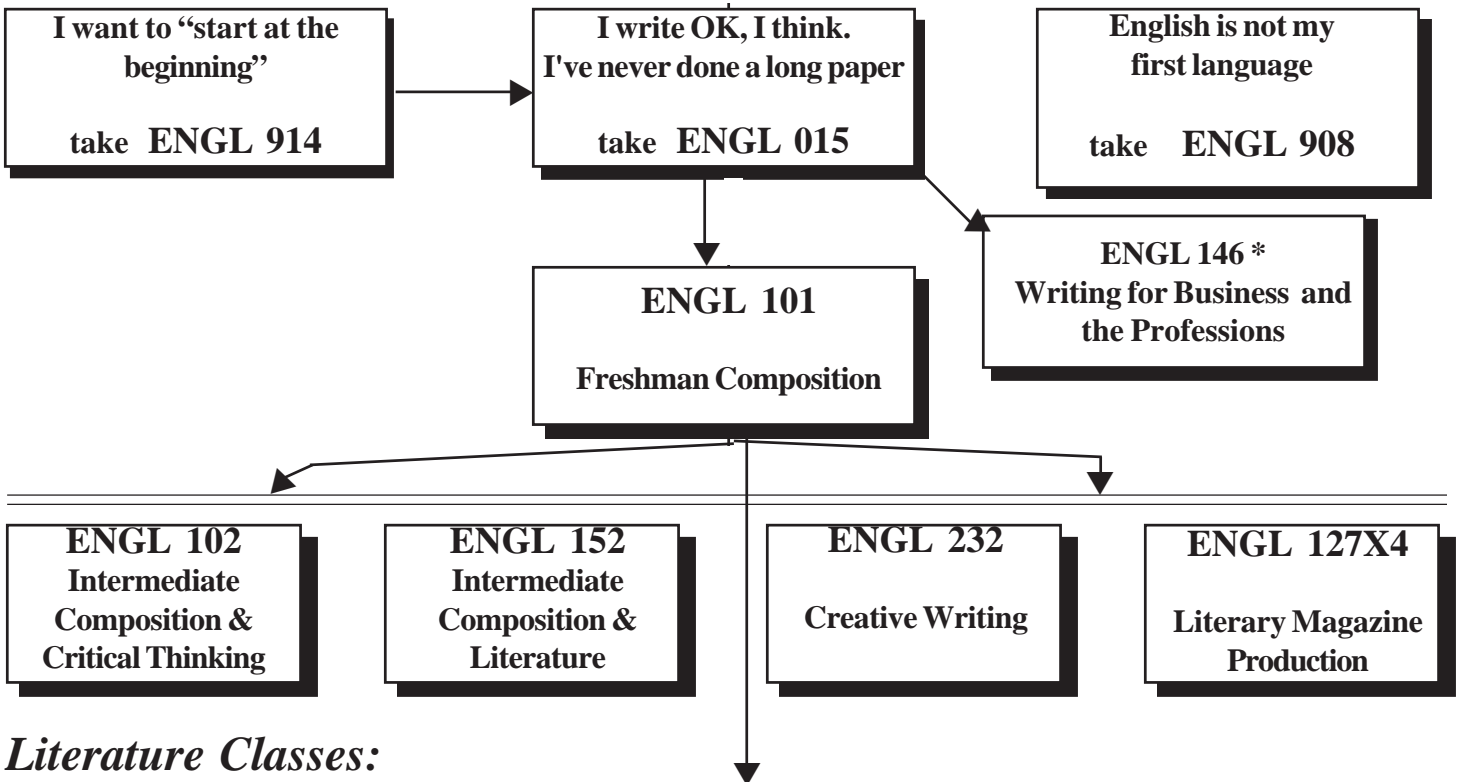
"One can surf the web, being tossed to-and-fro, or the individual can learn to 'slice through the foam,' and meet his or her destination with quick accuracy," she said. "All the while, they will be maintaining the integrity that goes hand-in-hand with research."

Crafton Hills' literacy information course is primarily concerned with critical thinking and effective research techniques and teaches students to locate and analyze information available both electronically and in print.

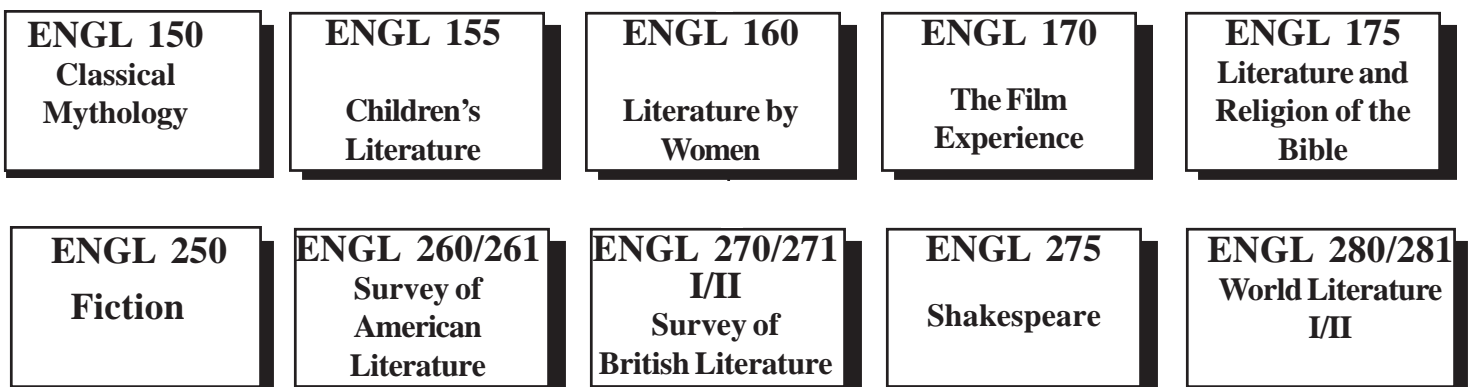
The course is taught in the Library's computer lab where the students have unlimited access to the relevant literary resources. Students explore basic computer skills, as well as critical and creative thinking, in order to develop effective research methods.

## Levels and Order of English Classes

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



### Literature Classes:



\*Meets associate degree graduation requirement in English but does not fulfill the transfer requirement to CSU or UC.



## Visit The Writing Center In the Learning Center 3<sup>rd</sup> floor of the Library Building

Monday - Thursday  
Friday  
Saturday

7:30 a.m. - 4:30 p.m.  
7:30 a.m. - 4:00 p.m.  
9:00 a.m. - 1:00 p.m.

Ref Sec Days Time Type/Units Room Instructor

**ENGLISH**

**ENGL 101 Freshman Composition 4.00 Units**

Instruction in writing compositions from personal, reflective, and argumentative perspectives.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 CAN (California Articulation Number) ENGL 2  
 CAN (California Articulation Number) ENGL SEQ A  
 PREREQUISITE: ENGL 015 OR eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0444	02	MW	07:00a-08:50a	LEC 4.00	CL-217	Gardner,R
0446	03	MW	09:00a-10:50a	LEC 4.00	CL-108	Gardner,R
0448	04	MW	09:00a-10:50a	LEC 4.00	CL-109	Snowwhite,M
0450	23	MW	09:00a-10:50a	LEC 4.00	CL-217	Boehm,R
0452	05	MW	11:00a-12:50p	LEC 4.00	CL-217	Estus,S
0454	06	MW	11:00a-12:50p	LEC 4.00	CL-219	Anderson,J
0456	07	MW	11:00a-12:50p	LEC 4.00	OE2-219	Strong-Millsap,J
0458	08	MW	01:00p-02:50p	LEC 4.00	CL-219	Anderson,J
0460	09	MW	01:00p-02:50p	LEC 4.00	OE2-219	Estus,S
0462	10	MW	01:00p-02:50p	LEC 4.00	CL-110	McDole,B
0464	11	MW	03:00p-04:50p	LEC 4.00	CL-217	Swanson,W
0466	12	TTH	09:00a-10:50a	LEC 4.00	CL-217	Snowwhite,M
0468	14	TTH	09:00a-10:50a	LEC 4.00	CL-219	Cannon,J
0470	13	TTH	11:00a-12:50p	LEC 4.00	CL-217	Cannon,J
0472	15	TTH	11:00a-12:50p	LEC 4.00	CL-219	Hamlett,C
0474	16	TTH	11:00a-12:50p	LEC 4.00	CL-108	Eastmond,E
0476	17	TTH	01:00p-02:50p	LEC 4.00	CL-108	Scaliter,B
0478	18	TTH	01:00p-02:50p	LEC 4.00	CL-219	Hamlett,C
0480	19	TTH	03:00p-04:30p	LEC 4.00	OE2-216	Blades,J

0482 24 TTH 03:00p-05:40p LEC 4.00 OE2-214A Staff  
 Note: Ref. No. 0482 - 13 week class: 02/11 - 05/15

0484 70 ARR 4 HRS/WK LEC 4.00 DiPonio,G  
 Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
 Instructor email address: gdiponio@craftonhills.edu.

0486 71 ARR 4 HRS/WK LEC 4.00 DiPonio,G  
 Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
 Instructor email address: gdiponio@craftonhills.edu.

0488 73 ARR 4 HRS/WK LEC 4.00 DiPonio,G  
 Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
 Instructor email address: gdiponio@craftonhills.edu.

0490	20	MW	07:00p-08:50p	LEC 4.00	CL-217	Swanson,W
0492	21	TTH	05:00p-06:50p	LEC 4.00	CL-219	Jensen,D
0494	22	TTH	07:00p-08:50p	LEC 4.00	CL-219	Jensen,D

Ref Sec Days Time Type/Units Room Instructor

**ENGL 102 Intermediate Composition and Critical Thinking 4.00 Units**

Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL 101), including summary, analysis, evaluation, rebuttal, and argument. Includes instruction in the analysis of argumentative prose, various rhetorical techniques, the principles of inductive and deductive reasoning, and the informal fallacies. Requires substantial analytical reading and writing.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 PREREQUISITE: ENGL 101

0496	01	MW	07:00a-08:50a	LEC 4.00	CL-219	Cowles,R
0498	02	MW	09:00a-10:50a	LEC 4.00	CL-219	Cowles,R
0500	03	MW	03:00p-04:50p	LEC 4.00	CL-108	Staff
0502	04	TTH	11:00a-12:50p	LEC 4.00	CL-109	DiPonio,G
0504	05	TTH	03:00p-04:50p	LEC 4.00	CL-219	Farrell,K

0506 10 TTH 03:00p-05:20p LEC 4.00 CL-107 Baker, D  
 Note: Ref. No. 0506 - 13 week class: 02/11 - 05/14

0508 09 F 08:00a-11:50a LEC 4.00 CL-216 Bouslough,G  
 NOTE: Students enrolled in this section may elect to take this course for honors credit.

0510	06	MW	05:00p-06:50p	LEC 4.00	CL-108	Rawley,J
0512	07	MW	07:00p-08:50p	LEC 4.00	CL-219	Rawley,J
0514	08	TTH	05:00p-06:50p	LEC 4.00	CL-108	Staff

**ENGL 120 Fundamentals of News Writing 3.00 Units**

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

*This course is also offered as JOUR-120.*  
*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 PREREQUISITE: ENGL 101

0516	01	TTH	11:00a-12:20p	LEC 3.00	CL-110	Hansler,K
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**ENGL 127X4 Literary Magazine Production: The Sand Canyon Review 3.00 Units**

This course provides a hands-on experience for English, Journalism, and other writing-related majors to develop their writing and publishing abilities.

*Associate Degree Applicable*  
 Course credit transfers to CSU.  
 Note: ENGL 127X4 may be taken 4 times  
 PREREQUISITE: ENGL 101

0518	01	M	03:00p-04:50p	LAB 3.00	OE2-214A	Bartlett,R
		ARR	6.5 HRS/WK	LAB	OE2-214A	Bartlett,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ENGL 146 Writing for Business and the Professions 4.00 Units**

Instruction in writing business compositions from personal, reflective, and argumentative perspectives.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITES: ENGL 015 or BUSAD 145/SPEECH 145 or eligibility for ENGL 101 or ENGL 146 as determined through the Crafton Hills College assessment process*

0520	01	MW	01:00p-02:50p	LEC 4.00	LADM-220	Langenfeld,E
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NOTE: This section is linked to OCA 180-01. This means students enrolling in ENGL 146-01 (directly above) must also enroll and remain enrolled in OCA 180-01. For more information about this learning community, see a counselor or see page 15.

NOTE: Students enrolled in this section may elect to take this course for honors credit.

**ENGL 152 Intermediate Composition and Literature 4.00 Units**

Study of fiction, poetry, and drama, with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 4*

*CAN (California Articulation Number) ENGL SEQ A*

*PREREQUISITE: ENGL 101*

0522	01	MW	11:00a-12:50p	LEC 4.00	CL-109	Bartlett,R
0524	02	M	06:00p-09:50p	LEC 4.00	CL-107	Acquistapace,K

**ENGL 155 Children's Literature 3.00 Units**

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0526	01	MW	11:00a-12:20p	LEC 3.00	CL-108	Langenfeld,E
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

0528	02	T	06:00p-08:50p	LEC 3.00	CL-107	Bouslough,G
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**ENGL 170 The Film Experience 3.00 Units**

Study of the basic elements of film art.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0530	01	T	07:00p-09:50p	LEC 3.00	PAC-309	Race,A
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ENGL 232 Creative Writing 3.00 Units**

Study of the techniques of creative writing, with an emphasis on the improvement of the student's ability to write effectively within the framework of a literary genre—fiction, drama or poetry.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 6*

*PREREQUISITE: Eligibility for ENGL 101*

0532	01	W	07:00p-09:50p	LEC 3.00	CL-110	Acquistapace,K
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**ENGL 250 Fiction 3.00 Units**

Study of fiction as a literary genre through readings, in-class discussion, and analytical assignments. Emphasis will be on a particular type of fiction.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0534	01	MW	01:00p-02:20p	LEC 3.00	CL-107	Race,A
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ENGL 250 is being offered as Noir: The Dark Side. An examination of detective and noir fiction and its influence on art, film, and music. The class will study short stories, novels, and nonfiction texts, ranging from 1930s to contemporary.

**ENGL 261 Survey of American Literature II 3.00 Units**

An analysis of representative literary works of significant American writers since the Civil War through the present that includes the study of the historical and social context of the literature, and lives of important writers.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 16*

*CAN (California Articulation Number) ENGL SEQ C*

*PREREQUISITE: ENGL 101*

0536	01	TTH	01:00p-02:20p	LEC 3.00	CL-110	Acquistapace,K
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**ENGL 275 Shakespeare 3.00 Units**

Study of the plays and poems of Shakespeare, as well as the cultural context in which the works were created. Analysis of the literature from both historical and contemporary perspectives.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0538	01	TTH	09:00a-10:20a	LEC 3.00	CL-216	Scaliter,B
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Ref Sec Days Time Type/Units Room Instructor

## FIRE TECHNOLOGY

### **FIRET 049 Basic Firefighter Physical Fitness 2.00 Units**

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

*Graded on Credit/No Credit basis only.*  
*Associate Degree Applicable*  
**COREQUISITE: FIRET 115**

0540	01	MTWTHF	06:30a-06:39a	LEC 2.00	OE2-205	Boucher,N
		MTWTHF	06:50a-08:09a	LAB	OE2-205	Boucher,N
Note: Ref. No. 0540 - 11 week class: 02/11 - 04/28						

### **FIRET 087 Fire Investigation 1A 2.50 Units**

Study of the principles of fire behavior; building construction; point of fire origin determination; motives of the fire setter; accidental ignition sources; incendiary fire indicators; structure of fire investigation; vehicle fire investigation; fire fatalities; investigation tools and documentation techniques; report writing; evidence recognition, documentation, and preservation; legal aspects of fire investigation; explosives and incendiary devices; juvenile fire setters; wildland fire investigation.

*Associate Degree Applicable*

0542	01	FS	09:00a-12:50p	LEC 2.50	OE2-214C	Koeper,J
Note: Ref. No. 0542 - 8 week class: 01/18 - 03/08						
Class will meet on the following Fridays: January 18, 25, February 1, 15, 22, 29 and March 7 as well as the following Saturdays: February 2, March 1 and 8.						

### **FIRET 088 Fire Investigation 1B 2.50 Units**

Study of the principles of evidence collection and preservation, report writing, the juvenile fire setter, Penal Code and other statutory provisions. Further develops principles learned in Fire Investigation 1A.

*Associate Degree Applicable*  
**PREREQUISITE: FIRET 087**

0544	01	FS	09:00a-12:50p	LEC 2.50	OE2-214C	Koeper,J
Note: Ref. No. 0544 - 8 week class: 03/21 - 05/09						
Class will meet on the following Fridays: March 21, 28, April 4, 11, 18, 25, May 2 and 9 as well as the following Saturdays: April 5 and 26.						

Ref Sec Days Time Type/Units Room Instructor

### **FIRET 100 Fire Protection Organization 3.00 Units**

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 090 as determined through the Crafton Hills College assessment process*

0546	01	M	01:00p-03:50p	LEC 3.00	OE2-214C	Koeper,J
0548	02	TTH	09:00a-10:20a	LEC 3.00	OE2-214C	Koeper,J
0550	03	T	07:00p-09:50p	LEC 3.00	OE2-214C	Miescher,J

### **FIRET 101 Fire Prevention Technology 3.00 Units**

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education. This is a prerequisite course for the Fire Academy.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 090 or higher*

0552	01	M	09:00a-11:50a	LEC 3.00	OE2-214C	Koeper,J
0554	03	TTH	11:00a-12:20p	LEC 3.00	OE2-214C	Koeper,J
0556	02	M	07:00p-09:50p	LEC 3.00	OE2-214C	Overstreet-Murphy,P

### **FIRET 102 Fire Behavior and Combustion 3.00 Units**

Theory and fundamentals of how and why fires start, spread, and are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**PREREQUISITE: FIRET 100**

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 095 or higher*

0558	01	T	01:00p-03:50p	LEC 3.00	OE2-214C	Koeper,J
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### **FIRET 106 Fire Protection Hydraulics and Water Supply 3.00 Units**

This course provides a foundation of theoretical knowledge in order to understand the principles of the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

**PREREQUISITE: FIRET 100**

0560	01	TH	07:00p-09:50p	LEC 3.00	OE2-205	Estrada,C
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## FIRE TECHNOLOGY

MANDATORY ORIENTATION: Wednesday, January 23, 2008 from 9:00 a.m. to 12 Noon in OE2-205 for all students registering in FIRET 115

### FIRET 115 Firefighter I Basic Training Academy **12.50 Units**

The Crafton Hills College Fire Academy includes introduction to basic fire fighting theory and skills, study of the characteristics and behavior of fire, hazardous materials response techniques, incident command principles and rescue techniques.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission to the Academy*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or higher*

*COREQUISITE: FIRET 049*

0562	01	MTWTHF	09:00a-10:50a	LEC 12.50	OE2-205	Sullivan,D
		MTWTHF	11:00a-12:50p	LAB	OE2-205	Sullivan,D
		MTWTHF	02:00p-05:50p	LAB	OE2-205	Sullivan,D

Note: Ref. No. 0562 - 11 week class: 02/11 - 04/28

FINANCIAL AID ALERT: When taken alone, this class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

### FIRET 118 Wildland Fire Control **3.00 Units**

Study of the factors affecting wildland fire prevention, behavior, and control techniques.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095*

0564	01	W	07:00p-09:50p	LEC 3.00	OE2-205	Gaddy,D
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### FIRET 198 Fire Technology Worksite Learning **2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*PREREQUISITE: Completed or currently enrolled in a fire technology course*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's fire technology educational or occupational goal*

0566	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

0568	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

0570	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### FIRET 902X4 Firefighter Physical Agility Preparation **2.50 Units**

Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a job related physical agility examination. Instruction in nutrition, fitness, physical development and the necessary agility skills.

*Not Applicable to the Associate Degree*

*Note: FIRET 902X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: PE/I 070X4*

0572	01	TTH	09:00a-09:48a	LEC 2.50	OE2-216	Staff
		TTH	10:00a-11:40a	LAB	OE2-216	Staff

Note: Ref. No. 0572 - 10 week class: 02/12 - 04/24

## GEOGRAPHY

### GEOG 110 Physical Geography **3.00 Units**

A spatial study of Earth's dynamic physical systems and processes.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOG 2*

*DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111*

0574	02	W	07:00p-09:50p	LEC 3.00	LADM-106	Hughes,R
NOTE: Students enrolled in this section may elect to take this course for honors credit.						

### GEOG 111 Physical Geography Laboratory **1.00 Units**

Laboratory to accompany GEOG 110. Geographic tools will be utilized to explore, understand, and identify the interrelationships of our atmosphere, hydrosphere, lithosphere, and biosphere.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE/COREQUISITE: GEOG 110*

0576	01	M	07:00p-09:50p	LAB 1.00	LADM-106	Hughes,R
NOTE: Students enrolled in this section may elect to take this course for honors credit.						

### GEOG 175 Introduction to Information Mapping **3.00 Units**

For further details go to [www.craftonhills.edu/Classes & Programs](http://www.craftonhills.edu/Classes%20&%20Programs)

## GEOLOGY

### GEOG 100 Physical Geology **4.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOL 2*

0580	01	TTH	11:00a-12:20p	LEC 4.00	LADM-106	Hughes,R
		T	01:30p-04:20p	LAB	LADM-106	Hughes,R

NOTE: Students enrolled in this section may elect to take this course for honors credit.

Ref Sec Days Time Type/Units Room Instructor

**GEOL 101 Introduction to Geology 3.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth. Lecture is the same as GEOL 100.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

0582 01 TTH 11:00a-12:20p LEC 3.00 LADM-106 Hughes,R  
 NOTE: Students enrolled in this section may elect to take this course for honors credit.

0584	60	T	05:00p-06:50p	LEC	3.00	LADM-106	Hughes,R
			01/22/08				
		T	05:00p-06:50p	LEC		LADM-106	Hughes,R
			02/12/08				
		T	05:00p-06:50p	LEC		LADM-106	Hughes,R
			03/04/08				
		T	05:00p-06:50p	LEC		LADM-106	Hughes,R
			04/02/08				
		T	05:00p-06:50p	LEC		LADM-106	Hughes,R
			04/23/08				
		ARR	3.00 HRS/WK	LEC			Hughes,R



Note: Ref. No. 0584 - 13 week class: 01/22 - 04/23  
 This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 106 at CRAFTON HILLS COLLEGE. Students may complete the companion campus-based lab course by concurrently enrolling in GEOL 160. Please see the Distributed Education section of this schedule for more detailed information.

**GEOL 112 Historical Geology 4.00 Units**

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
 DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160

0586 01 MW 09:00a-10:20a LEC 4.00 LADM-106 Hughes,R  
 W 01:30p-04:20p LAB LADM-106 Hughes,R

**GEOL 113 Earth and Life History 3.00 Units**

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
 DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160

0588 01 TTH 09:00a-10:20a LEC 3.00 LADM-106 Hughes,R

Ref Sec Days Time Type/Units Room Instructor

**GEOL 160 Geology Laboratory 1.00 Units**

Laboratory exercises designed to utilize the tools of geologic inquiry, including physical properties of minerals and rocks, aerial photographs, geologic maps, Brunton compass, Geographic Information Systems (GIS), Global Positional Systems (GPS), and field studies. The laboratory studies are closely coordinated with GEOL 100/101 lecture topics.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 PREREQUISITE/COREQUISITE: GEOL 101

0590 01 T 01:30p-04:20p LAB 1.00 LADM-106 Hughes,R

**GEOL 175X4 Geology of the Eastern Mojave Desert 1.00 Unit**

Discussion and observation of the physical and historical geology and natural history of the Great Basin Geomorphic Province of the United States, with specific emphasis on the geology of the Eastern Mojave Desert. Students must attend a field trip to successfully complete the course.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
 Note: GEOL 175X4 may be taken 4 times

0592 01 ARR .5 HRS/WK LEC 1.00 LADM-106 Hughes,R  
 ARR 2 HRS/WK LAB OFFF-FLD Hughes,R

Note: Required weekend field trip to the Eastern Mojave Desert. All participants pay an accommodations fee. THE CLASS WILL MEET 3 TUESDAYS - January 29, February 19, and April 08 from 5:00-6:50 p.m. IN THE LAB/ADMINISTRATION BUILDING (LADM), ROOM 106. The mandatory field trip to the Eastern Mojave Desert will take place from April 18-20, 2008. Field trip logistics will be arranged at the individual meetings earlier in the semester.

**HEALTH EDUCATION**

**HEALTH 102 Biological Principles of Health 3.00 Units**

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and non-infectious diseases and the risk factors associated with them (smoking, substance abuse, improper diet and inactivity).

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*

0594 01 MWF 09:00a-09:50a LEC 3.00 BC-101 Maloney,C  
 0596 02 MWF 10:00a-10:50a LEC 3.00 BC-101 Maloney,C

0598 07 MW 01:00p-02:50p LEC 3.00 BC-101 Ledoux,J  
 Note: Ref. No. 0598 - 13 week class: 02/11 - 05/14

0600 03 TTH 09:00a-10:20a LEC 3.00 CHS-122 Baron,P  
 0602 04 TTH 01:00p-02:20p LEC 3.00 LADM-224 Malik,N  
 0604 05 T 07:00p-09:50p LEC 3.00 LADM-224 Malik,N  
 0606 06 W 07:00p-09:50p LEC 3.00 OE1-127 Maloney,C

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## HEALTH EDUCATION

### HEALTH 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as PE-263.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0608	01	MW	07:30a-08:50a	LEC 3.00	CHS-122	Baron,P
0610	03	TTH	01:00p-02:50p	LEC 3.00	BC-104	Ledoux,J
Note: Ref. No. 0610 - 13 week class: 02/11 - 05/15						
0612	02	M	7:00p-09:50p	LEC 3.00	LADM-121	Moses,O

## HISTORY

### HIST 100 History of the United States to 1877 3.00 Units

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 8*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0614	01	MWF	09:00a-09:50a	LEC 3.00	LADM-121	Perez,M
0616	02	MWF	11:00a-11:50a	LEC 3.00	BC-101	Perez,M
0618	03	T	07:00p-09:50p	LEC 3.00	BC-101	Perez,M
0620	60	W	07:00p-08:50p	LEC 3.00	LADM-224	Perez,M
			01/30/08			
		W	07:00p-08:50p	LEC	LADM-224	Perez,M
			02/20/08			
		W	07:00p-08:50p	LEC	LADM-224	Perez,M
			03/19/08			
		W	07:00p-08:50p	LEC	LADM-224	Perez,M
			04/09/08			
		W	07:00p-08:50p	LEC	LADM-224	Perez,M
			04/30/08			
		ARR	4.15 HRS/WK	LEC		Perez,M



Note: Ref. No. 0620 - 13 week class: 01/30 - 04/30

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### HIST 101 History of the United States 1865 to Present 3.00 Units

Survey of American history from 1865 to the post-industrial, consumer society of the early 21st century.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 10*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0622	01	MWF	08:00a-08:50a	LEC 3.00	BC-101	Perez,M
0624	03	TTH	09:30a-10:50a	LEC 3.00	BC-101	Beitscher,J
Note: This section is linked to LIBR 100-02. This means students enrolling in HIST 101-03 (directly above) must also enroll and remain enrolled in LIBR 100-02. For more information about this learning community, see a counselor or see page 15.						
0626	02	TTH	01:00p-02:50p	LEC 3.00	BC-101	Beitscher,J
Note: Ref. No. 0626 - 13 week class: 02/12 - 05/15						
0628	60	S	08:00a-09:50a	LEC 3.00	BC-101	Perez,M
			01/19/08			
		S	08:00a-09:50a	LEC	BC-101	Perez,M
			02/09/08			
		S	08:00a-09:50a	LEC	BC-101	Perez,M
			03/01/08			
		S	08:00a-09:50a	LEC	BC-101	Perez,M
			03/29/08			
		S	08:00a-09:50a	LEC	BC-101	Perez,M
			04/19/08			
		ARR	4.15 HRS/WK	LEC		Perez,M
Note: Ref. No. 0628 - 13 week class: 01/19 - 04/19						
This course includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building (BC), Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.						
0630	04	TH	07:00p-09:50p	LEC 3.00	CHS-122	Perez,M



Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students  
October 31-November 2, 2007

Priority Web/Telephone Registration  
November 5, 2007-January 13, 2008




Ref Sec Days Time Type/Units Room Instructor

**HIST 161 History of Western Civilization:  
From the Renaissance to the Cold War**  
**3.00 Units**

Survey of the political, economic, social, and intellectual developments that form the basis for Western Civilization from the Renaissance to the Cold War.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) HIST 4  
 CAN (California Articulation Number) HIST SEQ A  
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

	0632	60	TH	07:00p-08:50p	LEC	3.00	LADM-121	Beitscher,J
				01/17/08				
			TH	07:00p-08:50p	LEC		LADM-121	Beitscher,J
				02/28/08				
			TH	07:00p-08:50p	LEC		LADM-121	Beitscher,J
				03/27/08				
		TH	07:00p-08:50p	LEC		LADM-121	Beitscher,J	
			04/17/08					
		TH	07:00p-08:50p	LEC		LADM-121	Beitscher,J	
			05/08/08					
		ARR	3.38 HRS/WK	LEC				Beitscher,J

Note: Ref. No. 0632 - 16 week class: 01/17 - 05/08

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**HIST 171 World Civilizations (1500 CE to the Present)**  
**3.00 Units**

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500CE to the present.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) HIST 16  
 CAN (California Articulation Number) HIST SEQ C  
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0634	01	TTH	11:00a-12:20p	LEC	3.00	BC-101	Costello,G Sherman,S
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

*Vanessa Y. Riehm*  
*2007 Mathematics Graduate*



"When I first decided to attend Crafton, I was a little intimidated because I was returning at an older age," said 34-year-old Vanessa Riehm, 2007 CHC math graduate. "I thought perhaps now it would be too hard to learn new things or maybe I would not fit in anywhere. My experiences at Crafton have been eye opening. I now have no doubts in my abilities to succeed."

Riehm discovered she had a penchant for math.

"I was encouraged by Sherri Wilson, my first math professor at CHC, to pursue Mathematics," Riehm said. "She and (math Professor) Jodi Hanley have inspired me to be a role model for other females considering the math field, which traditionally is dominated by males."

Riehm, a married mom of three children, recognized the importance of assistance from Financial Aid and the Extended Opportunity Programs and Services (EOPS) Office.

"Without this assistance, I would not have been able to afford school," she said. "My EOPS Counselor, Troy Dial, is very knowledgeable, kindhearted, and supportive. They convinced me that I would be able to afford college and helped me each step of the way."

"I have made a few unwise choices in my past, but coming to Crafton now was the best decision that I could have made," she said. "I feel that it is very important for me to succeed and show my children that there are many opportunities offered if they pursue them. It is important to share with them not only the good times, but also the struggles so they will have a firmer grasp on what to expect when they attend college."

Riehm earned the Noyce Scholarship, offered through California State University San Bernardino (CSUSB), which provides \$10,000 for two years to pursue a career as a teacher. She also earned the Edison Scholarship for \$5,000, and she earned the Eaton Family Scholarship.

"I am glad my children were there to see me receive my scholarships and graduate," she said. "They see that hard work does pay off."

Riehm's goal is to become a math professor and to return to CHC as an instructor.

"I have a very inquisitive mind and the pursuit of an education comes naturally to me," said Riehm, who is currently attending CSUSB. "Even after I receive my degrees and pursue my career, I plan to remain a life long student."

**For current updated information on classes,  
go to [www.craftonhills.edu](http://www.craftonhills.edu)**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## INTERDISCIPLINARY STUDIES

### INTDIS 140 Humanities Through the Arts 3.00 Units

Study of humanities through seven major arts: film, drama, music, literature, painting, sculpture, and architecture. Development of the understanding of historical context, basic elements, meaning, form, and critical evaluation skills as they relate to art.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101*

0636	01	TH	06:00p-08:50p	LEC 3.00	CL-107	Acquistapace,K
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### INTDIS 200A The Honors Experience: World War I 3.00 Units

In-depth study of the political, economic, social and cultural aspects of World War I, from its origins to its aftermath through the 1920s and 1930s.

*Associate Degree Applicable*

*Course credit transfers to CSU and UC.*

*PREREQUISITE: ENGL 101*

0638	01	MW	01:00p-02:50p	LEC 3.00	BC-104	Beitscher,J
Note: Ref. No. 0638 - 14 week class: 02/28 - 05/14						

## JOURNALISM

### JOUR 120 Fundamentals of News Writing 3.00 Units

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

*This course is also offered as ENGL-120.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: ENGL 101*

0640	01	TTH	11:00a-12:20p	LEC 3.00	CL-110	Hansler,K
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## LEARNING RESOURCES

### LRC 050 Tutor Training 1.00 Unit

Basic tutoring instruction using classic learning theories and differences in learning style. Designed for current peer tutors and those interested in tutoring; introduction to basic instructional methodology and its applications to different tutoring situations; highlights of specific problems that may interfere with learning and tutoring.

*Associate Degree Applicable*

0642	01	TH	03:00p-05:20p	LEC 1.00	LR-347	Matthews,D
		ARR	2.7 HRS/WK	LAB	LR-347	Matthews,D
Note: Ref. No. 0642 - 5 week class: 01/31 - 02/28						
Note: The first class meeting will be held on Thursday, January 31 at 3:00 p.m. in LR 347.						

0644	02	ARR	1.68 HRS/WK	LEC 1.00	LR-347	Matthews,D
		ARR	1.68 HRS/WK	LAB	LR-347	Matthews,D
Note: Ref. No. 0644 - 8 week class: 03/17 - 05/09						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### LRC 900X4 Learning Resources Laboratory 0.00 Unit

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

*Graded on Credit/No Credit basis only.*

*Noncredit Course*

*Note: LRC 900X4 may be taken 4 times*

*COREQUISITE: Enrollment in at least one other course at CHC*

Note: This noncredit course is designed for students seeking tutoring in the Learning Center. Enrollment in this no-cost course occurs at the time a tutoring request is made.

### LRC 960X4 Developmental Study Techniques 0.50 Units

This course provides individual instruction in such study techniques as note-taking, textbook reading and test preparation.

*Not Applicable to the Associate Degree*

*Note: LRC 960X4 may be taken 4 times*

0648	01	ARR	1.5 HRS/WK	LAB 0.50	LR-LC	Matthews,D
0650	02	ARR	3.37 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0650 - 8 week class: 03/17 - 05/09						

0652	03	ARR	3 HRS/WK	LAB 1.00	LR-LC	Matthews,D
0654	04	ARR	6.75 HRS/WK	LAB 1.00	LR-LC	Matthews,D
Note: Ref. No. 0654 - 8 week class: 03/17 - 05/09						

0656	05	ARR	6 HRS/WK	LAB 2.00	LR-LC	Matthews,D
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## LIBRARY SCIENCE

### LIBR 100 Introduction to Library Research and Information Competency 3.00 Units

Introduces the fundamentals of information competency and the efficient use of library resources, electronic databases and the Internet through the process of evaluating, analyzing and citing research materials and relevant issues surrounding the access and use of information. This course will prepare students for college-level research in all disciplines.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0658	01	MW	01:00p-02:20p	LEC 3.00	LR-309	Hendrickson,C Winningham,L
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0660	02	TTH	11:00a-12:20p	LEC 3.00	LR-309	Hendrickson,C
Note: This section is linked to HIST 101-03. This means students enrolling in LIBR 100-02 (directly above) must also enroll and remain enrolled in HIST 101-03. For more information about this learning community, see a counselor or see page 15.						

Ref Sec Days Time Type/Units Room Instructor

**MARKETING**

**MARKET 100 Marketing Principles 3.00 Units**

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level or equivalent*

0662 01 MWF 10:00a-10:50a LEC 3.00 BC-104 O'Toole,R

**MARKET 198 Marketing Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*PREREQUISITE: Completed or currently enrolled in a marketing course*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's marketing educational or occupational goal*

0664 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 McCormick,K  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0666 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 McCormick,K  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

0668 03 ARR 20 HRS/WK WRKEX 4.00 OE2-205 McCormick,K  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

Ref Sec Days Time Type/Units Room Instructor

**MATH**

If purchasing a used book for Math 942, new software must be purchased at an additional expense.

**MATH 942 Arithmetic 4.00 Units**

The study of the fundamental operations involving whole numbers, fractions, and decimals.

*Not Applicable to the Associate Degree*

0670	01	MWF	11:00a-11:50a	LEC	4.00	LR-348	Wilson,S
		M	12:00p-12:50p	LAB		LR-306	Staff
							Wilson,S
0672	02	MWF	11:00a-11:50a	LEC	4.00	LR-348	Wilson,S
		W	12:00p-12:50p	LAB		LR-306	Staff
							Wilson,S
0674	03	MWF	12:00p-12:50p	LEC	4.00	LR-348	Staff
		M	11:00a-11:50a	LAB		LR-306	Staff
							Staff
0676	04	MWF	12:00p-12:50p	LEC	4.00	LR-348	Staff
		W	11:00a-11:50a	LAB		LR-306	Staff
							Staff
0678	05	TTH	09:30a-10:50a	LEC	4.00	LR-348	Staff
		T	11:00a-11:50a	LAB		LR-306	Staff
							Staff
0680	06	TTH	09:30a-10:50a	LEC	4.00	LR-348	Staff
		TH	11:00a-11:50a	LAB		LR-306	Staff
							Staff
0682	07	TTH	01:30p-02:50p	LEC	4.00	LR-348	Staff
		T	03:00p-03:50p	LAB		LR-306	Staff
0684	08	TTH	01:30p-02:50p	LEC	4.00	LR-348	Staff
		TH	03:00p-03:50p	LAB		LR-306	Staff
0686	11	MW	07:00p-08:20p	LEC	4.00	LR-348	Staff
		M	08:30p-09:20p	LAB		LR-306	Staff
0688	12	MW	07:00p-08:20p	LEC	4.00	LR-348	Staff
		W	08:30p-09:20p	LAB		LR-306	Staff
0690	09	TTH	05:30p-06:50p	LEC	4.00	LR-348	Staff
		T	07:00p-07:50p	LAB		LR-306	Staff
0692	10	TTH	05:30p-06:50p	LEC	4.00	LR-348	Staff
		TH	07:00p-07:50p	LAB		LR-306	Staff

**MATH 943X2 Review Arithmetic Topics 0.50 Unit**

The review of a few specific fundamental operations involving whole numbers, fractions, or decimals, as determined by diagnostic information. Students requiring extensive review will be directed to MATH 942.

*Graded on Credit/No Credit basis only.*

*Not Applicable to the Associate Degree*

*Note: MATH 943X2 may be taken 2 times*

0694	01	MWF	07:30a-08:50a	LAB	0.25	LR-309	Wilson,S
		ARR	1.5HRS/WK	LAB	0.25		Wilson,S

Note: Ref. No. 0694 - 4 week class: 01/14 - 02/07

0696	02	TTH	07:00p-08:50p	LAB	0.50	LR-309	Staff
		ARR	2HRS/WK	LAB			

Note: Ref. No. 0696 - 4 week class: 01/14 - 02/07

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MATH

If purchasing a used book for Math 942, new software must be purchased at an additional expense.

### MATH 952 Prealgebra 4.00 Units

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

*Not Applicable to the Associate Degree*

**PREREQUISITE:** MATH 942 or equivalent as determined through the Crafton Hills College assessment process

0698	06	MWF	07:00a-08:50a	LEC 4.00	BC-104	Staff
Note: Ref. No. 0698 - 13 week class: 02/11 - 05/16						
0700	07	MWF	11:00a-12:50p	LEC 4.00	OE2-216	Staff
Note: Ref. No. 0700 - 13 week class: 02/11 - 05/16						
0702	04	MW	03:00p-04:50p	LEC 4.00	CHS-237	Staff
0704	01	TTH	09:00a-10:50a	LEC 4.00	CDC-115	Staff
0706	02	TTH	01:00p-02:50p	LEC 4.00	CHS-237	Henes,M
0708	03	MW	07:00p-08:50p	LEC 4.00	OE2-214A	Staff
0710	05	TTH	05:00p-06:50p	LEC 4.00	BC-105	Staff
0712	08	TTH	07:00p-09:45p	LEC 4.00	LR-348	Staff
Note: Ref. No. 0712 - 13 week class: 02/11 - 05/15						

### MATH 090 Elementary Algebra 4.00 Units

Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.

*Associate Degree Applicable*

**PREREQUISITE:** MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0714	01	MTWTH	01:00p-02:50p	LEC 4.00	CL-111	Staff
Note: Ref. No. 0714 - 8 week class: 01/14 - 03/07						
0716	12	MWF	07:00a-08:50a	LEC 4.00	BC-105	Staff
Note: Ref. No. 0716 - 13 week class: 02/11 - 05/16						
0718	03	MW	09:00a-10:50a	LEC 4.00	CL-111	Ramirez,S
0720	02	MW	11:00a-12:50p	LEC 4.00	CL-111	Deming,M
0722	04	MW	03:00p-04:50p	LEC 4.00	CL-111	Deming,M
0724	05	TTH	07:00a-08:50a	LEC 4.00	CL-111	Staff
0726	11	TTH	09:00a-10:50a	LEC 4.00	CHS-237	Ramirez,S
0728	06	TTH	11:00a-12:50p	LEC 4.00	CL-111	Wilson,S
0730	07	TTH	03:00p-04:50p	LEC 4.00	BC-104	Crise,R
0732	08	MW	05:00p-06:50p	LEC 4.00	CL-111	Deming,M
0734	09	MW	07:00p-08:50p	LEC 4.00	CL-111	Deming,M
0736	10	TTH	05:00p-06:50p	LEC 4.00	CHS-237	Gibson,K
0738	13	TTH	07:00p-09:45p	LEC 4.00	CL-111	Staff
Note: Ref. No. 0738 - 13 week class: 02/11 - 05/15						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### MATH 095 Intermediate Algebra 4.00 Units

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value, linear, non-linear, and systems of inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

*Associate Degree Applicable*

**PREREQUISITE:** MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0740	13	MTWTH	01:00p-02:50p	LEC 4.00	CL-111	Staff
Note: Ref. No. 0740 - 9 week class: 03/17 - 05/15						
0742	01	MWF	07:00a-08:50a	LEC 4.00	CL-111	Staff
Note: Ref. No. 0742 - 13 week class: 05/16 - 05/22						
0744	02	MW	09:00a-10:50a	LEC 4.00	LR-348	Staff
0746	03	MW	11:00a-12:50p	LEC 4.00	CHS-237	Staff
0750	04	MW	03:00p-04:50p	LEC 4.00	LR-348	Staff
0752	05	TTH	07:00a-08:50a	LEC 4.00	CHS-237	Ramirez,S
0754	06	TTH	09:00a-10:50a	LEC 4.00	BC-104	Staff
0756	07	TTH	11:00a-12:50p	LEC 4.00	CHS-237	Ramirez,S
0758	08	TTH	03:00p-04:50p	LEC 4.00	CL-218	Staff
0760	09	MW	05:00p-06:50p	LEC 4.00	LR-348	Hanley,J
0762	14	MW	05:00p-06:50p	LEC 4.00	OE2-214A	Staff
Note: Ref. No. 0762 - 9 week class: 03/17 - 05/14						
0764	11	MW	07:00p-08:50p	LEC 4.00	CHS-237	Gibson,K
0766	10	TTH	05:00p-06:50p	LEC 4.00	CL-111	Henes,M
0768	12	TTH	07:00p-09:45p	LEC 4.00	BC-105	Staff
Note: Ref. No. 0768 - 13 week class: 02/12 - 05/15						

### MATH 102 College Algebra 4.00 Units

Study of logarithms, sequences, series, mathematical induction, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) MATH 10*

**PREREQUISITE:** MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

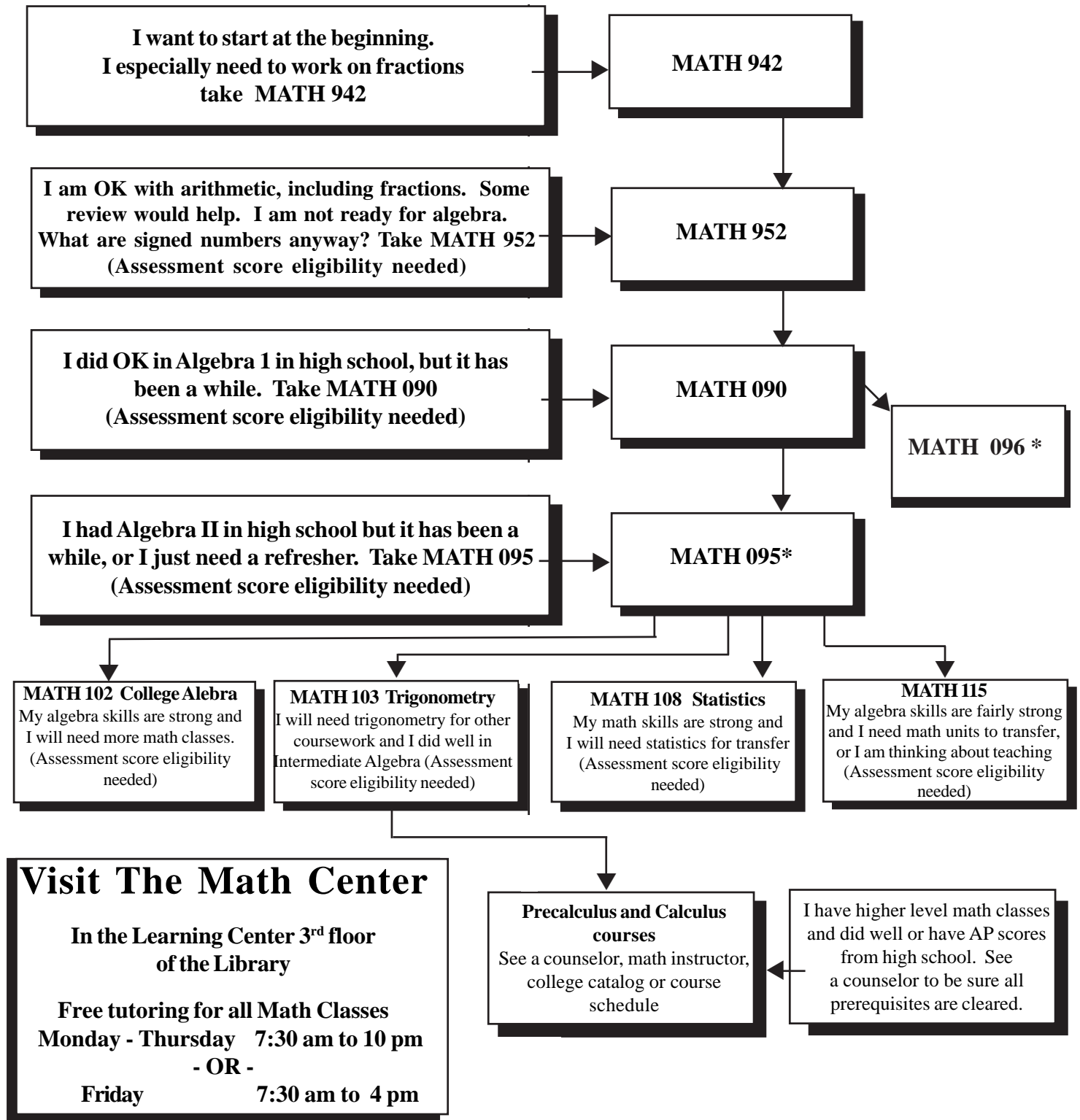
0770	06	MWF	07:00a-08:50a	LEC 4.00	CDC-115	Staff
Note: Ref. No. 0770 - 13 week class: 02/11 - 05/16						
0772	02	MW	11:00a-12:50p	LEC 4.00	LR-309	Staff
0774	04	MW	01:00p-02:50p	LEC 4.00	CHS-237	Crise,R
0776	01	TTH	11:00a-12:50p	LEC 4.00	LR-348	Staff
0778	03	TTH	03:00p-04:50p	LEC 4.00	CHS-237	Hanley,J
0780	05	MW	05:00p-06:50p	LEC 4.00	CHS-237	Gibson,K
0782	07	TTH	07:00p-09:45p	LEC 4.00	CL-217	Staff
Note: Ref. No. 0782 - 13 week class: 02/11 - 05/15						

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.



# Levels and Order of Mathematics Classes

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.



\* Meets associate degree graduation requirement for Mathematics

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MATH 103 Plane Trigonometry 4.00 Units**

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*CAN (California Articulation Number) MATH 8*

*PREREQUISITE: MATH 095 or eligibility for MATH 103*

*as determined through the Crafton Hills College*

*assessment process*

0784	01	MW	01:00p-02:50p	LEC 4.00	LR-348	Henes,M
0786	02	TTH	07:00a-08:50a	LEC 4.00	BC-105	Staff
0788	03	TTH	05:00p-06:50p	LEC 4.00	BC-104	Crise,R

**MATH 108 Statistics 4.00 Units**

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

*This course is also offered as PSYCH-108.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) STAT 2*

*PREREQUISITE: MATH 095 or eligibility for MATH 108 as*

*determined through the Crafton Hills College assessment process*

*DEPARTMENTAL RECOMMENDATION: MATH 117*

0790	01	MW	01:00p-02:50p	LEC 4.00	CL-218	Pfahler,D
0792	02	TTH	11:00a-12:50p	LEC 4.00	CL-218	Pfahler,D
0794	03	TTH	05:00p-06:50p	LEC 4.00	CL-218	Pfahler,D

**MATH 115 The Ideas of Mathematics 3.00 Units**

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: MATH 095*

0796	01	MW	09:30a-10:50a	LEC 3.00	LR-309	Staff
0798	02	TTH	07:00p-08:20p	LEC 3.00	CHS-237	Gibson,K

**MATH 117 Computer Applications in Research 1.00 Units**

Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as PSYCH-117.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*COREQUISITE: MATH 108*

0800	01	M	07:00p-09:50p	LAB 1.00	LR-309	Brink,T
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MATH 151 Precalculus 4.00 Units**

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques; sequences and series; conic sections; and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) MATH 16*

*PREREQUISITE: MATH 103 or eligibility for MATH 151*

*as determined through the Crafton Hills College assessment*

*process*

0802	01	TTH	09:00a-10:50a	LEC 4.00	CL-111	Wilson,S
0804	02	MW	05:00p-06:50p	LEC 4.00	BC-104	Henes,M

**MATH 250 Single Variable Calculus I 4.00 Units**

Introduction to differential and integral calculus; including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) MATH 18*

*CAN (California Articulation Number) MATH SEQ B & C*

*PREREQUISITE: MATH 151 or eligibility as determined through*

*the Crafton Hills College assessment process.*

0806	01	TTH	09:00a-10:50a	LEC 4.00	CL-107	Staff
0808	02	MW	05:00p-06:50p	LEC 4.00	CL-109	Staff

**MATH 251 Single Variable Calculus II 4.00 Units**

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) MATH 20*

*CAN (California Articulation Number) MATH SEQ B & C*

*PREREQUISITE: MATH 250 or eligibility for MATH 251*

*as determined through the Crafton Hills College assessment*

*process*

0810	01	TTH	09:00a-10:50a	LEC 4.00	LADM-112	Staff
0812	02	MW	05:00p-06:50p	LEC 4.00	LR-309	Crise,R

**MATH 265 Linear Algebra 3.00 Units**

An introduction that compliments advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: MATH 250 or eligibility for MATH 265 as*

*determined through the Crafton Hills College assessment process*

0814	01	TTH	05:00p-06:20p	LEC 3.00	LR-347	Hanley,J
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Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MATH

**MATH 903X2 Math Support Lab 1.00 Unit**  
 Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.  
*Graded on Credit/No Credit basis only.*  
*Not Applicable to the Associate Degree*  
*Note: MATH 903X2 may be taken 2 times*  
**COREQUISITE: MATH 952, MATH 090 or MATH 095**

0816	01	TTH	01:00p-01:50p	LAB 1.00	CL-107	Wilson,S
		ARR		LAB	LR-LC	Staff

## MICROBIOLOGY

**MICRO 102 Introductory Microbiology 4.00 Units**  
 Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.  
*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*

0818	01	TTH	01:00p-02:20p	LEC 4.00	CHS-242	Shimeld,L
		TTH	02:30p-03:50p	LAB	LADM-201	Shimeld,L
0820	02	TTH	01:00p-02:20p	LEC 4.00	CHS-242	Shimeld,L
		TTH	11:00a-12:20p	LAB	LADM-201	Shimeld,L

**MICRO 150 Medical Microbiology 5.00 Units**  
 Study of microbiology, emphasizing the biology of microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.  
*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
**CAN (California Articulation Number) BIOL 14**  
**PREREQUISITE: CHEM 101**

0822	01	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		MW	08:00a-10:50a	LAB	LADM-201	Shimeld,L
0824	02	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		MW	12:30p-03:20p	LAB	LADM-201	Burns,C
0826	03	MW	11:00a-12:20p	LEC 5.00	CHS-242	Shimeld,L
		TTH	08:00a-10:50a	LAB	LADM-201	Shimeld,L
0828	04	TTH	05:30p-06:50p	LEC 5.00	CHS-242	Mascinde,G
		TTH	07:00p-09:50p	LAB	LADM-201	Mascinde,G

**For current updated information on classes,  
 go to [www.craftonhills.edu](http://www.craftonhills.edu)**

### *Morris Hunter* Director of the Schools of Radiologic Technology



Twelve students earned associate degrees in the Crafton Hills College (CHC) - Arrowhead Regional Medical Center (ARMC) School of Radiological Technology this spring. All 12 of the graduates passed the Radiology Board Exams and are now registered radiologic technologists (RRT).

Students in the program are introduced into a variety of positions in the scope of radiology in which they may choose to specialize, including nuclear medicine, magnetic resonance imaging (MRI), ultrasound and many more.

"Radiology is an excellent profession for students who are compassionate, enjoy helping others, and like using state of the art computer technology" said Morris Hunter, director of the joint CHC-ARMC School of Radiologic Technology.

The radiological program consists of clinical and classroom learning experiences conducted at ARMC. Students register for the program through CHC.

Graduates of the x-ray tech program typically make \$25-\$30 dollars an hour depending on their hiring location. After completing the requirements of the program, students must pass a board examination prior to becoming x-ray technicians.

The joint CHC-ARMC School of Radiological Technology (X-Ray Tech Program) prides itself in its 100 percent student graduation and employment success rate. Ten students and four alternates are accepted into the program per year.

"The best thing that happened to the program is it's affiliation with CHC, because prior to our affiliation with CHC, students did not have the Associate of Science degree option," Morris said. "Now students have the option to complete the Associate of Science degree. The degree option provides students with the opportunity to advance in a specialized field of radiology by completing one additional year (two years total) of course work."

The Radiological Program is a two-year program requiring students to be at the AMRC 40 hours a week. The classroom curriculum provides students with fundamental radiographic knowledge. The clinical portion of the program gives students the opportunity to apply knowledge of actual radiographic procedures under supervision.

Program graduates get more hands-on clinical experience than the state required 1,800 hours, finishing with an impressive 2,700 hours of clinical experience.

For more information about the Radiologic Program, contact (909) 580-3540.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MUSIC

### MUSIC 100 Fundamental Skills in Music 3.00 Units

Basic music theory and practical applications to develop an understanding of the elements of music. Study of pitch, rhythm, notation, and sight reading. Includes sight singing and introduction to keyboard and simple rhythmic instruments.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0834	01	MW	09:00a-10:20a	LEC 3.00	PAC-308	McConnell,M
0836	02	W	07:00p-09:50p	LEC 3.00	PAC-308	McClurg,B

### MUSIC 102 Music Theory II 3.00 Units

Second course in a progressive study through four semesters including work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** MUSIC 101

0838	01	MW	11:00a-11:49a	LEC 3.00	PAC-308	McConnell,M
		MW	11:50a-01:00p	LAB	PAC-308	McConnell,M

### MUSIC 120 Appreciation of Musical Literature 3.00 Units

Introduction to musical literature. This course is designed to develop an understanding of music and musicians in a societal and historical context.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0840	01	TTH	11:00a-12:20p	LEC 3.00	PAC-308	McConnell,M
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

0842	70	ARR	3.00 HRS/WK	LEC 3.00		McConnell,M
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
Instructor email address: mmconne@craftonhills.edu.

0844	71	ARR	4.15 HRS/WK	LEC 3.00		McConnell,M
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Note: Ref. No. 0844 - 13 week class: 02/11 - 05/15  
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
Instructor email address: mmconne@craftonhills.edu.

### MUSIC 132X4 Guitar 2.00 Units

Progressive study of the basic techniques of playing guitar.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 132X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** MUSIC 100

0846	01	M	04:00p-04:50p	LEC 2.00	PAC-308	McNaughton,B
		M	05:00p-06:50p	LAB	PAC-308	McNaughton,B

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### MUSIC 134 Jazz History 3.00 Units

Historical survey of Jazz music and musicians.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0848	01	M	07:00p-09:50p	LEC 3.00	PAC-308	McNaughton,B
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### MUSIC 135X4 Piano 2.00 Units

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 135X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** MUSIC 100

0850	03	MW	11:00a-11:25a	LEC 2.00	PAC-225	Staff
		MW	11:26a-12:20p	LAB	PAC-225	Staff
0852	01	M	02:00p-02:50p	LEC 2.00	PAC-225	Staff
		M	03:00p-04:50p	LAB	PAC-225	Staff
0854	02	TTH	09:30a-09:55a	LEC 2.00	PAC-225	McConnell,M
		TTH	09:56a-10:50a	LAB	PAC-225	McConnell,M

### MUSIC 140X4 Theatre Workshop 3.00 Units

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as THART-140X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 140X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** Audition

0851	01	ARR	1.92 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	5.78 HRS/WK	LAB	PAC-101	Bryant,T

Note: Ref. No. 0851 - 14 week class: 02/04 - 05/15

This course is also offered at THART 140x4.

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information.

Telephone: (909) 389-3296 Office: PAC-111

### MUSIC 141X4 Applied Music 2.00 Units

Applied private music lessons with an approved off-campus instructor. Students are required to have 14 one-hour lessons during the semester, and are responsible for the cost of private instruction. Students must perform in two assessment juries. Students must provide their own instruments. Students must meet with the Crafton Hills College instructor during the first week of class.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 141X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** MUSIC 100

0856	01	ARR	6 HRS/WK	DIR 2.00	PAC-308	McConnell,M
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Note: See instructor during the first week of the semester.



Ref Sec Days Time Type/Units Room Instructor

**MUSIC 150X4 Mixed Chorus 2.00 Units**

Foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship, especially recommended for pre-teaching and liberal arts majors who desire vocal training.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 150X4 may be taken 4 times*

0858	01	T	07:00p-07:50p	LEC 2.00	PAC-308	McClurg,B
		T	08:00p-09:50p	LAB	PAC-308	McClurg,B
		ARR	1 HRS/WK	LAB	PAC-308	McClurg,B

**MUSIC 156X4 Concert Choir 2.00 Units**

Performance and study of choral works from all periods of music.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 156X4 may be taken 4 times*

*PREREQUISITE: Faculty recommendation through audition*

*DEPARTMENTAL RECOMMENDATION: MUSIC 150X4 or equivalent*

0860	01	T	07:00p-07:50p	LEC 2.00	PAC-308	McClurg,B
		T	08:00p-09:50p	LAB	PAC-308	McClurg,B
		ARR	1 HRS/WK	LAB	PAC-308	McClurg,B

**MUSIC 174X4 Jazz Ensemble 2.00 Units**

Study and performance of Jazz literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 174X4 may be taken 4 times*

*PREREQUISITE: Demonstrate performance proficiency on instrument/voice through audition*

0862	01	TH	07:00p-07:50p	LEC 2.00	PAC-308	McNaughton,B
		TH	08:00p-09:50p	LAB	PAC-308	McNaughton,B
		ARR	1 HRS/WK	LAB	PAC-308	McNaughton,B

**MUSIC 175X4 Jazz Band Workshop 2.00 Units**

Continued study and performance of Jazz literature, style, and interpretation. Advanced performance level; performance required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 175X4 may be taken 4 times*

*PREREQUISITE: MUSIC 174X4 and/or faculty recommendation through audition*

0864	01	TH	07:00p-07:50p	LEC 2.00	PAC-309	McNaughton,B
		TH	08:00p-09:50p	LAB	PAC-309	McNaughton,B
		ARR	1 HRS/WK	LAB	PAC-309	McNaughton,B

**MUSIC 179X4 Contemporary Ensemble 2.00 Units**

Study and performance of Contemporary Classical literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 179X4 may be taken 4 times*

0866	01	T	02:00p-04:50p	LAB 2.00	PAC-308	McConnell,M
		ARR	2.50 HRS/WK	LAB	PAC-308	McConnell,M

Ref Sec Days Time Type/Units Room Instructor

**OCEANOGRAPHY**

**OCEAN 101 Elements of Oceanography 3.00 Units**

Study of the basic principles of oceanography, including geology, physics, chemistry, and biology of the oceans. Topics include the structure of the earth and sea floor, the physics and chemistry of the ocean, atmospheric wind and ocean circulation, waves, currents, tides, marine plants and animals, ecological concepts, and environmental concerns. Tools of oceanographic inquiry include maps, remote sensing, Geographic Information Systems, Global Positional Systems, and field trips.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

0872	01	MW	11:00a-12:20p	LEC 3.00	LADM-121	Hughes,R
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

0874	60	T	07:00p-08:50p	LEC 3.00	LADM-121	Hughes,R
			01/22/08			
		T	07:00p-08:50p	LEC	LADM-121	Hughes,R
			02/12/08			
		T	07:00p-08:50p	LEC	LADM-121	Hughes,R
			03/04/08			
		T	07:00p-08:50p	LEC	LADM-121	Hughes,R
			04/02/08			
		T	07:00p-08:50p	LEC	LADM-121	Hughes,R
			04/23/08			
		ARR	3.00 HRS/WK	LEC		Hughes,R



Note: Ref. No. 0874 - 13 week class: 01/22 - 04/23

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 121 at Crafton Hills College. Please see the Distributed Education section of this schedule for more detailed information.

**OFFICE COMPUTER APPLICATIONS**

**OCA 180 Word Processing 3.00 Units**

Introduction to the production of professional documents using Microsoft Word. Includes memos, reports, letters, labels, tables, merging.

*Associate Degree Applicable*

0876	01	MW	11:00a-12:20p	LEC 3.00	LADM-220	Pace-Pequeno,C
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NOTE: This section is linked to ENGL 146-01. This means students enrolling in OCA 180-01 (directly above) must also enroll and remain enrolled in ENGL 146-01. For more information about this learning community, see a counselor or page 15.

**BOLD print on time pattern denotes evening classes**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PERSONAL AND CAREER DEVELOPMENT

### PCD 111 Career Life Planning 3.00 Units

Designed to cover theories and concepts of values, interests, skills and personality development as applied to the career/life planning process and its application to labor market trends for beginning or returning students. Both short and long term career/life plans will be developed. An awareness of diversity is infused throughout the course as it relates to varied psychological and sociological forces within both college and the work place.

*Associate Degree Applicable*  
Course credit transfers to CSU.

0890	02	F	01:00p-03:50p	LEC 3.00	CL-218	Gist,J
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0892	70	ARR	3.92 HRS/WK	LEC 3.00		Kosmatka,A
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Note: Ref. No. 0892 - 13 week class: 02/11 - 05/15

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: akosmatk@craftonhills.edu.

0894	01	W	07:00p-09:50p	LEC 3.00	CL-218	Gist,J
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## PHILOSOPHY

### PHIL 101 Introduction to Philosophy 3.00 Units

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics.

*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
CAN (California Articulation Number) PHIL 2  
DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading:  
Pass a standardized test of reading comprehension at or above the 12th grade level

0896	01	MWF	08:00a-08:50a	LEC 3.00	LADM-224	Biffle,J
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0898	02	MWF	10:00a-10:50a	LEC 3.00	LADM-224	Biffle,J
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0900	03	M	07:00p-09:50p	LEC 3.00	LADM-224	Biffle,J
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### PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
CAN (California Articulation Number) PHIL 6  
DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading:  
Pass a standardized test of reading comprehension at or above the 12th grade level

0902	01	TTH	07:30a-08:50a	LEC 3.00	BC-101	Linfield,L
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0904	70	ARR	3 HRS/WK	LEC 3.00		Brink, T.L
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: tlbrink@craftonhills.edu

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
CAN (California Articulation Number) PHIL 4  
DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0906	01	MWF	09:00a-09:50a	LEC 3.00	LADM-224	Biffle,J
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

0908	60	T	07:00p-08:50p	LEC 3.00	LADM-121	Biffle,J
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			01/29/08			
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			07:00p-08:50p	LEC		LADM-121 Biffle,J
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			02/19/08			
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			07:00p-08:50p	LEC		LADM-121 Biffle,J
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			03/18/08			
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			07:00p-08:50p	LEC		LADM-121 Biffle,J
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			04/08/08			
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			07:00p-08:50p	LEC		LADM-121 Biffle,J
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			04/29/08			
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			07:00p-08:50p	LEC		LADM-121 Biffle,J
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			05/20/08			
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		ARR	3.38 HRS/WK	LEC		Biffle,J
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Note: Ref. No. 0908 - 16 week class: 01/29 - 05/20

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

## PHYSICAL EDUCATION

### PE 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals, and water. Development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as HEALTH-263.*  
*Associate Degree Applicable*  
Course credit transfers to both CSU and UC.  
DEPARTMENTAL RECOMMENDATION: MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0910	01	MW	07:30a-08:50a	LEC 3.00	CHS-122	Baron,P
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0912	03	TTH	01:00p-02:50p	LEC 3.00	BC-104	Ledoux,J
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Note: Ref. No. 0912 - 13 week class: 02/11 - 05/15

0914	02	M	07:00p-09:50p	LEC 3.00	LADM-121	Moses,O
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For current updated information on classes,  
go to [www.craftonhills.edu](http://www.craftonhills.edu)

Ref Sec Days Time Type/Units Room Instructor

**PHYSICAL EDUCATION  
INDIVIDUAL/GROUP**

**PE/I 070X4 Fitness Evaluation 0.25 Unit**

Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

*Graded on Credit/No Credit basis only.  
Associate Degree Applicable  
Note: PE/I 070X4 may be taken 4 times*

0916 01 ARR .75 HRS/WK LAB 0.25 G-003 Ledoux,J

**PE/I 105X4 Aerobics 1.00 Units**

Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 105X4 may be taken 4 times*

0918 01 MWF 09:00a-09:50a LAB 1.00 G-101E Poffek,C  
Kickboxing, Step and Strength Training  
0920 02 TTH 07:30a-08:50a LAB 1.00 G-101E Scott,J  
Kickboxing, Step, and Strength Training  
0922 03 TTH 09:30a-10:50a LAB 1.00 G-101E Scott,J  
Kickboxing, Step, and Strength Training  
0924 04 MW 05:00p-06:20p LAB 1.00 G-101E Scott,J  
Kickboxing, Step, and Strength Training

**PE/I 106X4 Total Body Fitness 1.00 Unit**

Designed for individuals interested in improving cardiovascular fitness, flexibility and strength. The class will incorporate various cardiovascular, stretching and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 106X4 may be taken 4 times*

0926 01 MW 11:00a-12:20p LAB 1.00 G-001 Poffek,C  
0928 02 TTH 09:30a-10:50a LAB 1.00 G-001 Ledoux,J  
0930 03 TTH 01:00p-02:50p LAB 1.00 G-001 Staff  
Note: Ref. No. 0930 - 13 week class: 02/11 - 05/15



Ref Sec Days Time Type/Units Room Instructor

**PE/I 108X4 Weight Training 1.00 Unit**

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 108X4 may be taken 4 times*

0932 01 MWF 09:00a-09:50a LAB 1.00 G-001 Ledoux,J  
0934 02 MWF 10:00a-10:50a LAB 1.00 G-001 Ledoux,J  
0936 03 MW 01:00p-02:20p LAB 1.00 G-001 Poffek,C  
0938 04 TTH 11:00a-12:20p LAB 1.00 G-001 Ledoux,J  
0940 05 TTH 05:30p-06:50p LAB 1.00 G-001 Goff,W

**PE/I 120X4 Golf 1.00 Unit**

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 120X4 may be taken 4 times*

0942	04	MW	11:00a-12:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0942 - 13 week class: 02/11 - 05/14						
0944	05	TTH	11:00a-12:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0944 - 13 week class: 02/11 - 05/15						
0946	01	F	01:00p-03:50p	LAB 1.00	G-101W	Rabago,R
0948	02	S	08:00a-10:50a	LAB 1.00	G-101W	Rabago,R
0950	03	S	11:00a-01:50p	LAB 1.00	G-101W	Rabago,R

**PE/I 127X4 Walking for Fitness 1.00 Unit**

Walking for fitness suitable for individuals of all ages and fitness levels. Incorporation of various walking routes on the campus designed to promote weight loss through walking and improve cardiovascular health and general well being.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 127X4 may be taken 4 times*

0952 01 MWF 08:00a-08:50a LAB 1.00 G-001 Ledoux,J

**PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit**

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

*Associate Degree Applicable  
Course credit limited transfer CSU & UC.  
Contact a counselor for details.  
Note: PE/I 143X4 may be taken 4 times*

0954 01 TTH 01:00p-02:20p LAB 1.00 G-101E Gomez,S  
0956 02 TH 06:30p-09:20p LAB 1.00 G-101E Gomez,S

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PHYSICAL EDUCATION INDIVIDUAL/GROUP

**PE/I 148X4 Tennis 1.00 Unit**  
Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/I 148X4 may be taken 4 times*

0958	02	MW	09:00a-10:50a	LAB 1.00	TC-CRTS	Rabago,R
Note: Ref. No. 0958 - 13 week class: 02/11 - 05/14						
0960	01	W	06:00p-08:50p	LAB 1.00	TC-CRTS	Rabago,R

**PE/I 155X4 Conditioning with the Pilates Method 1.00 Unit**

The Pilates Method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/I 155X4 may be taken 4 times*

0962	01	MWF	10:00a-10:50a	LAB 1.00	G-101E	Poffek,C
0964	02	TTH	03:30p-04:50p	LAB 1.00	G-101E	Alblinger,D

**PE/I 159X4 Karate 1.00 Unit**  
Practice in the fundamental skills of unarmed self-defense.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/I 159X4 may be taken 4 times*

0966	01	W	06:30p-09:20p	LAB 1.00	G-101E	Namekata,J
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**PE/I 163X4 Ballroom/Swing/Salsa 1.00 Unit**  
Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as THART-163X4.*  
*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/I 163X4 may be taken 4 times*

0968	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
0970	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PE/I 168X4 Yoga 1.00 Unit**  
Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/I 168X4 may be taken 4 times*

0972	01	MW	01:00p-02:20p	LAB 1.00	G-101E	Aniello,L
0974	02	MW	03:30p-04:50p	LAB 1.00	G-101E	Aniello,L
0976	03	TTH	11:00a-12:20p	LAB 1.00	G-101E	Aniello,L
0978	04	TTH	05:00p-06:20p	LAB 1.00	G-101E	Aniello,L

**PE/I 200FX3 Tai Chi 1.00 Unit**  
Designed to study and practice the ancient art of Tai Chi (a moving meditation). Tai Chi will be used to increase strength, endurance and flexibility.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*

0980	01	MW	07:30a-08:50a	LAB 1.00	G-101E	Lopez,A
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## PHYSICAL EDUCATION TEAM

**PE/T 130X4 Team Sports (Co-Ed) 1.00 Unit**  
This course develops playing skills for the lifetime benefit of participation in a variety of team sports. Includes instruction on the rules, basic skills, techniques, and strategies.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*  
*Note: PE/T 130X4 may be taken 4 times*

Basketball:						
0982	01	MW	11:00a-12:20p	LAB 1.00	G-101E	Ledoux,J

**Parking is at a premium  
the first few weeks**



**Please Carpool !**



Ref Sec Days Time Type/Units Room Instructor

**PHYSICS**

**PHYSIC 100 Introduction to Physics 4.00 Units**

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*

0984	01	TTH	09:30a-10:50a	LEC	4.00	LADM-121	Adams,M
		M	01:00p-03:50p	LAB		LADM-115	Adams,M
0986	02	TTH	09:30a-10:50a	LEC	4.00	LADM-121	Adams,M
		T	11:00a-01:50p	LAB		LADM-115	Adams,M Hughes,B
0988	03	TTH	09:30a-10:50a	LEC	4.00	LADM-121	Adams,M
		T	02:00p-04:50p	LAB		LADM-115	Hughes,B
0990	04	TTH	09:30a-10:50a	LEC	4.00	LADM-121	Adams,M
		W	01:00p-03:50p	LAB		LADM-115	Adams,M
0992	05	TTH	09:30a-10:50a	LEC	4.00	LADM-121	Adams,M
		TH	11:00a-01:50p	LAB		LADM-115	Adams,M
0994	06	TTH	05:30p-06:50p	LEC	4.00	LADM-121	Hughes,B
		T	07:00p-09:50p	LAB		LADM-115	Hughes,B

**PHYSIC 111 General Physics II 4.00 Units**

A continuation of PHYSIC 110. Introduction to optics, electricity, and atomic and nuclear physics.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
*CAN (California Articulation Number) PHYS 4*  
*CAN (California Articulation Number) PHYS SEQ A*  
*PREREQUISITE: PHYSIC 110*

0998	01	MW	11:00a-12:20p	LEC	4.00	LADM-112	Adams,M
		M	01:00p-03:50p	LAB		LADM-115	Adams,M
1000	02	MW	11:00a-12:20p	LEC	4.00	LADM-112	Adams,M
		T	11:00a-01:50p	LAB		LADM-115	Adams,M Hughes,B
1002	03	MW	11:00a-12:20p	LEC	4.00	LADM-112	Adams,M
		T	02:00p-04:50p	LAB		LADM-115	Hughes,B
1004	04	MW	11:00a-12:20p	LEC	4.00	LADM-112	Adams,M
		W	01:00p-03:50p	LAB		LADM-115	Adams,M
1006	05	MW	11:00a-12:20p	LEC	4.00	LADM-112	Adams,M
		TH	11:00a-01:50p	LAB		LADM-115	Adams,M

Ref Sec Days Time Type/Units Room Instructor

**PHYSIC 201 Physics II 6.00 Units**

A continuation of PHYSIC 200. Study of physics, including optics, electricity, magnetism, Maxwell's Equations, relativity, vector analysis, quantum theory, structure of atoms, nuclei, molecules and solids.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Limited transfer to UC; contact a counselor for details.*  
*CAN (California Articulation Number) PHYS SEQ B*  
*PREREQUISITES: PHYSIC 200 and MATH 251*

1008	01	MW	11:00a-12:20p	LEC	6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC		LADM-112	Adams,M
		M	01:00p-03:50p	LAB		LADM-115	Adams,M
1010	02	MW	11:00a-12:20p	LEC	6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC		LADM-112	Adams,M
		T	11:00a-01:50p	LAB		LADM-115	Adams,M Hughes,B
1012	03	MW	11:00a-12:20p	LEC	6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC		LADM-112	Adams,M
		T	02:00p-04:50p	LAB		LADM-115	Hughes,B
1014	04	MW	11:00a-12:20p	LEC	6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC		LADM-112	Adams,M
		W	01:00p-03:50p	LAB		LADM-115	Adams,M
1016	05	MW	11:00a-12:20p	LEC	6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC		LADM-112	Adams,M
		TH	11:00a-01:50p	LAB		LADM-115	Adams,M

Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students  
 October 31-November 2

Priority Web/Telephone Registration  
 November 5, 2007-January 13, 2008

Instruction Begins  
 January 14, 2008



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## POLITICAL SCIENCE

### **POLIT 100 American Politics 3.00 Units**

Introductory course in the fundamentals of American government and politics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GOVT 2*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1018	06	MW	01:00p-02:20p	LEC 3.00	PAC-309	Hellerman,S
NOTE: Students enrolled in this section may elect to take this course for honors credit.						
1020	03	TTH	09:30a-10:50a	LEC 3.00	LADM-224	Hellerman,S
NOTE: Students enrolled in this section may elect to take this course for honors credit.						
1022	02	TTH	11:00a-12:20p	LEC 3.00	LADM-304	Hellerman,S
NOTE: Students enrolled in this section may elect to take this course for honors credit.						
1024	05	F	09:00a-11:50a	LEC 3.00	LADM-304	Kalender,V
1026	60	S	10:00a-11:50a	LEC 3.00	BC-101	Hellerman,S
			01/19/08			
			10:00a-11:50a			Hellerman,S
			02/09/08			
			10:00a-11:50a			Hellerman,S
			03/01/08			
			10:00a-11:50a			Hellerman,S
03/29/08						
10:00a-11:50a	Hellerman,S					
04/19/08						
ARR	4.15 HRS/WK	LEC		Hellerman,S		
Note: Ref. No. 1026 - 13 week class: 01/19 - 04/19						
This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building (BC), Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.						
1028	01	M	07:00p-09:50p	LEC 3.00	BC-101	Hellerman,S
1030	04	W	07:00p-09:50p	LEC 3.00	BC-101	Kalender,V



### **POLIT 104 Introduction to Comparative Politics 3.00 Units**

Introductory course in comparative political systems, movements and ideologies in various countries.

*Associate Degree Applicable*

*Course credit transfers to CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; POLIT 100*

1032	01	MW	11:00a-12:50p	LEC 3.00	LADM-304	Hellerman,S
Note: Ref. No. 1032 - 13 week class: 02/11 - 05/14						
NOTE: Students enrolled in this section may elect to take this course for honors credit.						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PSYCHOLOGY

### **PSYCH 100 General Psychology 3.00 Units**

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PSY 2*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 090; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1034	01	MW	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
1036	02	MW	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
1038	03	MW	11:00a-12:50p	LEC 3.00	CL-218	Moore,S
Note: Ref. No. 1038 - 14 week class: 02/04 - 05/14						
1040	05	TTH	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
1042	06	TTH	01:00p-02:20p	LEC 3.00	CL-218	Moore,S
1044	08	F	09:00a-11:50a	LEC 3.00	CL-218	Staff
1046	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor email address: tibrink@craftonhills.edu.						
1048	71	ARR	3 HRS/W	LEC 3.00		Moore,S
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor email address: smooore@craftonhills.edu.						
1050	72	ARR	3.92 HRS/WK	LEC 3.00		Moore,S
Note: Ref. No. 1050 - 13 week class: 02/11 - 05/15						
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor email address: smooore@craftonhills.edu						
1052	04	MW	05:00p-06:50p	LEC 3.00	CL-218	Staff
Note: Ref. No. 1052 - 13 week class: 02/11 - 05/17						
NOTE: Students enrolled in this section may elect to take this course for honors credit.						
1054	07	T	07:00p-09:50p	LEC 3.00	CL-218	Staff
Note: Students enrolled in this section may elect to take this course for honors credit.						

### **PSYCH 102 Personal and Social Adjustment 3.00 Units**

Survey of contemporary adjustment issues including stress, health, coping, and behavior patterns.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: PSYCH 100*

*DEPARTMENTAL RECOMMENDATIONS: Successful completion of or concurrent enrollment in ENGL 101*

1056	01	TTH	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
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Ref Sec Days Time Type/Units Room Instructor

**PSYCH 103 Theories of Personality 3.00 Units**

Survey of psychological theories including psychoanalytic, behavioral, humanistic, and cognitive.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** PSYCH 100

**DEPARTMENTAL RECOMMENDATIONS:** ENGL 101; Reading:

Pass a standardized test of reading comprehension at or above the 12th grade level

1058 01 TH 07:00p-09:50p LEC 3.00 CL-218 Staff

**PSYCH 108 Statistics 4.00 Units**

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

*This course is also offered as MATH-108.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** MATH 095 or eligibility for MATH 108 as

determined through the Crafton Hills College assessment process

**DEPARTMENTAL RECOMMENDATION:** PSYCH 117

1060 01 MW 01:00p-02:50p LEC 4.00 CL-218 Pfahler,D

1062 02 TTH 11:00a-12:50p LEC 4.00 CL-218 Pfahler,D

1064 03 TTH 5:00p-06:50p LEC 4.00 CL-218 Stone,H

**PSYCH 117 Computer Applications in Research**

**1.00 Unit**

Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as MATH-117.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**COREQUISITE:** PSYCH 108

1066 01 M 07:00p-09:50p LAB 1.00 LR-309 Brink,T

**PSYCH 118 Human Sexual Behavior 3.00 Units**

Survey of selected factors in human sexual behavior.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** PSYCH 100

**DEPARTMENTAL RECOMMENDATION:** Successful completion of or concurrent enrollment in ENGL 101

1068 70 ARR 3 HRS/WK LEC 3.00 Moore,S

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: smoore@craftonhills.edu.

Ref Sec Days Time Type/Units Room Instructor

**PSYCH 150 Gerontology 3.00 Units**

Examination of aging and the life course.

*This course is also offered as SOC-150.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**DEPARTMENTAL RECOMMENDATIONS:** SOC 100, MATH 952;

Eligibility for ENGL 101 as determined through the Crafton Hills

College assessment process; Reading: Pass a standardized test

of reading comprehension at or above the 12th grade level

1070 01 TTH 11:00a-12:20p LEC 3.00 PAC-309 Davis,J

**READING AND STUDY SKILLS**

**READ 925X2 Introduction to Reading 3.00 Units**

The first in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage.

Practice in reading passages at a developmental level.

*Not Applicable to the Associate Degree*

*Note: READ 925X2 may be taken 2 times*

**DEPARTMENTAL RECOMMENDATION:** Score between 0-34 on

the reading portion of the Crafton Hills College assessment test,

or 4th, 5th, 6th grade level on the Nelson-Denny Reading Test

1100 01 MWF 09:00a-09:49a LEC 3.00 LR-347 Lowe,L

ARR 1.5 HRS/WK LAB LR-347 Lowe,L

1102 03 TTH 01:00p-02:50p LEC 3.00 LR-347 Staff

ARR 2.08 HRS/WK LAB LR-347 Staff

Note: Ref. No. 1102 - 13 week class: 02/11 - 05/15

1104 02 W 07:00p-09:50p LEC 3.00 LR-347 Lowe,L

ARR 1.5 HRS/WK LAB LR-347 Lowe,L

**READ 956X2 Intermediate Reading 3.00 Units**

The second in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at an intermediate level.

*Not Applicable to the Associate Degree*

*Note: READ 956X2 may be taken 2 times*

**DEPARTMENTAL RECOMMENDATION:** Score between 35-64

on the reading portion of the Crafton Hills College assessment

test, or 7th, 8th, or 9th grade level on the Nelson- Denny Reading

Test

1106 01 MWF 11:00a-11:49a LEC 3.00 LR-347 Lowe,L

ARR 1.5 HRS/WK LAB LR-347 Lowe,L

1108 03 TTH 09:00a-10:20a LEC 3.00 LR-347 Lowe,L

ARR 1.5 HRS/WK LAB LR-347 Lowe,L

1110 02 TH 07:00p-09:50p LEC 3.00 LR-347 Staff

ARR 1.5 HRS/WK LAB LR-347 Staff

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## READING AND STUDY SKILLS

### **READ 078X2 Advanced Reading 3.00 Units**

Designed to enhance students' reading skills, this course involves attending lectures and doing in-class assignments. Students must also complete individualized laboratory activities designed to increase vocabulary and comprehension, based on assessed reading ability.

*Associate Degree Applicable*

*Note: READ 078X2 may be taken 2 times*

*DEPARTMENTAL RECOMMENDATION: A minimum score of 65 on the reading portion of the college placement test or minimum of 10th grade level on the Nelson-Denny Reading Test*

1112	04	MWF	08:00a-08:50a	LEC 3.00	LR-347	Lowe,L
1114	01	MW	01:00p-02:20p	LEC 3.00	LR-347	Lowe,L
1116	05	MW	03:00p-04:20p	LEC 3.00	BC-101	Staff
1118	02	TTH	11:00a-12:50p	LEC 3.00	LR-347	Lowe,L
Note: Ref. No. 1118 - 13 week class: 02/11 - 05/22						
1120	06	TTH	05:00p-06:20p	LEC 3.00	CL-217	Staff
1122	03	T	07:00p-09:50p	LEC 3.00	LR-347	Moore,M

### **READ 091 College Study Skills 3.00 Units**

Instruction in the skills of listening, note taking, class preparation and participation, organizing and analyzing textbook material, and using the library. Provides methods for the improvement of concentration, memory and test-taking.

*Associate Degree Applicable*

1124	01	MW	01:00p-02:20p	LEC 3.00	CL-109	Snowwhite,M
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## REAL ESTATE

### **REALST 100 Real Estate Principles 3.00 Units**

Fundamentals of real estate covering basic laws and principles of California real estate. Required course for Real Estate Sales License. May also be used as one of the courses for the Broker's License.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1126	01	W	07:00p-09:50p	LEC 3.00	OE2-216	Zombos,N
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Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## RELIGIOUS STUDIES

### **RELIG 100 Introduction to Religious Studies 3.00 Units**

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1128	01	M	01:00p-03:50p	LEC 3.00	OE2-216	Franko,K
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### **RELIG 101 Introduction to World Religions 3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1130	70	ARR	3.00 HRS/WK	LEC 3.00		Brink,T
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor email address: tibrink@craftonhills.edu.						

1132	71	ARR	4.15 HRS/WK	LEC 3.00		Brink,T
Note: Ref. No. 1132 - 13 week class: 02/12 - 05/15						
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor email address: tibrink@craftonhills.edu.						

### **RELIG 176 Jesus and His Interpreters 3.00 Units**

Study of images and interpretations of Jesus.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1134	01	M	04:00p-06:50p	LEC 3.00	OE2-216	Franko,K
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**BOLD print on time pattern denotes evening classes**



Ref Sec Days Time Type/Units Room Instructor

## RESPIRATORY CARE

### **RESP 050 Introduction to Respiratory Care 2.00 Units**

Introduction and orientation to the field of respiratory care.  
Associate Degree Applicable

1136	02	TTH	09:00a-10:50a	LEC 2.00	LR-309	Franklin,B
Note: Ref. No. 1136 - 8 week class: 03/18 - 05/08						
1138	01	TTH	01:00p-02:50p	LEC 2.00	LADM-304	Franklin,B
Note: Ref. No. 1138 - 8 week class: 01/15 - 03/06						

### **RESP 105 Fundamentals of Respiratory Care II 4.00 Units**

Theoretical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104  
COREQUISITES: RESP 106, RESP 108, and RESP 110X4

1140 01 TTH 08:00a-09:50a LEC 4.00 CHS-123 Bell,R

### **RESP 106 Fundamentals of Respiratory Care Skills II 5.25 Units**

Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104  
COREQUISITES: RESP 105, RESP 108, and RESP 110X4

1142 01 M 08:00a-11:50a LEC 5.25 CHS-123 Bell,T  
Bryson,K  
M 01:00p-04:50p LAB CHS-123 Bell,R  
Bell,T  
Bryson,K  
Contreras,A  
ARR LAB CHS-127 Bell,R  
Bell,T  
Bryson,K  
Contreras,A

### **RESP 108 Respiratory Care Clinical Application II 5.25 Units**

Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104  
COREQUISITES: RESP 105, RESP 106, and RESP 110X4

1144 01 ARR 2.125 HRS/WK LEC 5.25 OFFC-CLNC Bell,R  
ARR 14.875 HRS/WK CLINC OFFC-CLNC Bell,R  
Proof of a clear criminal background check is required.

Ref Sec Days Time Type/Units Room Instructor

### **RESP 109BX2 Clinical Refresher: Clinical Application II 2.50 Units**

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

PREREQUISITE: RESP 108

1146 01 ARR 1.125 HRS/WK LEC 2.50 OFFH-HOSP Bell,R  
ARR 7.875 HRS/WK CLINC OFFH-HOSP Bell,R  
Proof of a clear criminal background check is required.

### **RESP 110X4 Clinical Medicine I 1.50 Units**

Selected topics related to the practice of cardiopulmonary medicine.

Associate Degree Applicable

Note: RESP 110X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: It is highly recommended that a student, upon entering this class, be a Licensed Respiratory Care Practitioner in the State of California or be concurrently enrolled in Crafton Hills College's Certified Respiratory Therapist Program.

1148 01 TH 04:30p-05:50p LEC 1.50 LLDA-VETS Brainard,C  
Note: Ref. No. 1148 will be held at Veterans Hospital in Loma Linda.

### **RESP 112 Care of the High Risk Neonate 4.00 Units**

Preparation of the student for clinical practice in Neonatal and Pediatric Intensive Care units.

Associate Degree Applicable

1150 01 TTH 10:00a-11:50a LEC 4.00 CHS-123 Bryson,K  
Langdon,C

### **RESP 206 Advanced Theory of Respiratory Care II 4.00 Units**

Advanced theory, including oxygen transport, acid-base balance, renal function, electrolyte assessment, nutrition, pulmonary function testing, and pulmonary pathologies.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 207, RESP 208, RESP 211X4, and RESP 218

1152 01 TTH 10:00a-11:50a LEC 4.00 CHS-127 Bell,T

### **RESP 207 Physiologic Basis of Respiratory Disease II 5.00 Units**

Further presentation of applied cardiopulmonary, renal, and neuropathophysiology related to the diagnosis and treatment of diseases the therapist will encounter in the clinical setting.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 206, RESP 208, RESP 211X4, and RESP 218

1154 01 TTH 01:00p-03:20p LEC 5.00 CHS-127 Brainard,C

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## RESPIRATORY CARE

### RESP 208 Advanced Respiratory Care Clinical Application II 5.25 Units

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 206, RESP 207, RESP 211X4, and RESP 218

1156	01	ARR	2.25 HRS/WK	LEC 5.25	OFFC-CLNC	Bell,R
		ARR	15.75 HRS/WK	CLINC	OFFC-CLNC	Bell,R

Proof of a clear criminal background check is required.  
Note: Ref. No. 1156 will be held at Clinic in Off-Campus Clinic.

### RESP 209BX2 Clinical Refresher: Advanced Clinical Application II 2.50 Units

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

PREREQUISITE: RESP 208

1158	01	ARR	1.125 HRS/WK	LEC 2.50	OFFH-HOSP	Bell,R
		ARR	7.875 HRS/WK	CLINC	OFFH-HOSP	Bell,R

Proof of a clear criminal background check is required.  
Note: Ref. No. 1158 will be held at Area Hospitals in Off-Campus Hospital.

### RESP 218 Advanced Respiratory Care Skills Laboratory II 5.25 Units

Exposure to new procedures and the improvement of skills based on assessment of individual student performance. Specialized instruction to strengthen identified competencies as final preparation for professional practice, as well as Certification in Advanced Cardiac Life Support.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 206, RESP 207, RESP 208, and RESP 211X4

1160	01	W	08:00a-11:50a	LEC 5.25	CHS-127	Franklin,B
		W	01:00p-04:50p	LAB	CHS-127	Bryson,K Franklin,B Kibbe,M
		ARR		LAB	CHS-123	Bryson,K Franklin,B Kibbe,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### RESP 927X4 Advanced Practitioner Examinations: Review and Seminar 3.00 Units

Preparation for the National Board for Respiratory Care (NBRC) Therapist Written RRT Examination and Clinical Simulation Examination. Discussion of examination structure, content, examination site requirements, and review of sample test questions (RRT: Registered Respiratory Therapist). Students from Respiratory Care Programs other than that at Crafton Hills College should see a counselor for permission to enroll.

Graded on Credit/No Credit basis only.

Not Applicable to the Associate Degree

Note: RESP 927X4 may be taken 4 times

PREREQUISITE: RESP 201

1162	01	TTH	08:00a-09:50a	LEC 3.00	CHS-127	Bryson,K
		ARR	4 HRS/WK	LAB	CHS-127	Bryson,K

Note: Ref. No. 1162 - 9 week class: 03/04 - 05/08

## SOCIOLOGY

### SOC 100 Introduction to Sociology 3.00 Units

Survey of concepts and theories of society and culture, social organizations, social stratifications, social change and social policy.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) SOC 2

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095

1164	01	MW	09:30a-10:50a	LEC 3.00	PAC-309	Shelby,P
1166	02	MW	11:00a-12:20p	LEC 3.00	PAC-309	Shelby,P
1168	03	MW	03:00p-04:20p	LEC 3.00	CHS-242	Davis,J

NOTE: Students enrolled in this section may elect to take this course for honors credit.

1170	05	TTH	07:30a-08:50a	LEC 3.00	CHS-122	Staff
1172	06	TTH	09:30a-10:50a	LEC 3.00	PAC-308	Staff
1174	07	TTH	01:00p-02:20p	LEC 3.00	CHS-122	Davis,J

NOTE: Students enrolled in this section may elect to take this course for honors credit.

1176	04	M	07:00p-09:50p	LEC 3.00	CHS-242	Davis,J
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

### SOC 105 Social Problems 3.00 Units

Sociological study of contemporary social problems in the United States, such as drug and alcohol use/abuse, violence, racial and ethnic tensions, poverty, ageism, sexual orientation, unemployment, education, population and urbanization, environment, technology, and war.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) SOC 4

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 and SOC 100

1178	01	MW	05:00p-06:50p	LEC 3.00	BC-105	Davis,J
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Note: Ref. No. 1178 - 13 week class: 02/11 - 05/14

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**SOC 130 Marriage, Family and Intimate Relationships 3.00 Units**

Sociological study of traditional and contemporary American families.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 and SOC 100*

1180	60	T	07:00p-08:50p	LEC 3.00	LADM-121	Shelby,P
			01/15/08			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			02/26/08			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			03/25/08			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			04/15/08			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			05/06/08			
		ARR	3.38 HRS/WK	LEC		Shelby,P

Note: Ref. No. 1180 - 16 week class: 01/15 - 05/06

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM), Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**SOC 141 Minority Relations 3.00 Units**

Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities, intergroup relations and their global dimensions.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 and SOC 100*

1182	01	W	07:00p-09:50p	LEC 3.00	CHS-242	Davis,J
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**SOC 150 Gerontology 3.00 Units**

Examination of aging and the life course.

*This course is also offered as PSYCH-150.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952;*

*Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

1184	01	TTH	11:00a-12:20p	LEC 3.00	PAC-309	Davis,J
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**Parking is at a premium  
the first few weeks**



**Please Carpool !**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## SPANISH

**SPAN 015 Conversational Spanish I 3.00 Units**

Introductory conversation course, designed to meet the need of students who wish to communicate orally in the Spanish language for purposes of travel, business, employment and personal pleasure.

*Associate Degree Applicable*

1186	01	TTH	09:30a-10:50a	LEC 3.00	CL-110	Lin Shull,C
1188	02	MW	07:00p-08:20p	LEC 3.00	CL-109	Gonzalez,R

**SPAN 101 College Spanish I 5.00 Units**

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the first year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 2*

*CAN (California Articulation Number) SPAN SEQ A*

1190	01	MW	08:00a-10:20a	LEC 5.00	CL-106	Miranda-Recinos,G
1192	02	MW	10:30a-12:50p	LEC 5.00	CL-106	Kozanova,M
1194	03	TTH	08:00a-10:20a	LEC 5.00	CL-106	Kozanova,M
1196	04	TTH	01:00p-03:20p	LEC 5.00	CL-106	Lin Shull,C
1198	05	MW	07:00p-09:20p	LEC 5.00	CL-106	Ballester,M
1200	06	TTH	04:00p-06:20p	LEC 5.00	CL-106	Schmidt,J

**SPAN 102 College Spanish II 5.00 Units**

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the second year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 4*

*CAN (California Articulation Number) SPAN SEQ A*

*PREREQUISITE: SPAN 101*

1202	01	MW	08:00a-10:20a	LEC 5.00	CL-107	Kozanova,M
1204	02	TTH	10:30a-12:50p	LEC 5.00	CL-106	Schmidt,J
1206	03	MW	04:00p-06:20p	LEC 5.00	CL-106	Gonzalez,R
1208	04	TTH	07:00p-09:20p	LEC 5.00	CL-106	Stear,E

**SPAN 103 College Spanish III 4.00 Units**

A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*CAN (California Articulation Number) SPAN 8*

*CAN (California Articulation Number) SPAN SEQ B*

*PREREQUISITE: SPAN 102*

1210	01	TTH	11:00a-12:50p	LEC 4.00	CL-107	Kozanova,M
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>SPAN 104 College Spanish IV 4.00 Units</b>						
A continuation of SPAN 103. In-depth study of Spanish grammar and the continued development of the student's listening, speaking, reading and writing skills.						
<i>Associate Degree Applicable</i>						
<i>Course credit transfers to both CSU and UC.</i>						
<i>CAN (California Articulation Number) SPAN 10</i>						
<i>CAN (California Articulation Number) SPAN SEQ B</i>						
<i>PREREQUISITE: SPAN 103</i>						
1212	01	MW	11:00a-12:50p	LEC 4.00	CL-107	Schmidt,J

## SPEECH COMMUNICATION

### SPEECH 100 Elements of Public Speaking 3.00 Units

Introductory study and training in public communication.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) SPCH 4*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015*

1214	01	MWF	08:00a-08:50a	LEC 3.00	BC-106	Shelton II,S
1216	02	MW	09:30a-10:50a	LEC 3.00	BC-105	O'Shaughnessy,V
1218	03	MW	11:00a-12:20p	LEC 3.00	BC-105	Floerke,J
1220	04	MW	1:00p-02:20p	LEC 3.00	BC-106	Urbanovich,J
Note: Students enrolled in this section may elect to take this course for honors credit.						
1222	05	TTH	11:00a-12:20p	LEC 3.00	BC-105	Staff
1224	06	TTH	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P
1226	70	F	09:00a-12:50p	LEC 3.00	BC-106	Urbanovich,J
			01/25/08			
		F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
			02/22/08			
		F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
			04/04/08			
		F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
			05/02/08			
		ARR	3.86 HRS/WK	LEC		Urbanovich,J
This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).						
Instructor address email: <a href="mailto:jurbanov@craftonhills.edu">jurbanov@craftonhills.edu</a>						
1228	09	MW	07:00p-09:50p	LEC 3.00	BC-106	Urbanovich,J
Note: Ref. No. 1228 - 9 week class: 01/14 - 03/19						
NOTE: Students enrolled in this section may elect to take this course for honors credit.						
1230	07	TTH	05:00p-06:50p	LEC 3.00	BC-106	Newman,R
Note: Ref. No. 1230 - 13 week class: 02/11 - 05/15						
1232	08	TH	07:00p-09:50p	LEC 3.00	BC-106	Floerke,J

### SPEECH 110 Voice and Diction 3.00 Units

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume, rate, articulation, and quality.

*This course is also offered as THART-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1233	01	TTH	01:00p-02:20p	LEC 3.00	PAC-309	Staff
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>SPEECH 111 Interpersonal Communication 3.00 Units</b>						
Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages.						
<i>Associate Degree Applicable</i>						
<i>Course credit transfers to both CSU and UC.</i>						
<i>CAN (California Articulation Number) SPCH 8</i>						
<i>DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process</i>						
1234	02	MW	11:00a-12:20p	LEC 3.00	BC-106	O'Shaughnessy,V
1236	03	MW	01:00p-02:20p	LEC 3.00	BC-105	Drake-Green,P
1238	01	TTH	09:30a-10:50a	LEC 3.00	BC-105	Mattson,S
1240	04	MW	05:00p-06:50p	LEC 3.00	BC-106	Dizmon,K
Note: Ref. No. 1240 - 13 week class: 02/11 - 05/14						
1242	05	T	07:00p-09:50p	LEC 3.00	BC-106	Shelton II,S

1234	02	MW	11:00a-12:20p	LEC 3.00	BC-106	O'Shaughnessy,V
1236	03	MW	01:00p-02:20p	LEC 3.00	BC-105	Drake-Green,P
1238	01	TTH	09:30a-10:50a	LEC 3.00	BC-105	Mattson,S
1240	04	MW	05:00p-06:50p	LEC 3.00	BC-106	Dizmon,K
Note: Ref. No. 1240 - 13 week class: 02/11 - 05/14						
1242	05	T	07:00p-09:50p	LEC 3.00	BC-106	Shelton II,S

### SPEECH 120 Oral Interpretation of Literature

**3.00 Units**

Basic principles of oral communication are explored through analysis and interpretative performance of prose, poetry and dramatic literature.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: SPEECH 100*

1244	01	TTH	11:00a-12:50p	LEC 3.00	BC-106	Hogrefe,R
Note: Ref. No. 1244 - 13 week class: 02/11 - 05/15						
NOTE: Students enrolled in this section may elect to take this course for honors credit.						

### SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: ENGL 101 or SPEECH 100*

1246	01	TTH	09:30a-10:50a	LEC 3.00	BC-106	Urbanovich,J
1248	02	MW	07:00p-09:50p	LEC 3.00	BC-106	Urbanovich,J
Note: Ref. No. 1248 - 9 week class: 03/24 - 05/14						

### SPEECH 140 Small Group Communication 3.00 Units

Introductory principles and techniques of small group interaction including participation in panel discussions, symposiums and cooperative problem-solving.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

1250	01	MW	09:00a-10:50a	LEC 3.00	BC-106	Hogrefe,R
Note: Ref. No. 1250 - 13 week class: 02/11 - 05/14						



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**SPEECH 145 Business Communication 4.00 Units**

Principles and techniques of effective oral and written communication in business environments.

*This course is also offered as BUSAD-145.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**PREREQUISITE:** ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

1252	01	TTH	07:00p-08:50p	LEC 4.00	BC-104	Newman,R
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**THEATRE ARTS****THART 100 Introduction to Theatre 3.00 Units**

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) DRAM 18*

1254	01	TTH	09:30a-10:50a	LEC 3.00	PAC-309	Bryant,T
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

1256	02	W	07:00p-09:50p	LEC 3.00	PAC-309	Staff
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

**THART 110 Voice and Diction 3.00 Units**

Techniques in voice production. Theory and practice in developing vocal skills for performance including breathing, pitch, volume, rate, articulation, and quality.

*This course is also offered as SPEECH-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1258	01	TTH	01:00p-02:20p	LEC 3.00	PAC-309	Staff
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**THART 120 Acting Fundamentals 3.00 Units**

Introductory instruction in acting techniques.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1260	01	MW	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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NOTE: Students enrolled in this section may elect to take this course for honors credit.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**THART 133 Audition Techniques 1.00 Units**

Introduction to the basics of auditioning as a means of getting roles in plays or musicals.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

1262	01	W	01:00p-02:50p	LEC 1.00	PAC-219	Bryant,T
		ARR	4.5 HRS/WK	LAB	PAC-219	Bryant,T

Note: Ref. No. 1262 - 17 week class: 01/23 - 05/22

**THART 140X4 Theatre Workshop 3.00 Units**

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as MUSIC-140X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 140X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

1264	01	ARR	1.92 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	5.78 HRS/WK	LAB	PAC-101	Bryant,T

Note: Ref. No. 1264 - 14 week class: 02/04 - 05/15

This course is also offered at MUSIC 140x4.

Note: Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296 Office: PAC-111

**THART 145X4 Advanced Theatre Workshop 3.00 Units**

Advanced practice in the development of a professionally mounted production, the interpretation of varied roles in dramatic literature, designing of costumes and settings for plays.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 145X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: THART 140X4*

1266	01	ARR	1.92 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	3.85 HRS/WK	LAB	PAC-101	Bryant,T

Note: Ref. No. 1266 - 14 week class: 02/04 - 05/15

Note: Contact Instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296 Office: PAC-111

**THART 163X4 Ballroom/Swing/Salsa 1.00 Unit**

Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as PE/I-163X4.*

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: THART 163X4 may be taken 4 times*

1268	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
1270	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## THEATRE ARTS

### THART 174X4 Dance Production Workshop 2.00 Units

Preparation, rehearsal, production and performance of dance pieces. This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

*This course is also offered as PE/I-174X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 174X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

1272	01	ARR	1 HRS/WK	LEC 2.00	PAC-101	Gomez,S
		ARR	3 HRS/WK	LAB	PAC-101	Gomez,S

### THART 179X4 Fundamentals of Stagecraft II 3.00 Units

Study of the history, theory, and practice of theatrical production in areas including lighting, sound and scene design.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: THART 179X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: THART 176X4*

1274	01	MW	01:40p-02:50p	LEC 3.00	PAC-101	Petrovic,S
		MW	02:51p-05:15p	LAB	PAC-101	Petrovic,S

### THART 220 Advanced Acting I 3.00 Units

Advanced class in acting techniques including scene study, text analysis and vocal expression.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Completion of a beginning acting class*

1276	01	TTH	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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### THART 221 Advanced Acting II 3.00 Units

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: THART 220*

1278	01	TTH	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## WORK EXPERIENCE GENERAL

### WKEXP 099 General Worksite Experience

**2.00-4.00 Units**

Direct on-the-job experience. Includes development of goals and objectives that demonstrate critical thinking and problem solving skills within the context of a job.

*Associate Degree Applicable*

*PREREQUISITE: Must be employed or in volunteer service, but job need not be directly related to student's educational goals*

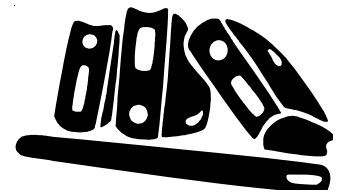
1280	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

1282	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 14, 1-3 p.m. or 5-7 p.m. OR Thursday, January 17 or 24, 1-3 p.m. or 5-7 p.m.

**Don't forget to  
include  
the expense**



**of books  
and supplies in your  
expenses calculations!**

# Student Email Accounts

As a student of the San Bernardino Community College District, you are provided with a student email account. This is true regardless of where you are enrolled: Crafton Hills College campus or the San Bernardino Valley College campus. The email account is created at the time your application to either campus is accepted and will remain active for one year after you stop attending school. The San Bernardino Community College District uses this email account as one of its official channels of communication with its students. This means that faculty and staff will send broadcast or tailored messages to this account, and it is your responsibility as a student to either check this account for email on a periodic basis or forward your email to another account that you do use regularly. Instructions on how to forward email are provided at the "General Student Email Information" link below.

**Email Account Format**

Your email account has a specific format as shown below:

firstname.lastnameXXX@student.sbccd.net

**Where:**

- first name is your full, official first name  
(no nicknames)
- last name is your full, official last name
- XXX is the last three digits of your student ID

**Example:**

Name                    Joseph Smith  
 Student ID:            12345  
 E-mail Address:        joseph.smith345@student.sbccd.net

**THINGS TO KNOW BEFORE YOU LEAVE THE ADMISSIONS OFFICE**

Please make sure you know your student ID and email address before you leave the Admissions Office.

Your email address is printed on both your "Residency Statement" and your "Registration Statement."

**Accessing Your Email Account (First Time User)**

To access your email account the first time, please visit the following website:

*<http://ccentral.sbccd.cc.ca.us>*

Please click on the Login button **Login** and login for the first time. First time access requires that you know your email address, which can be constructed as described above, and the first time password, which is your date of birth in MMDDYY format. The first time you log in, you will be prompted to change your password. After your password has been changed, you may access your email via Campus Central or by going directly to the mail server as described below.

**Accessing Your E-mail Account (Continuing User)**

After you have completed the "First Time User" process, you may access your email account via the Internet at any time by going to the following Internet address:

*<http://student.sbccd.net>*

**General Student E-mail Information**

General information about using student email at SBCCD can be found at the following Internet web site:

*<http://www.sbccd.org/studentemail>*



**Did You Know...  
You can Get College  
Units for Working?**

**Do you work 10 or 15 or 20 hours per week?  
Use those hours toward your degree.**

**Attend the class that fits your schedule:**

**Monday, January 14,  
1:00 - 3:00 pm or 5:00 - 7:00 pm • OE2-205**

**Thursday, January 17 or 24,  
1:00-3:00 pm or 5:00-7:00pm • OE2-205**

**General  
Worksite Experience**

- **Designed for those who are not yet working in the field of their major**
- **Offers up to 6 units toward an Associate's Degree**

## Occupational Worksite Learning

**Earn up to 16 units toward an  
Associate's Degree**

- ◆ **ACCOUNTING**
- ◆ **ADMINISTRATION OF JUSTICE**
- ◆ **ALLIED HEALTH**
- ◆ **BUSINESS ADMINISTRATION**
- ◆ **CHILD DEVELOPMENT**
- ◆ **COMPUTER INFORMATION SYSTEMS**
- ◆ **EMERGENCY MEDICAL SERVICES**
- ◆ **FIRE TECHNOLOGY**
- ◆ **MARKETING**

## **Advantages of Worksite Learning**

- **Practical on-the-Job Experience**
- **Connect Classroom Learning to the Job**
- **College Credit**
- **Build Self-Confidence**

**PLEASE NOTE: Students no longer need to be enrolled in any course units in addition to their Worksite Learning units.**

**CALL (909) 389-3212 FOR INFORMATION**



**IN-SERVICE FIRE EDUCATION 2007-2008**  
**Cal Fire – California Department of Forestry and Fire Protection**



**For more information regarding these classes,  
 please call (909) 881-6960**

<p><b>DECEMBER</b>                  12/3-14                  12/22-23</p>	<p>Basic Wildland Firefighter Academy                  Haz-Mat First Responder Operation (FRO)</p>
<p><b>JANUARY</b>                  1/5-6, 12-13, 19-20, 26-27                  1/7-11                  1/8-10                  1/14-18                  1/22                  1/23-25                  1/23-25</p>	<p>Basic Wildland Firefighter Academy                  Continued Professional Training (CPT) #1                  S-359 Medical Unit Leader                  Fire Management I (Supervision II)                  S-236 Staging Manager                  I-300 Intermediate ICS                  S-339 Division Group Supervisor</p>
<p><b>JANUARY - FEBRUARY</b>                  1/28-2/1, 2/4-8</p>	<p>Fire Crew Captain Module A/B #27</p>
<p><b>FEBRUARY</b>                  2/4-7                  2/9-10                  2/12-15                  2/19-22                  2/25-29                  2/25-29</p>	<p>Continued Professional Training (CPT) #2                  I-200 Basic ICS                  S-404 Safety Officer                  I 404 (lone)                  Fire Management I (Supervision II) (MVU)                  Continued Professional Training (CPT) #3</p>
<p><b>MARCH</b>                  3/3-5                  3/4-5                  3/6-7                  3/10-14                  3/10-14                  3/17-21                  3/17-21                  3/25-28</p>	<p>I-440                  Fire Line EMT #1                  Fire Line EMT #2                  Fire Management I (Supervision II) (BDU)                  Fire Crew Captain #29                  S-285/S-355 /Ground Support Unit Leader                  Fire Crew Captain #29                  S-330 Strike Team &amp; Task Force Leader</p>
<p><b>APRIL</b>                  4/1-3                  4/1-4                  4/4                  4/7-11                  4/14-18                  4/16                  4/17                  4/21-25</p>	<p>S-368 Procurement Leader (Purchasing)                  S-234 Ignition Operations                  S-270 Basic Air Operations                  Fire Management I (Supervision II) (MVU)                  Continued Professional Training (CPT) #4                  Recycle Manager                  Security Manager                  Fire Management I (Supervision II) (BDU)</p>

**Continued schedule of courses for Cal Fire –  
California Department of Forestry and Fire Protection**

<b>APRIL – MAY</b> 4/22-24 4/25-27 4/29-5/2	HazMat Incident Command (IC) EMT/First Responder Recertification S-234 Ignition Operations
<b>MAY</b> 5/7-9 5/12-14 5/13-15 5/15-16 5/19-23	S-450 Logistics Section Chief S-446 Training Technical Specialist I-440 Crew Technical Specialist Fire Command 2E

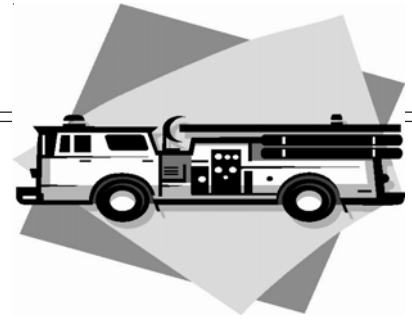
**IN-SERVICE FIRE EDUCATION 2007-2008  
United States Forest Service**



**For more information regarding these classes,  
please call (909) 382-2984**

<b>JANUARY</b> 1/7-11 1/14-18	Fire Instructor 1A ROSS (Resource Ordering Systems)
<b>FEBRUARY</b> 2/4-8	Fire Instructor 1B
<b>MARCH</b> 3/4-6	IQCS (Incident Qualifications & Certification System)
<b>MARCH-APRIL</b> 3/31-4/4	S-336 Tactical Decision Making
<b>APRIL</b> 4/7-10 4/21-22	I-Suite Hazardous Materials First Responder Operational (FRO)

**IN-SERVICE FIRE EDUCATION 2007-2008  
San Bernardino County Fire Department**



**For more information regarding these classes,  
please call Marie McDow at (909) 382-5405**

<p><b>NOVEMBER</b> 11/3 11/5-9 11/12-16</p>	<p>Fire Control 4A &amp; 4B Driver Operator 1A Driver Operator 1B</p>
<p><b>DECEMBER</b> 12/4, 5, 6, 11, 12</p>	<p>Fire Command 1A</p>
<p><b>JANUARY</b> 1/29-30</p>	<p>S-200 Initial Attack Incident Commander - 4</p>
<p><b>FEBRUARY</b> 2/5 2/6-7 2/12-15 2/18-19 2/19-22 2/27-29</p>	<p>S-190 Introduction to Wildland Fire Behavior Rapid Intervention Crew (RIC) Tactics S-130 Firefighter Training S-339 Division Group Supervisor S-290 Intermediate Wildland Fire Behavior I-400 Advanced ICS</p>
<p><b>MARCH</b> 3/18-20</p>	<p>Low Angle Rope Rescue</p>
<p><b>MAY</b> 5/13-15 5/20-22</p>	<p>River &amp; Floodwater Rescue Trench Rescue</p>

## Crafton Hills College Timeline for Financial Aid Application

DECEMBER 07	JANUARY 08	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Last Fall 2007 Disbursement for Pell Checks Third Week of December  Last day to apply for a BOG refund 12/13/07  *Appropriate Dates	1/2/08  2008-2009 Federal & State Financial Aid applications available and Entrance/Exit Loan Workshops  First Pell Spring 2008 Checks will be mailed  Spring 2008 Semester begins 1-14-08	Spring 2008 Pell checks will be mailed	March 2nd Cal Grant deadline  March 1st Summer Pell Grant applications available in Financial Aid Office	Financial Aid begins processing 2008-2009  2nd Major Pell Disbursement for Spring 2008	Summer 2008 Registration begins  Pell Checks for late or incomplete fliers	Summer 2008 Semester begins  BOG Fee Waiver applications available for Fall 2008  June 2nd Summer applications are due  June 12th Fall 2008 priority deadline	Fall 2008 Telephone Registration begins  Summer checks mailed  Beginning mailing awards for 2008-2009 Look for flyers Entrance/Exit Loan	Fall 2008 Semester begins  Fall 2008 Pell checks will be mailed

\*Subject to change

### ALL CHECKS WILL BE MAILED

## - B O G -

### APPLICATIONS AVAILABLE IN THE FINANCIAL AID OFFICE

California resident student fees can be WAIVED. There are three types of eligibility. You only need to be eligible for one:

**METHOD A:** Please provide proof of AFDC/TANF, SSI, or General Relief benefits being received. (If you are considered dependent, you must provide proof of the benefits your parents are receiving.) Acceptable documentation: Copy of current check, current month's or last month's eligibility letter or untaxed income verification form (available in the Financial Aid Office). Please note: Proof of food stamps or medical card is not acceptable documentation.

**METHOD B:** Please provide information regarding your household size and all sources of income by completing section B on the back of the form. If awarded a BOG B, your enrollment fees will be waived.

**METHOD C:** If you don't qualify for Method A or B, you may qualify under Method C. To be evaluated under Method C you must complete a FAFSA. Once you receive your SAR (Student Aid Report) in the mail, attach it to a completed BOG application and turn it in to the Financial Aid Office. This process can take up to six weeks.

### Financial Aid Programs For You

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- Stafford Loan Program (FFELP)
- Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)

**OFFICE: Classroom Building, Room 214 (CL-214)/CL 215**  
**Hours: Monday-Thursday 9:00 am - 6:00 pm**  
**Friday 9:00am-1:00pm**

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

### Determining Need

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

### Refund Policy

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

### Satisfactory Academic Progress

Satisfactory Academic Progress is required of all Financial Aid students. If the college places you on probation you are automatically on probation with the Financial Aid Office. Satisfactory progress will be monitored at the end of each spring semester for all Financial Aid students who apply for Aid for the next school year. Detailed information on standards required are available in the Financial Aid Office.

### Financial Aid Staff

John Muskavitch	Director	389-3269
Juanita Sousa	Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Vacant	Clerical Assistant	389-3223
Fermin Ramirez	Outreach Coordinator	389-3240



## FINANCIAL AID RULES for 2007/2008

### There is a new federal law this year about paying back money if you leave school

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned".

NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment. (Don't worry if you don't understand, the Financial Aid Office will calculate the amount for you.)

*Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant*

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

*\$1000 grant x 26% = \$260 earned; \$1000 x 74% = \$740 unearned.*

The college will owe some of the money back depending on the number of units you took:

*You took 12 units at \$26 each = \$312 x 74% (unearned) = \$231 the college has to pay.*

You will have to pay back the unearned amount, minus the college share, times 50%.

*\$740 - \$231 = \$509 x 50% = \$255 you have to pay the federal program.*

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

### If you are thinking of withdrawing or just leaving... Please think again!

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

### Don't leave unless you must But if you must, take care of business before you go.

Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the Federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a national HOLD on your student aid eligibility.

REGULATION	REQUIREMENTS	OPTIONS	IMPACT
<p>All students receiving federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the new refund provision.</p> <ul style="list-style-type: none"> <li>• Effective Fall, 2000</li> <li>• The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to process.</li> <li>• During the first 60% of the enrollment period the student "earns" Title IV aid in direct proportion to the length of time he or she remains enrolled.</li> <li>• Percentage is calculated dividing the number of days completed in the term by the number of calendar days in the term.</li> <li>• Percentage is applied to the amount of disburseable aid to the student for that period of enrollment.</li> </ul>	<p><b>Student:</b></p> <p>Shares in repayment of Title IV Funds awarded that are unearned.</p> <ul style="list-style-type: none"> <li>• The student's share is the difference between the total unearned amount and the institution's share of unearned aid.</li> <li>• The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Department of Education.</li> </ul>	<p>Student repays the funds in full within 45 days of notification.</p> <p>Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.</p>	<ul style="list-style-type: none"> <li>• The District must bill and collect the overpayment within 45 days.</li> <li>• The District must set up, monitor and collect overpayment.</li> <li>• If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection.</li> <li>• The District must bill and attempt to collect the overpayment from student within 45 days of notification.</li> <li>• The District has no further collection obligation after 45 days have expired.</li> </ul>
	<p><b>Institution:</b></p> <ul style="list-style-type: none"> <li>• Shares in the repayment of Title IV funds for the unearned portion of tuition and fees.</li> <li>• <b>Institutional share is the lesser of:</b> <ul style="list-style-type: none"> <li>• The total amount of unearned aid; or</li> <li>• Institutional charges multiplied by the percentage of aid that was unearned.</li> </ul> </li> <li>• Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal.</li> <li>• The institution must define and publicize its withdrawal process.</li> </ul>	<p>The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.</p> <p>The District has the option to bill the student for the institution's share of Title IV overpayment.</p>	<ul style="list-style-type: none"> <li>• The District is refunding General Funds monies <u>to the Title IV Programs.</u></li> <li>• Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments.</li> <li>• Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.</li> </ul>

California Community Colleges 2007-2008 Board Of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. The **FAFSA** is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or at the Financial Aid Office.

**Note:** Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_  
Last First Middle Initial

Email (if available): \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident?  Yes  No

**IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT**

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)  Yes  No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status:  Single  Married  Divorced  Separated  Widowed  Registered Domestic Partnership

**DEPENDENCY STATUS**

1. Were you born before January 1, 1984?  Yes  No
  2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)  Yes  No
  3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2008?  Yes  No
  4. Are (a) both your parents deceased, or (b) are you (or were you until age 18) a ward/dependent of the court?  Yes  No
  5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?  Yes  No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
  - If you answered "No" to all questions 1 - 5, complete the following questions:
    6. If your parent(s) or his/her RDP filed or will file a 2006 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?  Will Not File  Yes  No
    7. Do you live with one or both of your parent(s) and/or his/her RDP?  Yes  No
  - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your **PARENT(S)/RDP**. Please answer questions for a **DEPENDENT** student in the sections that follow.
  - If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your **PARENT** information and file a **FAFSA** so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

**METHOD A ENROLLMENT FEE WAIVER**

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
    - TANF/CalWORKs?  Yes  No
    - SSI/SSP (Supplemental Security Income/State Supplemental Program)?  Yes  No
    - General Assistance?  Yes  No
  9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?  Yes  No
- If you answered "Yes" to question 8 or 9 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a **FAFSA** to be eligible for other financial aid opportunities.

**METHOD B ENROLLMENT FEE**

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2008.) \_\_\_\_\_
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2008.) \_\_\_\_\_

	<b>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME</b>	<b>INDEPENDENT STUDENT: STUDENT (&amp; SPOUSE'S/ RDP) INCOME</b>
a. Adjusted Gross Income (If 2006 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include <b>ALL money</b> earned in 2006 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	\$ _____	\$ _____
<b>TOTAL</b> Income for 2006 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

**SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS**

- 13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?  
*Submit certification.*  Yes  No
  - 14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?  
*Submit certification.*  Yes  No
  - 15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
*Submit documentation from the Department of Veterans Affairs.*  Yes  No
  - 16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?  
*Submit documentation from the CA Victim Compensation and Government Claims Board.*  Yes  No
  - 17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
*Submit documentation from the public agency employer of record.*  Yes  No
- If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

**APPLICANTS: READ THIS STATEMENT AND SIGN BELOW**

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2006 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

\_\_\_\_\_  
Applicant's Signature Date Parent Signature (Dependent Students Only) Date

**California Information Privacy Act**

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

**FOR OFFICE USE ONLY**

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> Medal of Honor <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	<input type="checkbox"/> National Guard Dependent <input type="checkbox"/> 9/11 Dependent	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
---	--	--	--	--	--

Comments:



## RADIOLOGIC TECHNOLOGY

**NOTE: Prior to starting this program, students must show proof of a clear criminal background check. Call the Director of the Radiologic Technology Program at the number indicated below for the necessary information.**

**Program Director: Morris Hunter  
(909) 580-3540**

**Applications for entry into the Radiologic Technology Program  
are available October through March.**

**The completed application and a \$50.00 non-refundable application fee are due by April 1.**

**MINIMUM QUALIFICATIONS:**

To be considered for a personal interview, the applicant must:

1. **Submit a completed application package and fee**
2. **Provide a copy of their High School Diploma or GED**
3. **Complete the college courses listed below prior to interview:**
  - **English Composition: ENGL 101 or equivalent**
  - **Computer Literacy: CIS 101 or equivalent**
  - **Intermediate Algebra: MATH 095 or equivalent**
  - **General Anatomy and Physiology: ANAT 101 or equivalent**
  - **Medical Terminology: AH 101 or equivalent**
  - **Survey of Radiologic Technology: AH 090 (only offered at Crafton Hills College)**

### Courses required for students currently in the Radiologic Technology Program

FIRST SEMESTER		THIRD SEMESTER	
RADIOL 100	Introduction to Radiologic Technology ..... .75	RADIOL 200	Radiation Protection II ..... 1.50
RADIOL 101	Medical Ethics for the Radiographer ..... .50	RADIOL 201	Radiographic Exposure II ..... 1.50
RADIOL 103	Radiographic Positioning I ..... 1.50	RADIOL 202	Radiographic Film Critique II ..... 1.50
RADIOL 104	Radiographic Physics I ..... 1.50	RADIOL 203	Radiographic Positioning III ..... 1.50
RADIOL 105	Radiographic Anatomy/Physiology I ..... 1.50	RADIOL 204	Radiographic Anatomy/Physiology III ..... 1.50
RADIOL 106	Radiographic Positioning Lab I ..... .50	RADIOL 205	Radiographic Exposure Lab ..... .50
RADIOL 115A	Radiographic Clinic I ..... 11.25	RADIOL 213A	Radiographic Clinic III ..... 10.75
SECOND SEMESTER		FOURTH SEMESTER	
RADIOL 107	Basic Radiologic Medical Techniques ..... 1.25	RADIOL 207	Radiographic Imaging ..... 1.25
RADIOL 108	Radiation Protection I ..... 1.25	RADIOL 208	Registry Review Test in Radiology ..... 2.75
RADIOL 109	Radiologic Physics II ..... 1.25	RADIOL 209	Radiographic Film Critique III-Pathology ..... 1.25
RADIOL 110	Radiographic Exposure I ..... 1.25	RADIOL 210	Radiographic Positioning IV ..... 1.25
RADIOL 111	Radiographic Film Critique I ..... 1.25	RADIOL 211	Radiographic Anatomy/Physiology IV ..... 1.25
RADIOL 112	Radiographic Positioning II ..... 1.25	RADIOL 212	Special Procedures in Radiology ..... 1.25
RADIOL 113	Radiographic Anatomy/Physiology II ..... 1.25	RADIOL 213B	Radiographic Clinic IV ..... 11.00
RADIOL 114	Radiographic Positioning Lab II ..... .50		
RADIOL 115B	Radiographic Clinic II ..... 10.50		
		<b>TOTAL UNITS</b> .....	<b>76.00</b>

# Semester in LONDON

## - FALL 2008 -



Crafton Hills College's Semester in London for Fall 2008 provides a very enriching experience. You will enjoy the historical surroundings, grow intellectually, and enhance your overall knowledge of the world while making normal progress toward your degree objectives. You will earn 12 units in courses taught by faculty from Crafton Hills College or one of the other community colleges in the Southern California Foothills Consortium.

Theatres, major symphony orchestras, world-class operatic performances, concerts, recitals, ballet performances and an unparalleled range of live rock and ethnic music are just some of the cultural opportunities available. Many of the world's artistic masterpieces can be viewed in London.

- Earn college credit transferable for a bachelor's degree.
- Most courses fulfill general education requirements.
- Participate in the British Life and Culture class with exciting guest speakers and field trips.
- Take advantage of low-cost flights, living accommodations, and a central London travel pass.
- Consider optional tours to explore the great cities and historic sites of Europe.

*Ask about spring 2008  
semester in  
Salamanca, Spain*

For more information call Lynn Jamison at the Citrus College Study Abroad Office, (626) 914-8560, visit our website at <http://info.citruscollege.com/studyabroad> or pick up materials at the entrance of the Faculty Offices at CHC. CHC Professor Kris Acquistapace, Advisor: (909) 389-3347.

**Financial Aid is available to eligible students.  
Early application is essential.  
Contact the Citrus College Financial Aid Office.**

# Career and Technical Education

is online at Crafton Hills College with the Services below through the Career Center.

**Call (909) 389-3361**

- Career Information
- Career Interest Self-Evaluation
- Occupational Aptitude Assessment
- Pre-Employment Assistance  
(how to write a resume; interview techniques)

For additional information, consult the CHC catalog or contact an office listed below:

**Counseling Center**

Telephone: (909) 389-3366

Room: SSB-204

E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu)

**Career Center**

Telephone: (909) 389-3361

Room: SSB-202

E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu)

# Plus

**Degree and Certificate Programs in the Occupation fields noted below:**

- **Allied Health Services**

- **Radiologic Technology**

Contact Morris Hunter at (909) 580-3540 for more information

- **Respiratory Care**

Contact Cynthia Bidney at (909) 389-3286 for more information

- **Business and Information Technology**

- **Accounting**

- **Business Administration**

- **Business Management**

- **Retail Management**

- **Marketing**

- **Computer Information Systems**

- **Certificated Office Assistant**

- **Office Assistant I**

- **Office Assistant II**

- **Cisco Certified Network Associate**

- **Cisco Certified Network Professional**

- **Computer Assisted Graphic Design**

- **Computer Hardware Technician**

- **Programming**

- **3D Computer Animation**

- **Webmaster**

Contact Catherine Pace-Pequeno at (909) 389-3430 for more information

- **Worksite Learning/Experience**

Contact Kim McCormick at (909) 389-3212 for more information

- **Child Development and Education**

Contact JoAnn Jones at (909) 389-3213 for more information

- **Public Safety and Services**

- **Administration of Justice**

Contact Dan Word at (909) 389-3570 for more information

- **Emergency Medical Services**

Contact Aimee Marshall at (909) 389-3252 for more information

- **Fire Technology**

Contact Sue Breazile at (909) 389-3408 for more information

Visit the Child Development Center on campus!  
Owned and operated by Crafton Hills College,  
serving the College and the Community

## COMMITMENT TO QUALITY CHILD CARE

**We care about children and families!**



- *Child care for children ages 2 years 10 months through 5 years 11 months*
- *State of the art developmental and educational program*
- *AM & PM State Preschool Program (FREE to qualifying families)*
- *Educated and highly-trained staff*
- *Beautiful indoor and outdoor environments*
- *Full - and part - time space available*
- *Open 7:00 a.m. to 5:30 p.m. Monday through Friday*

**ENJOY THE COMFORT OF KNOWING THAT YOUR  
CHILD IS IN A SAFE, NURTURING  
AND EDUCATIONAL ENVIRONMENT**

**Contact the Child Care Center for  
information on enrollment and registration**

**(909) 389-3400**



Order Transcripts Online!  
 With  
***TranscriptsPlus***



Easy to Use!

Go to our Homepage: [www.craftonhills.edu](http://www.craftonhills.edu)

Click On The “Apply/Register” Tab

Then Click On “Transcripts”

Under The “Records” Section

A service brought to you by  
 Crafton Hills College and Credentials, Inc.

You must have a valid credit card, E-mail or fax  
 and access to the Internet.

It’s just that easy!!!

**Need Money to pay for your Classes?**

**We can Help!!!**

**Fill out both sides of the BOG Application on page 89-90;**

Follow these simple instructions:

- ◆ If you are under 24 years of age and BOTH of the following are true, bring in a copy of YOUR 2006 Federal tax return.
  - √ You did not live with your parent(s)
  - √ Your parent(s) did NOT claim you on their taxes
  
- ◆ If you are under 24 years of age and EITHER of the following is true, bring in a copy of your PARENT’S 2006 Federal tax return. You MUST also have one parent sign the BOG application.
  - √ Your parent(s) DID claim you on their taxes
  - √ You live with your parent(s)

### STUDENTS RIGHT TO KNOW

## CRIME REPORTING/CRIME STATISTICS



### REPORTING CRIMES AND EMERGENCIES

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Administration Bldg., Room 153.

### Crime Statistics

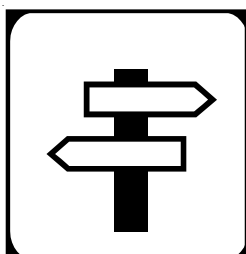
Annual crime statistics can be found on the SBCCD website at [www.sbccd.org](http://www.sbccd.org) under "About the District."

In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" is available at the following locations:

- SBCCD Chancellor's Office
- CHC College Police

## Parking Permits

Are Required For  
**ALL LOTS AND STREETS**  
at Crafton Hills College



Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday, and between 7:00 am and 4:30 pm, Friday. Illegally parked vehicles (red zone, handicapped parking, staff parking) are ticketed at all times.



Purchase permits in the Communications Office (LADM-153).

Daily parking permits are dispensed by vending machines in Parking Lot D.

<b>Annual Parking (available Fall term)</b>	<b>\$45</b>
<b>Single Semester (Fall or Spring)</b>	<b>\$20</b>
<b>Single Semester (Summer)</b>	<b>\$15</b>



## We're *your* writing center.

And we're here to help you become a better writer with discussion conferences, by walk-in or by appointment. Our friendly writing consultants can help you with any paper for any class at any stage of the writing process.

We can help you with any kind of paper: English papers, science lab reports, resumes, poetry, short stories and fiction, and many more. It doesn't even need to be for school!

Come to the writing center to talk, write, study, or just take a break from school and sack out in our Lovesac foam bag chair. Remember—we're *your* writing center.

**Where:** 3<sup>rd</sup> floor of the Library (LR-331)

**When:** Monday-Thursday 9:00 am - 7:00 pm  
Friday 9:00 am - 4:00pm

## Alpha Gamma Sigma

HONOR SOCIETY OF California jr.COLLEGES

### Member Benefits Include

- Graduate with Nationally Honor
- Campus and Community Leadership position
- Embossed Seal on your diploma
- Wear a GOLD CORD at graduation

### Member Opportunities Include

- Building a Network with College Administrators
- Running for Officer and Committee positions
- Developing Cultural & Community Programs
- Meeting Student Body and Maintaining Relationships

To learn more about Alpha Gamma Sigma or how to join,  
CONTACT the Student Senate Office at (909) 389-3410

**We look forward to Honoring you!**

### Crafton Hills College Administration

Gloria Macías Harrison, M.A. ....	President
Cheryl A. Marshall, Ed.D. ....	Vice President, Instruction
Alex E. Contreras, M.S. ....	Vice President, Student Services
Charlie Ng, Jr., M.S. ....	Vice President, Administrative Services
Judith Ashton, M.A. ....	Interim Dean, Humanities and Social Science
Donna Ferracone, M.A. ....	Dean, Career and Technical Education
Laurens K. Thurman, M.A. ....	Dean, Math, Science, Health and Physical Education
June C. Yamamoto, M.A. ....	Dean, Emergency Training Center
Joe Cabrales, M.A. ....	Dean, Student Services & Student Development
Kirsten Colvey, M.S. ....	Dean, Student Services/Counseling and Matriculation
Theodore Phillips, Ed.D. ....	Dean, Technology and Learning Resources
Cheryl Bardowell, M.P.A. ....	Director, Resource Development
Wayne Bogh, M.B.A. ....	Director, Technology Services
Rejoice Chavira, M.A. ....	Director, EOPS, CARE/CalWORKs
Bud Darling, M.P.A. ....	Director, Facilities, Operations & Maintenance
Patrick Y. Fite, B.A. ....	Director, Marketing and Public Relations
Mamerto Licerio, M.A. ....	Director, Disabled Student Programs & Services
John Muskavitch, B.S. ....	Director, Financial Aid
Ericka Paddock, M.A. ....	Director, Student Life
Cammy Purper, M.A. ....	Director, Child Development Center
Cidhinnia Torres Campos, Ph.D. ....	Director, Research and Planning

### District Administration

Donald F. Averill, Ed.D. ....	Chancellor
Robert J. Temple, M.A. ....	Vice Chancellor, Fiscal Services
Trudy Largent, J.D. ....	Vice Chancellor, Human Resources & Employee Relations
Frank G. Reyes, M.A. ....	Executive Director, Government Relations
David Salazar, M.A. ....	Executive Director, Facilities, Planning and Administrative Services
Ron Gerhard, M.B.A. ....	Manager, Business Services
Larry Cicalone, M.B.A. ....	President and General Manager, KVCR-TV/FM
Bruce Griffin, M.B.A. ....	Chief Information Officer, Computing Services
Glen Kuck, Ed.D. ....	Director, Distributed Education and Technology Services
Diogenes Shipp, M.A. ....	Interim Director, Human Resources
Donna Hoffmann, M.A. ....	District Director, Marketing and Public Relations
Crispina Ongoco, B.S. ....	Director, Fiscal Services
Matthew Isaac, Ph.D. ....	Director, Economic Development and Corporate Training
Patrick McCurry ....	District Director, Public Safety (Chief of Police)
Kevin Fleming, M.B.A. ....	Director, Center of Excellence
Steven Sutorus, M.B.A. ....	Director, Internal Audits

### Board of Trustees

Donald L. Singer, Ph.D. ....	President
Charles S. Terrell, Jr., Ed.D. ....	Vice President
James C. Ramos, B.S. ....	Clerk
Marie A. Alonso ....	Trustee
Charles H. Beeman, Pharm. D. ....	Trustee
Allen B. Gresham, J.D. ....	Trustee
Carleton W. Lockwood, Jr., B.S. ....	Trustee
James C. Ramos, B.S. ....	Trustee
Seth Pro ....	Student Trustee, CHC
Alma Clark ....	Student Trustee, SBVC



## HIGH SCHOOL CODES

Code	School	Code	School	Code	School
(363022)	Alta Loma	(363037)	Etiwanda	(363059)	Rialto
(363042)	Apple Valley	(363330)	Fontana	(363526)	Rim of the World
(363108)	Arroyo Valley	(363055)	Fontana A. B. Miller	(363030)	San Andreas/Highland
(363052)	Ayala	(363092)	Grove	(363584)	San Bernardino
(363007)	Baker	(363090)	Henry J. Kaiser	(363608)	San Gorgino
(333021)	Banning	(333000)	La Sierra	(363027)	Silver Valley
(363132)	Bloomington	(363105)	Los Osos	(363648)	Trona
(363080)	Barstow	(363056)	Lucerne Valley	(363074)	Sultana
(333047)	Beaumont	(363390)	Montclair	(363674)	Twenty-Nine Palms
(363106)	Big Bear	(333377)	Moreno Valley	(363765)	Valley View
(363222)	Cajon	(333052)	Murrieta Valley	(363801)	Victor Valley
(363220)	Chaffey	(363056)	Needles	(001028)	Wilmer Amina Carter
(363036)	Chapparral	(333429)	Norte Vista	(603744)	Yucaipa Ninth Grade
(363250)	Chino	(363499)	Orangewood	(363850)	Yucaipa Senior
(363003)	Chino Hills	(363448)	Ontario	(363861)	Yucca Valley
(363115)	Colony High	(363468)	Pacific	(900000)	Other California
(363274)	Colton	(363057)	Rancho Cucamonga	(600000)	Other out of state
(363003)	Don Antonio Lugo	(363504)	Redlands	(000000)	No High School
(363300)	Eisenhower	(363077)	Redlands East Valley	(800000)	Other Foreign

## COLLEGE CODES

**\*\*\*\*DO NOT USE THESE CODES FOR FINANCIAL AID PURPOSES\*\*\*\***

Code	College	Code	College
(338073)	California Baptist University	(335687)	Riverside Community College
(196140)	California State Polytechnic University, Pomona	(365594)	San Bernardino Valley College
(366184)	California State University, San Bernardino	(337797)	University of California, Riverside
(365210)	Chaffey College	(368700)	University of Redlands
(335125)	College of the Desert	(365790)	Victor Valley College
(365211)	Crafton Hills College	(600000)	Out of State College
(335403)	Mount San Jacinto College	(800000)	Foreign College

### FINANCIAL AID INFORMATION – FEE WAIVERS

If you are a California resident, you may be eligible for a California Community College Board of Governors fee waiver. Check with the Financial Aid Office. Federal financial aid applications are also available from the Financial Aid Office or in most district high school counseling offices. Applications should be submitted at least 10 weeks prior to the beginning of the semester to allow adequate processing time.

**NOTE:** No person subject to the federal Military Service Act shall be eligible to receive federal financial aid if they have not registered for Selective Service in accordance with the act.

## ACADEMIC PROGRAM CODES

Associate of Arts		Associate of Arts	
Program Code	Description	Program Code	Description
C.AA.ADJUS	Administration of Justice	C.AA.PHIL	Philosophy
C.AA.ANTHRO	Anthropology	C.AA.POLIT	Political Science
C.AA.ART	Art	C.AA.PSYCH	Psychology
C.AA.BUSAD	Business Administration	C.AA.RELIG	Religious Studies
C.AA.CD	Child Development	C.AA.SOC	Sociology
C.AA.COMM	Communication	C.AA.SOCSC/BHVSC	Social Science/Behavioral Science
C.AA.ECON	Economics	C.AA.SOCSC HST&CLTR	Social Science/History & Culture
C.AA.ENGL	English	C.AA.SOCSC/PHL&RLG	Social Science /Philosophy & Religion
C.AA.HIST	History	C.AA.SOCSC/PLTL&SCL	Social Science/Political & Social Institutions
C.AA.LAIGETC/CSU	LA IGETC/CSU	C.AA.SPAN	Spanish
C.AA.LAIGETC/UC	LA IGETC/UC	C.AA.THART	Theatre Arts
C.AA.LACSU	Liberal Arts/CSU	C.AA.UNDECIDED	Undecided
C.AA.MUSIC	Music	C.AA.UNDECLARED	Undeclared (Personal Growth, Recert, etc)

Associate of Science		Associate of Science	
Program Code	Description	Program Code	Description
C.AS.ASTRON	Astronomy	C.AS.ENVSC/GEOS	Environmental Science/Geoscience Studies
C.AS.BIOL/AP	BIOL/Anatomy & Physiology	C.AS.FIRET	Fire Technology
C.AS.BIOL/M	BIOL/Microbiology	C.AS.GEOG	Geography
C.AS.BUSAD	Business Administration	C.AS.GEOL	Geology
C.AS.CHEM	Chemistry	C.AS.MATH	Mathematics
C.AS.CIS/3DCA	CIS/3D Computer Animation	C.AS.MLTDSCPLNSCNC	Multidiscipline Science
C.AS.CIS/CAGD	CIS/Computer Assisted Graphic Design	C.AS.PHYSIC	Physics
C.AS.CIS/P	CIS/Programming	C.AS.RADIOL	Radiologic Technology
C.AS/CIS/W	CIS/Webmaster	C.AS.RESP	Respiratory Care
C.AS.EMS	Emergency Medical Services	C.AS.SLPA	Speech-Language Pathology Assistant
C.AS.ENVSC/BIOL	Environmental Science/Biology		

Certificate Program		Certificate Program	
Program Code	Description	Program Code	Description
C.CERT.ACCT	Accounting	C.CERT.FBTA	Firefighter I Basic Training Academy
C.CERT.AJ	Administration of Justice	C.CERT.OFCASST I	Office of Assistant I
C.CERT.AT	Associate Teacher	C.CERT.OFCASST II	Office of Assistant II
C.CERT.BUSMGMT	Business Management	C.CERT.MM	Marketing Management
C.CERT.CFOT	California Fire Officer Training	C.CERT.P	Programming
C.CERT.CHDCP	Child Home Day Care Provider	C.CERT.RADIOL	Radiologic Technology
*C.CERT.3DCA	3D Computer Animation	C.CERT.RRT	Registered Respiratory Therapist
*C.CERT.CAGD	Computer Assisted Graphic Design	C.CERT.RM	Retail Management
C.CERT.CIS	Computer Information Systems	C.CERT.SS	Site Supervisor
C.CERT.CRT	Certified Respiratory Therapist	C.CERT.MT/A	Master Teacher/Art
C.CERT.CCNA	Cisco Certified Network Associate	C.CERT.MT/I	Master Teacher/Infant/Toddler
C.CERT.CCNP	Cisco Certified Network Professional	C.CERT.MT/L	Master Teacher/Language & Literacy
C.CERT.CHT	Computer Hardware Technician	C.CERT.MT/M	Master Teacher/Music
C.CERT.EL	Early Learning	C.CERT.MT/S	Master Teacher/Special Needs
C.CERT.EMT-I	Emergency Medical Technician-I	C.CERT.MICN	Mobile Intensive Care Nurse
C.CERT.EMT-P	Emergency Medical Technician-Paramedic	C.CERT.WEBDSGN	Web Design
C.CERT.FIA	Fire Inspection Academy	C.CERT.W	Webmaster I

\*Pending approval by the State Chancellor's Office

# CRAFTON HILLS COLLEGE

## LEGEND ON-CAMPUS

- BC ..... Bookstore Complex
- BK ..... Bookstore
- CL ..... Classroom Building
- CC ..... College Center
- CHS ..... Chemistry & Health Science Building
- CDC ..... Child Development Center
- G ..... Gymnasium
- LADM ..... Laboratory/Administration Building
- LR ..... Library
- LR-LC ..... Library/Learning Center
- OE 1, OE 2 ..... Occupational Education
- PAC ..... Performing Arts Center
- SSA ..... Student Services A
- SSB ..... Student Services B
- SCC ..... Student Center/Cafeteria

## LEGEND OFF-CAMPUS

- CLNC ..... Clinic
- DE ..... Distributed Education
- FLD ..... Off-Campus Field
- HOSP ..... Hospital
- RIAL-RFD ..... Rialto Fire Dept.
- SBCMC ..... San Bernardino County Medical Center
- SBRETC ..... San Bernardino Regional Emergency Training Center
- VETS ..... Veterans' Hospital



11711 Sand Canyon Road  
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(909)794-2161  
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