

# CRAFTON HILLS COLLEGE

## *Fall Schedule 2008*



*Fall Semester  
Begins:  
August 18*

*Need  
Financial Aid?  
See pages 92-96.*

**Prepare for Tomorrow  
Start Taking Classes Today!**

Priority Web Registration: June 23-July 11  
Open Web Registration: July 14-August 17

[www.craftonhills.edu](http://www.craftonhills.edu)

**CraftonHills**  
COLLEGE

11711 Sand Canyon Road, Yucaipa, CA 92399-1799 - (909) 794-2161

# Welcome Students



Dear Student:

Welcome to Crafton Hills College - one of the finest two-year institutions of higher education in the Inland Empire.

As a student at Crafton Hills College, you will have a multitude of opportunities.

Whether you are completing a program to prepare for transfer to a four-year college or university, an Associate in Arts or an Associate in Science, a certificate in an occupational program, or to take a course for retraining or general interest, I know you will find opportunities and experiences here that will be rewarding and stimulating. Our faculty and staff will provide you with excellent instructional and student services programs.

We are committed to helping you realize your educational and life goals.

Sincerely,

Gloria M. Harrison  
President

## CRAFTON HILLS COLLEGE MISSION STATEMENT

In a serene, welcoming environment, Crafton Hills College promotes learning through self-discovery and the acquisition and application of knowledge and skills.

This mission is carried out in a dynamic educational community that encourages intellectual curiosity and fosters an openness to a wide range of people and ideas.

## DIRECTORY OF OFFICES (909) 794-2161

QUICK REFERENCE	BUILDING NO.	EXT.
Admissions & Records	SSA-213	3372
Bookstore	BK-101	3250
Cafeteria	College Center	3376
Career Center	SSB-201	3361
Counseling Center	SSB-201	3366
Disabled Students Programs & Services	SSB-110	3325
EOP&S/CalWORKs	SSA-307	3239
Financial Aid	CL-214	3242
Health & Wellness	SSB-101	3272
Job Placement	SSB-201	3361
Learning Resources	LR-LC (3rd Floor)	3312
Library	LR	3321
Parking Permits	LADM-150	3276
Police (Campus)	LADM-150	3275
Student Services	SSA-306	3354
Transfer Center	SSA-201	3361
Veterans' Services	SSA-212	3370

## LEGEND ON CAMPUS (See map on inside back cover)

BC	Bookstore Complex
BK	Bookstore
CL	Classroom
CC	College Center
CHS	Chemistry & Health Science
CDC	Child Development Center
G	Gymnasium
LADM	Laboratory/Administration
LR	Library
LR-LC	Library/Learning Center
OE-1, OE-2	Occupational Education
PAC	Performing Arts Center
SSA	Student Services A
SSB	Student Services B
SCC	Student Center/Cafeteria
SCCSTFL	Student Center/Staff Lounge

## LEGEND OFF-CAMPUS

CLNC	Clinic
DE	Distributed Education
FLD	Off-Campus Field
HOSP	Hospital
RIAL-RFD	Rialto Fire Department
SBCMC	San Bernardino County Medical Center
SBRSTC	San Bernardino Richard Sewell Training Center
SBRETC	San Bernardino Regional Emergency Training Center
VETS	Veterans' Hospital



## Table of Contents

<b>Table of Contents</b> .....	<b>1</b>	<b>Academic Programs</b> .....	<b>39-89</b>
Add/Drop Classes .....	18, 37	Accounting .....	39
Administration .....	102	Administration of Justice .....	39, 40
Admissions Procedure .....	11-13	Allied Health .....	40
Application Form .....	Insert A-F (Center)	American Sign Language .....	40, 41
Bookstore .....	10	Anatomy .....	41, 42
Calendar of Important Dates .....	2	Anthropology .....	42
Class Offerings .....	39-89	Art .....	43, 44
Career & Technical Education .....	99	Astronomy .....	44
English Classes, Levels and Order of .....	60	Biology .....	45
Fee Schedule and Refund Policy .....	9	Business Administration .....	45, 46
Final Exams .....	3	Chemistry .....	46, 47
Financial Aid Information .....	92-96	Child Development .....	47, 48
How to Read the Schedule .....	36	College Life .....	48
Learning Skills Classes .....	15	Computer Information Systems .....	49-52
Map of the Campus .....	Inside Back Cover	Economics .....	52
Math Classes, Levels and Order .....	70	Education .....	53
Mission Statement .....	Inside Front Cover	Emergency Medical Services .....	53-57
Offices, Directory of .....	Inside Front Cover	English .....	58-61
Parking Permits and Controls .....	9	Fire Technology .....	61-63
Policies and Procedures .....	28-35	French .....	63
Application Procedure .....	30	Geography .....	64
Assessment .....	28	Geology .....	64
Attendance .....	31	Health Education .....	65
Canceling Classes .....	29	History .....	66, 67
Children on Campus .....	29	Human Services .....	67
Course Numbering System .....	31	Japanese .....	67
Pass or No Pass Policy .....	31	Journalism .....	67
Grades .....	31	Learning Resources .....	68
Student Grievance Policy .....	32	Library Science .....	68
High School Students .....	30	Marketing .....	68
Language Requirement .....	29	Mathematics .....	69-73
Laws to Help Students .....	33	Microbiology .....	73
Matriculation .....	28	Music .....	74, 75
Matriculation Appeals .....	28	Oceanography .....	76
New Students .....	28	Personal & Career Development .....	76
Non-Discrimination Policy .....	34	Philosophy .....	76, 77
Prerequisites .....	31	Physical Education .....	77-79
Program Advisement .....	28	Physics .....	79, 80
Repeating Courses .....	32	Political Science .....	80
Residency .....	29	Psychology .....	80-82
Student Conduct, Standards of .....	32	Public Safety & Services .....	82
Substance Abuse Policy .....	35	Reading & Study Skills .....	82, 83
Who May Apply .....	28	Religious Studies .....	83
Withdrawing from Classes .....	33	Respiratory Care .....	83-85
Prerequisite & Corequisite		Sociology .....	85, 86
Questions & Answers .....	14	Spanish .....	86
Registration by Web .....	17-21	Speech Communication .....	87, 88
Services for Students .....	7, 8	Theatre Arts .....	88, 89
TV, On-Line, and Hybrid Classes .....	22-27		



## DATES

## EVENTS

June 9 .....	Confirmation of Registration Priority Date at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a> . Click on <b>Apply/Register</b> then <b>My Priority Registration Information</b> or call (909) 884-1441
June 12, 2008 .....	Priority Deadline for Financial Aid Fall 2008
June 23-25 .....	***Priority Web Registration for EOPS, DSP&S, CalWORKs, Veteran's students
June 26-July 11 .....	Priority Web Registration
July 14-August 17 .....	Open Web Registration
August 7 .....	*First date to place online book orders and online reservations
August 11 .....	Parking Permits go on sale in the Communications Office (LADM-150)
August 11 .....	<b>Deadline for High School students to submit paperwork for admission</b>
August 17 .....	Last date to register and last date to drop prior to the first day of instruction
August 18 .....	<b>Instruction begins</b>
August 28 .....	Last date to place online book orders and online reservations
August 29 .....	<b>Last date to add a full term (18-week) course</b>
August 29 .....	<b>Last date to drop courses to receive a refund of enrollment fees for full-term (18week) courses ONLY.</b>
September 1 .....	<b>Labor Day (NO CLASSES)</b>
September 2 .....	Parking permit regulations enforced in all lots and on all college streets
September 2 .....	<b>Cal Grant deadline</b>
September 5 .....	Final date for book returns or exchanges
September 12 .....	<b>Last date to drop without a "W" from full-term (18-week) courses (refer to your registration statement for short-term course deadlines)</b>
September 19 .....	Last date to file pass/no pass grading petition for full-term (18-week) courses
October 1 .....	<b>Last date to petition for Fall 2008 graduation</b> (graduation petition available through Admissions & Records)
November 11 .....	<b>Veterans' Day (NO CLASSES)</b>
November 21 .....	<b>Last date to withdraw with a "W" from full-term (18-week) courses</b>
November 27-29 .....	<b>Thanksgiving Recess (NO CLASSES)</b>
December 11-17 .....	<b>Final Exams</b>
December 12, 2008 .....	<b>(refer to your registration statement for short-term course deadlines)</b>
December 12 .....	Last date to apply for BOG refund for Fall 2008
December 17 .....	End of Fall semester
January 2, 2009 .....	Financial Aid Applications for 2009-2010 available
January 12, 2009 .....	Fall 2008 grades available at <a href="http://www.craftonhills.edu">www.craftonhills.edu</a>

**BOG (Board of Governors Grant Waiver)** refund requests should be submitted no later than December 11th.  
Please check your registration statement, you may have a balance due.

\*You are advised not to buy your textbooks until you are officially registered into the class.

You are not officially registered until you have paid all fees.

\*\*Last date to late add a full-term (18-week) course. Check "**use-by**" date on Late Add Authorization sticker.

\*\*\* Must provide a DD-214 Member/Service 4, with a honorable discharge.

July 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2008						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# Final Exams

**FINAL EXAMS: Thursday, December 11 – Wednesday, December 17, 2008**  
(Unless otherwise announced, all examinations will be held in regular classrooms.)

TIME AND DAY OF REGULAR CLASS MEETING		TIME AND DAY OF FINAL EXAM	
9, 9:30 a.m.	TTH	8 – 10:30 a.m.	Thursday, December 11
12, 12:30 p.m.	TTH	10:30 – 1 p.m.	Thursday, December 11
1, 1:30, 2 p.m.	TTH, TH only	1 – 3:30 p.m.	Thursday, December 11
8 a.m.	MWF, MF, F only	8 – 10:30 a.m.	Friday, December 12
9 a.m.	F only	10:30 -1 p.m.	Friday, December 12
10, 10:30 a.m.	MWF, MW	10:30 – 1 p.m.	Friday, December 12
11:00 a.m.	F only	10:30 – 1 p.m.	Friday, December 12
12, 12:30 p.m.	MWF, MW	1 – 3:30 p.m.	Friday, December 12
1 p.m.	F only	1 - 3:30 p.m.	Friday, December 12
<b>Conflicts and make-ups</b>		1 - 3:30 p.m.	Friday, December 12
7, 7:30 a.m.	MWF, MW	8 – 10:30 a.m.	Monday, December 15
8, 9 a.m.	M only	8 – 10:30 a.m.	Monday, December 15
11, 11:30 a.m.	MWF, MW	10:30 – 1 p.m.	Monday, December 15
1, 2 p.m.	M only	1 – 3:30 p.m.	Monday, December 15
3, 3:30 p.m.	MWF, MW	1-3:30p.m.	Monday, December 15
7, 7:30, 8 a.m.	TTH,T only	8 – 10:30 a.m.	Tuesday, December 16
10, 10:30, 11 a.m.	TTH, T only	10:30 – 1 p.m.	Tuesday, December 16
2:30, 3, 3:30 p.m.	TTH	1 – 3:30 p.m.	Tuesday, December 16
1, 1:30, 2 p.m.	T only	1 – 3:30 p.m.	Tuesday, December 16
8 a.m.	MW,W only	8 – 10:30 a.m.	Wednesday, December 17
9, 9:30 a.m.	MWF, MW, W only	10:30 – 1 p.m.	Wednesday, December 17
1, 1:30 p.m.	MWF,MW, W, only	1 – 3:30 p.m.	Wednesday, December 17
3 p.m.	W only	1 - 3:30 p.m.	Wednesday, December 17

**NOTE:** There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

**EVENING (4 p.m. or after) AND SATURDAY CLASSES**  
Final Exams will meet on the following days at the regular class time:

REGULAR CLASS MEETING	FINAL EXAM DAY AND DATE
M	Monday, December 15
MW	Monday, December 15
T	Tuesday, December 16
TTh	Thursday, December 11
W	Wednesday, December 17
Th	Thursday, December 11
S	Saturday, December 13

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.**

Instructors who wish to give final examinations at other than scheduled times **MUST obtain prior approval from the Division Deans.**

**NOTE:** Final Exams for **SHORT-TERM CLASSES** are given at the last regular class meeting.  
( Please refer to the Schedule of Classes for exact dates.)

## Short-Term Classes

## With Add/Drop/Withdraw Dates

REF#	COURSE/SECTION	BEGIN	END	LAST DAY TO:		
				ADD	DROP	WITHDRAW
1186	RESP-050-01	08/19/08	10/09/08	08/25/08	09/02/08	09/25/08
1268	SPEECH-100-05	08/19/08	10/16/08	08/27/08	09/02/08	10/02/08
1228	SOC-100-60	08/19/08	12/02/08	09/07/08	09/18/08	11/03/08
1282	SPEECH-100H-01	08/19/08	10/16/08	08/27/08	09/02/08	10/02/08
0288	CIS-140X2-01	08/19/08	10/09/08	08/25/08	09/02/08	09/25/08
0292	CIS-142X2-01	08/19/08	10/07/08	08/25/08	08/26/08	09/23/08
0030	AH-090-01	08/20/08	11/05/08	08/26/08	09/10/08	10/15/08
0652	HIST-100-60	08/20/08	12/03/08	09/08/08	09/19/08	11/04/08
0666	HIST-160-60	08/21/08	12/04/08	09/09/08	09/20/08	11/05/08
1274	SPEECH-100-70	08/22/08	12/05/08	08/22/08	08/22/08	10/24/08
0090	ANTHRO-102-60	08/23/08	12/06/08	09/11/08	09/23/08	11/07/08
0660	HIST-101-60	08/23/08	12/06/08	09/11/08	09/23/08	11/07/08
1068	POLIT-100-60	08/23/08	12/06/08	09/11/08	09/23/08	11/07/08
0620	GEOL-101-60	08/26/08	11/18/08	09/10/08	09/19/08	10/27/08
0928	OCEAN-101-60	08/26/08	11/18/08	09/10/08	09/19/08	10/27/08
0386	EMS-105-01	08/26/08	10/07/08	09/02/08	09/08/08	09/26/08
0388	EMS-105-02	08/26/08	10/07/08	09/02/08	09/08/08	09/26/08
0122	ASTRON-150-60	08/27/08	11/19/08	09/11/08	09/20/08	10/28/08
0676	JOUR-135-70	08/27/08	12/10/08	09/15/08	09/26/08	11/12/08
1300	SPEECH-135-70	08/27/08	12/10/08	09/15/08	09/26/08	11/12/08
0402	EMS-157-01	08/29/08	01/12/09	09/23/08	10/07/08	12/09/08
0350	EMS-021X20-02	08/30/08	08/30/08	08/30/08	08/30/08	08/30/08
0360	EMS-022-01	08/30/08	08/31/08	08/30/08	08/30/08	08/31/08
0368	EMS-022-06	08/30/08	08/31/08	08/30/08	08/30/08	08/31/08
0356	EMS-021X20-03	08/31/08	08/31/08	08/31/08	08/31/08	08/31/08
0214	CD-105-04	09/02/08	12/09/08	09/15/08	09/25/08	11/06/08
0310	CIS-190A-01	09/02/08	12/10/08	09/18/08	09/30/08	11/13/08
0312	CIS-190B-01	09/02/08	12/10/08	09/18/08	09/30/08	11/13/08
0314	CIS-190C-01	09/02/08	12/10/08	09/18/08	09/30/08	11/13/08
0624	GEOL-270X4-01	09/02/08	11/04/08	09/02/08	09/02/08	10/14/08
0658	HIST-101-02	09/02/08	12/09/08	09/15/08	09/25/08	11/06/08
0952	PHIL-105-60	09/02/08	12/16/08	09/19/08	10/01/08	11/17/08
1322	THART-140X4-01	09/02/08	12/09/08	09/18/08	09/29/08	11/12/08
0908	MUSIC-140X4-01	09/02/08	12/09/08	09/18/08	09/29/08	11/12/08
1324	THART-145X4-01	09/02/08	12/10/08	09/18/08	09/30/08	11/13/08
0192	CHEM-123-70	09/04/08	11/20/08	09/17/08	09/26/08	10/31/08
0348	EMS-021X20-01	09/06/08	09/06/08	09/06/08	09/06/08	09/06/08
0364	EMS-022-03	09/06/08	09/07/08	09/06/08	09/06/08	09/07/08
0378	EMS-023-02	09/06/08	09/06/08	09/06/08	09/06/08	09/06/08
0352	EMS-021X20-04	09/07/08	09/07/08	09/07/08	09/07/08	09/07/08
0372	EMS-023-01	09/07/08	09/07/08	09/07/08	09/07/08	09/07/08
0568	FIRET-049-01	09/08/08	11/24/08	09/21/08	09/30/08	11/03/08
0598	FIRET-115-01	09/08/08	11/24/08	09/21/08	09/30/08	11/03/08
0944	PHIL-103-71	09/08/08	12/10/08	09/23/08	10/03/08	11/14/08
0574	FIRET-084-01	09/08/08	09/12/08	09/08/08	09/09/08	09/11/08
0274	CIS-101-08	09/09/08	12/04/08	09/22/08	09/30/08	11/06/08
0608	FIRET-902X4-01	09/09/08	11/18/08	09/17/08	09/25/08	10/28/08
0018	ADJUS-103-01	09/09/08	12/04/08	09/22/08	09/30/08	11/06/08
0366	EMS-022-04	09/13/08	09/14/08	09/13/08	09/13/08	09/14/08
0230	CD-186-01	09/13/08	10/18/08	09/13/08	09/20/08	10/11/08
0358	EMS-021X20-05	09/14/08	09/14/08	09/14/08	09/14/08	09/14/08
0382	EMS-023-06	09/14/08	09/14/08	09/14/08	09/14/08	09/14/08
0154	BUSAD-100-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0264	CIS-101-02	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08

## Short-Term Classes

### With Add/Drop/Withdraw Dates

REF#	COURSE/SECTION	BEGIN	END	LAST DAY TO:		
				ADD	DROP	WITHDRAW
0480	ENGL-015-23	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0554	ENGL-152-02	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0752	MATH-090-02	09/15/08	12/10/08	09/28/08	10/08/08	11/17/08
0774	MATH-090-13	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0974	PE/I-106X4-03	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0986	PE/I-120X4-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0988	PE/I-120X4-02	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
1000	PE/I-148X4-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1002	PE/I-148X4-02	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
1024	PE/I-174X4-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1074	POLIT-102-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1092	PSYCH-100-03	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1082	PSYCH-100-05	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
1166	READ-078X2-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1174	READ-091-01	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
1178	RELIG-101-01	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
1232	SOC-105-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1276	SPEECH-100-06	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1306	SPEECH-174-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1330	THART-174X4-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0630	HEALTH-102-07	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0642	HEALTH-263-02	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0956	PE-263-02	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0258	CIS-062-02	09/15/08	09/28/08	09/15/08	09/18/08	09/24/08
0932	PCD-111-70	09/15/08	12/10/08	09/29/08	10/08/08	11/15/08
1090	PSYCH-100-72	09/15/08	12/10/08	09/29/08	10/08/08	11/15/08
1110	PSYCH-111-71	09/15/08	12/10/08	09/29/08	10/08/08	11/15/08
1302	SPEECH-140-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0892	MUSIC-103-70	09/15/08	12/10/08	09/29/08	10/08/08	11/15/08
0898	MUSIC-120-71	09/15/08	12/10/08	09/29/08	10/08/08	11/15/08
1314	THART-108-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
0566	ENGL-270-01	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0782	MATH-095-02	09/15/08	12/10/08	09/28/08	10/08/08	11/17/08
0808	MATH-095-12	09/15/08	12/10/08	09/29/08	10/07/08	11/13/08
0828	MATH-102-06	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0734	MATH-952-06	09/15/08	12/10/08	09/28/08	10/08/08	11/17/08
0736	MATH-952-07	09/15/08	12/10/08	09/28/08	10/08/08	11/17/08
0748	MATH-952-08	09/15/08	12/10/08	09/29/08	10/07/08	11/13/08
0434	ENGL-914-08	09/15/08	12/09/08	09/29/08	10/07/08	11/13/08
0778	MATH-090B-01	09/15/08	10/08/08	09/16/08	09/17/08	10/01/08
0812	MATH-095B-01	09/15/08	10/09/08	09/17/08	09/18/08	10/02/08
0548	ENGL-108-01	09/15/08	12/10/08	09/28/08	10/08/08	11/19/08
1290	SPEECH-111-04	09/16/08	12/09/08	09/29/08	10/07/08	11/13/08
0306	CIS-184-02	09/16/08	12/09/08	09/22/08	10/07/08	11/18/08
1320	THART-133-01	09/17/08	12/10/08	09/30/08	10/08/08	11/19/08
0354	EMS-021X20-06	09/20/08	09/20/08	09/20/08	09/20/08	09/20/08
0362	EMS-022-02	09/20/08	09/21/08	09/20/08	09/20/08	09/21/08
0376	EMS-023-04	09/20/08	09/20/08	09/20/08	09/20/08	09/20/08
0380	EMS-023-05	09/21/08	09/21/08	09/21/08	09/21/08	09/21/08
0374	EMS-023-03	09/27/08	09/27/08	09/27/08	09/27/08	09/27/08
0370	EMS-022-05	09/28/08	10/05/08	09/28/08	09/28/08	10/05/08
0410	EMS-921X20-01	10/06/08	10/27/08	10/06/08	10/06/08	10/20/08
0570	FIRET-080-01	10/06/08	10/16/08	10/06/08	10/08/08	10/14/08
0682	LRC-960X4-02	10/13/08	12/05/08	10/21/08	10/27/08	11/19/08
0688	LRC-960X4-04	10/13/08	12/05/08	10/21/08	10/27/08	11/19/08

## Short-Term Classes

### With Add/Drop/Withdraw Dates

REF#	COURSE/SECTION	BEGIN	END	LAST DAY TO:		
				ADD	DROP	WITHDRAW
1188	RESP-050-02	10/14/08	12/09/08	10/20/08	10/28/08	11/20/08
0780	MATH-095-01	10/14/08	12/10/08	10/21/08	10/29/08	11/25/08
0290	CIS-141X2-01	10/14/08	12/09/08	10/20/08	10/28/08	11/20/08
0294	CIS-143X2-01	10/14/08	12/09/08	10/20/08	10/21/08	11/25/08
0384	EMS-103-01	10/17/08	11/21/08	10/17/08	10/24/08	11/14/08
0032	AH-101-03	10/20/08	12/10/08	10/26/08	11/03/08	11/26/08
0316	CIS-211-01	10/20/08	12/10/08	10/26/08	11/03/08	11/26/08
0260	CIS-062-03	10/20/08	11/02/08	10/20/08	10/23/08	10/29/08
1296	SPEECH-125-02	10/21/08	12/09/08	10/27/08	10/30/08	11/25/08
0118	ART-204X4-01	11/03/08	12/10/08	11/04/08	11/12/08	12/01/08
0572	FIRET-081-01	11/03/08	11/14/08	11/03/08	11/05/08	11/12/08

# Alpha Gamma Sigma

## HONOR SOCIETY OF California jr.COLLEGES

### Member Benefits Include

- Graduate with Nationally Honor
- Campus and Community Leadership position
- Embossed Seal on your diploma
- Wear a GOLD CORD at graduation

### Member Opportunities Include

- Building a Network with College Administrators
- Running for Officer and Committee positions
- Developing Cultural & Community Programs
- Meeting Student Body and Maintaining Relationships

**To learn more about Alpha Gamma Sigma or how to join,  
CONTACT the Student Senate Office at (909) 389-3410**

**We look forward to Honoring you!**



*(All Telephone Numbers are in the 909 Area Code)*

**ADMISSIONS OFFICE ..... Room SSA-213, 389-3372**

**E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include, but are not limited to, application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm  
 (Hours are subject to change)

**ASSESSMENT CENTER ..... Room SSB-202,**

**E-mail: [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu) 389-3361**

The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. Also available is the Wonderlic WBST ATB exam for Financial Aid students who are required to prove an Ability to Benefit. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information. Study Guides available upon request.

Hours: Monday - Wednesday ..... 8:00 am - 5:00 pm  
 Thursday, ..... 10:00 am - 5:00 pm  
 Friday, through registration only ..... 8:00 am - 1:00 pm  
 (Hours are subject to change)

**BOOKSTORE ..... Room BK-101, 389-3250**

**Website: <http://bookstore.craftonhills.edu>**

**First Week of Instruction**

Hours: Monday - Thursday ..... 7:45 am - 7:30 pm  
 Friday ..... 7:45 am - 3:00 pm  
 Saturday ..... 8:00 am - 12:00 pm

**Second Week of Instruction**

Hours: Monday-Thursday ..... 7:45 am - 7:30 pm  
 Friday ..... 7:45 am - 3:00 pm

**(September 2-September 18)**

Hours: Monday - Thursday ..... 7:45 am - 7:00 pm  
 Friday ..... 7:45 am - 3:00 pm

**(September 22-December 17)**

Hours: Monday - Wednesday ..... 7:45 am - 6:00 pm  
 Thursday, Friday ..... Closed  
 Closed ..... Saturdays, Sundays, Holidays and when classes are not in session. Note: Hours may vary without notice.

**CAFETERIA ..... College Center, 389-3376**

CHC's cafe features homemade chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

Hours: Monday - Thursday ..... 7:30 am - 5:00 pm  
 Friday ..... 7:30 am - 2:00 pm

**CalWORKs ..... Room SSA-307, 389-3239**

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm  
 Tuesday and Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

**CAMPUS BUSINESS OFFICE ..... Room LADM-151, 389-3221**

The CBO is available to collect credit exam fees; chemistry fees, loan defaults; grant overpayments; and settle obligations for returned checks.

Hours: Monday - Thursday ..... 8:00 am - 5:30 pm  
 Friday ..... 8:00 am - 4:30 pm

**CAREER CENTER ..... Room SSB-202,**

**E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu) 389-3361**

The CHC Career Center provides free career assessments, online career programs and a listing of jobs available off campus. The Career Center also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester and at our annual Career Fair, various employer representatives will be available in the Career Center to accept applications, provide information and for recruitment of students for available positions. Various employers list job openings with the Career Center and these positions are posted on an Internet site for access from any computer. The Career Center staff is available to help with resume writing and posting the resume on various websites.

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

**COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE) OFFICE ..... Room SSA-307,**

**E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu) 389-3239**

The CARE Program is an affiliate of the EOPS Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 14 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

Hours: Monday and Thursday ..... 8:00 am - 4:30 pm  
 Tuesday and Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

**COMMUNICATIONS ..... Room LADM-153 794-2161**

Students can visit the Communications Office to purchase parking permits and pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Thursday ..... 8:00 am - 9:00 pm  
 Friday ..... 8:00 am - 4:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-153.

**COUNSELING/TRANSFER CENTER ..... Room SSB-201,**

**E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu) 389-3366  
 or [transfercenter@craftonhills.edu](mailto:transfercenter@craftonhills.edu)**

The Counseling and Transfer Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. The Transfer Center schedules representatives from University programs to assist students with transfer questions and to review transcripts. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information.

**Hours are as follows:**

Hours: Monday - Wednesday ..... 8:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

**Counseling Hours:**

Monday - Wednesday ..... 9:00 am - 7:00 pm  
 Thursday ..... 10:00 am - 7:00 pm  
 Friday ..... 9:00 am - 3:00 pm

Hours are subject to change - call to verify hours

*(All Telephone Numbers are in the 909 Area Code)***DISABLED STUDENT PROGRAMS & SERVICES****Room SSB-110,****E-mail: [mliceri@craftonhills.edu](mailto:mliceri@craftonhills.edu)****389-3325 • TTY 794-4105**

Disabled Student Programs & Services is composed of both programs and services. The learning disabled student may seek assistance in the Diagnostic Learning Center. Services available to disabled students include notetakers, readers, textbooks on tape, tram service, and handicapped parking.

Hours: Monday-Wednesday ..... 8:00 am - 6:00 pm  
 Thursday ..... 8:00 am - 4:30 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

**DISTRIBUTED EDUCATION ..... 441 W. 8th Street, San Bernardino, 384-4325****E-mail: [distributeded@sbccd.cc.ca.us](mailto:distributeded@sbccd.cc.ca.us)**

The Distributed Education office coordinates the televised and computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Televised courses are broadcast on Channel 24, KVCR-TV, and typically have 5 campus meetings. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

**The Internet site is <http://dets.sbccd.org>**

Hours: Monday - Friday ..... 8:30 am - 4:30 pm

**EMERGENCY TRAINING CENTER ..... 2235 E. Perimeter Rd San Bernardino, 389-3208****Email: [info@sbretc.org](mailto:info@sbretc.org)**

This Center was funded by a grant from the Federal Aviation Administration. The center is used for training fire fighting personnel nationwide in the proper tactics for fighting aircraft interior and exterior fires and proper rescue techniques.

Hours: Monday - Friday ..... 8:00 am - 4:30 pm

**EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S) ..... Room SSA-307, 389-3239****E-Mail: [rchavira@craftonhills.edu](mailto:rchavira@craftonhills.edu)**

The EOP&S Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

Hours: Monday & Thursday ..... 8:00 am - 4:30 pm  
 Tuesday & Wednesday ..... 8:00 am - 6:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

**FINANCIAL AID OFFICE ..... Room CL-214, 389-3223**

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

Hours: Monday - Thursday ..... 9:00 am - 6:00 pm  
 Friday ..... 9:00 am - 1:00 pm

(Hours are subject to change)

**HEALTH AND WELLNESS CENTER . . . . . Room SSB-101 389-3272 or 389-3273**

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide urgent care, first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy

testing, birth control, emergency contraception, cervical and breast cancer screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, Alcohol and Drug Abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday ..... 8:00 am - 7:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Closed at 4:30 pm, Wednesday November 26, 2008)

(Hours are subject to change)

**INTERNATIONAL STUDENTS ..... Room SSA-213 389-3372**

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited at the discretion of the President of the College. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

<b>May 1</b>	<b>for Fall Semester</b>
<b>November 1</b>	<b>for Spring Semester</b>
<b>March 15</b>	<b>for Summer Session</b>

To obtain the required materials and procedures, contact the International Counselors located in SSB-201 or call 389-3366.

**THE LEARNING RESOURCE CENTER ..... Library, 3rd floor 389-3312**

The Learning Resource Center provides free tutoring for a variety of courses including math, writing, foreign languages, and the sciences. The center also offers reading and language activities, an open-use computer lab, and a series of video telecourse programs on many topics. During the semester, students will have the opportunity to develop their academic skills through the center's workshop series. Come and investigate your resources. For more information on the center's programs, visit the LRC webpage at [http://craftonhills.edu/student\\_resources/learning\\_center](http://craftonhills.edu/student_resources/learning_center)

Hours: Monday-Thursday ..... 7:30 am - 9:30 pm  
 Friday ..... 7:30 am - 4:00 pm

**LIBRARY ..... 389-3321****For reference help dial 389-3322 or 389-3323**

The Library has 64 Internet computers for student and community use. We have a collection of over 60,000 volumes, periodicals, video and audio tapes, as well as a periodical system with full-text capacity available online at home and at the college for our students. Reference librarians are available to assist in locating your information.

Hours: Monday-Thursday ..... 7:30 am - 10:00 pm  
 Friday ..... 7:30 am - 4:00 pm  
 Saturday ..... 9:00 am - 1:00 pm

**STUDENT SENATE OFFICE ..... SCC-107****E-mail: [mcole@craftonhills.edu](mailto:mcole@craftonhills.edu)****389-3410**

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and AS cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you.

Hours: Monday - Friday ..... 8:30 am - 4:00 pm

We will have extended hours depending on availability.

(Please call the office for more information.)

(Hours are subject to change)

**VETERANS SERVICES ..... Room SSA-213, 389-3256**

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

Hours: Monday-Thursday ..... 8:00 am - 4:00 pm  
 Friday ..... 8:00 am - 3:00 pm

(Hours are subject to change)

## FEE SCHEDULE

(All fees are subject to change)

### MANDATORY FEES

**Enrollment Fee** ..... **\$20.00 per unit**

Non-Resident Fee\* ..... \$206.00 per unit

\* Includes mandatory enrollment fees.

Health Fee ..... Fall/Spring \$15.50; Summer \$11.50

Accident Insurance Fee ..... Fall/Spring/Summer \$1.50

Student Center Fee ..... \$1 per unit, (maximum \$10 per year)  
Assessed Summer -Spring

Capital Outlay Fee ..... \$8.00 per semester  
(Citizen of a foreign country who is also a resident of a foreign country)

Student Representation Fee ..... \$1.00

This fee may be waived for moral, religious, political, or financial reasons. For more information, please call the Student Senate Office at (909) 389-3410.

### OPTIONAL FEES

**AS (Associated Student) Sticker:**

- \$15.00 annual • \$7.50 semester

**Schedule of Classes** ..... Free on campus

- \$1.00 (if mailed in U.S.)
- \$7.00 (if mailed outside of U.S.)

**Transcripts:**

- First two requests are free
- Subsequent requests ..... \$3.00 each
- Priority requests (same day) ..... \$5.00 each
- Online requests ..... \$5.00 (includes service charge)

**CHC Catalog** ..... \$4.00 (on campus)

- \$6.00 (if mailed in U.S.)
- \$16.00 (if mailed outside of U.S.)

**Enrollment Verifications** ..... \$3.00 each

### REFUNDS (Board Policy #5033)

**If a class is cancelled . . .** You will automatically be mailed a refund of the enrollment fees for any class cancelled by the College. If this class is your only class for the term, you will receive a refund of all fees except the parking fee and AS fee. To receive a refund of the parking fee, you must complete a "Request for Refund" form and attach the parking decal to the form. Turn in this form and the decal to the Communications Office, LADM-153. To receive a refund of the AS fee, complete a "Request for Refund" and attach the semester/annual sticker to the form. Turn in this form and the sticker to the Student Services Office, SSA-306.

**If you drop a class BEFORE the first day of the term,** you will automatically be mailed a refund of enrollment fees. If you wish to receive a refund of the parking fee, you must request a refund in the Communications Office, LADM-153 and attach the parking decal to the "Request for Refund" form. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you drop a class AFTER the first day of the term and within the first 10% of the term,** you will automatically be mailed a refund of enrollment fees only. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

**If you WITHDRAW from the COLLEGE...** You are eligible for a refund of enrollment fees if you withdraw **during the first 10% of the term.** To be eligible for a refund of the other fees, you must withdraw **PRIOR** to the **FIRST** day of the term. A \$10 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

### ALLOW 6 - 8 WEEKS FOR ALL REFUND CHECKS.

If you wish to apply the refund credit toward registration in another class, you must submit the drop and add forms at the same time, within the time frame.

### ALL OTHER FEES ARE NON-REFUNDABLE AS OF THE FIRST DAY OF CLASS.

#### HEALTH FEE • ACCIDENT FEE • STUDENT CENTER FEE • STUDENT REPRESENTATION FEE • PARKING FEE

To receive a refund of any/all of the above fees, you must:

1. Drop ALL classes **BEFORE** the beginning of the term.
2. Turn in your "Request for Refund" form, along with your parking decal to the Communications Office within the first 30 days of instruction. You must **REQUEST** the refund; it is not automatic. A \$10.00 refund processing fee will be deducted from the amount owed to you. Refunds of less than \$15 will not be processed.

### PARKING PERMITS

Parking permits are required for **ALL LOTS** and **STREETS** at Crafton Hills College. Permits are available in the Communications Office. Daily parking permits are dispensed by vending machines in Parking Lot D. To purchase permits or make payments for citations go to the Communications Office, LADM-153, between 8:00 am and 9:00 pm, Monday through Thursday, and 8:00am-4:00pm on Friday.

#### Parking Permits:

Annual (Fall through Summer) .....	\$45.00
Fall/Spring Semester .....	\$20.00
Summer .....	\$15.00
Daily .....	\$1.00

**While accurate at time of printing, fees may be changed by Board action at any time.**

### PARKING CONTROLS

Parking permits must be displayed as indicated on the purchased permit. Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday and between 7:00 am and 4:30 pm, Friday. **Illegally parked vehicles are ticketed at all times.**

**STUDENT HEALTH AND ACCIDENT FEES**

- A. A health and accident insurance fee will be paid by students at the time of registration. The receipts will be expended only to defray the cost of student health services and student accident insurance as provided in Education Code 72246.
1. The health fee for students enrolled in Fall Semester shall be \$15.50.
  2. The accident insurance fee shall be \$1.50.

The Health and Accident Fee is non-refundable unless all courses for which the student is enrolled are cancelled or the student withdraws from all courses prior to the first day of the term.

- B. Exemptions - Certain individuals are exempt from health and accident fees by code exemption or action of the Board of Trustees:
1. Apprentices attending college under an approved training program.
  2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona-fide religious sect, denomination or organization.
- C. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.
- D. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

**THE CAMPUS BOOKSTORE**

**Come See  
What's in  
Store for  
You!**

Crafton Hills College is more than just a bookstore. Along with textbooks, we offer a vast array of school supplies, study aids, backpacks, clothing, snacks, beverages, greeting cards and gifts galore. We provide on campus convenience for your special book orders and gift cards.

Telephone: (909) 389-3250

<http://bookstore.craftonhills.edu>

**BOOKSTORE****Our Bookstore is Self Service.**

Students have the opportunity to select their own textbooks. Please be sure to make your selections carefully **(SEE REFUND POLICY BELOW)**.

**Refund Policy** - Refunds will be granted in full **ONLY** if the following conditions are met:

**Current Cash Register Receipt, Registration Printout and Personal I.D. required:**

**No Exceptions.** If purchase is charged, original credit card must be presented.

New texts must be in brand new condition; if they are not, refunds will be 75% of the new price.

**Shrunk-wrap packages are not returnable if original package is unwrapped. (Publisher Policy)**

**No Refunds** on supplies, clothing, review, study aides or other non-textbooks.

**Time Limit:**       **Spring & Fall - First 3 Weeks Only**  
                              **Summer - First Week Only**

**After Refund Period,** books must be returned by the following business day of purchase: **I.D. and receipts are required.**

During finals of each semester, used textbooks may be bought back by the Bookstore if they have been requisitioned by the instructor for the coming semester. Watch for buy back dates.

**Credit Card Policy** - Credit cards must be signed. I.D. required. Credit card holder must be present.

**Check Cashing Policy** - Student must present a State picture I.D. or Driver's License and their registration printout schedule. If check signer is not present, a photo copy of their driver's license or picture State I.D. may be accepted. Checks must be imprinted with correct address and written for the exact amount of purchase only. Student I.D. number and phone number needed. No out of state or two party checks accepted.

**(Please Note: Books paid for by check must be returned within the refund period.)** A \$25.00 service charge will apply to each returned check.

**Check the Bookstore website for book titles and prices as they become available:**

<http://bookstore.craftonhills.edu>

**We are sorry we cannot buy back OR exchange workbooks.**



Step 1: Be admitted as a student.

**You are a CONTINUING student:**

- Attended the previous spring or summer semester
- Skip to Step 4

**You are a RETURNING student:**

- Attended in the past, but not last spring or summer
- Must complete an application
- Once status has been reactivated, skip to Step 3  
If not, go to Step 4

**You are a NEW student:**

- Never attended Crafton Hills College
- Must complete an application (online or in person)
- Have transcripts from any/all previous schools sent to the Admissions and Records Office

The Admissions and Records Office is located in SSA, Room 213, Park in Lot B or C. A decal is required and can be purchased in lot D for \$1.

For questions or additional information you can contact the Admissions and Records Office at (909) 389-3372 or email [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

The **Admissions and Records Office** is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records Office is located in SSA, Room 213, under the clock tower at the west end of campus (see campus map located on the last page of the schedule of classes).

**The hours of the Admissions and Records Office are:**

**Monday through Thursday      8:00 am to 7:00 pm**  
**Friday                                      8:00 am to 3:00 pm**

**(Hours are subject to change)**

Step 2: Participate in Assessment Process

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in english and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra. You do not need to prepare for the test since it is designed to measure your current skills in each area.

No appointments are necessary to participate in assessment. Assessment is provided on a drop-in basis.

Students are strongly encouraged to access the review materials that are available in our Assessment Center or on our campus website at [www.craftonhills.edu](http://www.craftonhills.edu) click on Student Resources, then Counseling, then Assessment Center.

**(Parking permits are required for all parking lots and streets at Crafton Hills College. Daily parking permits are dispensed by vending machines for \$1.00 in Parking Lot D. Park in Lot B or C for closest location.)**

## Assessment Testing is held in the Counseling Center, SSB-201 (2nd Floor)

**Walk-in hours subject to change. Please call to verify.**

**June-July**

Monday - Wednesday ..... 8:00 am - 5:00 pm  
 Thursday ..... 10:00 am - 5:00 pm  
 Closed Fridays

**August 4 - August 29**

Monday - Wednesday ..... 8:00 am- 5:00 pm  
 Thursday ..... 10:00 am-5:00 pm  
 Friday ..... 8:00 am-1:00 pm

**September 1 - October 18**

Monday - Wednesday ..... 8:00 am- 5:00 pm  
 Thursday ..... 10:00 am-5:00 pm  
 Closed Fridays

**October 20-October 31**

Assessment Closed

**November 3-December 19**

Monday - Wednesday ..... 8:00 am- 5:00 pm  
 Thursday ..... 10:00 am-5:00 pm  
 Friday ..... 8:00 am-1:00 pm

**Saturday Testing**

August 9, August 16, ..... 8:00 am - 10:00 am  
 November 15, November 22, ..... 8:00 am - 10:00 am  
 December 6, December 13, ..... 8:00 am-10:00 am

**Please bring your 7 digit Crafton Hills College  
identification number and valid picture identification.**

Plan on two hours to complete the assessment process. For questions you may contact the assessment center at **(909) 389-3361** or email at [assessment@craftonhills.edu](mailto:assessment@craftonhills.edu)

**NOTE:** As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

If any of the waiver criteria apply to you, visit the Counseling Center, SSB-201, to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

### Step 3: Participate in a New Student Counseling/Orientation Session and Develop an Educational Plan

This session will provide you with information about degrees, certificates and transfer. Information about registration procedures, financial aid, and services available at the college will also be provided. This session will last approximately 3 hours. Check with the Counseling Center for a schedule of orientation sessions.

Every new student is strongly encouraged to develop a Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. You are asked to meet with a counseling faculty member during the orientation session who will assist you in developing a first semester SEP. After the SEP is completed, you will be able to access it through Campus Central at [www.craftonhills.edu](http://www.craftonhills.edu) at anytime. Financial Aid and EOPS students are required to have a current SEP on file.

The Counseling Office is located in SSB-201. Park in Lot B or C. A decal is required and can be purchased in Lot D for \$1.

### Step 4: Select your classes

Take the time to look through the list of course offerings beginning on page 37 of this schedule or online at [www.craftonhills.edu](http://www.craftonhills.edu). Use your Student Educational Plan (SEP) as a guide to help you choose courses as you make your selections, think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center, SSB-201, to see a student success advisor if you would like help selecting your classes.

Use your assessment information, SEP and the chart on page 15 for guidance on the right level of english, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

### Step 5: Calculate your fees. (Fees are subject to change pending legislative action)

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use Steps A, B, C, D (and E if applicable) below to do a preliminary calculation of your fees:

- A. If you are a resident of California, multiply the number of units you will be taking by \$20.00 and enter the total here: \_\_\_\_\_  
(Example: If you are taking 6 units, the total will be \$120.00)

**NOTE: If you are a non-California resident, multiply the total number of units by \$206.00 (\$186 + 20).**

- B. Add the required Health and Accident Fee of:  
Fall or Spring \$17 • Summer \$13
- C. Add a \$1 Student Representation fee. This is a fee voted in by CHC students to support student senate and federal lobbying efforts on behalf of the student body. For more information, contact the Student Senate Office, SCC-107 in the College Center, (909) 389-3410. This fee may be waived for moral, religious, political or financial reasons.
- D. Add the Student Center Fee \$1 per unit  
(maximum of \$10 per year) Assessed Summer - Spring

Add the totals of items A, B, C and D above :

$$A) \text{ \_\_\_\_\_ } + B) \text{ \_\_\_\_\_ } + C) \text{ \_\_\_\_\_ } + D) \text{ \_\_\_\_\_ } = \text{ \_\_\_\_\_ }.$$

- E. If you are both a citizen of a foreign country and a resident of a foreign country, add the Capital Outlay Fee (\$8).

Your preliminary calculations will be confirmed when you register.

At the time of registration you will be given the option of purchasing an Associated Student (AS) Card. The cost is \$7.50 for one semester and \$15.00 for the full year. (Annual AS Cards are only available for purchase during fall semester.) Purchasing an AS Card gives you access to a variety of incentives offered exclusively to AS Card holders including 5% off all purchases at the Bookstore, discounts at our Cafeteria, discount movie tickets and more! Once you purchase an AS Card, you may not cancel service.

### Step 6: Register at [www.craftonhills.edu](http://www.craftonhills.edu)

See pages 17 to 21 for detailed instructions on how to register by Web. The first few weeks of Web registration is open to students according to a priority system. Use the charts on pages 20 and 21 to identify your priority and the first day you will be able to use Web registration.

You can register by Web on your assigned priority day or any registration day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.

### Step 7: Pay your fees.

**After registering for classes, your entire registration balance must be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office. After the term begins payment is due at time of registration. Outstanding fees will result in your classes being administratively dropped.**

Any fees covered by Financial Aid will be paid automatically at the time you register. The AS Card and parking permit are optional and at your expense.

Please check your registration statement (printout). You may have a balance due.

**Forgot your student ID?  
Call 909- 884-1441**

### Do you need financial assistance to attend college?

You may qualify for a fee waiver (Board of Governor's Grant) if you or your parents qualify according to one of the following:

- Low income
- CalWORKS/TANF recipient
- SSI recipient
- Child or spouse of disabled or deceased veteran.

Fee waiver forms are available in the Financial Aid Office, CL-214.

Visit the office for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by Web. **Fee waivers do not cover books. You will have a small balance with Admissions & Records.**

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 92 of this schedule for more detailed information.

**Admissions & Records Office is open  
Monday - Thursday from 8:00 am to 7:00 pm, and on  
Fridays from 8:00 am to 3:00 pm.  
(Hours are subject to change.)**

**The Web Registration Services are open  
Monday - Saturday from 6:00 am to 11:59 pm and on  
Sunday from 6:00 am to 7:00 pm**

## IMPORTANT NOTICE

# Welcome to Crafton! Questions?

**Need help? Problems in School?  
The Student Success Program  
is here for you**

Is it your first semester at Crafton or in college? Are you confused about how to use web registration, or about what the abbreviations mean in the schedule? Or possibly you are considering dropping out due to financial, child care or health problems? Before you give up or drop out, give the Student Success Program a call. The Student Success Program is here to help.

The Student Success Program was created to help students hook up with the resources and support they need to remain in school and be successful. Rebecca Orta, the Student Success Advisor has successfully completed her goal at Crafton and understands the demands of being a student.

We encourage you to give the Student Success Program a call or stop by the office if you have any questions or encounter any problems with attending or successfully completing your course work.

**Visit us in the Student Services/Counseling Building (SSB-214),**

**Call (909) 389-3450**

**E-mail us at: [rorta@craftonhills.edu](mailto:rorta@craftonhills.edu)**



### Hours

<b>Monday</b>	<b>10:30 am - 7:00 pm</b>
<b>Tuesday-Wednesday</b>	<b>8:00 am - 4:30 pm</b>
<b>Thursday</b>	<b>10:00 am - 4:30 pm</b>
<b>Friday</b>	<b>8:00 am - 3:00 pm</b>

**You will be blocked from registering in a class  
if you have not met the prerequisite.**

**Q: What is a prerequisite?**

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 015, you must have completed English 914 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

**Q: What is a corequisite?**

A: A corequisite is a condition of enrollment consisting of a course that must be taken at the same time as another course. For example, if you wish to take EMS 020, you must also enroll in EMS 021x20, 022, and 023.

**Q: What is a departmental recommendation?**

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

**Q: How do I meet a prerequisite?**

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description.

**NOTE:** Unofficial transcripts and course descriptions can often be accessed off the college or university website.

**Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?**

A: A prerequisite challenge is a process that allows students to demonstrate that they can probably succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. The Counseling Center is located in the Student Services Building, SSB 201. See page 7 for hours that counselors are available.

**NOTE:** Prerequisites and corequisites cannot be waived.

**Q: How long does a challenge take?**

A: The college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

**Q: What do I do if I've taken the prerequisite course at another college?**

A: You need to bring an official copy of your transcript to the Counseling Center so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

**Q: What if I don't like the decision of my challenge?**

A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Center.

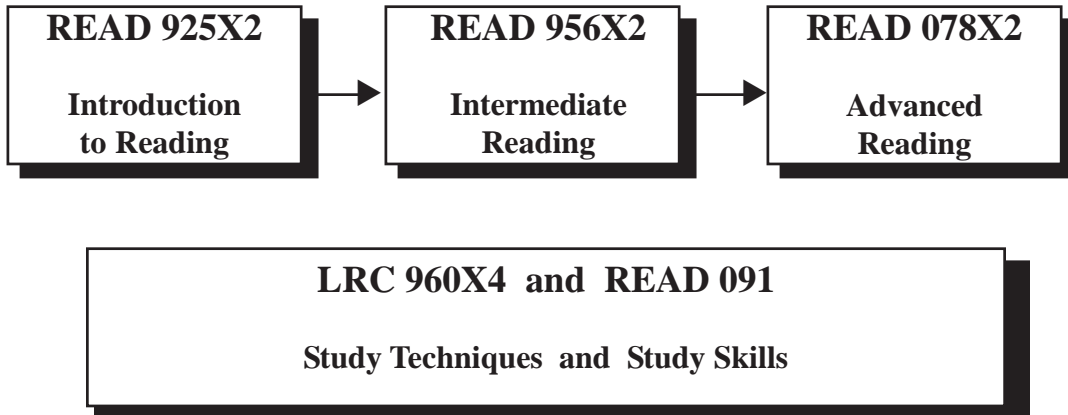
**Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).**

**Questions: Call (909) 389-3366 or visit the Counseling Center (SSB-201)**

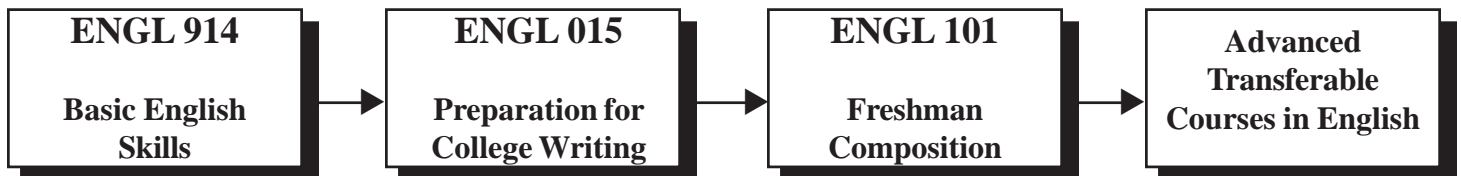


Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. **Your Counselor will help you decide** on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. **A Counselor can show you the skills needed for each class.**

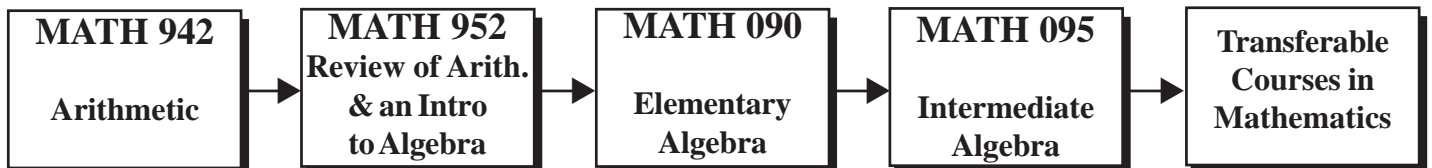
**Reading:**



**English:**



**Math:**



**Visit The Learning Resource Center**

**3<sup>rd</sup> floor of the Library**

**7:30 am to 9:30 pm • Monday - Thursday**

**7:30 am to 4:00 pm • Friday**



A **learning community** is a cluster of courses that a group of students take in common to provide a deeper understanding of course subject matter, and to provide a method of building stronger relationships with peers and faculty. At Crafton Hills College, the courses in learning communities are linked by a common theme. Research has shown that most students who participate in learning communities:

- Earn higher GPAs and have lower drop out rates
- Have greater success in future college courses
- Maintain deeper connections to faculty and fellow students
- Report higher satisfaction with their entire college experience

## Which Learning Community Is Right for You?

### The FYRE House

- **MATH 942 (MWF 10:00a-11:50a; Wilson)**
- **CHC 100 (MWF 12:00p-12:50p; Brown)**
- **CIS 900 (TTh 8:00a-8:50a; Pace-Pequeno)**
- **READ 925 (TTh 9:00a-10:20a; Razzak)**

A select group of 25 students will become members of the FYRE House (FYRE = **F**irst Year **R**eadiness **E**xperience). Students in this unique community will learn, socialize, and grow together as they explore what it means to be successful college students.

### Problems in Democracy

- **HIST 101 (TTh 9:30a-10:50a; Beitscher)**
- **LIBR 100 (TTh 11:00a-12:20p; Hendrickson)**

The powers of history and information literacy blend in the learning community to prepare students to be strong researchers, knowledgeable historians and more effective citizens. As part of a survey of American history, students will briefly review the pertinent holdings of the Supreme Court as those rulings reveal particular historical problems. The Information Literacy class will support historical reflection by providing the students with an in-depth and practical exploration of the structure, organization, retrieval and evaluation of the information essential to the analysis of these historical issues.

### The Self and Society

- **THART 100 (MW 11:00a-12:20p; Bryant)**
- **ENGL 015 (MW 1:00p-2:50p; Bartlett)**
- **CHC 100 (MW 3:00p-4:20p; Bahner)**

This learning community explores the ways in which we come to terms with who we are in relation to the larger groups of people we associate with (e.g. school, families, country, ethnic groups, the human race, etc.), with a particular emphasis on solving conflict within the various communities we are members of.

### Our Dynamic Cultures

- **SOC 100 (TTh 11:00a-12:20p; Davis)**
- **ENGL 015 (TTh 1:00p-2:50p; Langenfeld)**

Everyone has a cultural heritage, often one that includes many diverse threads; we all live in families and communities that draw on a wealth of knowledge and skills to help them function. Through discussion and writing, this learning community explores our participation in our own dynamic cultures as well as those around us.

### Livin' in the I.E.

- **READ 078 (TTh 9:00a-10:20a; Lowe)**
- **ENGL 015 (TTh 11:00a-12:50p; Race)**

Strengthen your reading and writing skills through a multicultural perspective of the Inland Empire. Explore people and places you may have known and seen, and discover some hidden treasures.

**You can learn more about the CHC learning communities  
by talking with your counselor, or by calling Daniel Bahner at (909) 389-3330.**



**[www.craftonhills.edu](http://www.craftonhills.edu)**

**Forgot your student ID?  
Call 909- 884-1441**

## **Online Registration**

**(For Detailed Web Instructions see page 18 )**

### **Before you log on, be prepared!**

- Read all instructions
- Complete the application (if applicable)
- Clear all outstanding debts (if applicable)
- Obtain fee waiver (if applicable)
- Determine registration priority date (pages 20, 21) (high school students see page 30) for policies and procedures)
- Register
- Payment

Upon approval by the Dean of Student Services & Student Development/Designee students currently enrolled in high school may register for the approved class(es) when open Web registration begins. Please refer to the priority registration page in this schedule of classes. The high school application deadline is August 11, 2008.

### **Office Hours:**

**Monday-Thursday ..... 8:00 am to 7:00 pm  
Friday ..... 8:00 am to 3:00 pm  
(Hours are subject to change.)**

**If you have any problems with online registration, call the toll free HELP line at (877) 241-1756 or E-mail: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)**

**Operator & Technical Assistance WILL NOT be available when campus is closed.**

### **Web Registration for DSP&S, EOPS/CARE, and CalWORKs, National Guardsmen, Reservist and Veterans**

Eligible students may register using the Web June 23-25  
Please contact the Disabled Student Programs & Services at (909)389-3325 or the EOPS/CARE/CalWORKs Office at (909)389-3239 to determine your registration day and time.  
DSP&S and EOPS/CARE/CalWORKs students who miss registering June 23-25 must wait to register during their regular registration which begins June 26. Please consult the chart on page 20 to determine your priority group.

## Web Registration To Add and/or Drop Classes

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address/Password = 6 Digit Date of Birth)
2. Click on the "CHC" link next to "Register for Classes"  
[CHC](#) | SBVC - Register for Classes
3. Select the semester in which you would like to register
4. Click on "Add a New Section" to register for your classes
  - a. Use the four-digit reference number found in the schedule of classes or click on the "Browse the Schedule of Classes" link
  - b. Confirm your selection by clicking the red "Register" link
  - c. Repeat for all courses in which you wish to register
5. Click on "Drop a Section" to remove yourself from courses
  - a. Click the four-digit reference number next to the course you wish to drop
  - b. Confirm your selection by clicking the red "Drop" link
  - c. Repeat for all courses in which you wish to drop
6. If desired, click on "purchase an AS Card." Once this purchase is made, the sale cannot be cancelled online  
Please note that an annual AS Card may not be purchased online  
Annual AS Cards are only available during the fall semester
7. Click on "Select Payment Option Now." Visa and Master Card are accepted
  - a. Enter your credit card information
  - b. Enter the billing address for the credit card holder and click continue
  - c. Confirm that the information that you entered is correct and then click "Pay"
  - d. You will be issued a confirmation number
  - e. Click on "Return to Registration"
8. Once all transactions are complete, exit Web Registration by clicking on the "[Click here to complete your registration and receive your registration statement. You may click here even if you did not register online](#)" link.  
Your Registration Statement will be created
  - a. Click "Registration Statement" to view your statement. A new window will open.
  - b. If desired you may print your statement
  - c. Close the window
9. Logout by clicking the "Log Out" Button

**Forgot your student ID?  
Call 909- 884-1441**

**Congratulations!**

### **You have just completed CHC'S On-Line Registration Process**

After registering for classes, your **entire** registration balance **must** be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office. **AFTER THE TERM BEGINS PAYMENT IS DUE AT TIME OF REGISTRATION. OUTSTANDING FEES WILL RESULT IN YOUR CLASSES BEING ADMINISTRATIVELY DROPPED.**



## Student Email Accounts

As a student of the San Bernardino Community College District, you are provided with a student email account. This is true regardless of where you are enrolled Crafton Hills College campus or the San Bernardino Valley College campus. The email account is created at the time your application to either campus is accepted and will remain active for one year after you stop attending school. The San Bernardino Community College District uses this email account as one of its official channels of communication with its students. This means that faculty and staff will send broadcast or tailored messages to this account, and it is your responsibility as a student to either check this account for email on a periodic basis or forward your email to another account that you do use regularly. Instructions on how to forward email are provided at the "General Student Email Information" link below.

### Email Account Format

Your email account has a specific format as shown below:

firstname.lastnameXXX@student.sbccd.net

### Where:

first name is your full, official first name  
(no nicknames)

last name is your full, official last name

XXX is the last three digits of your student ID

### Example:

Name                    Joseph Smith  
Student ID:            12345  
E-mail Address:      joseph.smith345@student.sbccd.net

### THINGS TO KNOW BEFORE YOU LEAVE THE ADMISSIONS OFFICE!

- Know your student ID #
- Know your college email address

Forgot your student ID?

Call 909- 884-1441

Your email address is printed on both your "Residency Statement" and your "Registration Statement".

### Accessing Your Email Account (First Time User)

To access your email account the first time, please visit the following website:

<http://ccentral.sbccd.cc.ca.us>

Please click on the **Login** button and login for the first time. First time access requires that you know your email address, which can be constructed as described above, and the first time password, which is your date of birth in MMDDYY format. The first time you log in, you will be prompted to change your password. After your password has been changed, you may access your email via Campus Central or by going directly to the mail server as described below.

### Accessing Your Email Account (Continuing User)

After you have completed the "First Time User" process, you may access your email account via the Internet at any time by going to the following Internet address:

<http://student.sbccd.net>

### General Student E-mail Information

General information about using student email at SBCCD can be found at the following Internet web site:

<http://www.sbccd.org/studentemail>



SAN BERNARDINO  
COMMUNITY  
COLLEGE  
DISTRICT



## Registration Priorities

Log on to: [www.craftonhills.edu](http://www.craftonhills.edu)

TO CONFIRM YOUR PRIORITY LEVEL ANYTIME ON OR AFTER JUNE 9, 2008

**PRIORITY REGISTRATION BEGINS ON June 26, 2008  
(JUNE 23RD for EOPS, DSP&S, and CalWORKs students)**

*Registration is open to students according to a priority system.  
This priority system has been created to make your registration as easy as possible.*

*You can register by Web either during your priority registration times  
(see priorities A through F below) or during the open registration period **July 14 - August 17***

*Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as your priority is available.*

### **CATEGORIES OF PRIORITY REGISTRATION**

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, or F) based on your status as a student.
- **ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.**

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.**

**EOPS, DSP&S, CalWORKs, Veteran's registration is June 23-25.**

**For more information contact the appropriate program office.**

#### Priority A

- Students enrolled at CHC during the previous Spring or Summer semester who have completed 40 to 109 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority A students register Thursday, June 26 & Friday, June 27.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

#### Priority B

- Students enrolled at CHC during the previous Spring or Summer semester who have completed 30 to 39.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority B students register Monday, June 30 & Tuesday, July 1.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

#### Priority C

- Students enrolled at CHC during the previous Spring semester who have completed 15 to 29.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority C students register Wednesday, July 2 & Thursday, July 3.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

#### Priority D

- Students enrolled at CHC during the previous Spring semester who have completed 0 to 14.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.  
**Priority D students register Friday, July 4 & Monday July 7.**  
**EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E**

#### Priority E

- Students who attended CHC previously but not in the previous spring or summer semester AND have re-applied for admission.  
or Continuing or Returning Students who have previously earned a Bachelor's Degree or higher.  
or Continuing Students with 110 units or more.  
**Priority E students register Tuesday, July 8 & Wednesday, July 9.**

#### Priority F

- You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria **Prior** to the registration date for Priority F.  
**Priority F students register Thursday, July 10 & Friday, July 11.**

**NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER**

**For Web Registration Instructions, log on to: [www.craftonhills.edu](http://www.craftonhills.edu)**

Web Registration 6:00 AM - 11:59 PM				
Monday June 23	Tuesday June 24	Wednesday June 25	Thursday June 26	Friday June 27
EOPS, DSP&S, CalWORKs Veteran's	EOPS, DSP&S, CalWORKs Veteran's	EOPS, DSP&S, CalWORKs Veteran's	Priority A	Priority A
Web Registration 6:00 AM - 11:59 PM				
Monday June 30	Tuesday July 1	Wednesday July 2	Thursday July 3	Friday July 4
Priority B	Priority B	Priority C	Priority C	Priority D
Web Registration 6:00 AM - 11:59 PM				
Monday July 7	Tuesday July 8	Wednesday July 9	Thursday July 10	Friday July 11
Priority D	Priority E	Priority E	Priority F	Priority F
Web Registration 6:00 AM - 11:59 PM				
Monday July 14	Tuesday July 15	Wednesday July 16	Thursday July 17	Friday July 18
Open Registration	Open Registration	Open Registration	Open Registration	Open Registration

Web Registration - [www.craftonhills.edu](http://www.craftonhills.edu)  
 Monday - Saturday, 6:00 am - 11:59 pm  
 Sunday, 6:00 am - 7:00 pm

After registering for classes, your **entire** registration balance **must** be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office.

**AFTER THE TERM BEGINS PAYMENT IS DUE AT TIME OF REGISTRATION. OUTSTANDING FEES WILL RESULT IN YOUR CLASSES BEING ADMINISTRATIVELY DROPPED.**

The Admissions & Records Office hours are  
 Monday through Thursday, 8:00 am - 7:00 pm and Friday 8:00 am - 3:00 pm  
 (Hours are subject to change.)



## Distributed Education Courses

### Television and Online



#### General Information

The Office of Distributed Education coordinates the televised and computer-delivered courses available to SBCCD students of Crafton Hills College in Yucaipa, and San Bernardino Valley College. Television courses are broadcast by KVCR-TV. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require accessibility to a computer system with an Internet connection, and may have up to five meetings on campus. Fees and academic credits are the same as equivalent traditional classroom courses.

#### Mission Statement

The mission of the Distributed Education Program of the San Bernardino Community College District is to expand access and provide greater flexibility to distant learners utilizing current and new technologies to deliver educational opportunities and to facilitate the attainment of students' personal and academic goals.

#### Office Location

Office of Distributed Education & Technology Services  
SBCCD Annex  
441 West Eighth Street  
San Bernardino, 92401  
909-384-4325

#### Office Hours

Monday - Friday ----- 8:30 a.m. to 4:30 p.m.

#### Distributed Education Site

<http://dets.sbccd.org>

#### Requirements for Television Courses

- A television capable of receiving KVCR-TV via antenna (24), cable, or satellite.
- Be able to attend campus meetings, usually 5 per semester, and view programs weekly.

#### Requirements for Online Courses and Hybrid Courses

- A computer system with Internet connection
- Some courses require a CD-ROM drive, and speakers or headphone
- Attend campus meetings, possibly up to 5 per semester

#### Technical Support for Online - Delivered Courses

(877) 241-1756 ..... 24/7

#### Registration

The preferred method of registration is online. The procedure for registering online is found on page 18.

**Forgot your student ID?  
Call 909- 884-1441**

### INTERNET APPLICATION FOR ADMISSION

1. Using a computer with Internet connection, enter the address, <http://ccentral.sbccd.cc.ca.us>.
2. At that page, see on the left **Crafton**. Under the campus heading, find the link titled **Application**, click on that link.
3. You may skip some of the steps and verify that you are already admitted by clicking on **Check System** after entering **ONLY** the first section of personal information, otherwise fill in all the blanks.
4. At the bottom, click on **Submit** (this process does **not** register you into classes).





## Distributed Education Courses

### Television and Online



### ARE YOU A CANDIDATE FOR ALTERNATE DELIVERY CLASSES?

This assessment is being provided to help you decide if alternative delivered learning (TV or Online) is appropriate for you. This exercise is an indicator but not a definitive answer. This assessment covers two parts: Learning Style and Technical Aspects for TV and ONLINE.

#### Learning Style

- Do you stay on task without direct supervision?
- Can you prioritize your own workload and adhere to timelines?
- Do you usually understand and properly interpret written materials-- especially instructions?
- Could you allocate as much time in your schedule as you would for a "traditional" class but with more flexibility?
- Are you able to attend some class meetings on campus (usually 5 in a semester)?
- Would you enjoy the new experience of learning by way of television or a computer?
- If you answered YES to the "Learning Style" questions, continue to the next section.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

#### Technical Aspects for TV

- Do you have a television receiver available to you that can display broadcast channels?
- Can this television receive KVCR-TV, either with an antenna, satellite or a cable system?
- Do you have a video recorder as an option to record the programs for viewing according to your schedule?
- If you miss a program, could you go to the campus Learning Center to view the program?
- Would you be willing to lease the programs for a course on VHS tape as an option?
- If you answered YES to the "Technical Aspects for TV" questions, you meet the conditions for television delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

#### Technical Aspects for ONLINE

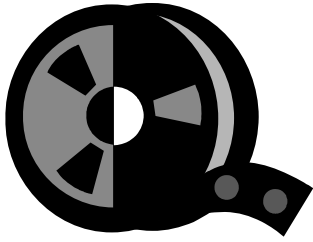
- Do you have a computer system available to you that can access the Internet?
- Could you "go online" on a weekly basis, sometimes twice a week or more?
- Have you opened and sent e-mail messages?
- Have you installed a program after "downloading" it from a remote computer to your computer?
- Do you know how to "copy and paste" text from a word processing document to an email message?
- If you answered YES to the "Technical Aspects for ONLINE" questions, you meet the conditions for online delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

#### Conditions

The TV and Online courses require structure, which you will create for yourself. You will need self-discipline to adhere to your self-made schedule. Much of the material covered in a Distributed Education course will require that you learn from reading textbooks, Internet-based articles, and written materials from the instructor. For some of the courses online, lectures are recorded by the instructor, which means you must use either a portable audio or a CD-Rom drive with a headphone or speaker.

#### Benefits

The beauty of Distributed Education learning is the flexibility of time available for you, as the student, to access the virtual classroom or to view TV programs. You can set your class time around your work schedule and family or social activities. You will soon realize the savings normally incurred with driving time and vehicle-related costs. If you take only D.E. courses you won't have to deal with parking constraints on a weekly basis. Plus, there may also be a reduction in childcare costs. You could also benefit by combining D.E. courses with traditional classes on campus. Now it's your choice. Check with an academic counselor to determine which classes you need, and see if they are offered via alternate delivery. Distributed Education may not be for everybody. However, for those who are self-motivated, it could prove to be an invaluable and rewarding experience.



## Distributed Education Courses

### Telecourse Information

#### WHAT IS A TELECOURSE?

Telecourses are professionally produced programs designed for broadcast in conjunction with classes that meet occasionally on campus, usually 5 meetings per semester. Each series is titled to reflect the subject matter of the course. A set of programs, up to 26, comprises a series and may be 30 or 60 minutes each in viewing time.

#### Telecourse Viewing Options

The printed airing times of the telecourses reflect those of only PBS affiliate KVCR-24, San Bernardino/Riverside. These telecourse programs are broadcast purposely in coordination with the semester system of the San Bernardino Community College District, CHC and SBVC. Other PBS stations also broadcast telecourses, as do consumer satellite systems (PBSU). However, those programs might not be shown within the timeframe of the academic courses offered by this Community College District.

The Learning Centers of both campuses accommodate the viewing of current telecourses. Conditions and restrictions apply. Call the Learning Center for specific information.

ACT Media offers a lease of the entire series of telecourse programs for an academic course, at a cost of around \$65. These VHS tapes are to be returned at the end of the academic semester. Seattle Community College District and ACT Media offer some of the telecourses streamed in a "video on demand" format. The service is available to students enrolled in telecourses worldwide (must have Internet Broadband Connectivity such as DSL, Cable Modem, or Wireless). The access fee is \$55 per telecourse. Contact ACT at (800) 745-5480 or access the "www.actmedia.org" Internet site.

#### How to Succeed in a Distributed Education Course

Successful students claim that determination, planning, and self-motivation are needed to complete a course that lacks the regular meetings of an on-campus structure. Here is a plan of action that might help you.

1. Attend the first campus meeting to meet the instructor, understand the course goals and requirements, and receive the course syllabus and assignments. Access the instructor's web site to get a copy of the syllabus and learn what is expected of you as an online student.
2. Read the study materials related to assignments as presented by the instructor. Take notes and highlight important information.
3. Watch the telecourse programs weekly. If you have a VCR, record the programs to review them, or make an appointment at the college Learning Center to view the programs. For online classes, log in to your online system weekly to keep up with new messages from the instructor and classmates.
4. Complete the assignments in the telecourse study guide and textbook after each program viewing. For online classes, be aware of due dates and don't wait until the last hour to send them.
5. Formulate a list of questions during your study time to present to the instructor at the telecourse campus meetings or to post by email to your online class.
6. Form a study group with other members of the class to review and discuss the content of the course.

## Fall 2008 Telecourses

25

<b>Course</b>	<b>On-Campus Meeting Dates</b>	<b>Day/Time/Room</b>	<b>Instructor Information</b>
<b>ANTHRO 102 (60)</b>	Aug 23, Sept 20, Oct 18, Nov 22, Dec 06	Saturdays 12:00pm-1:50pm	Kathryn Sorensen Phone: (909) 389-2664 ksorensen@craftonhills.edu
<b>ASTRON 150 (60)</b>	Aug 27, Sept 17, Oct 08, Oct 29, Nov 19	Wednesdays 7:00-8:50pm LADM-121	Laurens Thurman Phone: (909) 389-3362 Office: LADM-300E lthurman@craftonhills.edu
<b>CD 105 (05)</b>	Aug 22, Sept 19, Oct 17, Nov 14, Dec 05	Fridays 4:00-5:50pm SBVC	Kellie Barnett Office: NH-305, SBVC Phone: (909) 384-8916 kbarnett@valleycollege.edu
<b>GEOL 101 (60)</b>	Aug 26, Sept 16, Oct 07, Oct 28, Nov 18	Tuesdays 5:00p-6:50pm Ladm -106	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
<b>HIST 100 (60)</b>	Aug 20, Oct 01, Oct 22, Nov 12, Dec 03	Wednesdays 7:00-8:50pm LADM-121	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
<b>HIST 101 (60)</b>	Aug 23, Sept 13, Oct 04, Nov 15, Dec 06	Saturdays 8:00-9:50am BC-101	Mario Perez Office: SSA-333 Phone: (909) 389-3352 maperez@craftonhills.edu
<b>HIST 160 (60)</b>	Aug 21, Sept 11, Oct 02, Nov 13, Dec 04	Thursdays 7:00p-8:50pm LADM-224	Jane Beitscher Office: SSA-327 Phone: (909) 389-3346 jbeitscher@craftonhills.edu
<b>JOUR 135 (70)</b>	Aug 27, Sept 17, Oct 15 Nov 19, Dec 10	Wednesdays 7:00p-8:50pm LADM-224	Rick Hogrefe Office: SSA-314 Phone: (909) 389-3235 rhogrefe@craftonhills.edu
<b>OCEAN 101 (60)</b>	Aug 26, Sept 16, Oct 07, Oct 28, Nov 18	Tuesdays 7:00p-8:50pm LADM-224	Richard Hughes Office:LADM-105 Phone: (909) 389-3237 rihughes@craftonhills.edu
<b>PHIL 105 (60)</b>	Sept 02, Sept 23, Oct 14, Nov 04, Nov 25, Dec 16	Tuesdays 7:00-8:50pm LADM-224	Christopher J. Biffle Office: SSA-319 Phone: (909) 389-3338 jcbiffle@craftonhills.edu
<b>POLIT 100 (60)</b>	Aug 23, Sept 13, Oct 04, Nov 15, Dec 06	Saturdays 10:00-11:50am BC-101	Steven Helleman Office: SSA-309 Phone: (909) 389-3337 shellerman@craftonhills.edu
<b>SOC 100 (60)</b>	Aug 19, Sept 09, Sept 30, Oct 21, Dec 02	Tuesdays 7:00-8:50pm LADM-224	Patricia Shelby Phone: (909) 389-2610 pshelby@craftonhills.edu
<b>SPEECH 135 (70)</b>	Aug 27, Sept, 17, Oct 15, Nov 19, Dec 10	Wednesdays 7:00-8:50pm LADM-224	Rick Hogrefe Office: SSA-314 Phone: (909) 389-3235 rhogrefe@craftonhills.edu

## Online Classes

Course	On-Campus Meeting Dates	Instructor Information
<b>ART 102</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Snezana Petrovic Office: 0E-130 (909) 389-3571 spetrovic@craftonhills.edu
<b>CHEM 123</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). When emailing instructor include "CHEM 123" in your subject line.	Kelly Boebinger Office: CHS-241 (909) 389-3291 kboebinger@craftonhills.edu
<b>CD-105</b> (06)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). No on campus meetings.	Meridyth McLaren Office: CD-103 (909) 389-3576 mmclaren@craftonhills.edu
<b>CIS 062</b> (01) (02) (03)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). No on campus meetings.	Catherine Pace-Pequeno Office: LADM-104 (909) 389-3430 cpequeno@craftonhills.edu
<b>ECON 200</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Farhad Mansourian Office: SSA-329 (909) 389-3348 fmansourian@craftonhills.edu
<b>ECON 201</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Farhad Mansourian Office: SSA-329 (909) 389-3348 fmansourian@craftonhills.edu
<b>ENGL 101</b> (70) (71) (72) (73)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Gwen DiPonio Office: SSA-313 Phone: (909) 389-3332 gdiponio@craftonhills.edu
<b>MATH 117</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
<b>MUSIC 103</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Mark McConnell Office: PAC-310 Phone: (909) 389-3293 mmconne@craftonhills.edu
<b>MUSIC 120</b> (70) (71)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Mark McConnell Office: PAC-310 Phone: (909) 389-3293 mmconne@craftonhills.edu
<b>PCD 111</b> (70)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	Arnold Kosmatka Office: SSB-326 Phone: (909) 389-3285 akosmatk@craftonhills.edu
<b>PHIL 103</b> (70) (71)	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	T.L. Brink Office: SSA-324 Phone: (909) 389-3343 tlbrink@craftonhills.edu



## Online/Hybrid Classes

27

Course	On-Campus Information	Instructor Meeting Dates
<b>PSYCH 100 (70) (71) (72)</b>	Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).	T.L. Brink tlbrink@craftonhills.edu Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu
<b>PSYCH 102 (70)</b>	This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output.	Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu
<b>PSYCH 111 (70) (71)</b>	This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output.	Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu
<b>PSYCH 117 (70)</b>	This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output.	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
<b>RELIG 101 (70)</b>	This is an online course with four on-campus meetings. Participation in this course requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output.	T.L. Brink Office: SSA-324 Phone: 909 389-3343 tlbrink@craftonhills.edu
<b>SPEECH 100 (70)</b>	This hybrid course includes four on campus meetings and online components which requires students to have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Participation in this course requires that students attend all on campus meetings to deliver speeches and participate regularly online. Students should log into the course through the Blackboard course management system (blackboard.sbccd.cc.ca.us) during the first class session or be dropped from the course please call 877-241-1756. For more information, contact the instructor.	Jim Urbanovich Office: SSA-316 Phone: (909) 389-3377 jurbanov@craftonhills.edu

### HYBRID CLASSES

**These hybrid classes meet once/twice a week on campus. The arranged hours require that you have Internet Access and can "go online" on a regular basis.**

Course	Day/Dates	Time/Room	Instructor Information
<b>CIS 140x2 (01) CIS 141x2 (01)</b>	Tuesdays/Thursdays (08/19-10/09) Tuesdays/Thursdays (10/14-12/09)	11:00am-12:50pm & Lab 6.5/7.2 Hours/Week Arranged LADM-220	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
<b>CIS 142x2 (01)</b>	Tuesdays (08/19-10/07) Tuesdays/Thursdays (03/18-05/08)	5:30pm-8:20pm & 3 Hrs/WK Arranged Lab: Tuesdays 8:30-9:50pm & 3 Hrs/ WK Arranged LADM-220	
<b>CIS 143x2 (01)</b>	Tuesdays (10/14-12/09)	5:30pm-8:20pm & Lab 8:30p-9:50p & Lect/Lab 3 Hours/Week Arranged	
<b>SPEECH 100 (70)</b>	Fridays (8/22, 9/26, 10/24, 12/05)  Note: This hybrid course includes four on campus meetings and online components.	9:00am-12:50pm & Arranged Hours	Jim Urbanovich Office: SSA-316 Phone: (909) 389-3377 jurbanov@craftonhills.edu

## WHO MAY APPLY

Admission to Crafton Hills College is open to those who meet any one of the following requirements:

1. Eighteen years of age or older and can benefit from instruction offered by the college, or
2. A high school graduate, or
3. Have a G.E.D. (General Education Development) Certificate, or
4. Have a California High School Proficiency Certificate, or
5. Out-of-state residents and citizens of other countries here on student visas may also attend, subject to regulations. (Contact Admissions & Records).

## NEW STUDENTS

(If you have never taken a course at CHC)

### Before you register you must:

1. Fill out an application (inside schedule) or online at [www.craftonhills.edu](http://www.craftonhills.edu). (a) Take it to the Admissions Office in the Student Services Building (SSA), Room 213, or (b) Mail it to the address on the application.
2. Have your official high school/college/university transcripts sent to the Admissions & Records Office at Crafton Hills College. You may want to request an additional copy for your records at the same time.
3. Participate in the assessment process to determine placement levels in English, Mathematics and Reading. The assessment schedule is on page 11 of this schedule. You must apply before you can go through the assessment process.
4. Participate in a New Student Orientation Session and develop a Student Educational Plan (SEP).

## STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

## MATRICULATION APPEALS

The college provides an appeals process for review of the following matriculation concerns:

1. Review of placement decisions.
2. Waiver challenge of prerequisites.
3. Complaint of unlawful discrimination: If a student feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee (SSA-306).

## ASSESSMENT

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed for placement in English, mathematics and reading prior to enrollment. Exceptions will be made if:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

## PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students are not required to stop at the Counseling Office if:

1. They are not on cumulative semester academic or progress probation.
2. They are continuing students and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
3. They already have a college degree.

*La falta de un dominio completo del idioma inglés no prohibirá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la habilidad de hablar y escribir en inglés. Cualquier estudiante, con habilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para conseguir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.*

**LANGUAGE REQUIREMENT**

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling Center in room SSB-201.

**CANCELLING CLASSES**

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

**CHILDREN ON CAMPUS AND IN THE CLASSROOM**

Please be advised that children are not to be brought into the classroom or left unattended on the campus.

Crafton Hills College staff are well aware of the fact that in most cases children are brought to class or on the campus due to hardship situations. Children left unattended on the campus are exposed to a multitude of dangers due to the construction of the campus (stairs, ledges, etc.) and the terrain. In addition, they are often a distraction to faculty and others and, therefore, disrupt the educational process.

You are asked to please make arrangements for the care of your children. If assistance is needed in this regard, the Counseling Center is able to provide referral information.

**RESIDENCY**

Determination of Residence

A. Adults — every person who is married or who is 18 years of age or older on the residence determination date may determine his or her own residence.

B. Minors — those persons under 18 years of age may establish residence in accordance with the following:

1. Married minors may establish their own residence.
2. If the parents are separated permanently, the residence of the minor is the residence of the parent with whom he/she lives.
3. If both parents are deceased and there is no court-appointed guardian, the minor may establish his/her own residence.
4. A student who remains in the state after his/her parents, who had legal residence in California, have established residence elsewhere, shall be entitled to retain resident classification until he/she has attained the age of majority and has resided in the state the minimum time necessary to become a resident so long as continuous attendance is maintained at the institution.
5. A student may combine his/her time as a resident minor with his/her time as a resident adult to establish the one year necessary for California resident classification.

Required Documents For Residence Determination (Education Code: 54024(e))

The following factors are considered in determining California residency (a minimum of 3 must be provided):

1. Ownership of residential property or continuous occupancy of rented or leased property in California
2. Registering to vote and voting in California
3. Licensing from California for professional practice
4. Active membership in service or social clubs
5. Presence of spouse, children or other close relatives in the state
6. Showing California as home address on federal income tax form
7. Payment of California state income tax as a resident
8. Possessing California motor vehicle license plates
9. Possessing a California driver's license
10. Maintaining a permanent military address or home of record in California while in the armed forces
11. Establishing and maintaining an active California bank account
12. Being the petitioner for a divorce in California



### Students Seeking Reclassification of Residence

Students who have been classified as non-residents are not automatically reclassified as residents. It is the responsibility of the students to request reclassification to residency status. The petition for reclassification must be submitted to the Admissions & Records Office prior to registration for the term in which the student is seeking reclassification. The petition must be accompanied by documentation which verifies the student's intent to become a California resident, evidence of physical presence in California and evidence of financial independence. The law clearly states that the burden of proof of residence rests with the student. This request must be approved by the Dean of Student Services & Student Development/Designee of Admissions & Records. Please call (909) 389-3372 for an appointment.

### APPLICATION PROCEDURE

Every student must file an official application for admission. New students may submit their application online at [www.craftonhills.edu](http://www.craftonhills.edu). Returning students must complete a new application. The application (located in the center of this schedule) may be submitted by:

1. Mail (Address on back cover)
2. In person • Office Hours:
 

8:00 am to 7:00 pm	Monday through Thursday
8:00 am to 3:00 pm	Friday

**(Hours are subject to change)**

If the applicant meets all admission requirements, acceptance for admission is automatic.

### HIGH SCHOOL STUDENTS

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them. The deadline to submit paperwork to Admissions & Records Office is **August 11, 2008**.

### To be eligible:

- You must have the recommendation of your high school principal.
- You must have parental consent.
- You must demonstrate adequate preparation in the discipline to be studied.
- You must have a GPA of 3.0 or higher (for vocational courses a 2.0 GPA is required).

After registering for classes, your **entire** registration balance **must** be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office. **AFTER THE TERM BEGINS PAYMENT IS DUE AT TIME OF REGISTRATION. OUTSTANDING FEES WILL RESULT IN YOUR CLASSES BEING ADMINISTRATIVELY DROPPED.**

### Procedure:

Students who meet the eligibility requirements must submit (prior to the deadline) the following:

- Completed and signed CHC application
- Completed and signed Special Student Attendance form
- Completed and signed health form
- Official high school transcripts in a sealed envelope

All applications will be reviewed and decided by the Dean of Student Services & Student Development/Designee. Upon approval, students may register for the **approved** classes beginning at open registration.

(Check dates on page 2 )

**\* Course changes without prior approval by the Dean of Student Services & Student Development/Designee will result in an administrative withdrawal.**

Crafton Hills College may restrict the admission/enrollment of high school students during any session based on any of the following criteria:

1. Age
2. Completion of a specified grade level, or
3. Demonstrated eligibility for instruction using assessment methods and procedures.

Once accepted into Crafton Hills College, all student records become the property of the College and the student, regardless of age. Student records are administered in accordance with the Family Educational Rights to Privacy Act (FERPA). Subsequently, no information will be disseminated to anyone other than the student. The student may give written permission to release information. However, in no case will information be released or discussed over the telephone. Regular attendance in class is a matter between the student and the instructor.

**Operator Technical Assistance will not be available when campus is closed (December 25-January 1).**

Priority Web Registration for  
EOPS, DSP&S, and CalWORKs students

June 23-25

Priority Web

June 26-July 11

Open Web Registration

July 14-August 17



**COURSE NUMBERING SYSTEM**

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

- 010-099** Multipurpose courses, but not generally applicable to the Baccalaureate degree.
- 100-299** Basic lower division courses applicable to the Associate degree; may also apply to Baccalaureate degree.
- 900-999** Courses not applicable to the Associate degree.

**COURSE PREREQUISITES**

Students planning to take a course that has a prerequisite must have completed the prerequisite or will be blocked from registering in the class.

If a student feels they have met the prerequisite, bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement.

Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College Catalog. Contact the Counseling Center during registration if you have questions arising from curricula sequence prerequisites.

**ATTENDANCE**

Regular and prompt attendance is expected of every student. Instructors may drop students who incur excessive absences. After a student has been dropped from a class for excessive absences, reinstatement will be at the discretion of the instructor.

Students may be dropped by the instructor for not attending the first class meeting.

**PASS/NO PASS (formerly credit/no credit)**

Students may elect by the end of the 5th week (full-time 18 week courses) to take a course on a "pass no pass basis". Student's electing this option will receive both course credit and unit credit upon satisfactory completion of the course. A pass grade is granted for performance that is equivalent to the letter "C" or better. A Student who fails to perform satisfactorily will be assigned a "no pass" grade (Title 5, Section 55022)

\* For complete details refer to the current Crafton Hills College Catalog.

**NON-DEGREE APPLICABLE COURSES**

Courses numbered in the 900s do not apply toward a degree and are designed to provide the fundamental skills necessary for successful completion of other college courses. These include precollegiate courses in reading, writing, computation, learning skills, and study skills. Non-degree applicable courses are indicated by numbers from 900 to 999. In accordance with Title 5, Section 55758.5 (b), grades earned in non-degree applicable courses are not included when calculating a student's degree-applicable grade point average.

Students will not receive credit for more than 30 units of basic skills course work taken in the San Bernardino Community College District. Basic skills coursework earned in another community college district will not be counted toward the 30-unit limit.

**WHAT ABOUT GRADES?**

The following grading system has been adopted by Crafton Hills College for both day and evening students:

SYMBOL DEFINITION		GRADE POINT
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
P	Pass (at least satisfactory; units awarded not counted in GPA)	0
P	No Pass (less than satisfactory or failing; units not counted in GPA)	0

The instructor of the course shall determine the grade to be awarded each student. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency. Grade changes are initiated through the instructor for whom the grade was received. (Title 5, 55025), (Education Code 76232, 76224).

**No grade will be changed for any reason or under any circumstance after three (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040).**

Instruction Begins  
August 18, 2008



## STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance proceedings against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action or imposition of sanctions without proper regard to due process as specified in college procedures.

Every effort shall be made to resolve a student complaint at the lowest level possible. A student must first attempt to resolve the issue directly by contacting the college employee most closely related to the origin of the alleged problem. Students not satisfied with the results of this attempt may then confer with the successive supervisors most closely related to the problem. The supervision succession to follow is generally the faculty chair, coordinator or supervisor, the appropriate dean, and then the appropriate vice president. If the alleged problem is still unresolved, the student may request a formal hearing by submitting a written request to any manager or employee in any area for delivery to the Vice President of Student Services, who will assess which manager or vice president is to oversee the grievance process.

## STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

### IN THE CLASSROOM

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply:

1. **Respect for the Instructor.** This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative.
2. **Respect for Other Students.** This includes not interfering with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
3. **Academic Honesty.** Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a grade of "F" for the class or possible expulsion from the college.

4. **Instructor's Rights.** An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
5. **Student's Rights.** All students have a right to due process. If a conflict occurs, the student must first discuss the problem with the instructor. If this does not resolve the problem, the student should follow the procedures detailed in SBCCD Board Policy 5530, Student Grievances.

## REPEATING COURSES

Generally students may take a course only once. The following are exceptions:

1. May allow a student to repeat a course two times in an effort to alleviate substandard academic work.
2. May allow repetition of courses where substandard academic work has not been recorded when it is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.
3. May allow repetition in activity courses, if a course number includes the notation "X2, X3, X4", then the course may be taken 2, 3, or 4 times.
4. May allow repetition of a course where substandard academic work has not been recorded if it is determined that there has been a significant lapse of time since previously taken.

\* For complete details refer to the current Crafton Hills College Catalog. (Title 5, 55040, 55041B)

Courses in which an "Incomplete" (I) has been recorded may not be repeated until a letter grade has been recorded.

Students' permanent records shall reflect all work attempted so that the student's transcript is a true and complete academic record pursuant to Administrative Code, Title 5, Section 55041. Prior course repetition actions by other accredited colleges may be honored when a student's permanent record is reviewed for degree or certificate requirements.

## STUDENT WITHDRAWAL

1. Students are permitted to withdraw from classes with the notation of "W" on their permanent record through the first 75% of a class section. Students enrolled after the 75% will receive a grade in the class from the instructor according to the grading system of the college.
2. No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first four weeks (30% of the term)
3. Upon verification a "Military Withdrawal" may occur when a student who is a member of an active/reserve US military service receives order compelling a withdrawal.

\* For complete details refer to the current Crafton Hills College Catalog.

## LAWS TO HELP STUDENTS:

### Title IX

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted education programs. Title IX states: *No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any education program or activity receiving federal financial assistance.*

### Title II

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: *To develop and carry out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.*

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services in the Student Services Building, Room 306.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

## DISTRICT POLICE

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire college community and the property of Crafton Hills College. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code and authority extends to anywhere within the state.

**FOR NON-EMERGENCIES:** Contact the San Bernardino Community College District Police Department Office at (909) 389-3276. Our business office is located in the Lab Administration Building Communication Center Room 153 on the Crafton Hills Campus. Call this number to locate and/or turn in lost articles or to relay concerns for personal safety along with parking rules and regulations.

**TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREATENING EMERGENCY:** Contact the San Bernardino Community College District Police Department at (909) 389-3275. Be aware that when the office is closed on nights and weekends the San Bernardino County Sheriff will dispatch for the District Police Department.

The San Bernardino Community College District is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the Communications Center room 153 and on the District Police website <http://www.sbccd.org>.

**Parking is at a premium  
the first few weeks**



**Please Carpool !**

## Non-Discrimination Policy

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

Crafton Hills College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Students, job applicants, and employees may complain of any action which they believe discriminates against them on the above-cited grounds.

For information regarding the college's equal opportunity/affirmative action policies or to file a complaint, contact Trudy Largent, Vice Chancellor of Human Resources and Employee Relations District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact Alex Contreras, Vice President, Student Services, Student Services Building, Room 306.

Complaints of sexual harassment may be registered with the College President or the Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

In compliance with the **Student Right to Know and Campus Security Act of 1990** (Public Law 101-542), it is the policy of the San Bernardino Community College District and Crafton Hills College to make available to all students the completion rates of certificate, degree, or transfer-seeking first-time, full-time students entering college beginning in Fall 1995, and annually thereafter. This information is available in the college library and on the web at <http://ccco.edu> Information on crime rates is available in the Communications Center (LADM-153)

*El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, incluso los servicios de admisión de ayuda financiera, de facilidades & actividades estudiantiles y del empleo.*

*Las leyes federales y la políticas del Distrito prohíben absolutamente todo tipo de discriminación, incluso el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.*

*Además, Crafton Hills College se compromete a vencer la discriminación por el sexo y los estereotipos sexuales en los programas de la educación vocacional. La falta de facilidad con el uso del inglés no será barrera a la admisión ni a la participación en los programas de la educación vocacional.*

*Los estudiantes, los solicitantes para el empleo y los empleados pueden quejarse de cualquiera acción que les parezca discriminar contra ellos por uno de los motivos antes descritos. Para información sobre la política del distrito o para quejarse: Póngase en contacto con:*

*Gloria Harrison, President or Trudy Largent, Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.*

### AMERICANS WITH DISABILITIES ACT OF 1990 STATEMENT OF POLICY

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services at (909) 389-3210.





# Substance Abuse Policy and Resource Information

- San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances, as defined in the Controlled Substances Act. Unlawful manufacture, distribution, dispensation, possession, or use of controlled substances by employees in the workplace or on District business is prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which impairs performance of assigned tasks.
- All employees are required to comply with this policy as a condition of their continued employment. Any employee who violates this policy will be subject to disciplinary action which may include termination.
- Any employee convicted under a criminal drug statute for improper conduct in the workplace must report this conviction within five working days to the District Human Resources.

## Standard of Student Conduct Policy 6060

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct of the following while attending college classes or college-sponsored activities:

- The use, sale or possession of hallucinogenic drugs or substance or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or the presence on campus of anyone under the influence of such drugs or substances.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event or the presence on campus of anyone under the influence of alcohol.
- Any student who violates this policy will be subject to disciplinary action which may include expulsion.

- Illicit drugs use and alcohol abuse account for two-thirds of all violent behavior, one-half of all injuries, one third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems.

**For information on health risks associated with Alcohol and other Drugs please refer to [www.craftonhills.edu](http://www.craftonhills.edu) then link to Student Resources and Health & Wellness Center.**

### Are you at risk?

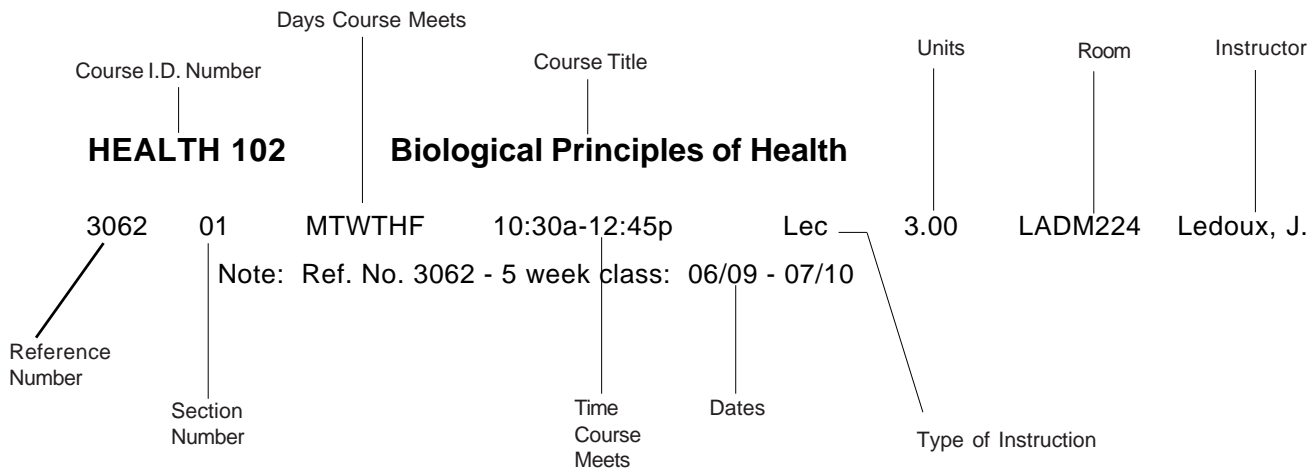
- If you answer yes to one or more of the following, there is a problem.
  1. Have you blacked out after using drugs or alcohol?
  2. Have you been arrested during or after you were drinking or using drugs?
  3. Do you drink or use drugs to get wasted?
  4. Has someone close to you talked with you about your alcohol or drug usage?
  5. Does a family member have an alcohol or other drug problem, or had one in the past?

### Confidential Resources for Help:

- CHC, Health and Wellness Center ..... (909) 389-3272**
- CHC, Counseling Center ..... (909) 389-3366
- Alcoholics Anonymous Meeting Referrals (909) 825-4700
- Alcoholics Anonymous  
Website: ..... [www.alcoholics-anonymous.org](http://www.alcoholics-anonymous.org)
- Narcotics Anonymous  
Meeting Referrals ..... (909) 795-0464
- Narcotics Anonymous Website: ..... [www.na.org](http://www.na.org)
- Alcohol and your College  
experience: ..... [www.factsontap.org](http://www.factsontap.org)
- National Database of Drug and Alcohol  
Treatment ..... [www.samhsa.gov](http://www.samhsa.gov)
- California Alcohol & Drugs  
Programs: ..... [www.adp.state.ca.us](http://www.adp.state.ca.us)
- Drug Help ..... [www.drughelp.org](http://www.drughelp.org)



## HOW TO READ THE SCHEDULE OF CLASSES



## Financial Aid Now



## Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$20.00\* per unit tuition. You could use the cost savings for books! Please be aware if you are approved for the waiver **you will have a small balance with admissions.**

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a

Federal Work-Study program, and scholarships.

To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

**[www.fafsa.ed.gov](http://www.fafsa.ed.gov)**  
**Our school code is: 009272**

**For more information,  
 call Financial Aid.**

**(909) 389-3223**

If you do **not** have access to the internet, take the Authorization Code to the Admissions & Records Office for assistance (computers are available).

Attend the first class meeting of the course you wish to add

If space is available, ask the instructor for an Authorization Code

1. Login to [www.craftonhills.edu](http://www.craftonhills.edu) (Username = Student Email Address Initial Password= 6 Digit Date of Birth)  
If you have forgotten your password click on the "Help" link at the login prompt or call 1-877-241-1756
2. Click on "CHC" link next to "Register for Classes"  
[CHC](#) | SBVC - "Register for Classes"
3. Click on the appropriate term
4. Click on "Add New Section"
5. Enter the 4 digit reference # in the box provided and press Enter  
(only one class can be added at a time)
6. When prompted, enter the Authorization Code the instructor has provided
7. Follow the prompts and instructions on the screen
8. Pay **ALL** registration fees immediately to avoid being administratively dropped from all your classes. Pay online using Visa or MasterCard  
The Authorization Code should be used **IMMEDIATELY** to guarantee official enrollment.

### **IMPORTANT!**

The "Use by" date printed on the Authorization Code label is the **LAST** date for students to add courses and last date to receive refund of enrollment fees for full term classes. You will **NOT** be permitted to add the class once the date has expired

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### **STUDENT RESPONSIBILITIES:**

- You are 100% responsible for officially adding the class; **NEVER** assume the instructor will add you
- You **MUST** be prepared to pay for your class at the time you add; Financial Aid/BOG recipients **MAY** still owe fees
- You are 100% responsible for knowing all registration deadlines and policies; check CHC website or class schedule
- You are 100% responsible for dropping a class; **NEVER** assume the instructor will drop you
- A registration class/fee statement will be e-mailed to you after adding and paying for the class(es)

### **Note:**

*Your registration class/fee statements will not be mailed*

If you experience difficulties in using the Authorization Code you **MUST** contact the Admissions and Records Office on or before the "Use by" (last date to add) date printed on your Authorization Sticker.

Telephone # (909) 389-3372 • Email: [admissions@craftonhills.edu](mailto:admissions@craftonhills.edu)

### **YOU MAY NOT:**

- Attend a class that you have **NOT** officially added (instructors will **NOT** add you)
- Add beyond the "Use by" (last day to add deadline) date printed on your authorization code sticker
- Add a class for which you have not successfully met the pre-requisite
- Add a class if you have an academic or financial holds
- Obtain a registration statement form from the Admissions & Records Office if you have an owing balance

You are advised **NOT** to purchase textbooks/materials if you have not officially added the class and/or you have an owing balance. Text books and class materials may not be 100% refundable after purchase, check with the Bookstore for details.



Discover CHI at CHC

The College Honors Institute (CHI) at CHC strives to provide highly motivated students who have demonstrated outstanding academic achievements the opportunity to:

- ◆ Pursue their individual scholarly interests
- ◆ Participate in an intellectual community of students with a shared purpose of advancing scholarship
- ◆ Interact with a dynamic cadre of professors interested in enriching students' academic experience

Students may elect to take any of the following courses in the Fall 2008 Semester for **honors credit**. Honors credits are offered through **individual Honors contracts** created by the student in cooperation with the faculty member. Students do *not* have to be members of the College Honors Institute to complete an Honors contract for any particular course. Until the Honors program is fully articulated with four-year institutions, individual courses will *not* be identified on students' transcripts as Honors courses; however, transcripts *will* identify students who complete the CHI program as graduates of the College Honors Institute.

Ref/Sec	Course #	Course Title	Days/Time	Units	Instructor
0548 01	ENGL 108	World Drama Note: Ref. No. 0548 - 13 week class: 09/15 - 12/10	MW 09:00a-10:50a	3.00	Bryant,T
0556 01	ENGL 160	Women's Literature	MW 11:00a-12:20p	3.00	Langenfeld,E
0612 01	GEOG 110	Physical Geography	TTH 09:00a-10:20a	3.00	Hughes,R
0614 01	GEOG 111	Physical Geography Laboratory	TH 01:30p-04:20p	1.00	Hughes,R
0616 01	GEOL 100	Physical Geology	TTH 11:00a-12:20p	4.00	Hughes,R
0618 01	GEOL 101	Introduction to Geology	TTH 11:00a-12:20p	3.00	Hughes,R
0670 01	HIST 170	World Civilizations 3500 BCE-1500 CE)	TTH 11:00a-12:20p	3.00	Sherman,S
0894 01	MUSIC 120	Appreciation of Musical Literature	TTH 11:00a-12:20p	3.00	McConnell,M
0926 01	OCEAN 101	Elements of Oceanography	MW 11:00a-12:20p	3.00	Hughes,R
0950 01	PHIL 105	Introduction to Ethics: (Moral Values in Today's Society)	MWF 09:00a-09:50a	3.00	Biffle,J
1062 02	POLIT 100	American Politics	TTH 11:00a-12:20p	3.00	Hellerman,S
1064 03	POLIT 100	American Politics	TTH 01:00p-02:20p	3.00	Hellerman,S
1060 01	POLIT 100	American Politics	MW 09:30a-10:50a	3.00	Hellerman,S
1074 01	POLIT 102	California Politics and Culture Note: Ref. No. 1074 - 13 week class: 09/15 - 12/10	MW 11:00a-12:50p	3.00	Hellerman,S
1178 01	RELIG 101	Introduction to World Religions Note: Ref. No. 1178 - 13 week class: 09/15 - 12/09	TTH 01:00p-02:50p	3.00	Brink,T
1216 02	SOC 100	Introduction to Sociology	MW 03:00p-04:20p	3.00	Davis,J
1222 05	SOC 100	Introduction to Sociology Note: This section is linked to ENGL 015-07. This means students enrolling in SOC 100-05 (directly above) must also enroll and remain enrolled in ENGL 015-07. For more information about this learning community, see a counselor.	TTH 11:00a-12:20p	3.00	Davis,J
<b>1226 06</b>	<b>SOC 100</b>	<b>Introduction to Sociology</b>	<b>M 07:00p-09:50p</b>	<b>3.00</b>	<b>Davis,J</b>
1310 01	THART 100	Introduction to Theatre	TTH 09:30a-10:50a	3.00	Bryant,T
<b>1312 02</b>	<b>THART 100</b>	<b>Introduction to Theatre</b>	<b>W 07:00p-09:50p</b>	<b>3.00</b>	<b>Baumhover,H</b>
1314 01	THART 108	World Drama Note: Ref. No. 1314 - 13 week class: 09/15 - 12/10	MW 09:00a-10:50a	3.00	Bryant,T

**INTRODUCING HONORS COURSES:** Beginning fall semester, 2008 CHC will offer **two designated honors courses in SPEECH COMMUNICATIONS**. A student enrolling in **Speech 100H** or **Speech 111H** will complete the normal requirements for that class as well as the honors project. Completion of this honors coursework will be reflected on the student's transcript.

<b>1282 01</b>	<b>SPEECH 100H</b>	Elements of Public Speaking –Honors Note: Ref. No. 1282 - 9 week class: 08/19 - 10/16	<b>TTH 08:00a-10:50a</b>	<b>3.00</b>	<b>Urbanovich,J</b>
<b>1294 01</b>	<b>SPEECH 111H</b>	Interpersonal Communications-Honors	<b>TTH 11:00a-12:20p</b>	<b>3.00</b>	<b>Hogrefe,R</b>

Ref Sec Days Time Type/Units Room Instructor

**ACCOUNTING**

**ACCT 105 Accounting Concepts with Quickbooks 4.00 Units**

Fundamentals of bookkeeping and accounting procedures, including recording transactions in journals and use of controlling accounts and related schedules. Practice in opening, adjusting and closing various professional sets of books. Use of Quickbooks bookkeeping software.

*Associate Degree Applicable*

0002 01 MW 09:00a-10:50a LEC 4.00 LADM-220 Cescolini,D

**ACCT 198 Accounting Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITES:** *Must be working either paid or unpaid at a job directly related to the student's accounting educational or occupational goal*

0004 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 Staff  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0006 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 Staff  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0008 03 ARR 20 HRS/WK WRKEX 4.00 OE2-205 Staff  
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

**ACCT 208 Introduction to Financial Accounting 4.00 Units**

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements. Replaces ACCT 210/211.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** ACCT 021

0010 01 MW 09:00a-10:50a LEC 4.00 BC-104 O'Toole,R

0012 02 T 07:00p-09:50p LEC 4.00 BC-105 Allison,G

ARR 1 HRS/WK LEC BC-105 Allison,G

Ref Sec Days Time Type/Units Room Instructor

**ACCT 209 Introduction to Managerial Accounting 4.00 Units**

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** ACCT 105 or ACCT 208

0014 01 TH 07:00p-09:50p LEC 4.00 BC-104 O'Toole,R  
ARR 1 HRS/WK LEC BC-104 O'Toole,R

**ADMINISTRATION OF JUSTICE**

**ADJUS 101 Introduction to Administration of Justice 3.00 Units**

History and philosophy of the administration of justice system in America. A guide through the intricate workings of the police, the courts and corrections systems along with theories of crime, punishment, rehabilitation and restorative justice. Development of skills for cognitive decision making.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) AJ 2**

**DEPARTMENTAL RECOMMENDATION:** *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0016 01 MW 09:00a-10:20a LEC 3.00 OE2-214A Keller,D

**ADJUS 103 Concepts of Criminal Law 3.00 Units**

Study of both the general principles that apply to all of criminal law and the specific elements of particular crimes that prosecutors have to prove beyond reasonable doubt.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) AJ 4**

**DEPARTMENTAL RECOMMENDATION:** *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0018 01 TTH 09:00a-10:50a LEC 3.00 OE2-214A Keller,D

Note: Ref. No. 0018 - 13 week class: 09/09 - 12/04

**ADJUS 105 Community Relations 3.00 Units**

A study of the working practicalities of various effective community, ethnic groups and race relation programs. Facilitate comprehension of the dilemma and problems in regard to community relations and crime statistics analysis. Comprehension of the complex issues and an analysis of various theories geared toward a resolution.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0020 01 W 07:00p-09:50p LEC 3.00 OE1-120 Pastuschek,S



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ADMINISTRATION OF JUSTICE

### ADJUS 108 Juvenile Procedures 3.00 Units

Overview of the various factors that comprise the Juvenile Justice System. A guide through the intricate workings of the juvenile courts and the legal differences compared to the adult system. Development of cognitive decision-making skills and insight into the social-economic factors surrounding the youthful offender.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: ADJUS 101; Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0022	01	M	06:00p-08:50p	LEC 3.00	OE1-120	Keller,D
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### ADJUS 198 Administration of Justice Worksite Learning 2.00-4.00 Units

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*  
*Course credit limited transfer to CSU.*  
*Contact a counselor for details.*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's administration of justice educational or occupational goal*

0024	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0026	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0028	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

## ALLIED HEALTH SERVICES

### AH 090 Survey of Radiologic Technology 1.50 Units

Introduction to basic principles and applications of Radiologic Technology and historical development of radiology; orientation to careers in the field.

*Associate Degree Applicable*

0030	01	W	05:00p-06:50p	LEC 1.50	BC-101	Hunter,M Leahy,J
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Note: Ref. No. 0030 - 12 week class: 08/20 - 11/05

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### AH 101 Medical Terminology 3.00 Units

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

0032	03	MW	01:00p-03:50p	LEC 3.00	CHS-242	Bray,L
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Note: Ref. No. 0032 - 8 week class: 10/20 - 12/10

0034	01	TH	02:00p-04:50p	LEC 3.00	CHS-122	Bray,L
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0036	02	TH	07:00p-09:50p	LEC 3.00	CHS-123	Contreras,A
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### AH 198 Allied Health Worksite Learning 2.00-4.00 Units

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*  
*Course credit limited transfer to CSU.*  
*Contact a counselor for details.*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's allied health educational occupational goal*

0038	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0040	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

0042	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
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NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.

## AMERICAN SIGN LANGUAGE

### ASL 101 American Sign Language I 4.00 Units

Introduction to American Sign Language as used by the deaf community in the United States. NOTE: This course corresponds to the first year of high school American Sign Language.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC.*  
*Contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATION: ENGL 015*

0044	02	MW	09:00a-10:50a	LEC 4.00	LR-348	Pelletier,A
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0046	01	MW	01:00p-02:50p	LEC 4.00	CL-106	Staff
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0048	04	MW	05:00p-06:50p	LEC 4.00	BC-105	Chavoushi,M
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0050	03	TTH	07:00p-08:50p	LEC 4.00	OE2-205	Staff
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Ref Sec Days Time Type/Units Room Instructor

**ASL 102 American Sign Language II 4.00 Units**

Continuing introduction to American Sign Language as used by the deaf community in the United States. Note: This course corresponds to the second year of high school American Sign Language.

*Associate Degree Applicable*

*Course credit limited transfer to CSU & UC. Contact a counselor for details*

**PREREQUISITE:** ASL 101

**DEPARTMENTAL RECOMMENDATION:** ENGL 015

0052 01 MW 07:00p-08:50p LEC 4.00 OE1-127 Chavoushi,M

**ASL 103 American Sign Language III 4.00 Units**

Intermediate study of American Sign Language as used by the deaf community in the United States.

*Associate Degree Applicable*

*Course credit limited transfer to CSU & UC. Contact a counselor for details*

**PREREQUISITE:** ASL 102

**DEPARTMENTAL RECOMMENDATION:** ENGL 015

0054 01 TTH 09:00a-10:50a LEC 4.00 CDC-106 Pelletier,A

**ANATOMY**

**ANAT 101 Essentials of Human Anatomy and Physiology 4.00 Units**

Lecture and laboratory course emphasizing the basic structural, functional, and developmental stages of the human body. Introductory survey of the human body in one semester. Essentials of structure and function in each of the eleven body systems covered.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0056	01	TTH	11:00a-12:20p	LEC	4.00	LADM-224	Jonasson,M
		T	08:00a-11:00a	LAB		LADM-225	Jonasson,M
0058	02	TTH	11:00a-12:20p	LEC	4.00	LADM-224	Jonasson,M
		TH	08:00a-11:00a	LAB		LADM-225	Jonasson,M
0060	05	TTH	11:00a-12:20p	LEC	4.00	LADM-121	Allen,R
		T	01:00p-03:50p	LAB		LADM-225	Allen,R
0062	06	TTH	11:00a-12:20p	LEC	4.00	LADM-121	Allen,R
		TH	01:00p-03:50p	LAB		LADM-225	Allen,R
0064	03	TTH	05:30p-06:50p	LEC	4.00	LADM-224	Botkin,M
		T	07:00p-09:50p	LAB		LADM-225	Botkin,M
0066	04	TTH	05:30p-06:50p	LEC	4.00	LADM-224	Botkin,M
		TH	07:00p-09:50p	LAB		LADM-225	Botkin,M

**Jena Eastland  
CHC Allied Health Major**



Crafton Hills College (CHC) student Jena Eastland, of Redlands, recently won an intramural speech contest sponsored by the CHC and San Bernardino Valley College (SBVC) Speech Departments.

In a unanimous decision, professors from both colleges awarded Eastland first place for her heartfelt speech on multiple sclerosis.

Eastland decided to write her six-minute informative speech on multiple sclerosis in honor of her grandmother, Daisy Eastland, who had suffered with multiple sclerosis for years until her passing in 2005.

Nineteen-year-old Eastland, whose goal is to be a nurse, believes good communication skills are important in the medical field. Her learning experiences in CHC Professor Jim Urbanovich's speech class inspired Eastland to compete alongside 20 other students in the contest.

"Professor Urbanovich was a wonderful teacher and influence," Eastland said. "I give most of the credit to him for encouraging me to do the speech."

"I didn't feel like I would win," Eastland said with tears in her eyes. "It was very emotional."

Urbanovich was at no loss for words in describing Eastland and her character.

"Jena is one of those students that make a professor proud," Urbanovich said. "It is no fluke she won the competition. Jena knows how to work hard, and she knew that practice and determination would allow her to eloquently communicate the difficulties of multiple sclerosis in a way that would connect with all people."

"Not only did she get out a very important message, but she paid tremendous honor and respect to the memory of her grandmother who lost her life to the disease."

"Crafton has taught me to be stronger and more independent," Eastland said. "To know that I can succeed at a college level builds my confidence as a person. I want to be an example --a good one -- for my brothers and sisters. I will be the first in my family to graduate from college."

Eastland plans on graduating this June and transferring to Loma Linda School of Nursing.

In addition to being a full-time honor student, she has volunteered at Riverside Regional Hospital and savored every minute of it. The very modest girl will follow in her mother's footsteps in pursuing a nursing career.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ANATOMY

### ANAT 150 Human Anatomy and Physiology I **4.00 Units**

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the first in a two semester series. The course covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, myology, and the integumentary, and nervous systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

0068	01	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		M	08:00a-11:00a	LAB	LADM-225	Jonasson,M
0070	02	MW	11:00a-12:20p	LEC 4.00	LADM-224	Jonasson,M
		W	08:00a-11:00a	LAB	LADM-225	Jonasson,M
0072	03	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		M	07:00p-09:50p	LAB	LADM-225	Herbert,S
0074	04	MW	05:30p-06:50p	LEC 4.00	LADM-224	Herbert,S
		W	07:00p-09:50p	LAB	LADM-225	Herbert,S

### ANAT 151 Human Anatomy and Physiology II **4.00 Units**

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the second in a two semester series. The course covers hematology, somatic and special senses, the body's nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL SEQ B*

*PREREQUISITE: ANAT 150*

0076	01	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		M	02:30p-05:20p	LAB	LADM-225	Jonasson,M
0078	02	MW	01:00p-02:20p	LEC 4.00	LADM-224	Jonasson,M
		W	02:30p-05:20p	LAB	LADM-225	Jonasson,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ANTHROPOLOGY

### ANTHRO 102 Cultural Anthropology **3.00 Units**

Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ANTH 4*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0088	01	TTH	01:00p-02:20p	LEC 3.00	CHS-237	Staff
0090	60	S	12:00p-01:50p	LEC 3.00	BC-101	Sorensen,K
			08/23/08			
		S	12:00p-01:50p	LEC	BC-101	Sorensen,K
			09/20/08			
		S	12:00p-01:50p	LEC	BC-101	Sorensen,K
			10/18/08			
		S	12:00p-01:50p	LEC	BC-101	Sorensen,K
			11/22/08			
		S	12:00p-01:50p	LEC	BC-101	Sorensen,K
			12/06/08			
		ARR		LEC		Sorensen,K



Note: Ref. No. 0090 - 16 week class: 08/23 - 12/06

This telecourse includes televised lectures aired weekly on KVCN-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

### ANTHRO 110 Early Religions **3.00 Units**

Comparative study of supernaturalism in traditional societies, both past and present, including witchcraft, magic, totemism, mythology and ritual nativistic movements, and the religious context of drug usage.

*This course is also offered as RELIG-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0094	01	W	07:00p-09:50p	LEC 3.00	LADM-304	Staff
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Boxed sections indicate Short-Term classes.



Ref Sec Days Time Type/Units Room Instructor

**ART**

**ART 100 Art History I: Prehistoric Art to Medieval Art 3.00 Units**

Survey of outstanding periods in history of Western Art, tracing the relationship between the arts and the society which produced them. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 2  
 CAN (California Articulation Number) ART SEQ A

0096	01	TTH	09:30a-10:50a	LEC	3.00	PAC-308	Staff
0098	02	M	07:00p-09:50p	LEC	3.00	CHS-242	Staff

**ART 102 Art History II: Renaissance Art to Modern Art 3.00 Units**

Survey of the arts and history in Western Europe from Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 4  
 CAN (California Articulation Number) ART SEQ A

0100	01	MW	03:00p-04:20p	LEC	3.00	LADM-224	Staff
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0102	70	ARR	3 HRS/WK	LEC	3.00		Petrovic,S
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
 Instructor email address: spetrovic@craftonhills.edu.

**ART 120X4 Basic Design 3.00 Units**

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication access to tools and experiences necessary for visual literacy.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 Note: ART 120X4 may be taken 4 times

0104	01	MW	01:00p-01:50p	LEC	3.00	OE1-130	Petrovic,S
		MW	02:00p-03:50p	LAB		OE1-130	Petrovic,S

**ART 124X4 Drawing 3.00 Units**

Progressive investigation and interpretation of form and space on a two dimensional surface, using a variety of media and techniques. Components will include employing perspective, light and shade, and linearity.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ART 8  
 Note: ART 124X4 may be taken 4 times

0106	01	TTH	02:30p-03:20p	LEC	3.00	OE1-101	Staff
		TTH	03:30p-05:20p	LAB		OE1-101	Staff

**High Schools Visit for Arts Day '08**



About 120 High School students from six different campuses visited Crafton Hills College this spring semester to participate in the college's first Arts Day, which included a tour of the fine arts programs and the opportunity to participate in a variety of hands-on art workshops.

Arts Day was the brain child of CHC Theatre Arts Department Chair Tom Bryant and was a collaborative effort of the College's Music, Art, and Theatre Arts Departments.

The idea was to expose prospective high school students to CHC and give them a "taste" of the fine arts possibilities at the College.

The high schools invited included Yucaipa, Redlands East Valley (REV), Redlands, Beaumont, San Geronio, and Pacific High Schools.

The four workshops students visited included, art, music, theatre, and an informative walking tour of the CHC campus.

CHC art Associate Professor Snezana Petrovic led the visual art workshop, which was titled Design and Composition Technique. Petrovic used a PowerPoint presentation to give a quick instruction on design and composition. She then provided students with the media to dive right in with their own art work.

"I want them to have fun and play and to understand that there is no right and wrong in art," Petrovic said.

CHC Associate Professor of Music Mark McConnell led students in an interpretive music workshop. Students were encouraged to open their minds to different music and sounds, using not just their voices or instruments to create music.

"Students are very receptive," McConnell said. "More than anything, they will at least try it."

The theatre workshop was lead by guest artist Steve Bean. He held an improvisational workshop that enabled each student to participate as he offered hints and helpful suggestions to the group. "We've had a lot of fun," Bean said. "The kids have been very enthusiastic. They seem to have more than one area of expertise."

Beaumont High School art teacher Erin Hall noted how much fun the visiting high schools students were having.

"I'm impressed with how much the kids have been participating and enjoying the activities," Hall said. "This has been organized and fun. It was nice to see that the teachers encouraged collaboration among the arts."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ART 126X4 Painting 3.00 Units**

Exploration of concepts, techniques, and materials of painting.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ART 10*

*Note: ART 126X4 may be taken 4 times*

0108	01	MW	10:00a-10:50a	LEC 3.00	OE1-101	Petrovic,S
		MW	11:00a-12:50p	LAB	OE1-101	Petrovic,S
0110	02	TTH	06:00p-06:50p	LEC 3.00	OE1-101	Staff
		TTH	07:00p-08:50p	LAB	OE1-101	Staff

**ART 132X4 Life Drawing 3.00 Units**

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ART 24*

*Note: ART 132X4 may be taken 4 times*

0112	01	MW	06:00p-06:50p	LEC 3.00	OE1-101	Wurmbrand,M
		MW	07:00p-08:50p	LAB	OE1-101	Wurmbrand,M

**ART 175X4 Sculpture 3.00 Units**

Progressive exploration in form and space, using stone, wood, clay, and plaster. Developing of skills in using the tools required for carving and life modeling methods typically employed in these media.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ART 12*

*Note: ART 175X4 may be taken 4 times*

0114	01	MW	04:00p-05:50p	LEC 3.00	RDLS-RDHS	Staff
		ARR	3.5 HRS/WK	LAB	RDLS-RDHS	Staff

This course is being offered off-campus at Redlands High School room S-1 (visit RHS website for location; <http://rhs.redlandsusd.net/>)

*Note: Ref. No. 0114 will be held at Redlands High School in Redlands.*

**ART 202X4 Intermediate Topics in Painting 2.00 Units**

Intensive painting studies with the emphasis in potrait, figurative narrative, landscape or abstract expressions.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: ART 202X4 may be taken 4 times*

*PREREQUISITE: ART 126X4 and ART 132X4*

0116	01	TTH	11:00a-11:45a	LEC 2.00	OE1-101	Petrovic,S
		TTH	12:00p-02:15p	LAB	OE1-101	Petrovic,S

*Note: Ref. No. 0116 - 11 week class: 08/18 - 10/30*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ART 204X4 Contemporary Topics in American Art 1.00 Units**

A productive exploration of contemporary art in America.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: ART 204X4 may be taken 4 times*

0118	01	MW	04:00p-07:50p	LAB 1.00	OE1-130	Petrovic,S
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*Note: Ref. No. 0118 - 6 week class: 11/03 - 12/10*

**ASTRONOMY****ASTRON 150 Introduction to Astronomy 3.00 Units**

Introduction to the ideas, concepts, and theories of astronomy including celestial motion, properties and evolutions of the solar system, stars, galaxies, and cosmology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: PHYSIC 100*

0120	01	MWF	10:00a-10:50a	LEC 3.00	LADM-121	Adams,M
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0122	60	W	07:00p-08:50p	LEC 3.00	LADM-121	Thurman,L
			08/27/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			09/17/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			10/08/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			10/29/08			
		W	07:00p-08:50p	LEC	LADM-121	Thurman,L
			11/19/08			
		ARR	2.93 HRS/WK	LEC		Thurman,L



*Note: Ref. No. 0122 - 13 week class: 08/27 - 11/19*

This telecourse includes televised lectures aired weekly on KVCN-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building (LADM) Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**ASTRON 160 Astronomy Laboratory 1.00 Unit**

Laboratory work to supplement ASTRON 150: identification of stars and star types, discussion of astronomical methods of observation, and additional work with the telescope and accessories. A one-evening lunar photography lab will be required.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*COREQUISITE: ASTRON 150*

0124	01	M	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0126	02	T	11:00a-01:50p	LAB 1.00	LADM-112	Hughes,B
0128	03	T	02:00p-04:50p	LAB 1.00	LADM-112	Hughes,B
0130	04	W	01:00p-03:50p	LAB 1.00	LADM-112	Adams,M
0132	05	TH	11:00a-01:50p	LAB 1.00	LADM-112	Adams,M



Ref Sec Days Time Type/Units Room Instructor

**BIOLOGY**

**BIOL 100 General Biology 4.00 Units**

Study of the biological principles including those in cellular biology, human anatomy and physiology, animal and plant structure and function, genetics, evolution, and ecology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0136	01	MW	11:00a-12:20p	LEC	4.00	CHS-122	Greyraven,C
		M	01:00p-03:50p	LAB		LADM-211	Greyraven,C
0138	02	MW	11:00a-12:20p	LEC	4.00	CHS-122	Greyraven,C
		W	01:00p-03:50p	LAB		LADM-211	Greyraven,C
0140	03	TTH	11:00a-12:20p	LEC	4.00	CHS-122	Greyraven,C
		T	01:00p-03:50p	LAB		LADM-211	Greyraven,C
0142	04	TTH	11:00a-12:20p	LEC	4.00	CHS-122	Greyraven,C
		TH	01:00p-03:50p	LAB		LADM-211	Greyraven,C
0144	07	MW	05:30p-06:50p	LEC	4.00	LADM-121	Vanderfin,T
		M	07:00p-09:50p	LAB		LADM-211	Vanderfin,T
0146	08	MW	05:30p-06:50p	LEC	4.00	LADM-121	Vanderfin,T
		W	07:00p-09:50p	LAB		LADM-211	Vanderfin,T
0148	05	TTH	05:30p-06:50p	LEC	4.00	LADM-121	Wekesa,J
		T	07:00p-09:50p	LAB		LADM-211	Wekesa,J
0150	06	TTH	05:30p-06:50p	LEC	4.00	LADM-121	Wekesa,J
		TH	07:00p-09:50p	LAB		LADM-211	Wekesa,J

**BIOL 130 Cell and Molecular Biology 4.00 Units**

Study of the principles of molecular and cell biology, with emphasis on cell structure, genetics, cellular respiration, photosynthesis, synthetic processes, and the role of physiology in maintaining homeostasis.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BIOL 2*

*PREREQUISITE: CHEM 101 or CHEM 150 and MATH 095*

0152	01	T	08:00a-10:50a	LEC	4.00	LADM-211	Greyraven,C
		TH	08:00a-10:50a	LAB		LADM-201	Greyraven,C

**BUSINESS ADMINISTRATION**

**BUSAD 100 Introduction to Business 3.00 Units**

Survey of the field of business; provides a background in business and serves as the basic beginning college course in business subjects.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading:*

*Pass a standardized test of reading comprehension at or above the 12th grade level*

0154	01	MW	11:00a-12:50p	LEC	3.00	BC-104	O'Toole,R
Note: Ref. No. 0154 - 13 week class: 09/15 - 12/10							
0156	02	TTH	09:00a-10:20a	LEC	3.00	BC-104	O'Toole,R
0158	03	W	07:00p-09:50p	LEC	3.00	BC-104	Ng,C

**Sally Shidler  
Liberal Arts Major**



Fifty-four-year old Crafton Hills College student and Licensed Vocational Nurse (LVN) Sally Shidler says it's never too late to go back to school.

"My three babies are all grown up and I decided to go back and get my Registered Nursing (RN) license," said Shidler of Redlands.

Shidler decided to attend CHC to take a few science courses required to get into most RN programs. "I picked up schedules from CHC and used the 'buddy system' to get used to being back into the school environment," she said. "My good friend Gerri (Pollard) and I enrolled together, and it's been great."

"Gerri is also an LVN wanting to bridge into an RN program," Shidler said. "She's the one who encouraged me to return to college. She has been so excellent in encouraging me."

Shidler referred to the Bible to describe her friendship with Pollard: "Deep calls onto deep," she said. "Iron sharpens iron."

Based on her experience attending CHC with her friend, Shidler recommended the "buddy system" to students returning to college later in life. She emphasized the value of a mutual support system as well as the fun they've had.

"In fact, a 'buddy system' would be good for any age," Shidler said. "The experiences with Gerri at college have been very fulfilling. It's opened our eyes to a lot of new things. We've learned a lot in our classes, and we've also learned to laugh together a lot."

Shidler praised chemistry Professor Kim Salt and biology Professor Lisa Shimeld. "I've been blessed with two extremely wonderful teachers here," Shidler said. "Lisa and Kim are great."

In addition to attending CHC, Shidler is a nurse-volunteer for Rescue Task Force, a nonprofit volunteer-based organization that responds to natural and man-made disasters all over the world. Most recently, Shidler was in the jungles of Honduras helping to provide food, medical supplies and treatments in the region. She believes everyone has something to give.

Shidler encourages others, regardless of age, to go to college and have an open mind about learning.

"Education helps you make the correct choices in life," she said. "It opens doors that would otherwise never be open to you. It allows you to get out of your own head and see other people's viewpoints."

Shidler plans on completing her classes at CHC and then pursue her Registered Nursing degree. She would like to eventually specialize in hospice.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## BUSINESS ADMINISTRATION

### BUSAD 103 Human Resources Management

**3.00 Units**

Introduction to the management of human resources including understanding the impact and accountability of human resource activities in organizations.

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0160	01	T	07:00p-09:50p	LEC 3.00	BC-104	Berry,D
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### BUSAD 155 Human Relations in the Workplace

**3.00 Units**

Examination of individual, group and organizational behavior as it affects performance and productivity in the workplace.

*This course is also offered as SPEECH-155*

*Associate Degree Applicable*

*Course credit transfers to CSU*

0162	01	TH	07:00p-09:50p	LEC 3.00	BC-105	Newman,R
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### BUSAD 198 Business Administration

#### Worksite Learning

**2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's business administration educational or occupational goal*

0164	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0166	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0168	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

**BOLD print on time pattern denotes evening classes**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### BUSAD 210 Business Law

**3.00 Units**

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) BUS 8*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0170	01	TTH	09:00a-10:20a	LEC 3.00	BC-105	Schall,D
0172	02	M	07:00p-09:50p	LEC 3.00	BC-104	Schall,D

### BUSAD 230 Using Computers for Business

**3.00 Units**

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

*This course is also offered as CIS-101.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0174	01	M	07:00p-09:50p	LEC 3.00	LADM-216	Cole,E
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## CHEMISTRY

### CHEM 101 Introduction to Chemistry

**4.00 Units**

A one-semester course introducing the study of matter and its properties. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, periodic table and organic chemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) CHEM 6*

*PREREQUISITE: MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0176	01	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		M	11:00a-01:50p	LAB	CHS-238	Boebinger,K
0178	02	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt,K
		F	11:00a-01:50p	LAB	CHS-238	Boebinger,K
0180	03	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		T	09:00a-11:50a	LAB	CHS-238	Staff
0182	04	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger,K
		TH	09:00a-11:50a	LAB	CHS-238	Staff
0184	05	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		M	07:00p-09:50p	LAB	CHS-238	Kimbrough,P
0186	06	MW	05:30p-06:50p	LEC 4.00	CHS-242	Kimbrough,P
		W	07:00p-09:50p	LAB	CHS-238	Kimbrough,P

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CHEM 102 Introduction to Organic Chemistry 4.00 Units**

A one-semester course introducing the study of organic compounds. Topics include structure, nomenclature, properties, reactions, synthesis and biochemistry. Includes a laboratory component that emphasizes concepts discussed in lecture.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) CHEM 8*

*PREREQUISITE: CHEM 101 or CHEM 150*

0188	01	MW	09:00a-10:20a	LEC 4.00	CHS-237	Boebinger,K
		W	10:30a-01:20p	LAB	CHS-238	Boebinger,K

**CHEM 123 Chemistry for Everyone 3.00 Units**

A presentation of the world of chemistry from the viewpoint of the consumer and citizen. This course is designed for non-science majors seeking general education credit in a physical science course.

*Associate Degree Applicable*

*Course credit transfers to CSU*

0190	01	TTH	09:00a-10:20a	LEC 3.00	CHS-242	Boebinger,K
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0192	70	ARR	4.9 HRS/WK	LEC 3.00		Boebinger,K
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Note: Ref. No. 0192 - 11 week class: 09/04 - 11/20

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: kboebinger@craftonhills.edu. When emailing instructor include "CHEM 123" in your subject line.

**CHEM 150 General Chemistry I 5.00 Units**

First semester of a year-long sequence. Topics include atomic structure, bonding, nomenclature, stoichiometry, chemical reactions, enthalpy and the periodic table.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 2*

*CAN (California Articulation Number) CHEM SEQ A*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as*

*determined through the Crafton Hills College assessment process*

0194	01	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
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		TTH	08:00a-10:50a	LAB	CHS-232	Salt,K
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0196	02	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
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		TTH	12:30p-03:20p	LAB	CHS-232	Staff
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0198	03	MWF	09:00a-09:50a	LEC 5.00	CHS-242	Salt,K
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		MW	11:00a-01:50p	LAB	CHS-232	Salt,K
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**CHEM 151 General Chemistry II 5.00 Units**

Continuation of CHEM 150. Topics include kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) CHEM 4*

*CAN (California Articulation Number) CHEM SEQ A*

*PREREQUISITE: CHEM 150*

0200	01	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
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		TTH	08:00a-10:50a	LAB	CHS-232	Salt,K
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0202	02	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
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		TTH	12:30p-03:20p	LAB	CHS-232	Staff
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0204	03	TTH	11:00a-12:20p	LEC 5.00	CHS-242	Salt,K
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		MW	11:00a-01:50p	LAB	CHS-232	Salt,K
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CHEM 212 Organic Chemistry I 4.00 Units**

First semester of a two-semester organic chemistry sequence. Topics include: structure, nomenclature, reactivity, synthesis, reaction mechanisms and spectroscopy.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: CHEM 151*

0206	01	MW	07:30a-08:50a	LEC 4.00	CHS-237	Boebinger,K
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		F	07:30a-10:20a	LAB	CHS-238	Boebinger,K
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## CHILD DEVELOPMENT

**CD 100 Introduction to Child Development 3.00 Units**

Overview of early childhood programs, their histories, philosophies and developmentally appropriate practices, methods of guidance and discipline. Students will become familiar with licensing and regulations for state, federal and private programs. Explores career paths and professional growth.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

0208	01	TTH	09:00a-10:20a	LEC 3.00	CDC-115	Jones,M
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**CD 105 Child Growth and Development 3.00 Units**

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0210	01	MW	09:00a-10:20a	LEC 3.00	CDC-115	McLaren,M
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0212	02	TTH	11:00a-12:20p	LEC 3.00	CDC-115	McLaren,M
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0214	04	TTH	01:00p-02:50p	LEC 3.00	CDC-115	McLaren,M
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Note: Ref. No. 0214 - 15 week class: 09/02 - 12/09

0216	06	ARR	3 HRS/WK	LEC 3.00		McLaren,M
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IMPORTANT NOTES:

(1) This is an online course with no on-campus meetings. Please see the

 Distributed Education section of this schedule for more detailed information.

(2) The instructor can be reached at mmclaren@craftonhills.edu.

(3) Participation in this class requires that a student has access to a computer that is connected to the Internet.

0218	03	TH	07:00p-09:50p	LEC 3.00	CDC-115	Wilcox-Herzog,A
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0220	05	F	04:00p-05:50p	LEC 3.00	SBVC	Barnett,K
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		F	08/22/08			
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		F	04:00p-05:50p	LEC	SBVC	Barnett,K
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		F	09/12/08			
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		F	04:00p-05:50p	LEC	SBVC	Barnett,K
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		F	10/17/08			
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		F	04:00p-05:50p	LEC	SBVC	Barnett,K
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		F	11/14/08			
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		F	04:00p-05:50p	LEC	SBVC	Barnett,K
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		F	12/05/08			
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This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Chemistry Building, Room 129 at SAN BERNARDINO VALLEY COLLEGE in San Bernardino. Please see the Distributed Education section of this schedule for more detailed information.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CD 112 Programs and Practices in Child Development 3.00 Units**

General overview of curriculum design for early childhood programs. Includes planning, implementation and evaluation of curriculum and programs.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0222	01	TTH	11:00a-12:20p	LEC 3.00	CDC-106	Jones,M
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**CD 126 Child, Family and Community 3.00 Units**

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0224	01	MW	11:00a-12:20p	LEC 3.00	CDC-115	Jones,M
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**CD 133 Creative Science and Math Activities for Children 3.00 Units**

Study of basic scientific theories and practices for teaching young children simple methods and processes of science and math. Emphasis on preparing developmentally appropriate science and math experiences for children.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0226	01	M	06:30p-09:20p	LEC 3.00	CDC-106	McLaren,M
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**CD 182 Teaching in a Diverse Society 3.00 Units**

Assist those in Early Learning environments in exploration of culturally relevant and diverse issues. Addresses attitudes and behaviors toward others as well as anti-bias curriculum and advocacy.

*Associate Degree Applicable*

*Course credit transfers to CSU*

0228	01	MW	06:30p-07:50p	LEC 3.00	CDC-115	Jones,M
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**CD 186 Infant/Toddler Activities 3.00 Units**

Preparation and facilitation of developmentally appropriate activities and curriculum for infants and toddlers ages birth to 36 months. Satisfies licensing training requirements for infant/toddler child development workers.

*Associate Degree Applicable*

*Course credit transfers to CSU*

0230	01	S	08:00a-11:50a	LEC 3.00	CDC-115	McPeck,C
		S	01:00p-04:50p	LEC	CDC-115	McPeck,C
Note: Ref. No. 0230 - 6 week class: 09/13 - 10/18						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CD 198 Child Development Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's child development educational or occupational goal*

0232	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

0234	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

0236	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

**CD 250 Child Guidance and Early Learning 3.00 Units**

Study of theory, research, and application of child guidance and discipline. The basic elements of positive guidance and discipline are explored with an emphasis on attachment, human regard and communication.

*Associate Degree Applicable*

*Course credit transfers to CSU*

0238	01	T	06:00p-08:50p	LEC 3.00	CDC-106	Abel,S
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## COLLEGE LIFE

**CHC 100 Student Success and the College Experience 3.00 Units**

Introduction to the college experience, including academic and career self-assessment and strategies for success.

*Associate Degree Applicable*

*Course credit transfers to CSU*

0240	02	MWF	12:00p-12:50p	LEC 3.00	OE2-214C	Brown,R
Note: This section is linked to CIS 900x4-01, MATH 942-02, and READ 925x2-02. This means students enrolling in CHC 100-02 (directly above) must also enroll and remain enrolled in CIS 900x4-01, MATH 942-02, and READ 925x2-02. For more information about this learning community, see a counselor.						

0242	01	MW	09:30a-10:50a	LEC 3.00	CDC-106	Hogrefe,R
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0244	03	MW	03:00p-04:20p	LEC 3.00	LR-347	Bahner,D
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Note: This section is linked to ENGL 015-08 and THART 100-03.

This means students enrolling in CHC 100-03 (directly above) must also enroll and remain enrolled in ENGL 015-08 and THART 100-03.

For more information about this learning community, see a counselor.

0246	04	TTH	01:00p-02:20p	LEC 3.00	OE2-214A	Williams,G
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0248	05	MW	05:00p-06:20p	LEC 3.00	CHS-122	Kosmatka,A
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Ref Sec Days Time Type/Units Room Instructor

## COMPUTER INFORMATION SYSTEMS

**IMPORTANT NOTES:**

- (1) This is an online course with no on-campus meetings. Please see the Distributed Education section of this schedule for more detailed information.
- (2) The instructor can be reached at cpequeno@craftonhills.edu.
- (3) Participation in this class requires that a student has access to a computer that is connected to the Internet.

**CIS 062 Introduction to Online Learning 1.00 Units**

Introduction to online learning with an emphasis on the skills necessary to become a successful online learner. Note: This course should be taken before enrolling in an online course.

*Graded on a Pass or No Pass basis only  
Associate Degree Applicable*

0256	01	ARR	9 HRS/WK	LEC	1.00		Pace-Pequeno,C
Note: Ref. No. 0256 - 2 week class: 08/18 - 08/31							
0258	02	ARR	9 HRS/WK	LEC	1.00		Pace-Pequeno,C
Note: Ref. No. 0258 - 2 week class: 09/15 - 09/28							
0260	03	ARR	9 HRS/WK	LEC	1.00		Pace-Pequeno,C
Note: Ref. No. 0260 - 2 week class: 10/20 - 11/02							

**CIS 101 Introduction to Computer and Information Technology 3.00 Units**

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

*This course is also offered as BUSAD-230.  
Associate Degree Applicable  
Course credit transfers to both CSU and UC.  
CAN (California Articulation Number) CSCI 2*

0262	01	MW	07:30a-08:50a	LEC	3.00	LADM-220	Hoyt,D
0264	02	MW	09:00a-10:50a	LEC	3.00	LADM-216	Pace-Pequeno,C
Note: Ref. No. 0264 - 13 week class: 09/15 - 12/10							
0266	03	MW	11:00a-12:20p	LEC	3.00	LADM-216	Davenport,M
0268	06	TTH	09:00a-10:20a	LEC	3.00	LADM-216	Pace-Pequeno,C
0270	07	TTH	11:00a-12:20p	LEC	3.00	LADM-101	Pace-Pequeno,C
0272	04	TTH	01:00p-02:20p	LEC	3.00	LADM-216	Davenport,M
0274	08	TTH	05:00p-06:50p	LEC	3.00	LADM-101	Cole,E
Note: Ref. No. 0274 - 13 week class: 09/09 - 12/04							
0276	05	TH	07:00p-09:50p	LEC	3.00	LADM-101	Papp,E

**CIS 111 Web Page Programming and Design 3.00 Units**

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

*Associate Degree Applicable  
Course credit transfers to CSU*

0278	01	MW	11:00a-12:50p	LEC	3.00	LADM-220	Pace-Pequeno,C
		ARR	2 HRS/WK	LEC		LADM-220	Pace-Pequeno,C
Note: Ref. No. 0278 - 8 week class: 08/18 - 10/15							

## Child Development Center Awarded New Playground



**(Photo Caption: Child Care Center earthquake preparedness booth)**

Crafton Hills College Child Development Center (CDC) Director Cammy Purper recently received news that, based on a Make a Difference Day (MADD) project involving several CHC campus groups, the Crafton CDC was selected to receive an investment estimated to be worth approximately \$25,000-\$35,000 for a new playground.

Last year, First 5 San Bernardino, an agency dedicated to improving the lives of children from birth to five years of age, encouraged licensed child care facilities to conduct MADD projects in their communities with the opportunity of earning an investment for a new playground.

First 5 is a statewide ballot initiative to add a 50 cent tax per pack of cigarettes to fund education, health and child care programs that promote early childhood development from prenatal to five years of age. "First 5 San Bernardino is excited to bring needed resources to licensed child care facilities," said Karen Scott, Interim Executive Director of First 5 San Bernardino. "The benefits of one day of volunteering will create a ripple effect of positive outcomes for the children being served."

For Crafton's MADD project, held in Yucaipa, Crafton CDC Director Purper collaborated with Crafton faculty, the Child Development/Education Club, families of the Child Development Center, CHC Associated Students, the CHC Fire Academy, CHC Paramedics and EMT's, and the CHC Psychology Club. They decided to go with a disaster/earthquake preparedness booth for young children and their families.

The CHC Child Development booth was a big hit with the children. The children were given lessons in disaster preparedness, provided with an earthquake kit, and with a pet emergency kit.

There were also "hands-on" crafts that were safety-related. Meanwhile, the CHC paramedics, Fire Academy cadets, and EMT programs sent students to do blood pressure, check the children's pulses, show the kids emergency equipment, and let the kids try on some of their emergency gear. There were also search and rescue dogs introduced to the children, who were allowed to play with the dogs.

"It was our hope that with what we provided, it would make a difference," Purper said. "It could be potentially lifesaving."

"Certainly, we were excited to serve the children in our community," Purper said. "But the fact that we got so many people involved was really meaningful."



Ref Sec Days Time Type/Units Room Instructor

**CIS 114 C++ Programming I 3.00 Units**

Introduction to the C++ programming language. Includes program development and implementation.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*DEPARTMENTAL RECOMMENDATIONS: CIS 101*

0280 01 TTH 11:00a-12:20p LEC 3.00 LADM-216 Davenport,M

**CIS 117 Scripting 3.00 Units**

Introduction to Web page scripting and programming. Includes development, debugging, and implementation of client-side and server-side scripts to enhance Web pages.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: CIS 111*

0282 01 TTH 09:00a-10:20a LEC 3.00 LADM-220 Romano,N

**CIS 125 Introduction to C#.NET Programming 3.00 Units**

Introduction to object oriented programming using the C# programming language and the .NET platform environment. Includes program development, debugging, and implementation of software components including Windows desktop, console-based and web-based applications.

*Associate Degree Applicable*

0284 01 M 07:00p-09:50p LEC 3.00 LADM-220 Davenport,M

**CIS 130 Hardware and Information Technology 3.00 Units**

Hands-on course covering basic computer hardware, software, maintenance and training. Includes hardware components, troubleshooting, end-user training, and organizational information strategies.

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATION: CIS 101*

0286 01 MW 01:00p-02:20p LEC 3.00 LADM-216 Davenport,M


**CIS 140X2 Network for Home and Small Businesses (Cisco CCNA 1) 3.75 Units**

Hands-on course covering the skills needed to obtain a job as an entry-level home network installer, network technician, computer technician, cable installer, and/or help desk technician. The course provides an introduction to networking and the Internet using tools and hardware commonly found in home and small business environments. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

*Associate Degree Applicable*

*Note: CIS 140X2 may be taken 2 times*

*DEPARTMENTAL RECOMMENDATION: CIS 101*

0288 01 TTH 11:00a-12:50p LEC 3.75 LADM-220 Hoyt,D  
 ARR 2 HRS/WK LEC LADM-220 Hoyt,D  
 ARR 4.5 HRS/WK LAB LADM-220 Hoyt,D

Note: Ref. No. 0288 - 8 week class: 08/19 - 10/09

NOTE: This hybrid class meets twice a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

Ref Sec Days Time Type/Units Room Instructor


**CIS 141X2 Working at a Small-to-Medium Business or ISP (Cisco CCNA 2) 3.75 Units**

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course prepares students for jobs as network technicians. It also helps students develop additional skills required for employment as a computer technician and/or a help desk technician. It provides a basic overview of routing and remote access, addressing, and security. It also familiarizes students with servers that provide e-mail services, Web space, and authenticated access. Students also learn the soft skills required for help desk and customer service positions.

*Associate Degree Applicable*

*Note: CIS 141X2 may be taken 2 times*

*PREREQUISITE: CIS 140X2*

0290 01 TTH 11:00a-12:50p LEC 3.75 LADM-220 Hoyt,D  
 ARR 2.4 HRS/WK LEC LADM-220 Hoyt,D  
 ARR 4.8 HRS/WK LAB LADM-220 Hoyt,D

Note: Ref. No. 0290 - 8 week class: 10/14 - 12/09

NOTE: This hybrid class meets twice a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.


**CIS 142X2 Introducing Routing and Switching in the Enterprise (Cisco CCNA 3) 3.75 Units**

Third of four courses leading to the Cisco Certified Network Associate (CCNA) designation. This course familiarizes students with the equipment applications and protocols installed in enterprise networks, with a focus on switched networks, IP Telephony and security. It also introduces advanced routing protocols such as Enhanced Interior Gateway Routing Protocol (EIGRP) and Open Shortest Path First (OSPF) Protocol.

*Associate Degree Applicable*

*Note: CIS 142X2 may be taken 2 times*

*PREREQUISITE: CIS 141X2*

0292 01 T 05:30p-08:20p LEC 3.75 LADM-220 Hoyt,D  
 ARR 3 HRS/WK LEC LADM-220 Hoyt,D  
 T 08:30p-09:50p LAB LADM-220 Hoyt,D  
 ARR 3 HRS/WK LAB LADM-220 Hoyt,D

Note: Ref. No. 0292 - 8 week class: 08/19 - 10/07

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.


**CIS 143X2 Designing and Supporting Computer Networks (Cisco CCNA 4) 3.75 Units**

Last of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Learners progress through a variety of case studies and design focused exercises which include gathering requirements, designing basic networks, establishing proof-of-concept, and performing project management tasks. In addition, lifecycle services, including upgrades, competitive analyses, and system integration, are presented in the context of pre-sale support. Will include CCNA exam preparation.

*Associate Degree Applicable*

*Note: CIS 143X2 may be taken 2 times*

*PREREQUISITE: CIS 142X2*

0294 01 T 05:30p-08:20p LEC 3.75 LADM-220 Hoyt,D  
 ARR 3 HRS/WK LEC LADM-220 Hoyt,D  
 T 08:30p-09:50p LAB LADM-220 Hoyt,D  
 ARR 3 HRS/WK LAB LADM-220 Hoyt,D

Note: Ref. No. 0294 - 8 week class: 10/14 - 12/09

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the Computer Lab or at home over the Internet.

Ref Sec Days Time Type/Units Room Instructor

**CIS 163 Introduction to PhotoShop 3.00 Units**

Design, creation, and manipulation of original and existing images and photographs using PhotoShop.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

0296 02 TTH 03:00p-04:20p LEC 3.00 LADM-216 Walter,M  
0298 01 W 07:00p-09:50p LEC 3.00 LADM-216 Walter,M

**CIS 165X3 Introduction to Computer Animation 3.00 Units**

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
*Note: CIS 165X3 may be taken 3 times*

0300 01 TH 07:00p-09:50p LEC 3.00 LADM-220 Walter,M

**CIS 168 E-Commerce Programming and Design 3.00 Units**

Introduction to E-Commerce site design and programming. Includes site design, development, debugging, and implementation of programs to enhance E-Commerce sites.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*  
**PREREQUISITE:** CIS 111

0302 01 W 07:00p-09:50p LEC 3.00 LADM-220 Romano,N

**CIS 171 Introduction to Robotics 3.00 Units**

Hands-on course introducing the design, building and programming of robots. Topics include the history, terminology, components and operation of robotic systems.

*Associate Degree Applicable*

0304 01 F 09:00a-11:50a LEC 3.00 LADM-216 Romano,N

**CIS 184 Photoshop and Digital Photography 3.00 Units**

Introduction to digital photography and the use of Photoshop to edit, repair, publish and manipulate digital photographs.

*Associate Degree Applicable*  
*Course credit transfers to CSU*

0306	02	T	07:00p-09:50p	LEC	3.00	LADM-216	Kennedy,S
		ARR	1 HRS/WK	LEC		LADM-216	Kennedy,S

*Note: Ref. No. 0306 - 13 week class: 09/16 - 12/09*

0308 01 TH 07:00p-09:50p LEC 3.00 LADM-216 Kennedy,S

**CIS 190A Web Master Internship 3.00 Units**

A one-semester course offering hands-on experience in Web page design and web site management.

*Associate Degree Applicable*  
**PREREQUISITE:** CIS 111

0310	01	ARR	0.6 HRS/WK	LEC	3.00	LADM-101	Pace-Pequeno,C
		ARR	15 HRS/WK	FIELD		LADM-101	Pace-Pequeno,C

*Note: Ref. No. 0310 - 15 week class: 09/02 - 12/10*

**NOTE:** See Catherine Pace-Pequeno in LADM 104 for permission to enroll in the class.

**Library Opens New Computer Mall**



This spring semester, the CHC Library opened a new computer mall on the first floor of the CHC Library.

"I think the computer mall is terrific," said CHC Library Director Laura Winningham. "It is a librarian's dream. It will allow even more students to use technology, including students who do not have computers at home."

Construction workers and computer technicians worked diligently for two months to remodel the ground floor of the library and to install the new computer mall, which contains 64 computers. The mall takes up approximately half of the first floor.

Among the purposes of the mall is to give more students opportunities to use and feel comfortable with computers.

Additionally, there is a full service Reference Center staffed with three librarians to help students with all their reference needs.

"Our primary goal is to help students do research with all sources available to them," she said. "The computers help them to become more aware of the ever growing amount of information available to them."

The computers are available to all students for their course work, and assistants are available to help answer questions. With the addition of the computer mall, the CHC Library now has three computer labs, one of which is in the Learning Resource Center on the third floor.

Partial funding for the computer mall was through Title V funds. In 2005, CHC was awarded a Title V grant for \$2.7 million for the purpose of developing a curriculum that bridges remedial and college transfer-level work as well as adding other important services to the college.

All facets of the college continue to benefit from the Title V grant, including technology, instruction, and staff development.

The creation of the computer mall was a cooperative effort of the CHC Instructional Technology Department and the CHC Learning Resource Departments.

"The new computer mall is part of Crafton's continuing commitment to providing our students with the best in technology," said Instructional Technology Department Director, Ted Phillips.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**CIS 190B Network Administration Internship****3.00 Units**

A one-semester course offering hands-on experience in network implementation, design, setup, and administration.

*Associate Degree Applicable*

**PREREQUISITES:** CIS 130 and CIS 150

0312	01	ARR	.6 HRS/WK	LEC 3.00	LADM-101	Pace-Pequeno,C
		ARR	15 HRS/WK	FIELD	LADM-101	Pace-Pequeno,C
Note: Ref. No. 0312 - 15 week class: 09/02 - 12/10						
NOTE: See Catherine Pace-Pequeno in LADM 104 for permission to enroll in the class.						

**CIS 190C Hardware Technician Internship 3.00 Units**

A one-semester course offering hands-on experience in computer hardware maintenance and user support.

*Associate Degree Applicable*

**PREREQUISITE:** CIS 130

0314	01	ARR	.6 HRS/WK	LEC 3.00	LADM-101	Pace-Pequeno,C
		ARR	15 HRS/WK	FIELD	LADM-101	Pace-Pequeno,C
Note: Ref. No. 0314 - 15 week class: 09/02 - 12/10						
NOTE: See Catherine Pace-Pequeno in LADM 104 for permission to enroll in the course.						

**CIS 900X4 Beginning Computing 2.00 Units**

Development of basic, entry-level personal computer skills using an extensive hands-on approach.

*Not Applicable to the Associate Degree*

*Note: CIS 900X4 may be taken 4 times*

0318	01	TTH	08:00a-08:50a	LEC 2.00	LADM-216	Pace-Pequeno,C
Note: This section is linked to MATH 942-02, CHC 100-02 and READ 925x2-02. This means students enrolling in CIS 900x4-01 (directly above) must also enroll and remain enrolled in MATH 942-02, CHC 100-02 and READ 925x2-02. For more information about this learning community, see a counselor.						

**CIS 198 Computer Information Systems Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITES:** *Must be working either paid or unpaid at a job directly related to the student's computer information systems educational or occupational goal*

0250	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0252	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0254	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. of 5-7 p.m.						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**ECONOMICS****ECON 100 Introduction to Economics 3.00 Units**

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0320	01	MW	11:00a-12:50p	LEC 3.00	LADM-304	Mansourian,F
Note: Ref. No. 0320 - 13 week class: 08/18 - 11/19						

**ECON 200 Principles of Macroeconomics 3.00 Units**

Introduction to the basic mechanisms of macroeconomics, including key concepts, theories, policies and institutions such as GDP, fiscal and monetary policies, the Federal Reserve System, the classical and Keynesian theories, and budget deficit.


*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ECON 2*

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 090 or Math 090C as determined through the Crafton Hills College assessment process*

0322	01	TTH	11:00a-12:50p	LEC 3.00	OE2-214A	Mansourian,F
Note: Ref. No. 0322 - 13 week class: 08/18 - 11/18						

0324	70	ARR	3 HRS/WK	LEC 3.00		Mansourian,F
 Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: <a href="mailto:fmansourian@craftonhills.edu">fmansourian@craftonhills.edu</a> .						

0326	02	T	07:00p-09:50p	LEC 3.00	LADM-304	Mansourian,F
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**ECON 201 Principles of Microeconomics 3.00 Units**

An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy.

*Associate Degree Applicable*


*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ECON 4*

**DEPARTMENTAL RECOMMENDATIONS:** *Eligibility for ENGL 101 and MATH 095 or MATH 095C as determined through the Crafton Hills College assessment process*

0328	01	TTH	09:00a-10:50a	LEC 3.00	LADM-224	Mansourian,F
Note: Ref. No. 0328 - 13 week class: 08/18 - 11/10						

0330	02	M	07:00p-09:50p	LEC 3.00	LADM-304	Mansourian,F
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0332	70	ARR	3 HRS/WK	LEC 3.00		Mansourian,F
 Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: <a href="mailto:fmansourian@craftonhills.edu">fmansourian@craftonhills.edu</a> .						



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## EDUCATION

### **EDU 290 Introduction to Education 3.00 Units**

This course is an introduction to the field of education. It is designed to familiarize students with the broad aspects of the profession, philosophy, and principles of teaching school age children.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: CD 105*

0334	01	MW	05:00p-06:20p	LEC 3.00	CDC-115	Jones,M
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## EMERGENCY MEDICAL SERVICES

The four classes described below - EMS 020, EMS 021X20, EMS 022 and EMS 023 - must be taken together as blocked.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC).

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

### **EMS 020 Emergency Medical Technician-I/ EMT-Basic 6.00 Units**

Introduction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies.

*Associate Degree Applicable*

*PREREQUISITES: Must be 18 years of age prior to registration for this course*

*COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. DOT Requirements*

*DEPARTMENTAL RECOMMENDATIONS:*

*Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds*

### **EMS 021X20 Preventing Disease Transmission for Emergency Medical Technician-I/ EMT-Basic 0.50 Unit**

Disease transmission, infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel.

*Graded on a Pass or No Pass basis only*

*Associate Degree Applicable*

*Note: EMS 021X20 may be taken 20 times*

*COREQUISITES: EMS 020, EMS 022, and EMS 023*

## Zach Neufeld 2007 Music Graduate



"I chose music as my major because I want to make a living doing something that I love," said 21-year-old Zach Neufeld of Yucaipa. "I owe much of the credit for my motivation to pursue a career in music to Professor Mark McConnell of the CHC music program. He is an amazing teacher, musician, and friend."

According to Neufeld, when he first applied to the college in 2004, he was "a naive and shy high school dropout." He decided to get a fresh start at CHC.

Last year, Neufeld earned the Raymond F. Ellerman Scholarship of Music and was recognized with an Outstanding Student Achievement Award in the music discipline. Neufeld graduated from CHC and transferred to the University of Redlands School of Music.

"I would tell students going to college for the first time that it's perfectly normal to be scared, especially if you had a rough time in high school," Neufeld said. "Yes, you will have your failures and successes. But those experiences put together -- the overcoming your fear, the failures, and the success -- are what will prepare you to face the world with confidence after college."

While a student at CHC, Neufeld served in student government. He served as the Associated Student vice president of external affairs, the Crafton Hills Arts League vice president of music, and as a Crafton Hills Composers Collective member.

"CHC is an excellent place to get leadership experience for several reasons," Neufeld said. "First, CHC is small in comparison to the huge four-year universities; therefore, the competition for leadership positions is not as stiff as it would be at a larger school. Secondly, the faculty, staff, and administrators of CHC are always looking for bright, motivated students, and they reward these students with lots of support and attention."

"In essence, if you as a student have an idea and the motivation to back it up, you will be supported," he said. "I cannot encourage new students enough to get involved with some sort of extracurricular activity at CHC, whether it be student government or a club."

Regarding attending college, Neufeld believes the old saying, "You get out of it what you put into it."

"My time at CHC allowed me to discover new things about myself and define my goals and dreams," he said. "Three years ago, I was a lost 18-year-old with a very uncertain sense of purpose and few options. Now, I'm pursuing my goals at a respected university and believe I can go anywhere."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## EMERGENCY MEDICAL SERVICES

### EMS 022 Basic Life Support for Emergency Medical Technician-I/EMT-Basic 0.50 Units

Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

*Graded on a Pass or No Pass basis only*

*Associate Degree Applicable*

*COREQUISITES: EMS 020, EMS 021X20, and EMS 023*

### EMS 023 Hazardous Materials First Responder Awareness for Emergency Medical 0.50 Unit

Instruction in the recognition of hazardous materials events, action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level.

*Graded on a Pass or No Pass basis only*

*Associate Degree Applicable*

*COREQUISITES: EMS 020, EMS 021X20, and EMS 022*

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC).

EMS 020:						
0336	01	M	09:00a-12:50p	LEC 6.00	OE1-127	Holbrook,J
		M	02:00p-05:50p	LAB	OE1-127	Holbrook,J
		ARR	1 HRS/WK	CLINC	OE1-127	Holbrook,J
		ARR	1.5 HRS/WK	FIELD	OE1-127	Holbrook,J

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

IMPORTANT: You must also register in EMS 021X20-01, EMS 022-01 and EMS 023-01.

EMS 021X20:						
0348	01	S	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		S	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0348 - 1 week class: 09/06 - 09/06

IMPORTANT: You must also register in EMS 020-01, EMS 022-01 and EMS 023-01.

EMS 022:						
0360	01	SSU	09:00a-12:50p	LEC 0.50	OE1-128	Jeffers,C
		SSU	02:00p-05:50p	LAB	OE1-128	Jeffers,C

Note: Ref. No. 0360 - 1 week class: 08/30 - 08/31

IMPORTANT: You must also register in EMS 020-01, EMS-021X20-01 and EMS 023-01.

EMS 023:						
0372	01	S	09:00a-12:50p	LEC 0.50	BC-101	Commander,J
		S	02:00p-05:50p	LEC	BC-101	Commander,J

Note: Ref. No. 0372 - 1 week class: 09/06 - 09/06

IMPORTANT: You must also register in EMS 020-01, EMS 021X20-01 and EMS 022-01.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC).

EMS 020:						
0344	02	T	06:00p-09:50p	LAB 6.00	OE1-127	Strain,B
		TH	06:00p-09:50p	LEC	OE1-127	Strain,B
		ARR	1 HRS/WK	CLINC	OE1-127	Strain,B
		ARR	1.5 HRS/WK	FIELD	OE1-127	Strain,B

IMPORTANT: You must also register in EMS 021X20-02, EMS 022-02 and EMS 023-02.

EMS 021X20:						
0350	02	S	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		S	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0350 - 1 week class: 08/30 - 08/30

IMPORTANT: You must also register in EMS 020-02, EMS 022-02 and EMS 023-02.

EMS 022:						
0362	02	SSU	09:00a-12:50p	LEC 0.50	OE1-128	Jeffers,C
		SSU	02:00p-05:50p	LAB	OE1-128	Jeffers,C

Note: Ref. No. 0362 - 1 week class: 09/20 - 09/21

IMPORTANT: You must also register in EMS-020-02, EMS-021X20-02 and EMS-023-02.

EMS 023:						
0378	02	SU	09:00a-12:50p	LEC 0.50	BC-105	Commander,J
		SU	02:00p-05:50p	LEC	BC-105	Commander,J

Note: Ref. No. 0378 - 1 week class: 09/07 - 09/07

IMPORTANT: You must also register in EMS 020-02, EMS 021X20-02 and EMS 022-02.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC).

EMS 020:						
0338	03	W	09:00a-12:50p	LEC 6.00	OE1-127	Reese,G
		W	02:00p-05:50p	LAB	OE1-127	Reese,G
		ARR	1 HRS/WK	CLINC	OE1-127	Reese,G
		ARR	1.5 HRS/WK	FIELD	OE1-127	Reese,G

IMPORTANT: You must also register in EMS 021X20-02, EMS 022-02 and EMS 023-02.

EMS 021X20:						
0356	03	SU	09:00a-12:50p	LEC 0.50	BC-104	Verosik,E
		SU	02:00p-05:50p	LEC	BC-104	Verosik,E

Note: Ref. No. 0356 - 1 week class: 08/31 - 08/31

IMPORTANT: You must also register in EMS 020-03, EMS 022-03 and EMS 023-03.

EMS 022:						
0364	03	SSU	09:00a-12:50p	LEC 0.50	OE1-128	Jeffers,C
		SSU	02:00p-05:50p	LAB	OE1-128	Jeffers,C

Note: Ref. No. 0364 - 1 week class: 09/06 - 09/07

IMPORTANT: You must also register in EMS-020-03, EMS-021X20-03 and EMS-023-03.

EMS 023:						
0374	03	S	09:00a-12:50p	LEC 0.50	BC-104	Commander,J
		S	02:00p-05:50p	LEC	BC-104	Commander,J

Note: Ref. No. 0374 - 1 week class: 09/27 - 09/27

IMPORTANT: You must also register in EMS 020-03, EMS 021X20-03 and EMS 022-03.



Ref Sec Days Time Type/Units Room Instructor

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC)

EMS 020:  
0340 04 F 09:00a-12:50p LEC 6.00 OE1-127 Nicholson,K  
F 02:00p-05:50p LAB OE1-127 Nicholson,K  
ARR 1 HRS/WK CLINC OE1-127 Nicholson,K  
ARR 1.5 HRS/WK FIELD OE1-127 Nicholson,K  
IMPORTANT: You must also register in EMS 021X20-02, EMS 022-02 and EMS 023-02.

EMS 021X20:  
0352 04 SU 09:00a-12:50p LEC 0.50 BC-104 Verosik,E  
SU 02:00p-05:50p LEC BC-104 Verosik,E  
Note: Ref. No. 0352 - 1 week class: 09/07 - 09/07  
IMPORTANT: You must also register in EMS 020-04, EMS 022-04 and EMS 023-04.

EMS 022:  
0366 04 SSU 09:00a-12:50p LEC 0.50 OE1-128 Jeffers,C  
SSU 02:00p-05:50p LAB OE1-128 Jeffers,C  
Note: Ref. No. 0366 - 1 week class: 09/13 - 09/14  
IMPORTANT: You must also register in EMS-020-04, EMS-021X20-04 and EMS-023-04.

EMS 023:  
0376 04 S 09:00a-12:50p LEC 0.50 BC-104 Commander,J  
S 02:00p-05:50p LEC BC-104 Commander,J  
Note: Ref. No. 0376 - 1 week class: 09/20 - 09/20  
IMPORTANT: You must also register in EMS 020-04, EMS 021X20-04, and EMS 022-04.

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC)

EMS 020:  
0342 05 S 09:00a-12:50p LEC 6.00 OE1-127 Cornnick,L  
S 02:00p-05:50p LAB OE1-127 Cornnick,L  
ARR 1 HRS/WK CLINC OE1-127 Cornnick,L  
ARR 1.5 HRS/WK FIELD OE1-127 Cornnick,L  
IMPORTANT: You must also register in EMS 021X20-02, EMS 022-02 and EMS 023-02.

EMS 021X20:  
0358 05 SU 09:00a-12:50p LEC 0.50 BC-104 Verosik,E  
SU 02:00p-05:50p LEC BC-104 Verosik,E  
Note: Ref. No. 0358 - 1 week class: 09/14 - 09/14  
IMPORTANT: You must also register in EMS 020-05, EMS 022-05 and EMS 023-05.

EMS 022:  
0370 05 SU 09:00a-12:50p LEC 0.50 OE1-128 Jeffers,C  
SU 02:00p-05:50p LAB OE1-128 Jeffers,C  
Note: Ref. No. 0370 - 2 week class: 09/28 - 10/05  
IMPORTANT: You must also register in EMS-020-05, EMS-021X20-05 and EMS-023-05.

EMS 023:  
0380 05 SU 09:00a-12:50p LEC 0.50 BC-104 Commander,J  
SU 02:00p-05:50p LEC BC-104 Commander,J  
Note: Ref. No. 0380 - 1 week class: 09/21 - 09/21  
IMPORTANT: You must also register in EMS 020-05, EMS 021X20-05 and EMS 022-05.

Ref Sec Days Time Type/Units Room Instructor

NOTE: There will be a MANDATORY ORIENTATION on Saturday, August 16, 2008 from 9:00 a.m. to 12:00 Noon in the Performing Arts Center (PAC)

Note: EMS 020(06) EM021X20(06), EMS 022(06) and EMS 023(06) will be held at Bear Lake Fire Department in Big Bear. Fire Station 281, 41090 Big Bear Blvd., Big Bear Lake, CA

EMS 020:  
0346 06 T 06:00p-09:50p LEC 6.00 BBER-BBFD Flint,R  
TH 06:00p-09:50p LAB BBER-BBFD Flint,R  
ARR 1 HRS/WK CLINC BBER-BBFD Flint,R  
ARR 1.5 HRS/WK FIELD BBER-BBFD Flint,R  
IMPORTANT: You must also register in EMS 021X20-06, EMS 022-06 and EMS 023-06.

EMS 021X20:  
0354 06 S 09:00a-12:50p LEC 0.50 BBER-BBFD Verosik,E  
S 02:00p-05:50p LEC BBER-BBFD Verosik,E  
Note: Ref. No. 0354 - 1 week class: 09/20 - 09/20  
IMPORTANT: You must also register in EMS 020-06, EMS 022-06 and EMS 023-06.

EMS 022:  
0368 06 SSU 09:00a-12:50p LEC 0.50 BBER-BBFD Commander,J  
SSU 02:00p-05:50p LAB BBER-BBFD Commander,J  
Note: Ref. No. 0368 - 1 week class: 08/30 - 08/31  
IMPORTANT: You must also register in EMS 020-06, EMS 021X20-06 and EMS 023.

EMS 023:  
0382 06 S 09:00a-12:50p LEC 0.50 BBER-BBFD Commander,J  
S 02:00p-05:50p LEC BBER-BBFD Commander,J  
Note: Ref. No. 0382 - 1 week class: 09/13 - 09/13  
IMPORTANT: You must also register in EMS 020-06, EMS 021X20-06 and EMS 022-06.

**EMS 103 Mobile Intensive Care Nurse 2.25 Units**

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

*Graded on a Pass or No Pass basis only*  
*Associate Degree Applicable*  
*Course credit transfers to CSU*  
**PREREQUISITES:** As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy

0384 01 F 09:00a-12:50p LEC 2.25 OE1-120 Magallanes,S  
F 02:00p-05:50p LAB OE1-120 Magallanes,S  
ARR 2.7 HRS/WK CLINC OE1-120 Magallanes,S  
ARR 2.7 HRS/WK FIELD OE1-120 Magallanes,S  
Note: Ref. No. 0384 - 6 week class: 10/17 - 11/21

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## EMERGENCY MEDICAL SERVICES

### EMS 105 Assessment of the Medical and Trauma Patient 2.25 Units

Instruction in the medical and trauma patient assessment geared towards the EMT-Basic and the fundamentals of proper documentation.

*Associate Degree Applicable*

0386	01	T	09:00a-11:50a	LEC 2.25	OE1-128	Reese,G
		T	12:00p-12:50p	LAB	OE1-128	Reese,G
		T	02:00p-05:50p	LAB	OE1-128	Reese,G

Note: Ref. No. 0386 - 8 week class: 08/26 - 10/14

NOTE: Designed to improve assessment skills for certified EMT-Is, Paramedics and other current health practitioners

### EMS 150 Patient Assessment for Paramedics 3.00 Units

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155*

0390	01	ARR	3 HRS/WK	LEC 3.00	OE1-120	Word,D
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### EMS 151 Introduction to EMS for Paramedics 2.00 Units

Overview of paramedicine, emergency medical services ethics, patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155*

0392	01	ARR	2 HRS/WK	LEC 2.00	OE1-120	Holbrook,J
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### EMS 152 Cardiology for the EMT-Paramedic 4.50 Units

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155*

0394	01	ARR	4.5 HRS/WK	LEC 4.50	OE1-120	Word,D
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### EMS 153 Pharmacology for the EMT-Paramedic 3.00 Units

Basic pharmacology for the paramedic, including the administration of medications, drug therapy, drug actions and interactions, and basic physiology.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155*

0396	01	ARR	3 HRS/WK	LEC 3.00	OE1-120	Holbrook,J
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### EMS 154 Emergency Medical Services Theory for the Paramedic 8.00 Units

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency management.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 155*

0398	01	ARR	8 HRS/WK	LEC 8.00	OE1-120	Andrews,S
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### EMS 155 Skills Development for Paramedics 3.00 Units

Paramedic skills and the equipment used in the treatment of pre-hospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the pre-hospital setting.

*Associate Degree Applicable*  
*Course credit transfers to CSU.*

*PREREQUISITE: Admission into the EMT-Paramedic Program*  
*COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 154*

0400	01	ARR	9 HRS/WK	LAB 3.00	OE1-120	Crow,K
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### EMS 157 Field Externship for the Paramedic 7.50 Units

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

*Associate Degree Applicable*  
*Course credit transfers to CSU*  
*PREREQUISITE: EMS 156*

0402	01	ARR	30 HRS/WK	FIELD 7.50	OFF-FLD	Word,D
Note: Ref. No. 0402 - 20 week class 08/29-01/12/09						

Ref Sec Days Time Type/Units Room Instructor

**EMS 198 Emergency Medical Services  
Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable  
Course credit limited transfer to CSU.  
Contact a counselor for details.*

**COREQUISITES:** *Must be working either paid or unpaid at a job directly related to the student's emergency medical services educational or occupational goal*

0404	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0406	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0408	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

**EMS 921X20 Emergency Medical Technician  
Recertification 1.00 Unit**

Review of all facets of basic life-support measures, CPR, automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials.

*Graded on a Pass or No Pass basis only  
Not Applicable to the Associate Degree  
Note: EMS 921X20 may be taken 20 times  
PREREQUISITE: An EMT-B certification from any county or state in the United States current within the last 4 years or an EMT-B National Registry certification current within the last 4 years*

0410	01	M	09:00a-11:50a	LEC 1.00	OE1-128	Jeffers,C
		M	12:00p-12:50p	LAB	OE1-128	Jeffers,C
		M	02:00p-05:50p	LAB	OE1-128	Jeffers,C
Note: Ref. No. 0410 - 4 week class: 10/06 - 10/27						

**67th Paramedic Class Graduates**



Fifteen students received Emergency Medical Technician (EMT)-Paramedic Certificates at the Crafton Hills College 67th Paramedic graduation ceremony in December.

The graduates were required to complete a comprehensive 1,220-hour course teaching emergency medical care, including learning skills to handle trauma situations, cardiac problems, respiratory problems, delivering babies, and emergency care for children.

Guest speaker Pat Dennen, San Bernardino County Fire Chief, told the graduates that in an emergency medical situation, they will always be the first individuals in the chain of contact for hospital care.

"It's how you treat people and want to be treated," he said. "It's important to begin with compassion."

At one point, Dennen opened a local newspaper and read letters from children to Santa Claus. He noted their innocence, intelligence, excitement, and curiosity.

"These are examples of your patients," Dennen said. "You'll be the first person they see to bring order to their lives."

Dennen praised the graduates for choosing a career that gives care to others in critical situations. He expressed his respect for their abilities and calm manner in moments of crisis.

Following Dennen was 67th Paramedic Class student and class speaker Paul Seawright, who talked about the diverse training required for a paramedic.

"Universities have designed curriculums and texts; religious disciplines require a certain amount of life experience and memorization; and military groups necessitate a leadership and teamwork attitude," said class speaker Paul Seawright. "All of these are required at the academy. None of these characteristics would be possible without the help of everyone that is here tonight."

Seawright thanked the CHC School of Public Safety, the paramedic teachers, the preceptors (paramedic mentors), and his fellow classmates.

On a more personal note, Seawright thanked all the graduates' families, their friends, and their girlfriends and fiancés.

Seawright emphasized that for every good paramedic, there is a support system.

"We thank you for inspiring, supporting, and contributing to our success and completion of the 67th Crafton Hills College Paramedic Program."

**Parking is at a premium  
the first few weeks**



**Please Carpool !**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## ENGLISH

### ENGL 914 Basic English Skills 4.00 Units

Instruction in basic English grammar as a foundation for writing grammatically correct sentences. Also, includes instruction in the principles of writing effective paragraphs and short compositions, including framing topic sentences, developing appropriate support, and using transitions.

*Not Applicable to the Associate Degree*

**PREREQUISITE:** READ 925x2 or eligibility for ENGL 914 as determined through the Crafton Hills College assessment process

0412	11	MW	07:00a-08:50a	LEC 4.00	CL-219	Bartlett,R
0414	01	MW	09:00a-10:50a	LEC 4.00	CL-219	Bartlett,R
0416	02	MW	03:00p-04:50p	LEC 4.00	CL-110	Race,A
0418	04	TTH	09:00a-10:50a	LEC 4.00	LR-309	Langenfeld,E
0420	05	TTH	11:00a-12:50p	LEC 4.00	CL-217	Langenfeld,E
0422	06	TTH	01:00p-02:50p	LEC 4.00	CL-110	Henson,B
0424	10	TTH	03:00p-04:50p	LEC 4.00	CL-216	Henson,B
0426	03	F	08:00a-11:50a	LEC 4.00	CL-108	Boehm,R
0428	07	MW	05:00p-06:50p	LEC 4.00	CL-216	Acquistapace,K
0430	09	MW	07:00p-08:50p	LEC 4.00	CL-217	Munz,K
0432	12	TTH	05:00p-06:50p	LEC 4.00	CL-110	Nellis,J

0434	08	TTH	07:00p-09:30p	LEC 4.00	CL-107	Acquistapace,K
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Note: Ref. No. 0434 - 13 week class: 09/15 - 12/09

### ENGL 015 Preparation for College Writing 4.00 Units

Study of the essential skills necessary for effective expository writing.

*Associate Degree Applicable*

**PREREQUISITE:** ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

0436	01	MW	07:00a-08:50a	LEC 4.00	CL-110	McDole,B
0438	03	MW	09:00a-10:50a	LEC 4.00	CL-217	Snowwhite,M
0440	04	MW	09:00a-10:50a	LEC 4.00	CL-110	Eastmond,E
0442	05	MW	11:00a-12:50p	LEC 4.00	CL-217	Snowwhite,M
0444	06	MW	01:00p-02:50p	LEC 4.00	CL-107	Boehm,R

0446	08	MW	01:00p-02:50p	LEC 4.00	CL-219	Bartlett,R
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Note: This section is linked to THART 100-03 and CHC 100-03. This means students enrolling in ENGL 015-08(directly above) must also enroll and remain enrolled in THART 100-03 and CHC 100-03. For more information about this learning community, see a counselor.

0448	02	MW	03:00p-04:50p	LEC 4.00	CL-109	Eastmond,E
0450	09	MW	03:00p-04:50p	LEC 4.00	CL-219	Tortoro,J
0452	11	TTH	07:00a-08:50a	LEC 4.00	CL-217	Loan,J
0454	12	TTH	09:00a-10:50a	LEC 4.00	CL-216	Hansler,K
0456	14	TTH	11:00a-12:50p	LEC 4.00	CL-216	Hamlett,C

0458	15	TTH	11:00a-12:50p	LEC 4.00	LR-347	Race,A
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Note: This section is linked to READ 078x2-04. This means students enrolling in ENGL 015-15 (directly above) must also enroll and remain enrolled in READ 078x2-04. For more information about this learning community, see a counselor.

0460	07	TTH	01:00p-02:50p	LEC 4.00	CL-107	Langenfeld,E
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Note: This section is linked to SOC 100-05. This means students enrolling in ENG 015-07(directly above) must also enroll and remain enrolled in SOC 100-05. For more information about this learning community, see a counselor.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0462	16	TTH	01:00p-02:50p	LEC 4.00	CL-217	Linfield,L
0464	17	TTH	01:00p-02:50p	LEC 4.00	CL-216	Hamlett,C
0466	13	TTH	03:00p-04:50p	LEC 4.00	CL-110	Farrell,K
0468	18	TTH	03:00p-04:50p	LEC 4.00	CL-217	Nellis,J
0470	10	F	08:00a-11:50a	LEC 4.00	CL-217	Tortoro,J
0472	19	MW	05:00p-06:50p	LEC 4.00	CL-110	Williams,C
0474	20	MW	07:00p-08:50p	LEC 4.00	CL-219	Niessen,A
0476	21	TTH	05:00p-06:50p	LEC 4.00	CL-109	Blades,J
0478	22	TTH	07:00p-08:50p	LEC 4.00	CL-217	Bartlett,R

0480	23	TTH	07:00p-09:50p	LEC 4.00	CL-219	Hammock,A
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Note: Ref. No. 0480 - 13 week class: 09/15 - 12/09

### ENGL 101 Freshman Composition 4.00 Units

Instruction in writing compositions from personal, reflective, and argumentative perspectives.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) ENGL 2*

*CAN (California Articulation Number) ENGL SEQ A*

**PREREQUISITE:** READ 078X2 and ENGL 015 OR eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0482	01	MW	09:00a-10:50a	LEC 4.00	CL-108	Anderson,J
0484	02	MW	09:00a-10:50a	LEC 4.00	CL-109	Estus,S
0486	03	MW	11:00a-12:50p	LEC 4.00	CL-109	Cannon,J
0488	13	MW	11:00a-12:50p	LEC 4.00	CL-108	Anderson,J
0490	20	MW	11:00a-12:50p	LEC 4.00	CL-219	Estus,S
0492	04	MW	01:00p-02:50p	LEC 4.00	CL-217	Staff
0494	05	MW	01:00p-02:50p	LEC 4.00	CL-109	Cannon,J
0496	14	MW	01:00p-02:50p	LEC 4.00	CL-108	Eastmond,E
0498	06	MW	03:00p-04:50p	LEC 4.00	CL-108	Swanson,W
0500	07	MW	03:00p-04:50p	LEC 4.00	CL-217	Strong-Millsap,J
0502	08	TTH	07:00a-08:50a	LEC 4.00	CL-219	Hansler,K
0504	09	TTH	09:00a-10:50a	LEC 4.00	CL-109	Rucker,C
0506	10	TTH	09:00a-10:50a	LEC 4.00	CL-108	Scaliter,B
0508	11	TTH	11:00a-12:50p	LEC 4.00	CL-219	Snowwhite,M
0510	12	TTH	01:00p-02:50p	LEC 4.00	CL-219	Snowwhite,M
0512	15	F	08:00a-11:20a	LEC 4.00	CL-216	Strong-Millsap,J

0514	70	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
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This course is entirely online. Students can access Blackboard from the campus website. Instructor email address: gdiponio@craftonhills.edu. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

0516	71	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
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This course is entirely online. Students can access Blackboard from the campus website. Instructor email address: gdiponio@craftonhills.edu. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

0518	72	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
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This course is entirely online. Students can access Blackboard from the campus website. Instructor email address: gdiponio@craftonhills.edu. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

0520	73	ARR	4 HRS/WK	LEC 4.00		DiPonio,G
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This course is entirely online. Students can access Blackboard from the campus website. Instructor email address: gdiponio@craftonhills.edu. Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

0522	16	MW	05:00p-06:50p	LEC 4.00	CL-109	Munz,K
0524	17	MW	07:00p-08:50p	LEC 4.00	CL-109	Pedroja,J
0526	18	TTH	05:00p-06:50p	LEC 4.00	CL-216	Jensen,D
0528	19	TTH	07:00p-08:50p	LEC 4.00	CL-216	Jensen,D



Ref Sec Days Time Type/Units Room Instructor

**ENGL 102 Intermediate Composition and Critical Thinking 4.00 Units**

Instruction in writing compositions reflecting critical thinking and employing rhetorical skills beyond those taught in Freshman Composition (ENGL101), including summary, analysis, evaluation, rebuttal, and argument. Includes instruction in the analysis of argumentative prose, various rhetorical techniques, the principles of inductive and deductive reasoning, and the informal fallacies. Requires substantial analytical reading and writing.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC*  
**PREREQUISITE: ENGL 101**

0530	01	MW	07:00a-08:50a	LEC	4.00	CL-216	Cowles,R
0532	02	MW	09:00a-10:50a	LEC	4.00	CL-216	Cowles,R
0534	03	MW	01:00p-02:50p	LEC	4.00	CL-216	Scaliter,B
0536	09	MW	03:00p-04:50p	LEC	4.00	CL-216	Scaliter,B
0538	04	TTH	09:00a-10:50a	LEC	4.00	CL-217	Loan,J
0540	05	TTH	01:00p-02:50p	LEC	4.00	CL-108	Baker,D
0542	06	TTH	03:00p-04:50p	LEC	4.00	CL-108	Baker,D
0544	07	MW	07:00p-08:50p	LEC	4.00	CL-108	Rawley,J
0546	08	TTH	05:00p-06:50p	LEC	4.00	CL-108	Rawley,J

**ENGL 108 World Drama I 3.00 Units**

Survey of the history of theater from its earliest origins to theater in 6th century B.C.E to the Elizabethan period in the 1500-1600's.

*Associate Degree Applicable*  
*Course credit transfers to both CSU & UC*

0548	01	MW	09:00a-10:50a	LEC	3.00	PAC-309	Bryant,T
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Note: Ref. No. 0548 - 13 week class: 09/15 - 12/10

**ENGL 152 Intermediate Composition and Literature 4.00 Units**

Study of fiction, poetry, and drama, with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
**CAN (California Articulation Number) ENGL 4**  
**CAN (California Articulation Number) ENGL SEQ A**  
**PREREQUISITE: ENGL 101**

0550	01	MW	11:00a-12:50p	LEC	4.00	CL-216	Swanson,W
0552	03	TTH	01:00p-02:50p	LEC	4.00	CDC-106	Scaliter,B
0554	02	MW	07:00p-09:20p	LEC	4.00	CL-107	Acquistapace,K

Note: Ref. No. 0554 - 13 week class: 09/15 - 12/10

**ENGL 160 Literature by Women 3.00 Units**

Survey and analysis of past and contemporary literature by women. Focuses on biographical and historical experiences of women as expressed in essays, poetry, fiction, and drama. Explores the depiction of women in historical and literary contexts as well as in art and film.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
**PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process**

0556	01	MW	11:00a-12:20p	LEC	3.00	CL-110	Langenfeld,E
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**Michael Boles  
 Communication Major**



"I have a love for public speaking," said 21-year-old CHC communication Major Michael Boles. "It gives you the opportunity to voice your opinion as well as hear other people's opinions."

Boles was a member the debate team from Dikaios Christian Academy, a small private school in San Bernardino. The team competed with other high school debate teams and qualified for national competition in their category.

After high school, he initially attended Biola University and was on their forensics squad, but opted to transfer to CHC to save money.

"Crafton was close to home, and I had a lot of friends say it was a good school," Boles said. "It's definitely quiet and relaxing."

As a dependant of a disabled veteran, Boles is able to receive Veteran Administration (VA) benefits for school. Boles' mom and dad served in the Air Force. For more information about VA benefits for attending college, visit the CHC Admissions Office and speak to Steve Rush.

Boles' favorite instructor is speech Professor Jim Urbanovich. "He encouraged me to take chances and not limit my speech capabilities," Boles said. "At the beginning of his class, I was the quietest. At the end, I was one of the loudest. I acquired more confidence to speak my mind."

Boles credits Urbanovich with being the inspiration behind establishing a speech club on campus. "He encouraged me to take a position in the club," Boles said. "I'm the vice-president right now."

"The professors here are good," Boles said "They care about you here."

"In order to get the jobs you really want, you need to get a higher education," he said. "In my community, you earn respect when you graduate from college."

Boles' also credits college with giving people new perspectives about the world. "It opens your mind and allows you to relate to other people," he said. "People learn about me, too."

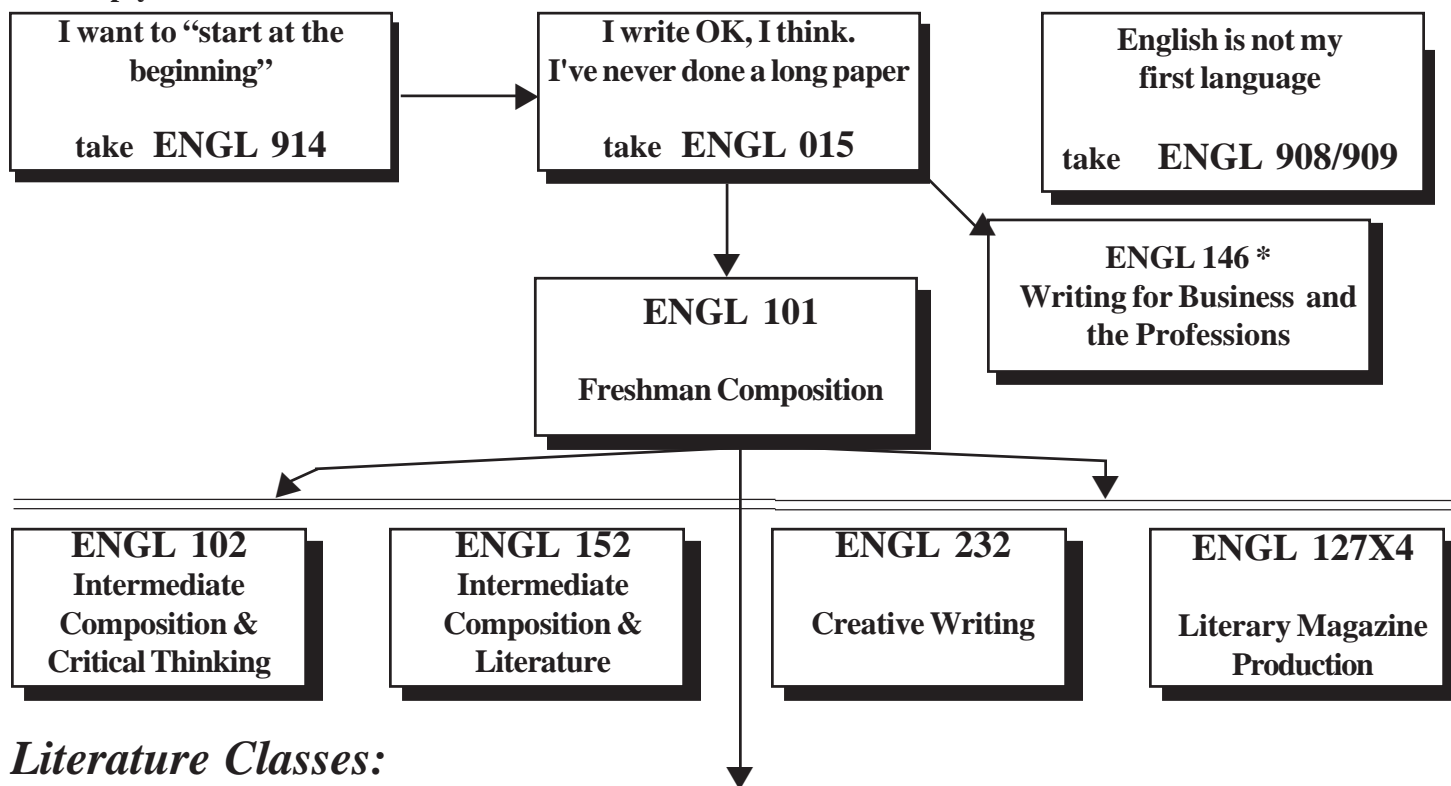
"College enables you to discuss the issues with knowledge. Sometimes, it even changes your own opinion on an issue, which is a good thing."

"If you don't know any other position but your own, it won't make for good conversation," he said.

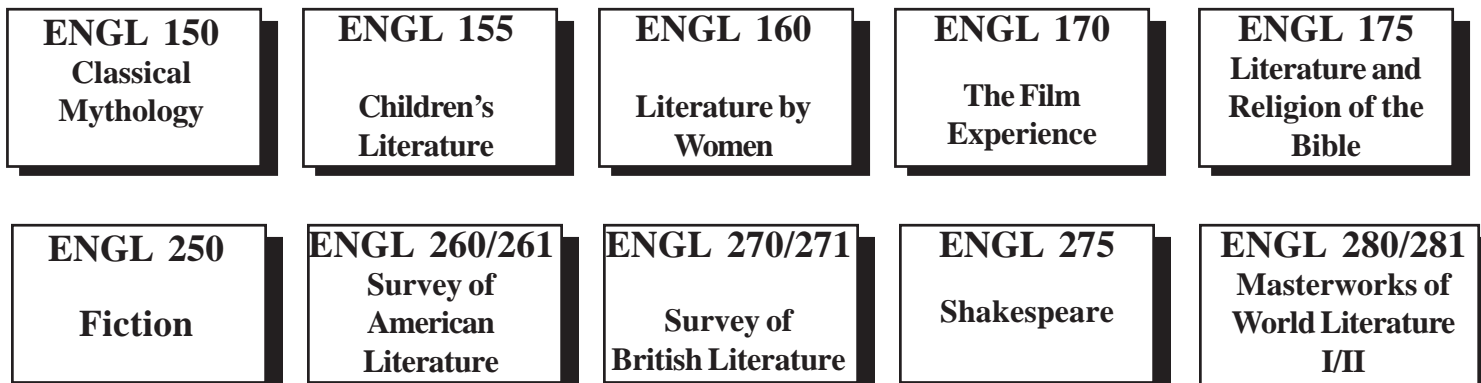
Boles' immediate goal is to transfer to California State University in San Bernardino, where he would like to major in communication with an emphasis on film and theatre arts.

## Levels and Order of English Classes

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



### *Literature Classes:*



\*Meets associate degree graduation requirement in English but does not fulfill the transfer requirement to CSU or UC.



## Visit The Writing Center In the Learning Center 3<sup>rd</sup> floor of the Library Building

Monday - Thursday	7:30 a.m. - 4:30 p.m.
Friday	7:30 a.m. - 4:00 p.m.
Saturday	9:00 a.m. - 1:00 p.m.

Ref Sec Days Time Type/Units Room Instructor

**ENGL 170 The Film Experience 3.00 Units**

Study of the basic elements of film art.  
*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 DEPARTMENTAL RECOMMENDATION: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0558 01 T 07:00p-09:50p LEC 3.00 CHS-242 Race,A

**ENGL 226 Play and Screenplay Analysis 3.00 Units**

Techniques of analysis necessary to understand the structure, construction and formats of plays and screenplays.  
*Associate Degree Applicable*  
*Course credit transfers to both CSU & UC*  
 PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

0560 01 TTH 11:00a-12:20p LEC 3.00 PAC-309 Bryant,T

**ENGL 232 Creative Writing 3.00 Units**

An introductory course in creative writing focusing on selected literary genres such as fiction, poetry, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.  
*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ENGL 6  
 PREREQUISITE: ENGL 101

0562 01 TTH 05:00p-06:20p LEC 3.00 CL-217 Bartlett,R

**ENGL 250 Fiction 3.00 Units**

Study of fiction as a literary genre through readings, in-class discussion, and analytical assignments. Emphasis will be on a particular type of fiction.  
*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 PREREQUISITE: ENGL 101

0564 01 TTH 03:00p-04:20p LEC 3.00 CL-107 Race,A

Note: ENGL 250 is being offered as Fiction: Punk as Text. An examination of fiction influenced by punk music and culture. The class will study punk, cyberpunk, and nonfiction texts, including the uniquely punk format, the 'zine.

**ENGL 270 Survey of British Literature I 3.00 Units**

Analysis of representative literary works of significant British writers from before the Norman Conquest through the eighteenth century that includes the study of the historical and social contexts of the literature as well as the lives of important writers.  
*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
 CAN (California Articulation Number) ENGL 8  
 CAN (California Articulation Number) ENGL SEQ B  
 PREREQUISITE: ENGL 101

0566 01 TTH 05:00p-07:00p LEC 3.00 CL-219 Acquistapace,K

Ref Sec Days Time Type/Units Room Instructor

**FIRE TECHNOLOGY**

**FIRET 049 Basic Firefighter Physical Fitness 2.00 Units**

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.  
*Graded on a Pass or No Pass basis only*  
*Associate Degree Applicable*  
 COREQUISITE: FIRET 115

0568	01	MTWTHF	06:30a-06:39a	LEC	2.00	OE2-205	Staff
		MTWTHF	06:50a-08:09a	LAB		OE2-205	Staff
Note: Ref. No. 0568 - 11 week class: 09/08 - 11/24							

**FIRET 080 Fire Instructor 1A 2.50 Units**

Preparation for teaching fire service skills; development of course outlines, job breakdowns, behavioral objectives and lesson plans; study of occupational analysis, terms of instruction, teaching methods and the psychology of learning.  
*Associate Degree Applicable*

0570	01	MTWTHF	08:30a-01:00p	LEC	2.50	OE2-216	Morse,C
		MTWTHF	01:00p-05:30p	LEC		OE2-216	Morse,C
Note: Ref. No. 0570 - Class meets 10/06, 10/08, 10/10, 10/14 & 10/16/2008							

**FIRET 081 Fire Instructor 1B 2.50 Units**

Preparation for teaching technical fire service skills; technical lesson plans, supplementary instruction sheets, tests planning sheets, and written and oral examinations; fundamentals of evaluation, lesson plan formats and the principles of effective instruction.  
*Associate Degree Applicable*

0572	01	MWF	08:30a-01:00p	LEC	2.50	OE2-216	Morse,C
		MWF	02:00p-05:30p	LEC		OE2-216	Morse,C
Note: Ref. No. 0572 - Class meets 11/03, 11/05, 11/07, 11/12 & 11/14/2008							

**FIRET 084 Fire Management 1 2.50 Units**

Study of fire ground and fire department management; issues in management; external influences; decision making; stress; characteristics and source of goals; management by objectives; task analysis; motivation inventories; demotivators; productivity; management control; setting policy; organizational structures; delegation; principles of leadership; counseling; Equal Employment Opportunity guidelines; communication; handling disputes and grievances.  
*Associate Degree Applicable*

0574	01	MTWTHF	08:30a-01:00p	LEC	2.50	OE2-216	Morse,C
		MTWTHF	02:00p-05:30p	LEC		OE2-216	Morse,C
Note: Ref. No. 0574 - 1 week class: 09/08 - 09/12							

Boxed sections indicate Short-Term classes.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## FIRE TECHNOLOGY

### **FIRET 100 Fire Protection Organization 3.00 Units**

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C as determined through the Crafton Hills College assessment process*

0576	02	M	01:00p-03:50p	LEC 3.00	OE2-214C	Koeper,J
0578	01	TTH	09:00a-10:20a	LEC 3.00	OE2-214C	Koeper,J
0580	04	W	01:00p-03:50p	LEC 3.00	OE2-214C	Stevens,A
0582	03	T	07:00p-09:50p	LEC 3.00	OE2-214C	Estrada,C

### **FIRET 101 Fire Prevention Technology 3.00 Units**

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education. This is a prerequisite course for the Fire Academy.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C or higher*

0584	01	M	09:00a-11:50a	LEC 3.00	OE2-214C	Koeper,J
0586	04	TTH	11:00a-12:20p	LEC 3.00	OE2-214C	Koeper,J
0588	02	T	01:00p-03:50p	LEC 3.00	OE2-214C	Estrada,C
0590	03	M	07:00p-09:50p	LEC 3.00	OE2-214C	Overstreet-Murphy,P

### **FIRET 103 Fire Protection Systems 3.00 Units**

Information relating to the features of design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection and portable fire extinguishers.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITES: FIRET 100 and FIRET 101*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C or higher*

0592	01	TH	06:00p-08:50p	LEC 3.00	OE2-214C	Delaossa,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### **FIRET 104 Fire Apparatus and Equipment 3.00 Units**

Study of fire apparatus design including mobile and fixed apparatus; a review of construction specifications and performance capabilities; the effective deployment, utilization and performance of equipment under emergency conditions.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: FIRET 100*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095 or MATH 095C or higher*

0594	01	W	07:00p-09:50p	LEC 3.00	OE2-214C	Estrada,C
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### **FIRET 113 Fire Service Career Preparation**

#### **3.00 Units**

Preparation of students to successfully compete for a position in the Firefighting Profession. Includes academic skills testing, taking written, oral and physical agility tests and how to market skills.

*(Formerly FIRET-901)*

*Associate Degree Applicable*

*DEPARTMENTAL RECOMMENDATION: FIRET 100*

0596	01	F	09:00a-11:50a	LEC 3.00	OE2-214C	Koeper,J
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### **FIRET 115 Firefighter I Basic Training Academy**

#### **12.50 Units**

The Crafton Hills College Fire Academy includes introduction to basic fire fighting theory and skills, study of the characteristics and behavior of fire, hazardous materials response techniques, incident command principles and rescue techniques.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITE: Admission to the Academy*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 MATH 090C or higher*

*COREQUISITE: FIRET 049*

0598	01	MTWTHF	09:00a-10:50a	LEC 12.50	OE2-205	Sullivan,D
		MTWTHF	11:00a-12:50p	LAB	OE2-205	Sullivan,D
		MTWTHF	02:00p-05:50p	LAB	OE2-205	Sullivan,D

Note: Ref. No. 0598 - 11 week class: 09/08 - 11/24

FINANCIAL AID ALERT: When taken alone, this class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

MANDATORY ORIENTATION: Wednesday, August 20, 2008 from 9:00 a.m. to 12 Noon in OE2-205

### **FIRET 116 Building Construction for Fire Protection**

#### **3.00 Units**

Study of the components of building construction relating to fire safety, and the elements of construction and design of structures as they relate to building inspection, preplanning fire operation and operating at fires. Study of the development and evolution of building and fire codes.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*PREREQUISITES: FIRET 100 and FIRET 101*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or MATH 090C*

0600	01	TH	01:00p-03:50p	LEC 3.00	OE2-214C	Delaossa,R
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Ref Sec Days Time Type/Units Room Instructor

**FIRET 198 Fire Technology Worksite Learning 2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

**COREQUISITES:** *Must be working either paid or unpaid at a job directly related to the student's fire technology educational or occupational goal*

0602	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0604	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						
0606	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

**FIRET 902X4 Firefighter Physical Agility Preparation 2.50 Units**

Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a job related physical agility examination. Instruction in nutrition, fitness, physical development and the necessary agility skills.

*Not Applicable to the Associate Degree*

*Note: FIRET 902X4 may be taken 4 times*

**DEPARTMENTAL RECOMMENDATION:** *PE/I 070X4*

0608	01	TTH	08:00a-08:48a	LEC 2.50	OE2-216	Staff
		TTH	09:00a-10:40a	LAB	OE2-216	Staff
Note: Ref. No. 0608 - 10 week class: 09/09 - 11/18						

**FRENCH**

**FRENCH 101 College French I 5.00 Units**

Study of introductory French to develop linguistic and cultural proficiency and comprehension through conversation, reading, writing short compositions, and grammar exercises. **NOTE:** This course corresponds to the first year of high school French.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC. Contact a counselor for details.*

*CAN (California Articulation Number) FREN 2*

*CAN (California Articulation Number) FRENCH SEQ A*

0610	01	MW	01:00p-03:20p	LEC 5.00	CDC-115	Staff
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**CHC Alumni Associaton Honors First Fire Academy**



**(Photo caption: First Fire Academy Alumni Luncheon)**

In the fall, the Crafton Hills College Foundation sponsored the second annual Alumni Recognition Luncheon, which honored CHC's First Fire Academy.

The luncheon was titled, "Honoring the Brave, the Proud, and the Strong." CHC First Fire Academy members graduated November 1, 1982. There were 33 graduates in that class.

Dispersed throughout the room were proud members of the First Fire Academy, whose uniforms displayed various insignias representing fire departments from throughout the region. Their ranks reflected their long careers in fire service.

Also among those in the audience as guests and sitting with the honorees were cadets from the most recent CHC 67<sup>th</sup> Fire Academy.

Each of the First Academy graduates with presented with certificates recognizing their contributions to the communities in the region.

Additionally, the Office of California State Senator Bob Dutton presented current CHC Fire Academy Chief Dan Sullivan with a proclamation recognizing the CHC First Fire Academy for their accomplishments.

The proclamation noted that the training and education the First Fire Academy received "saved lives and contributed to the betterment of our communities in many areas."

It also praised the CHC First Fire Academy for setting the high standards for each successive Fire Academy.

Special guest speaker was the First Fire Academy President Dennis Marsh, who is now a retired Laguna Beach fire chief.

During his presentation, Marsh recognized his fellow alumni and the bond that exists even after 25 years. He recalled the rigorous training they received in preparation for their careers in fire service.

Bush acknowledged the young cadets in the current academy and noted that the hard work, dedication and brotherhood in fire service has never changed.

He closed by calling out the standard Academy cadence used by all CHC cadets when they marched, ran, and were put through drills. Both the First Academy honorees and the current cadets stood up and called out the cadence in unison.

Since 1982, approximately 2,000 cadets have graduated from the academy and 500 students have received A.S. degrees.

CHC serves as a regional training center for firefighters in San Bernardino and Riverside.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## GEOGRAPHY

### **GEOG 110 Physical Geography 3.00 Units**

A spatial study of Earth's dynamic physical systems and processes.

*This course is also offered as GEOG-110H*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GEOG 2*

*DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111*

0612	01	TTH	09:00a-10:20a	LEC 3.00	LADM-106	Hughes,R
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Note: Geography 111 recommended to be taken concurrently.

### **GEOG 111 Physical Geography Laboratory 1.00 Unit**

Laboratory to accompany GEOG 110. Geographic tools will be utilized to explore, understand, and identify the interrelationships of our atmosphere, hydrosphere, lithosphere, and biosphere.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE/COREQUISITE: GEOG 110*

0614	01	TH	01:30p-04:20p	LAB 1.00	LADM-106	Hughes,R
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## GEOLOGY

### **GEOL 100 Physical Geology 4.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

*This course is also offered as GEOL-100H*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

*CAN (California Articulation Number) GEOL 2*

0616	01	TTH	11:00a-12:20p	LEC 4.00	LADM-106	Hughes,R
		T	01:30p-04:20p	LAB	LADM-106	Hughes,R

### **GEOL 101 Introduction to Geology 3.00 Units**

An introduction to the study of the earth with emphasis on the materials that make up the earth. Lecture is the same as GEOL 100.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0618	01	TTH	11:00a-12:20p	LEC 3.00	LADM-106	Hughes,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0620	60	T	05:00p-06:50p 08/26/08	LEC 3.00	LADM-106	Hughes,R
		T	05:00p-06:50p 09/16/08	LEC	LADM-106	Hughes,R
		T	05:00p-06:50p 10/07/08	LEC	LADM-106	Hughes,R
		T	05:00p-06:50p 10/28/08	LEC	LADM-106	Hughes,R
		T	05:00p-06:50p 11/18/08	LEC	LADM-106	Hughes,R
		ARR	2.93 HRS/WK	LEC		Hughes,R



Note: Ref. No. 0620 - 13 week class: 08/26 - 11/18

This telecourse includes televised lectures aired weekly on KVCER-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building (LADM) Room 106 at CRAFTON HILLS COLLEGE. Students may complete the companion campus-based lab course by concurrently enrolling in GEOL 160. Please see the Distributed Education section of this schedule for more detailed information.

### **GEOL 160 Geology Laboratory 1.00 Unit**

Laboratory exercises designed to utilize the tools of geologic inquiry, including physical properties of minerals and rocks, aerial photographs, geologic maps, Brunton compass, Geographic Information Systems (GIS), Global Positional Systems (GPS), and field studies. The laboratory studies are closely coordinated with GEOL 100/101 lecture topics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE/COREQUISITE: GEOL 101*

0622	01	T	01:30p-04:20p	LAB 1.00	LADM-106	Hughes,R
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### **GEOL 270X4 Geology of the Eastern Sierra Nevada 1.00 Unit**

Discussion and observation of the physical and historical geology and natural history of the Pacific Coast province of the United States, with specific emphasis on the geology of Eastern Sierra Nevada and a mandatory three day field studies in the Eastern Sierra Nevada.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Note: GEOL 270X4 may be taken 4 times*

0624	01	T	06:00p-08:40p	LEC 1.00	LADM-106	Hughes,R
		T	06:00p-08:40p	LEC	LADM-106	Hughes,R
		T	06:00p-08:40p	LEC	LADM-106	Hughes,R
		ARR	2.7 HRS/WK	LAB	OFFF-FLD	Hughes,R

Note: Ref. No. 0624 - 10 week class: 09/02 - 11/04

Required Field trip to the Eastern Sierras. Students must attend a field trip to successfully complete the course, field trip dates are October 17-19, 2008. All Participants pay an accommodations fee. THE CLASS WILL MEET ON THREE TUESDAYS, SEPTEMBER 2, OCTOBER 14, NOVEMBER 4, FROM 6:00-7:50PM IN THE LAB/ADMINISTRATION BUILDING (LADM) ROOM 106.

Ref Sec Days Time Type/Units Room Instructor

## HEALTH EDUCATION

### HEALTH 102 Biological Principles of Health 3.00 Units

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and non-infectious diseases and the risk factors associated with them (smoking, substance abuse, improper diet and inactivity).

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0626	01	MWF	09:00a-09:50a	LEC	3.00	BC-101	Maloney,C
0628	02	MWF	10:00a-10:50a	LEC	3.00	BC-101	Maloney,C

0630	07	MW	01:00p-02:50p	LEC	3.00	BC-101	Ledoux,J
Note: Ref. No. 0630 - 13 week class: 09/15 - 12/10							

0632	03	TTH	09:00a-10:20a	LEC	3.00	BC-101	Staff
0634	04	TTH	01:00p-02:20p	LEC	3.00	LADM-121	Malik,N
0636	05	T	07:00p-09:50p	LEC	3.00	BC-101	Malik,N
0638	06	W	07:00p-09:50p	LEC	3.00	BC-101	Maloney,C

### HEALTH 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals and water, development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as PE-263.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** MATH 952 or Math 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0640	01	MW	07:30a-08:50a	LEC	3.00	BC-101	Staff
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0642	02	TTH	01:00p-02:50p	LEC	3.00	BC-101	Ledoux,J
Note: Ref. No. 0642 - 13 week class: 09/15 - 12/09							

0644	03	M	07:00p-09:50p	LEC	3.00	BC-101	Moses,O
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**For current updated information on classes,  
go to [www.craftonhills.edu](http://www.craftonhills.edu)**

## Melissa Moreland Liberal Arts Major, Anatomy & Physiology Major



"It's such a wonderful feeling that someone believes in you," said 35-year-old CHC student Melissa Moreland, who was presented with three scholarships at the 2007 CHC Honors Convocation. "It makes me want to work even harder to show my appreciation."

"Being a single parent, I really needed to attend a college that was close to home," she said. "So I came to CHC not even realizing how many different ways it would change my life."

Moreland is a returning student interested in earning a nursing degree. She originally attended college out of high school, but was not prepared and left until she "learned some life lessons that changed my outlook about education."

Moreland worked at a full-time job for seven years, but she was getting nowhere. She began taking night classes, one at a time. Then tragedy struck. Her brother, Casey Smith, was seriously injured when he was hit by a car while trying to help someone else who had been in an accident on the freeway.

It was necessary for Moreland to totally change her life and help her mom take care of Casey.

"Taking care of him and watching him get better, with the help of all the caring staff at Loma Linda, gave me the push that I needed to 'just do it,' and pursue my nursing degree."

"When I saw my brother slowly coming back, it was the best feeling in the world," Moreland said.

This spring, Casey will be traveling from the Midwest, where he now lives with his mom and dad, to see Melissa graduate with the Class of '08.

"Although my whole family is very supportive, I think Casey is really my biggest cheerleader."

While attending CHC, Moreland qualified for financial aid. Additionally, she got into the work study program, giving her a chance to work in the counseling office at the college part-time.

"It made such a difference in how much attention I was able to give to my studies, she said.

"CHC has given me a new outlook on education and has influenced my son as well," Moreland said. "It has given me the self esteem that I think I lacked for a long time. In my experience, you can't move forward in your career without a higher education. It also helps you move forward in life."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## HISTORY

### HIST 100 History of the United States to 1877 **3.00 Units**

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 8*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0646	02	MW	11:00a-12:50p	LEC 3.00	BC-101	Perez,M
Note: Ref. No. 0646 - 13 week class: 08/18 - 11/19						

0648	01	TTH	07:30a-08:50a	LEC 3.00	BC-101	Perez,M
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0650	03	T	07:00p-09:50p	LEC 3.00	CHS-122	Perez,M
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0652	60	W	07:00p-08:50p	LEC 3.00	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		W	07:00p-08:50p	LEC	LADM-121	Perez,M
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		ARR	2.93 HRS/WK	LEC		Perez,M
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This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building(LADM), Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

### HIST 101 History of the United States 1865 to Present **3.00 Units**

Survey of American history from 1865 to the post-industrial, consumer society of the early 21st century.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 10*

*CAN (California Articulation Number) HIST SEQ B*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0654	01	MWF	08:00a-08:50a	LEC 3.00	CHS-122	Perez,M
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0656	03	TTH	09:30a-10:50a	LEC 3.00	LADM-304	Beitscher,J
Note: This section is linked to LIBR 100-02. This means students enrolling in HIST 101-03 (directly above) must also enroll and remain enrolled in LIBR 100-02. For more information about this learning community, see a counselor.						

0658	02	TTH	01:00p-02:50p	LEC 3.00	LADM-304	Beitscher,J
Note: Ref. No. 0658 - 13 week class: 09/02 - 12/09						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0660	60	S	08:00a-09:50a	LEC 3.00	BC-101	Perez,M
			08/23/08			

		S	08:00a-09:50a	LEC	BC-101	Perez,M
			09/13/08			

		S	08:00a-09:50a	LEC	BC-101	Perez,M
			10/04/08			

		S	08:00a-09:50a	LEC	BC-101	Perez,M
			11/15/08			

		S	08:00a-09:50a	LEC	BC-101	Perez,M
			12/06/08			

		ARR	2.93 HRS/WK	LEC		Perez,M
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This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be in the Bookstore Complex Building (BC), Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0662	04	TH	07:00p-09:50p	LEC 3.00	BC-101	Perez,M
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### HIST 135 Religion in America **3.00 Units**

Study of religion in America from colonial times to present.

*This course is also offered as RELIG-135.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0664	01	M	04:00p-06:50p	LEC 3.00	BC-101	Franco,K
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Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students  
June 23-June 25, 2008

Priority Web/Telephone Registration  
June 26-August 17, 2008



Ref Sec Days Time Type/Units Room Instructor

**HIST 160 History of Western Civilization: From the Neolithic Revolution to the Renaissance 3.00 Units**

An introductory survey of the political, economic, social, and intellectual developments in the Near East and Western Europe from 3500 BCE to 1500 CE. Traces the development of these institutions from the "cradle of civilization" to the Renaissance.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 2*

*CAN (California Articulation Number) HIST SEQ A*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

0666	60	TH	07:00p-08:50p	LEC	3.00	LADM-224	Beitscher,J
			08/21/08				
		TH	07:00p-08:50p	LEC		LADM-224	Beitscher,J
			09/11/08				
		TH	07:00p-08:50p	LEC		LADM-224	Beitscher,J
			10/02/08				
		TH	07:00p-08:50p	LEC		LADM-224	Beitscher,J
			11/13/08				
		TH	07:00p-08:50p	LEC		LADM-224	Beitscher,J
			12/04/08				
		ARR	3.38 HRS/WK	LEC			Beitscher,J



Note: Ref. No. 0666 - 16 week class: 08/21 - 12/04

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building (LADM), Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

**HIST 164 History of Great Britain from Prehistoric Times to 1688 3.00 Units**

Political, economic and cultural study of Great Britain (England, Scotland, Ireland, Wales) from Stonehenge to the Glorious Revolution.

*Associate Degree Applicable*

*Course credit transfers to both CSU & UC*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 and Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0668	01	MW	01:00p-02:50p	LEC	3.00	LADM-304	Beitscher,J
Note: Ref. No. 0668 - 14 week class: 08/18 - 11/19							

**HIST 170 World Civilizations (3500 BCE-1500 CE) 3.00 Units**

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from the earliest societies through the classical to 1500CE. The course focuses on the ethno-cultural traditions of the Middle East, Asia, Greece, Rome and medieval Europe.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) HIST 14*

*CAN (California Articulation Number) HIST SEQ C*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101*

0670	01	TTH	11:00a-12:20p	LEC	3.00	BC-101	Sherman,S
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Ref Sec Days Time Type/Units Room Instructor

**HUMAN SERVICES**

**HUMSV 175 Introduction to Eating Disorders 3.00 Units**

An overview of the description, explanation, and treatment of eating disorders such as anorexia, bulimia, compulsive eating, obesity, and chronic dieting, and the history of these disorders. Surveys biological, psychosocial, behavioral, and other theoretical perspectives, and treatment approaches.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATION: MATH 095 or MATH 095C; Eligibility for ENGL 101 as determined by the Crafton Hills College assessment process*

0672	01	TH	07:00p-09:50p	LEC	3.00	CDC-106	Staff
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**JAPANESE**

**JAPN 101 College Japanese I 5.00 Units**

Study of introductory Japanese language and culture, with special emphasis on communication in daily life.

*Associate Degree Applicable*

*Course credit transfers to both CSU & UC. See a counselor for details*

0674	01	MW	07:00p-09:20p	LEC	5.00	CL-106	Staff
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**JOURNALISM**

**JOUR 135 Mass Communication in Society 3.00 Units**

An introduction to contemporary mass media including television, radio, film, print media and computer-mediated communication. Exploration of the theories, history, effects, and role of mass communication. Critical analysis of mass media messages.

*This course is also offered as SPEECH-135*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0676	70	W	07:00p-08:50p	LEC	3.00	LADM-224	Hogrefe,R
			08/27/08				
		W	07:00p-08:50p	LEC		LADM-224	Hogrefe,R
			09/17/08				
		W	07:00p-08:50p	LEC		LADM-224	Hogrefe,R
			10/15/08				
		W	07:00p-08:50p	LEC		LADM-224	Hogrefe,R
			11/19/08				
		W	07:00p-08:50p	LEC		LADM-224	Hogrefe,R
			12/10/08				
		ARR	3 HRS/WK	LEC			Hogrefe,R



Note: This class includes televised lectures aired on KVCR-TV and online requirements. Participation in this class requires that students access to a computer that is connected to the Internet, has a CD-ROM drive, and has sound output (speakers or headphones). Students must attend the first class meeting on Wednesday August 27, 2008 in the Lab/Administration Building (LADM) Room 224. At that time, instructions for the online components of the class will be distributed. Please note carefully the specific dates and times that students will be required to attend class on campus.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## LEARNING RESOURCES

### LRC 900X4 Learning Resources Laboratory **0.00 Units**

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

*Graded on a Pass or No Pass basis only*

*Noncredit Course*

*Note: LRC 900X4 may be taken 4 times*

*COREQUISITE: Enrollment in at least one other course at CHC*

Note: This noncredit course is designed for students seeking tutoring in the Learning Center. Enrollment in this no-cost course occurs at the time a tutoring request is made.

### LRC 960X4 Developmental Study Techniques **0.50 Unit**

This course provides individual instruction in such study techniques as note-taking, textbook reading and test preparation.

*Not Applicable to the Associate Degree*

*Note: LRC 960X4 may be taken 4 times*

0680	01	ARR	3.37 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0680 - 8 week class: 08/18 - 10/10						
Note: Report to the Learning Center the first week of class.						

0682	02	ARR	3.37 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0682 - 8 week class: 10/13 - 12/05						
Note: Report to the Learning Center the first week of class.						

0684	03	ARR	3 HRS/WK	LAB 1.00	LR-LC	Matthews,D
Note: Report to the Learning Center the first week of class.						

0686	05	ARR	6 HRS/WK	LAB 2.00	LR-LC	Matthews,D
Note: Report to the Learning Center the first week of class.						

0688	04	ARR	6.75 HRS/WK	LAB 1.00	LR-LC	Matthews,D
Note: Ref. No. 0688 - 8 week class: 10/13 - 12/05						
Note: Report to the Learning Center the first week of class.						

## LIBRARY SCIENCE

### LIBR 100 Introduction to Library Research and Information Competency **3.00 Units**

Introduces the fundamentals of information competency and the efficient use of library resources, electronic databases and the Internet through the process of evaluating, analyzing and citing research materials and relevant issues surrounding the access and use of information. This course will prepare students for college-level research in all disciplines.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0690	01	MW	01:00p-02:20p	LEC 3.00	LR-309	Hendrickson,C Winningham,L
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0692	02	TTH	11:00a-12:20p	LEC 3.00	LR-309	Hendrickson,C
Note: This section is linked to HIST 101-03. This means students enrolling in LIBR 100-02 (directly above) must also enroll and remain enrolled in HIST 101-03. For more information about this learning community, see a counselor.						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MARKETING

### MARKET 100 Marketing Principles **3.00 Units**

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015; Reading:*

*Pass a standardized test of reading comprehension at or above the 12th grade level or equivalent*

0694	01	TTH	11:00a-12:20p	LEC 3.00	BC-104	O'Toole,R
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### MARKET 198 Marketing Worksite Learning **2.00-4.00 Units**

Direct on-the-job experience. Students will develop goals and objectives that demonstrate critical thinking and problem solving skills within the context of a specific discipline/job.

*Associate Degree Applicable*

*Course credit limited transfer to CSU.*

*Contact a counselor for details.*

*COREQUISITES: Must be working either paid or unpaid at a job directly related to the student's marketing educational or occupational goal*

0696	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

0698	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

0700	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	Staff
NOTE: Students must attend ONE class meeting. Choose ONE class from the following: Monday, August 18 or 25, 1-3 p.m. or 5-7 p.m. OR Thursday, August 21 or 28, 1-3 p.m. or 5-7 p.m.						

**Parking is at a premium  
the first few weeks**



**Please Carpool !**

Ref Sec Days Time Type/Units Room Instructor

**MATHEMATICS**

If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 942 Arithmetic 4.00 Units**

The study of the fundamental operations involving whole numbers, fractions, and decimals.

*Not Applicable to the Associate Degree*

0704	02	MWF	11:00a-11:50a	LEC	4.00	LR-348	Wilson,S
		MWF	10:00a-10:50a	LAB		LR-LC	Wilson,S
Note: This section is linked to CHC 100-02, CIS 900x4-01 and READ 925x2-02. This means students enrolling in MATH 942-02 (directly above) must also enroll and remain enrolled in CHC 100-02, CIS 900x4-01 and READ 925x2-02. For more information about this learning community, see a counselor.							

0706	03	MWF	12:00p-12:50p	LEC	4.00	LR-348	Staff
		M	01:00p-01:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0708	04	MWF	12:00p-12:50p	LEC	4.00	LR-348	Staff
		W	01:00p-01:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0710	13	MW	03:00p-04:20p	LEC	4.00	CL-218	Staff
		M	02:00p-02:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0712	14	MW	03:00p-04:20p	LEC	4.00	CL-218	Staff
		W	02:00p-02:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0714	05	TTH	09:00a-10:20a	LEC	4.00	LR-348	Staff
		T	08:00a-08:50a	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0716	06	TTH	09:00a-10:20a	LEC	4.00	LR-348	Staff
		TH	08:00a-08:50a	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0718	07	TTH	01:00p-02:20p	LEC	4.00	LR-348	Staff
		T	12:00p-12:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0720	08	TTH	01:00p-02:20p	LEC	4.00	LR-348	Staff
		TH	12:00p-12:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0722	09	MW	05:30p-06:50p	LEC	4.00	LR-348	Staff
		M	04:30p-05:20p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0724	10	MW	05:30p-06:50p	LEC	4.00	LR-348	Staff
		W	07:00p-07:50p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0726	11	TTH	07:00p-08:20p	LEC	4.00	LR-348	Staff
		T	08:30p-09:20p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff
0728	12	TTH	07:00p-08:20p	LEC	4.00	LR-348	Staff
		TH	08:30p-09:20p	LAB		LR-LC	Staff
		ARR	2 HRS/WK	LAB		LR-LC	Staff

Ref Sec Days Time Type/Units Room Instructor

**MATH 943X2 Review Arithmetic Topics 0.50 Unit**

The review of a few specific fundamental operations involving whole numbers, fractions, or decimals, as determined by diagnostic information. Students requiring extensive review will be directed to MATH 942.

*Graded on a Pass or No Pass basis only*

*Not Applicable to the Associate Degree*

*Note: MATH 943X2 may be taken 2 times*

0730	01	MWF	07:30a-08:50a	LAB	0.50	LR-309	Wilson,S
		ARR	2.75 HRS/WK	LAB		LR-309	Wilson,S
Note: Ref. No. 0730 - 4 week class: 08/18 - 09/12							

0732	02	TTH	07:00p-08:20p	LAB	0.50	LR-309	Staff
		ARR	3.75 HRS/WK	LAB		LR-309	Staff
Note: Ref. No. 0732 - 4 week class: 08/18 - 09/11							

If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 952 Prealgebra 4.00 Units**

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

*Not Applicable to the Associate Degree*

*PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as*

*determined through the Crafton Hills College assessment process*

0734	06	MWF	07:00a-08:45a	LEC	4.00	CDC-115	Staff
Note: Ref. No. 0734 - 13 week class: 09/15 - 12/10							

0736	07	MWF	01:00p-02:45p	LEC	4.00	CDC-106	Staff
Note: Ref. No. 0736 - 13 week class: 09/15 - 12/10							

0738	04	MW	01:00p-02:50p	LEC	4.00	BC-104	Staff
0740	01	TTH	11:00a-12:50p	LEC	4.00	LR-348	Staff
0742	02	TTH	03:00p-04:50p	LEC	4.00	LR-348	Staff
0744	05	MW	05:00p-06:50p	LEC	4.00	CHS-237	Gibson,K
0746	03	MW	07:00p-08:50p	LEC	4.00	LR-348	Staff

0748	08	TTH	07:00p-09:50p	LEC	4.00	LR-309	Staff
Note: Ref. No. 0748 - 13 week class: 09/15 - 12/10							

**MATH 953X2 Review of Selected Prealgebra Topics 0.50 Unit**

A review of selected prealgebra topics including operations with signed rational numbers, solving one and two step single variable linear equations, combining like terms, percents. Students needing more than review should take Math 952.

*Graded on a Pass or No Pass basis only*

*Not Applicable to the Associate Degree*

*Note: MATH 953X2 may be taken 2 times*

*PREREQUISITE: MATH 942 or MATH 943X2 or equivalent as*

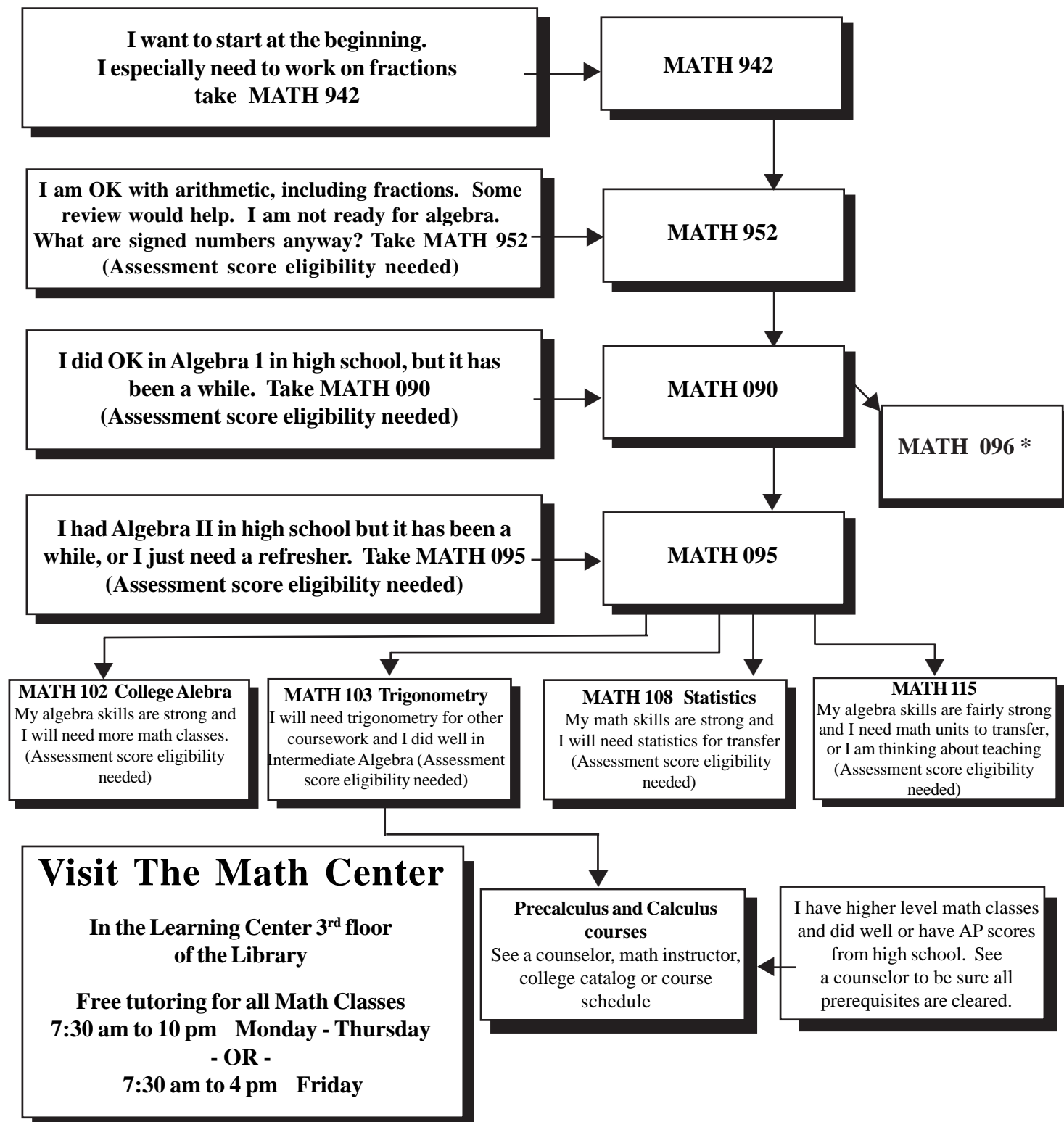
*determined through the Crafton Hills College assessment process*

0866	01	MWF	07:30a-08:50a	LAB	0.50	LR-309	Wilson,S
		ARR	2.75 HRS/WK	LAB		LR-309	Wilson,S
Note: Ref. No. 0866 - 4 week class: 08/18 - 09/12							

0868	02	TTH	07:00p-08:20p	LAB	0.50	LR-309	Staff
		ARR	3 HRS/WK	LAB		LR-309	Staff
Note: Ref. No. 0868 - 4 week class: 08/18 - 09/11							

# Levels and Order of Mathematics Classes

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.



\* Meets associate degree graduation requirement for Mathematics



Ref Sec Days Time Type/Units Room Instructor

**MATHEMATICS**

If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 090 Elementary Algebra 4.00 Units**

Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.

*This course is also offered as MATH-090C.*

*Associate Degree Applicable*

*PREREQUISITE: MATH 952 or MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0750	01	MTWTH	01:00p-02:50p	LEC 4.00	CL-111	Wilson,S
Note: Ref. No. 0750 - 9 week class: 08/18 - 10/13						

0752	02	MWF	07:00a-08:20a	LEC 4.00	CDC-106	Staff
Note: Ref. No. 0752 - 13 week class: 09/15 - 12/10						

0754	03	MW	07:00a-08:50a	LEC 4.00	BC-104	Staff
0756	05	MW	09:00a-10:50a	LEC 4.00	LR-309	Staff
0758	04	MW	11:00a-12:50p	LEC 4.00	CDC-106	Hanley,J
0760	06	TTH	07:00a-08:50a	LEC 4.00	CL-111	Ramirez,S
0762	07	TTH	09:00a-10:50a	LEC 4.00	CL-111	Ramirez,S
0764	08	TTH	11:00a-12:50p	LEC 4.00	CHS-237	Henes,M
0766	09	TTH	03:00p-04:50p	LEC 4.00	CL-111	Staff
0768	12	MW	05:00p-06:50p	LEC 4.00	CL-111	Deming,M
0770	11	MW	07:00p-08:50p	LEC 4.00	CL-111	Deming,M
0772	10	TTH	05:00p-06:50p	LEC 4.00	BC-105	Crise,R

0774	13	TTH	07:00p-09:50p	LEC 4.00	CL-111	Staff
Note: Ref. No. 0774 - 13 week class: 09/15 - 12/09						

If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 090A Elementary Algebra Part a 1.50 Units**

This is the first of a three part version of Elementary Algebra, including basic algebraic properties; manipulation of algebraic expressions, introduction to whole numbers exponents; solutions to linear equations and inequalities of one variable; literal equations. Applications for these topics are included. Credit cannot be earned for both MATH 090 and MATH 090A.

*Associate Degree Applicable*

*PREREQUISITE: MATH 952 OR MATH 953X2 or equivalent as determined through the Crafton Hills College assessment process*

0776	01	MW	03:00p-04:55p	LEC 1.50	CHS-237	Gibson,K
		ARR	1.85 HRS/WK	LAB	CHS-237	Gibson,K
Note: Ref. No. 0776 - 13 week class: 08/18 - 09/14						

Since there are often changes in faculty schedules, please check the online schedule at [www.craftonhills.edu](http://www.craftonhills.edu) for current faculty assignments.

Ref Sec Days Time Type/Units Room Instructor

If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 090B Elementary Algebra Part B 1.50 Units**

The second of three parts of elementary algebra including, manipulation of algebraic expressions, emphasizing polynomials and operations on polynomials; graphing linear equations in two variables algebra of integer exponents; solutions to systems of first degree equations in two variables. Applications of these topics are included. Credit cannot be earned for both MATH090 and MATH 090B.

*Associate Degree Applicable*

*PREREQUISITE: MATH 090A*

0778	01	MW	03:00p-04:55p	LEC 1.50	CHS-237	Gibson,K
		ARR	6 HRS/WK	LAB	CHS-237	Gibson,K
Note: Ref. No. 0778 - 4 week class: 09/15 - 10/08						

**MATH 903X2 Math Support Lab 1.00 Unit**

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Offered for Pass or No Pass only*

*Not Applicable to the Associate Degree*

*Note: MATH 903X2 may be taken 2 times*

*COREQUISITE: MATH 952, MATH 090 or MATH 095*

0864	01	S	09:00a-11:50a	LAB 1.00	BC-105	Gibson,K
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**MATH 095 Intermediate Algebra 4.00 Units**

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

*This course is also offered as MATH-095C.*

*Associate Degree Applicable*

*PREREQUISITE: MATH 090 or Math 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process*

0780	01	MTWTH	01:00p-02:50p	LEC 4.00	CL-111	Staff
Note: Ref. No. 0780 - 9 week class: 10/14 - 12/10						

0782	02	MWF	01:00p-02:40p	LEC 4.00	PAC-309	Staff
Note: Ref. No. 0782 - 13 week class: 09/15 - 12/10						

0784	03	MW	07:00a-08:50a	LEC 4.00	CL-111	Ramirez,S
0786	14	MW	09:00a-10:50a	LEC 4.00	CL-111	Deming,M
0788	04	MW	11:00a-12:50p	LEC 4.00	CL-111	Deming,M
0790	05	MW	03:00p-04:50p	LEC 4.00	CL-111	Staff
0792	15	MW	03:00p-04:50p	LEC 4.00	BC-106	Staff
0794	06	TTH	07:00a-08:50a	LEC 4.00	CL-106	Staff
0796	08	TTH	11:00a-12:50p	LEC 4.00	CL-111	Ramirez,S
0798	07	TTH	01:00p-02:50p	LEC 4.00	BC-105	Staff
0800	09	MW	05:00p-06:50p	LEC 4.00	CL-219	Hanley,J
0802	13	MW	05:00p-06:50p	LEC 4.00	LR-309	Staff
0804	10	MW	07:00p-08:50p	LEC 4.00	BC-105	Staff
0806	11	TTH	05:00p-06:50p	LEC 4.00	CHS-237	Hanley,J

0808	12	TTH	07:00p-09:50p	LEC 4.00	OE2-214A	Staff
Note: Ref. No. 0808 - 13 week class: 09/15 - 12/10						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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If purchasing a used book for Math 942, 952, 090, 095 and 102, new software must be purchased at an additional expense.

**MATH 095A Intermediate Algebra Part a 1.00 Unit**

Study of absolute value and rational expressions and equations; absolute value and linear systems of inequalities. Completion of MATH 095ABC is equivalent to MATH 095. Credit cannot be granted for both MATH 095A and MATH 095.

*Associate Degree Applicable*

*PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College Assessment process*

0810	01	TTH	03:00p-03:50p	LEC 1.00	CHS-237	Gibson,K
		ARR	6 HRS/WK	LAB	CHS-237	Staff

Note: Ref. No. 0810 - 4 week class: 08/18 - 09/14

**MATH 095B Intermediate Algebra Part B 1.50 Units**

Study of rational exponents and radicals; quadratic and radical equations; complex numbers; absolute value and compound linear inequalities. MATH 095ABC is equivalent to MATH 095. Credit cannot be granted for both MATH 095B and MATH 095. All three parts, MATH 095ABC are needed to meet the AA degree requirement.

*Associate Degree Applicable*

*PREREQUISITE: MATH 095A*

0812	01	TTH	03:00p-04:50p	LEC 1.50	CHS-237	Gibson,K
		ARR	6 HRS/WK	LAB	CHS-237	Gibson,K

Note: Ref. No. 0812 - 4 week class: 09/15 - 10/09

**MATH 903X2 Math Support Lab 1.00 Unit**

Applications of study skills and specific skills and/or topics, individual assistance to supplement the linked corequisite course.

*Offered for Pass or No Pass only*

*Not Applicable to the Associate Degree*

*Note: MATH 903X2 may be taken 2 times*

*COREQUISITE: MATH 952, MATH 090 or MATH 095*

0864	01	S	09:00pa-11:50a	LAB 1.00	BC-105	Gibson,K
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**MATH 102 College Algebra 4.00 Units**

Study of logarithms, sequences, series, mathematical induction, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) MATH 10*

*PREREQUISITE: MATH 095 or eligibility for MATH 102 as*

*determined through the Crafton Hills College assessment process*

0814	01	MWF	09:00a-09:55a	LEC 4.00	CL-107	Staff
0816	02	MW	11:00a-12:50p	LEC 4.00	CHS-237	Henes,M
0818	03	MW	01:00p-02:50p	LEC 4.00	LR-348	Henes,M
0820	08	MW	03:00p-04:50p	LEC 4.00	BC-104	Staff
0822	04	TTH	07:00a-08:50a	LEC 4.00	BC-105	Staff
0824	05	TTH	03:00p-04:50p	LEC 4.00	BC-105	Crise,R
0826	07	MW	05:00p-06:50p	LEC 4.00	BC-104	Henes,M
0828	06	TTH	07:00p-09:50p	LEC 4.00	CL-109	Staff

Note: Ref. No. 0828 - 13 week class: 09/15 - 12/09

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**MATH 103 Plane Trigonometry 4.00 Units**

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*CAN (California Articulation Number) MATH 8*

*PREREQUISITE: MATH 095 or eligibility for MATH 103*

*as determined through the Crafton Hills College assessment process*

0830	02	MW	01:00p-02:50p	LEC 4.00	CHS-237	Crise,R
0832	01	TTH	07:00a-08:50a	LEC 4.00	CHS-237	Staff
0834	03	TTH	05:00p-06:50p	LEC 4.00	LR-348	Staff

**MATH 108 Statistics 4.00 Units**

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

*This course is also offered as PSYCH-108.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) STAT 2*

*PREREQUISITE: MATH 095 or eligibility for MATH 108 as*

*determined through the Crafton Hills College assessment process*

*DEPARTMENTAL RECOMMENDATION: MATH 117*

0836	01	MW	01:00p-02:50p	LEC 4.00	CL-218	Pfahler,D
0838	02	TTH	11:00a-12:50p	LEC 4.00	CL-218	Pfahler,D
0840	04	MW	07:00p-08:50p	LEC 4.00	CHS-237	Staff
0842	03	TTH	05:00p-06:50p	LEC 4.00	CL-218	Staff

**MATH 115 The Ideas of Mathematics 3.00 Units**

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*PREREQUISITE: MATH 095 or 095C*

0844	01	MW	11:00a-12:20p	LEC 3.00	LR-309	Staff
0846	02	TTH	07:00p-08:20p	LEC 3.00	CHS-237	Gibson,K

**MATH 117 Computer Applications in Research**

**1.00 Units**

Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as PSYCH-117.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*COREQUISITE: MATH 108*

0847	70	ARR	3 HRS/WK	LEC 1.00		Brink,T
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).  
Instructor email address: tlbrink@craftonhills.edu.

Ref Sec Days Time Type/Units Room Instructor

**MATH 151 Precalculus 4.00 Units**

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques; sequences and series; conic sections; and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

*Associate Degree Applicable*  
 Course credit transfers to CSU.  
 Limited transfer to UC; contact a counselor for details.  
 CAN (California Articulation Number) MATH 16  
 PREREQUISITE: MATH 103 or eligibility for MATH 151 as determined through the Crafton Hills College assessment process

0848 01 TTH 09:00a-10:50a LEC 4.00 CHS-237 Wilson,S  
 0850 02 MW 05:00p-06:50p LEC 4.00 OE2-214A Staff

**MATH 250 Single Variable Calculus I 4.00 Units**

Introduction to differential and integral calculus; including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 CAN (California Articulation Number) MATH 18  
 CAN (California Articulation Number) MATH SEQ B & C  
 PREREQUISITE: MATH 151 or eligibility as determined through the Crafton Hills College assessment process.

0852 01 MW 09:00a-10:50a LEC 4.00 LADM-112 Staff  
 0854 02 TTH 05:00p-06:50p LEC 4.00 CL-111 Staff

**MATH 251 Single Variable Calculus II 4.00 Units**

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 CAN (California Articulation Number) MATH 20  
 CAN (California Articulation Number) MATH SEQ B & C  
 PREREQUISITE: MATH 250 or eligibility for MATH 251 as determined through the Crafton Hills College assessment process

0856 01 TTH 09:00a-10:50a LEC 4.00 LADM-112 Staff  
 0858 02 MW 05:00p-06:50p LEC 4.00 CL-108 Crise,R

**MATH 252 Multivariable Calculus 5.00 Units**

Study of vectors and solid analytic geometry, functions of several variables, partial derivatives, multiple integrals, and line and surface integrals. Green's Theorem, Divergence Theorem, Stokes' Theorem.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 CAN (California Articulation Number) MATH 22  
 CAN (California Articulation Number) MATH SEQ C  
 PREREQUISITE: MATH 251 or eligibility for MATH 252 as determined through the Crafton Hills College assessment process

0860 01 TTH 01:00p-03:20p LEC 5.00 BC-104 Henes,M

Ref Sec Days Time Type/Units Room Instructor

**MATH 266 Introduction to Ordinary Differential Equations 3.00 Units**

An introduction to first-order differential equations and applications, linear differential equations and some applications of second-order linear differential equations, linear systems, an introduction to series solutions and the Laplace Transforms.

*Associate Degree Applicable*  
 Course credit transfers to both CSU and UC.  
 PREREQUISITE: MATH 251 or eligibility for MATH 266 as determined through the Crafton Hills College assessment process

0862 01 TTH 05:00p-06:20p LEC 3.00 LADM-112 Staff

**MICROBIOLOGY**

**MICRO 102 Introductory Microbiology 4.00 Units**

Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.

*Associate Degree Applicable*  
 Course credit transfers to CSU.  
 Limited transfer to UC; contact a counselor for details.

0870 01 TTH 01:00p-02:20p LEC 4.00 CHS-242 Shimeld,L  
 TTH 11:00a-12:20p LAB LADM-201 Shimeld,L  
 0872 02 TTH 01:00p-02:20p LEC 4.00 CHS-242 Shimeld,L  
 TTH 02:30p-03:50p LAB LADM-201 Juma,L

**MICRO 150 Medical Microbiology 5.00 Units**

Study of microbiology, emphasizing the biology of microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.

*Associate Degree Applicable*  
 Course credit transfers to CSU.  
 Limited transfer to UC; contact a counselor for details.  
 CAN (California Articulation Number) BIOL 14  
 PREREQUISITE: CHEM 101

0874 01 MW 11:00a-12:20p LEC 5.00 CHS-242 Shimeld,L  
 MW 12:30p-03:20p LAB LADM-201 Burns,C  
 0876 02 MW 11:00a-12:20p LEC 5.00 CHS-242 Shimeld,L  
 MW 08:00a-10:50a LAB LADM-201 Shimeld,L  
 0878 03 MW 11:00a-12:20p LEC 5.00 CHS-242 Shimeld,L  
 TTH 08:00a-10:50a LAB LADM-201 Shimeld,L  
 0880 04 TTH 05:30p-06:50p LEC 5.00 CHS-242 Masinde,G  
 TTH 07:00p-09:50p LAB LADM-201 Masinde,G

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## MUSIC

### MUSIC 100 Fundamental Skills in Music 3.00 Units

Basic music theory and practical applications to develop an understanding of the elements of music. Study of pitch, rhythm, notation, and sight reading. Includes sight singing and introduction to keyboard and simple rhythmic instruments.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0886	01	MW	09:00a-10:20a	LEC 3.00	PAC-308	Staff
0888	02	W	07:00p-09:50p	LEC 3.00	PAC-309	McClurg,B

### MUSIC 101 Music Theory I 3.00 Units

First course in a progressive study through four semesters includes work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism. Open to both music majors and non-majors.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0890	01	MW	11:00a-12:15p	LEC 3.00	PAC-308	McConnell,M
		MW	12:16p-01:00p	LAB	PAC-308	McConnell,M

### MUSIC 103 Appreciation of American Popular Music 3.00 Units

Study of American popular music.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

0892	70	ARR	4.15 HRS/WK	LEC 3.00		McConnell,M
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Note: Ref. No. 0892 - 13 week class: 09/15 - 12/10

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: mmconne@craftonhills.edu.

### MUSIC 120 Appreciation of Musical Literature 3.00 Units

Introduction to musical literature. This course is designed to develop an understanding of music and musicians in a societal and historical context.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0894	01	TTH	11:00a-12:20p	LEC 3.00	PAC-308	McConnell,M
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0896	70	ARR	3 HRS/WK	LEC 3.00		McConnell,M
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: mmconne@craftonhills.edu.

0898	71	ARR	4.15 HRS/WK	LEC 3.00		McConnell,M
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Note: Ref. No. 0898 - 13 week class: 09/15 - 12/10

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: mmconne@craftonhills.edu.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### MUSIC 132X4 Guitar 2.00 Units

Progressive study of the basic techniques of playing guitar.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 132X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: MUSIC 100*

0900	01	M	04:00p-04:50p	LEC 2.00	PAC-308	McNaughton,B
		M	05:00p-06:50p	LAB	PAC-308	McNaughton,B

### MUSIC 134 Jazz History 3.00 Units

Historical survey of Jazz music and musicians.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

0902	01	M	07:00p-09:50p	LEC 3.00	PAC-308	McNaughton,B
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### MUSIC 135X4 Piano 2.00 Units

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 135X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: MUSIC 100*

0904	01	M	02:00p-02:50p	LEC 2.00	PAC-225	Staff
		M	03:00p-04:50p	LAB	PAC-225	Staff
0906	02	TTH	09:30a-09:50a	LEC 2.00	PAC-225	McConnell,M
		TTH	10:00a-10:50a	LAB	PAC-225	McConnell,M

### MUSIC 140X4 Theatre Workshop 3.00 Units

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as THART-140X4.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*Note: MUSIC 140X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

0908	01	ARR	1.6 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	4.8 HRS/WK	LAB	PAC-101	Bryant,T

Note: Ref. No. 0908 - 15 week class: 09/02 - 12/09

This course is also offered as THART 140x4. Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296, or tbryant@craftonhills.edu.

Instruction Begins  
August 18, 2008

CraftonHills  
COLLEGE



Ref Sec Days Time Type/Units Room Instructor

**MUSIC 141X4 Applied Music 2.00 Units**

Applied private music lessons with an approved off-campus instructor. Students are required to have 14 one-hour lessons during the semester, and are responsible for the cost of private instruction. Students must perform in two assessment juries. Students must provide their own instruments. Students must meet with the Crafton Hills College instructor during the first week of class.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 141X4 may be taken 4 times*  
**DEPARTMENTAL RECOMMENDATION: MUSIC 100**

0910 01 ARR 6 HRS/WK DIR 2.00 PAC-308 McConnell,M  
 Note: See instructor 1st week of class or email instructor at mmconne@craftonhills.edu

**MUSIC 150X4 Mixed Chorus 2.00 Units**

Foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship, especially recommended for pre-teaching and liberal arts majors who desire vocal training.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC*  
*Note: MUSIC 150X4 may be taken 4 times*

0912 01 T 07:00p-07:50p LEC 2.00 PAC-308 McClurg,B  
 T 08:00p-09:50p LAB PAC-308 McClurg,B  
 ARR 1 HRS/WK LAB PAC-308 McClurg,B

**MUSIC 156X4 Concert Choir 2.00 Units**

Performance and study of choral works from all periods of music.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 156X4 may be taken 4 times*  
**PREREQUISITE: Faculty recommendation through audition**  
**DEPARTMENTAL RECOMMENDATION: MUSIC 150X4 or equivalent**

0914 01 T 07:00p-07:50p LEC 2.00 PAC-309 McClurg,B  
 T 08:00p-09:50p LAB PAC-309 McClurg,B  
 ARR 1 HRS/WK LAB PAC-309 McClurg,B

**MUSIC 174X4 Jazz Ensemble 2.00 Units**

Study and performance of Jazz literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 174X4 may be taken 4 times*  
**PREREQUISITE: Demonstrate performance proficiency on instrument/voice through audition**

0916 01 TH 07:00p-07:50p LEC 2.00 PAC-308 McNaughton,B  
 TH 08:00p-09:50p LAB PAC-308 McNaughton,B  
 ARR 1 HRS/WK LAB PAC-308 McNaughton,B

Ref Sec Days Time Type/Units Room Instructor

**MUSIC 175X4 Jazz Band Workshop 2.00 Units**

Continued study and performance of Jazz literature, style, and interpretation. Advanced performance level; performance required.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC*  
*Note: MUSIC 175X4 may be taken 4 times*  
**PREREQUISITE: MUSIC 174X4 and/or faculty recommendation through audition**

0918 01 T 07:00p-07:50p LEC 2.00 PAC-309 McNaughton,B  
 T 08:00p-09:50p LAB PAC-309 McNaughton,B  
 ARR 1 HRS/WK LAB PAC-309 McNaughton,B

**MUSIC 179X4 Contemporary Ensemble 2.00 Units**

Study and performance of Contemporary Classical literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC*  
*Note: MUSIC 179X4 may be taken 4 times*

0920 01 TH 02:00p-04:50p LAB 2.00 PAC-308 Staff  
 ARR 2.3 HRS/WK LAB PAC-308 Staff

**MUSIC 180X4 Rehearsal & Performance 2.00 Units**

Rehearsal and public performance of musical theatre productions.

*Associate Degree Applicable*  
*Course credit transfers to both CSU and UC.*  
*Note: MUSIC 180X4 may be taken 4 times*  
**DEPARTMENTAL RECOMMENDATION: Advanced performance ability on instrument or voice**

0922 01 W 07:00p-07:50p LEC 2.00 PAC-308 Staff  
 W 07:51p-09:50p LAB PAC-308 Staff

**Parking is at a premium  
 the first few weeks**



**Please Carpool !**

Ref Sec Days Time Type/Units Room Instructor

## OCEANOGRAPHY

**OCEAN 101 Elements of Oceanography 3.00 Units**

Study of the basic principles of oceanography, including geology, physics, chemistry, and biology of the oceans. Topics include the structure of the earth and sea floor, the physics and chemistry of the ocean, atmospheric wind and ocean circulation, waves, currents, tides, marine plants and animals, ecological concepts, and environmental concerns. Tools of oceanographic inquiry include maps, remote sensing, Geographic Information Systems, Global Positional Systems, and field trips.

*Associate Degree Applicable*

*Course credit transfers to CSU*

*Limited transfer to UC; contact a counselor for details*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0926	01	MW	11:00a-12:20p	LEC 3.00	LADM-121	Hughes,R
0928	60	T	07:00p-08:50p	LEC 3.00	LADM-224	Hughes,R
			08/26/08			
		T	07:00p-08:50p	LEC	LADM-224	Hughes,R
			09/16/08			
		T	07:00p-08:50p	LEC	LADM-224	Hughes,R
			10/07/08			
		T	07:00p-08:50p	LEC	LADM-224	Hughes,R
			10/28/08			
		T	07:00p-08:50p	LEC	LADM-224	Hughes,R
			11/18/08			
		ARR	2.93 HRS/WK	LEC		Hughes,R

Note: Ref. No. 0928 - 13 week class: 08/26 - 11/18

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building (LADM)Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

PERSONAL AND CAREER  
DEVELOPMENT**PCD 111 Career Life Planning 3.00 Units**

Designed to cover theories and concepts of values, interests, skills and personality development as applied to the career/life planning process and its application to labor market trends for beginning or returning students. Both short and long term career/life plans will be developed. An awareness of diversity is infused throughout the course as it relates to varied psychological and sociological forces within both college and the work place.

*Associate Degree Applicable*

*Course credit transfers to CSU*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0930	02	F	01:00p-03:50p	LEC 3.00	CL-218	Gist,J
0932	70	ARR	4.15 HRS/WK	LEC 3.00		Kosmatka,A
			Note: Ref. No. 0932 - 13 week class: 09/15 - 12/10			
			Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: akosmatka@craftonhills.edu or akosmatka@msn.com.			
0934	01	W	07:00p-09:50p	LEC 3.00	CL-110	Gist,J

Ref Sec Days Time Type/Units Room Instructor

## PHILOSOPHY

**PHIL 101 Introduction to Philosophy 3.00 Units**

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

*CAN (California Articulation Number) PHIL 2*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 015;*

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0936	01	MWF	08:00a-08:50a	LEC 3.00	LADM-304	Biffle,J
0938	02	MWF	10:00a-10:50a	LEC 3.00	LADM-304	Biffle,J
0940	03	M	04:00p-06:50p	LEC 3.00	LADM-304	Biffle,J

**PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units**

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PHIL 6*

*DEPARTMENTAL RECOMMENDATIONS: ENGL 101;*

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0942	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
			Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: tlbrink@craftonhills.edu.			
0944	71	ARR	3.6 HRS/WK	LEC 3.00		Brink,T
			Note: Ref. No. 0944 - 15 week class: 09/08 - 12/10			
			Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: tlbrink@craftonhills.edu.			

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0946	01	M	07:00p-09:50p	LEC 3.00	LADM-224	Staff
0948	02	TH	07:00p-09:50p	LEC 3.00	CHS-122	Staff

**PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units**

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PHIL 4*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101*

*as determined through the Crafton Hills College assessment*

*process; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0950	01	MWF	09:00a-09:50a	LEC 3.00	LADM-304	Biffle,J

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0952	60	T	07:00p-08:50p 09/02/08	LEC 3.00	LADM-224	Biffle,J
		T	07:00p-08:50p 09/23/08	LEC	LADM-224	Biffle,J
		T	07:00p-08:50p 10/14/08	LEC	LADM-224	Biffle,J
		T	07:00p-08:50p 11/04/08	LEC	LADM-224	Biffle,J
		T	07:00p-08:50p 11/25/08	LEC	LADM-224	Biffle,J
		T	07:00p-08:50p 12/16/08	LEC	LADM-224	Biffle,J
		ARR	3.19 HRS/WK	LEC		Biffle,J

Note: Ref. No. 0952 - 16 week class: 09/02 - 12/16  
This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building (LADM), Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.



## PHYSICAL EDUCATION

### PE 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals, and water development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

*This course is also offered as HEALTH-263.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION: MATH 952 or**

**MATH 953X2 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process**

0954	01	MW	07:30a-08:50a	LEC 3.00	BC-101	Staff
0956	02	TTH	01:00p-02:50p	LEC 3.00	BC-101	Ledoux,J
Note: Ref. No. 0956 - 13 week class: 09/15 - 12/09						
0958	03	M	07:00p-09:50p	LEC 3.00	BC-101	Moses,O

## PHYSICAL EDUCATION INDIVIDUAL/GROUP

### PE/I 070X4 Fitness Evaluation 0.25 Unit

Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

*Graded on a Pass or No Pass basis only*

*Associate Degree Applicable*

*Note: PE/I 070X4 may be taken 4 times*

0960	01	ARR	.75 HRS/WK	LAB 0.25	G-003	Ledoux,J
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
<b>PE/I 105X4 Aerobics 1.00 Unit</b>						
Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.						
<i>Associate Degree Applicable</i>						
<i>Course credit limited transfer CSU &amp; UC</i>						
<i>Contact a counselor for details.</i>						
<i>Note: PE/I 105X4 may be taken 4 times</i>						
Cardio including: Kickboxing, Step and Strength Training						
0962	01	MWF	09:00a-09:50a	LAB 1.00	G-101E	Poffek,C
0964	02	TTH	07:30a-08:50a	LAB 1.00	G-101E	Scott,J
0966	03	TTH	09:30a-10:50a	LAB 1.00	G-101E	Sankowski,I
0968	04	MW	05:00p-06:20p	LAB 1.00	G-101E	Scott,J

### PE/I 106X4 Total Body Fitness 1.00 Unit

Designed for individuals interested in improving cardiovascular fitness, flexibility and strength. The class will incorporate various cardiovascular, stretching and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC*

*Contact a counselor for details*

*Note: PE/I 106X4 may be taken 4 times*

0970	01	MW	11:00a-12:20p	LAB 1.00	G-001	Poffek,C
0972	02	TTH	09:30a-10:50a	LAB 1.00	G-001	Ledoux,J
0974	03	TTH	01:00p-02:50p	LAB 1.00	G-001	Sankowski,I
Note: Ref. No. 0974 - 13 week class: 09/15 - 12/09						

### PE/I 108X4 Weight Training 1.00 Unit

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC.*

*Contact a counselor for details.*

*Note: PE/I 108X4 may be taken 4 times*

0976	01	MWF	09:00a-09:50a	LAB 1.00	G-001	Ledoux,J
0978	02	MWF	10:00a-10:50a	LAB 1.00	G-001	Ledoux,J
0980	03	MW	01:00p-02:20p	LAB 1.00	G-001	Poffek,C
0982	04	TTH	11:00a-12:20p	LAB 1.00	G-001	Ledoux,J
0984	05	TTH	05:30p-06:50p	LAB 1.00	G-001	Goff,W

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## PHYSICAL EDUCATION INDIVIDUAL/GROUP

### PE/I 120X4 Golf 1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 120X4 may be taken 4 times*

0986	01	MW	01:00p-02:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0986 - 13 week class: 09/15 - 12/10						

0988	02	TTH	01:00p-02:50p	LAB 1.00	G-101W	Rabago,R
Note: Ref. No. 0988 - 13 week class: 09/15 - 12/09						

0990	03	F	01:00p-03:50p	LAB 1.00	G-101W	Rabago,R
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### PE/I 127X4 Walking for Fitness 1.00 Unit

Walking for fitness suitable for individuals of all ages and fitness levels. Incorporation of various walking routes on the campus designed to promote weight loss through walking and improve cardiovascular health and general well being.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 127X4 may be taken 4 times*

0992	01	MWF	08:00a-08:50a	LAB 1.00	G-001	Ledoux,J
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### PE/I 130X4 Jazz Dance 1.00 Unit

Jazz techniques using various styles and approaches within the jazz idiom.

*This course is also offered as THART-130X4*  
*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 130X4 may be taken 4 times*

0994	01	F	01:00p-03:50p	LAB 1.00	G-101E	Gomez,S
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### PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 143X4 may be taken 4 times*

0996	01	TTH	01:00p-02:20p	LAB 1.00	G-101E	Gomez,S
0998	02	TH	06:30p-09:20p	LAB 1.00	G-101E	Gomez,S

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### PE/I 148X4 Tennis 1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 148X4 may be taken 4 times*

1000	01	MW	11:00a-12:50p	LAB 1.00	TC-CRTS	Rabago,R
Note: Ref. No. 1000 - 13 week class: 09/15 - 12/10						

1002	02	TTH	11:00a-12:50p	LAB 1.00	TC-CRTS	Rabago,R
Note: Ref. No. 1002 - 13 week class: 09/15 - 12/09						

1004	03	W	06:00p-08:50p	LAB 1.00	TC-CRTS	Rabago,R
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### PE/I 155X4 Conditioning with the Pilates Method 1.00 Unit

The Pilates Method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 155X4 may be taken 4 times*

1006	01	MWF	10:00a-10:50a	LAB 1.00	G-101E	Poffek,C
1008	02	TTH	03:30p-04:50p	LAB 1.00	G-101E	Alblinger,D

### PE/I 159X4 Karate 1.00 Unit

Practice in the fundamental skills of unarmed self-defense.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details.*  
*Note: PE/I 159X4 may be taken 4 times*

1010	01	W	06:30p-09:20p	LAB 1.00	G-101E	Namekata,J
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### PE/I 163X4 Ballroom/Swing/Salsa 1.00 Unit

Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as THART-163X4*  
*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 163X4 may be taken 4 times*

1012	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
1014	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

### PE/I 168X4 Yoga 1.00 Unit

Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

*Associate Degree Applicable*  
*Course credit limited transfer CSU & UC*  
*Contact a counselor for details*  
*Note: PE/I 168X4 may be taken 4 times*

1016	01	MW	01:00p-02:20p	LAB 1.00	G-101E	Aniello,L
1018	02	MW	03:30p-04:50p	LAB 1.00	G-101E	Aniello,L
1020	03	TTH	11:00a-12:20p	LAB 1.00	G-101E	Aniello,L
1022	04	TTH	05:00p-06:20p	LAB 1.00	G-101E	Aniello,L



Ref Sec Days Time Type/Units Room Instructor

**PE/I 174X4 Dance Production Workshop 2.00 Units**

Preparation, rehearsal, production and performance of dance pieces. This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

*This course is also offered as THART-174X4*

*Associate Degree Applicable*

*Course credit limited transfer to CSU & UC. Contact a counselor for details*

*Note: PE/I 174X4 may be taken 4 times*

*DEPARTMENTAL RECOMMENDATION: Audition*

1024	01	MW	03:00p-03:40p	LEC 2.00	PAC-101	Schmidt,J
		MW	03:45p-05:45p	LAB	PAC-101	Schmidt,J

Note: Ref. No. 1024 - 13 week class: 09/15 - 12/10

This course is also offered at THART 174x4.

**PE/I 190X4 Tai Chi 1.00 Unit**

This course is designed to study and practice Tai Chi (a moving meditation). Tai Chi will be used to increase strength, endurance and flexibility.

*Associate Degree Applicable*

*Course credit limited transfer to CSU and UC. Contact a counselor for details.*

*Note: PE/I 190X4 may be taken 4 times*

1026	01	MW	07:30a-08:50a	LAB 1.00	G-101E	Lopez,A
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**PHYSICAL EDUCATION/TEAM**

**PE/T 130X4 Team Sports (Co-Ed) 1.00 Unit**

This course develops playing skills for the lifetime benefit of participation in a variety of team sports. Includes instruction on the rules, basic skills, techniques, and strategies.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC*

*Contact a counselor for details*

*Note: PE/T 130X4 may be taken 4 times*

Basketball:

1028	01	MW	11:00a-12:20p	LAB 1.00	G-101E	Ledoux,J
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Ref Sec Days Time Type/Units Room Instructor

**PHYSICS**

**PHYSIC 100 Introduction to Physics 4.00 Units**

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

*Associate Degree Applicable*

*Course credit transfers to CSU*

*Limited transfer to UC; contact a counselor for details*

1030	01	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
1032	02	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1034	03	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1036	04	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
1038	05	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M

**PHYSIC 110 General Physics I 4.00 Units**

Introduction to mechanics, heat and waves.

*Associate Degree Applicable*

*Course credit transfers to CSU*

*Limited transfer to UC; contact a counselor for details*

*CAN (California Articulation Number) PHYS 2*

*CAN (California Articulation Number) PHYS SEQ A*

*PREREQUISITES: MATH 103 or eligibility for MATH 151 as*

*determined through the Crafton Hills College assessment process*

*DEPARTMENTAL RECOMMENDATION: PHYSIC 100*

1040	01	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
1042	02	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1044	03	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1046	04	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
1048	05	MW	11:00a-12:20p	LEC 4.00	LADM-112	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M

Boxed sections indicate Short-Term classes.

**BOLD print on time pattern denotes evening classes**

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PHYSIC 200 Physics I 6.00 Units**

Study of physics, including mechanics, conservation laws, fluids, thermodynamics, and wave motion.

*Associate Degree Applicable*

*Course credit transfers to CSU.*

*Limited transfer to UC; contact a counselor for details.*

*CAN (California Articulation Number) PHYS SEQ B*

**PREREQUISITE: MATH 250**

**DEPARTMENTAL RECOMMENDATION: PHYSIC 100**

1050	01	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
1052	02	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Hughes,B
1054	03	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Hughes,B
1056	04	MW	11:00a-12:45p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:20p	LEC	LADM-112	Adams,M
		W	01:00p-03:45p	LAB	LADM-115	Adams,M
1058	05	MW	11:00a-12:20p	LEC 6.00	LADM-112	Adams,M
		F	11:00a-12:50p	LEC	LADM-112	Adams,M
		TH	11:00a-01:50p	LAB	LADM-115	Adams,M

**POLITICAL SCIENCE****POLIT 100 American Politics 3.00 Units**

Introductory course in the fundamentals of American government and politics.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) GOVT 2*


**DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101**

*as determined through the Crafton Hills College assessment*

*process; Reading: Pass a standardized test of reading*

*comprehension at or above the 12th grade level*

1060	01	MW	09:30a-10:50a	LEC 3.00	LADM-224	Hellerman,S
1062	02	TTH	11:00a-12:20p	LEC 3.00	LADM-304	Hellerman,S
1064	03	TTH	01:00p-02:20p	LEC 3.00	LADM-224	Hellerman,S
1066	06	F	09:00a-11:50a	LEC 3.00	CHS-122	Kalender,V

	1068	60	S	10:00a-11:50a	LEC 3.00	BC-101	Hellerman,S
				08/23/08			
			S	10:00a-11:50a	LEC	BC-101	Hellerman,S
				09/13/08			
			S	10:00a-11:50a	LEC	BC-101	Hellerman,S
				10/04/08			
			S	10:00a-11:50a	LEC	BC-101	Hellerman,S
	11/15/08						
	S		10:00a-11:50a	LEC	BC-101	Hellerman,S	
			12/06/08				
			ARR	3.19 HRS/WK	LEC		Hellerman,S

Note: Ref. No. 1068 - 16 week class: 08/23 - 12/06

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex building (BC) Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

1070	04	M	07:00p-09:50p	LEC 3.00	CHS-122	Kalender,V
1072	05	TH	07:00p-09:50p	LEC 3.00	LADM-304	Kalender,V

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**POLIT 102 California Politics and Culture 3.00 Units**

Introductory course in the fundamentals of California government and politics.

*Associate Degree Applicable*

*Course credit transfers to both CSU & UC*

**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101;**

*Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; POLIT 100*

1074	01	MW	11:00a-12:50p	LEC 3.00	OE2-214A	Hellerman,S
						Note: Ref. No. 1074 - 13 week class: 09/15 - 12/10

**PSYCHOLOGY****PSYCH 100 General Psychology 3.00 Units**

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology.

*This course is also offered as PSYCH-100H.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) PSY 2*

**DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101;**

*MATH 090; Reading: Pass a standardized test of reading*

*comprehension at or above the 12th grade level*

1076	01	MW	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
1078	02	MW	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
1080	04	TTH	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D

1082	05	TTH	03:00p-04:50p	LEC 3.00	CL-218	Staff
						Note: Ref. No. 1082 - 13 week class: 09/15 - 12/09

1084	07	F	09:00a-11:50a	LEC 3.00	CL-218	Staff
1086	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
						Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: tbrink@craftonhills.edu.

1088	71	ARR	3 HRS/WK	LEC 3.00		Moore,S
						Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: smoore@craftonhills.edu.

1090	72	ARR	4.15 HRS/WK	LEC 3.00		Moore,S
						Note: Ref. No. 1090 - 13 week class: 09/15 - 12/10
						Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: smoore@craftonhills.edu.

1092	03	MW	05:00p-06:50p	LEC 3.00	CL-218	Staff
						Note: Ref. No. 1092 - 13 week class: 09/15 - 12/10

1094	06	T	07:00p-09:50p	LEC 3.00	CL-218	Staff
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Ref Sec Days Time Type/Units Room Instructor

**PSYCH 102 Personal and Social Adjustment**

**3.00 Units**

Survey of contemporary adjustment issues including stress, health, coping, and behavior patterns.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** PSYCH 100

**DEPARTMENTAL RECOMMENDATIONS:** Successful completion of or concurrent enrollment in ENGL 101

1096	70	ARR	3 HRS/WK	LEC	3.00		Moore,S
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: smoores@craftonhills.edu.

**PSYCH 108 Statistics**

**4.00 Units**

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

*This course is also offered as MATH-108.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** MATH 095 or eligibility for MATH 108 as

determined through the Crafton Hills College assessment process

**DEPARTMENTAL RECOMMENDATION:** PSYCH 117

1098	01	MW	01:00p-02:50p	LEC	4.00	CL-218	Pfahler,D
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1100	02	TTH	11:00a-12:50p	LEC	4.00	CL-218	Pfahler,D
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1102	04	MW	07:00p-08:50p	LEC	4.00	CHS-237	Staff
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1104	03	TTH	05:00p-06:50p	LEC	4.00	CL-218	Staff
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**PSYCH 110 Abnormal Psychology**

**3.00 Units**

Survey of the field of mental disturbances including symptoms, diagnosis, and treatment.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** PSYCH 100

**DEPARTMENTAL RECOMMENDATIONS:** ENGL 101, MATH 095 or MATH 095C;

**Reading:** Pass a standardized test of reading comprehension at or above the 12th grade level

1106	01	M	07:00p-09:50p	LEC	3.00	PAC-309	Staff
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**PSYCH 111 Developmental Psychology: Lifespan**

**3.00 Units**

Lifespan development from conception through aging.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**PREREQUISITE:** PSYCH 100

1108	70	ARR	3 HRS/WK	LEC	3.00		Moore,S
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: smoores@craftonhills.edu.

1110	71	ARR	4.15 HRS/WK	LEC	3.00		Moore,S
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Note: Ref. No. 1110 - 13 week class: 09/15 - 12/10

Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones).

Instructor email address: smoores@craftonhills.edu

**Assistance Programs**

**Financial Aid**

If you need help with the costs of attending CHC, the Financial Aid Office may be able to help you. No student should be denied access to the educational experience because of lack of funds. The Financial Aid Office makes limited funds available to assist students in need. The office has information on the Pell Grant, California State Grants, College Work Study, Student Loan Programs, Perkins Loans, and Fee Waivers.

Any student or potential student is encouraged to inquire about the eligibility requirements for receiving financial aid. Since financial aid opportunities and regulations change periodically, you should check with the Financial Aid Office each semester, regardless of how successful you were in obtaining aid in the past. See more information about financial aid in this schedule. Phone (909) 389-3242.

**Extended Opportunity Programs and Services (EOPS)**

Extended Opportunity Programs and Services (EOPS) is a state-funded program designed to assist in the admission and matriculation process of historically disadvantaged, low-income students. The aim of the program is to provide the necessary encouragement, support, and assistance to develop or redirect the abilities of these students to the fullest so they can undertake and complete the challenges of a higher education.

Support services include tutoring, academic counseling, financial aid assistance, and other related expenses. Check the EOPS Office for the latest criteria. Phone (909) 389-3239.

**California Work Opportunities and Responsibilities to Kids (CalWORKs)**

The CHC CalWORKs program is available to assist any student or community resident who is receiving cash aid from the county and is interested in attending college.

The goal of the CalWORKs program is to help students receiving cash aid from the county to become independent. CalWORKs provides short-term educational training programs designed to assist students in obtaining employment. The programs assist these students in successfully completing an approved certificate/occupational program and provide employment experience. CalWORKs also provides necessary child care support. Phone (909) 389-3239.

**Disabled Student Programs and Services**

CHC seeks to make its programs available to disabled individuals in the community to the same extent that these programs are available to non-disabled individuals. Services include note-takers, tape recorder loans, readers, test proctoring, large print books, tutoring, mobility assistance, handicapped parking, interpreters for the deaf, preregistration, and adapted computer technology. A program to support learning disabled students is also provided. Any student with a history of learning problems is encouraged to make an appointment with a specialist. Phone (909) 389-3325.

(For more information about CHC Student Services, see table of contents)

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**PSYCH 117 Computer Applications in Research** **1.00 Unit**

Introduction to computer use as a research tool using the Statistical Package for the Social Sciences (SPSS) and Excel. Training will include variable and data entry, test selection and running statistical analyses. Additional preparation will include generating tables, diagrams, graphs, charts and final report presentation.

*This course is also offered as MATH-117.*

*Associate Degree Applicable*

*Course credit transfers to CSU.*

**COREQUISITE: PSYCH 108**

1112	70	ARR	3 HRS/WK	LEC 1.00	Brink,T
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Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: [tlbrink@craftonhills.edu](mailto:tlbrink@craftonhills.edu).

**PSYCH 121 Forensic Psychology** **3.00 Units**

Introduction to the study of forensic psychology from inception through future trends, including the complex interaction among the legal system, law enforcement, and psychology.

*Associate Degree Applicable*

*Course credit transfers to CSU*

**PREREQUISITE: PSYCH 100**

1114	01	TTH	09:30a-10:50a	LEC 3.00	CL-218 Pfahler,D
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**PSYCH 127X2 Emergency Management: Decision Making And Problem Solving** **3.00 Units**

This course provides individuals involved in emergency management with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: a model for problem solving and how to apply those skills.

*This course is also offered as PBSF-127X2*

*Associate Degree Applicable*

*Note: PSYCH 127X2 may be taken 2 times*

1116	01	F	09:00a-02:50p	LEC 3.00	OE2-214A Holbrook
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Note: Ref. No. 1116 - 8 week class: 08/22 - 10/10

## PUBLIC SAFETY AND SERVICES

**PBSF 127X2 Emergency Management: Decision Making And Problem Solving** **3.00 Units**

This course provides individuals involved in emergency management with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: a model for problem solving and how to apply those skills.

*This course is also offered as PSYCH-127X2*

*Associate Degree Applicable*

*Note: PBSF 127X2 may be taken 2 times*

1118	01	F	09:00a-02:50p	LEC 3.00	OE2-214A Holbrook
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Note: Ref. No. 1118 - 8 week class: 08/22 - 10/10

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## READING AND STUDY SKILLS

**READ 925X2 Introduction to Reading** **3.00 Units**

The first in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at a developmental level.

*Not Applicable to the Associate Degree*

*Note: READ 925X2 may be taken 2 times*

**DEPARTMENTAL RECOMMENDATION:** *Score between 0-34 on the reading portion of the Crafton Hills College assessment test, or 4th, 5th, 6th grade level on the Nelson-Denny Reading Test*

1148	01	MWF	09:00a-09:49a	LEC 3.00	LR-347	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-347	Lowe,L
1150	05	MW	03:00p-04:15p	LEC 3.00	LR-348	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-348	Razzak,K

1152	02	TTH	09:00a-10:15a	LEC 3.00	CL-110	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-347	Razzak,K

Note: This section is linked to MATH 942-02, CHC 100-01 and CIS 900x4-01. This means students enrolling in READ 925x2-02 (directly above) must also enroll and remain enrolled in MATH 942-02, CHC 100-02 and CIS 900x4-01. For more information about this learning community, see a counselor.

1154	04	TTH	01:00p-02:15p	LEC 3.00	LR-347	Razzak,K
		ARR	1.5 HRS/WK	LAB	LR-347	Razzak,K
1156	03	W	07:00p-09:15p	LEC 3.00	LR-347	Wise,L
		ARR	1.5 HRS/WK	LAB	LR-347	Wise,L

**READ 956X2 Intermediate Reading** **3.00 Units**

The second in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at an intermediate level.

*Not Applicable to the Associate Degree*

*Note: READ 956X2 may be taken 2 times*

**DEPARTMENTAL RECOMMENDATION:** *Score between 35-64 on the reading portion of the Crafton Hills College assessment test, or 7th, 8th, or 9th grade level on the Nelson-Denny Reading Test*

1158	01	MWF	10:00a-10:49a	LEC 3.00	LR-347	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-347	Lowe,L
1160	02	TTH	11:00a-12:20p	LEC 3.00	CL-109	Razzak,K
		ARR	1.5 HRS/WK	LAB	CL-109	Razzak,K
1162	03	TH	07:00p-09:20p	LEC 3.00	LR-347	Staff
		ARR	1.5 HRS/WK	LAB	LR-347	Staff



Ref Sec Days Time Type/Units Room Instructor

**READ 078X2 Advanced Reading 3.00 Units**

Designed to enhance students' reading skills, this course involves attending lectures and doing in-class assignments. Students must also complete individualized laboratory activities designed to increase vocabulary and comprehension, based on assessed reading ability.

*Associate Degree Applicable*

*Note: READ 078X2 may be taken 2 times*

**DEPARTMENTAL RECOMMENDATION:** A minimum score of 65 on the reading portion of the college placement test or minimum of 10th grade level on the Nelson-Denny Reading Test

1164	05	MW	07:30a-08:50a	LEC 3.00	LR-347	Langenfeld,E
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1166	01	MW	11:00a-12:50p	LEC 3.00	LR-347	Razzak,K
Note: Ref. No. 1166 - 13 week class: 09/15 - 12/10						

1168	02	MW	01:00p-02:20p	LEC 3.00	LR-347	Lowe,L
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1170	04	TTH	09:00a-10:20a	LEC 3.00	LR-347	Lowe,L
Note: This section is linked to ENGL 015-15. This means students enrolling in READ 078x2-04(directly above) must also enroll and remain enrolled in ENGL 015-15. For more information about this learning community, see a counselor.						

1172	03	T	07:00p-09:50p	LEC 3.00	LR-347	Staff
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**READ 091 College Study Skills 3.00 Units**

Instruction in the skills of listening,note taking, class preparation and participation, organizing and analyzing textbook material, and using the library. Provides methods for the improvement of concentration, memory and test-taking.

*Associate Degree Applicable*

1174	01	TTH	01:00p-02:50p	LEC 3.00	CL-109	Lowe,L
Note: Ref. No. 1174 - 13 week class: 09/15 - 12/09						

**RELIGIOUS STUDIES**

**RELIG 100 Introduction to Religious Studies 3.00 Units**

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATIONS:** ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1176	01	M	1:00a-3:50p	LEC 3.00	CHS-122	Franko,K
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Ref Sec Days Time Type/Units Room Instructor

**RELIG 101 Introduction to World Religions 3.00 Units**

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

*This course is also offered as RELIG-101H.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATIONS:** ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1178	01	TTH	01:00p-02:50p	LEC 3.00	CL-218	Brink,T
Note: Ref. No. 1178 - 13 week class: 09/15 - 12/09						

1180	70	ARR	3 HRS/WK	LEC 3.00		Brink,T
Participation in this online class requires that students have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Instructor email address: tlbrink@craftonhills.edu.						

**RELIG 110 Early Religions 3.00 Units**

Comparative study of supernaturalism in traditional societies, both past and present, including witchcraft, magic, totemism, mythology and ritual nativistic movements, and the religious context of drug usage.

*This course is also offered as ANTHRO-110.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

1182	01	W	07:00p-09:50p	LEC 3.00	LADM-304	Staff
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**RELIG 135 Religion in America 3.00 Units**

Study of religion in America from colonial times to present.

*This course is also offered as HIST-135.*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

1184	01	M	04:00p-06:50p	LEC 3.00	BC-101	Franko,K
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**RESPIRATORY CARE**

**RESP 050 Introduction to Respiratory Care 2.00 Units**

Introduction and orientation to the field of respiratory care.

*Associate Degree Applicable*

1186	01	TTH	02:30p-04:20p	LEC 2.00	CHS-123	Franklin,B
Note: Ref. No. 1186 - 8 week class: 08/19 - 10/09						

1188	02	TTH	02:30p-04:40p	LEC 2.00	CHS-123	Franklin,B
Note: Ref. No. 1188 - 8 week class: 10/14 - 12/09						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**RESP 109AX2 Clinical Refresher: Clinical Application I**  
**1.75 Units**

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

*Graded on a Pass or No Pass basis only*

*Associate Degree Applicable*

**PREREQUISITE:** RESP 104

1190	01	ARR	.73 HRS/WK	LEC 1.75	OFFH-HOSP	Bell,R
		ARR	5.06 HRS/WK	CLINC	OFFH-HOSP	Bell,R

NOTE: The first class meets Friday, August 15, 2008 in CHS 123 at 8:00 a.m.

Note: Ref. No. 1190 will be held at Area Hospitals in Off-Campus Hospital.

**RESP 130 Fundamentals of Respiratory Care I**  
**4.00 Units**

Theoretical application of diagnostic techniques, equipment, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

*This course is also offered as RESP-101.*

*Associate Degree Applicable*

**PREREQUISITE:** Acceptance into Respiratory Care Program

**COREQUISITE:** RESP 131, RESP 132, RESP 133, 134

1192	01	TTH	08:00a-09:50a	LEC 4.00	CHS-123	Bell,R
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**RESP 131 Fund of Respiratory Care Skills I**  
**11.00 Units**

Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards fo practice.

*This course is also offered as RESP-102.*

*Associate Degree Applicable*

**PREREQUISITE:** Acceptance into Respiratory Care Program

**COREQUISITE:** RESP 130, RESP 132, RESP 133, RESP 134

1194	01	MF	08:00a-11:50a	LEC 11.00	CHS-123	Bell,T Bryson,K
		MF	01:00p-04:50p	LAB	CHS-123	Bell,R Bell,T Bryson,K Contreras,A Kibbe,M

**RESP 132 Pulmonary Assessment** **3.00 Units**

Preparation for the patient encounter through the understanding of basic interviewing and assessing techniques essential to the safe and effective practice of respiratory care.

*This course is also offered as RESP-103.*

*Associate Degree Applicable*

**PREREQUISITE:** Acceptance into Respiratory Care Program

**COREQUISITE:** RESP 130, RESP 131, RESP 133, RESP 134

1196	01	TTH	01:00p-02:20p	LEC 3.00	CHS-123	Staff
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**RESP 133 Respiratory Care Clinical Application I**  
**1.25 Units**

Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

*This course is also offered as RESP-104.*

*Associate Degree Applicable*

**PREREQUISITE:** Acceptance into Respiratory Care Program

**COREQUISITE:** RESP 130, RESP 131, RESP 132, RESP 134

1198	01	ARR	.5 HRS/WK	LEC 1.25	OFFC-CLNC	Bell,R
		ARR	3.5 HRS/WK	CLINC	OFFC-CLNC	Bell,R

NOTE: The first class meets Friday, August 15, 2008 in CHS 123 at 8:00 a.m.

Note: Ref. No. 1198 will be held at Clinic in Off-Campus Clinic.

**RESP 134 Introduction to Pharmacology and Drug Therapy** **3.00 Units**

Study of the administration of medicine and drug therapy with an emphasis on cardio-respiratory drugs.

*This course is also offered as RESP-205.*

*Associate Degree Applicable*

**PREREQUISITE:** Acceptance into Respiratory Care Program

**COREQUISITE:** RESP 130, RESP 131, RESP 132, RESP 133

1200	01	TTH	10:30a-11:50a	LEC 3.00	CHS-123	Franklin,B
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**RESP 201 Advanced Theory of Respiratory Care I**  
**4.00 Units**

Advanced assessment, diagnosis, and treatment of diseases and conditions as they relate to the practice of respiratory care.

*Associate Degree Applicable*

**PREREQUISITES:** RESP 051X4 (only if Basic Life Support (BLS)

*Healthcare Provider card has expired), RESP 105, RESP 106,*

*RESP 108, RESP 110X4, and RESP 112*

**COREQUISITES:** RESP 202, RESP 203, RESP 204, and RESP 205

1202	01	TTH	10:00a-11:50a	LEC 4.00	CHS-127	Bell,T
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Note: Must be pre-approved for entry into the Registered Respiratory Therapist Program

**RESP 202 Advanced Respiratory Care Skills Laboratory I** **5.25 Units**

Advanced assessment, diagnosis, and treatment of diseases and conditions as they relate to the practice of respiratory care in the simulated patient-care environment.

*Associate Degree Applicable*

**PREREQUISITES:** RESP 105, RESP 106, RESP 108, RESP 110X4, and RESP 112

**COREQUISITES:** RESP 201, RESP 203, RESP 204, and RESP 205

1204	01	W	08:00a-11:50a	LEC 5.25	CHS-127	Bell,R Franklin,B
		W	01:00p-04:50p	LAB	CHS-127	Bell,R Bryson,K Franklin,B Kibbe,M

Note: Must be pre-approved for entry into the Registered Respiratory Therapist Program

Ref Sec Days Time Type/Units Room Instructor

**RESP 203 Physiologic Basis of Respiratory Disease I 5.00 Units**

Applied cardiopulmonary, renal, and neuropathophysiology related to the diagnoses and treatment of diseases the therapist will encounter in the clinical setting.

*This course is also offered as RESP-232.*

*Associate Degree Applicable*

**PREREQUISITES:** RESP 105, RESP 106, RESP 108, RESP 110X4, and RESP 112

**COREQUISITES:** RESP 201, RESP 202, RESP 204, and RESP 205

1206 01 TTH 01:00p-03:20p LEC 5.00 CHS-127 Brainard,C

Note: Must be pre-approved for entry into the Registered Respiratory Therapist Program

**RESP 204 Advanced Respiratory Care Clinical Application I 5.25 Units**

Clinical application of advanced-level skills learned in the laboratory and theory classes.

*Associate Degree Applicable*

**PREREQUISITES:** RESP 105, RESP 106, RESP 108, RESP 110X4, and RESP 112

**COREQUISITES:** RESP 201, RESP 202, RESP 203, and RESP 205

1208 01 ARR 2.25 HRS/WK LEC 5.25 OFFC-CLNC Bell,R  
ARR 15.75 HRS/WK CLINC OFFC-CLNC Bell,R

NOTE: The first class meets Monday, August 18, 2008 in CHS 127 at 8:00 a.m.

Note: Ref. No. 1208 will be held at Clinic in Off-Campus Clinic.

**RESP 205 Introduction to Pharmacology and Drug Therapy 3.00 Units**

Study of the administration of medicine and drug therapy with an emphasis on cardio-respiratory drugs.

*This course is also offered as RESP-134.*

*Associate Degree Applicable*

**PREREQUISITES:** RESP 105, RESP 106, RESP 108, RESP 110X4, and RESP 112

**COREQUISITES:** RESP 201, RESP 202, RESP 203, and RESP 204

1210 01 TTH 08:00a-09:20a LEC 3.00 CHS-127 Franklin,B

Note: Must be pre-approved for entry into the Registered Respiratory Therapist Program

**RESP 209AX2 Clinical Refresher: Advanced Clinical Application I 2.50 Units**

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

*Graded on a Pass or No Pass basis only.*

*Associate Degree Applicable*

**PREREQUISITE:** RESP 204

1212 01 ARR 1 HRS/WK LEC 2.50 OFFH-HOSP Bell,R  
ARR 7 HRS/WK CLINC OFFH-HOSP Bell,R

NOTE: The first class meets Monday, August 18, 2008 in CHS 127 at 8:00 a.m.

Ref Sec Days Time Type/Units Room Instructor

**SOCIOLOGY**

**SOC 100 Introduction to Sociology 3.00 Units**

Survey of concepts and theories of society and culture, social organizations, social stratifications, social change and social policy.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) SOC 2**

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101; MATH 095 or MATH 095C

1214 01 MW 09:30a-10:50a LEC 3.00 CHS-122 Shelby,P

1216 02 MW 03:00p-04:20p LEC 3.00 PAC-309 Davis,J

1218 03 TTH 07:30a-08:50a LEC 3.00 CHS-122 Staff

1220 04 TTH 09:30a-10:50a LEC 3.00 CHS-122 Staff

Note: This section can be taken for Honors credit. Contact instructor for further details.

1222 05 TTH 11:00a-12:20p LEC 3.00 CL-107 Davis,J

Note: This section is linked to ENGL 015-07. This means students enrolling in SOC 100-05(directly above) must also enroll and remain enrolled in ENGL 015-07. For more information about this learning community, see a counselor.

1224 08 F 09:00a-11:50a LEC 3.00 BC-104 Staff

1226 06 M 07:00p-09:50p LEC 3.00 CL-218 Davis,J

1228 60 T 07:00p-08:50p LEC 3.00 LADM-224 Shelby,P  
08/19/08

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

T 07:00p-08:50p LEC LADM-224 Shelby,P

ARR 3.38 HRS/WK LEC Shelby,P

Note: Ref. No. 1228 - 16 week class: 08/19 - 12/02

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building (LADM) Room 224 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information

1230 07 W 07:00p-09:50p LEC 3.00 CL-218 Davis,J

**SOC 105 Social Problems 3.00 Units**

Sociological study of contemporary social problems in the United States, such as drug and alcohol use/abuse, violence, racial and ethnic tensions, poverty, ageism, sexual orientation, unemployment, education, population and urbanization, environment, technology, and war.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

**CAN (California Articulation Number) SOC 4**

**DEPARTMENTAL RECOMMENDATIONS:** Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100

1232 01 MW 05:00p-06:50p LEC 3.00 PAC-309 Davis,J

Note: Ref. No. 1232 - 13 week class: 09/15 - 12/10



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## SOCIOLOGY

### **SOC 130 Marriage, Family and Intimate Relationships 3.00 Units**

Sociological study of traditional and contemporary American families.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100*

1234	01	MW	11:00a-12:20p	LEC 3.00	CL-218	Shelby,P
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### **SOC 141 Minority Relations 3.00 Units**

Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities, intergroup relations and their global dimensions.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101; MATH 095 or MATH 095C and SOC 100*

1236	01	TTH	01:00p-02:20p	LEC 3.00	PAC-309	Davis,J
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## SPANISH

### **SPAN 015 Conversational Spanish I 3.00 Units**

Introductory conversation course, designed to meet the need of students who wish to communicate orally in the Spanish language for purposes of travel, business, employment and personal pleasure.

*Associate Degree Applicable*

1238	01	TTH	09:00a-10:20a	LEC 3.00	CL-106	Schrom,G
1240	02	MW	07:00p-08:20p	LEC 3.00	CL-216	Gonzalez,R

### **SPAN 101 College Spanish I 5.00 Units**

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the first year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC. Contact a counselor for details*

*CAN (California Articulation Number) SPAN 2*

*CAN (California Articulation Number) SPAN SEQ A*

1242	01	MW	08:00a-10:20a	LEC 5.00	CL-106	Kozanova,M
1244	02	MW	10:30a-12:50p	LEC 5.00	CL-106	Schmidt,J
1246	04	TTH	10:30a-12:50p	LEC 5.00	CL-106	Kozanova,M
1248	03	TTH	01:00p-03:20p	LEC 5.00	CL-106	Schmidt,J
1250	05	MW	04:00p-06:20p	LEC 5.00	CL-106	Gonzalez,R
1252	06	TTH	07:00p-09:20p	LEC 5.00	CL-106	Lin Shull,C

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### **SPAN 102 College Spanish II 5.00 Units**

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish. NOTE: This course corresponds to the second year of high school Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC. Contact a counselor for details*

*CAN (California Articulation Number) SPAN 4*

*CAN (California Articulation Number) SPAN SEQ A*

*PREREQUISITE: SPAN 101*

1254	02	MW	10:30a-12:50p	LEC 5.00	CL-107	Kozanova,M
1256	01	TTH	08:00a-10:20a	LEC 5.00	CL-107	Kozanova,M
1258	03	MW	04:00p-06:20p	LEC 5.00	CL-107	Ballester,M

### **SPAN 103 College Spanish III 4.00 Units**

A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish.

*Associate Degree Applicable*

*Course credit limited transfer CSU & UC. Contact a counselor for details*

*CAN (California Articulation Number) SPAN 8*

*CAN (California Articulation Number) SPAN SEQ B*

*PREREQUISITE: SPAN 102*

1260	01	TTH	05:00p-06:50p	LEC 4.00	CL-107	Schmidt,J
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Priority Web/Telephone Registration for  
EOPS, DSP&S, and CalWORKs students

June 23-25, 2008

Priority Web/Telephone Registration

July 14-August 17, 2008



Ref Sec Days Time Type/Units Room Instructor

## SPEECH COMMUNICATION

**SPEECH 100 Elements of Public Speaking 3.00 Units**

Introductory study and training in public communication.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 4**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015*

1262	01	MWF	08:00a-08:50a	LEC 3.00	BC-106	Shelton II,S
1264	03	MW	09:30a-10:50a	LEC 3.00	BC-105	Mattson,S
1266	04	MW	01:00p-02:20p	LEC 3.00	BC-105	Drake-Green,P

1268	05	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
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Note: Ref. No. 1268 - 9 week class: 08/19 - 10/16

1270	09	TTH	11:00a-12:20p	LEC 3.00	BC-105	Carroll,M
1272	02	TTH	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P

1274	70	F	09:00a-12:50p	LEC 3.00	BC-106	Urbanovich,J
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08/22/08

	F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
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09/26/08

	F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
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10/24/08

	F	09:00a-12:50p	LEC	BC-106	Urbanovich,J
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12/05/08

	ARR		LEC		Urbanovich,J
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Note: Ref. No. 1274 - 16 week class: 08/22 - 12/05

This hybrid course includes four on campus meetings and online components which require students to have access to a computer that is connected to the Internet and has a CD-ROM drive and sound output (speakers or headphones). Participation in this course requires that students attend all on campus meetings to deliver speeches and participate regularly online. Students should log into the course through the Blackboard course management system (blackboard.sbccd.cc.ca.us) during the first week of classes and must attend the first class session or be dropped from the course. For assistance with the Blackboard course management system, please call 877-241-1756. For more information, contact the instructor at [jurbanov@craftonhills.edu](mailto:jurbanov@craftonhills.edu).

1276	06	MW	05:00p-06:50p	LEC 3.00	BC-106	Christman,C
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Note: Ref. No. 1276 - 13 week class: 09/15 - 12/10

1278	07	M	07:00p-09:50p	LEC 3.00	BC-106	Floerke,J
1280	08	T	07:00p-09:50p	LEC 3.00	BC-106	Shelton II,S

**SPEECH 100H Elements of Public Speaking - Honors 3.00 Units**

Introductory study and training in public communication. The course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable**Course credit transfers to both CSU & UC**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015*

1282	01	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
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Note: Ref. No. 1282 - 9 week class: 08/19 - 10/16

Ref Sec Days Time Type/Units Room Instructor

**SPEECH 111 Interpersonal Communication 3.00 Units**

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 8**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

1284	01	MW	11:00a-12:20p	LEC 3.00	BC-106	O'Shaughnessy,V
1286	03	MW	01:00p-02:20p	LEC 3.00	BC-106	Weber,M
1288	02	TTH	11:00a-12:20p	LEC 3.00	BC-106	Hogrefe,R

1290	04	TTH	05:00p-06:50p	LEC 3.00	BC-106	Newman,R
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Note: Ref. No. 1290 - 13 week class: 09/16 - 12/09

1292	05	TH	07:00p-09:50p	LEC 3.00	BC-106	Floerke,J
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**SPEECH 111H Interpersonal Communication-Honors 3.00 Units**

Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages. This course includes content and experiences appropriate for students wishing to earn honors credit.

*Associate Degree Applicable**Course credit transfers to both CSU & UC**CAN (California Articulation Number) SPCH 8**DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

1294	01	TTH	11:00a-12:20p	LEC 3.00	BC-106	Hogrefe,R
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**SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units**

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**DEPARTMENTAL RECOMMENDATION: ENGL 101 or**SPEECH 100*

1296	02	TTH	08:00a-10:50a	LEC 3.00	BC-106	Urbanovich,J
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Note: Ref. No. 1296 - 9 week class: 10/21 - 12/09

1298	01	W	07:00p-09:50p	LEC 3.00	BC-106	Urbanovich,J
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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## SPEECH COMMUNICATION

### SPEECH 135 Mass Communication in Society

**3.00 Units**

An introduction to contemporary mass media including television, radio, film, print media and computer-mediated communication. Exploration of the theories, history, effects, and role of mass communication. Critical analysis of mass media messages.

*This course is also offered as JOUR-135*

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

1300	70	W	07:00p-08:50p	LEC 3.00	LADM-224	Hogrefe,R
			08/27/08			
		W	07:00p-08:50p	LEC	LADM-224	Hogrefe,R
			09/17/08			
		W	07:00p-08:50p	LEC	LADM-224	Hogrefe,R
			10/15/08			
		W	07:00p-08:50p	LEC	LADM-224	Hogrefe,R
			11/19/08			
		W	07:00p-08:50p	LEC	LADM-224	Hogrefe,R
			12/10/08			
		ARR	3 HRS/WK	LEC		Hogrefe,R



Note: This class includes televised lectures aired on KVCRTV and online requirements. Participation in this class requires that students access to a computer that is connected to the Internet, has a CD-ROM drive, and has sound output (speakers or headphones). Students must attend the first class meeting on Wednesday August 27, 2008 in the Lab/Administration Building (LADM) Room 224. At that time, instructions for the online components of the class will be distributed. Please note carefully the specific dates and times that students will be required to attend class on campus.

### SPEECH 140 Small Group Communication 3.00 Units

Introductory principles and techniques of small group interaction including participation in panel discussions, symposiums and cooperative problem-solving.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

1302	01	MW	09:00a-10:50a	LEC 3.00	BC-106	O'Shaughnessy,V
Note: Ref. No. 1302 - 13 week class: 09/15 - 12/10						

### SPEECH 155 Human Relations in the Workplace

**3.00 Units**

Examination of individual, group and organizational behavior as it affects performance and productivity in the workplace.

*This course is also offered as BUSAD-155*

*Associate Degree Applicable*

*Course credit transfers to CSU*

1304	01	TH	07:00p-09:50p	LEC 3.00	BC-105	Newman,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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### SPEECH 174 Communication in a Diverse World

**3.00 Units**

Study of the multicultural nature of communication in our diverse world. Examines how interactions are influenced by culture, including race and ethnicity, gender and sexual orientation, age, religious faith and disability. Exploration of personal cultural identity, theories of intercultural communication, sources of cultural conflict, and development of skills for effective intercultural communication.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

1306	01	MW	11:00a-12:50p	LEC 3.00	BC-105	Urbanovich,J
Note: Ref. No. 1306 - 13 week class: 09/15 - 12/10						

## THEATRE ARTS

### THART 100 Introduction to Theatre 3.00 Units

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC.*

*CAN (California Articulation Number) DRAM 18*

1308	03	MW	11:00a-12:20p	LEC 3.00	PAC-309	Bryant,T
Note: This section is linked to ENGL 015-08 and CHC 100-03. This means students enrolling in THART 100-03(directly above) must also enroll and remain enrolled in ENGL 015-08 and CHC 100-03. For more information about this learning community, see a counselor.						

1310	01	TTH	09:30a-10:50a	LEC 3.00	PAC-309	Bryant,T
1312	02	W	07:00p-09:50p	LEC 3.00	CHS-242	Baumhover,H

### THART 108 World Drama I 3.00 Units

Survey of the history of theater from its earliest origins to theater in 6th century B.C.E to the Elizabethan period in the 1500-1600's.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

1314	01	MW	09:00a-10:50a	LEC 3.00	PAC-309	Bryant,T
Note: Ref. No. 1314 - 13 week class: 09/15 - 12/10						

### THART 120 Acting Fundamentals 3.00 Units

Introductory instruction in acting techniques.

*Associate Degree Applicable*

*Course credit transfers to both CSU and UC*

1316	01	TTH	01:00p-02:20p	LEC 3.00	PAC-219	Baumhover,H
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Ref Sec Days Time Type/Units Room Instructor

**THART 130X4 Jazz Dance 1.00 Unit**

Jazz techniques using various styles and approaches within the jazz idiom.

*This course is also offered as PE/I-130X4  
Associate Degree Applicable  
Course credit limited transfer CSU & UC  
Contact a counselor for details  
Note: THART 130X4 may be taken 4 times*

1318 01 F 01:00p-03:50p LAB 1.00 G-101E Gomez,S

**THART 133 Audition Techniques 1.00 Unit**

Introduction to the basics of auditioning as a means of getting roles in plays or musicals.

*Associate Degree Applicable  
Course credit transfers to both CSU and UC.*

1320	01	W	01:00p-01:50p	LEC 1.00	PAC-219	Baumhover,H
		ARR	1.85 HRS/WK	LAB	PAC-219	Baumhover,H
Note: Ref. No. 1320 - 13 week class: 09/17 - 12/10						

**THART 140X4 Theatre Workshop 3.00 Units**

Preparation, rehearsal, production and performance of plays, musicals and dance pieces. Participation in a variety of activities including performing, executing technical production work in the areas of scenery, costumes, lights and sound, stage management, design, musical accompaniment or directing.

*This course is also offered as MUSIC-140X4  
Associate Degree Applicable  
Course credit transfers to both CSU and UC  
Note: THART 140X4 may be taken 4 times  
DEPARTMENTAL RECOMMENDATION: Audition*

1322	01	ARR	1.6 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	4.8 HRS/WK	LAB	PAC-101	Bryant,T
Note: Ref. No. 1322 - 15 week class: 09/02 - 12/09						
This course is also offered as THART 140x4. Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296, or tbryant@craftonhills.edu.						

**THART 145X4 Advanced Theatre Workshop 3.00 Units**

Advanced practice in the development of a professionally mounted production, the interpretation of varied roles in dramatic literature, designing of costumes and settings for plays.

*Associate Degree Applicable  
Course credit transfers to both CSU and UC  
Note: THART 145X4 may be taken 4 times  
DEPARTMENTAL RECOMMENDATION: THART 140X4*

1324	01	ARR	1.6 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	3.2 HRS/WK	LAB	PAC-101	Bryant,T
Note: Ref. No. 1324 - 15 week class: 09/02 - 12/10						
Contact instructor Tom Bryant during the first week of the semester for audition or interview information. Telephone: (909) 389-3296, or tbryant@craftonhills.edu.						

Ref Sec Days Time Type/Units Room Instructor

**THART 163X4 Ballroom/Swing/Salsa 1.00 Unit**

Basic principles of Ballroom/Swing/Salsa dance.

*This course is also offered as PE/I-163X4  
Associate Degree Applicable  
Course credit limited transfer CSU & UC  
Contact a counselor for details  
Note: THART 163X4 may be taken 4 times*

1326 01 M 06:30p-09:20p LAB 1.00 G-101E Aguilar,G  
1328 02 T 06:30p-09:20p LAB 1.00 G-101E Schwimmer,H

**THART 174X4 Dance Production Workshop 2.00 Units**

Preparation, rehearsal, production and performance of dance pieces. This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

*This course is also offered as PE/I-174X4  
Associate Degree Applicable  
Course credit limited transfer to both CSU and UC. Contact a counselor for details.  
Note: THART 174X4 may be taken 4 times  
DEPARTMENTAL RECOMMENDATION: Audition*

1330	01	MW	03:00p-03:40p	LEC 2.00	PAC-101	Schmidt,J
		MW	03:45p-05:45p	LAB	PAC-101	Schmidt,J
Note: Ref. No. 1330 - 13 week class: 09/15 - 12/10						

**THART 176X4 Fundamentals of Stagecraft I 3.00 Units**

Introduction to technical theatre. Study of the history, theory, and practice of theatrical production in areas including stage management, properties, costume, and make-up design.

*Associate Degree Applicable  
Course credit transfers to both CSU and UC  
Note: THART 176X4 may be taken 4 times*

1332 01 MW 05:00p-05:50p LEC 3.00 PAC-112 Staff  
ARR 4 HRS/WK LAB PAC-112 Staff

**THART 226 Play and Screenplay Analysis 3.00 Units**

Techniques of analysis necessary to understand the structure, construction and formats of plays and screenplays.

*Associate Degree Applicable  
Course credit transfers to both CSU and UC.  
PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process*

1334 01 TTH 11:00a-12:20p LEC 3.00 PAC-309 Bryant,T



**Did You Know...  
You can Get College  
Units for Working?**

**Do you work 10 or 15 or 20 hours per week?  
Use those hours toward your degree.**

**Attend the class that fits your schedule:**

**Monday, August 18 or 25,  
1:00 - 3:00 pm or 5:00 - 7:00 pm • OE2-205**

**Thursday, August 21 or 28,  
1:00 - 3:00 pm or 5:00 - 7:00 pm • OE2-205**

## Occupational Worksite Learning

Earn up to 16 units toward an  
Associate's Degree

- ◆ ACCOUNTING
- ◆ ADMINISTRATION OF JUSTICE
- ◆ ALLIED HEALTH
- ◆ BUSINESS ADMINISTRATION
- ◆ CHILD DEVELOPMENT
- ◆ COMPUTER INFORMATION SYSTEMS
- ◆ EMERGENCY MEDICAL SERVICES
- ◆ FIRE TECHNOLOGY
- ◆ MARKETING

### **Advantages of Worksite Learning**

- Practical on-the-Job Experience
- Connect Classroom Learning to the Job
- College Credit
- Build Self-Confidence

**PLEASE NOTE: Students no longer need to be enrolled in any course units in addition to their Worksite Learning units.**

**CALL (909) 389-3344 FOR INFORMATION**



Visit the Child Development Center on campus!  
Owned and operated by Crafton Hills College,  
serving the College and the Community

## COMMITMENT TO QUALITY CHILD CARE

**We care about children and families!**



- *Child care for children ages 2 years 9 months through 5 years 11 months*
- *State of the art developmental and educational program*
- *AM & PM State Preschool Program (FREE to qualifying families)*
- *Educated and highly-trained staff*
- *Beautiful indoor and outdoor environments*
- *Full - and part - time space available*
- *Open 7:00 a.m. to 5:30 p.m. Monday through Friday*

**ENJOY THE COMFORT OF KNOWING THAT YOUR  
CHILD IS IN A SAFE, NURTURING  
AND EDUCATIONAL ENVIRONMENT**

**Contact the Child Care Center for  
information on enrollment and registration**

**(909) 389-3400**

## Crafton Hills College Timeline for Financial Aid Application

JUNE	JULY	AUGUST	SEPTEMBER	NOVEMBER	DECEMBER	JANUARY 09	MARCH 09
Summer 2008 Semester begins	Fall 2008 Telephone Registration begins	Fall 2008 Semester begins	2nd Cal-Grant deadline for Community College Competitive Award	2nd Fall 2008 Pell checks will be mailed on 3rd week of November if eligible	Last Fall 2008 Disbursement for Pell checks 3rd week of December  Last day to apply for a BOG refund 12/12/08  Flyers for Loan Workshops available	1/2/2009 2009-2010 Federal & State Financial Aid applications available & Entrance/Exit Loan Workshops  1st Pell Spring 2009 checks will be mailed  Spring 2009 Semester begins	March 2nd Cal Grant deadline
BOG Fee Waiver applications available for Fall 2008	Summer checks mailed	Fall 2008 Pell checks will be mailed					
June 2nd Summer applications are due	Beginning mailing awards for 2008-2009 Look for flyers Entrance/Exit Loan						
June 12th Fall 2008 priority deadline							

\*Subject to change

### ALL CHECKS WILL BE MAILED

## - B O G -

### APPLICATIONS AVAILABLE IN THE FINANCIAL AID OFFICE

California resident student fees can be WAIVED. There are three types of eligibility. You only need to be eligible for one:

**METHOD A:** Please provide proof of AFDC/TANF, SSI, or General Relief benefits being received. (If you are considered dependent, you must provide proof of the benefits your parents are receiving.) Acceptable documentation: Copy of current check, current month's or last month's eligibility letter or untaxed income verification form (available in the Financial Aid Office). Please note: Proof of food stamps or medical card is not acceptable documentation.

**METHOD B:** Please provide information regarding your household size and all sources of income by completing section B on the back of the form. If awarded a BOG B, your enrollment fees will be waived.

**METHOD C:** If you don't qualify for Method A or B, you may qualify under Method C. To be evaluated under Method C you must complete a FAFSA. Once you receive your SAR (Student Aid Report) in the mail, attach it to a completed BOG application and turn it in to the Financial Aid Office. This process can take up to six weeks.

### Financial Aid Programs For You

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- Stafford Loan Program (FFELP)
- Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)
- Academic Competitiveness Grant
- CAL Grant

**OFFICE: Classroom Building, Room (CL-214)/CL 215**  
**Hours: Monday-Thursday 9:00 am - 6:00 pm**  
**Friday 9:00am-1:00pm**

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

### Determining Need

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

### Refund Policy

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

### Satisfactory Academic Progress

Satisfactory Academic Progress is required of all Financial Aid students. If the college places you on probation you are automatically on probation with the Financial Aid Office. Satisfactory progress will be monitored at the end of each spring semester for all Financial Aid students who apply for Aid for the next school year. Detailed information on standards required are available in the Financial Aid Office.

### Financial Aid Staff

John Muskavitch	Director	389-3269
Juanita Sousa	Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Carrita Morales	Clerical Assistant	389-3223
Fermin Ramirez	Outreach Coordinator	389-3240

## FINANCIAL AID RULES for 2008/2009

### There is a new federal law this year about paying back money if you leave school

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned".

NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment. (Don't worry if you don't understand, the Financial Aid Office will calculate the amount for you.)

*Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant*

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

*\$1000 grant x 26% = \$260 earned; \$1000 x 74% = \$740 unearned.*

The college will owe some of the money back depending on the number of units you took:

*You took 12 units at \$26 each = \$312 x 74% (unearned) = \$231 the college has to pay.*

You will have to pay back the unearned amount, minus the college share, times 50%.

*\$740 - \$231 = \$509 x 50% = \$255 you have to pay the federal program.*

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

### If you are thinking of withdrawing or just leaving... Please think again!

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

### Don't leave unless you must But if you must, take care of business before you go.

Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the Federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a national HOLD on your student aid eligibility.

REGULATION	REQUIREMENTS	OPTIONS	IMPACT
<p>All students receiving federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the new refund provision.</p> <ul style="list-style-type: none"> <li>• Effective Fall, 2000</li> <li>• The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to process.</li> <li>• During the first 60% of the enrollment period the student "earns" Title IV aid in direct proportion to the length of time he or she remains enrolled.</li> <li>• Percentage is calculated dividing the number of days completed in the term by the number of calendar days in the term.</li> <li>• Percentage is applied to the amount of disburseable aid to the student for that period of enrollment.</li> </ul>	<p><b>Student:</b></p> <p>Shares in repayment of Title IV Funds awarded that are unearned.</p> <ul style="list-style-type: none"> <li>• The student's share is the difference between the total unearned amount and the institution's share of unearned aid.</li> <li>• The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Department of Education.</li> </ul>	<p>Student repays the funds in full within 45 days of notification.</p> <p>Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.</p>	<ul style="list-style-type: none"> <li>• The District must bill and collect the overpayment within 45 days.</li> <li>• The District must set up, monitor and collect overpayment.</li> <li>• If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection.</li> <li>• The District must bill and attempt to collect the overpayment from student within 45 days of notification.</li> <li>• The District has no further collection obligation after 45 days have expired.</li> </ul>
	<p><b>Institution:</b></p> <ul style="list-style-type: none"> <li>• Shares in the repayment of Title IV funds for the unearned portion of tuition and fees.</li> <li>• <b>Institutional share is the lesser of:</b> <ul style="list-style-type: none"> <li>• The total amount of unearned aid; or</li> <li>• Institutional charges multiplied by the percentage of aid that was unearned.</li> </ul> </li> <li>• Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal.</li> <li>• The institution must define and publicize its withdrawal process.</li> </ul>	<p>The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.</p> <p>The District has the option to bill the student for the institution's share of Title IV overpayment.</p>	<ul style="list-style-type: none"> <li>• The District is refunding General Funds monies <u>to the Title IV Programs.</u></li> <li>• Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments.</li> <li>• Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.</li> </ul>



*This is an application to have your ENROLLMENT FEES WAIVED. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or at the Financial Aid Office.*

**Note:** Students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident, you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA. **If you received the BOG, you will have a small balance with Admissions and Records.**

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_  
Last First Middle Initial

Email (if available): \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident?  Yes  No

**IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT**

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)  Yes  No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status:  Single  Married  Divorced  Separated  Widowed  Registered Domestic Partnership

**DEPENDENCY STATUS**

1. Were you born before January 1, 1985?  Yes  No
  2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)  Yes  No
  3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009?  Yes  No
  4. Are (a) both your parents deceased, or (b) are you (or were you until age 18) a ward/dependent of the court?  Yes  No
  5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?  Yes  No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
  - If you answered "No" to all questions 1 - 5, complete the following questions:
    6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?  Will Not File  Yes  No
    7. Do you live with one or both of your parent(s) and/or his/her RDP?  Yes  No
  - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.
  - If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

**METHOD A ENROLLMENT FEE WAIVER**

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
    - TANF/CalWORKs?  Yes  No
    - SSI/SSP (Supplemental Security Income/State Supplemental Program)?  Yes  No
    - General Assistance?  Yes  No
  9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?  Yes  No
- If you answered "Yes" to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

**METHOD B ENROLLMENT FEE**

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2009.) \_\_\_\_\_
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.) \_\_\_\_\_

	<b>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME</b>	<b>INDEPENDENT STUDENT: STUDENT ( &amp; SPOUSE'S/ RDP) INCOME</b>
a. Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include <b>ALL money</b> earned in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	\$ _____	\$ _____
<b>TOTAL</b> Income for 2007 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

**SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS**

- 13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?  
*Submit certification.*  Yes  No
  - 14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?  
*Submit certification.*  Yes  No
  - 15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
*Submit documentation from the Department of Veterans Affairs.*  Yes  No
  - 16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?  
*Submit documentation from the CA Victim Compensation and Government Claims Board.*  Yes  No
  - 17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
*Submit documentation from the public agency employer of record.*  Yes  No
- If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

**APPLICANTS: READ THIS STATEMENT AND SIGN BELOW**

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2007 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature (Dependent Students Only) \_\_\_\_\_ Date \_\_\_\_\_

**California Information Privacy Act**

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

**FOR OFFICE USE ONLY**

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKS <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> Medal of Honor <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	<input type="checkbox"/> National Guard Dependent <input type="checkbox"/> 9/11 Dependent	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
---	--	--	--	--	--

Comments: \_\_\_\_\_

Certified by: \_\_\_\_\_

Date: \_\_\_\_\_

## RADIOLOGIC TECHNOLOGY

**NOTE:** Prior to starting this program, students must show proof of a clear criminal background check. Call the Director of the Radiologic Technology Program at the number indicated below for the necessary information.

**Program Director: Morris Hunter**  
**(909) 580-3540**

**Applications for entry into the Radiologic Technology Program  
 are available October through March.**

**The completed application and a \$50.00 non-refundable application fee are due by April 1.**

**MINIMUM QUALIFICATIONS:**

To be considered for a personal interview, the applicant must:

1. **Submit a completed application package and fee**
2. **Provide a copy of their High School Diploma or GED**
3. **Complete the college courses listed below prior to interview:**
  - **Freshman Composition: ENGL 101 or equivalent**
  - **Introduction to Computer and Information Technology CIS 101 or equivalent**
  - **Intermediate Algebra: MATH 095 or equivalent**
  - **Essentials of Human Anatomy and Physiology: ANAT 101 or equivalent**
  - **Medical Terminology: AH 101 or equivalent**
  - **Survey of Radiologic Technology: AH 090 (only offered at Crafton Hills College)**

### Courses required for students currently in the Radiologic Technology Program

FIRST SEMESTER	
RADIOL 100	Introduction to Radiologic Technology ..... 1.5
RADIOL 103	Radiographic Positioning I ..... 1.50
RADIOL 104	Radiographic Physics I ..... 1.50
RADIOL 105	Radiographic Anatomy/Physiology I ..... 1.50
RADIOL 106	Radiographic Positioning Lab I ..... .50
RADIOL 107	Basic Radiologic Medical Techniques ..... 1.25
RADIOL 110	Radiographic Exposure I ..... 1.25
RADIOL 115	Radiographic Clinic I ..... 11.25

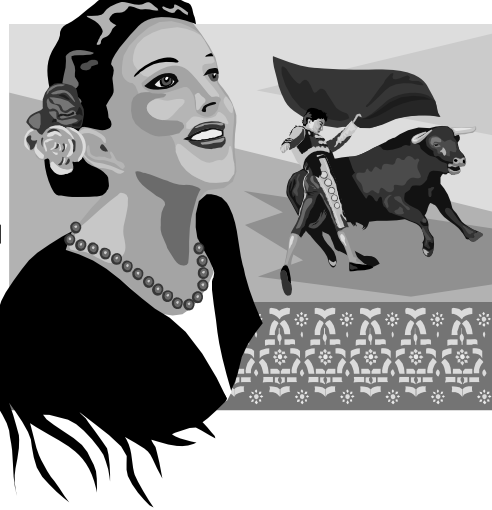
THIRD SEMESTER	
RADIOL 200	Radiation Protection II ..... 1.50
RADIOL 202	Radiographic Film Critique II ..... 1.50
RADIOL 203	Radiographic Positioning III ..... 1.50
RADIOL 204	Radiographic Anatomy/Physiology III ..... 1.50
RADIOL 205	Radiographic Exposure Lab ..... .50
RADIOL 213	Radiographic Clinic III ..... 10.75

SECOND SEMESTER	
RADIOL 108	Radiation Protection I ..... 1.25
RADIOL 109	Radiologic Physics II ..... 1.25
RADIOL 111	Radiographic Film Critique I ..... 1.25
RADIOL 112	Radiographic Positioning II ..... 1.25
RADIOL 113	Radiographic Anatomy/Physiology II ..... 1.25
RADIOL 114	Radiographic Positioning Lab II ..... .50
RADIOL 116	Radiographic Exposure II ..... 1.5
RADIOL 117	Radiographic Clinic II ..... 10.50

FOURTH SEMESTER	
RADIOL 207	Radiographic Fluoroscopic Imaging ..... 1.25
RADIOL 208	Radiography Registry Review and Testing ... 2.75
RADIOL 209	Radiographic Pathology ..... 1.25
RADIOL 210	Radiographic Positioning IV ..... 1.25
RADIOL 211	Radiographic Anatomy/Physiology IV ..... 1.25
RADIOL 212	Special Procedures in Radiology ..... 1.25
RADIOL 214	Radiographic Clinic IV ..... 11.00

**TOTAL UNITS ..... 95.75**

Spain



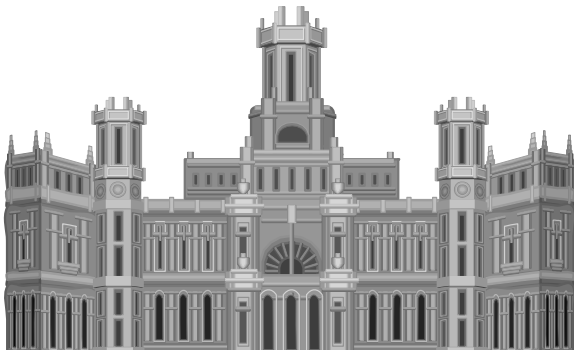
# Semester in SALAMANCA, SPAIN

## - SPRING 2009 -

Crafton Hills College's Semester in Salamanca, Spain for Spring 2009 provides a very enriching experience. You will enjoy the historical surroundings, grow intellectually, and enhance your overall knowledge of the world while making normal progress toward your degree objectives. You will earn 12 units in courses taught by faculty from Crafton Hills College or one of the other community colleges in the Southern California Foothills Consortium.

Theatres, major symphony orchestras, world-class operatic performances, concerts, recitals, ballet performances, and an unparalleled range of live rock and ethnic music are just some of the cultural opportunities available.

- Earn college credit transferable for a bachelor degree.
- Most courses fulfill general education requirements.
- Participate in the Spanish Life and Culture class with exciting guest speakers and field trips.
- Take advantage of low-cost flights, living accommodations.
- Consider optional tours to explore the great cities and



*Ask about fall 2009  
semester in  
London*

For more information, call Lynn Jamison at the Citrus College Study Abroad Office, (626) 914-8560, visit our website at <http://info.citruscollege.com/studyabroad> or pick up materials at the entrance of the SSA Building at CHC.

CHC Professor Kris Acquistapace, Advisor: (909) 389-3347.

**Financial Aid is available to eligible students.  
Early application is essential.  
Contact the Citrus College Financial Aid Office.**



# Career and Technical Education

is online at Crafton Hills College with the Services below through the Career Center.

**Call (909) 389-3361**

- Career Information
- Career Interest Self-Evaluation
- Occupational Aptitude Assessment
- Pre-Employment Assistance  
(how to write a resume; interview techniques)

For additional information, consult the CHC catalog or contact an office listed below:

**Counseling Center**

Telephone: (909) 389-3366

Room: SSB-201

E-mail: [counselingcenter@craftonhills.edu](mailto:counselingcenter@craftonhills.edu)

**Career Center**

Telephone: (909) 389-3361

Room: SSB-202

E-mail: [careercenter@craftonhills.edu](mailto:careercenter@craftonhills.edu)

# Plus

**Degree and Certificate Programs in the Occupation fields noted below:**

• **Allied Health Services**

- Radiologic Technology

Contact Morris Hunter at (909) 580-3540 for more information

- Respiratory Care

Contact Cynthia Bidney at (909) 389-3286 for more information

• **Business and Information Technology**

- Accounting
- Business Administration
  - Business Management
  - Retail Management
- Marketing
- Computer Information Systems
- Certificated Office Assistant
  - Office Assistant I
  - Office Assistant II
- Cisco Certified Network Associate
- Cisco Certified Network Professional
- Computer Assisted Graphic Design
- Computer Hardware Technician
- Programming
- 3D Computer Animation
- Webmaster

Contact Catherine Pace-Pequeno at (909) 389-3430 for more information

• **Child Development and Education**

Contact JoAnn Jones at (909) 389-3213 for more information

• **Public Safety and Emergency Services**

- Administration of Justice

Contact Dan Word at (909) 389-3570 for more information

- Emergency Medical Services

Contact Aimee Marshall at (909) 389-3252 for more information

- Fire Technology

Contact Sue Breazile at (909) 389-3408 for more information

Order Transcripts Online!

With

# ***TranscriptsPlus***



Easy to Use!

Go to our Homepage: [www.craftonhills.edu](http://www.craftonhills.edu)

Click On The "Apply/Register" Tab

Then Click On "Transcripts"

Under The "Records" Section

A service brought to you by  
Crafton Hills College and Credentials, Inc.

You must have a valid credit card, E-mail or fax  
and access to the Internet.

It's just that easy!!!

**Need Money to pay for your Classes?**

**You will still have a balance with  
Admissions and Records**

**We can  
Help!!!**

**Need Help  
with Books?**

**Fill out both sides of the BOG Application on page 95-96;**

Follow these simple instructions:

- ◆ If you are under 24 years of age and BOTH of the following are true, bring in a copy of YOUR 2007 Federal tax return.
  - √ You did not live with your parent(s)
  - √ Your parent(s) did NOT claim you on their taxes
- ◆ If you are under 24 years of age and EITHER of the following is true, bring in a copy of your PARENT'S 2007 Federal tax return. You MUST also have one parent sign the BOG application.
  - √ Your parent(s) DID claim you on their taxes
  - √ You live with your parent(s)

**STUDENTS RIGHT TO KNOW**

**CRIME REPORTING/CRIME STATISTICS**



**REPORTING CRIMES AND EMERGENCIES**

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Administration Bldg., Room 153.

**Crime Statistics**

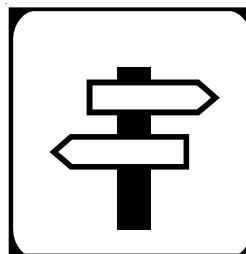
Annual crime statistics can be found on the SBCCD website at [www.sbccd.org](http://www.sbccd.org) under "About the District."

In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" is available at the following locations:

- SBCCD Chancellor's Office
- CHC College Police

**Parking Permits**

**Are Required For ALL LOTS AND STREETS at Crafton Hills College**



Vehicles without displayed parking permits are ticketed between 7:00 am and 10:00 pm, Monday through Thursday, and between 7:00 am and 4:30 pm, Friday. Illegally parked vehicles (red zone, handicapped parking, staff parking) are ticketed at all times.



**Purchase permits in the Communications Office (LADM-153).**

**Daily parking permits are dispensed by vending machines in Parking Lot D.**

<b>Annual Parking (available Fall term)</b>	<b>\$45</b>
<b>Single Semester (Fall or Spring)</b>	<b>\$20</b>
<b>Single Semester (Summer)</b>	<b>\$15</b>

### Crafton Hills College Administration

Gloria Macías Harrison, M.A. ....	President
Alex E. Contreras, M.S. ....	Vice President, Student Services
Cheryl A. Marshall, Ed.D. ....	Vice President, Instruction
Charlie Ng, Jr., M.S. ....	Vice President, Administrative Services
Judith Ashton, M.A. ....	Interim Dean, Humanities and Social Science
Joe Cabrales, M.A. ....	Dean, Student Services & Student Development
Kirsten Colvey, M.S. ....	Dean, Student Services/Counseling and Matriculation
Donna Ferracone, M.A. ....	Dean, Career and Technical Education
Theodore Phillips, Ed.D. ....	Dean, Technology and Learning Resources
Laurens K. Thurman, M.A. ....	Dean, Math, Science, Health and Physical Education
June C. Yamamoto, M.A. ....	Dean, Emergency Training Center
Cheryl Bardowell, M.P.A. ....	Director, Resource Development
Wayne Bogh, M.B.A. ....	Director, Technology Services
Rejoice Chavira, M.A. ....	Director, EOPS, CARE/CalWORKs
Bud Darling, M.P.A. ....	Director, Facilities, Operations & Maintenance
Patrick Y. Fite, B.A. ....	Director, Marketing and Public Relations
Mamerto Licerio, M.A. ....	Director, Disabled Student Programs & Services
John Muskavitch, B.S. ....	Director, Financial Aid
Ericka Paddock, M.A. ....	Director, Student Life
Cammy Purper, M.A. ....	Director, Child Development Center
Cidhinnia Torres Campos, Ph.D. ....	Director, Research and Planning

### District Administration

Donald F. Averill, Ed.D. ....	Chancellor
Robert J. Temple, M.A. ....	Vice Chancellor, Fiscal Services
John Matulich, M.S. ....	Interim Vice Chancellor, Human Resources & Employee Relations
Frank G. Reyes, M.A. ....	Executive Director, Government Relations
David Salazar, M.A. ....	Executive Director, Facilities, Planning and Administrative Services
Ron Gerhard, M.B.A. ....	Manager, Business Services
Larry Cicalone, M.B.A. ....	President and General Manager, KVCR-TV/FM
Bruce Griffin, M.B.A. ....	Chief Information Officer, Computing Services
Glen Kuck, Ed.D. ....	Director, Distributed Education and Technology Services
Diogenes Shipp, M.A. ....	Interim Director, Human Resources
Donna Hoffmann, M.A. ....	District Director, Marketing and Public Relations
Crispina Ongoco, B.S. ....	Director, Fiscal Services
Matthew Isaac, Ph.D. ....	Executive Director, Economic Development and Corporate Training
Patrick McCurry ....	District Director, Public Safety (Chief of Police)
Kevin Fleming, M.B.A. ....	Director, Center of Excellence
Steven Sutorus, M.B.A. ....	Director, Internal Audits

### Board of Trustees

Charles S. Terrell, Jr., Ed.D. ....	President
James C. Ramos, B.S. ....	Vice President
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Alma Clark ....	Student Trustee, SBVC



**\*\*\*\*DO NOT USE THESE CODES FOR FINANCIAL AID PURPOSES\*\*\*\***

**HIGH SCHOOL CODES**

<b>Code</b>	<b>School</b>	<b>Code</b>	<b>School</b>	<b>Code</b>	<b>School</b>
(363022)	Alta Loma	(010573)	Great Oak	(363077)	Redlands East Valley
(363042)	Apple Valley	(363092)	Grove	(363059)	Rialto
(333002)	Arlington	(010671)	Hamilton	(363526)	Rim of the World
(363108)	Arroyo Valley	(333267)	Hemet	(363052)	Ruben S. Ayala
(363007)	Baker	(363090)	Henry J. Kaiser	(333713)	Rubidoux
(333021)	Banning	(363040)	Hesperia	(363030)	San Andreas/Highland
(363132)	Bloomington	(333319)	Indio	(363584)	San Bernardino
(363080)	Barstow	(333319)	John F. Kennedy	(363608)	San Gorgonio
(333047)	Beaumont	(333440)	John W. North	(333765)	San Jacinto
(363106)	Big Bear	(333041)	Jurupa Valley	(333070)	Santiago
(363222)	Cajon	(333066)	La Quinta	(363023)	Serrano
(333039)	Canyon Springs	(333000)	La Sierra	(363078)	Silverado
(333057)	Cathedral City	(010792)	Lakeside	(363027)	Silver Valley
(333044)	Centennial	(363105)	Los Osos	(363074)	Sultana
(363220)	Chaffey	(363056)	Lucerne Valley	(108191)	Summit
(363036)	Chaparral	(333085)	Martin Luther King Jr.	(333037)	Temecula Valley
(363250)	Chino	(363390)	Montclair	(333048)	Temescal Canyon
(363003)	Chino Hills	(333377)	Moreno Valley	(363648)	Trona
(010910)	Citrus Hill	(333052)	Murrieta Valley	(363674)	Twenty-nine Palms
(333099)	Coachella Valley	(363416)	Needles	(363758)	Upland
(363115)	Colony	(333423)	Norco	(333043)	Valley View
(363274)	Colton	(333429)	Norte Vista	(363801)	Victor Valley
(333160)	Corona	(363499)	Orangewood	(333107)	Vista del Lago
(010025)	Desert Mirage	(363448)	Ontario	(333035)	West Shores
(363003)	Don Antonio Lugo	(363468)	Pacific	(010283)	Wilmer AminaCarter
(363300)	Eisenhower	(333038)	Palm Desert	(603744)	Yucaipa Ninth Grade
(011062)	Eleanor Roosevelt	(333597)	Perris	(363850)	Yucaipa
(333235)	Elsinore	(333623)	Polytechnic	(363861)	Yucca Valley
(363037)	Etiwanda	(333649)	Ramona	(900000)	Other California
(363330)	Fontana	(363057)	Rancho Cucamonga	(600000)	Other out of state
(363055)	Fontana A. B. Miller	(333055)	Rancho Verde	(000000)	No High School
(363089)	Granite Hills	(363504)	Redlands	(800000)	Other Foreign

<b>Code</b>	<b>College</b>	<b>Code</b>	<b>College</b>	<b>Code</b>	<b>College</b>
(338073)	California Baptist University	(365211)	Crafton Hills College	(365594)	San Bernardino Valley College
(196140)	California State PolytechnicUniversity,Pomona	(335687)	Riverside Community College	(337797)	University of California, Riverside
(366184)	California State University, San Bernardino	(800000)	Foreign College	(368700)	University of Redlands
(365210)	Chaffey College	(335403)	Mount San Jacinto College	(365790)	Victor Valley College
(335125)	College of the Desert	(600000)	Out of State College		

## ACADEMIC PROGRAM CODES

Associate of Arts		Associate of Arts	
Program Code	Description	Program Code	Description
C.AA.ADJUS	Administration of Justice	C.AA.MUSIC	Music
C.AA.ANTHRO	Anthropology	C.AA.PHIL	Philosophy
C.AA.ART	Art	C.AA.POLIT	Political Science
C.AA.FNARTS	Fine Arts	C.AA.PSYCH	Psychology
C.AA.BUSAD	Business Administration	C.AA.RELIG	Religious Studies
C.AA.CD	Child Development	C.AA.SOC	Sociology
C.AA.COMM	Communication	C.AA.SOCSCI	Social Science
C.AA.ECON	Economics	C.AA.SPAN	Spanish
C.AA.ENGL	English	C.AA.THART	Theatre Arts
C.AA.HIST	History	C.AA.UNDECIDED	Undecided
C.AA.HMNTS	Humanities	C.AA.UNDECLARED	Undeclared (Personal Growth, Recert, etc)
C.AA.LBSTDS-TCHPREP	Liberal Studies-Teacher Preparation		
Associate of Science		Associate of Science	
Program Code	Description	Program Code	Description
C.AS.ASTRON	Astronomy	C.AS.FIRET	Fire Technology
C.AS.BIOL/AP	BIOL/Anatomy & Physiology	C.AS.GEOG	Geography
C.AS.BIOL/M	BIOL/Microbiology	C.AS.GEOL	Geology
C.AS.BUSAD	Business Administration	C.AS.MATH	Mathematics
C.AS.CHEM	Chemistry	C.AS.MLTDSGPLNSCNC	Multiple Science
C.AS.CIS/3DCA	CIS/3D Computer Animation	C.AS.PHYSIC	Physics
C.AS.CIS/CAGD	CIS/Computer Assisted Graphic Design	C.AS.PRHLTHPRO	Pre-Health Professionals
C.AS.CIS/P	CIS/Programming	C.AS.RADIOL	Radiologic Technology
C.AS/CIS/W	CIS/Webmaster	C.AS.RESP	Respiratory Care
C.AS.EMS	Emergency Medical Services	C.AS.RESPC	Respiratory Care
C.AS.ENVSC/BIOL	Environmental Science/Biology	C.AS.SLPA	Speech-Language Pathology Assistant
C.AS.ENVSC/GEOS	Environmental Science/Geoscience Studies		
Certificate Program		Certificate Program	
Program Code	Description	Program Code	Description
C.CERT.ACCT	Accounting	C.CERT.IGETC	Transfer General Education-IGETC
C.CERT.AJ	Administration of Justice	C.CERT.MICN	Mobile Intensive Care Nurse
C.CERT.AT	Associate Teacher	C.CERT.MM	Marketing Management
C.CERT.BUSMGMT	Business Management	C.CERT.MT/A	Master Teacher/Art
C.CERT.3DCA	3D Computer Animation	C.CERT.MT/I	Master Teacher/Infant/Toddler
C.CERT.CAGD	Computer Assisted Graphic Design	C.CERT.MT/L	Master Teacher/Language & Literacy
C.CERT.CCNA	Cisco Certified Network Associate	C.CERT.MT/M	Master Teacher/Music
C.CERT.CCNP	Cisco Certified Network Professional	C.CERT.MT/S	Master Teacher/Special Needs
C.CERT.CFOT	California Fire Officer Training	C.CERT.OFCASST I	Office of Assistant I
C.CERT.CHT	Computer Hardware Technician	C.CERT.OFCASST II	Office of Assistant II
C.CERT.CIS	Computer Information Systems	C.CERT.P	Programming
C.CERT.CRT	Certified Respiratory Therapist	C.CERT.RADIOL	Radiologic Technology
C.CERT.CSU-BRDTH	Transfer General Education-CSU Breadth	C.CERT.RERT	Registry Eligible Respiratory Therapy
C.CERT.EL	Early Learning	C.CERT.RRT	Registered Respiratory Therapist
C.CERT.EMT-I	Emergency Medical Technician-I	C.CERT.RM	Retail Management
C.CERT.EMT-P	Emergency Medical Technician-Paramedic	C.CERT.SS	Site Supervisor
C.CERT.FBTA	Firefighter I Basic Training Academy	C.CERT.T	Teacher
C.CERT.FIA	Fire Inspection Academy	C.CERT.WEBDSGN	Web Design
		C.CERT.W	Webmaster I

CRAFTON HILLS COLLEGE  
11711 Sand Canyon Road  
Yucaipa, CA 92399  
(909) 794-2161



SAN BERNARDINO VALLEY COLLEGE  
701 S. Mount Vernon Avenue  
San Bernardino, CA 92410  
(909)384-4400

## APPLICATION FOR ADMISSION

**Please Note:** Students are encouraged to purchase and use a copy of the College Catalog and/or Schedule of Classes (available at the bookstore). Reference copies are available in the library and the counseling/academic-advising center.

### STEPS FOR ADMISSION:

#### 1. Eligibility:

The following groups are eligible for admissions:

- Any individual, age 18 or above, who can reasonably profit from instruction.
- Any individual who has graduated from high school or who has been awarded a California Certificate of Proficiency or who has successfully completed the GED.

Students from other colleges may be admitted with advanced standing upon presentation of official transcripts.

High school juniors and seniors may enroll under the following conditions:

- They must have a GPA of 3.0 or better, as verified by an official transcript.
- They must submit a *Special Student Attendance Approval* form signed by a parent and by their high school principal/designee.
- The courses taken may not duplicate courses currently available in their high school.

All high school petitions are approved by the Dean of Student Services and Student Development.

#### 2. Filing an Application with Admissions:

All new and/or returning students must file an application for admission before they register for classes.

- Be sure to complete the entire application and statement of residency, sign and date.
- Submit the completed form to the Admissions Office.

#### 3. Transcripts of Prior Work:

Students should arrange to have official transcripts of all (high school, if a high school student) college work sent to the Admissions Office. These documents are important to have on file for proper counseling/advisement.

#### 4. Assessment/Orientation/Advisement:

New students are strongly encouraged to participate in the college's Assessment/Orientation/Advisement program. This program is designed to ensure that students take classes that best match their current level of preparation. During the 3-hour assessment session, students are given tests in English, Reading, and Mathematics. While the tests are being scored, students are introduced to the college's services. At the end of the session when the assessment scores are ready, counselors help students select their courses for the semester.

#### 5. Enrollment in Classes:

The *Schedule of Classes* provides detailed instructions on the procedures involved in registering for classes. Students may register either by Web or telephone, in accordance with the dates identified in the *Schedule of Classes*. **Attending classes without formally enrolling (auditing) is not permitted.** Students who have an outstanding financial obligation will not be allowed to register for classes until the obligation is cleared. Examples of obligations falling under this policy include but are not limited to: returned checks, unpaid loans, equipment breakage, and unpaid library fines.

The college reserves the right to cancel any class that does not meet the minimum size requirements established by the district. In some cases,

cancellation may take place before the first class meeting. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

#### 6. Payment of Fees:

Current fees are listed each semester in the *Schedule of Classes*. All fees are due and payable at the time of registration. In addition to enrollment fees, students can be assessed the following: health fee, accident insurance, student representation fee and student center fee. Optional fees include those for a parking permit and for the Associated Students (AS) discount card.

Students who are not bonafide residents of California are required to pay non-resident tuition. Non-resident tuition is payable at the time of registration.

#### 7. Class Attendance:

Students who are not in attendance at the first class meeting may be dropped by the instructor.

#### 8. Late Registration:

Applicants who do not enroll during the registration period may enroll in classes during the first two weeks of the full-term fall and spring semesters, using the "add/drop" process described below. However, any instructor may refuse to admit a late registrant when the work missed cannot reasonably be made up, when the class is full, or when normal progress in the course would be impossible or unsafe.

#### 9. Add/Drop:

Registered students may change their programs during a designated period at the beginning of each semester. Once the registration period has passed and/or after the first week of full-term classes (or the first day of classes lasting less than 17 weeks), a *petition* is needed to change a schedule. These forms are available through the Admissions Office. If a schedule is revised and total number of units changed, the amount of enrollment fees may also change. Students must pay any additional fees if the number of units taken increases due to a schedule change of the time of registration.

#### 10. Refunds:

The amount of a refund for enrollment and service fees will vary in accordance with the following conditions:

- If a class is cancelled, a student will automatically be mailed a refund of enrollment, health, accident, student center fee and student representation fee. No processing fee will be charged for overpayments or cancelled classes.
- If a student drops a class before the **beginning of the term**, he/she will automatically be mailed a refund of enrollment, health, accident, student center fee and student representation fee. There will be a \$10.00 refund processing fee. Refunds of amount less than \$15.00 will not be processed.
- If a student drops a class after the first day of classes but on or before the end of the second week of classes (or 10% of the term for classes less than 17 weeks in length), he/she will automatically be mailed a refund of enrollment fees. All other fees are non-refundable as of the first day of class.
- If a student drops a class after the second week of classes (or after the 1<sup>st</sup> 10% of the term for classes less than 17 weeks in length), he/she is not eligible for a refund.

It takes approximately six to eight weeks to process refund checks. If a student wishes to apply the refund credit toward registration in another class, he/she must submit the drop and add at the same time.





**NOTE: All applicants must complete the Statement of Residency on the back of this form**

**15. Is English the language you speak most often?**     (Y) Yes     (N) No

**16. Marital Status:**     Single     Married     Divorced     Separated     Widowed     Registered Domestic Partnership

**17. Are you a single parent?**     (Y) Yes     (N) No

**18. Special Services:** *(SBCCD is committed to your educational success. Each area listed below provides special services. Please indicate those services that would benefit or interest you. Check all that apply.)*

<input type="checkbox"/> (1) Financial Aid	<input type="checkbox"/> (4) Transfer Student	<input type="checkbox"/> (7) Course Tutoring	<input type="checkbox"/> (10) Assessment Testing
<input type="checkbox"/> (2) Child Care	<input type="checkbox"/> (5) Employment Assistance	<input type="checkbox"/> (8) English as 2 <sup>nd</sup> language	<input type="checkbox"/> (11) Distance (Distributed) Education
<input type="checkbox"/> (3) Disabled Student Prog. & Svcs.	<input type="checkbox"/> (6) Basic Skills	<input type="checkbox"/> (9) Extended Opportunity Prog. & Svcs.	

**19. Are you a veteran or a dependent of a veteran eligible for benefits?**     (Y) Yes     (N) No

**20. Do you intend to apply for Financial Aid?**     (Y) Yes     (N) No

**21. Do you receive cash aid/TANF(CalWORKS)?**     (Y) Yes     (N) No

**22. Intended Load:** *(Check one)*

<input type="checkbox"/> (LP) Less than part time Fall & Spring – Less than 6 units Summer – Varies – See Schedule	<input type="checkbox"/> (P) Part time Fall & Spring – 6 units to 11.9 units Summer – Varies – See Schedule	<input type="checkbox"/> (F) Full time Fall & Spring – 12 units to 17.9 units Summer – Varies – See Schedule	<input type="checkbox"/> (O) Overload Fall & Spring – 18 units or more Summer – Varies – See Schedule
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**23. How many hours PER WEEK do you expect to work for pay while attending CHC or SBVC? (Check one)**

<input type="checkbox"/> (1) None	<input type="checkbox"/> (4) 20-29
<input type="checkbox"/> (2) 1-9	<input type="checkbox"/> (5) 30-39
<input type="checkbox"/> (3) 10-19	<input type="checkbox"/> (6) 40 or more

**24. Education:**

**PART A:**  
(If you are currently attending high school, please complete the following, if not, skip to Part B.)

Name of High School: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Year began attending \_\_\_\_\_

High School Code				

**PART B:**

Name of High School: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Years attended From \_\_\_\_\_ To \_\_\_\_\_ Graduated?     Yes     No    Year \_\_\_\_\_

High School Code				

Most Recent College: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Years attended From \_\_\_\_\_ To \_\_\_\_\_ Graduated?     Yes     No    Year \_\_\_\_\_

College Code				

**25. Graduation Type:** *(Check one)*

<input type="checkbox"/> (1) Special student currently enrolled in grades Kindergarten –10	<input type="checkbox"/> (7) Passed the GED/Cert. of Equivalency
<input type="checkbox"/> (2) High school student currently in grades 11-12	<input type="checkbox"/> (8) Certificate of Proficiency
<input type="checkbox"/> (3) Not a high school graduate/not in high school	<input type="checkbox"/> (9) Earned a Foreign Secondary School Diploma
<input type="checkbox"/> (4) Currently enrolled in adult school	<input type="checkbox"/> (10) Received Associate's Degree
<input type="checkbox"/> (5) Earned a U.S. high school diploma	<input type="checkbox"/> (11) Received Bachelor's Degree
<input type="checkbox"/> (6) Other	

# STATEMENT OF RESIDENCY

**All applicants must complete this entire section. – DO NOT LEAVE ANY QUESTION BLANK.**

**NOTE:** If additional information is needed to determine your residence status, you will be required to present evidence in accordance with Educational Code Sections 68040 et seq. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence is the responsibility of the student.

**26. Are you a U.S. Citizen?**  (US) Yes  No (If you are NOT a U.S. Citizen, you must give the information below)

(NOTE: both items A and B must be completed.)

A. Immigration Status (mark appropriate category below, then list card or visa number and date issued).

<input type="checkbox"/> (PE) Permanent or Resident Visa	A# _____	_____	_____
	Immigration Card Number	Date Issued	Expiration Date
<input type="checkbox"/> (ST) Student Visa (F-1 or M-1)	A# _____	_____	_____
	Visa Number	Date Issued	Expiration Date
<input type="checkbox"/> (OT) Other Status	A# _____	_____	_____
	Visa Type	Visa Number	Date Issued
			Expiration Date

B. Country of Citizenship or Origin \_\_\_\_\_

**27. Do you claim California as your permanent residence?**  Yes  No

(If YES, you must answer questions A through C below.)

- A. In what state did you last file a State income tax return? \_\_\_\_\_ Year? \_\_\_\_\_
- B. Are any of the following persons currently on **ACTIVE** military duty with, (or discharged within the last 12 months from), the U.S. Armed Forces?  
(Please mark all appropriate persons.)  
 None  Self  Spouse  Parent or Guardian
- C. Have you lived at your present address for more than one year?  Yes  No

**28. Questions which must be answered by any student who will not be 19 years of age when the semester begins:**

A. Are your natural parents or legal guardians divorced?  Yes  No

B. If YES, list name and address of person who has legal physical custody of you:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

**NON-DISCRIMINATION POLICY:** San Bernardino Community College District, pursuant to the requirements to Title IV, VI, and VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendment of 1972, does not discriminate against applicants, employees, or students on the basis of race, color, religion, sex, national origin, native language, or handicap in its employment policies and/or educational programs and activities, including admission and accessibility to such.

**FERPA Notification:** Under the Family Educational Rights Act (FERPA), upon enrollment you may direct the college to withhold release of directory information to persons not employed by the San Bernardino Community College District. Directory information includes your name, address, phone number, dates of attendance, major of study, awards/degrees received, date of birth and most recent institution previously attended. **DIRECTORY INFORMATION DOES NOT INCLUDE YOUR SOCIAL SECURITY NUMBER.** Currently, directory information is only shared with officials and employees of the San Bernardino Community College District who have a legitimate educational need to inspect the record, to a person elected to the Board of Trustees, and to other educational entities conducting research to assess the academic progress of students and to help students reach their educational goals. **DIRECTORY INFORMATION IS NOT SHARED WITH NON-EDUCATIONAL ENTITIES** (i.e. telemarketers). If you do not want your directory information released, please check box

**29. I hereby certify, UNDER PENALTY OF PERJURY,** that all information supplied on this statement of residency is complete and accurate to the best of my knowledge. All materials submitted by me for purposes of admission become the property of San Bernardino Community College District. I understand that willful omission or falsification of information, or failure to report changes in residence may result in my dismissal from San Bernardino Community College District and the loss of units earned as a result of such omission or falsification.

Applicant's Legal Signature \_\_\_\_\_ Date \_\_\_\_\_



**Crafton Hills College**  
11711 Sand Canyon Road  
Yucaipa, CA 92399-1799  
(909) 794-2161  
www.craftonhills.edu

Non-Profit  
Organization  
U.S. Postage  
PAID  
San Bernardino,  
California  
Permit No. 1445

# FALL SEMESTER REGISTRATION

- 1.) New students apply on-line at **www.craftonhills.edu** and follow the steps under the menu selection "Admissions & Records."
- 2.) For those filling out the application from the class schedule, submit or send the application to the CHC Admissions and Records Office in the Student Services A Building (SSA) 213.
- 3.) **Priority WEB registration** is June 23 - July 11.  
**Open WEB registration** is July 14 - August 17.  
(For WEB instructions, see pages 17-21 in this class schedule or visit the CHC website and click on "Admissions & Records." )
- 4.) Counselors are available for program advisement at the CHC Counseling Office, which is located in the Student Services B Building (SSB).  
Telephone 794-2161, Ext. 3366.

For high school concurrent enrollment requirements, eligibility and deadlines see page 30.

**ADMISSIONS & RECORDS OFFICE:** Telephone 794-2161, ext 3372.

**OFFICE HOURS: During June 1 - July 31, the hours will be:**

- \* 8 a.m. to 7 p.m., Monday through Thursday
- \* Closed Friday through Sunday

**Starting in August, the office hours will be:**

- \* 8 a.m. to 7 p.m., Monday through Thursday
- \* 8 a.m. to 3:00 p.m. Friday
- \* Closed on weekends