

Your Future Is On The Rise

CRAFTON HILLS COLLEGE



www.craftonhills.edu
Registration Phone Number:
(909) 884-1441

- All registration is done online or by phone
- Priority Web & Telephone Registration: November 1-November 23
- Open Web & Telephone Registration: November 24-January 3
- Spring Semester Begins: January 9

CraftonHills
COLLEGE

11711 Sand Canyon Road
Yucaipa, CA 92399-1799

Welcome Students



Dear Student:

Welcome to Crafton Hills College - one of the finest two-year institutions of higher education in the Inland Empire.

As a student at Crafton Hills College, you will have a multitude of opportunities.

Whether you are completing a program to prepare for transfer to a four-year college or university, an Associate in Arts or an Associate in Science, a certificate in an occupational program, or to take a course for retraining or general interest, I know you will find opportunities and experiences here that will be rewarding and stimulating. Our faculty and staff will provide you with excellent instructional and student services programs.

We are committed to helping you realize your educational and life goals.

Sincerely,

Gloria M. Harrison

Gloria M. Harrison
President

CRAFTON HILLS COLLEGE MISSION STATEMENT

In a serene, welcoming environment, Crafton Hills College promotes learning through self-discovery and the acquisition and application of knowledge and skills.

This mission is carried out in a dynamic educational community that encourages intellectual curiosity and fosters an openness to a wide range of people and ideas.

DIRECTORY OF OFFICES

(909) 794-2161

QUICK REFERENCE	BUILDING NO.	EXT.
Admissions & Records	SSA-213	3372
Bookstore	BK-101	3250
Cafeteria	College Center	3376
Career Center	SSB-201	3361
Counseling Center	SSB-201	3366
Disabled Students	SSB-110	3325
EOP&S/CalWORKs	SSA-307	3239
Evening Division	LADM-300C	3215
Financial Aid	CL-214	3242
Health Services	SSB-101	3272
Job Placement	SSB-201	3361
Learning Resources	LIB (3rd Floor)	3312
Library	LIB	3321
Parking Permits	LADM-221	3276
Police (Campus)	LADM-221	3275
Student Services	SSA-306	3354
Transfer Center	SSA-201	3361
Veterans' Services	SSA-212	3370
Workforce Development	LADM-300A	3208

LEGEND ON-CAMPUS

(See map on inside back cover)

BC	Bookstore Complex
BK	Bookstore
CL	Classroom Building
CC	College Center
CHS	Chemistry & Health Science
CDC	Child Development Center
G	Gymnasium
LADM	Laboratory/Administration
LR	Library
LR-LC	Library/Learning Center
OE-1, OE-2	Occupational Education
PAC	Performing Arts Center
SSA	Student Services A
SSB	Student Services B
SCC	Student Center/Cafeteria
SCCSTFL	Student Center/Staff Lounge

LEGEND OFF-CAMPUS

CLNC	Clinic
DE	Distributed Education
FLD	Off-Campus Field
HOSP	Hospital
RIAL-RFD	Rialto Fire Department
SBCMC	San Bernardino County Medical Center
SBNO RSTC	San Bernardino Richard Sewell Training Center
VETS	Veterans' Hospital

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DATES

EVENTS

October 3, 2005	Confirmation of Registration Priority Date www.craftonhills.edu . Click on Apply/Register then My Priority Registration Information or call (909) 884-1441
November 1 - 4	Priority Web/Telephone Registration for EOPS, DSP&S, and CalWORKs students
November 7 - 23	Priority Web/Telephone Registration
November 24 - January 3	Open Web/Telephone Registration
November 23	Deadline for High School students to submit paperwork for admission
January 3	Parking Permits go on sale in the Communications Office (LADM-221)
January 3	Financial Aid Applications for 2006-2007 available
January 3	First day to place online book orders and online reservations
January 3	Last day to register and last day to drop prior to the first day of school
January 4 - 8	No registration transactions available
January 5	Bookstore - First day to purchase textbooks on campus. You are advised not to buy your textbooks until you are officially enrolled in classes. All fees must be paid. (Registration printout required to purchase books)
January 9	Instruction begins
	For a detailed listing of deadline dates, go to www.craftonhills.edu and click on Classes/Programs
January 16	Martin Luther King Birthday (NO CLASSES)
January 19	Last day to place online book orders and online reservations
January 20	Last date for students to add course(s) and last date to drop courses to receive a refund of enrollment fees for full-term (18 week) class <u>ONLY</u> .
January 23	Parking permit regulations enforced in all lots and on all college streets
January 30	Final day for book returns or exchanges
February 3	Last day to withdraw without a "W" from full-term classes
February 3	Last date to file credit/no credit grading petition for full-term classes
February 10	Lincoln's Birthday (NO CLASSES)
February 20	Washington's Birthday (NO CLASSES)
March 1	Last date to petition for Spring 2006 graduation
March 2	Cal Grant deadline
March 1 - June 1	Summer Pell Grant applications available
March 20 - 25	Spring Recess
April 21	Last date to withdraw with a "W" from full-term classes
May 9	Honors Convocation
May 11	Last day to apply for BOG refund/Last day to have a completed file for Spring 2006
May 10 - 16	Final Exams
May 16	End of Spring semester
May 18	Commencement
June 15	Priority Deadline for Financial Aid Fall 2006
June 19	Spring 2006 grades available at www.craftonhills.edu

BOG (Board of Governors Grant Waiver) refund requests should be submitted no later than May 11.

Please check your statement, you may have a balance due.

You are advised not to buy your textbooks until you are officially registered into the class.

You are not officially registered until you have paid all fees. For high school concurrent enrollment requirements, see page 28.

December 2005						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2006						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2006						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2006						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2006						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2006						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FINAL EXAMS – SPRING 2006

For Full Semester-Length Classes
 Wednesday, May 10 – Tuesday, May 16, 2006

(Unless otherwise announced, all examinations will be held in regular classrooms.)

DAY CLASSES

FINAL EXAM TIME	WEDNESDAY, MAY 10	THURSDAY, MAY 11	FRIDAY, MAY 12	MONDAY, MAY 15	TUESDAY, MAY 16
8-10:30 a.m.	ENGL 015 All Day Classes	<u>7, 7:30, 8 a.m.</u> T Only Th Only TTh	<u>10 a.m.</u> M Only W Only MW MWF	<u>9 or 9:30 a.m.</u> M Only W Only F Only MW MWF	<u>9, 9:30, 10 a.m.</u> T Only Th Only TTh
11-1:30 p.m.	<u>7, 7:30, 8 a.m.</u> M Only W Only F Only MW MWF	<u>11 or 11:30 a.m.</u> T Only Th Only TTh	<u>11 a.m.</u> F Only	<u>11 a.m.</u> M Only W Only MW MWF WF	Conflicts and Makeups
2-4:30 p.m.	<u>12, 12:30, 1, 1:30, 2 p.m.</u> M Only W Only MW MWF	<u>1 or 1:30 p.m.</u> T Only Th Only TTh	<u>1 p.m.</u> F Only	<u>3 or 3:30 p.m.</u> M Only W Only F Only MW MWF WF	<u>3 or 3:30 p.m.</u> T Only Th Only TTh

NOTE: There may be **conflicts** for some day classes, especially those that have an unusual meeting pattern (e.g., a day class that meets only once a week). If you have a conflict, notify your instructor at once. All conflicts should be resolved with the instructor before final exam week.

EVENING AND SATURDAY CLASSES

Wednesday, May 10 – Tuesday, May 16, 2006

For all classes meeting 4 p.m. & after and Saturday classes,
 the final exam will be at the regular class time:

REGULAR CLASS SESSION	FINAL EXAM DATE
Monday	May 15
Monday/Wednesday	May 10
Tuesday	May 16
Tuesday/Thursday	May 11
Wednesday	May 10
Thursday	May 11
Saturday	May 13

Final examinations at other than scheduled times are permitted only by petition and for circumstances clearly beyond the student's control. **Approval of individual instructors is required for such exceptions.**

Instructors who wish to give final examinations at other than scheduled times **MUST** obtain prior approval from the College President.

No materials are to be brought by the student into the examination room other than those required by the instructor.

Note: Final Exams for SHORT-TERM CLASSES are given at the last regular class meeting.
 (Please refer to the Schedule of Classes for exact dates.)

**SHORT-TERM COURSES
WITH ADD/WITHDRAW/DROP DATES**

REF#	COURSE	TITLE	BEGIN	END	ADD	WITHDRAW	DROP
0022	ADJUS-106-01	Principles of Investigation	01/09/06	04/12/06	01/24/06	02/01/06	03/15/06
0030	AH-090-01	Survey of Radiologic Technology	01/11/06	04/05/06	01/17/06	02/01/06	03/08/06
0032	AH-101-01	Medical Terminology	01/09/06	03/08/06	01/17/06	01/25/06	02/22/06
0034	AH-101-02	Medical Terminology	01/10/06	03/02/06	01/16/06	01/24/06	02/16/06
0036	AH-101-03	Medical Terminology	03/07/06	05/04/06	03/13/06	03/28/06	04/20/06
0066	ANTHRO-102-01	Cultural Anthropology	01/23/06	05/01/06	02/05/06	02/15/06	04/10/06
0070	ANTHRO-110-01	Primitive Religions	01/23/06	05/01/06	02/05/06	02/15/06	04/10/06
0232	CIS-140-01	Networking Basics: Cisco Certified Network Associate	01/10/06	02/28/06	01/16/06	01/17/06	02/14/06
0234	CIS-141-01	Routers and Routing Basics: Cisco Certified Network Associate	03/07/06	05/02/06	03/13/06	03/14/06	04/18/06
0236	CIS-142-01	Switching Basics and Intermediate Routing: Cisco Certified Network	01/10/06	03/02/06	01/16/06	01/24/06	02/16/06
0238	CIS-143-01	WAN Technologies: Cisco Certified Network Associate	03/07/06	05/04/06	03/13/06	03/28/06	04/20/06
0246	ECON-100-01	Introduction to Economics	01/10/06	04/13/06	01/23/06	02/02/06	03/16/06
0250	ECON-200-02	Principles of Macroeconomics	01/09/06	04/19/06	01/24/06	02/06/06	03/29/06
0254	ECON-201-02	Principles of Microeconomics	01/09/06	04/19/06	01/24/06	02/06/06	03/29/06
0264	EMS-021X20-01	Preventing Disease Transmission for EMT-1	01/21/06	01/21/06	01/21/06	01/21/06	01/21/06
0266	EMS-021X20-02	Preventing Disease Transmission for EMT-1	01/28/06	01/28/06	01/28/06	01/28/06	01/28/06
0268	EMS-021X20-03	Preventing Disease Transmission for EMT-1	02/04/06	02/04/06	02/04/06	02/04/06	02/04/06
0270	EMS-022-01	Basic Life Support for EMT-1/EMT-Basic	01/28/06	01/29/06	01/28/06	01/28/06	01/29/06
0272	EMS-022-02	Basic Life Support for EMT-1/EMT-Basic	02/04/06	02/05/06	02/04/06	02/04/06	02/05/06
0274	EMS-022-03	Basic Life Support for EMT-1/EMT-Basic	01/21/06	01/22/06	01/21/06	01/21/06	01/22/06
0276	EMS-023-01	Hazardous Materials First Responder Awareness for Emergency Medical	02/04/06	02/04/06	02/04/06	02/04/06	02/04/06
0278	EMS-023-02	Hazardous Materials First Responder Awareness for Emergency Medical	01/21/06	01/21/06	01/21/06	01/21/06	01/21/06
0280	EMS-023-03	Hazardous Materials First Responder Awareness for Emergency Medical	01/28/06	01/28/06	01/28/06	01/28/06	01/28/06
0282	EMS-103-01	Mobile Intensive Care Nurse	02/24/06	03/31/06	02/24/06	03/03/06	03/17/06
0284	EMS-105-01	Assessment of the Medical and Trauma Patient	01/31/06	03/28/06	02/06/06	02/07/06	03/07/06
0300	EMS-156-01	Clinical Externship for the Paramedic	01/09/06	03/31/06	01/22/06	01/31/06	03/07/06
0302	EMS-157-01	Field Externship for the Paramedic	04/07/06	07/07/06	04/23/06	05/03/06	06/14/06
0310	EMS-290-01	Emergency Services Educator	02/17/06	04/28/06	02/23/06	03/03/06	04/14/06
0312	EMS-921X20-01	EMT Recertification	01/30/06	02/27/06	01/30/06	01/30/06	02/13/06
0314	EMS-921X20-02	EMT Recertification	04/03/06	04/24/06	04/03/06	04/03/06	04/17/06
0358	ENGL-015-14	Preparation for College Writing	01/24/06	05/04/06	02/08/06	02/16/06	04/11/06
0452	FIRET-049-01	Basic Firefighter Physical Fitness	02/06/06	04/25/06	02/21/06	03/01/06	04/10/06
0454	FIRET-087-01	Fire Investigation 1A	01/12/06	03/02/06	01/18/06	01/19/06	02/16/06
0456	FIRET-088-01	Fire Investigation 1A	03/09/06	05/11/06	04/05/06	04/06/06	05/04/06
0480	FIRET-115-01	Firefighter I Basic Training Academy	02/06/06	04/25/06	02/21/06	03/01/06	04/10/06
0494	FIRET-902X4-01	Firefighter Physical Agility Prep	01/31/06	04/13/06	02/08/06	02/16/06	03/28/06
0542	HIST-101-04	History of the U.S. 1865 to Present	01/09/06	04/19/06	01/24/06	02/06/06	03/29/06
0560	LRC-050-01	Tutor Training	01/26/06	02/23/06	01/26/06	02/02/06	02/16/06
0564	LRC-960X4-01	Developmental Study Techniques	01/09/06	03/03/06	01/18/06	01/24/06	02/17/06
0566	LRC-960X4-02	Developmental Study Techniques	03/06/06	05/05/06	03/14/06	03/28/06	04/21/06
0570	LRC-960X4-04	Developmental Study Techniques	03/06/06	05/05/06	03/14/06	03/28/06	04/21/06
0614	MATH-952-02	Prealgebra	01/09/06	03/07/06	01/17/06	01/25/06	02/21/06
0616	MATH-952-09	Prealgebra	02/06/06	05/05/06	02/23/06	03/03/06	04/17/06
0626	MATH-090-05	Elementary Algebra	03/08/06	05/09/06	03/15/06	03/30/06	04/25/06
0632	MATH-090-07	Elementary Algebra	02/06/06	05/05/06	02/23/06	03/03/06	04/17/06
0652	MATH-095-02	Intermediate Algebra	01/09/06	03/07/06	01/17/06	01/25/06	02/21/06
0656	MATH-095-06	Intermediate Algebra	02/06/06	05/05/06	02/23/06	03/03/06	04/17/06
0676	MATH-102-05	College Algebra	03/08/06	05/09/06	03/15/06	03/30/06	04/25/06
0756	PCD-111-01	Career Life Planning	02/06/06	05/08/06	02/21/06	03/01/06	04/17/06
0870	PSYCH-100-10	General Psychology	01/24/06	04/27/06	02/06/06	02/16/06	04/06/06
0882	PSYCH-100-12	General Psychology	01/31/06	05/04/06	02/13/06	02/23/06	04/13/06
0934	READ-091-04	College Study Skills	01/30/06	05/03/06	02/12/06	02/27/06	04/12/06
0946	RELIG-110-01	Primitive Religions	01/23/06	05/01/06	02/05/06	02/15/06	04/10/06
0950	RESP-050-02	Introduction to Respiratory Care	03/07/06	05/04/06	03/13/06	03/28/06	04/20/06
0952	RESP-050-01	Introduction to Respiratory Care	01/10/06	03/02/06	01/16/06	01/24/06	02/16/06
0978	RESP-927X4-01	Advanced Practitioner Exam: Review and Seminar	02/28/06	05/04/06	03/08/06	03/14/06	04/20/06
1026	SPEECH-050-01	Fundamentals of Oral Communication	01/31/06	05/04/06	02/13/06	02/23/06	04/13/06
1040	SPEECH-100-09	Elements of Public Speaking	01/30/06	05/03/06	02/12/06	02/27/06	04/12/06
1052	SPEECH-111-05	Interpersonal Communication	01/31/06	05/04/06	02/13/06	02/23/06	04/13/06
1068	THART-140X4-01	Theatre Workshop	01/30/06	05/05/06	02/15/06	02/27/06	04/13/06
1070	THART-145X4-01	Advanced Theatre Workshop	01/30/06	05/05/06	02/15/06	02/27/06	04/13/06
1076	THART-179X4-01	Fundamentals of Stagecraft II	01/23/06	05/08/06	02/07/06	02/15/06	04/12/06

(All Telephone Numbers are in the 909 Area Code)

ADMISSIONS OFFICE Room SSA-213, 389-3372

E-mail: admissions@craftonhills.edu

The office maintains all student records and all forms necessary to maintain enrollment status. These forms include application for admission, class changes, transcript requests, enrollment verification, name/address changes, class repetition, and a variety of petitions.

Hours: Monday - Thursday 8:00 am - 7:00 pm
 Friday 8:00 am - 3:00 pm

ASSESSMENT CENTER Room SSB-202,

E-mail: testcenter@craftonhills.edu 389-3361

The CHC Assessment Center administers all assessment, basic skills and prerequisite challenge tests. Also available is the Wonderlic WBST ATB exam for Financial Aid students who are required to prove an Ability to Benefit. The Assessment Center also provides proctor services to non-Crafton Hills College students who attend other colleges and universities and want to take their tests in a location other than that school. Contact the Assessment Center for additional information.

Hours: Monday - Thursday 8:00 am - 5:00 pm
 Fridays, November 4 - January 20 10:00 am - 1:00 pm

BOOKSTORE Room BK-101, 389-3250

Website: <http://bookstore.craftonhills.edu>

CALL FOR SPECIFIC HOURS DURING THE FIRST TWO WEEKS OF THE SEMESTER. PRINTOUT IS REQUIRED TO PURCHASE BOOKS.

(January 23 - February 9)

Hours: Monday - Thursday 7:45 am - 7:00 pm
 Friday 7:45 am - 3:00 pm

(February 13 - May 16)

Hours: Monday - Thursday 7:45 am - 6:00 pm
 Friday 7:45 am - 3:00 pm
 Wednesday, May 17 7:45 am - 1:00 am
 Closed Saturdays, Sundays, Holidays and when classes are not in session.

CAFETERIA College Center, 389-3376

CHC's cafe features homemade KILLER Chili, banana bread, fresh baked cookies, and corn bread. Fresh salads and fruit are available. We offer a variety of hot and cold sandwiches and, of course, all types of burgers and fries. Breakfast and lunch specials are also available.

Hours: Monday - Thursday 7:30 am - 7:00 pm
 Friday 7:30 am - 2:00 pm

CalWORKs Room SSA-307, 389-3239

E-Mail: rchavira@craftonhills.edu

The CalWORKs Program is designed to provide support and encouragement to TANF/CalWORKs recipients in order to help them reach their educational and career goals. Services include job placement, child care assistance, counseling, liaison representation with the county.

Hours: Monday and Thursday 8:00 am - 4:30 pm
 Tuesday and Wednesday 8:00 am - 6:00 pm
 Friday 8:00 am - 3:00 pm

CAMPUS BUSINESS OFFICE Room LADM-300B, 389-3221

The CBO is available to collect credit exam fees; chemistry fees, loan defaults; grant overpayments; and settle obligations for returned checks. The CBO also sells passes to the golf course.

Hours: Monday - Thursday 8:00 am - 8:00 pm
 Friday 8:00 am - 4:30 pm

CAREER CENTER Room SSB-202,

E-mail: careercenter@craftonhills.edu 389-3361

The CHC Career Center provides free career assessments, online career programs and a listing of jobs available off campus. The Career Center also provides free unlimited access to various programs for career search information, occupations, and labor market trends. During the semester and at our annual Career Fair, various employer representatives will be available in the Career Center to accept applications, provide information and for recruitment of students for available positions. Various employers list job openings with the Career Center and these positions are posted on an Internet site for access from any computer. The Career Center staff is available to help with resume writing and posting the resume on various websites.

Hours: Monday - Thursday 8:00 am - 7:00 pm
 Friday 10:00 am - 3:00 pm

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE) OFFICE Room SSA-307,

E-Mail: rchavira@craftonhills.edu 389-3239

The CARE Program is an affiliate of the EOPS Program. The CARE Program is designed to provide educational support services to meet the needs of the single parent who is 18 years of age or older, head of household, with at least one child under the age of 13 years old, and is a recipient of TANF/CalWORKs. Services include financial assistance with child care, workshops, on and off campus referrals.

Hours: Monday and Thursday 8:00 am - 4:30 pm
 Tuesday and Wednesday 8:00 am - 6:00 pm
 Friday 8:00 am - 3:00 pm

COMMUNICATIONS Room LADM-221, 794-2161

Students can visit the Communications Office to purchase parking permits and pay for parking citations. Any lost and found items can be turned in or claimed here. Students unsure of a campus office or department phone number can reach the college telephone operator by calling this office.

Hours: Monday - Thursday 8:00 am - 9:00 pm
 Friday 8:00 am - 6:00 pm

Crafton Hills College is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the College Police and Communications Office, located in LADM-221.

COUNSELING/TRANSFER CENTER Room SSB-201,

**E-mail: counselingcenter@craftonhills.edu 389-3366
 or transfercenter@craftonhills.edu**

The Counseling and Transfer Center provides students with the information necessary to plan personal and educational goals. Counselors are available to assist individuals in identifying goals and developing a long term educational plan to reach the goal. A Veterans' Counselor is available on an appointment basis. Information and guidance are available to assist with developing plans to meet career/vocational goals as well as transfer goals. The Transfer Center schedules representatives from University programs to assist students with transfer questions and to review transcripts. Counselors see students on a walk-in basis during peak dates and on a walk-in or appointment basis during off-peak dates. Please call for more information.

Hours are as follows:

Hours: Monday - Thursday 8:00 am - 7:00 pm
 Friday 10:00 am - 3:00 pm

Counseling Hours:

Monday - Thursday 9:00 am - 7:00 pm
 Friday 10:00 am - 2:30 pm

Hours are subject to change - call to verify hours

(All Telephone Numbers are in the 909 Area Code)

**DISABLED STUDENT PROGRAMS & SERVICES Room SSB-110,
E-mail: mliceri@craftonhills.edu 389-3325 • TTY 794-4105**

Disabled Student Programs & Services is composed of both programs and services. The learning disabled student may seek assistance in the Diagnostic Learning Center. Services available to disabled students include notetakers, readers, textbooks on tape, tram service, electric wheelchairs and handicapped parking.

Hours: Monday - Thursday 8:00 am - 7:00 pm
Friday 8:00 am - 4:30 pm

**DISTRIBUTED EDUCATION, 441 W. 8th Street,
San Bernardino 384-4325**

E-mail: distributed@sbccd.cc.ca.us

The Distributed Education office coordinates the televised and computer-delivered courses for students of Crafton Hills College in Yucaipa and San Bernardino Valley College. Televised courses are broadcast on Channel 24, KVCR-TV, and typically have 5 campus meetings. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require access to a computer system with an Internet connection. Online courses may have up to five campus meetings, and Hybrid courses have weekly campus meetings. Registration procedures, fees, and academic credits are the same as equivalent traditional classroom courses.

The Internet site is <http://learnonline.sbccd.cc.ca.us/disted>

Hours: Monday - Friday 8:30 am - 4:30 pm

**EXTENDED OPPORTUNITY PROGRAMS AND SERVICES
(EOPS) Room SSA-307, 389-3239**

E-Mail: rchavira@craftonhills.edu

The EOPS Program is a state funded effort that provides special services to full time community college students. The program's aim is to serve and encourage students from various backgrounds to continue their education at the community college level. Eligible students are provided with the necessary academic and personal support services to enable them to succeed at Crafton Hills College.

Hours: Monday & Thursday 8:00 am - 4:30 pm
Tuesday & Wednesday 8:00 am - 6:00 pm
Friday 8:00 am - 3:00 pm

FINANCIAL AID OFFICE Room CL-214, 389-3223

You may be eligible for financial assistance to help meet your educational expenses. There are many Federal and State aid programs available. Each has different qualifications and each is designed to meet special needs. Application forms are kept as simple as possible.

Hours: Monday - Thursday 9:00 am - 6:00 pm
Friday 9:00 am - 1:00 pm

**HEALTH AND WELLNESS CENTER Room SSB-101
389-3272 or 389-3273**

Registered Nurses/Public Health Nurses/Nurse Practitioner are available to provide urgent care, first aid and primary care services for illness or injury. Some other services include: health evaluation and counseling, health advocacy and promotion, physical exams, medications, laboratory testing, blood pressure screening, immunizations, TB skin testing, pregnancy testing, birth control, emergency contraception, cervical and breast cancer screening, STD testing and treatment, HIV/AIDS testing, body fat testing, nutrition and weight management, stress evaluation and counseling, crisis counseling, personal counseling by a licensed Marriage Family Therapist, Alcohol and Drug abuse evaluation and counseling, vision and hearing tests, referrals to low-cost community health services and more.

Hours: Monday - Thursday 8:00 am - 7:00 pm
Friday 8:00 am - 3:00 pm

**INTERNATIONAL STUDENTS Room SSA-213
389-3372**

Crafton Hills College is approved by the Immigration and Naturalization Service to admit non-immigrant F-1 Visa International students. The number of such students permitted to enroll may be limited at the discretion of the President of the College. In order to be considered for admission, all applicable materials must be submitted by the following deadlines:

May 1	for Fall Semester
November 1	for Spring Semester
March 15	for Summer Session

To obtain the required materials and procedures, contact the Admissions and Records Office in SSA-213 or call 389-3372. Counselor available by appointment only.

**THE LEARNING CENTER Library, 3rd floor
389-3312**

This facility houses both a Writing Center and a Math Center as well as a small Language Lab. Instruction and tutorial help in a variety of subjects is available to students. The Learning Center accommodates the viewing of current telecourses and offers videotape programs on many topics. Students may take advantage of lab offerings such as note taking and test preparation. Come and investigate your resources.

Hours: Monday - Thursday 7:30 am - 10:00 pm
Friday 7:30 am - 4:00 pm

LIBRARY 389-3321

For reference help dial 389-3322 or 389-3323

The Library has 20 Internet computers for student and community use. We have a collection of over 68,000 volumes, periodicals, video and audio tapes, as well as a periodical system with full-text capacity available on-line at home and at the college for our students. Reference librarians are available to assist in locating your information.

Hours: Monday-Thursday 7:30 am - 10:00 pm
Friday 7:30 am - 4:00 pm
Saturday 9:00 am - 1:00 pm

STUDENT SENATE OFFICE SCC-107

E-mail: mcole@craftonhills.edu

389-3410

The Student Senate Office provides support for the Student Senate and student clubs and organizations; sells Omnitrans bus passes and discount tickets to some area theme parks; and issues ID and ASB cards. Our office is also a great place for information and/or directions. If you have questions, if you're lost, please stop by and let us help you.

Hours: Monday 8:30 am - 4:30 pm
Tuesday and Wednesday 10:00 am - 6:00 pm
Thursday 8:30 am - 4:30 pm
Friday 8:30 am - 2:00 pm

VETERANS SERVICES Room SSA-213, 389-3370

This office provides veterans with assistance regarding VA educational benefits. If you have any questions, please call or stop by the Admissions and Records Office.

Hours: Monday - Thursday 8:00 am - 4:00 pm
Friday 8:00 am - 3:00 pm

**WORKFORCE DEVELOPMENT Room LADM-300A,
E-mail: workforce@craftonhills.edu 389-3208**

This office provides fee-based, not-for-credit classes to help individuals develop skills in preparation for employment or to improve and upgrade job skills.

Hours: Monday - Friday 8:00 am - 4:30 pm
Some evenings until 6:00 pm, call for extended day information.

FEE SCHEDULE

(All fees are subject to change)

MANDATORY FEES

Enrollment Fee **\$26.00 per unit**
 Non-Resident Fee* \$177.00 per unit

* Includes mandatory enrollment fees.

Health Fee Fall/Spring \$12.50; Summer \$9.50
 Accident Insurance Fee Fall/Spring \$1.50; Summer \$1.50
 Student Center Fee \$1 per unit, max. \$10 per year

* Capital Outlay Fee(per semester) \$5.00 per semester
 (Citizen of a foreign country who is also a resident of a
 foreign country)

Student Representation Fee \$1.00
 This fee may be waived for moral, religious, political, or financial
 reasons. For more information, please call the Student Senate
 Office at (909) 389-3410.

Schedule of Classes Free on campus
 \$1.00 if mailed (\$7.00 if mailed out of U.S.)

Transcripts:

- 1) First two requests are free.
- 2) Requests by mail \$3.00
- 3) Requests in person \$3.00; For same day request \$5.00
- 4) All requests online \$4.75 (\$3 plus \$1.75 service charge
 Catalog \$4.00 if purchased on campus
 \$6.00 if mailed (\$16.00 if mailed outside of U.S.)

Credit by Examination \$20.00 plus class unit fee
 Enrollment Verification \$3.00 each
 Refund Processing Charge \$10.00 for each refund
 transaction, not to exceed \$10.00 per semester, per student

*Be sure to include the expense of books, parking and supplies in
 your calculation of what it will cost you to take classes.*

REFUNDS OF FEES AUTOMATIC REFUND POLICY

If a class is cancelled . . . You will automatically be mailed a refund
 of the enrollment fees for any class cancelled by the College. If this
 class is your only class for the term, you will receive a refund of all
 fees except the parking fee and ASB fee. To receive a refund of the
 parking fee, you must complete a "Request for Refund" form and
 attach the parking decal to the form. Turn in this form and the decal
 to the Communications office, located in LADM-221. To receive a
 refund of the ASB fee, complete a "Request for Refund" and attach
 the semester sticker to the form. Turn in this form and the sticker
 to the Student Services office, located in SSA-306.

If you drop a class BEFORE the first day of the term, you will
 automatically be mailed a refund of enrollment fees. If you wish to
 receive a refund of the parking fee, you must request a refund in the
 Communications Office, LADM-221 and attach the parking decal
 to the refund request form. There is a \$10 refund-processing fee.
 Refunds of less than \$15 will not be processed.

**If you drop a class AFTER the first day of the term and within
 the first 10% of the term,** you will automatically be mailed a refund
 of enrollment fees. There is a \$10 refund-processing fee. Refunds
 of less than \$15 will not be processed.

If you WITHDRAW from the COLLEGE... You are eligible for a
 refund of enrollment fees if you withdraw **during the first 10% of
 the term.** To be eligible for a refund of the other fees, you must

withdraw **PRIOR** to the **FIRST** day of the term. There will be a
\$10 processing fee. Refunds of less than \$15 will not be
 processed.

- You are **NOT** eligible for a refund if you drop a
 class **AFTER** the first 10% of the term.
- You are not eligible for a refund if you are dropped
 by your instructor.

ALLOW 6 - 8 WEEKS FOR ALL REFUND CHECKS.

If you wish to apply the refund credit toward registration in another
 class, you must submit the drop and add forms at the same time.

**ALL OTHER FEES ARE NON-REFUNDABLE
 AS OF THE FIRST DAY OF CLASS.**

HEALTH FEE • STUDENT CENTER FEE • STUDENT REPRESENTATION FEE • PARKING FEE

To receive a refund of your Health Fee, Parking Fee,
 Student Center Fee, Student Representation Fee, you must:

1. Drop ALL classes **BEFORE** the beginning of the term.
2. Turn in your refund request, along with your parking
 decal to the Student Services Office within the first 30
 days of instruction. You must **REQUEST** the refund; it
 is not automatic. A \$10.00 Refund Processing fee will
 be deducted from the amount owed to you. Refunds of
 less than \$15 will not be processed.

PARKING PERMITS

Parking permits are required for **ALL LOTS** and **STREETS** at Crafton
 Hills College. Permits are available in the Communications Center.
 Daily parking permits are dispensed by vending machines in Parking
 Lot D. To purchase permits or make payments for citations go to the
 Communications Office, LADM-221, between 8:30 am and 4:00 pm,
 Monday through Friday. Limited services are available between 4:00
 pm and 9:00 pm, Monday through Thursday in LADM-221.

Parking Permits:

Annual (Fall through Summer) \$35.00
 Per Semester \$20.00
 Summer \$15.00
 Daily Parking \$1.00

**While accurate at time of printing, fees may be changed by
 Board action at any time.**

PARKING CONTROLS

Parking permits must be displayed as indicated on the purchased
 permit. Vehicles without displayed parking permits are ticketed
 between 8:00 am and 10:00 pm, Monday through Thursday and
 between 8:00 am and 4:30 pm, Friday beginning January 23.
Illegally parked vehicles are ticketed at all times.

STUDENT HEALTH AND MEDICAL FEES

- A. A health and accident insurance fee will be paid by
 students at the time of registration. The receipts will be
 expended only to defray the cost of student health
 services and student accident insurance as provided in
 Education Code 72246.
 1. The health fee for students enrolled in Fall Semester
 shall be \$12.50.
 2. The accident insurance fee shall be \$1.50. See part C.

The Health and Medical Fee is non-refundable unless all courses
 for which the student is enrolled are cancelled or the student
 withdraws from all courses prior to the first day of the term.

- B. Exemptions - Certain individuals are exempt from health and accident fees by code exemption or action of the Board of Trustees:
1. Apprentices attending college under an approved training program.
 2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona-fide religious sect, denomination or organization.
 3. Students who submit evidence that they are financially unable to pay the fee because of low income. Students must be members of families with dependent children, those receiving supplemental security income/state supplementary programs, or those receiving general assistance. The health fee for these students may be included as part of the financial aid package for students who receive government grants.
 4. Students enrolled only in Workforce Development classes.
 5. Students enrolled in off-campus classes that are conducted entirely at the agency site.
- C. Students who are enrolled exclusively in Distributed Education classes shall pay only the \$1.50 accident insurance fee.
- D. Exempted students who do not pay health or accident insurance fees are not eligible for health services or coverage under the accident insurance policy.
- E. International students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide results of a negative tuberculosis skin test or chest x-ray performed in the United States.

THE CAMPUS BOOKSTORE

Come See
What's in
Store
for You!

Crafton Hills College is more than just a bookstore. Along with textbooks, we offer a vast array of school supplies, study aids, backpacks, clothing, snacks, beverages, greeting cards and gifts galore. We provide on campus convenience for your special book and computer software orders, gift certificates, and amusement park discount cards.

Call (909) 389-3250 for specific hours during the first two weeks of the semester.

<http://bookstore.craftonhills.edu>



BOOKSTORE

Our Bookstore is Self Service.

Students have the opportunity to select their own textbooks. Please be sure to make your selections carefully (SEE REFUND POLICY BELOW).

Refund Policy - Refunds will be granted in full **ONLY** if the following conditions are met:

Current Cash Register Receipt, Registration Printout and Personal I.D. required:

No Exceptions. If purchase is charged, original credit card must be presented.

New texts must be in brand new condition; if they are not, refunds will be 75% of the new price.

Shrunk-wrap packages are not returnable if original package is unwrapped. (Publisher Policy)

No Refunds on supplies, clothing, review, study aides or other non-textbooks.

Time Limit: **Spring & Fall - First 3 Weeks Only**
 Summer - First Week Only

After Refund Period, books must be returned by the following business day of purchase: **I.D. and receipts are required.**

During finals of each semester, used textbooks may be bought back by the Bookstore if they have been requisitioned by the instructor for the coming semester. Watch for buy back dates.

Credit Card Policy - Credit cards must be signed. I.D. required. Credit card holder must be present.

Check Cashing Policy - Student must present a State picture I.D. or Driver's License and their registration printout schedule. If check signer is not present, a photo copy of their driver's license or picture State I.D. may be accepted. Checks must be imprinted with correct address and written for the exact amount of purchase only. Student I.D. number and phone number needed. No out of state or two party checks accepted.

(Please Note: Books paid for by check must be returned within the refund period.) A \$25.00 service charge will apply to each returned check.

Check the Bookstore website for book titles and prices as they become available:

<http://bookstore.craftonhills.edu>

We are sorry we cannot buy back OR exchange workbooks.

Step 1: Be admitted as a student.

You are a CONTINUING student if you enrolled in classes at CHC during the Fall 2005 term. If you are a continuing student, skip ahead to Step 3!

You are a RETURNING student if you attended CHC in the past but did not enroll during the Fall semester. If you are a returning student, fill out the application inside the schedule. Bring it to the Admissions Office in Room 213 in the Student Services Building. Once the Admissions Office has reactivated your status as a CHC student, you can skip ahead to Step 3.

You are a NEW student if you have never attended CHC before. If you are a new student:

1. Fill out an application (inside schedule) or online at www.craftonhills.edu and (a) take it to the Admissions Office in the Student Services Building, Room 213, or (b) mail it to the address on the application.
2. Have your official high school/college/university transcripts sent to the Admissions Office at Crafton Hills College. You can request the transcripts from the records office at your high school or the college/university that you previously attended.

If you are a current high school student who wishes to take a class at Crafton Hills College, please see pages 2 and 28 for more information.

The hours of the Admissions and Records Office are:

Monday through Thursday 8:00 am to 7:00 pm
Friday 8:00 am to 3:00 pm

The Admissions and Records Office is located in SSA, Room 213, Park in Lot B or C. A decal is required and can be purchased in lot D for \$1.

For questions or additional information you can contact the Admissions and Records office at (909) 389-3372 or email at admissions@craftonhills.edu

The **Admissions and Records Office** is responsible for admitting and enrolling students at Crafton Hills College. The Admissions and Records office is located in the Student Services Building, Room 213, under the clock tower at the west end of campus (see campus map located on the last page of the schedule of classes).

Office Hours: Monday-Thursday 8:00 am-7:00 pm
Friday 8:00 am-3:00 pm

Step 2: Participate in Assessment Process

Every new student is strongly encouraged to participate in the assessment process. This process is designed to assist students in choosing the correct classes. The assessment process is required to determine placement in English and mathematics classes at Crafton Hills College. The assessment instrument is a multiple-choice instrument covering reading comprehension, sentence skills, arithmetic and elementary algebra. You do not need to prepare for the test since it is designed to measure your current skills in each area.

No appointments are necessary to participate in assessment. Assessment is provided on a drop-in basis.

Assessment Testing is held in the Counseling Center, SSB-201 (2nd Floor)

(Parking permits are required for all parking lots and streets at Crafton Hills College. Daily parking permits are dispensed by vending machines for \$1.00 in Parking Lot D. Park in Lot B or C for closest location.)

Walk-in hours subject to change. Please call to verify.

September 19 - November 3

Monday - Thursday 8:00 am - 5:00 pm

November 4 - January 20

Monday - Thursday 8:00 am - 5:00 pm
 Friday 10:00 am - 1:00 pm

Saturday Testing

November 5, November 19, 8:00 am - 10:00 am
 December 3, December 10 8:00 AM - 10:00 am

January 30 - February 9

Assessment closed

Plan on two hours to complete the assessment process. For questions you may contact the assessment center at (909) 389-3361 or email at testcenter@craftonhills.edu

NOTE: As a new student, you may obtain an assessment exemption if you fall into one of the following categories:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed prerequisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

If any of the waiver criteria apply to you, visit the Counseling Center in SSB-201, to obtain an assessment waiver. You are responsible for supplying the documentation for the waiver and for completing the waiver process at the Counseling Center before you will be eligible to register.

Step 3: Participate in a New Student Orientation Session and Develop an Educational Plan
This session will provide you with information about degrees, certificates and transfer. Information about registration procedures, financial aid, and services available at the college will also be provided. This session will last approximately 2 hours. Check with the Counseling Center for a schedule of orientation sessions.

Every new student is required to develop a Student Educational Plan (SEP) with a counseling faculty member before they enroll in classes. The SEP provides you with a plan to reach your educational or career goal and specifies the courses required to reach your goal. You are asked to meet with a counseling faculty member during the orientation session who will assist you in developing a first semester SEP. After the SEP is completed, you will be able to access it through Campus Central at www.craftonhills.edu at anytime. Financial Aid and EOPS students are required to have a current SEP on file.

The Counseling Office is located in SSB-201, use parking lot Bor C. A decal is required and can be purchased in alot D for \$1.

Step 4: Select your classes

Take the time to look through the list of course offerings, beginning on page 35 of this schedule. As you make your selections, think about the hours in the day you have available to take classes, and make sure that the classes you have chosen are not held at conflicting times. Stop by the Counseling Center in the Student Services building if you would like help selecting your classes.

Use the chart on page 53 for guidance on the right level of English, reading and math for you to begin your studies. Remember to select some alternate courses as backups, in case your first-choice classes are already full by the time you register.

Step 5: Calculate your fees. (Fees are subject to change pending legislative action)

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use Steps A, B, C, and D below to do a preliminary calculation of your fees:

A. If you are a resident of California, multiply the number of units you will be taking by \$26.00 and enter the total here:

_____ (Example: If you are taking 6 units, the total will be \$156.00)

NOTE: If you are a non-California resident, multiply the total number of units by \$177.00 (\$151 + \$26).

- B. Add the required Health and Accident Fee of:
Fall or Spring \$14 • Summer \$ 11
- C. Add a \$1 Student Representation fee. This is a fee voted in by CHC students to support student senate and federal lobbying efforts on behalf of the student body. For more information, contact the Student Senate Office in the College Center, (909) 389-3410. This fee may be waived for moral, religious, political or financial reasons.

Add the totals of items A, B, and C above :

A) _____ + B) _____ + C) _____ = _____.

- D. If you are both a citizen of a foreign country and a resident of a foreign country, add the Capital Outlay Fee (\$5).
- E. Add the Student Center Fee \$1 per unit (maximum of \$10 per year).

Your preliminary calculations will be confirmed when you register.

At the time of registration, you will also be given the option of purchasing an Associated Student Body Discount (ASB) Card for \$7.50 for the semester. Showing you ASB card to the campus Bookstore cashier will enable you to receive a 5% discount on your purchases! Once ASB has been selected, it may not be cancelled.

Don't forget to include the expense of parking, books and supplies in your calculation of what it will cost you to take classes.

Do you need financial assistance to attend college?

You may qualify for a fee waiver (Board of Governor's Grant) if you or your parents qualify according to one of the following:

- Low income • CalWORKS/TANF recipient • SSI recipient
- Child or spouse of disabled or deceased veteran.

Fee waiver forms are available in the Financial Aid Office in the Classroom Building, Room 214. Visit the office for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by telephone/web. **Fee waivers do not cover books.**

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 80 of this schedule for more detailed information.

Step 6: Register

The first few weeks of Web/Telephone registration are open to students according to a priority system. Use the charts on pages 19 and 20 to identify your priority and the first day you will be able to use Web/Telephone registration.

You can register by Web/Telephone on your assigned priority day or any registration day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, we recommend that you register as your priority is available.

Step 7: Register at www.craftonhills.edu or by telephone at (909) 884-1441

See pages 12 to 20 for detailed instructions on how to register by Web/Telephone.

Step 8: Pay your fees.

Once you have registered, cash, check, or money order payment must be made in the Admissions & Records Office by midnight of the third business day.

Any fees covered by financial aid will be paid automatically at the time you register. The ASB card and a parking permit are optional and at your expense.

Please check your registration statement (printout) you may have a balance due.

IMPORTANT NOTICE

The Walk-Up windows in the Admissions & Records Office are open Monday - Thursday from 8:00 am to 7:00 pm, and on Fridays from 8:00 am to 3:00 pm.

The Web/Telephone Registration Services are open Monday - Saturday from 6:00 am to midnight and on Sunday from 6:00 am to 7:00 pm

During the week the campus is closed (December 24 through January 2), registration will be available through the Web and Telephone. However, operator and technical assistance will not be available.

Welcome to Crafton!
Questions?

Need help? Problems in School? The Student Success Program is here for you



Is it your first semester at Crafton or in college? Are you confused about how to use telephone registration, or about what the abbreviations mean in the schedule? Or possibly you are considering dropping out due to financial, child care or health problems? Before you give up or drop out, give the Student Success program a call. The Student Success Program is here to help.

"It's not unusual for students to be confused or frustrated when they are trying to get oriented to a new school," said Eva Bell, CHC transfer student and one of three former students working in CHC's Student Success office. "That's why we're here to help."

The Student Success Program was created to help students hook up with the resources and support they need to remain in school and be successful. Carlos Maldonado, Eva Bell and Rebecca Orta, the Student Services Technicians, are individuals who have successfully completed their goals at Crafton and understand the demands of being a student. Collectively, they share the experiences of the returning student, the single parent, the student fresh from high school, the transfer student and the occupational student. They are eager to help others avoid some of the pitfalls.

We encourage you to give the Student Success Program a call or stop by the office if you have any questions or encounter any problems with attending or successfully completing your course work.

Visit us in the Student Services/Counseling Building (SSB-214), Monday through Thursday, 8:00 am - 7:00 pm; and Friday, 10:00 am - 3:00 pm. Call 389-3450, 389-3451, 389-3452 or

E-mail us at: embell@craftonhills.edu, cmaldonado@craftonhills.edu, or rorta@craftonhills.edu

Spring Hours beginning January 9, 2006

Monday - Wednesday	8:00 am - 7:00 pm
Thursday	8:00 am - 5:00 pm
Friday	10:00 am - 3:00 pm

**You will be blocked from registering in a class
if you have not met the prerequisite.**

Q: What is a prerequisite?

A: A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. This may be a course that must be taken before another course or a passing score on an accepted placement test. For example, in order to enroll in English 101, you must have completed English 015 (or its equivalent at another college) with a grade of C or better or have received a passing score on the CHC placement test (or acceptable equivalent).

Q: What is a corequisite?

A: A corequisite is a condition of enrollment consisting of a course in which must be taken at the same time as another course. For example, if you wish to take Accounting 220, you must also enroll in Accounting 221.

Q: What is a departmental recommendation?

A: A departmental recommendation is a skill or a defined area of knowledge that the department faculty feel is important, if not essential, for a student to succeed in the course for which it is recommended. For example, the departmental recommendations for Psychology 100 are English 101, Math 090, and passing a reading test at or above the 12th grade level.

Q: How do I meet a prerequisite?

A: There are several ways to meet a prerequisite. First, a student may take the prerequisite course at Crafton Hills College. Second, a student may qualify for enrollment in the course based on the college placement procedure that is given to all new students in the course (students may also provide course placements from assessments taken at other colleges. Scores alone will not be accepted.) Finally, students may meet the prerequisite by having taken the equivalent course at another college. The student must provide a copy of the transcript or grade report (an unofficial copy of the transcript is adequate but official copies submitted to the admissions office are required by the third week of semester) to a counselor who will determine whether the course is equivalent to the prerequisite course at Crafton. If the course was taken at a private or out of state college or university, the student will need to provide a copy of the catalog description. Note: Unofficial transcripts and course descriptions can often be accessed off the college or university website.

Q: If I haven't met the prerequisite, is there any possibility that I can still take the course?

A: A prerequisite challenge is a process that allows students to demonstrate that they can probably succeed in a course even though they have not completed the prerequisite. To begin this process, you need to see a counselor. The Counseling Center is located in the Student Services B building, Counseling Center, SSB 201. See page 5 for hours that counselors are available.

NOTE: Prerequisites and corequisites cannot be waived.

Q: How long does a challenge take?

A: The college is required to respond to your challenge within five (5) working days. If the college does not give you a decision within five (5) working days, you are allowed to remain in the class.

Q: What do I do if I've taken the prerequisite course at another college?

A: You need to bring an official copy of your transcript to the Counseling Office so that a counselor can verify that the course you took at another college or university meets the prerequisite. An unofficial copy of your transcript may help, but we need the official one no later than the Friday of the third week after the term starts.

Q: What if I don't like the decision of my challenge?

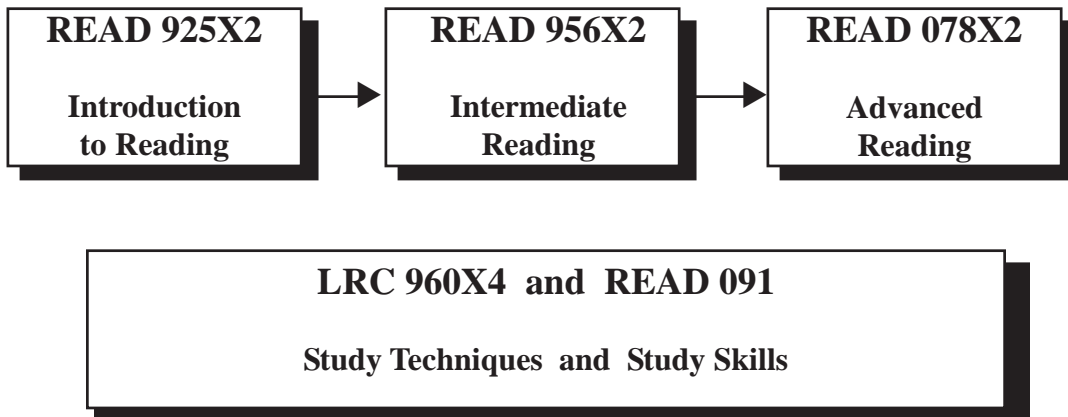
A: You MAY have the right to an appeal. If you think you may want to appeal, check with the Counseling Office.

Students registered in classes in which they have not met the prerequisite requirements will be administratively withdrawn (see refund policy).

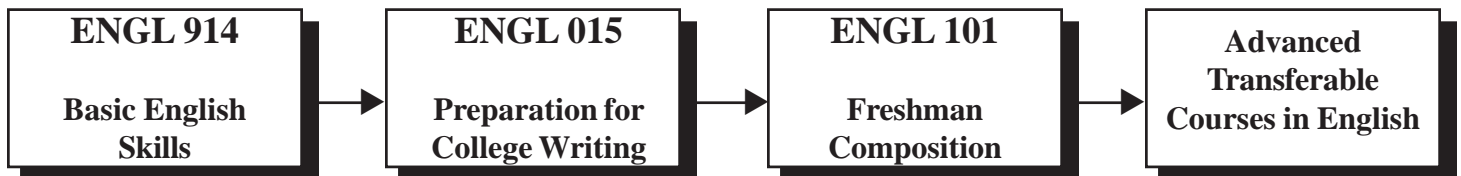
Questions: Call (909) 389-3366 or visit the Counseling Center (SSB-201)

Improving your reading, writing, and math skills is an important step in meeting your educational goals. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. **Your Counselor will help you decide** on the best class by using your placement test results, high school and/or college grades, learning skills, motivation, and other factors. **A Counselor can show you the skills needed for each class.**

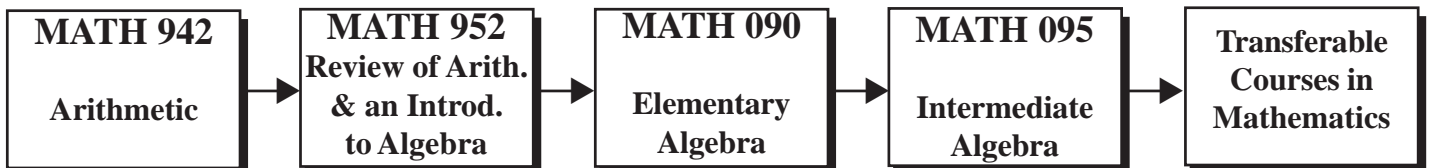
Reading



English



Math:



Visit The Learning Center
3rd floor of the Library
7:30 am to 10:00 pm • Monday - Thursday
7:30 am to 4:00 pm • Friday

Log on to www.craftonhills.edu or call (909) 884-1441

Priority Web/Telephone Registration Services

Monday - Saturday
6:00 a.m. - 12 Midnight

Sunday
6:00 a.m. - 7:00 p.m.

Open Web/Telephone

www.craftonhills.edu or (909) 884-1441

Open Web/Telephone Registration November 24 - January 3, 2006

During the week the campus is closed
(December 24 through January 2)
registration will be available through the
Web and Telephone. However, Operator and
Technical Assistance will not be available.

Admissions & Records Office Hours

Monday - Thursday	8:00 am to 7:00 pm
Friday	8:00 am to 3:00 pm

Priority Web/Telephone Registration

EOPS, DSP&S, CalWORKs refer to page 2, 15.
High school students refer to page 2, 28.
For priority Web/Telephone registration
you need to find your registration category see page 19.
For instructions on registering online
using a computer see page 16.
For instructions on registering by
using a touch tone telephone see page 18.

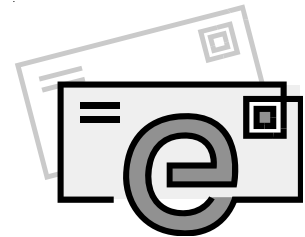
If you have any questions,
contact the HELP line open from
8:00 a.m. - 7:00 p.m., Monday -Thursday
8:00 a.m. - 3:00 p.m., Friday

Call (909) 389-3372

Email: admissions@craftonhills.edu

Beginning October 3, 2005

Find your priority
registration date by
logging on to:
www.craftonhills.edu
or call (909) 884-1441



With Web/Telephone, You CAN:

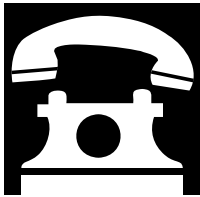
- ◆ REGISTER for classes through January 3
- ◆ DROP classes
- ◆ ADD a class after it has started by using the Web
once you obtain an Authorization Code
- ◆ CHANGE a section by dropping one class and
adding another class
- ◆ SEARCH for an open class section
- ◆ SEARCH for classes that don't conflict
- ◆ VERIFY classes in which you are registered
- ◆ ACCESS your total fee amount
- ◆ ACCESS your registration statement (printout)
- ◆ CHOOSE your method of payment
- ◆ RECEIVE payment confirmation via your email

You CAN'T:

- ◆ REGISTER for class if you haven't been admitted
- ◆ REGISTER for a class with special admissions
requirements
- ◆ REGISTER for any class if you have a "HOLD" on
your records (probation, financial, etc.)
- ◆ REGISTER for two classes that overlap in time
- ◆ REGISTER in more than 19 units



For Web registration instructions, see page 16 or log on to: www.craftonhills.edu



Web/Telephone Registration

Please read these instructions before completing the worksheet.

Before you call (909) 884-1441, be prepared!



- Step 1** Read all registration instructions.
- Step 2** Complete the application enclosed in the class schedule if you are a returning or new Crafton Hills College student. **Applications should be submitted at least three business days before you can register.**
- Step 3** Clear all outstanding debts (if applicable).
- Step 4** If you are eligible, obtain a fee waiver (BOG from Financial Aid), or fee deferment from the appropriate office at least two business days before accessing Web/Telephone registration.
- Step 5** For students using telephone registration, complete the worksheet on page 18.
- Step 6** Determine your Web/Telephone priority code by referring to the list of categories on page 19. If you are unsure of your status, please log on to www.craftonhills.edu or call (909) 884-1441. **Upon approval by the Admissions & Records Director, students currently enrolled in high school may register for the approved class(es) beginning open Web/Telephone registration. Please refer to the priority registration page in the schedule of classes. The High School Application deadline is November 23, 2005.**
- Step 7** You are now ready to access the Web(www.craftonhills.edu) or by calling (909) 884-1441. Read/Listen carefully to the instructions. The Web pages or Telephone voice will guide you through each step of the registration process. You have not completed the registration procedure until you see the word "Congratulations" on the Web or hear "Goodbye" on the phone.
- Step 8** Payment is due within 3 business days. Your student I.D. number must be on your check. You may make your payment in person at the walk-up window located at the Admissions & Records Office. If you pay by credit card and your charge is declined, your registration may be cancelled.

PAYMENT PROCEDURE:

Option One:

Use your credit card (Visa or MasterCard) to pay fees when using the web or telephone registration systems.

Option Two:

Once you have registered, cash, check or money order payment must be made in the Admissions & Records Office no later than midnight of the third business day after you have registered.

The Admissions & Records Office Walk-Up window (SSA-212) hours are Monday through Thursday, 8:00 am - 7:00 pm and Friday, 8:00 am to 3:00 pm.

If you have any problems with the Web/Telephone system, call the HELP line at (909) 389-3372 or E-mail: admissions@craftonhills.edu

Monday-Thursday 8:00 am to 7:00 pm
Friday 8:00 am to 3:00 pm

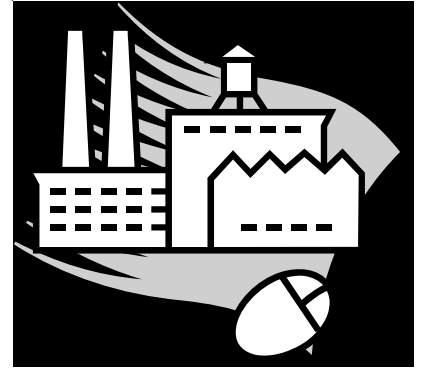
Operator and Technical Assistance will not be available when campus is closed (December 24 through January 2)

Payment must be received no later than midnight of the third business day after you have registered.

Web/Telephone Registration for DSP&S, EOPS/CARE, and CalWORKs

Eligible students may register using Web/Telephone **November 1-4**. Please contact the Disabled Student Programs & Services at (909)389-3325 or the EOPS/CARE/CalWORKs Office at (909)389-3241 to determine your registration day and time. DSP&S and EOPS/CARE/CalWORKs students who miss registering on **November 1-4** must wait to register during their regular registration which starts **November 7**. Please consult the grid on page 20 to determine your priority group.

Web Registration To Add and/or Drop Classes



1. Login to www.craftonhills.edu
2. Click on Apply/Register from the top menu.
3. Click on "Register / Add / Drop Classes" link.
4. Click on "Register / Add/ Drop/ Pay for Classes". Click on either Add Online, Drop Online or Payment Online
5. Login to Campus Central. (Login=Social Security Number; Pin=Date of Birth)
6. Click on the term you wish to register for.
7. Sign-up for a student e-mail account.
 - a. Click on the "Student E-mail Sign-Up" link. A new browser window will open.
 - b. Enter requested information.
 - c. Click the "Submit" button.
8. Click on "Add a New Section" to register for your classes.
 - a. Use the four-digit reference number found in the schedule of classes or click on the "Browse the Schedule of Classes" link.
 - b. Confirm your selection.
 - c. Repeat for all desired classes.
9. Click on "Drop a Section" if you wish to cancel registration for a class.
 - a. Click on the four-digit reference number of the class you want to drop.
 - b. Confirm your selection.
 - c. Repeat for all desired classes.
10. If desired, click on "Purchase an ASB Card". Once this purchase is made, the sale cannot be canceled online. Please note that an annual ASB Card may not be purchased online at this time. If you want to purchase an annual ASB Card, you must go to the Registration Office. Annual ASB Cards are only available during the Fall semester.
After registering, your payment is due no later than midnight of the third business day.
11. If desired, click "Pay now with your credit card". Visa and Master Card are accepted.
 - a. Enter your card number and expiration date and click "Continue".
 - b. Confirm that the information you entered is correct, then click "Pay".
 - c. If your payment is successful your account balance will be adjusted accordingly.
 - d. Click "Return to Registration".
12. Once all transactions are complete, exit Web Registration by clicking on the "finished" link. Your registration statement will be created.
 - a. Click "Registration Statement" to view your statement. A new window will open.
 - b. If desired, you may print your statement.
 - c. Close this window.
13. Logout of Campus Central by clicking on the "logout" link.

Note: Payments by cash, check or money order must be made in person at the Admissions & Records Office walk-up windows no later than the third business day after registering during business hours.

Congratulations!

**You have just completed
CHC'S On-Line Registration Process**

If you have difficulty logging in or have forgotten your password, e-mail by clicking on the "**Help**" link at the login prompt or call (909) 384-4357 (H.E.L.P.) The Authorization Code must be used **IMMEDIATELY** to guarantee official enrollment.

Payment is due no later than midnight of the third business day after you have registered. Your student I.D. number must be on your check or money order. Do not mail your payment. You may make your payment in person at the walk-up windows located at the Admissions & Records Office during business hours. If you pay by credit card and your charge is declined, your registration will be cancelled.

Register for classes through Web or Telephone
Log on to: www.craftonhills.edu (Web instructions on page 16)

1.**IF YOU ARE:**

CONTINUING: You are enrolled in classes at CHC for the Fall 2005 term.

RETURNING: You have attended CHC in the past, but are not enrolled currently. You **MUST** submit an **Application for Admission** for the semester in which you are planning to register.

NEW: You have never attended CHC before. Web/Telephone is available to new students who have satisfied matriculation requirements.

You will need to know how many units you have completed at CHC, plus any units you or currently enrolled in.

2.

You must use a touch-tone telephone in order to access the registration system. Rotary and pulse style phones will not work.

Before you register, PLEASE READ the instruction sheet, COMPLETE the detailed WORKSHEET, and COMPILE a list of alternate courses, which are located in the current schedule of classes.

PAYMENT OPTIONS:

3.

Cash, Check or Money Order: Once you have registered, payment must be made in the Admissions & Records Office (SSA-212) by the close of the third working day.

Make checks payable to Crafton Hills College
 Print your name and Student I.D. number on your check or money order in the lower left corner

Credit Card: VISA or MasterCard only.

Financial Aid: First-time students should apply for financial aid more than six weeks prior to the beginning of registration. The fees covered by your financial aid will be paid automatically at the time you register. The ASB card and a parking permit are optional and at your expense. Always check your statement. You may still have a balance due. All fees are due within three working days after registering.

Third Party: Students whose fees are being paid by a third-party agency or institution must present agency authorization to the Admissions & Records Office prior to registration.

IMPORTANT NOTICE

The Walk-Up windows in the Admissions & Records Office are open

Monday - Thursday from 8:00 am - 7:00 pm

and on Fridays from 8:00 am - 3:00 pm

The Web/Telephone system will not be available for registration transactions January 4 - January 8, 2006.

After completing registration, payment is due no later than midnight of the third business day.

Log on to: www.craftonhills.edu or DIAL (909) 884-1441
To confirm your priority level any time on or after OCTOBER 3, 2005
Priority Registration begins on November 1, 2005

Registration is open to students according to a priority system. This priority system has been created to make your registration as easy as possible and to avoid overloading the telephone lines.

You can register by Web/Telephone either during one of the priority registration times (see priorities A through F below) or during the open registration period from **November 24, 2005 - January 3, 2006**.

Since classes are filled on a first-come, first-served basis, we recommend that you register as soon as possible before your first-choice classes are closed.

CATEGORIES OF PRIORITY REGISTRATION

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, or F) based on your status as a student.
- **ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.**

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.**

EOPS, DSP&S, CalWORKs, registration from November 1 - 4.

For more information contact the appropriate program office.

Priority A

- Students enrolled at CHC during the Fall 2005 term who have completed 40 to 109 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority A students register Monday, November 7 and Tuesday, November 8.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority B

- Students enrolled at CHC during the Fall 2005 who have completed 30 to 39.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority B students register Wednesday, November 9 and Thursday, November 10.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority C

- Students enrolled at CHC during the Fall 2005 who have completed 15 to 29.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority C students register Monday, November 14 and Tuesday, November 15.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority D

- Students enrolled at CHC during the Fall 2005 who have completed 0 to 14.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority D students register Wednesday, November 16 and Thursday, November 17.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority E

- Students who attended CHC previously but not in the Fall 2005 AND have re-applied for admission for Spring 2006.
or Continuing or Returning Students who have previously earned a Bachelor's Degree or higher.
or Continuing students with 110 units or more.
Priority E students register Friday, November 18 and Monday, November 21.

Priority F

- You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria prior to the registration date for Priority F.
Priority F students register Tuesday, November 22 and Wednesday, November 23.

NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER

For Web Registration Instructions, log on to: www.craftonhills.edu

Web/Telephone Registration 6:00 AM - 12 MIDNIGHT				
Monday October 31	Tuesday November 1	Wednesday November 2	Thursday November 3	Friday November 4
Holiday	EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs
Web/Telephone Registration 6:00 AM - 12 MIDNIGHT				
Monday November 7	Tuesday November 8	Wednesday November 9	Thursday November 10	Friday November 11
Priority A	Priority A	Priority B	Priority B	Holiday (Veteran's Day)
Web/Telephone Registration 6:00 AM - 12 MIDNIGHT				
Monday November 14	Tuesday November 15	Wednesday November 16	Thursday November 17	Friday November 18
Priority C	Priority C	Priority D	Priority D	Priority E
Monday November 21	Tuesday November 22	Wednesday November 23	Thursday November 24	Friday November 25
Priority E	Priority F	Priority F	Open registration begins. First day for high school students to register	

Beginning November 24 - January 3, 2006

Web (www.craftonhills.edu) /Open Telephone Registration

Monday - Saturday

6:00 am - 12 midnight

Sunday

6:00 am - 7:00 pm

During the week the campus is closed (December 24 through January 2) registration will be available through the Web and Telephone.

However, Operator and Technical Assistance will not be available.

Registration fees are due no later than midnight of the third business day after you have registered.

The payment center, located in the Admissions & Records Office is open 8:00 am - 7:00 pm, Monday -Thursday, and 8:00 am - 3:00 pm on Fridays



Distributed Education Courses Television and Online



General Information

The Office of Distributed Education coordinates the televised and computer-delivered courses available to SBCCD students of Crafton Hills College in Yucaipa, and San Bernardino Valley College. Television courses are broadcast by KVCR-TV. KVCR is also available on cable and satellite systems; check with your TV system provider for specific channel. Online courses require accessibility to a computer system with an Internet connection, and may have up to five meetings on campus. Fees and academic credits are the same as equivalent traditional classroom courses.

Mission Statement

The mission of the Distributed Education Program of the San Bernardino Community College District is to expand access and provide greater flexibility to distant learners utilizing current and new technologies to deliver educational opportunities and to facilitate the attainment of students' personal and academic goals.

Office Location

Office of Distributed Education, & Technology Services
SBCCD Annex
441 West Eighth Street
San Bernardino, 92401
909-384-4325

Office Hours

Monday - Friday ----- 8:30 a.m. to 4:30 p.m.

Distributed Education Site

<http://learnonline.sbccd.cc.ca.us/disted>

Requirements for Television Courses

- A television capable of receiving KVCR-TV via antenna (24), cable, or satellite.
- Be able to attend campus meetings, usually 5 per semester, and view programs weekly.

Requirements for Online Courses and Hybrid Courses

- A computer system with Internet connection
- Some courses require a CD-ROM drive, and speakers or headphone
- Attend campus meetings, possibly up to 5 per semester

Technical Support for Online - Delivered Courses

(909) 384-4318 10:00 a.m. to 7:00 p.m.

Weekdays

All Crafton Hills College students registering for online classes are encouraged to attend the Technical Orientation on Wednesday, January 18 from 7:00 - 8:00 pm in the Crafton Center (Cafeteria Bldg., 2nd floor). The orientation will provide an overview of how to access online course(s), setting up passwords, computer requirements, etc.

Registration

The preferred method of registration is online.
The procedure for registering online is found on page 16.

INTERNET APPLICATION FOR ADMISSION

1. Using a computer with Internet connection, enter the address, <http://ccentral.sbccd.cc.ca.us>.
2. At that page, see on the left, **Crafton**. Under the campus heading, find the link titled **Application**, click on that link.
3. You may skip some of the steps and verify that you are already admitted by clicking on **Check System** after entering **ONLY** the first section of personal information, otherwise fill in all the blanks.
4. At the bottom, click on **Submit** (this process does **not** register you into classes).



Distributed Education Courses

Television and Online



ARE YOU A CANDIDATE FOR ALTERNATE DELIVERY CLASSES?

This assessment is being provided to help you decide if alternative delivered learning (TV or Online) is appropriate for you. This exercise is an indicator but not a definitive answer. This assessment covers two parts: Learning Style and Technical Aspects for TV and ONLINE.

Learning Style

- Do you stay on task without direct supervision?
- Can you prioritize your own workload and adhere to timelines?
- Do you usually understand and properly interpret written materials especially instructions?
- Could you allocate as much time in your schedule as you would for a "traditional" class but with more flexibility?
- Are you able to attend some class meetings on campus (usually 5 in a semester)?
- Would you enjoy the new experience of learning by way of television or a computer?
- If you answered YES to the "Learning Style" questions, continue to the next section.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

Technical Aspects for TV

- Do you have a television receiver available to you that can display broadcast channels?
- Can this television receive KVCR-TV, either with an antenna, satellite or a cable system?
- Do you have a video recorder as an option to record the programs for viewing according to your schedule?
- If you miss a program, could you go to the campus Learning Center to view the program?
- Would you be willing to lease the programs for a course on VHS tape as an option?
- If you answered YES to the "Technical Aspects for TV" questions, you meet the conditions for television delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or

Online class.

Technical Aspects for ONLINE

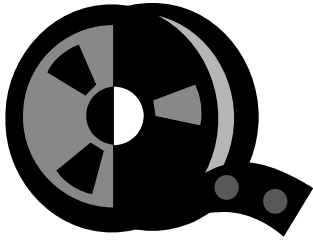
- Do you have a computer system available to you that can access the Internet?
- Could you "go online" on a weekly basis, sometimes twice a week or more?
- Have you opened and sent e-mail messages?
- Have you installed a program after "downloading" it from a remote computer to your computer?
- Do you know how to "copy and paste" text from a word processing document to an email message?
- If you answered YES to the "Technical Aspects for ONLINE" questions, you meet the conditions for online delivery.
- If you answered NO to any one of these questions, speak with an academic counselor before enrolling in a TV or Online class.

Conditions

The TV and Online courses require structure, which you will create for yourself. You will need self-discipline to adhere to your self-made schedule. Much of the material covered in a Distributed Education course will require that you learn from reading textbooks, Internet-based articles, and written materials from the instructor. For some of the courses online, lectures are recorded by the instructor, which means you must use either a cassette player or a CD-Rom drive with a headphone or speaker.

Benefits

The beauty of Distributed Education learning is the flexibility of time available for you, as the student, to access the virtual classroom or to view TV programs. You can set your class time around your work schedule and family or social activities. You will soon realize the savings normally incurred with driving time and vehicle-related costs. If you take only D.E. courses you won't have to deal with parking constraints on a weekly basis. Plus, there may also be a reduction in childcare costs. You could also benefit by combining D.E. courses with traditional classes on campus. Now it's your choice. Check with an academic counselor to determine which classes you need, and see if they are offered via alternate delivery. Distributed Education may not be for every-



Distributed Education Courses

Telecourse Information

WHAT IS A TELECOURSE?

Telecourses are professionally produced programs designed for broadcast in conjunction with classes that meet occasionally on campus, usually 5 meetings per semester. Each series is titled to reflect the subject matter of the course. A set of programs, up to 26, comprises a series and may be 30 or 60 minutes each in viewing time.

Telecourse Viewing Options

The printed airing times of the telecourses reflect those of only PBS affiliate KVCR-24, San Bernardino/Riverside. These telecourse programs are broadcast purposely in coordination with the semester system of the San Bernardino Community College District, CHC and SBVC. Other PBS stations also broadcast telecourses, as do es consumer satellite systems (PBSU). However, those programs might not be shown within the timeframe of the academic courses offered by this Community College District.

The Learning Centers of both campuses accommodate the viewing of current telecourses. Conditions and restrictions apply. Call the Learning Center for specific information.

RMI Media offers a lease of the entire series of telecourse programs for an academic course, at a cost of around \$65. These VHS tapes are to be returned at the end of the academic semester. Seattle Community College District and RMI Media offer some of the telecourses streamed in a "video on demand" format. The service is available to students enrolled in telecourses worldwide (must have Internet Broadband Connectivity such as DSL, Cable Modem, or Wireless). The access fee is \$55 per telecourse. Contact RMI at (800) 745-5480 or access the "www.rmimedia.com" Internet site.

How to Succeed in a Distributed Education Course

Successful students claim that determination, planning, and self-motivation are needed to complete a course that lacks the regular meetings of an on-campus structure. Here is a plan of action that might help you.

1. Attend the first campus meeting to meet the instructor, understand the course goals and requirements, and receive the course syllabus and assignments. Access the instructor's web site to get a copy of the syllabus and learn what is expected of you as an online student.
2. Read the study materials related to assignments as presented by the instructor. Take notes and highlight important information.
3. Watch the telecourse programs weekly. If you have a VCR, record the programs to review them, or make an appointment at the college Learning Center to view the programs. For online classes, log in to your online system weekly to keep up with new messages from the instructor and classmates.
4. Complete the assignments in the telecourse study guide and textbook after each program viewing. For online classes, be aware of due dates and don't wait until the last hour to send them.
5. Formulate a list of questions during your study time to present to the instructor at the telecourse campus meetings or to post by email to your online class.
6. Form a study group with other members of the class to review and discuss the content of the course.

Course	On-Campus Meeting Dates	Day/Time Room	Instructor Information
ANTHRO 102 (02)	January 14, March 4 April 1, April 22 May 6	Saturdays 8:30-10:20am BC-101	Larisa Broyles (951) 536-1666 anthropologyquest@hotmail.com
ASTRON 150 (02)	January 17, February 21 March 14, April 11 May 16	Tuesdays 7:00-8:50pm LADM-121	Bryan Benson (909) 389-2634 bbenson@craftonhills.edu
BIOL 123 (02)	January 17, February 21 March 14, April 4 May 2	Tuesdays 5:00-6:50pm LADM-121	Mark Jonasson Office: LADM-226 (909) 389-3226 mjonasson@craftonhills.edu
CD 105 (05)	January 20, February 17 March 10, April 7 May 5	Fridays 4:00-5:50pm C-129 (SBVC)	Kellie Barnett (909) 384-8916 kbarnett@valleycollege.edu
ECON 100 (03)	January 9, February 13 March 13, April 17 May 8	Mondays 5:00-6:50pm LADM-304	Farhad Mansourian Office: SSA-329 (909) 389-3348 fmansourian@craftonhills.edu
GEOG 120 (01)	January 21, April 1 April 8, April 29 May 13	Saturdays 1:00-2:50pm LADM-106	Stephen Sandlin Office: Chemistry 105 (SBVC) (909) 384-8644 ssandlin@sbccd.cc.ca.us
GEOL 101 (02)	January 10, February 21 March 14, April 25 May 16	Tuesdays 7:00-8:50pm LADM-106	Richard Hughes Office: LADM-105 (909) 389-3237 rihughes@craftonhills.edu
HIST 100 (06)	January 11, February 15 March 15, April 12 May 3	Wednesdays 7:00-8:50pm BC-101	Mario Perez Office: SSA-333 (909) 389-3352 maperez@craftonhills.edu
HIST 101 (01)	January 14, March 4 April 1, April 22 May 6	Saturdays 10:30am-12:20pm BC-101	Mario Perez Office: SSA-333 (909) 389-3352 maperez@craftonhills.edu
HIST 161 (01)	January 12, February 23 March 30, April 20 May 4	Thursdays 7:00-8:50pm BC-101	Jane Beitscher Office: SSA-327 (909) 389-3346 jbeitscher@craftonhills.edu
OCEAN 101 (02)	January 19, February 16 March 16, April 13 May 11	Thursdays 7:00-8:50pm BC-101	Joseph Breman (909) 794-2161 Ext. 2516 jbreman@esri.com
PHIL 105 (02)	January 10, January 24 January 31, February 28 April 4, May 9	Tuesdays 7:00-8:50 pm LADM-304	Chris Biffle Office: SSA-319 (909) 389-3338 jcbiffle@craftonhills.edu
POLIT 100 (01)	January 14, March 4 April 1, April 22 May 6	Saturdays 12:30-2:20pm BC-101	Staff
SOC 130 (02)	January 10, February 14 March 7, April 4 May 9	Tuesdays 7:00-8:50pm LADM-121	Patricia Shelby (909) 794-2161 Ext. 2610 pashelby@mac.com

ONLINE CLASSES

These classes generally meet on campus 5 times during the semester.

Course	On-Campus Meeting Dates	Day/Time Room	Instructor Information
ECON 201 (01)	January 11, February 15 March 15, April 19 May 10	Wednesdays 5:00-6:50pm LADM-304	Farhad Mansourian Office: SSA-329 (909) 389-3348 fmansourian@craftonhills.edu
PSYCH 100 (07)	January 10, February 7 March 7, April 4 May 2	Tuesdays 3:00-4:50pm CL-218	Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu
PSYCH 100 (06)	January 21, January 28 February 25, April 1 May 13	Saturdays 8:30-10:20am CL-218	T. L. Brink Office: SSA-324 Phone: (909) 389-3343 TL_Brink@redlands.edu
PSYCH 112 (02)	January 17, February 14 March 14, April 11 May 9	Tuesdays 3:00-4:50pm CL-218	Sandra Moore Office: SSA-322 Phone: (909) 389-3341 smoore@craftonhills.edu
RELIG 101 (02)	January 21, January 28 February 25, April 1 May 13	Saturdays 11:00am-12:50pm CL-218	T. L. Brink Office: SSA-324 Phone: (909) 389-3343 TL_Brink@redlands.edu

ONLINE HYBRID CLASSES

These hybrid classes meet once a week on campus. The arranged hours require that you have Internet access and can “go online” on a regular basis.

Course	Day	Time/Room	Instructor Information
CIS 111 (02)	Mondays	9:00-10:20am & 1.5 Hours/Week Arranged LADM-217	Catherine Pace-Pequeno Office: LADM-103 Phone: (909) 389-3430 cpequeno@craftonhills.edu
CIS 140 (01)	Tuesdays	5:30-9:50pm & 6 Hours/Week Arranged LADM-220 (1/10-2/28)	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
CIS 141 (01)	Tuesdays	5:30-9:50pm & 6 Hours/Week Arranged LADM-220 (3/07-5/02)	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
CIS 142 (01)	Tues/Thurs	9:00am-1:20pm & 1.5 Hours/Week Arranged LADM-220 (1/10-3/02)	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
CIS 143 (01)	Tues/Thurs	9:00am-1:20pm & 1.5 Hours/Week Arranged LADM-220 (3/07-5/04) 5:30-6:50pm &	Denise Hoyt Office: LADM-219 Phone: (909) 389-3603 dhoyt@craftonhills.edu
CIS 161 (01)	Monday	1.5 Hours/Week Arranged LADM-217 9:00-10:50am &	Mark Watkins (909) 797-0106 x2612 mark@trtracing.com
MATH 102 (04)	Fridays	2Hours/Week Arranged LADM-217 11:00-12:50pm &	Robert Crise Office: SSA-318 Phone: (909) 389-3382 rcrise@craftonhills.edu
PSYCH 100 (17)	Fridays	1 Hour/Week Arranged CL-218	T. L. Brink Office: SSA-324 Phone: (909) 389-3343 TL_Brink@redlands.edu
RELIG 101 (01)	Fridays	1:00-2:50pm & 1 Hour/Week Arranged CL-218	T. L. Brink Office: SSA-324 Phone: (909) 389-3343 TL_Brink@redlands.edu

STUDENT MATRICULATION

New, non-exempt students enrolling in California community colleges must participate in a matriculation process. Matriculation is a process which brings together a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. The agreement includes an admission process, college orientation, pre-enrollment assessment, advisement and counseling for course selection, a suitable program of studies, and follow-up on student progress. The student agrees to express at least a broad educational objective at entrance. He or she also agrees to declare a specific educational objective within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an educational goal. The purpose of Matriculation is to ensure access to appropriate programs and courses offered by community colleges to all students who can benefit, and to facilitate successful completion of student educational objectives in accordance with applicable standards of educational quality as determined by the Board of Governors and local trustees.

MATRICULATION APPEALS

The college provides an appeals process for review of the following matriculation concerns:

1. Review of placement decisions.
2. Waiver & challenge of prerequisites.
3. Complaint of unlawful discrimination: If a student feels that assessment, orientation, counseling, prerequisites, or any other matriculation procedure is being applied in a discriminatory manner, he or she should consult with the Vice President of Student Services or designee (SSA-306).

NEW STUDENTS

(If you have never taken a course at CHC)

Before you register you must:

1. Fill out an application (inside schedule) or online www.craftonhills.edu. (a) take it to the Admissions Office in the Student Services Building (SSA), Room 213, or (b) mail it to the address on the application.
2. Have your official high school/college/university transcripts sent to the Admissions Office at Crafton Hills College. You may want to request an additional copy for your records at the same time.
3. Participate in the assessment process to determine placement levels in English, Mathematics and Reading. The assessment schedule is on page 9 of this schedule. You must apply before you can go through the assessment process.
4. Participate in a New Student Orientation Session and develop a Student Educational Plan (SEP).

ASSESSMENT

All new students entering Crafton Hills College who intend to complete a program of study at the college must be assessed for placement in English, mathematics and reading prior to enrollment. Exceptions will be made for those who have:

1. You have completed an Associate of Arts or Sciences degree or higher. (Provide Transcript)
2. You have completed 30 or more semester units of college work at another college or university. (Provide Transcript)
3. You have completed prerequisite courses with a grade of "C" or better. If you have not completed pre-requisite courses in both mathematics and English, you must take the assessment in the area not met. (Provide Transcript)
4. You have scored 3 or higher on the Advanced Placement Test (College Board) in English and/or mathematics. (Provide Test Scores)
5. You are only enrolling in courses at Crafton Hills College to maintain a certificate or license requirements.
6. You are only enrolling in 6 units or less of courses for personal enrichment (e.g., PE, Music, Art) up to a cumulative total of 12 units (once you have reached 12 units of course work you will be required to participate in the assessment process).
7. You have taken a placement exam at one of the other San Bernardino or Riverside Counties community colleges or you have taken the Accuplacer Assessment Test at another college in the last two years and you provide scores and placement recommendations from the other college. (Provide Placement Results)

PROGRAM ADVISEMENT FOR CONTINUING STUDENTS

Counselors and faculty advisors are available in the Counseling Office during registration to assist students with planning their semester program of classes. Students are not required to stop at the Counseling Office if:

1. They are not on cumulative semester academic or progress probation.
2. They are a continuing student and they have a counselor-approved Student Education Plan (SEP) for the coming semester.
3. They already have a college degree.

LANGUAGE REQUIREMENT

Limited English language skills will not prevent your admission and participation in the educational programs at Crafton Hills College. However, in many courses the student will need the ability to understand spoken and written English and the ability to speak and write English. Any student with limited English language skills who attempts to register will be referred to the Counseling in room SSB-201. It is recommended that students with limited English language skills enroll in the courses designed to build those skills(see READ 925X2 and LRC 960X4) in order to acquire the language proficiency necessary for successful achievement or personal safety in other courses.

La falta de un dominio completo del idioma inglés no prohíberá su admisión a ni su participación en los prog-ramas educativos de Crafton Hills College. Sin embargo, en muchas clases, el estudiante necesitará entender el inglés hablado y escrito y la habilidad de hablar y escribir en inglés. Cualquier estudiante, con habilidades limitadas en inglés, que trate de matricularse será dirigido al Centro de Asesores/Carreras en la oficina SSB-201. Se recomienda que los estudiantes con un dominio limitado en inglés se inscriban en clases que se enfocan en desarrollar ese dominio (vea Reading 925X2 y LRC 960x4 para conseguir el dominio del idioma (inglés) que es necesario para tener éxito o para asegurar la seguridad personal en otras clases.

SHORT-TERM CLASSES

Students must be registered prior to the day of the first class meeting. Consult the Schedule of Classes for details on where classes are held and when they begin.

For a detailed listing of deadline dates for late start/short term classes, go to www.craftonhills.edu and click on Classes/Programs.

CANCELLING CLASSES

The college reserves the right to cancel any class that does not meet minimum size requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college.

CHILDREN ON CAMPUS AND IN THE CLASSROOM

Please be advised that children are not to be brought into the classroom or left unattended on the campus.

Crafton Hills College staff are well aware of the fact that in most cases children are brought to class or on the campus due to hardship situations. Children left unattended on the campus are exposed to a multitude of dangers due to the construction of the campus (stairs, ledges, etc.) and the terrain. In addition, they are often a distraction to faculty and others and, therefore, disrupt the educational process.

You are asked to please make arrangements for the care of your children. If assistance is needed in this regard, the Counseling Center is able to provide referral information.

APPLICATION PROCEDURE

Every student must file an official application for admission. New students may submit their application online at www.craftonhills.edu. Returning students must complete a new application. The application (located in the center of this schedule) may be submitted by:

1. Mail (Address on back cover)
2. In person • Office Hours:
 - 8:00 am to 7:00 pm Monday through Thursday
 - 8:00 am to 3:00 pm Friday

If the applicant meets all admission requirements, acceptance for admission is automatic.

RESIDENCY

Determination of Residence

- A. Adults — every person who is married or who is 18 years of age or older on the residence determination date may determine his or her own residence.
- B. Minors — those persons under 18 years of age may establish residence in accordance with the following:
 1. Married minors may establish their own residence.
 2. If the parents are separated permanently, the residence of the minor is the residence of the parent with whom he/she lives.
 3. If both parents are deceased, and there is no court-appointed guardian, the minor may establish his/her own residence.
 4. A student who remains in the state after his/her parents, who had legal residence in California, have established residence elsewhere, shall be entitled to retain resident classification until he/she has attained the age of majority and has resided in the state the minimum time necessary to become a resident so long as continuous attendance is maintained at the institution.
 5. A student may combine his/her time as a resident minor with his/her time as a resident adult to establish the one year necessary for California resident classification.

Required Documents For Residence Determination (Education Code: 54024(e))

The following factors are considered in determining California residency (a minimum of 3 must be provided):

1. Ownership of residential property or continuous occupancy of rented or leased property in California
2. Registering to vote and voting in California
3. Licensing from California for professional practice
4. Active membership in service or social clubs
5. Presence of spouse, children or other close relatives in the state
6. Showing California as home address on federal income tax form
7. Payment of California state income tax as a resident
8. Possessing California motor vehicle license plates
9. Possessing a California driver's license
10. Maintaining a permanent military address or home of record in California while in the armed forces
11. Establishing and maintaining an active California bank account
12. Being the petitioner for a divorce in California; Conduct inconsistent with a claim of California

Resident Status Appeal

Any student, following a decision on residence status by the college, may make written appeal to the Admissions & Records Office within fourteen (14) calendar days of that decision.

(Education Code: 54060)

Becoming A Resident

Intent to become a resident may be determined by complying with at least three of the conditions listed in the following section. Physical presence within the state solely for educational purposes does not constitute establishing California residence, regardless of the length of that presence. The one-year residence period which a person must meet to be classified as a resident does not begin until the person is both present in California and has manifested clear intent to become a California resident. (Education Code: 54024)

Reclassification of Residency

Students who have been classified as non-residents may be reclassified as residents by formally requesting such reclassification. The written request must be submitted to the Admissions & Records Office no later than the first day of registration for the term in which the student is seeking reclassification. The request must be accompanied by documentation verifying the student's intent to become a California resident, evidence of physical presence in California and/or evidence of financial independence. The law clearly states that the burden of proof of verifying residency rests with the student applicant.

WHO MAY APPLY

Admission to Crafton Hills College is open to those who meet any one of the following requirements:

1. Are eighteen years of age or older and can benefit from instruction offered by the college.
2. A high school graduate or
3. Have a G.E.D. (General Education Development Certificate or
4. Have a California High School Proficiency Certificate or
5. Out-of-state residents and citizens of other countries here on student visas may also attend, subject to regulations. (Contact Admissions & Records).

HIGH SCHOOL STUDENTS

Crafton Hills College may admit high school students who are capable of benefiting from advanced scholastic courses (i.e., college level), and are seeking educational opportunities not otherwise available to them. The deadline to submit paperwork to Admissions & Records Office is **November 23, 2005**.

Registration fees are due no later than midnight of the third business day after you have registered.

To be eligible:

- You must have the recommendation of your high school principal.
- You must have parental consent.
- You must demonstrate adequate preparation in the discipline to be studied.
- You must have a GPA of 3.0 or higher (for vocational courses a 2.0 GPA is required).

Procedure:

Students who meet the eligibility requirements must submit (prior to the deadline) the following:

- Completed (and signed) CHC application
- Completed (and signed) Special Student Attendance form
- Completed health form
- Official high school transcripts in a sealed envelope

All applications will be reviewed and decided by the Director of Admissions & Records. Upon approval, students may register for the "**approved**" classes beginning at open registration. (Check dates on page 2)

*** Course changes without prior approval by the Director/designee will result in an Administrative Withdrawal without refund.**

Crafton Hills College may restrict the admission/enrollment of high school students during any session based on any of the following criteria:

1. Age
2. Completion of a specified grade level, or
3. Demonstrated eligibility for instruction using assessment methods and procedures.

Once accepted into Crafton Hills College, all students records become property of the College and the student, regardless of age. Student records are administered in accordance with the **Family Educational Rights to Privacy Act (FERPA)**, subsequently; no information will be disseminated to anyone other than the student. The student may give written permission to release information; however, in no case will information be released or discussed over the telephone. Regular attendance in class is a matter between the student and the instructor.

During the week the campus is closed (December 24 through January 2) registration will be available through the Web and Telephone. However, Operator and Technical Assistance will not be available.

COURSE NUMBERING SYSTEM

Courses offered at Crafton Hills College make possible the selection of curricula that meet the requirements for most regular college and university majors as well as curricula that prepare the student for productive life in the community.

- 010-099** Multipurpose courses, but not generally applicable to the Baccalaureate degree.
- 100-299** Basic lower division courses applicable to the Associate degree; may also apply to Baccalaureate degree.
- 900-999** Courses not applicable to the Associate degree.

COURSE PREREQUISITES

Students planning to take a course that has a prerequisite, must have completed the prerequisite or will be blocked from registering in the class.

If a student feels they have met the prerequisite bring evidence (transcripts or placement scores from another college) to the Counseling Office to determine appropriate placement).

Courses having a prerequisite are identified in this class schedule with a notation of the prerequisite. Course descriptions are found in the current Crafton Hills College catalog. Contact the Counseling Office during registration if you have questions arising from curricula sequence prerequisites.

ATTENDANCE

Regular and prompt attendance is expected of every student. Instructors may drop students who incur excessive absences. After a student has been dropped from a class for excessive absences, reinstatement will be at the discretion of the instructor.

Students may be dropped by the instructor for not attending the first class meeting.

WHAT ABOUT GRADES?

The following grading system has been adopted by Crafton Hills College for both day and evening students:

SYMBOL DEFINITION		GRADE POINT
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
CR	Credit (at least satisfactory; units awarded not counted in GPA)	
NC	No Credit (less than satisfactory or failing; units not counted in GPA)	

By law, the instructor is the final authority on assignment of grades. When reported to the Records Office on the class roll book, grades represent the instructor's decision as to the student's achievement. Grade changes are initiated through the instructor from whom the grade was received.

No grade will be changed for any reason or under any circumstances after (3) years from the end of the term in which the grade was assigned. (SBCCD Board Policy 5040)

CREDIT/NO CREDIT GRADE POLICY

If you wish to be graded in any class on a Credit/No Credit basis, you must so indicate by the end of the 4th week, or in the case of Summer Session or short-term course(s), no later than the end of the first 30% of the term.

You may take up to fifteen (15) units of Credit ("CR") courses to apply toward graduation requirements.

No course in your major or required by your major may be taken for Credit ("CR"); that is, subjects in your major must be taken for a letter grade basis. However, if you have completed courses for Credit ("CR") and subsequently declared a major in that course of study, the rule may be waived.

Units from Credit/No Credit courses will apply toward graduation, but are not included in the grade point average.

STUDENT GRIEVANCE POLICY

In accordance with Board Policy 5530, a student may initiate grievance against a college employee for any of the following reasons:

- Any act or threat of intimidation, harassment, discrimination or physical aggression.
- Any arbitrary action without proper regard to academic due process.

No individual or group has the authority to change a grade assigned by an instructor unless persuasive evidence of instructor error, fraud, bad faith or incompetence is presented. Any student who wishes to discuss a grievance must first attempt to resolve the issue by contacting the instructor. The next step requires a conference with the instructor's immediate supervisors (first the department head). If the alleged problem is still unresolved, the student may request a formal hearing by contacting the appropriate vice president. Filing a grievance must be done within 180 days of the event.

STANDARDS OF STUDENT CONDUCT

Creating a proper campus environment is also very important for academic and individual success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the cafeteria, bookstore, vending areas, campus quads, and other highly frequented areas.

In the Classroom

Creating a proper teaching and learning environment is imperative for getting a good education. Everyone at Crafton Hills College is responsible for helping to create this environment, including students. Simple rules of courtesy apply.

1. **Respect for the Instructor.** This includes arriving on time, not leaving early, bringing appropriate materials, not speaking with other students while the instructor or another student is talking, not bringing food or drink into the classroom, not being loud, boisterous, or argumentative.
2. **Respect for Other Students.** This includes not interfering with the rights of others to listen and participate, not being disrespectful, not using inappropriate language or harassing others in any way.
3. **Academic Honesty.** Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work which is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a grade of "F" for the class or possible expulsion from the college.
4. **Instructor's Rights.** An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Vice President of Student Services for disciplinary action as warranted.
5. **Student's Rights.** All students have a right to due process. If a conflict occurs, the student must first discuss the problem with the instructor. If this does not resolve the problem, the student should follow the procedures detailed in SBCCD Board Policy 5530, Student Grievances.

REPEATING COURSES

Courses in which a substandard grade (D, F, NC) was issued may be repeated one time. Only the units and the grade for the course taken the second time will be used to compute the GPA and to count for degree or certificate requirements.

Courses in which an "Incomplete" (I) has been recorded may not be repeated until a letter grade has been recorded.

Courses in which a standard grade (A, B, C, CR) was issued may be repeated one time only upon petition establishing circumstances that will justify such repetition. Grades issued for repeating a course under this petition process **will not be counted** in the computation of the GPA.

Grades, once entered on a student's academic record, remain permanent unless changed by the instructor of record or pursuant to Education Code Section 76224. No grade will be changed after 36 months.

Student permanent records shall reflect all work attempted so that the student's transcript is a true and complete academic record pursuant to Administrative Code, Title 5, Section 55761. Prior course repetition actions by other accredited colleges may be honored when a student's permanent record is reviewed for degree or certificate requirements.

STUDENT WITHDRAWAL

Students are permitted to withdraw from classes with the notation of "W" on their permanent record through the first 75% of a class section. Students enrolled after the 75% will receive a grade in the class from the instructor according to the grading system of the college.

LAWS TO HELP STUDENTS:

Title IX

Congress passed Title IX of the Educational Amendment in 1972. Sex discrimination is prohibited in federally assisted, education programs. Title IX states: *No person in the United States shall, on the basis of sex, be excluded from participations in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.*

Title II

Title II of the Education Amendments of 1976 is Federal Legislation regarding Vocational Education. One of the purposes is to help all students receive the job training needed to become financially secure. Part of the law is: *To develop and carry out programs of Vocational Education within each state so as to overcome sex discrimination and sex stereotyping in Vocational Education programs and thereby furnish equal educational opportunities in Vocational Education to persons of both sexes.*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Federal and state laws do not permit access to or release of any information contained in student educational records to any unauthorized party or agency without proper court orders or signed waivers from the individual involved.

Crafton Hills College maintains a student record of everyone admitted which relates to requests for admission; transcripts of college work attempted; semester class enrollment data; placement test data; requests for financial assistance; VA authorization benefit forms. The College does not maintain a public directory.

Students may challenge the content of records by filing the proper petition. Grade revisions can be changed only by the instructor of record unless there is an administrative error. The college administrator in charge of record maintenance at Crafton Hills College is the Vice President, Student Services in the Student Services Building, Room 306.

Crafton Hills College students have the right to review their educational records at any time the Records Office is open. This office is extremely busy at certain times during the year and students will be invited to wait until records are computed and transcripts updated.

While every precaution has been made in the preparation of this schedule, please be aware that changes will and do occur after the schedule has gone to press. Therefore, at the time of registration, please check for corrections such as days, times, weeks, instructor, room or cancellations.

Non-Discrimination Policy

San Bernardino Community College District and its two colleges, Crafton Hills College and San Bernardino Valley College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and district policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities or mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation act of 1972, as amended.

Crafton Hills College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Students, job applicants, and employees may complain of any action which they believe discriminates against them on the above-cited grounds.

For information regarding the college's equal opportunity/affirmative action policies or to file a complaint, contact Trudy Largent, Vice Chancellor of Human Resources and Employee Relations District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact Alex Contreras, Vice President, Student Services, Student Services Building, Room 306.

Complaints of sexual harassment may be registered with the College President or the Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

In compliance with the **Student Right to Know and Campus Security Act** of 1990 (Public Law 101-542), it is the policy of the San Bernardino Community College District and Crafton Hills College to make available to all students the completion rates of certificate, degree, or transfer-seeking first-time, full-time students entering college beginning in Fall 1995, and annually thereafter. This information is available in the college library and on the web at <http://cccoco.edu> Information on crime rates is available in the Communications Center (LADM-221)

El Distrito de Colegios de la Comunidad de San Bernardino, y sus dos colegios, San Bernardino Valley College y Crafton Hills College, están comprometidos a no discriminar. Nuestra meta es proveerles la oportunidad igual a todos los miembros de la comunidad, en todos los aspectos del colegio, incluso los servicios de admisión de ayuda financiera, de facilidades & actividades estudiantiles y del empleo.

Las leyes federales y la políticas del Distrito prohíben absolutamente todo tipo de discriminación, incluso el acoso sexual, y la desigualdad, sea basada en la raza, el color, la religión, el sexo, la edad, el estado civil, la deshabilidad física o impedimentos mentales, o la orientación sexual. Las políticas antidiscriminatorias están apoyadas por los requisitos de los Títulos VI y VII del Acta de Derechos Civiles del 1964 con sus enmiendas; el Títulos IX de las Enmiendas de la Educación del 1972; el Acta sobre la Discriminación en el Empleo por la Edad del 1975; y Secciones 503 y 504 del Acta de Rehabilitación del 1972 con sus enmiendas.

Además, Crafton Hills College se compromete a vencer la discriminación por el sexo y los estereotipos sexuales en los programas de la educación vocacional. La falta de facilidad con el uso del inglés no será barrera a la admisión ni a la participación en los programas de la educación vocacional.

Los estudiantes, los solicitantes para el empleo y los empleados pueden quejarse de cualquiera acción que les parezca discriminar contra ellos por uno de los motivos antes descritos. Para información sobre la política del distrito o para quejarse: Póngase en contacto con:

Gloria Harrison, President or Trudy Largent, Vice Chancellor of Human Resources and Employee Relations, District Building, SBCCD, 114 South Del Rosa Drive, San Bernardino, CA 92408. Telephone (909) 382-4041.

AMERICANS WITH DISABILITIES ACT OF 1990 STATEMENT OF POLICY

It is the policy of Crafton Hills College to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities, and comply fully with the provisions of the Americans with Disabilities Act of 1990.

If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your input and ideas on how we can serve you better.

Any concerns, comments, or suggestions should be directed to the Vice President of Administrative Services at (909) 389-3210.

The San Bernardino Community College District

Substance Abuse Policy



- Illicit drugs use and alcohol abuse account for two-thirds of violent behavior, one-half of all injuries, one-third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school and legal problems. **Health risks include:**

- **ALCOHOL Physical Effects:** impairs coordination and thinking, contributes to brain, heart, and liver disease, fetal alcohol syndrome, some forms of cancer, reduced life expectancy, addiction **Overdose:** alcohol poisoning, reduced respiratory and heart rate and possible death.

- **COCAINE & CRACK COCAINE Physical Effects:** severe mood-swings and irritability, depression, increased blood pressure and heart rate, excitability and restlessness, false feeling of self-confidence, painful nosebleeds and nasal erosion, quick addiction. **Overdose:** agitation, hallucinations, convulsions, heart failure and possible death.

- **DEPRESSANTS (Barbiturates, Tranquilizers, Chloral Hydrate) Physical Effects:** Slurred speech, impaired judgment, and loss of motor coordination. **Overdose:** (compounded if used with alcohol) respiratory depression, clammy skin, dilated pupils, weak rapid pulse, coma, and possible death.

- **HALLUCINOGENS (PCP, Angel Dust, Loveboat, LSD, Acid, Green/Red Dragon, Mescaline, Peyote, Psilocybin, Designer Drugs, Ecstasy, PCE) Physical Effects:** Increase in blood pressure, heart rate and blood sugar, possible muscle rigidity, rapid changing feelings, depression, anxiety, violent behavior and a distorted perception of time. Once use may cause irreversible brain damage. **Overdose:** convulsions, coma, heart/lung failure, ruptured blood vessels in the brain, and possible death.

- **INHALANTS (glue, paint thinner, hairspray, gasoline, correction fluid, marking pens, laughing gas) Physical Effects:** loss of muscle control, slurred speech, drowsiness, excessive secretions from the nose and watery eyes, brain damage and damage to lung cells. **Overdose:** excessive fatigue, increased pulse, loss of consciousness and possible death.

- **MARIJUANA Physical Effects:** increased appetite, loss of sex drive and reduced fertility, may cause heart and lung (contains more than 400 chemicals) damage, diminished immune system, impairs judgment and relaxes inhibitions, loss of motivation and purpose, impaired memory, a short attention span and delayed reflexes, heavy psychological dependence.

- **NARCOTICS (Opium, Morphine, Codeine, Heroin, Dilaudid) Physical Effects:** loss of appetite, sniffles, watery eyes, cough, nausea, drowsiness, low raspy speech, decreased pulse, drowsiness, respiratory depression, constricted pupils. **Overdose:** slow-shallow breathing, clammy skin, convulsions, coma and death.

- **STEROIDS (Anabolic (male hormone), Cortical, Estrogenic (female hormone) Physical Effects:** severe acne, rashes, stunted growth, sexual function problems, women develop masculine traits and increased hair growth, behavioral changes, aggressiveness ("roid rages"), cholesterol increases, heart disease, liver tumors, cataracts, and possible death.

- **STIMULANTS (Cocaine, Amphetamines, Methamphetamines, Phenmetrazine, Methylphenidate, Ice) Possible Effects:** decreased appetite, blurred vision, dizziness, a feeling of restlessness, anxiety, delusion, increased heart and respiratory rates, increased blood pressure, high doses can cause rapid or irregular heart rate, dilated pupils, **Overdose:** agitation, increase in body temperature, hallucination, convulsions, heart failure and possible death.

Are you at risk for a substance abuse related problem? If you answer yes to one or more of the following, there is a problem.

1. Have you blacked out after using drugs or alcohol?
2. Have you been arrested during or after you were drinking or using drugs?
3. Do you drink or use drugs to get wasted?
4. Has someone close to you, talked with you about your alcohol or drug usage?
5. Does a family member have an alcohol or other drug problem, or had one in the past?

Resources for Help:

Health and Wellness Center (909) 389-3272

Counseling Center (909) 389-3366

Alcoholics Anonymous Meeting Referrals (909) 825-4700

Narcotics Anonymous Meeting Referrals (909) 795-0464

Crafton Hills College, Narcotics Anonymous ... (909) 389-3272
For dates and times of meetings, call the CHC Health & Wellness Center

National Database of Drug and Alcohol Treatment www.samhsa.gov

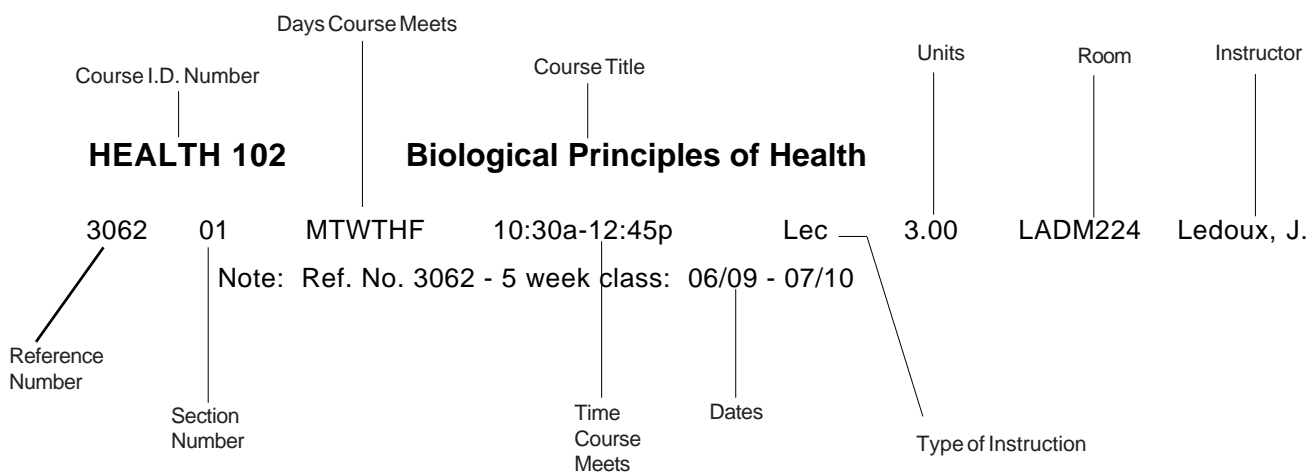
Alcohol and your College Experience www.factsontap.org

Drug Help www.drughelp.org

California Alcohol & Drug Programs www.adp.state.ca.us

Additional information is available at www.craftonhills.edu
(click on Student Information & then Health & Wellness Center)

HOW TO READ THE SCHEDULE OF CLASSES



PROCEDURE TO ADD CLASSES ONLINE AFTER THE TERM BEGINS

- ❖ Attend the first class meeting of the course you wish to add.
- ❖ If space is available, ask the instructor for an “Add Authorization Code.”
- ❖ Access our website at www.craftonhills.edu.
- ❖ Click on “Apply/Register” from the top menu.
- ❖ Click on “Register/Add/Drop Classes from the Register column.
- ❖ Click on “Add Courses-Online”
- ❖ Log in (first-time users log in with your SSN (111111111)).
Your PIN is your date of birth (MMDDYY).
- ❖ Click on the appropriate term.
- ❖ Click on “ADD New Section.”
- ❖ Enter the 4 digit reference # in the box provided (only one class can be added at a time) and press “Enter.”
- ❖ When prompted, enter the “Add Authorization Code” the instructor has given you.
- ❖ Follow the prompts and instructions on the screen.
- ❖ Pay all registration fees immediately to avoid being administratively dropped from your classes. You may pay online using Visa or Mastercard, or pay in person in the Admissions & Records Office (SSA-213).

If you have difficulty logging in or have forgotten your password,
e-mail by clicking on the **"Help"** link at the login prompt or call (909) 384-4357 (H.E.L.P.)
The Authorization Code must be used **IMMEDIATELY** to guarantee official enrollment.

Ref Sec Days Time Type/Units Room Instructor

ACCOUNTING

ACCT 198 Accounting Work Experience

2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0002 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0004 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0006 03 ARR 20 HRS/WK WRKEX 4.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

ACCT 208 Introduction to Financial Accounting

4.00 Units

Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements. Replaces ACCT 210/211.

(Formerly ACCT-210)

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0008 01 MW 09:00a-10:50a LEC 4.00 BC-104 O'Toole,R

0010 02 MW 07:00p-08:50p LEC 4.00 BC-105 Allison,G

ACCT 209 Introduction to Managerial Accounting

4.00 Units

Fundamental concepts and procedures of managerial accounting including costing systems, cost behavior and analysis, budgeting and performance evaluation. Uses of management accounting information in decision making. Replaces ACCT 220/221.

(Formerly ACCT-220)

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ACCT 105 or ACCT 208

0012 01 TTH 09:00a-10:50a LEC 4.00 BC-104 O'Toole,R

0014 02 TTH 07:00p-08:50p LEC 4.00 BC-104 Gardner,B

Jim Bueermann

**City of Redlands Police Chief,
CHC Class of '77**



"I am indebted to Crafton Hills College forever," said Redlands Police Chief Jim Bueermann. "Crafton Hills College changed my life."

Bueermann knew as far back as his senior year at Redlands High School in 1975 that he wanted to have a career in law enforcement. He also understood that he if wanted to be successful in the field of police work and move up the ranks, getting a college education was critical. Bueermann took a few courses at CHC during his last year in high school, then decided to attend the college full time after graduating.

"Absolutely the number one recommendation I would give to young people considering going into law enforcement is to stay in school and get a college education," said 48-year-old Bueermann. "Our entry level requirement right now is an associate degree. Police departments like ours are progressing towards bachelor's degrees for entry level."

Bueermann has a high regard for the level of education he received at the local community college. "I felt I learned a lot at CHC because of the smaller size of the classes and the dedication of the instructors," he said. "It was obvious to me the educators at CHC deeply cared about teaching."

He fondly recalls taking administration of justice courses at CHC from Redlands police officers Harry Bachelor, Barry Bruins, and Claude Williams. Bueermann also noted that among the important learning experiences he had at CHC was a speech class.

"It wasn't easy for me because I was kind of shy," he said. "But I got over it. Your education gives you the skills to engage in dialog. Ninety percent of police work is working with people. We're not counselors, but we clearly have influence in leading people who need assistance in the right direction. In fact, in college, I think a good background would be to major in sociology and business and minor in administration of justice."

Bueermann went on to complete a dual major in criminal justice and sociology at California State University, San Bernardino in 1980. He earned a Master's Degree in Business at the University of Redlands. He also graduated from a police academy, the FBI National Academy, and the California Command College in 1998.

"Education gives you a strong foundation," he added. "Then, when you get into the workforce, there is the practical application for what you learned. Critical thinking and conceptual knowledge are important for police in an increasingly complicated world."

BOLD print on time pattern denotes evening classes

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ADMINISTRATION OF JUSTICE

ADJUS 101 Introduction to Administration of Justice 3.00 Units

The history and philosophy of administration of justice in America, recapitulation of the criminal justice system and identifying the various sub-systems, role expectations, and their inter-relationships, theories of crime, punishment and rehabilitation, ethics, education and training for professionalism within the system.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) AJ 2

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0016	01	TTH	09:00a-10:20a	LEC 3.00	CL-106	Keller,D
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ADJUS 103 Concepts of Criminal Law 3.00 Units

This course covers the historical development and philosophy of law, constitutional provisions, definitions, classification of crime and their application to the system of Administration of Justice. It includes legal research, study of case law, constitutional law, legal methodology and the discussion of law as a social force.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) AJ 4

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0018	01	W	07:00p-09:50p	LEC 3.00	CHS-122	Pastuschek,S
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ADJUS 105 Community Relations 3.00 Units

Exploration of the roles of the administration of justice practitioners and their agencies; examines the interrelations and role expectations among the various agencies and the emphasis placed on the development of positive relations between members of the system and the public.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0020	01	T	07:00p-09:50p	LEC 3.00	CHS-122	Pastuschek,S
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ADJUS 106 Principles of Investigation 3.00 Units

The study of basic principles of investigation; problems in dealing with the public; specific knowledge necessary for handling crime scenes, interviews, evidence, surveillance, technical resources and case preparation.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0022	01	MW	09:00a-10:50a	LEC 3.00	PAC-309	Keller,D
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Note: Ref. No. 0022 - 13 week class: 01/09 - 04/12

For a detailed listing of deadline dates go to www.craftonhills.edu and click on Classes/Programs

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ADJUS 198 Administration of Justice Work Experience 2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0024	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0026	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0028	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

ALLIED HEALTH SERVICES

AH 090 Survey of Radiologic Technology 1.50 Units

Introduction to basic principles and applications of Radiologic Technology and historical development of radiology; orientation to careers in the field.

Associate Degree Applicable

0030	01	W	05:00p-06:50p	LEC 1.50	BC-101	Hunter,M Leahy,J
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Note: Ref. No. 0030 - 12 week class: 01/11 - 04/05

AH 101 Medical Terminology 3.00 Units

Instruction in the usage, spelling, pronunciation, and meaning of terminology used to describe the human body.

Associate Degree Applicable

Course credit transfers to CSU.

0032	01	MW	01:30p-04:20p	LEC 3.00	CHS-242	Bray,L
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Note: Ref. No. 0032 - 8 week class: 01/09 - 03/08

0034	02	TTH	06:00p-08:50p	LEC 3.00	CHS-123	Abel,T
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Note: Ref. No. 0034 - 8 week class: 01/10 - 03/02

0036	03	TTH	06:00p-08:50p	LEC 3.00	CHS-123	Abel,T
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Note: Ref. No. 0036 - 8 week class: 03/07 - 05/04

Boxed sections indicate Short-Term classes.

Ref Sec Days Time Type/Units Room Instructor

AH 198 Allied Health Work Experience 2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a Job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0038 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0040 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0042 03 ARR 20 HRS/WK WRKEX 4.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

American Sign Language

ASL 101 American Sign Language I 4.00 Units

Introduction to American Sign Language as used by the deaf community in the United States and other parts of the world.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0044 01 MW 05:00p-06:50p LEC 4.00 CHS-122 Hale,S

ASL 102 American Sign Language II 4.00 Units

Continuing introduction to American Sign Language as used by the deaf community in the United State and other parts of the world.

Associate Degree Applicable

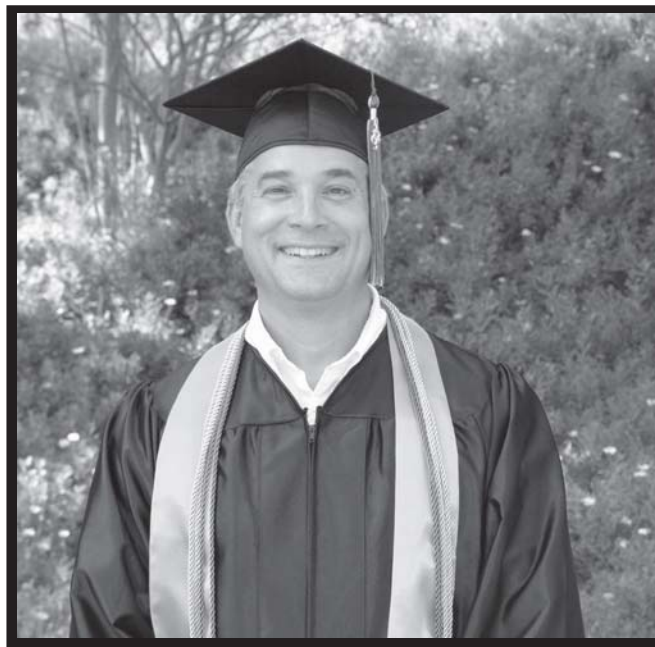
Course credit transfers to both CSU and UC.

PREREQUISITE: ASL 101

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0046 01 TTH 07:00p-08:50p LEC 4.00 OE2-214C Chavoushi,M

**Jerry Jones
2005 Anatomy Graduate**



Forty-eight-year-old Jerry Jones returned to college after he decided he was not happy in his original career choice.

"Although I was in a career, I decided it was time for a change," Jones said. "I've earned my associate degree here and now I'm starting the physical therapy program in Loma Linda. I couldn't be happier right now."

Jones learned about the importance of physical therapy after shattering his lower leg in a motorcycle accident. He never thought he would walk again due to the extreme atrophy of his leg.

"The physical therapists told me muscles leave memory, and they put me on a training regimen," Jones said. "It cost me a year-and-a-half, but with training, exercise, and encouragement, I was able to walk again. I was impressed."

"I've seen people rehabilitated and go on to new challenges in life," he said. "I could see how such an occupation would be a wonderful opportunity to help somebody that really wants help."

"Anyone who is unhappy about his or her career or not satisfied with his or her life should do something about it," he said. "It's never too late to learn and grow. Once you determine what you want to do, write down a mission statement. When you're having a bad day, just take out the mission statement and reconfirm your direction and goals."

Jones also credited his family for their support for his decision for a career change.

"My family encouraged me," he said. "The more I thought about following this career, the more I knew I could put my whole heart into this. I really believe in this job."

"It's all about recognizing your significance," Jones said. "We should all recognize our God given abilities and use them for the betterment of ourselves and to serve our fellow man. You need to take the time to really think about what you want to do with your life and take steps in that direction. If you follow your passion, you are recognizing your significance."

**Parking is at a premium
the first few weeks**



Please Carpool !

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ANATOMY

ANAT 101 Essentials of Human Anatomy and Physiology 4.00 Units

This is a combined lecture and laboratory course emphasizing the basic structural, functional and developmental stages and clinical aspects of the human body. The course is an introductory survey of the human body in one semester. The essentials of structure and function will be included in each of the eleven body systems covered, as well as the concepts of homeostasis.

Associate Degree Applicable
Course credit transfers to CSU.

0048	01	TTH	07:30a-08:50a	LEC 4.00	LADM-224	Jonasson,M
		T	09:00a-11:50a	LAB	LADM-225	Jonasson,M
0050	02	TTH	07:30a-08:50a	LEC 4.00	LADM-224	Jonasson,M
		TH	09:00a-11:50a	LAB	LADM-225	Jonasson,M
0052	03	M	06:00p-08:50p	LEC 4.00	LADM-224	Thomazin,G
		W	06:00p-08:50p	LAB	LADM-225	Thomazin,G

ANAT 150 Human Anatomy and Physiology I 4.00 Units

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the first in a two semester series. The course covers biochemistry, cytology, cellular metabolism, histology, osteology, articulations, mycology, and the integumentary, and nervous systems.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) BIOL SEQ B

0054	01	TTH	01:00p-02:20p	LEC 4.00	CHS-237	Jonasson,M
		TTH	02:30p-03:50p	LAB	LADM-225	Jonasson,M

ANAT 151 Human Anatomy and Physiology II 4.00 Units

This is a lecture and laboratory course emphasizing an advanced understanding of the structural and functional aspects of the human body. This course is the second in a two semester series. The course covers hematology, somatic and special senses, the body's nutritional needs, pregnancy and maturation, electrolyte and acid/base balance, and the endocrine, lymphatic, immune, respiratory, cardiovascular, digestive, urinary, and reproductive systems.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) BIOL SEQ B
PREREQUISITE: ANAT 150

0056	01	MW	07:30a-08:50a	LEC 4.00	LADM-224	Jonasson,M
		M	09:00a-11:50a	LAB	LADM-225	Jonasson,M
0058	02	MW	07:30a-08:50a	LEC 4.00	LADM-224	Jonasson,M
		W	09:00a-11:50a	LAB	LADM-225	Jonasson,M
0060	04	TTH	05:30p-06:50p	LEC 4.00	CHS-242	Herbert,S
		T	07:00p-09:50p	LAB	LADM-225	Herbert,S
0062	05	TTH	05:30p-06:50p	LEC 4.0	CHS-242	Herbert,S
		TH	07:00p-09:50p	LAB	LADM-225	Herbert,S

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ANTHROPOLOGY

ANTHRO 102 Cultural Anthropology 3.00 Units

Introduction to the nature of human culture through a survey of the range of cultural phenomena of tribal and peasant peoples, linguistics, and other related topics.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) ANTH 4
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0066	01	MW	01:00p-02:50p	LEC 3.00	PAC-309	Sorensen,K
Note: Ref. No. 0066 - 14 week class: 01/23 - 05/01						

0068	02	S	08:30a-10:20a	LEC 3.00	BC-101	Broyles,L
			01/14/06			
		S	08:30a-10:20a	LEC	BC-101	Broyles,L
			03/04/06			
		S	08:30a-10:20a	LEC	BC-101	Broyles,L
			04/01/06			
		S	08:30a-10:20a	LEC	BC-101	Broyles,L
			04/22/06			
		S	08:30a-10:20a	LEC	BC-101	Broyles,L
			05/06/06			

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

ANTHRO 110 Primitive Religions 3.00 Units

Comparative study of supernaturalism in traditional societies, both past and present, including witchcraft, magic, totemism, mythology and ritual nativistic movements, and the religious context of drug usage.

This course is also offered as RELIG-110.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0070	01	MW	11:00a-12:50p	LEC 3.00	CL-218	Sorensen,K
Note: Ref. No. 0070 - 14 week class: 01/23 - 05/01						

**During the week the campus is closed
(December 24 through January 2)
registration will be available through
the Web and Telephone.
However, Operator and Technical Assistance
will not be available.**

**Registration fees are due no later
than midnight of the third business day
after you have registered.**

Ref Sec Days Time Type/Units Room Instructor

ART

ART 100 Art History I: Prehistoric Art to Medieval Art **3.00 Units**

Survey of outstanding periods in the history of Western Art, tracing the relationship between the arts and the society which produced them. Required of all art majors and open to non-art majors.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) ART 2
 CAN (California Articulation Number) ART SEQ A

0072 01 W 07:00p-09:50p LEC 3.00 CHS-242 Blalock,A

ART 102 Art History II: Renaissance Art to Modern Art **3.00 Units**

Survey of outstanding periods in the history of Western Art, tracing the relationship between the arts and society which produced them, with a focus on the period comprised of the Renaissance to the Twentieth Century. Required of all art majors and open to non-art majors.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) ART 4
 CAN (California Articulation Number) ART SEQ A

0074 02 MW 01:00p-02:20p LEC 3.00 CHS-122 Staff

0076 01 TTH 09:30a-10:50a LEC 3.00 CHS-242 Blalock,A

ART 105 History of Modern Art **3.00 Units**

Survey of twentieth century art, touching on its historical roots and examining contemporary art as a manifestation of our social and environmental milieu.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
 DEPARTMENTAL RECOMMENDATIONS: ART 100 and ART 102

0078 01 T 06:00p-08:50p LEC 3.00 BC-101 Petrovic,S

ART 120X4 Basic Design **3.00 Units**

Progressive exploration of both the spontaneous and the developmental creative process; discovery and development of resources necessary to visual communication; access to tools and experiences necessary for visual literacy.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
 Note: ART 120X4 may be taken 4 times

0080 01 MW 09:00a-09:50a LEC 3.00 OE1-101 Wurmbrand,M

MW 10:00a-11:50a LAB OE1-101 Wurmbrand,M



Amy Patch
2005 Respiratory Care Graduate
Recipient of Four Scholarships



When twenty-eight-year-old Amy Patch grew up on a farm in Yucaipa, she always saw CHC on the hill and knew she would attend the college some day.

"My mom and grandparents always told me to keep going," said Patch, who completed her Certified Respiratory Therapist (CRT) Certificate in 2005. "They told me not to stop at high school. It's a blessing to my family that I will have a career."

Patch initially became interested in the respiratory care field after seeing respiratory care therapists help her son. When her son was 14-months-old, he had pneumonia and was a critical asthmatic. While he was being treated at the hospital, she recalled the main people who communicated with her were the respiratory care therapists. Two years later, she decided to enter the CHC respiratory care program.

Last spring, Patch, the single mom of two kids, was one of two students who earned four scholarships, the most at the college. She plans to earn her Registered Respiratory Therapist (RRT) certificate in 2006.

"The scholarships present a financial opportunity that benefits my education," she said. "Being a single mom with two kids, I've had to cut corners. Now, with these scholarships, I can breathe a sigh of relief. I have been taking a full-load of courses each semester. The scholarships will help me get through next year. I'm greatly thankful."

She also received assistance from the Extended Opportunity Programs and Services (EOPS) program and the California Work Opportunity and Responsibility to Kids (CalWORKs) program.

"People here are very eager to help you and your family succeed," she said. "They make sure you have everything in order to pursue your educational goals." Patch's goal is to complete the registered respiratory therapist program, and she looks forward to buying a house with a big fenced-in yard for her sons.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ART

ART 126X4 Painting 3.00 Units

Exploration of concepts, techniques, and materials of painting.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ART 10

Note: ART 126X4 may be taken 4 times

0082	02	MW	03:00p-03:50p	LEC 3.00	OE1-101	Petrovic,S
		MW	04:00p-05:50p	LAB	OE1-101	Petrovic,S
0084	01	TTH	11:00a-11:50a	LEC 3.00	OE1-101	Wurmbrand,M
		TTH	12:00p-01:50p	LAB	OE1-101	Wurmbrand,M

ART 132X4 Life Drawing 3.00 Units

Progressive study of the qualities of the human figure, including an overview of anatomy in relation to figure drawing, graphic interpretation of the human figure, including contour, gesture and volume drawings.

Associate Degree Applicable

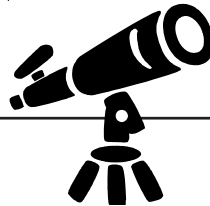
Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ART 24

Note: ART 132X4 may be taken 4 times

0086	01	MW	12:00p-12:50p	LEC 3.00	OE1-101	Wurmbrand,M
		MW	01:00p-02:50p	LAB	OE1-101	Wurmbrand,M
0088	02	MW	06:00p-06:50p	LEC 3.00	OE1-101	Petrovic,S
		MW	07:00p-08:50p	LAB	OE1-101	Petrovic,S

ASTRONOMY



ASTRON 150 Introduction to Astronomy 3.00 Units

Introduction to the broad principles underlying the behavior of cosmic forces, earth's place in the universe, the historical role of astronomy, and the processes which shape the universe.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0092	01	MWF	10:00a-10:50a	LEC 3.00	LADM-224	Adams,M
0094	02	T	07:00p-08:50p	LEC 3.00	LADM-121	Benson,B
			01/17/06			
		T	07:00p-08:50p	LEC	LADM-121	Benson,B
			02/21/06			
		T	07:00p-08:50p	LEC	LADM-121	Benson,B
			03/14/06			
		T	07:00p-08:50p	LEC	LADM-121	Benson,B
			04/11/06			
		T	07:00p-08:50p	LEC	LADM-121	Benson,B
			05/16/06			

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Laboratory/Administration Building, Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ASTRON 160 Astronomy Laboratory 1.00 Unit

Laboratory work to supplement ASTRON 150; identification of constellations and stars, discussion of astronomical methods of observation, and additional work with the telescope and accessories.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

COREQUISITE: ASTRON 150

0096	01	M	01:00p-03:50p	LAB 1.00	LADM-115	Adams,M
0098	02	T	11:00a-01:50p	LAB 1.00	LADM-115	Staff
0100	03	T	02:00p-04:50p	LAB 1.00	LADM-115	Staff
0102	04	W	01:00p-03:50p	LAB 1.00	LADM-115	Adams,M
0104	05	TH	01:00p-03:50p	LAB 1.00	LADM-115	Adams,M

BIOLOGY

BIOL 100 General Biology 4.00 Units

Study of the biological principles including those in cellular biology, human anatomy and physiology, animal and plant structure and function, genetics, evolution, and ecology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0106	01	MW	11:00a-12:20p	LEC 4.00	CHS-242	Sadler,R
		M	01:00p-03:50p	LAB	LADM-211	Sadler,R
0108	02	MW	11:00a-12:20p	LEC 4.00	CHS-242	Sadler,R
		W	01:00p-03:50p	LAB	LADM-211	Sadler,R
0110	04	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Sadler,R
		T	01:00p-03:50p	LAB	LADM-211	Sadler,R
0112	05	TTH	11:00a-12:20p	LEC 4.00	LADM-224	Sadler,R
		TH	01:00p-03:50p	LAB	LADM-211	Sadler,R
0114	03	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Sadler,R
		T	07:00p-09:50p	LAB	LADM-211	Sadler,R
0116	06	TTH	05:30p-06:50p	LEC 4.00	LADM-224	Sadler,R
		TH	07:00p-09:50p	LAB	LADM-211	Sadler,R

BIOL 123 Ecology and Environment 3.00 Units

Study of the basic concepts of ecology including the physical environment, ecosystems, energy production and transfer, and the impact of humans on ecosystems.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0118	02	T	05:00p-06:50p	LEC 3.00	LADM-121	Jonasson,M
			01/17/06			
		T	05:00p-06:50p	LEC	LADM-121	Jonasson,M
			02/21/06			
		T	05:00p-06:50p	LEC	LADM-121	Jonasson,M
			03/14/06			
		T	05:00p-06:50p	LEC	LADM-121	Jonasson,M
			04/04/06			
		T	05:00p-06:50p	LEC	LADM-121	Jonasson,M
			05/02/06			

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
BIOL 131 Populations and Organisms 4.00 Units						
Study of classification, development, physiology and regulation at the level of the organism. Topics include population dynamics, community ecology, evolution and population genetics.						
<i>Associate Degree Applicable</i>						
<i>Course credit transfers to both CSU and UC.</i>						
<i>CAN (California Articulation Number) BIOL 4</i>						
<i>PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process</i>						
0120	01	T	08:00a-10:50a	LEC 4.00	LADM-211	Shimeld,L
		TH	08:00a-10:50a	LAB	LADM-201	Shimeld,L

BUSINESS ADMINISTRATION

BUSAD 100 Introduction to Business 3.00 Units
 Survey of the business field; provides a background in business and serves as the basic beginning college course in business subjects.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
DEPARTMENTAL RECOMMENDATION: ENGL 101,
Reading: Pass a standardized test of reading comprehension at or above the 12th grade level.

0122	01	MW	11:00a-12:20p	LEC 3.00	BC-104	O'Toole,R
0124	03	F	08:00a-10:50a	LEC 3.00	BC-104	Pace-Pequeno,C
0126	02	T	07:00p-09:50p	LEC 3.00	BC-105	Blaylock,A

BUSAD 145 Business Communication 4.00 Units
 Principles and techniques of effective oral and written communication in business environments.
This course is also offered as SPEECH-145.
Associate Degree Applicable
Course credit transfers to CSU.
PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

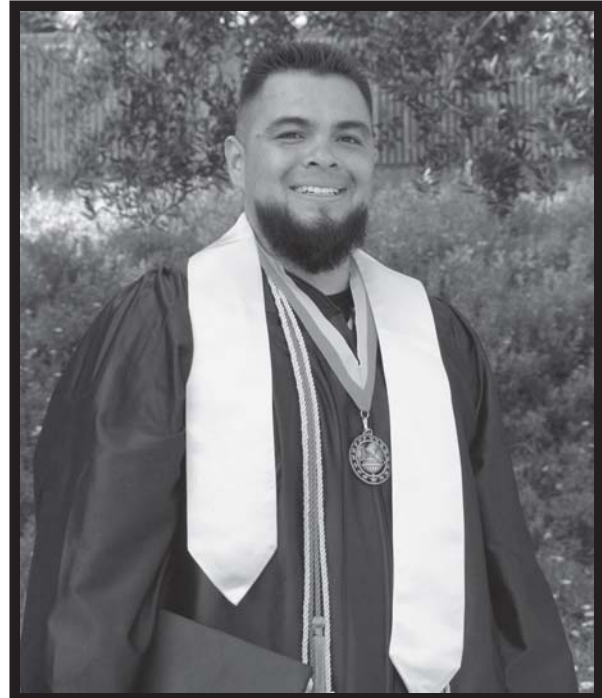
0128	01	TTH	07:00p-08:50p	LEC 4.00	CL-107	Carter,D
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**Is a career in BUSINESS in your future?
 CHC offers an Associate Degree that makes transferring to Cal State University, San Bernardino for a Bachelor's Degree an easy process.**

**Call (909) 389-3305
 for more information.**



Jesse Felix 2005 Business Graduate and Liberal Arts Graduate



Twenty-seven-year-old business major Jesse Felix said the hardest part of attending college was taking the first step to apply.

"You need to step up to the plate," he said. "After that, it's up to you. You have to make the choice of wanting to do well. You have to want to have the knowledge, not the grade. The grades come after the knowledge."

Felix, who had been injured in an accident, said the college gave him a "new shot at everything."

While helping a friend move, Felix's foot was crushed by a truck.

"When I was on my back recovering, it gave me a certain focus on what I wanted to do when I got back," said Felix, who had attended CHC for two semesters when the accident occurred. "It made me more hungry, and it made me appreciate school even more."

When he first returned to CHC, he utilized the Disabled Student Services tram to get to his classes. He also received assistance from Extended Opportunity Programs and Services (EOPS) and Financial Aid.

According to Felix, in the Disabled Student Services Office, the availability of computers, technical support, counseling, and moral support all made a difference in contributing to his success. "The support I received was empowering," he said.

He also praised EOPS Counselor Troy Dial with helping him with choosing his classes.

"Once I had my educational plan, nothing slowed me down," he said. "Each semester, I took the exact classes I needed. If you don't want to waste time, make sure you see a counselor."

Felix earned a 3.9 grade point average and was a member of Alpha Gamma Sigma (AGS), an honors club for outstanding students. He earned Associates of Arts (AA) Degrees in business and in liberal arts.

Felix is currently majoring in business management at Cal State University in San Bernardino.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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BUSINESS ADMINISTRATION

BUSAD 198 Business Administration Work Experience 2.00 – 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITES: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0130	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0132	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0134	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

BUSAD 200 Business Management 3.00 Units

Concepts and applications of successful functions including planning, organizing, controlling, and staffing. Current applications are examined and evaluated through media support and computer simulation.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: BUSAD 100 or equivalent

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; ENGL 015.

0136	01	TH	07:00p-09:50p	LEC 3.00	BC-105	Gulke, K
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BUSAD 210 Business Law 3.00 Units

Principles of law and use of cases as applied to business, and specifically to contracts, principal and agent, employment, negotiable instruments, principal and surety, insurance, bailments, sales partnerships, corporations, security devices, trusts and estates and governmental regulations.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) BUS 8

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 12th grade level; ENGL 015

0138	01	TTH	09:00a-10:20a	LEC 3.00	BC-105	Schall, D
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0140	02	M	07:00p-09:50p	LEC 3.00	BC-104	Schall, D
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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BUSAD 230 Using Computers for Business 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases.

No previous computer experience is required.

This course is also offered as CIS-101.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0142	01	F	11:00a-01:50p	LEC 3.00	LADM-217	Cole, E
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CHEMISTRY

CHEM 101 Introduction to Chemistry 4.00 Units

Introduction to college chemistry, with an emphasis on the general principles of chemistry, including critical thinking, analysis and problem solving in chemistry.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) CHEM 6

PREREQUISITE: MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0144	01	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt, K
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		M	11:00a-01:50p	LAB	CHS-238	Boebinger, K
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0146	02	MWF	10:00a-10:50a	LEC 4.00	CHS-242	Salt, K
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		W	11:00a-01:50p	LAB	CHS-232	Salt, K
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0148	03	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger, K
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		T	09:00a-12:00p	LAB	CHS-238	Boebinger, K
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0150	04	TTH	07:30a-08:50a	LEC 4.00	CHS-242	Boebinger, K
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		TH	09:00a-12:00p	LAB	CHS-238	Boebinger, K
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0152	05	MW	05:00p-06:20p	LEC 4.00	CHS-242	Gonzalez, A
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		M	06:30p-09:20p	LAB	CHS-238	Gonzalez, A
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CHEM 102 Introduction to Organic Chemistry 4.00 Units

Introduction to college organic chemistry, with an emphasis on the fundamental principles of organic chemistry.

Associate Degree Applicable

Course credit transfers to CSU.

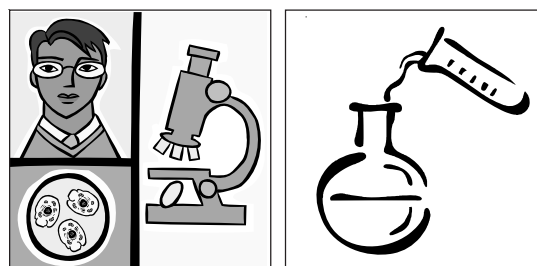
Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) CHEM 8

PREREQUISITE: CHEM 101 or CHEM 150

0154	01	MW	09:00a-10:20a	LEC 4.00	CHS-237	Boebinger, K
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		W	10:30a-01:20p	LAB	CHS-238	Boebinger, K
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Ref Sec Days Time Type/Units Room Instructor

CHEM 150 General Chemistry I 5.00 Units

First semester of a two semester general chemistry sequence. The course is a study of the fundamental principles of chemistry. Topics include: atomic structure, bonding, the periodic table, stoichiometry, chemical reactions and nomenclature (the name of chemicals).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) CHEM 2

CAN (California Articulation Number) CHEM SEQ A

PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0156	01	TTH	11:00a-12:20p	LEC	5.00	CHS-242	Salt,K
		TTH	08:00a-10:50a	LAB		CHS-232	Salt,K
0158	02	TTH	11:00a-12:20p	LEC	5.00	CHS-242	Salt,K
		TTH	12:30p-03:20p	LAB		HS-232	Salt,K

CHEM 151 General Chemistry II 5.00 Units

Continuation of CHEM 150. This course will cover such topics as kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, nuclear reactions and chemistry of coordination compounds.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) CHEM 4

CAN (California Articulation Number) CHEM SEQ A

PREREQUISITE: CHEM 150

0160	01	MWF	09:00a-09:50a	LEC	5.00	CHS-242	Salt,K
		TTH	08:00a-10:50a	LAB		CHS-232	Salt,K
0162	02	MWF	09:00a-09:50a	LEC	5.00	CHS-242	Salt,K
		TTH	12:30p-03:20p	LAB		CHS-232	Salt,K

CHEM 213 Organic Chemistry II 4.00 Units

Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques of purification, isolation, synthesis reactions, and spectroscopic analysis.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: CHEM 212

0164	01	MW	07:30a-08:50a	LEC	4.00	CHS-237	Boebinger,K
		TH	12:00p-02:50p	LAB		CHS-238	Boebinger,K

**2005-2006 Crafton Hills College
Associated Student Body**



At CHC, students have extracurricular opportunities to explore their interest in student government and student clubs. Pictured are members of CHC's 2005-2006 Student Senate. Student Senate members, their titles, and hometowns are, left to right, front row, Kryz Lytle, interclub senator, Moreno Valley; Scarleth Rivera, senator at large, Mentone; John Hopkins, president, Mentone; and Ara Kawewade, treasurer, Redlands. In the second row, left to right, are Jonathan Yopez, social events officer; RyAnn Schantz, secretary, Beaumont; and Dennis Partain II, senator at large, Cherry Valley. In the third row, left to right, are Susanne Betham, publicity officer, Cherry Valley; Nick Hopkins, senate historian, Mentone; Nick Shipley, vice president of external affairs, Mentone; and Aaron Carmean, executive vice president, Redlands.

The CHC Student Senate is the representative body for students in the governance of the college and San Bernardino Community College District.

In addition to the CHC Student Senate, student clubs at Crafton include the Alpha Gamma Sigma Honor Society, the Arts League, American Indian Association, Beta II (Respiratory Care Club), Campus Greens, CHANGES, Movimiento Estudiantil Chicano de Aztlan (MEChA), Latter Day Saints Club, Sports Club, Sunshine Club (environmental awareness), and Terrestrial Investigation Club (geology). For information about student government and clubs, call the CHC Student Senate Office at (909) 389-3410.

**Parking is at a
premium the first
few weeks**



Please Carpool !



Your Future is on the Rise

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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CHILD DEVELOPMENT

CD 105 Child Growth and Development 3.00 Units

Study of human development from conception through adolescence within cultural and family contexts. Examination of cognitive, physical, social and emotional development. Observational study of children.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0166	01	MW	09:00a-10:20a	LEC 3.00	CDC-115	Searle-Grassick,J
0168	02	TTH	09:00a-10:20a	LEC 3.00	CDC-115	Searle-Grassick,J
0170	03	TTH	01:00p-02:20p	LEC 3.00	CDC-115	Searle-Grassick,J
0172	04	W	06:00p-08:50p	LEC 3.00	CDC-115	Searle-Grassick,J

0174	05	F	04:00p-05:50p 01/20/06	LEC 3.00	SBVC	Barnett,K
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	F		04:00p-05:50p 02/17/06	LEC	SBVC	Barnett,K
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	F		04:00p-05:50p 03/10/06	LEC	SBVC	Barnett,K
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	F		04:00p-05:50p 04/07/06	LEC	SBVC	Barnett,K
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	F		04:00p-05:50p 05/05/06	LEC	SBVC	Barnett,K
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This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Chemistry Building, Room 129 at SAN BERNARDINO VALLEY COLLEGE in San Bernardino. Please see the Distributed Education section of this schedule for more detailed information.

CD 111 Observations and Methods in Child Development 2.00 Units

Introduction to observational methodologies and techniques used in early childhood behavior. Students will observe, record, analyze and interpret early child behavior.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE/COREQUISITE: CD 105

0176	01	T	07:00p-07:50p	LEC 2.00	CDC-106	Jones,M
	ARR		3 HRS/WK	LAB	CDC-106	Jones,M

CD 115 Health, Welfare, and Nutrition for Children 3.00 Units

Training in health, nutrition, disaster preparedness, for children or children with special needs, child abuse identification and prevention, caring for the mildly ill child.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0178	01	TTH	11:00a-12:20p	LEC 3.00	CDC-115	Jones,M
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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CD 126 Child, Family and Community 3.00 Units

Examines the effects of family and community on a child's development. Interaction between children, family, school, peers, media and community are explored.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0180	01	MW	11:00a-12:20p	LEC 3.00	CDC-115	Jones,M
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CD 130 Music and Movement for Children 3.00 Units

Study of music and movement growth and development of children. Philosophy, theory, techniques and application of musical concepts used with children are explored. Planning and facilitating music movement of experiences with children.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0182	01	M	06:00p-08:50p	LEC 3.00	CDC-115	Searle-Grassick,J
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CD 132 Creative Experiences for Children 3.00 Units

In-depth study of creativity in children, including the rationale for creative development. Philosophy and theories of the general humanities are investigated, including art, music, movement and drama as facilitators for developing basic skills, human interaction and aesthetic appreciation in children. Emphasis on preparing developmentally appropriate creative experiences for children.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0184	01	TH	06:00p-08:50p	LEC 3.00	CDC-115	Jones,M
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CD 137 Play and Materials in Early Learning 3.00 Units

In-depth studies of the dynamics of play and play materials for children including the rationale for play as a facilitator of learning. Emphasis on creating and implementing play environments for children.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATION: CD 105

0186	01	T	06:00p-08:50p	LEC 3.00	CDC-115	McPeck,C
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CD 185 Infant/Toddler Growth and Development 3.00 Units

Growth and development of children birth to 36 months of age. Principles and practices of infant, toddler/adult interactions. Full-fills licensing requirements.

Associate Degree Applicable

Course credit transfers to CSU.

0188	01	M	06:00p-08:50p	LEC 3.00	CDC-106	McLaren,M
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For a detailed listing of deadline dates
go to www.craftonhills.edu and click on Classes/Programs

BOLD print on time pattern denotes evening classes

Ref Sec Days Time Type/Units Room Instructor

CD 198 Child Development Work Experience 2.00 – 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: *Enrolled in occupational program and working at a job directly related to student's major.*

COREQUISITE: *Enrolled in at least 7 units, including this work experience course.*

0190 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0192 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0194 03 ARR 20 HRS/WK WRKEX 4.00 OE2-205 McCormick,K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

CD 295 Elementary Laboratory 3.00 Units

Supervised experience and participation in an elementary school setting including both K-3 and 4-6 classroom environments. Emphasis on understanding the role of the elementary school teacher, instructional methods, curriculum as it relates to grade level state standards, aiding literacy development, cooperative relationships with staff, parents, children and professional ethics of teaching.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: *CD 105*

0196 01 T 06:00p-06:50p LEC 3.00 CDC-106 Jones,M
ARR 6 HRS/WK LAB CDC-106 Jones,M

Priority Web/Telephone Registration for EOPS, DSP&S, and CalWORKs students

November 1 - 4

Priority Web/Telephone Registration

November 7 - 23

Open Web/Telephone Registration

November 24 - January 3

Instruction begins

January 9, 2006

Assistance Programs

Financial Aid

If you need help with the costs of attending CHC, the Financial Aid Office, may be able to help you. No student should be denied access to the educational experience because of lack of funds. The Financial Aid Office makes limited funds available to assist students in need. The office has information on the Pell Grant, California State Grants, College Work Study, Student Loan Programs, Perkins Loans, and Fee Waivers.

Any student or potential student is encouraged to inquire about the eligibility requirements for receiving financial aid. Since financial aid opportunities and regulations change periodically, you should check with the Financial Aid Office each semester, regardless of how successful you were in obtaining aid in the past. See more information about financial aid in this schedule.

Phone # (909) 389-3223

Extended Opportunity Programs and Services (EOPS)

Extended Opportunity Programs and Services (EOPS) is a state-funded program designed to assist in the admission and matriculation process of historically disadvantaged, low-income students. The aim of the program is provide the necessary encouragement, support, and assistance to develop or redirect the abilities of these students to the fullest so they may undertake and complete the challenges of a higher education.

Support services include tutoring, academic counseling, financial aid assistance, and other related expenses. Check the EOPS Office for the latest criteria. Phone # (909) 389-3239

California Work Opportunities and Responsibilities to Kids (CalWORKs)

The CHC CalWORKs program is available to assist any student or community resident who is receiving cash aid from the county and is interested in attending college.

The goal of the CalWORKs program is to help students receiving cash aid from the counties to become independent. CalWORKs provides short-term educational training programs designed to assist students in obtaining employment. The programs assist these students in successfully completing an approved certificate/occupational program and provide employment experience. CalWORKs also provides necessary child care support. Phone # (909) 3389-3239

Disabled Student Programs and Services

CHC seeks to make its programs available to disabled individuals in the community to the same extent these programs are available to non-disabled individuals. Services include note-takers, tape recorder loans, readers, test proctoring, large print books, on tape, tutoring, mobility assistance, handicapped parking, interpreters for the deaf, preregistration, and adapted computer technology. A program to support learning disabled students is also provided. Any student with a history of learning problems is encouraged to make an appointment with the specialist. Phone # (909) 389-3325

(For more information about CHC Student Services, see table of contents)

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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COMPUTER INFORMATION SYSTEMS

CIS 198 Computer Information Systems Work Experience 2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0198	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0200	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0202	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

CIS 091 College Keyboarding and File Management 2.00 Units

Computer keyboarding, file management and using the Internet as a research tool. Includes location of alphabetic, numeric and symbol keys by touch.

Associate Degree Applicable

0204	01	MW	01:00p-01:20p	LEC 2.00	LADM-217	Cole,E
		MW	01:30p-02:50p	LAB	LADM-217	Cole,E

CIS 101 Introduction to Computer and Information Technology 3.00 Units

Introduction to computer and information technology. Includes an overview and the use of computer software including word processing, spreadsheets, presentation applications and databases. No previous computer experience is required.

This course is also offered as BUSAD-230.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) CSCI 2

0206	02	MW	07:30a-08:50a	LEC 3.00	LADM-101	Romano,N
0208	07	MW	09:00a-10:20a	LEC 3.00	LADM-101	Davenport,M
0210	04	MW	11:00a-12:20p	LEC 3.00	LADM-101	Davenport,M
0212	08	TTH	09:00a-10:20a	LEC 3.00	LADM-101	Pace-Pequeño,C
0214	03	TTH	11:00a-12:20p	LEC 3.00	LADM-101	Pace-Pequeño,C
0216	01	TTH	01:00p-02:20p	LEC 3.00	LADM-217	Davenport,M
0218	05	T	07:00p-09:50p	LEC 3.00	LADM-101	Papp,E
0220	06	W	07:00p-09:50p	LEC 3.00	LADM-101	Romano,N

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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CIS 103 Programming in Visual Basic 3.00 Units

Introduction to standards and conventions of programming a graphical user interface using Visual Basic.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0222	01	TH	07:00p-09:50p	LEC 3.00	LADM-217	Pace-Pequeño,C
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CIS 111 Web Page Programming and Design 3.00 Units

Web page design and implementation. Coverage of the planning process, design issues and coding of web pages.

Associate Degree Applicable

Course credit transfers to CSU.

0224	01	MW	09:00a-10:20a	LEC 3.00	LADM-217	Pace-Pequeño,C
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0226	02	M	09:00a-10:20a	LEC 3.00	LADM-217	Pace-Pequeño,C
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		ARR	1.5 HRS/WK	LEC	LADM-217	Pace-Pequeño,C
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NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

CIS 125 Introduction to C#.NET Programming 3.00 Units

Introduction to object oriented programming using the C# programming language and the .NET platform environment. Includes program development, debugging, and implementation of software components including Windows desktop, console-based and web-based applications.

Associate Degree Applicable

0228	01	W	07:00p-09:50p	LEC 3.00	LADM-217	Davenport,M
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CIS 130 Hardware and Information Technology 3.00 Units

Hands-on course covering basic computer hardware, software, maintenance and training. Includes hardware components, troubleshooting, end-user training, and organizational information strategies.

Associate Degree Applicable

DEPARTMENTAL RECOMMENDATIONS: CIS 101 and CIS 109

0230	01	TH	07:00p-09:50p	LEC 3.00	LADM-216	Davenport,M
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CIS 140 Networking Basics: Cisco Certified Network Associate (CCNA 1) 3.75 Units

Hands-on course covering networking terminology, network protocols, Local Area Networks (LANs), Wide Area Networks (WANs), the Open System Interconnection (OSI) model, cabling, cabling tools, routers, router programming, Ethernet, Internet Protocol (IP) addressing, and network standards. First in a four-course sequence in preparation for Cisco Certified Network Associate (CCNA) exam.

Associate Degree Applicable

DEPARTMENTAL RECOMMENDATION: CIS 101

0232	01	T	05:30p-08:20p	LEC 3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC	LADM-220	Hoyt,D
		T	08:30p-09:50p	LAB	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LAB	LADM-220	Hoyt,D

Note: Ref. No. 0232 - 8 week class: 01/10 - 02/28

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

Ref Sec Days Time Type/Units Room Instructor

CIS 141 Routers and Routing Basics: Cisco Certified Network Associate (CCNA 2) 3.75 Units

Second of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course covering initial router configuration, Cisco IOS Software Management, routing protocol configuration, Transmission Control Protocol/Internet Protocol (TCP/IP), and Access Control Lists (ACLs). Students will learn how to configure a router, manage Cisco's Internetworking Operating System (IOS) software, configure routing protocols, and develop ACLs to secure Cisco routers.

Associate Degree Applicable
PREREQUISITE: CIS 140

0234	01	T	05:30p-08:20p	LEC	3.75	LADM-220	Hoyt,D
		ARR	3 HRS/WK	LEC		LADM-220	Hoyt,D
		T	08:30p-09:50p	LAB		LADM-220	Hoyt,D
		ARR	3 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0234 - 8 week class: 03/07 - 05/02

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

CIS 142 Switching Basics and Intermediate Routing: Cisco Certified Network 3.75 Units

Third of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course focusing on Variable Length Subnet Masking (VLSM), Intermediate routing protocols (RIPv2, OSPF, and EIGRP), Command Line Interface (CLI) switch configuration, Ethernet switching, Virtual LANs (VLANs), Spanning Tree Protocol (STP), VLAN Trunking Protocol (VTP). Students will learn how to configure and troubleshoot switches, manage Cisco IOS switch software, and configure switch-base VLANs.

Associate Degree Applicable
PREREQUISITE: CIS 141

0236	01	TTH	09:00a-11:50a	LEC	3.75	LADM-220	Hoyt,D
		TTH	12:00p-01:20p	LAB		LADM-220	Hoyt,D
		ARR	1.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0236 - 8 week class: 01/10 - 03/02

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

CIS 143 WAN Technologies: Cisco Certified Network Associate (CCNA 4) 3.75 Units

Last of four courses leading to the Cisco Certified Network Associate (CCNA) designation. Hands-on course focusing on advanced IP addressing techniques, Network Address Translation (NAT), Port Address Translation (PAT), Dynamic Host Configuration Protocol (DHCP), WAN technology and terminology, Point-to-Point Protocol (PPP), Integrated Services Digital Network (ISDN), Dial-on-Demand Routing (DDR), Frame Relay, network management, and introduction to optical networking. Will include CCNA exam preparation.

Associate Degree Applicable
PREREQUISITE: CIS 142

0238	01	TTH	09:00a-11:50a	LEC	3.75	LADM-220	Hoyt,D
		TTH	12:00p-01:20p	LAB		LADM-220	Hoyt,D
		ARR	1.5 HRS/WK	LAB		LADM-220	Hoyt,D

Note: Ref. No. 0238 - 8 week class: 03/03 - 05/04

NOTE: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

Ref Sec Days Time Type/Units Room Instructor

CIS 161 Web Site Design and Programming Using Dreamweaver 3.00 Units

In-depth study of Web site design and programming using Dreamweaver. Students will design, create, publish and maintain web sites using Dreamweaver.

Associate Degree Applicable
PREREQUISITE: CIS 111

0240	01	M	05:30p-06:50p	LEC	3.00	LADM-217	Watkins,M
		ARR	1.5 HRS/WK	LEC		LADM-217	Watkins,M

Note: This hybrid class meets once a week on campus. Arranged hours are completed either in the computer lab or at home over the Internet.

CIS 163 Introduction to PhotoShop 3.00 Units

Design, creation, and manipulation of original and existing images and photographs using PhotoShop.

Associate Degree Applicable
Course credit transfers to CSU.

0242	01	MW	11:00a-12:20p	LEC	3.00	LADM-220	Falk,R
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CIS 165 Introduction to Computer Animation 3.00 Units

Introduction to 3D animation using Maya. Focuses on computer animation, rendering and modeling. Principles and skills for building objects in a landscape and changing environmental conditions. Overviews on model sheets, storyboarding, keyframing, in-betweening and 3D conversion techniques.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL RECOMMENDATION: CIS 101

0244	01	M	07:00p-09:50p	LEC	3.00	LADM-220	Watkins,M
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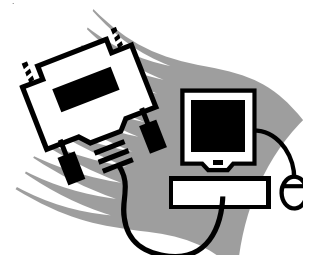
CIS 171 Introduction to Robotics 3.00 Units

Hands-on course introducing the design, building and programming of robots. Topics include the history, terminology, components and operation of robotic systems.

Associate Degree Applicable

0245	01	T	07:00p-09:50p	LEC	3.00	LADM-216	Romano,N
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Plan your route with CISCO (since they produce routers). Teaching basic to advanced Internet Technology skills, the Cisco Networking Academy program prepares students for industry standard certifications, including Cisco Certified Network Associate (CCNA) and Cisco Certified Network Professional (CCNP), as well as Network + certification.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ECONOMICS

ECON 100 Introduction to Economics 3.00 Units

Economic analysis applied to issues and problems facing the U.S. economy. Problems are analyzed with the elementary tools of economics as a way of evaluating alternative choices with respect to actual or hypothetical courses of action.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0246	01	TTH	11:00a-12:50p	LEC 3.00	LADM-304	Mansourian,F
Note: Ref. No. 0246 - 13 week class: 01/10 - 04/13						

0248	03	M	05:00p-06:50p	LEC 3.00	LADM-304	Mansourian,F
01/09/06						

		M	05:00p-06:50p	LEC	LADM-304	Mansourian,F
02/13/06						

		M	05:00p-06:50p	LEC	LADM-304	Mansourian,F
03/13/06						

		M	05:00p-06:50p	LEC	LADM-304	Mansourian,F
04/17/06						

		M	05:00p-06:50p	LEC	LADM-304	Mansourian,F
05/08/06						

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 304 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

ECON 200 Principles of Macroeconomics

3.00 Units

Introduction to the basic mechanisms of macroeconomics, including key underlying concepts, theories and institutions such as national income accounting, the Classical and the Keynesian theories, the Federal Reserve System and commercial banking.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ECON 2

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and eligibility for MATH 090 or higher

0250	02	MW	11:00a-12:50p	LEC 3.00	CHS-122	Mansourian,F
Note: Ref. No. 0250 - 14 week class: 01/09 - 04/19						

0252	03	M	07:00p-09:50p	LEC 3.00	CHS-242	Mansourian,F
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ECON 201 Principles of Microeconomics 3.001 Units

An introduction to economic principles that govern production, exchange, distribution and consumption in a capitalist economy.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ECON 4

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and eligibility for MATH 090 or higher

0254	02	MW	09:00a-10:50a	LEC 3.00	CHS-122	Mansourian,F
Note: Ref. No. 0254 - 14 week class: 01/09 - 04/19						

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0256	01	W	05:00p-06:50p	LEC 3.00	LADM-304	Mansourian,F
01/11/06						

		W	05:00p-06:50p	LEC	LADM-304	Mansourian,F
02/15/06						

		W	05:00p-06:50p	LEC	LADM-304	Mansourian,F
03/15/06						

		W	05:00p-06:50p	LEC	LADM-304	Mansourian,F
04/19/06						

		W	05:00p-06:50p	LEC	LADM-304	Mansourian,F
05/10/06						

This is an on-line course with five on-campus meetings. All meetings will be held in the Lab/Administration Building, Room 304 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

EMERGENCY MEDICAL SERVICES

The four classes described below --

EMS 020, EMS 021x20, EMS 022 and EMS 023 --

must be taken together as blocked.

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these three sections of four classes on Saturday, January 7, 2006 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020 Emergency Medical Technician-I/ EMT-Basic

6.00 Units

Instruction in all facets of U.S. DOT T22CCR required of basic life support measures, CPR, and the use of appropriate emergency medical equipment and supplies.

Associate Degree Applicable

PREREQUISITES: Must be 18 years of age as required by Title 22 of the Health and Safety Code and provide proof of a clear Department of Justice background check

COREQUISITES: EMS 021X20, EMS 022, EMS 023, and meet U.S. DOT Requirements

DEPARTMENTAL RECOMMENDATIONS: Good dexterity and coordination abilities, the ability to work in small areas in different positions and at times on the ground or floor, and good physical condition with the ability to lift up to 150 pounds

EMS 021X20 Preventing Disease Transmission for Emergency Medical Technician-I/

0.50 Unit

Disease transmission, infection control practices, including occupational exposure management and legal concerns. Designed for emergency medical services, hospital and public safety personnel.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

Note: EMS 021X20 may be taken 20 times

COREQUISITE: EMS 020

Ref Sec Days Time Type/Units Room Instructor

EMS 022 Basic Life Support for Emergency Medical Technician-I/EMT-Basic 0.50 Unit

Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the 2000 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

COREQUISITE: EMS 020

EMS 023 Hazardous Materials First Responder Awareness for Emergency Medical 0.50 Unit

Instruction in the recognition of hazardous materials events, action responses to the events and hazard assessment techniques. Satisfies the requirements for all healthcare workers at the hazardous materials awareness level.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

COREQUISITE: EMS 020

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 7, 2006 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0258	01	W	09:00a-12:50p	LEC 6.00	OE1-127	Reese,G
		W	02:00p-05:50p	LAB	OE1-127	Reese,G
		ARR	1.0 HR/WK	CLINC	OE1-127	Reese,G
		ARR	1.5 HRS/WK	FIELD	OE1-127	Reese,G

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

EMS 021X20:

0264	01	S	09:00a-12:50p	LEC 0.50	BC-101	Bishop,R
		S	02:00p-05:50p	LEC	BC-101	Bishop,R

Note: Ref. No. 0264 - 1 week class: 01/21 - 01/21

EMS 022:

0270	01	SSU	09:00a-12:50p	LEC 0.50	BC-105	Staff
		ARR		LEC	BC-106	Staff
		SSU	02:00p-05:50p	LAB	BC-105	Staff
		ARR		LAB	BC-106	Staff

Note: Ref. No. 0270 - 1 week class: 01/28 - 01/29

EMS 023:

0276	01	S	09:00a-12:50p	LEC 0.50	BC-104	Commander,J
		S	02:00p-05:50p	LEC	BC-104	Commander,J

Note: Ref. No. 0276 - 1 week class: 02/04 - 02/04

**Veronica Kennedy
Paramedic Graduate
Recipient of Director's Award &
Beaver Medical Clinic Award**



"In the Crafton Hills College Emergency Medical Technician (EMT)-Paramedic Program, they expect excellence," said 32-year-old Veronica Kennedy, who graduated from CHC's 63rd EMT-Paramedic Class this spring. "I would use the word 'intense' to describe the program. They make sure we're prepared for real life situations. They emphasize that we are the highest level of care in the prehospital setting."

The graduates were required to complete a 1,220-hour course teaching emergency medical care. The subjects the class covered included trauma situations, cardiac problems, respiratory problems, delivering babies, and emergency care for children.

Kennedy was awarded CHC EMT-Paramedic Director's Award and was chosen to be class speaker. She was also the recipient of the Beaver Medical Clinic Award. She described the high standards set for the students as they learned emergency medical skills and the morals and ethics of paramedicine.

Among the phrases Kennedy compiled to describe the paramedic student were "willing to take a challenge, having strength of conviction, and having the ability to hang in there, no matter how many bumps are in the road or how many hoops you have to jump through."

"We learned how to push our minds to their limits," Kennedy said. "We were forced to actually think rather than just regurgitate information."

In addition to classroom work, each student was assigned to do clinical rotations, totaling 164 hours working in hospital emergency rooms, burn units, operating rooms, obstetrics and delivery, pediatric intensive care, and respiratory care. After the "clinical" phase, each student was required to serve an internship totaling 600 hours working in the field outside the hospital. The internship was served with public and private advanced life support providers in San Bernardino and Riverside Counties.

According to Kennedy, a paramedic must be able to have control of a situation in an uncontrolled, chaotic environment. "It takes a certain personality," she said.

"It requires having compassion and confidence," she said. "Giving reassurance is a big part the job. When the patient knows you care, it can make all the difference."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMERGENCY MEDICAL SERVICES

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 7, 2006 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0262	02	T	06:00p-09:50p	LEC 6.00	OE1-127	Holthaus,N
		TH	06:00p-09:50p	LAB	OE1-127	Holthaus,N
		ARR	1 HR/WK	CLINC	OE1-127	Holthaus,N
		ARR	1.5 HRS/WK	FIELD	OE1-127	Holthaus,N

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

EMS 021x20:

0266	02	S	09:00a-12:50p	LEC 0.50	BC-101	Bishop,R
		S	02:00p-05:50p	LEC	BC-101	Bishop,R

Note: Ref. No. 0266 - 1 week class: 01/28 - 01/28

EMS 022:

0272	02	SSU	09:00a-12:50p	LEC 0.50	BC-105	Staff
		ARR		LEC	BC-106	Staff
		SSU	02:00p-05:50p	LAB	BC-105	Staff
		ARR		LAB	BC-106	Staff

Note: Ref. No. 0272 - 1 week class: 02/04 - 02/05

EMS 023:

0278	02	S	09:00a-12:50p	LEC 0.50	BC-104	Commander,J
		S	02:00p-05:50p	LEC	BC-104	Commander,J

Note: Ref. No. 0278 - 1 week class: 01/21 - 01/21

NOTE: There will be a MANDATORY ORIENTATION for all students enrolled in these four classes on Saturday, January 7, 2006 from 9:00 a.m. to 1:00 p.m. in the Performing Arts Center (PAC).

EMS 020:

0260	03	F	09:00a-12:50p	LEC 6.00	OE1-127	Hughes,M
		F	02:00p-05:50p	LAB	OE1-127	Hughes,M
		ARR	1 HR/WK	CLINC	OE1-127	Hughes,M
		ARR	1.5 HRS/WK	FIELD	OE1-127	Hughes,M

FINANCIAL AID ALERT: This class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

EMS 021X20:

0268	03	S	09:00a-12:50p	LEC 0.50	BC-101	Bishop,R
		S	02:00p-05:50p	LEC	BC-101	Bishop,R

Note: Ref. No. 0268 - 1 week class: 02/04 - 02/04

EMS 022:

0274	03	SSU	09:00a-12:50p	LEC 0.50	BC-105	Staff
		ARR		LEC	BC-106	Staff
		SSU	02:00p-05:50p	LAB	BC-105	Staff
		ARR		LAB	BC-106	Staff

Note: Ref. No. 0274 - 1 week class: 01/21 - 01/22

EMS 023:

0280	03	S	09:00a-12:50p	LEC 0.50	BC-104	Commander,J
		S	02:00p-05:50p	LEC	BC-104	Commander,J

Note: Ref. No. 0280 - 1 week class: 01/28 - 01/28

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMS 103 Mobile Intensive Care Nurse 2.25 Units

Orientation to pre-hospital advanced care protocols for San Bernardino, Riverside, Inyo and Mono counties and practice giving direction to prehospital care providers via one way radio or two way radio communication. Information on the roles and responsibilities of the mobile intensive care nurse.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

PREREQUISITES: As required by San Bernardino and Riverside County Emergency Medical Services: A current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono county and the ability to complete a written screening examination with 80% accuracy

0282	01	F	09:00a-12:50p	LEC 2.25	OE1-120	Verosik,E
		F	02:00p-05:50p	LAB	OE1-120	Verosik,E
		ARR	3.2 HRS/WK	CLINC	OE1-120	Verosik,E
		ARR	3.2 HRS/WK	FIELD	OE1-120	Verosik,E

Note: Ref. No. 0282 - 5 week class: 02/24 - 03/31

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of arranged hours.

EMS 105 Assessment of the Medical and Trauma Patient 2.25 Units

Instruction in the medical and trauma patient assessment geared towards the EMT-Basic and the fundamentals of proper documentation.

Associate Degree Applicable

DEPARTMENTAL RECOMMENDATION: EMT Certification

0284	01	T	09:00a-11:50a	LEC 2.25	OE1-127	Reese,G
		T	12:00p-12:50p	LAB	OE1-127	Reese,G
		T	02:00p-05:50p	LAB	OE1-127	Reese,G

Note: Ref. No. 0284 - 8 week class: 01/31 - 03/28

NOTE: Designed to improve assessment skills for certified EMT-Is, Paramedics and other current health practitioners

EMS 150 Patient Assessment for Paramedics 3.00 Units

Overview of pre-hospital patient assessment and pathophysiology for the Paramedic. This course provides the foundational knowledge and skills to effectively assess and treat patients in the pre-hospital setting. The skills will be used to make effective clinical care decisions.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0288	01	ARR	2.4 HRS/WK	LEC 3.00	OE1-120	Word,D
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Note: Ref. No. 0288 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Ref Sec Days Time Type/Units Room Instructor

EMS 151 Introduction to EMS for Paramedics
2.00 Units

Overview of paramedicine, emergency medical services ethics, patient care management, laws and policies of emergency services, and communications related to the delivery of emergency medical services.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 152, EMS 153, EMS 154, and EMS 155

0290 01 ARR 1.6 HRS/WK LEC 2.00 OE1-120 Holbrook,J

Note: Ref. No. 0290 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

EMS 152 Cardiology for the EMT-Paramedic
4.50 Units

Basic cardiology and cardiac electrophysiology for the paramedic. This course will review basic pertinent anatomy and physiology, recognition and treatment of cardiovascular disorders.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 151, EMS 153, EMS 154, and EMS 155

0292 01 ARR 3.6 HRS/WK LEC 4.50 OE1-120 Word,D

Note: Ref. No. 0292 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

EMS 153 Pharmacology for the EMT-Paramedic
3.00 Units

Basic pharmacology for the paramedic, including the administration of medications, and drug therapy, drug actions and interactions, and basic physiology.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 154, and EMS 155

0294 01 ARR 2.4 HRS/WK LEC 3.00 OE1-120 Holbrook,J

Note: Ref. No. 0294 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

EMS 154 Emergency Medical Services Theory for the Paramedic
8.00 Units

Studies in the theory and practice of the diagnosis and treatment of trauma and medical emergencies; emphasis on the pathophysiology of disease processes as the basis for effective initial emergency management.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 155

0296 01 ARR 6.4 HRS/WK LEC 8.00 OE1-120 Andrews,S

Note: Ref. No. 0296 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Felicia Becerra
English Graduate and Recipient
of Four Scholarships



Felicia Becerra, 21, discovered her love of creative writing during her first semester at Crafton Hills College.

"Right out of high school, I had no idea what I wanted to do," Becerra said. "But I got really lucky during my first semester at Crafton. I took a creative writing course with (Professor) Kris Acquistapace, and she encouraged and helped me find my major."

Becerra, a Redlands resident, chose to attend Crafton after graduating from high school because she wanted to explore her options and find out what truly interested her. The high degree of freedom she found at Crafton trying out different subjects was greatly beneficial in helping her determine her future.

"I found what I want to do with my life and what I'm going to pursue in school," Becerra said. "I took all these classes here and saved time and money while finding out what to do with my life."

"I think I've been lucky in picking all the right teachers," Becerra said. "They have really great teachers here. I'm keeping in contact with TIC (Terrestrial Investigation Club) thanks to my experiences with geology."

Becerra was excited and proud to have received multiple scholarships at Crafton.

"I was very happy, and my family was proud," Becerra said. "It was rewarding to see that hard work does pay off. With the scholarships I received last year, it will make life easier for me when I transfer to UC Berkeley. It's nice because it cuts down the worries about student loans and debt. I think it's great they have so many scholarships because it helps a lot of students."

Her experiences at Crafton were memorable for Becerra, and she plans to continue her relationship with the college past graduation and transfer.

- By Kyle Mares

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMERGENCY MEDICAL SERVICES

EMS 155 Skills Development for Paramedics

3.00 Units

Paramedic skills and the equipment used in the treatment of prehospital advanced life support. This course will enhance the student's knowledge of and ability to treat various traumatic and medical emergencies in the prehospital setting.

Associate Degree Applicable

PREREQUISITE: Admission into the EMT-Paramedic Program

COREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, and EMS 154

0298	01	ARR	7.2 HRS/WK	LAB 3.00	OE1-120	Crow, K
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Note: Ref. No. 0298 - 20 week class: 01/09 - 06/02

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

EMS 156 Clinical Externship for the Paramedic

2.00 Units

Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be in a clinical setting in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical externship.

Associate Degree Applicable

PREREQUISITES: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, and EMS 155

0300	01	ARR	14.91 HRS/WK	CLINC 2.00	OFFC-CLNC	Andrews, S
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Note: Ref. No. 0300 - 11 week class: 01/09 - 03/31

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Note: Ref. No. 0300 will be held at Clinic in Off-Campus Clinic.

(See Building and Location section in this schedule for the address).

EMS 157 Field Externship for the Paramedic

7.50 Units

Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

Associate Degree Applicable

PREREQUISITE: EMS 156

0302	01	ARR	42.86 HRS/WK	FIELD 7.50	OFFF-FLD	Word, D
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Note: Ref. No. 0302 - 14 week class: 04/07 - 07/07

NOTE: Contact the EMS secretary at (909) 389-3252 for days and times of class.

Note: Ref. No. 0302 will be held at Field in Off-Campus Field.

(See Building and Location section in this schedule for the address).

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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EMS 198 Emergency Medical Services

Work Experience

2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable

Course credit limited transfer to CSU.

Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a job directly related to students' major.

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

0304	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. to 5-7 p.m.

0306	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0308	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick, K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

EMS 290 Emergency Services Educator 3.75 Units

Exploration of the theories and practices of education and teaching in the emergency services classroom as required by state regulations.

Associate Degree Applicable

DEPARTMENTAL RECOMMENDATION: Employment in Emergency Services or a related profession

0310	01	F	09:00a-11:50a	LEC 3.75	BC-105	Holbrook, J
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F 01:00p-03:50p LEC BC-105 Holbrook, J

Note: Ref. No. 0310 - 10 week class: 02/17 - 04/28

EMS 921X20 Emergency Medical Technician

Recertification

1.00 Unit

Review of all facets of basic life-support measure CPR, automated external defibrillation, use of medical equipment and supplies, as well as instruction in new techniques and materials.

Graded on Credit/No Credit basis only.

Not Applicable to the Associate Degree

Note: EMS 921X20 may be taken 20 times

PREREQUISITE: An EMT-B certification from any county or state in the the United States, current within the last 4 years or an EMT-B National Registry certification current within the last 4 years.

0312	01	M	09:00a-11:50a	LEC 1.00	OE1-128	Reese, G
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M 12:00p-12:50p LAB OE1-128 Reese, G

M 02:00p-05:50p LAB OE1-128 Reese, G

Note: Ref. No. 0312 - 4 week class: 01/30 - 02/27

0314	02	M	09:00a-11:50a	LEC 1.00	OE1-120	Reese, G
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M 12:00p-12:50p LAB OE1-120 Reese, G

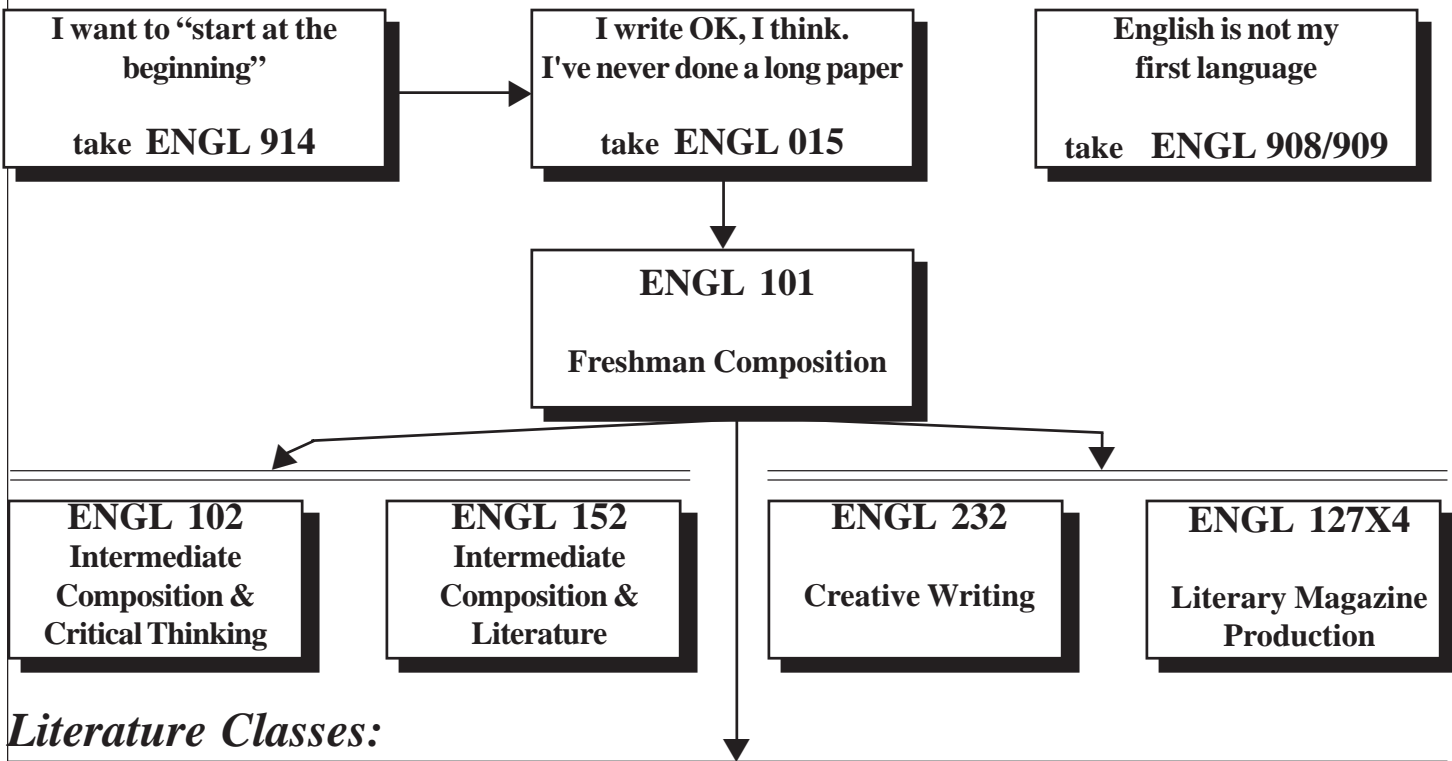
M 02:00p-05:50p LAB OE1-120 Reese, G

Note: Ref. No. 0314 - 4 week class: 04/03 - 04/24

Boxed sections indicate Short-Term classes.

Levels and Order of English Classes

The ability to think and reason and communicate using written language is an essential skill. There are several possible starting points for you to enter at the right level. Starting at the right class will let you move from class to class successfully and get to the point you need in the shortest amount of time. A Counselor can show you the skills needed for each class and help you decide.



Literature Classes:

- | | | | |
|--------------------------------------------------------|--------------------------------------|-----------------------------------------------------|-------------------------------------------------|
| ENGL 150
Classical
Mythology | ENGL 155
Children's
Literature | ENGL 160
Literature by
Women | ENGL 170
The Film
Experience |
| ENGL 175
Literature and
Religion of the
Bible | ENGL 250
Fiction | ENGL 260/261
Survey of
American
Literature | ENGL 270/271
Survey of
British Literature |
| | | | ENGL 275
Shakespeare |



Visit The Writing Center
In the Learning Center
3rd floor of the Library Building

Monday - Thursday
 Friday

7:30 a.m. - 10:00 p.m.
 7:30 a.m. - 4:00 p.m.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ENGLISH

ENGL 908 Patterns of Contemporary English

3.00 Units

Instruction in basic patterns of English sentences, writing narratives from personal experiences with some emphasis on oral engagement. Replaces ENGL 908A and ENGL 908B.

(Formerly ENGL-908A)

Not Applicable to the Associate Degree

0316	01	TTH	12:30p-01:50p	LEC 3.00	OE2-214A	Matthews,D
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ENGL 914 Basic English Skills

4.00 Units

Instruction in basic English grammar, including parts of speech, sentence construction, subjects, predicates, objects, verb tenses, spelling rules, vocabulary development, agreement, case, voice, usage, capitalization, and proper punctuation. Includes instruction in the principles of writing effective paragraphs, including framing topic sentences, developing appropriate support, and using transitions.

Not Applicable to the Associate Degree

0318	01	MW	09:00a-10:50a	LEC 4.00	CL-215	Race,A
0320	02	MW	01:00p-02:50p	LEC 4.00	CL-217	Race,A
0322	04	TTH	09:00a-10:50a	LEC 4.00	CL-108	Race,A
0324	03	TTH	11:00a-12:50p	LEC 4.00	CL-216	DiPonio,G
0326	07	MW	05:00p-06:50p	LEC 4.00	CL-107	Loan,J
0328	08	MW	07:00p-08:50p	LEC 4.00	CL-107	Loan,J
0330	06	TTH	05:00p-06:50p	LEC 4.00	CL-219	Farrell,K

ENGL 015 Preparation for College Writing

4.00 Units

Study of the fundamental skills necessary for effective writing, with emphasis on clarity, correctness, and appropriate style. Basic grammar and usage will also be covered.

Associate Degree Applicable

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as

determined through the Crafton Hills College assessment process

0332	01	MW	07:00a-08:50a	LEC 4.00	CL-216	Boehm,R
0334	02	MW	09:00a-10:50a	LEC 4.00	CL-110	Bouslough,G
0336	03	MW	11:00a-12:50p	LEC 4.00	CL-217	Scaliter,B
0338	05	MW	11:00a-12:50p	LEC 4.00	CL-109	DiPonio,G
0340	04	MW	01:00p-02:50p	LEC 4.00	CL-107	Scaliter,B
0342	06	MW	03:00p-04:50p	LEC 4.00	CL-109	Green,S
0344	07	TTH	07:00a-08:50a	LEC 4.00	CL-109	Lockard,K
0346	08	TTH	09:00a-10:50a	LEC 4.00	CL-109	Lockard,K
0348	09	TTH	09:00a-10:50a	LEC 4.00	CL-110	Cowles,R
0350	10	TTH	11:00a-12:50p	LEC 4.00	CL-109	Blades,J
0352	11	TTH	11:00a-12:50p	LEC 4.00	CL-107	Acquistapace,K
0354	12	TTH	01:00p-02:50p	LEC 4.00	CL-109	DiPonio,G
0356	13	TTH	01:00p-02:50p	LEC 4.00	CL-215	Acquistapace,K
0358	14	TTH	02:30p-04:50p	LEC 4.00	CL-110	Murillo,C

Note: Ref. No. 0358 - 14 week class: 01/24 - 05/04

0360	15	MW	05:00p-06:50p	LEC 4.00	CL-219	Green,S
0362	17	MW	05:00p-06:50p	LEC 4.00	CL-109	Blanck,R
0364	16	MW	07:00p-08:50p	LEC 4.00	CL-219	Sullivan,J
0366	18	TTH	05:00p-06:50p	LEC 4.00	CL-215	Bartlett,R
0368	19	TTH	07:00p-08:50p	LEC 4.00	CL-215	Bartlett,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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ENGL 101 Freshman Composition

4.00 Units

Instruction in writing compositions from personal, reflective and argumentative perspectives.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ENGL 2

CAN (California Articulation Number) ENGL SEQ A

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as

determined through the Crafton Hills College assessment process

0370	01	MW	07:00a-08:50a	LEC 4.00	CL-109	Metz,R
0372	02	MW	09:00a-10:50a	LEC 4.00	CL-217	Snowwhite,M
0374	18	MW	09:00a-10:50a	LEC 4.00	CL-108	Roddy,R
0376	19	MW	09:00a-10:50a	LEC 4.00	CL-216	Metz,R
0378	03	MW	11:00a-12:50p	LEC 4.00	CL-108	Estus,S
0380	04	MW	11:00a-12:50p	LEC 4.00	CL-219	Anderson,J
0382	22	MW	11:00a-12:50p	LEC 4.00	CL-110	Snowwhite,M
0384	05	MW	01:00p-02:50p	LEC 4.00	CL-108	Thomerson,K
0386	06	MW	01:00p-02:50p	LEC 4.00	CL-110	Anderson,J
0388	13	MW	01:00p-02:50p	LEC 4.00	CL-216	Estus,S
0390	07	MW	03:00p-04:50p	LEC 4.00	CL-110	Pedroja,J
0392	08	TTH	07:00a-08:50a	LEC 4.00	CL-219	Farrell,K
0394	20	TTH	09:00a-10:50a	LEC 4.00	OE2-216	Scaliter,B
0396	09	TTH	11:00a-12:50p	LEC 4.00	CL-110	Hamlett,C
0398	10	TTH	11:00a-12:50p	LEC 4.00	CL-219	Hansler,K
0400	23	TTH	11:00a-12:50p	LEC 4.00	CL-215	Cowles,R
0402	11	TTH	01:00p-02:50p	LEC 4.00	CL-108	Rucker,C
0404	12	TTH	01:00p-02:50p	LEC 4.00	CL-217	Blades,J
0406	24	TTH	01:00p-02:50p	LEC 4.00	CL-216	Hamlett,C
0408	14	MW	05:00p-06:50p	LEC 4.00	LR-347	Swanson,W
0410	15	MW	07:00p-08:50p	LEC 4.00	LR-347	Swanson,W
0412	16	TTH	05:00p-06:50p	LEC 4.00	CL-110	Jensen,D
0414	17	TTH	07:00p-08:50p	LEC 4.00	CL-110	Jensen,D

ENGL 102 Intermediate Composition and Critical Thinking

4.00 Units

Instruction in writing compositions that reflect both critical thinking and rhetorical skills beyond those taught in ENGL 101, including summary, analysis, evaluation, rebuttal and argument.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

0416	01	MW	07:00a-08:50a	LEC 4.00	CL-215	Roddy,R
0418	04	MW	09:00a-10:50a	LEC 4.00	CL-109	DiPonio,G
0420	06	MW	11:00a-12:50p	LEC 4.00	CL-215	Acquistapace,K
0422	10	MW	03:00p-04:50p	LEC 4.00	BC-106	Sullivan,J
0424	03	TTH	07:00a-08:50a	LEC 4.00	CL-216	Boehm,R
0426	05	TTH	03:00p-04:50p	LEC 4.00	BC-106	Crawford,B
0428	07	MW	05:00p-06:50p	LEC 4.00	CL-216	Pedroja,J
0430	11	MW	07:00p-08:50p	LEC 4.00	CL-110	Staff
0432	08	TTH	05:00p-06:50p	LEC 4.00	CL-109	Rudd,R
0434	09	TTH	07:00p-08:50p	LEC 4.00	CL-109	Rudd,R

Payment must be received no later than midnight of the third business day after you have registered.

Ref Sec Days Time Type/Units Room Instructor

ENGL 120 Fundamentals of News Writing 3.00 Units

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

This course is also offered as JOUR-120.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: ENGL 101

0436 01 TTH 09:00a-10:20a LEC 3.00 CL-217 Hansler,K

ENGL 152 Intermediate Composition and Literature 4.00 Units

Study of fiction, poetry, and drama, with emphasis on the fundamental principles of literary criticism and interpretation. Instruction in writing compositions about literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ENGL 4

CAN (California Articulation Number) ENGL SEQ A

PREREQUISITE: ENGL 101

0438 01 TTH 11:00a-12:50p LEC 4.00 CL-217 Bahner,D

0440 02 MW 05:00p-06:50p LEC 4.00 CL-108 Thomerson,K

ENGL 155 Children's Literature 3.00 Units

Study of literature written for children. Books discussed in the course are essentially books for children, but values common to all significant literature are emphasized.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 015 or eligibility for ENGL 101 as

determined through the Crafton Hills College assessment process

0442 01 TH 06:00p-08:50p LEC 3.00 LR-347 Bouslough,G

ENGL 170 The Film Experience 3.00 Units

Study of the basic elements of film art, including directing editing, screen writing, cinematography, set design, lighting, sound effects and the musical score. Includes instruction in the critical analysis of feature films.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 015 or a higher level composition course

0444 01 T 07:00p-09:50p LEC 3.00 LADM-224 Race,A

ENGL 232 Creative Writing: Short Story and Poetry 3.00 Units

Study of the techniques of creative writing, with an emphasis on the improvement of the student's ability to write effectively within the framework of a literary genre--fiction, drama or poetry.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ENGL 6

PREREQUISITE: Eligibility for ENGL 101

0446 01 TTH 01:00p-02:20p LEC 3.00 CL-110 Race,A

Crafton Hills College 2004-2005 Professors of the Year



(Left to Right, Rick Hogrefe, Patricia Shelby, and Mark McConnell)

The CHC faculty selected Speech Communication Instructor Rick Hogrefe and Music Instructor Mark McConnell as the full-time 2004-2005 Professors of the Year; and Sociology Instructor Patricia Shelby as the 2004-2005 Part-Time Professor of the year. CHC faculty select the Professors of the Year based on their contributions to the college community, effectiveness as instructors, and service to students.

"Having the chance to impact students lives in a positive way is why I find teaching so satisfying," said Hogrefe, who has been teaching speech communication classes at CHC for four years. "I believe the speech communication classes help students find their own voice. Communication is an activity that all humans share. What students learn in public speaking and interpersonal communication classes will benefit them for the rest of their lives."

Hogrefe's fellow Professor of the Year, Mark McConnell, has worked as a music instructor at CHC for four years. During that time, McConnell has established a highly regarded student jazz band on campus that performs at most college events.

"The fine arts instructors that I work with at CHC are amazing," McConnell said. "Our smaller college is very unique, offering different opportunities than some of the larger campuses. In the music program, we offer two years of experience-based education that allows our students to explore various facets of the music industry in a much less intimidating environment than a larger campus might have."

Part-Time Instructor of the Year Patricia Shelby has taught sociology at CHC for eight years. "When I teach students, I treat them as I would want to be treated — with respect," she said. "Getting students involved in the learning process is essential and includes group projects, discussions on current issues, music, and opportunities for sharing personal experiences related to class topics."

"Many of my students are the first in their families to attend college, and they are successfully achieving their goals," Shelby said. "As a teacher, what could be more rewarding than seeing with your own eyes and heart a student blossom into his or her own definition of success."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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**Don't forget to include
the expense of books
and supplies in your
expenses calculations!**

ENGL 261 Survey of American Literature II

3.00 Units

An analysis of representative literary works of significant American writers since the Civil War through the present that includes the study of the historical and social context of the literature, and lives of important writers.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ENGL 16

CAN (California Articulation Number) ENGL SEQ C

PREREQUISITE: ENGL 101

0448	01	MW	01:00p-02:20p	LEC 3.00	CL-215	Acquistapace,K
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ENGL 275 Shakespeare

3.00 Units

Study of the plays and poems of Shakespeare, as well as the cultural context in which the works were created. Analysis of the literature from both historical and contemporary perspectives.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

0450	01	TTH	11:00a-12:20p	LEC 3.00	OE2-216	Scaliter,B
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So, you want to be a
FIREFIGHTER?

CHC offers Internships
with the US Forest Service

Must be available all day,
every **Wednesday**

**Fire Technology majors
encouraged to apply!**

To be eligible, take the 2-unit
**Fire Technology
Work Experience class** (page 58)

Limited Space. Enroll now.
For more information:
(909) 389-3212

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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FIRE TECHNOLOGY



FIRET 049 Basic Firefighter Physical Fitness

1.25 Units

Physical fitness exercise, teamwork, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

PREREQUISITE: Acceptance into FIRET 115

COREQUISITE: FIRET 115

0452	01	ARR	5.46 HRS/WK	LAB 1.25	OE2-205	Estrada,C
Note: Ref. No. 0452 - 11 week class: 02/06 - 04/25						

FIRET 087 Fire Investigation 1A

2.50 Units

Study of the principles of fire behavior; building construction; point of fire origin determination; motives of the fire setter; accidental ignition sources; incendiary fire indicators; structure of fire investigation; vehicle fire investigation; fire fatalities; investigation tools and documentation techniques; report writing; evidence recognition, documentation, and preservation; legal aspects of fire investigation; explosives and incendiary devices; juvenile fire setters; wildland fire investigation.

Associate Degree Applicable

0454	01	TH	01:00p-04:50p	LEC 2.50	OE2-214C	Koeper,J
		ARR	1 HR/WK	LEC	OE2-214C	Koeper,J
Note: Ref. No. 0454 - 8 week class: 01/12 - 03/02						

FIRET 088 Fire Investigation 1B

2.50 Units

Study of the principles of evidence collection and preservation, report writing, the juvenile firesetter, Penal Code and other statutory provisions. Further develops principles learned in Fire Investigation 1A.

Associate Degree Applicable

PREREQUISITE: FIRET 087.

0456	01	TH	01:00p-04:50p	LEC 2.50	OE2-214C	Koeper,J
		ARR	.45 HRS/WK	LEC	OE2-214C	Koeper,J
Note: Ref. No. 0456 - 9 week class: 03/09 - 05/11						



Ref Sec Days Time Type/Units Room Instructor

FIRET 100 Fire Protection Organization 3.00 Units

Provides an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. This course is a prerequisite for the Firefighter I Basic Training Academy.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101, eligibility for MATH 090 or higher

0458	01	M	01:00p-03:50p	LEC	3.00	OE2-214C	Koeper,J
0460	02	T	09:00a-11:50a	LEC	3.00	OE2-214C	Koeper,J
0462	04	F	01:00p-03:50p	LEC	3.00	OE2-214C	Lucchesi,R
0464	03	T	06:00p-08:50p	LEC	3.00	RIAL-RFD	Cable,S

NOTE: Please call (909) 389-3408 for information regarding this course section.

Note: Ref. No. 0464 will be held at Rialto Fire Department in Rialto.
1550 N. Ayala, Rialto, CA / 1-10 freeway, get off on Cedar,
go North past Baseline, Cedar turns into Ayala

FIRET 101 Fire Prevention Technology 3.00 Units

Provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationship of fire prevention with fire safety education and detection and suppression systems. Is one of three courses required before entrance into the Fire Academy.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101, eligibility for MATH 090 or higher

0466	01	M	09:00a-11:50a	LEC	3.00	OE2-214C	Koeper,J
0468	04	F	09:00a-11:50a	LEC	3.00	OE2-214C	Lucchesi,R
0470	02	M	07:00p-09:50p	LEC	3.00	OE2-214C	Overstreet-Murphy,P
0472	03	W	06:00p-08:50p	LEC	3.00	OE2-214C	Miescher,J

FIRET 102 Fire Behavior and Combustion 3.00 Units

Theory and fundamentals of how and why fires start, spread, and are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: FIRET 100

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101, eligibility for MATH 095 or higher

0474	01	T	01:00p-03:50p	LEC	3.00	OE2-214C	Koeper,J
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Ref Sec Days Time Type/Units Room Instructor

FIRET 104 Fire Apparatus and Equipment 3.00 Units

Study of fire apparatus design including mobile and fixed apparatus; a review of construction specifications and performance capabilities; the effective deployment, utilization and performance of equipment under emergency conditions.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: FIRET 100

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101, eligibility for MATH 095 or higher

0476	01	T	07:00p-09:50p	LEC	3.00	OE2-300	Staff
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FIRET 106 Fire Hydraulics 3.00 Units

Review of mathematics, hydraulic laws, and formulas as applied to the fire service; application of formulas and mental calculation of hydraulic problems, water supply problems and underwriters' requirements for pumps.

Associate Degree Applicable

PREREQUISITE: Completion of FIRET 100 or appropriate work experience

0478	01	TH	06:00p-08:50p	LEC	3.00	OE2-205	Staff
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There is a MANDATORY ORIENTATION FOR ALL students enrolling in the Fire Academy, FIRET 115, on Tuesday, January 17, 2006 from 9:00 a.m. to 12:00 p.m. in OE2-205

FIRET 115 Firefighter I Basic Training Academy 12.50 Units

The Crafton Hills College Fire Academy includes introduction to basic fire fighting theory and skills, study of the characteristics and behavior of fire, hazardous materials response techniques, incident command principles and rescue techniques.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: Admission to the Academy

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101, eligibility for MATH 090 or higher

COREQUISITE: FIRET 049

0480	01	ARR	9.10 HRS/WK	LEC	12.50	OE2-205	Wheaton,J
		ARR	28 HRS/WK	LAB		OE2-205	Wheaton,J

Note: Ref. No. 0480 - 11 week class: 02/06 - 04/25

FINANCIAL AID ALERT: When taken alone, this class will not qualify for, or will reduce eligibility for, Federal Financial Aid. Contact the Financial Aid Office (CL-214).

NOTE: Contact the Fire Technology secretary at (909) 389-3408 for days and times of class.

**Instruction begins
January 9, 2006**

Payment must be received no later than midnight of the third business day after you have registered.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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FIRE TECHNOLOGY

FIRET 118 Wildland Fire Control 3.00 Units

Study of the factors affecting wildland fire prevention, behavior, and control techniques.

Associate Degree Applicable
Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 and MATH 095

0482	01	W	06:00p-08:50p	LEC 3.00	OE2-205	Nunn,S
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FIRET 198 Fire Technology Work Experience 2.00 - 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

Associate Degree Applicable
Course credit limited transfer to CSU.
Contact a counselor for details.

PREREQUISITE: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this course.

0484	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0486	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

0488	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
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Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

Parking is at a premium the first few weeks



Please Carpool !

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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FIRET 902X4 Firefighter Physical Agility Preparation 2.50 Units

Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a job related physical agility examination. Instruction in nutrition, fitness, physical development and the necessary agility skills.

Not Applicable to the Associate Degree

Note: FIRET 902X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: PE/I 070X4

0494	01	TTH	09:00a-09:48a	LEC 2.50	OE2-301	Estrada,C
		TTH	10:00a-11:36a	LAB	OE2-301	Estrada,C

Note: Ref. No. 0494 - 10 week class: 01/31 - 04/13

GEOGRAPHY



GEOG 110 Physical Geography 3.00 Units

A spatial study of Earth's dynamic physical systems and processes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GEOG 2

DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in GEOG 111

0496	02	M	07:00p-09:50p	LEC 3.00	LADM-106	Hughes,R
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GEOG 111 Physical Geography Laboratory 1.00 Unit

Laboratory to accompany GEOG 110. Geographic tools will be utilized to explore, understand, and identify the interrelationships of our atmosphere, hydrosphere, lithosphere, and biosphere.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOG 110

0498	01	W	07:00p-09:50p	LAB 1.00	LADM-106	Hughes,R
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GEOG 120 World Regional Geography 3.00 Units

An introduction to world geography emphasizing the nature of major world culture regions, their social structure, religions, governments and economics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0500	01	S	01:00p-02:50p	LEC 3.00	LADM-106	Sandlin,S
			01/21/06			

		S	01:00p-02:50p	LEC	LADM-106	Sandlin,S
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04/01/06

		S	01:00p-02:50p	LEC	LADM-106	Sandlin,S
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04/08/06

		S	01:00p-02:50p	LEC	LADM-106	Sandlin,S
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04/29/06

		S	01:00p-02:50p	LEC	LADM-106	Sandlin,S
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05/13/06



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 106 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Ref Sec Days Time Type/Units Room Instructor

GEOLOGY

GEOL 100 Physical Geology 4.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth with corresponding laboratory exercises.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GEOL 2

0502	01	TTH	11:00a-12:20p	LEC	4.00	LADM-106	Hughes,R
		T	01:00p-03:50p	LAB		LADM-106	Hughes,R

GEOL 101 Introduction to Geology 3.00 Units

An introduction to the study of the earth with emphasis on the materials that make up the earth. Lecture is the same as GEOL 100.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0504	01	TTH	11:00a-12:20p	LEC	3.00	LADM-106	Hughes,R
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0506	02	T	07:00p-08:50p	LEC	3.00	LADM-106	Hughes,R
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01/10/06

		T	07:00p-08:50p	LEC		LADM-106	Hughes,R
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02/21/06

		T	07:00p-08:50p	LEC		LADM-106	Hughes,R
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03/14/06

		T	07:00p-08:50p	LEC		LADM-106	Hughes,R
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04/25/06

		T	07:00p-08:50p	LEC		LADM-106	Hughes,R
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05/16/06

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 106 at CRAFTON HILLS COLLEGE. Students may complete the companion campus-based lab course by concurrently enrolling in GEOL 160. Please see the Distributed Education section of this schedule for more detailed information.

GEOL 112 Historical Geology 4.00 Units

Introduction to the study of the geologic history of the Earth with emphasis on the development of North America. Field studies are required.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 101 and GEOL 160

0507	01	TTH	09:00a-10:20a	LEC	4.00	LADM-106	Hughes,R
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		TH	01:00p-03:50p	LAB		LADM-106	Hughes,R
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GEOL 160 Geology Laboratory 1.00 Unit

Laboratory exercises designed to utilize the tools of geologic inquiry, including physical properties of minerals and rocks, aerial photographs, geologic maps, Brunton compass, Geographic Information Systems (GIS), Global Positional Systems (GPS), and field studies. The laboratory studies are closely coordinated with GEOL 100/101 lecture topics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE/COREQUISITE: GEOL 101

0508	01	T	01:00p-03:50p	LAB	1.00	LADM-106	Hughes,R
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Crafton Hills College 2004-2005 Classified Employees of the Year



(Left to right, Sarah Gonzalez, Laura Record, and Steve Kelley)

The Crafton Hills College (CHC) 2004-2005 Classified Employees of the Year are Maintenance Supervisor Steve Kelley of Redlands, Student Services Administrative Assistant Laura Record of Redlands, and Child Development Specialist Sarah Gonzalez of Yucaipa.

Classified staff is the support staff for faculty and administrators. Each year, three classified staff are recognized for outstanding service to the college. CHC faculty selected Kelley and Record for the faculty awards. CHC's classified staff selected Gonzalez for her honor. The awards are presented at the college's annual Classified Luncheon.

"My goal is to keep all building systems working to the best of our ability so students can focus on their classes and pursue their personal education goals," said Kelley, who has been a maintenance supervisor at CHC for three years. "The maintenance department is providing the best learning environment for students to reach their future, which is ultimately our future."

Kelley's colleague, Record, has worked two years as an administrative assistant with Student Services. Prior to that, she worked 18 years as a program assistant with the Extended Opportunity Programs and Services (EOPS) program and the Cooperative Agencies Resources for Educational (CARE) program.

"It is important to make sure that all students have a positive experience while they are attending CHC so that they can reach their educational goals," Record said. "Community colleges give transfer students a solid foundation for entering four-year schools, and provide occupational education students the job skills necessary to gain employment."

The third award recipient, Gonzalez, worked at CHC for three years as the lead teacher in the CHC Child Care Center preschool. Gonzalez has since landed a similar job working with children at San Bernardino Valley College's center.

Gonzalez credited her coworkers at CHC with having made the job a joyful experience.

"I get great satisfaction working with children everyday," Gonzalez said. "I enjoy seeing them grow physically, socially, and emotionally."

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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HEALTH EDUCATION

HEALTH 102 Biological Principles of Health

3.00 Units

Examines the nature and scope of healthful living, including the principles of health resources, trends in disease prevalence, infectious and non-infectious diseases and the risk factors associated with them (smoking, substance abuse, improper diet and inactivity).

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0510	01	MWF	09:00a-09:50a	LEC 3.00	LADM-121	Maloney,C
0512	02	MW	11:00a-12:20p	LEC 3.00	LADM-224	Ledoux,J
0514	03	TTH	09:00a-10:20a	LEC 3.00	CHS-122	DeSalliers,D
0516	04	TTH	01:00p-02:20p	LEC 3.00	BC-101	Ledoux,J
0518	07	M	04:00p-06:50p	LEC 3.00	BC-101	Moses,O
0520	08	W	07:00p-09:50p	LEC 3.00	LADM-224	Maloney,C

HEALTH 263 Nutrition and Health

3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

This course is also offered as PE-263.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0522	01	MW	07:30a-08:50a	LEC 3.00	CHS-122	DeSalliers,D
0524	02	TTH	07:30a-08:50a	LEC 3.00	CHS-122	DeSalliers,D
0526	03	M	07:00p-09:50p	LEC 3.00	LADM-121	Moses,O

HISTORY

HIST 100 History of the United States to 1877

3.00 Units

Survey of American history from the pre-Columbian period to the end of the Reconstruction Era in 1877.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 8

CAN (California Articulation Number) HIST SEQ B

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0534	04	MWF	09:00a-09:50a	LEC 3.00	BC-101	Perez,M
0536	05	MWF	10:00a-10:50a	LEC 3.00	BC-101	Perez,M
0538	01	T	07:00p-09:50p	LEC 3.00	CL-218	Wilson,M

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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0540	06	W	07:00p-08:50p 01/11/06	LEC 3.00	BC-101	Perez,M
		W	07:00p-08:50p 02/15/06	LEC	BC-101	Perez,M
		W	07:00p-08:50p 03/15/06	LEC	BC-101	Perez,M
		W	07:00p-08:50p 04/12/06	LEC	BC-101	Perez,M
		W	07:00p-08:50p 05/03/06	LEC	BC-101	Perez,M

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

HIST 101 History of the United States 1865 to Present

3.00 Units

Survey of American history from 1865 to the post-industrial, consumer society of the early 21st century.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 10

CAN (California Articulation Number) HIST SEQ B

DEPARTMENTAL RECOMMENDATIONS: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0542	04	MW	01:00p-02:50p	LEC 3.00	BC-101	Beitscher,J
Note: Ref. No. 0542 - 14 week class: 01/09 - 04/19						
0544	02	TTH	07:30a-08:50a	LEC 3.00	BC-101	Wilson,M
0546	06	TTH	09:30a-10:50a	LEC 3.00	BC-101	Beitscher,J
0548	01	S	10:30a-12:20p 01/14/06	LEC 3.00	BC-101	Perez,M
		S	10:30a-12:20p 03/04/06	LEC	BC-101	Perez,M
		S	10:30a-12:20p 04/01/06	LEC	BC-101	Perez,M
		S	10:30a-12:20p 04/22/06	LEC	BC-101	Perez,M
		S	10:30a-12:20p 05/06/06	LEC	BC-101	Perez,M

This course includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0550	03	M	07:00p-09:50p	LEC 3.00	BC-101	Perez,M
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Registration fees are due no later than midnight of the third business day after you have registered.

Ref Sec Days Time Type/Units Room Instructor

HIST 160 History of Western Civilization: From the Neolithic Revolution to the Renaissance 3.00 Units

An introductory survey of the political, economic, social and intellectual developments in the near East and Western Europe from 3500 BC to 155 AD. This course traces the development of these institutions from the "cradle of civilization" to the Renaissance.

Associate Degree Applicable
 Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) HIST 2
 CAN (California Articulation Number) HIST SEQ A
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0552 01 MWF 11:00a-11:50a LEC 3.00 BC-101 Beitscher,J

HIST 161 History of Western Civilization: From the Renaissance to the Cold War 3.00 Units

Survey of the political, economic, social, and intellectual developments that form the basis for Western Civilization from the Renaissance to the cold war.

Associate Degree Applicable
 Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) HIST 4
 CAN (California Articulation Number) HIST SEQ A
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0554 01 TH	07:00p-08:50p	LEC	3.00	BC-101	Beitscher,J
	01/12/06				
TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
	02/23/06				
TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
	03/30/06				
TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
	04/20/06				
TH	07:00p-08:50p	LEC		BC-101	Beitscher,J
	05/04/06				

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

HIST 171 World Civilizations (1500CE to the Present) 3.00 Units

Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from 1500CE to the present.

Associate Degree Applicable
 Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) HIST 16
 CAN (California Articulation Number) HIST SEQ C
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

0556 01 TTH 11:00a-12:20p LEC 3.00 BC-101 Beitscher,J Sherman,S

For a detailed listing of deadline dates go to www.craftonhills.edu and click on Classes/Programs

Ref Sec Days Time Type/Units Room Instructor

JOURNALISM

JOUR 120 Fundamentals of News Writing 3.00 Units

Study of the basic principles of journalism. Development of skills associated with evaluating, gathering and writing news in accepted journalistic style.

This course is also offered as ENGL 120.
Associate Degree Applicable
 Course credit transfers to CSU.
 PREREQUISITE: ENGL 101

0558 01 TTH 09:00a-10:20a LEC 3.00 CL-217 Hansler,K

LEARNING RESOURCES

LRC 050 Tutor Training 1.00 Unit

Basic tutoring instruction using classic learning theories and differences in learning style. Designed for current peer tutors and those interested in tutoring; introduction to basic instructional methodology and its applications to different tutoring situations; highlights of specific problems that may interfere with learning and tutoring.

Associate Degree Applicable

0560 01 TH	03:00p-05:20p	LEC	1.00	LR-347	Matthews,D
ARR	2.5 HRS/WK	LAB		LR-347	Matthews,D

Note: Ref. No. 0560 - 5 week class: 01/26 - 02/23
 Note: The first class meeting will be held on Thursday, January 26 at 3:00pm in LR-347.

LRC 900X4 Learning Resources Laboratory 0.00 Unit

Provides academic support services to students enabling them to succeed in various content area classes, such as English, Math, Science, and Foreign Language, and vocational courses. Activities may include supervised individual or group tutorial services, computer-assisted instruction, video viewing and testing.

Graded on Credit/No Credit basis only.
Noncredit Course
 Note: LRC 900X4 may be taken 4 times
 COREQUISITE: Enrollment in at least one other course at CHC.
NOTE: This non-credit course is designed for students seeking Tutoring in the Learning Center. Enrollment in this no-cost course occurs at the time a tutoring request is made.

**Parking is at a premium
 the first few weeks**



Please Carpool !

Ref Sec Days Time Type/Units Room Instructor

LEARNING RESOURCES

**All students registering in LRC 960x4
MUST report to the Learning Center during
the first week of class.**

LRC 960X4 Developmental Study Techniques **0.50 - 2.00 Units**

This course provides participation in programs individually designed to assist students in their mastery of basic study techniques.

*Not Applicable to the Associate Degree
Note: LRC 960X4 may be taken 4 times*

0564	01	ARR	3 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0564 - 8 week class: 01/09 - 03/03						
0566	02	ARR	3 HRS/WK	LAB 0.50	LR-LC	Matthews,D
Note: Ref. No. 0566 - 8 week class: 03/06 - 05/05						
0568	03	ARR	3 HRS/WK	LAB 1.00	LR-LC	Matthews,D
0570	04	ARR	6 HRS/WK	LAB 1.00	LR-LC	Matthews,D
Note: Ref. No. 0570 - 8 week class: 03/06 - 05/05						
0572	05	ARR	6 HRS/WK	LAB 2.00	LR-LC	Matthews,D

MARKETING

MARKET 100 Marketing Principles **3.00 Units**

Principles and methods of marketing as practiced by all successfully managed business firms; covers such topics as demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising and personal selling.

*Associate Degree Applicable
Course credit transfers to CSU.*

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 1st grade level or equivalent, and ENGL 015.

0574 01 TTH 11:00a-12:20p LEC 3.00 BC-104 O'Toole,R

MARKET 106 Retail Management **3.00 Units**

Principles and practices used in the management of retail stores. Includes site selection, layout, organization, staffing, positioning, customer service, promotional techniques and all aspects of the critical buying function.

Associate Degree Applicable

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 12th grade level, ENGL 015

0576 01 W 07:00p-09:50p LEC 3.00 BC-104 O'Toole,R

Ref Sec Days Time Type/Units Room Instructor

MARKET 198 Marketing Work Experience

2.00- 4.00 Units

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals.

*Associate Degree Applicable
Course credit limited transfer to CSU.
Contact a counselor for details.*

PREREQUISITE: Enrolled in occupational program and working at a job directly related to student's major.

COREQUISITE: Enrolled in at least 7 units, including this course.

0578	01	ARR	10 HRS/WK	WRKEX 2.00	OE2-205	McCormick,K
Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.						
0580	02	ARR	15 HRS/WK	WRKEX 3.00	OE2-205	McCormick,K
Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.						
0582	03	ARR	20 HRS/WK	WRKEX 4.00	OE2-205	McCormick,K
Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.						

**Want a real life Marketing Experience?
Marketing Internships are available to CHC students.
See your print media, television and radio spots,
and billboards actually used by a real organization.
To be eligible, take the 2-unit Marketing Work Experience
class along with MARKET 100 or MARKET 110. Limited space.
Enroll now. For more information: (909) 389-3212.**

MATHEMATICS

**If purchasing a used book for MATH 942,
new software must be purchased at
an additional expense.**

MATH 942 Arithmetic **4.00 Units**

The study of the fundamental operations involving whole numbers, fractions, decimals and percents.

Not Applicable to the Associate Degree

0584	01	MWF	09:00a-09:50a	LEC 4.00	LR-348	Wilson,S
		M	10:00a-10:50a	LAB	LR-LC	Wilson,S
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0586	02	MWF	09:00a-09:50a	LEC 4.00	LR-348	Wilson,S
		W	08:00a-08:50a	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0588	03	MWF	09:00a-09:50a	LEC 4.00	LR-348	Wilson,S
		F	10:00a-10:50a	LAB	LR-LC	Wilson,S
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0590	04	MWF	10:00a-10:50a	LEC 4.00	LR-348	Staff
		M	11:00a-11:50a	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff

Ref	Sec	Days	Time	Type/Units	Room	Instructor
0592	05	MWF	10:00a-10:50a	LEC 4.00	LR-348	Staff
		W	09:00a-09:50a	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0594	06	MWF	10:00a-10:50a	LEC 4.00	LR-348	Staff
		F	09:00a-09:50a	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0596	07	TTH	11:00a-12:20p	LEC 4.00	LR-348	Ramirez,S
		T	10:00a-10:50a	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0598	08	TTH	11:00a-12:20p	LEC 4.00	LR-348	Ramirez,S
		T	01:00p-01:50p	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0600	09	TTH	11:00a-12:20p	LEC 4.00	LR-348	Ramirez,S
		TH	01:00p-01:50p	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0602	10	MW	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		M	07:00p-07:50p	LAB	LR-LC	Gibson,K
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0604	11	MW	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		W	04:00p-04:50p	LAB	LR-LC	Gibson,K
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0606	12	MW	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		M	04:00p-04:50p	LAB	LR-LC	Staff
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0608	13	TTH	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		T	04:00p-04:50p	LAB	LR-LC	Gibson,K
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0610	14	TTH	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		TH	06:30p-07:20p	LAB	LR-LC	Gibson,K
		ARR	2 HRS/WK	LAB	LR-LC	Staff
0612	15	TTH	05:00p-06:20p	LEC 4.00	LR-348	Gibson,K
		TH	04:00p-04:50p	LAB	LR-LC	Gibson,K
		ARR	2 HRS/WK	LAB	LR-LC	Staff

If purchasing a used book for MATH 952, new software must be purchased at an additional expense.

MATH 952 Prealgebra 4.00 Units

This course prepares students for elementary algebra, MATH 090, providing a transition from arithmetic to algebra, covering operations with signed numbers, solving simple single variable linear equations, combining like terms, ratios, proportions, percents and their applications, perimeter, area, and volume of common geometric figures. Fractions and decimals are reviewed throughout the course.

Not Applicable to the Associate Degree
PREREQUISITE: MATH 942 or equivalent according to Crafton Hills College placement procedures

0614	02	MTWTH	01:00p-02:50p	LEC 4.00	LR-348	Staff
						Note: Ref. No. 0614 - 9 week class: 01/09 - 03/07
0616	09	MWF	11:00a-12:50p	LEC 4.00	LR-348	Staff
						Note: Ref. No. 0616 - 12 week class: 02/06 - 05/05
0618	03	MW	07:00a-08:50a	LEC 4.00	BC-105	Staff
0620	07	MW	03:00p-04:50p	LEC 4.00	LR-348	Hanley,J
0622	04	TTH	09:00a-10:50a	LEC 4.00	LR-348	Staff
0624	01	TTH	07:00p-08:50p	LEC 4.00	LR-348	Staff

Ref	Sec	Days	Time	Type/Units	Room	Instructor
MATH 090				Elementary Algebra		4.00 Units
Manipulation of algebraic expressions including ones with integer exponents and factoring, solving increasingly difficult equations and their applications, graphing lines and drawing conclusions from the graph. Introduction of rational expressions. Students are expected to be proficient with the arithmetic of positive and negative numbers including fractions upon entering MATH 090.						

Associate Degree Applicable
PREREQUISITE: MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process

0626	05	MTWTH	01:00p-02:50p	LEC 4.00	LR-348	Ramirez,S
						Note: Ref. No. 0626 - 9 week class: 03/08 - 05/09
0628	04	MWF	07:30a-08:49a	LEC 4.00	CL-111	Staff
0630	03	MWF	09:00a-10:19a	LEC 4.00	CL-111	Hanley,J
0632	07	MWF	11:00a-12:50p	LEC 4.00	CL-111	Wilson,S
						Note: Ref. No. 0632 - 12 week class: 02/06 - 05/05
0634	13	MW	01:00p-02:50p	LEC 4.00	CL-111	Staff
0636	14	MW	03:00p-04:50p	LEC 4.00	CL-111	Staff
0638	01	TTH	07:00a-08:50a	LEC 4.00	CL-111	Staff
0640	15	TTH	09:00a-10:50a	LEC 4.00	CL-111	Hanley,J
0642	12	TTH	11:00a-12:50p	LEC 4.00	CL-111	Hanley,J
0644	20	TTH	03:00p-04:50p	LEC 4.00	BC-104	Staff
0646	16	MW	05:00p-06:50p	LEC 4.00	CL-111	Staff
0648	18	TTH	05:00p-06:50p	LEC 4.00	CL-111	Staff
0650	19	TTH	07:00p-08:50p	LEC 4.00	CL-111	Staff

MATH 095 Intermediate Algebra 4.00 Units

Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value, linear, non-linear, and systems of inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations.

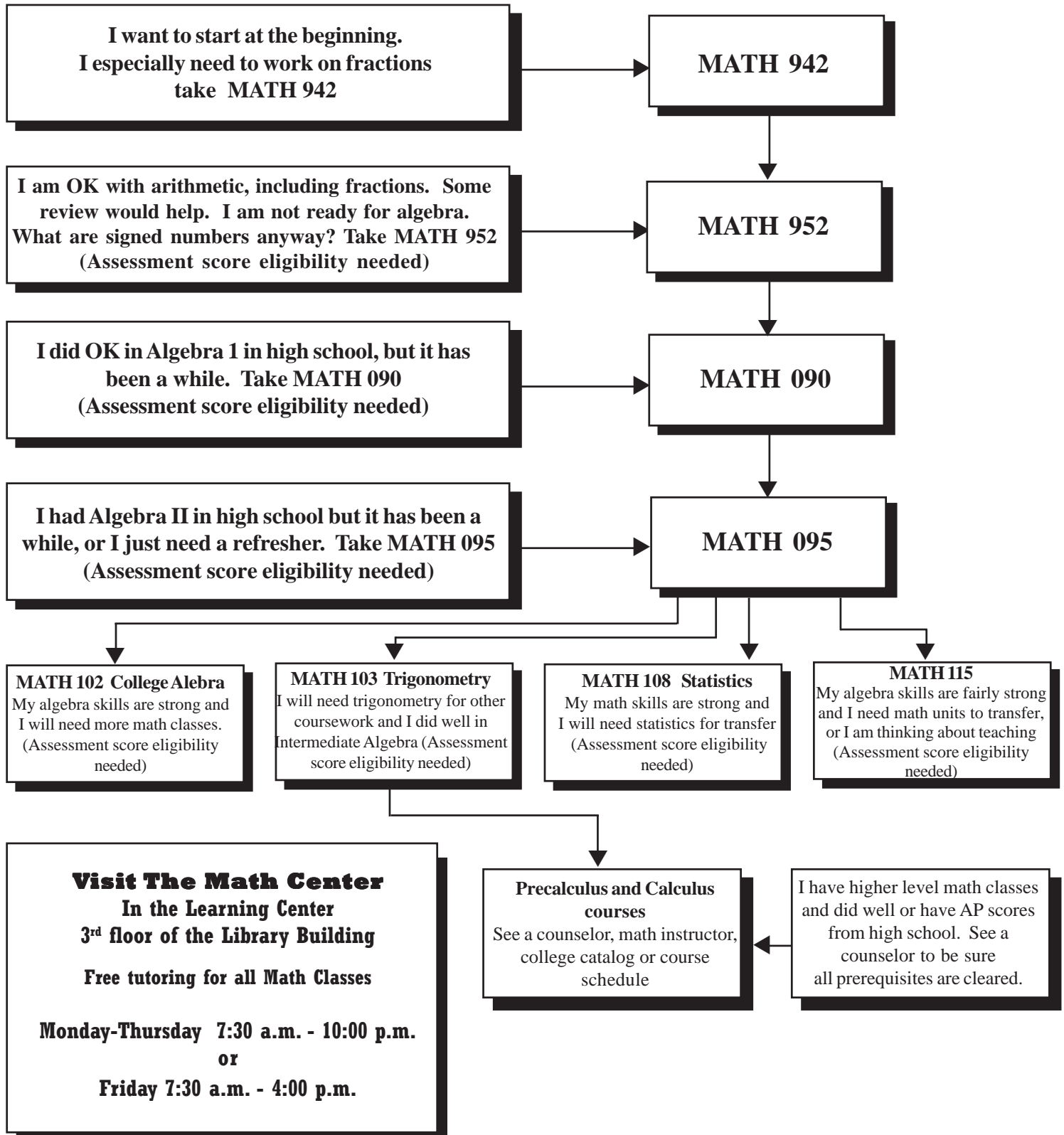
Associate Degree Applicable
PREREQUISITE: MATH 090 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

0652	02	MTWTH	01:00p-02:50p	LEC 4.00	BC-105	Ramirez,S
						Note: Ref. No. 0652 - 9 week class: 01/09 - 03/07
0654	21	MWF	07:30a-08:49a	LEC 4.00	CL-106	Ramirez,S
0656	06	MWF	11:00a-12:50p	LEC 4.00	PAC-309	Staff
						Note: Ref. No. 0656 - 12 week class: 02/06 - 05/05
0658	22	MW	01:00p-02:50p	LEC 4.00	CL-106	Staff
0660	09	MW	03:00p-04:50p	LEC 4.00	CHS-237	Staff
0662	05	TTH	07:00a-08:50a	LEC 4.00	CHS-237	Ramirez,S
0664	08	TTH	09:00a-10:50a	LEC 4.00	CHS-237	Ramirez,S
0666	23	TTH	11:00a-12:50p	LEC 4.00	CHS-237	Staff
0668	24	TTH	03:00p-04:50p	LEC 4.00	CHS-237	Staff
0670	11	MW	05:00p-06:50p	LEC 4.00	CHS-237	Staff
0672	13	TTH	05:00p-06:50p	LEC 4.00	CHS-237	Staff
0674	20	TTH	07:00p-08:50p	LEC 4.00	CHS-237	Staff

Instruction begins
January 9, 2006

Levels and Order of Mathematics Classes

The ability to think and reason using mathematical concepts is an essential skill. There are several starting points for you to enter at the right level. Starting at the right class will let you move successfully from class to class and to get to the point you need in the shortest amount of time. Start with the assessment test in the Counseling Center. Based on your eligibility determined on the assessment, choose the statement that best describes you, meet with a counselor to discuss the path and to be sure all prerequisites are cleared and follow that path. A counselor can also show you a sheet with the skills needed for each class and help you interpret the assessment scores. They also have a more detailed sheet explaining the differences between MATH 102, 108 and 115.



Ref Sec Days Time Type/Units Room Instructor

MATH 102 College Algebra 4.00 Units

Study of logarithms, sequences, series, mathematical induction, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) MATH 10

PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process

0676	05	MTWTH	01:00p-02:50p	LEC 4.00	BC-105	Staff
Note: Ref. No. 0676 - 9 week class: 03/08 - 05/09						

0678	02	MW	11:00a-12:50p	LEC 4.00	LADM-217	Staff
0680	12	TTH	07:00a-08:50a	LEC 4.00	BC-105	Staff
0682	23	TTH	11:00a-12:50p	LEC 4.00	PAC-309	Staff
0684	04	F	09:00a-10:50a	LEC 4.00	LADM-217	Crise,R
		ARR	2 HRS/WK	LEC	LADM-217	Crise,R

Note: This hybrid class meets once a week on campus.

The arranged hours require that you have internet access and can go "online" on a regular basis.

0686	10	MW	05:00p-06:50p	LEC 4.00	BC-105	Staff
0688	09	TTH	05:00p-06:50p	LEC 4.00	BC-105	Staff

MATH 103 Plane Trigonometry 4.00 Units

Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

Associate Degree Applicable

Course credit transfers to CSU.

CAN (California Articulation Number) MATH 8

PREREQUISITE: MATH 095 or eligibility for MATH 103 as determined through the Crafton Hills College assessment process

0690	03	MW	11:00a-12:50p	LEC 4.00	CHS-237	Staff
0692	02	TTH	05:00p-06:50p	LEC 4.00	BC-104	Crise,R

MATH 108 Statistics 4.00 Units

Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) STAT 2

PREREQUISITE: MATH 095 or eligibility for MATH 108 as determined through the Crafton Hills College assessment process

0694	04	MW	03:00p-04:50p	LEC 4.00	LADM-121	Staff
0696	02	TTH	09:00a-10:50a	LEC 4.00	CL-219	Staff
0698	01	MW	05:00p-06:50p	LEC 4.00	LADM-121	Staff

Ref Sec Days Time Type/Units Room Instructor

MATH 115 The Ideas of Mathematics 3.00 Units

Sets, propositional logic, and the applications to topics from discrete mathematics including enumeration techniques and finite probability spaces.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MATH 095

0700	03	MW	01:00p-02:20p	LEC 3.00	CHS-237	Staff
0702	01	TTH	11:00a-12:20p	LEC 3.00	LADM-121	Gibson,K
0704	02	M	07:00p-09:50p	LEC 3.00	CL-111	Staff

MATH 151 Precalculus 4.00 Units

A preparation for calculus including the study of polynomials, trigonometric, logarithmic and exponential functions; inequalities; graphing techniques; sequences and series; conic sections; and the Binomial Theorem. An introduction to proofs and limits. Any trigonometry class will meet the prerequisite. Please see a counselor.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) MATH 16

PREREQUISITE: MATH 103 or eligibility for MATH 151 as determined through the Crafton Hills College assessment process

0706	01	TTH	01:00p-02:50p	LEC 4.00	CL-111	Staff
0708	02	MW	05:00p-06:50p	LEC 4.00	BC-104	Staff

MATH 250 Single Variable Calculus I 4.00 Units

Introduction to differential and integral calculus; including limits and continuity; algebraic and transcendental functions, and applications of differentiation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) MATH 18

CAN (California Articulation Number) MATH SEQ C

PREREQUISITE: MATH 151 or eligibility as determined through the Crafton Hills College assessment process.

0710	02	TTH	01:00p-02:50p	LEC 4.00	BC-104	Hanley,J
0712	01	TTH	05:00p-06:50p	LEC 4.00	CL-216	Staff

MATH 251 Single Variable Calculus II 4.00 Units

Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) MATH 20

CAN (California Articulation Number) MATH SEQ C

PREREQUISITE: MATH 250 or eligibility for MATH 251 as determined through the Crafton Hills College assessment process

0714	01	MW	01:00p-02:50p	LEC 4.00	BC-104	Crise,R
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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MATHEMATICS

MATH 252 Multivariable Calculus 5.00 Units

Study of vectors and solid analytic geometry, functions of several variables, partial derivatives, multiple integrals and line and surface integrals. Includes Stoke's Theorem, Green's Theorem, and divergence Theorem.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

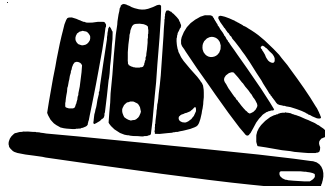
CAN (California Articulation Number) MATH 22

CAN (California Articulation Number) MATH SEQ C

PREREQUISITE: MATH 251

0716	01	TTH	01:00p-03:20p	LEC 5.00	CL-107	Crise,R
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Don't forget to
include
the expense



of books
and supplies in your
expenses calculations!

MICROBIOLOGY



MICRO 102 Introductory Microbiology 4.00 Units

Introduction to microbiology, emphasizing the general characteristics of microorganisms, principles of microbial growth, identification, control and the relationships between human beings and microbes.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0720	02	TTH	01:00p-02:20p	LEC 4.00	CHS-242	Shimeld,L
		TTH	11:00a-12:20p	LAB	LADM-201	Shimeld,L

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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MICRO 150 Medical Microbiology 5.00 Units

Study of microbiology, emphasizing the biology of microorganisms including bacteria, fungi, protozoans, helminths, and viruses. Introduces fundamental principles of medical microbiology including microbial cultivation, metabolism, genetics, growth, and control. Principles of epidemiology, disease transmission and a survey of communicable diseases are also included.

Associate Degree Applicable

Course credit transfers to CSU.

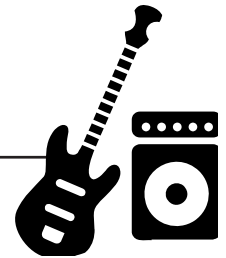
Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) BIOL 14

PREREQUISITE: CHEM 101

0722	01	MW	11:00a-12:20p	LEC 5.00	LADM-211	Shimeld,L
		MW	08:00a-10:50a	LAB	LADM-201	Shimeld,L
0724	02	MW	11:00a-12:20p	LEC 5.00	LADM-211	Shimeld,L
		MW	12:30p-03:20p	LAB	LADM-201	Burns,C

MUSIC



MUSIC 100 Fundamental Skills in Music 3.00 Units

Basic music theory and practical applications to develop an understanding of the elements of music. Study of pitch, rhythm, notation, and sight reading. Includes sight singing and introduction to keyboard and simple rhythmic instruments.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0726	01	MWF	08:00a-08:50a	LEC 3.00	PAC-308	McConnell,M
0728	04	W	07:00p-09:50p	LEC 3.00	PAC-308	McClurg,B

MUSIC 102 Music Theory II 3.00 Units

Second course in a progressive study through four semesters including work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: MUSIC 101

0730	01	MWF	11:00a-11:49a	LEC 3.00	PAC-308	McConnell,M
		ARR	1.5 HRS/WK	LAB	PAC-308	McConnell,M

MUSIC 103 Appreciation of American Popular Music 3.00 Units

Study of American popular music.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

0732	01	M	07:00p-09:50p	LEC 3.00	PAC-308	McNaughton,B
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Ref Sec Days Time Type/Units Room Instructor

MUSIC 120 Appreciation of Musical Literature 3.00 Units

Introduction to musical literature. This course is designed to develop an understanding of music and musicians in a societal and historical context.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

0734 01 TTH 09:30a-10:50a LEC 3.00 PAC-308 McConnell,M

MUSIC 132X4 Guitar 2.00 Units

Progressive study of the basic techniques of playing guitar.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 132X4 may be taken 4 times
DEPARTMENTAL RECOMMENDATION: MUSIC 100

0736 01 M 04:00p-04:50p LEC 2.00 PAC-308 McNaughton,B
 M 05:00p-06:50p LAB PAC-308 McNaughton,B

MUSIC 135X4 Piano 2.00 Units

Progressive class instruction in piano, including scale techniques, sight-reading, ensemble playing, basic literature, keyboard techniques, and musicianship skills.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 135X4 may be taken 4 times
DEPARTMENTAL RECOMMENDATION: MUSIC 100

0738 02 M 02:00p-02:50p LEC 2.00 PAC-225 McConnell,M
 M 03:00p-04:50p LAB PAC-225 McConnell,M
 0740 01 TTH 11:00a-11:20a LEC 2.00 PAC-225 McConnell,M
 TTH 11:30a-12:20p LAB PAC-225 McConnell,M

MUSIC 150X4 Mixed Chorus 2.00 Units

Foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship, especially recommended for pre-teaching and liberal arts majors who desire vocal training.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 150X4 may be taken 4 times

0742 01 T 07:00p-07:50p LEC 2.00 PAC-308 McClurg,B
 T 08:00p-09:50p LAB PAC-308 McClurg,B
 ARR 1 HRS/WK LAB PAC-308 McClurg,B

MUSIC 156X4 Concert Choir 2.00 Units

Performance and study of choral works from all periods of music.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 156X4 may be taken 4 times
PREREQUISITE: Faculty recommendation through audition
DEPARTMENTAL RECOMMENDATION: MUSIC 150X4 or equivalent

0744 01 T 07:00p-07:50p LEC 2.00 PAC-309 McClurg,B
 T 08:00p-09:50p LAB PAC-309 McClurg,B
 ARR 1 HR/WK LAB PAC-309 McClurg,B

Ref Sec Days Time Type/Units Room Instructor

MUSIC 174X4 Jazz Ensemble 2.00 Units

Study and performance of Jazz literature, style, and interpretation. Open to instrumentalists and vocalist. Performance required.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 174X4 may be taken 4 times
PREREQUISITE: Demonstrate performance proficiency on instrument/voice through audition

0746 02 TH 07:00p-07:50p LEC 2.00 PAC-308 McConnell,M
 TH 08:00p-09:50p LAB PAC-308 McConnell,M
 ARR 1 HR/WK LAB PAC-308 McConnell,M

MUSIC 175X4 Jazz Band Workshop 2.00 Units

Continued study and performance of Jazz literature, style, and interpretation. Advanced performance level; performance required.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
Note: MUSIC 175X4 may be taken 4 times
PREREQUISITE: MUSIC 174X4 and/or faculty recommendation through audition

0748 02 TH 07:00p-07:50p LEC 2.00 PAC-309 McConnell,M
 TH 08:00p-09:50p LAB PAC-309 McConnell,M
 ARR 1 HRS/WK LAB PAC-309 McConnell,M

OCEANOGRAPHY

OCEAN 101 Elements of Oceanography 3.00 Units

Study of the basic principles of oceanography, including geology, physics, chemistry, and biology of the oceans. Topics include the structure of the earth and sea floor, the physics and chemistry of the ocean, atmospheric wind and ocean circulation, waves, currents, tides, marine plants and animals, ecological concepts, and environmental concerns. Tools of oceanographic inquiry include maps, remote sensing, Geographic Information Systems, Global Positional Systems, and field trips.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

0752 01 MW 11:00a-12:20p LEC 3.00 LADM-106 Hughes,R
 0754 02 TH 07:00p-08:50p LEC 3.00 BC-101 Breman,J
 01/19/06
 TH 07:00p-08:50p LEC BC-101 Breman,J
 02/16/06
 TH 07:00p-08:50p LEC BC-101 Breman,J
 03/16/06
 TH 07:00p-08:50p LEC BC-101 Breman,J
 04/13/06
 TH 07:00p-08:50p LEC BC-101 Breman,J
 05/11/06

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.



Ref	Sec	Days	Time	Type/Units	Room	Instructor
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PERSONAL & CAREER DEVELOPMENT

PCD 111 Career Life Planning 3.00 Units

Designed to cover theories and concepts of values, interests, skills and personality development as applied to the career/life planning process and its application to labor market trends for beginning or returning student. Short and long term career/life plans will be developed. Awareness of diversity is infused throughout the course as it relates to varied psychological and sociological forces within both college and the work place.

Associate Degree Applicable
Course credit transfers to CSU.

0756	01	MW	09:00a-10:50a	LEC 3.00	OE2-216	McCormick,K
Note: Ref. No. 0756 - 12 week class: 02/06 - 05/08						
0758	02	F	01:00p-03:50p	LEC 3.00	CL-106	Gist,J

PHILOSOPHY

PHIL 101 Introduction to Philosophy 3.00 Units

Introduction to the major problems of philosophy, utilizing classical and modern philosophical literature as a basis for discussion of epistemology, metaphysics, ethics and aesthetics.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) PHIL 2
 DEPARTMENTAL RECOMMENDATIONS: *Reading: Comprehension at or above the 12th grade level and ENGL 015*

0760	01	MWF	08:00a-08:50a	LEC 3.00	LADM-304	Biffle,J
0762	02	MWF	10:00a-10:50a	LEC 3.00	LADM-121	Biffle,J
0764	03	W	07:00p-09:50p	LEC 3.00	LADM-121	Staff

PHIL 103 Introduction to Logic: Argument and Evidence 3.00 Units

Introduction to the techniques of critical thought, including language analysis, inductive and deductive logic, symbolic logic and the development of the scientific method.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) PHIL 6
 DEPARTMENTAL RECOMMENDATIONS: *Reading: Comprehension at or above the 12th grade level and ENGL 101*

0766	01	MWF	11:00a-11:50a	LEC 3.00	LADM-304	Munro,G
0768	03	M	07:00p-09:50p	LEC 3.00	LADM-304	Biffle,J

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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PHIL 105 Introduction to Ethics: Moral Values in Today's Society 3.00 Units

Study of the history and application of moral philosophy that analyzes prominent ethical traditions and applies them to contemporary moral issues.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) PHIL 4
 DEPARTMENTAL RECOMMENDATIONS: *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0770	01	MWF	09:00a-09:50a	LEC 3.00	LADM-304	Biffle,J
0772	02	T	07:00p-08:50p 01/10/06	LEC 3.00	LADM-304	Biffle,J
		T	07:00p-08:50p 01/24/06	LEC	LADM-304	Biffle,J
		T	07:00p-08:50p 01/31/06	LEC	LADM-304	Biffle,J
		T	07:00p-08:50p 02/28/06	LEC	LADM-304	Biffle,J
		T	07:00p-08:50p 04/04/06	LEC	LADM-304	Biffle,J
		T	07:00p-08:50p 05/09/06	LEC	LADM-304	Biffle,J



This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 304 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

PHYSICAL EDUCATION

PE 263 Nutrition and Health 3.00 Units

Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals, and water. Development of the skills necessary to analyze, evaluate, and prescribe a dietary intake for healthy individuals. The relationship between lifestyle factors and disease in America is also examined, along with an in-depth analysis of emotional stress.

This course is also offered as HEALTH-263.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
 DEPARTMENTAL RECOMMENDATION: *MATH 952 or eligibility for MATH 090 as determined through the Crafton Hills College assessment process*

0528	01	MW	07:30a-08:50a	LEC 3.00	CHS-122	DeSalliers,D
0530	02	TTH	07:30a-08:50a	LEC 3.00	CHS-122	DeSalliers,D
0532	03	M	07:00p-09:50p	LEC 3.00	LADM-121	Moses,O

Ref Sec Days Time Type/Units Room Instructor

PHYSICAL EDUCATION

INDIVIDUAL/GROUP ACTIVITIES

PE/I 070X4 Fitness Evaluation 0.25 Unit

Fitness testing regime that assesses cardiorespiratory fitness, strength, flexibility, muscle endurance, health history, hydration, body fat, body lean and dietary intake. Recommendations for an exercise and nutrition program based on stated personal needs.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

Note: PE/I 070X4 may be taken 4 times

0774 01 ARR .75 HRS/WK LAB 0.25 G-003 DeSalliers,D

PE/I 105X4 Aerobics 1.00 Unit

Aerobics training for beginning through advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 105X4 may be taken 4 times

Kickboxing, Step and Strength Training

0776 01 MWF 09:00a-09:50a LAB 1.00 G-101E Poffek,C

Taebo, Aerobic Kickboxing, and Strength Training

0778 04 TTH 07:30a-08:50a LAB 1.00 G-101E Scott,J

Taebo, Aerobic Kickboxing and Strength Training

0780 03 TTH 09:30a-10:50a LAB 1.00 G-101E Staff

Combination Kickboxing, Step and Strength Training

0782 05 MW 05:00p-06:20p LAB 1.00 G-101E Scott,J

PE/I 106X4 Total Body Fitness 1.00 Unit

Total Body Fitness is designed for men and women who are interested in improving both cardiovascular fitness and strength. The class will incorporate various cardiovascular and strength training regimens to promote optimal conditioning. Individual programs will be developed for each student.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 106X4 may be taken 4 times

0784 02 MW 11:00a-12:20p LAB 1.00 G-001 Poffek,C

0786 01 TTH 09:30a-10:50a LAB 1.00 G-001 Ledoux,J



Ref Sec Days Time Type/Units Room Instructor

PE/I 108X4 Weight Training 1.00 Unit

Weight training for beginners with little or no weight training knowledge and skills and advanced students who desire more sophisticated routines.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 108X4 may be taken 4 times

0788 03 MWF 09:00a-09:50a LAB 1.00 G-001 Ledoux,J

0790 02 MWF 10:00a-10:50a LAB 1.00 G-001 Ledoux,J

0792 07 MW 01:00p-02:20p LAB 1.00 G-001 Ledoux,J

0794 06 TTH 11:00a-12:20p LAB 1.00 G-001 Ledoux,J

0796 05 MW 05:30p-06:50p LAB 1.00 G-001 Maloney,C

PE/I 120X4 Golf 1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of golf.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 120X4 may be taken 4 times

0798 01 MW 11:00a-12:20p LAB 1.00 G-101W Rabago,R

0800 03 TTH 11:00a-12:20p LAB 1.00 G-101W Rabago,R

0802 07 F 01:00p-03:50p LAB 1.00 G-101W Rabago,R

0804 05 S 08:00a-10:50a LAB 1.00 G-101W Rabago,R

0806 06 S 11:00a-01:50p LAB 1.00 G-101W Rabago,R

PE/I 143X4 Funk/Hip Hop Dance 1.00 Unit

This course is designed for beginning students, with little or no experience in funk/hip hop dance, and for advanced students who wish to clarify technical problems and deficiencies. Students will develop skills that will enable them to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 143X4 may be taken 4 times

0808 02 TTH 01:00p-02:20p LAB 1.00 G-101E Scott,J

0810 03 TH 06:30p-09:20p LAB 1.00 G-101E Scott,J

PE/I 148X4 Tennis 1.00 Unit

Instruction in the skills, techniques, strategies, rules, and etiquette of tennis.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 148X4 may be taken 4 times

0812 04 W 06:00p-08:50p LAB 1.00 TC-CRTS Rabago,R

Priority Web/Telephone Registration
November 7 - 23

Open Web/Telephone Registration
November 24 - January 3

Ref Sec Days Time Type/Units Room Instructor

PHYSICAL EDUCATION

INDIVIDUAL/GROUP ACTIVITIES

PE/I 155X4 Conditioning with the Pilates Method **1.00 Unit**

The Pilates Method of exercise is a combination of yoga and strength training. The training regime focuses on improving strength and flexibility with minimal stress to the body. It is an excellent form of exercise for any student, including students with physical limitations.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 155X4 may be taken 4 times

0814	02	MWF	10:00a-10:50a	LAB 1.00	G-101E	Poffek,C
0816	01	TTH	03:30p-04:50p	LAB 1.00	G-101E	Alblinger,D

PE/I 159X4 Karate **1.00 Unit**

Practice in the fundamental skills of unarmed self-defense.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 159X4 may be taken 4 times

0818	01	W	06:30p-09:20p	LAB 1.00	G-101E	Namekata,J
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PE/I 163X4 Ballroom/Swing/Salsa **1.00 Unit**

Basic principles of Ballroom/Swing/Salsa dance.

This course is also offered as THART-163X4.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 163X4 may be taken 4 times

0820	02	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
0822	04	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

PE/I 168X4 Yoga **1.00 Unit**

Yoga training suitable for individuals of all ages and fitness levels. Basic principles of yoga with an emphasis on the practice and mastery of yoga postures.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: PE/I 168X4 may be taken 4 times

0824	03	MW	11:00a-12:20p	LAB 1.00	G-101E	Aniello,L
0826	04	MW	03:30p-04:50p	LAB 1.00	G-101E	Aniello,L
0828	01	TTH	11:00a-12:20p	LAB 1.00	G-101E	Aniello,L
0830	02	TTH	05:00p-06:20p	LAB 1.00	G-101E	Aniello,L

**Payment must be received no later
than midnight of the third business day
after you have registered.**

Ref Sec Days Time Type/Units Room Instructor

PHYSICS

PHYSIC 100 Introduction to Physics **4.00 Units**

Introduction to the ideas, concepts, and theories of physics including mechanics, waves, heat, electromagnetism, and atomic and nuclear structure. This course does not require students to have extensive knowledge of mathematics.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

0832	01	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
0834	02	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Staff
0836	03	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Staff
0838	04	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M
0840	05	TTH	09:30a-10:50a	LEC 4.00	LADM-121	Adams,M
		TH	01:00p-03:50p	LAB	LADM-115	Adams,M
0842	06	TH	07:00p-09:50p	LEC 4.00	LADM-121	Staff
		T	07:00p-09:50p	LAB	LADM-115	Staff

PHYSIC 111 General Physics II **4.00 Units**

A continuation of PHYSIC 110. Introduction to optics, electricity, and atomic and nuclear physics.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) PHYS 4

CAN (California Articulation Number) PHYS SEQ A

PREREQUISITE: PHYSIC 110

0844	02	MWF	11:00a-11:50a	LEC 4.00	CL-216	Adams,M
		T	11:00a-01:50p	LAB	LADM-115	Staff
0846	03	MWF	11:00a-11:50a	LEC 4.00	CL-216	Adams,M
		T	02:00p-04:50p	LAB	LADM-115	Staff
0848	05	MWF	11:00a-11:50a	LEC 4.00	CL-216	Adams,M
		TH	01:00p-03:50p	LAB	LADM-115	Adams,M

PHYSIC 201 Physics II **6.00 Units**

A continuation of PHYSIC 200. Study of physics, including optics, electricity, magnetism, Maxwell's Equations, relativity, vector analysis, quantum theory, structure of atoms, nuclei, molecules and solids.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) PHYS SEQ B

PREREQUISITES: PHYSIC 200 and MATH 251

0850	01	MWF	11:00a-11:50a	LEC 6.00	CL-216	Adams,M
		T	11:00a-12:50p	LEC	LADM-217	Adams,M
		M	01:00p-03:50p	LAB	LADM-115	Adams,M
0852	04	MWF	11:00a-11:50a	LEC 6.00	CL-216	Adams,M
		T	11:00a-12:50p	LEC	LADM-217	Adams,M
		W	01:00p-03:50p	LAB	LADM-115	Adams,M

Ref Sec Days Time Type/Units Room Instructor

POLITICAL SCIENCE

POLIT 100 American Politics 3.00 Units

Introductory course in the fundamentals of American government and politics.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GOVT 2

DEPARTMENTAL RECOMMENDATIONS: *Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level*

0854	04	MWF	08:00a-08:50a	LEC 3.00	BC-101	Staff
0856	02	TTH	09:00a-10:20a	LEC 3.00	PAC-309	Staff
0858	06	TTH	11:00a-12:20p	LEC 3.00	CHS-122	Staff
0860	01	S	12:30p-02:20p	LEC 3.00	BC-101	Staff
			01/14/06			
		S	12:30p-02:20p	LEC	BC-101	Staff
			03/04/06			
		S	12:30p-02:20p	LEC	BC-101	Staff
			04/01/06			
		S	12:30p-02:20p	LEC	BC-101	Staff
			04/22/06			
		S	12:30p-02:20p	LEC	BC-101	Staff
			05/06/06			

This telecourse includes televised lectures aired weekly on KVCR-TV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Bookstore Complex Building, Room 101 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0862	05	M	07:00p-09:50p	LEC 3.00	CHS-122	Staff
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PSYCHOLOGY



PSYCH 100 General Psychology 3.00 Units

Survey of the nature and scope of psychology including the topics of neurophysiology, sensation, perception, learning, memory, cognition, intelligence, language, emotion, motivation, personality, psychopathology, treatment and social psychology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) PSY 2

DEPARTMENTAL RECOMMENDATIONS: *Reading: Passing a standardized test of reading comprehension at or above the 12th grade level, MATH 090, eligibility for ENGL 101*

0864	11	MW	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D
0866	05	MW	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
0868	04	TTH	07:30a-08:50a	LEC 3.00	CL-218	Pfahler,D

Ref Sec Days Time Type/Units Room Instructor

0870	10	TTH	11:00a-12:50p	LEC 3.00	CL-218	Moore,S
Note: Ref. No. 0870 - 13 week class: 01/24 - 04/27						

0872	08	TTH	01:00p-02:20p	LEC 3.00	CL-218	Moore,S
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0874	07	T	03:00p-04:50p	LEC 3.00	CL-218	Moore,S
			01/10/06			

		T	03:00p-04:50p	LEC	CL-218	Moore,S
			02/07/06			

		T	03:00p-04:50p	LEC	CL-218	Moore,S
			03/07/06			

		T	03:00p-04:50p	LEC	CL-218	Moore,S
			04/04/06			

		T	03:00p-04:50p	LEC	CL-218	Moore,S
			05/02/06			

This is an **online course** with five on-campus meetings. The first meeting on January 10, is **MANDATORY**. ALL on-campus meetings will be held in the Classroom Building, Room 218 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0876	17	F	11:00a-12:50p	LEC 3.00	CL-218	Brink,T
		ARR	1 HR/WK	LEC	CL-218	Brink,T

Note: This hybrid class meets once a week on campus. The arranged hours require that you have internet access and can "go online" on a regular basis.

0878	06	S	08:30a-10:20a	LEC 3.00	CL-218	Brink,T
			01/21/06			

		S	08:30a-10:20a	LEC	CL-218	Brink,T
			01/28/06			

		S	08:30a-10:20a	LEC	CL-218	Brink,T
			02/25/06			

		S	08:30a-10:20a	LEC	CL-218	Brink,T
			04/01/06			

		S	08:30a-10:20a	LEC	CL-218	Brink,T
			05/13/06			

This is an online course with five on-campus meetings. The first meeting on Saturday, January 21 is **MANDATORY**. ALL on-campus meetings will be held in the Classroom Building, Room 218 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

0880	03	M	07:00p-09:50p	LEC 3.00	CL-218	Pfahler,D
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0882	12	TTH	05:00p-06:50p	LEC 3.00	CL-218	Brink,T
Note: Ref. No. 0882 - 13 week class: 01/31 - 05/04						

PSYCH 110 Abnormal Psychology 3.00 Units

Survey of the field of mental disturbances including symptoms, diagnosis, and treatment.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) PHYS SEQ A

PREREQUISITE: *PSYCH 100*

DEPARTMENTAL RECOMMENDATIONS: *ENGL 101, MATH 095;*

Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0884	01	TTH	09:30a-10:50a	LEC 3.00	CL-218	Pfahler,D
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BOLD print on time pattern denotes evening classes

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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PSYCH 112 Child and Adolescent Psychology 3.00 Units

Survey of the psychological development of individuals from infancy through adolescence, emphasizing influential psychological theories, contemporary research methods and trends, and applications of theory and research to everyday life.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: PSYCH 100

DEPARTMENTAL RECOMMENDATIONS: ENGL 101.

0886	01	MW	01:00p-02:20p	LEC 3.00	CL-218	Moore,S
0888	02	T	03:00p-04:50p 01/17/06	LEC 3.00	CL-218	Moore,S
		T	03:00p-04:50p 02/14/06	LEC	CL-218	Moore,S
		T	03:00p-04:50p 03/14/06	LEC	CL-218	Moore,S
		T	03:00p-04:50p 04/11/06	LEC	CL-218	Moore,S
		T	03:00p-04:50p 05/09/06	LEC	CL-218	Moore,S

This is an online course with five on-campus meetings. The first meeting on Tuesday, January 17 is **MANDATORY**. All on-campus meetings will be held in the Classroom Building, Room 218 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

PSYCH 150 Gerontology 3.00 Units

Examination of aging and the life course.

This course is also offered as SOC-150.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952;

Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

0890	01	W	06:00p-08:50p	LEC 3.00	OE2-214A	Davis,J
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READING & STUDY SKILLS

READ 925X2 Introduction to Reading 3.00 Units

The first in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at a developmental level.

Not Applicable to the Associate Degree

Note: READ 925X2 may be taken 2 times

DEPARTMENTAL RECOMMENDATION: Score between 0-34 on the reading portion of the CHC assessment test, or 4th, 5th, 6th grade level on the Nelson-Denny Reading Test

0924	01	MWF	09:00a-09:49a	LEC 3.00	LR-347	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-347	Lowe,L

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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READ 956X2 Intermediate Reading 3.00 Units

The second in a sequence of courses that introduce skills of vocabulary development, reading comprehension, phonetic awareness and usage. Practice in reading passages at an intermediate level.

Not Applicable to the Associate Degree

Note: READ 956X2 may be taken 2 times

DEPARTMENTAL RECOMMENDATION: Score between 35-64 on the reading portion of the CHC assessment test, or 7th, 8th, or 9th grade level on the Nelson-Denny Reading Test

0926	01	MWF	10:00a-10:49a	LEC 3.00	LR-347	Lowe,L
		ARR	1.5 HRS/WK	LAB	LR-347	Lowe,L

READ 078X2 Advanced Reading 3.00 Units

Designed to enhance students' reading skills, this course involves attending lectures and doing in-class assignments. Students must also complete individualized laboratory activities designed to increase vocabulary and comprehension, based on assessed reading ability.

Associate Degree Applicable

Note: READ 078X2 may be taken 2 times

DEPARTMENTAL RECOMMENDATION: A minimum score of 65 on the reading portion of the college placement test or minimum of 10th grade level on the Nelson-Denny Reading Test

0928	03	MW	11:00a-12:20p	LEC 3.00	LR-347	Staff
0930	01	TTH	01:00p-02:20p	LEC 3.00	LR-347	Lowe,L
0932	02	T	07:00p-09:50p	LEC 3.00	LR-347	Lowe,L

READ 091 College Study Skills 3.00 Units

Instruction in the skills of listening, note taking, class preparation and participation, organizing and analyzing textbook material, and using the library. Provides methods for the improvement of concentration, memory and test-taking.

Associate Degree Applicable

0934	04	MW	01:00p-02:50p	LEC 3.00	LR-347	Lowe,L
Note: Ref. No. 0934 - 13 week class: 01/30 - 05/03						
0936	02	TTH	11:00a-12:20p	LEC 3.00	LR-347	Lowe,L

REAL ESTATE

REALST 100 Real Estate Principles 3.00 Units

Fundamentals of real estate covering basic laws and principles of California real estate. Required course for Real Estate Sales License. May also be used as one of the courses for the Broker's License.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: Reading: Pass a standardized test of reading comprehension at or above the 12th grade level and ENGL 015

0938	01	W	07:00p-09:50p	LEC 3.00	LADM-304	Zoumbos,N
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Ref Sec Days Time Type/Units Room Instructor

RELIGIOUS STUDIES

RELIG 100 Introduction to Religious Studies 3.00 Units

Study of the major components all religions have in common, exploring such elements as the holy, sacred stories, ritual, iconography, religious leaders, scripture, morality and ethics, individual and community in religious tradition, the arts and media, and phenomenology.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; *Reading:*

Pass a standardized test of reading comprehension at or above the 12th grade level

0940 01 TH 03:00p-05:50p LEC 3.00 OE2-214A Franko,K

RELIG 101 Introduction to World Religions 3.00 Units

Survey of the major world religions with particular attention to Hindu, Daoist, Confucian, Judaic, Christian, Buddhist, and Islamic traditions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: ENGL 101; *Reading:*

Pass a standardized test of reading comprehension at or above the 12th grade level

0942 01 F 01:00p-02:50p LEC 3.00 CL-218 Brink,T
ARR 1 HR/WK LEC CL-218 Brink,T

Note: This hybrid class meets once a week on campus.

The arranged hours require that you have internet access and can "go online" on a regular basis.

0944 02 S 11:00a-12:50p LEC 3.00 CL-218 Brink,T
01/21/06

S 11:00a-12:50p LEC CL-218 Brink,T
01/28/06

 S 11:00a-12:50p LEC CL-218 Brink,T
02/25/06

S 11:00a-12:50p LEC CL-218 Brink,T
04/01/06

S 11:00a-12:50p LEC CL-218 Brink,T
05/13/06

This is an online course with five on-campus meetings. The first meeting on Saturday, January 21 is MANDATORY. All on-campus meetings will be held in the Classroom Building, Room 218 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

Interested in a rewarding career earning \$18-\$22 per hour as a RESPIRATORY THERAPIST? CHC offers an accredited Associates Degree program. Lots of job opportunities.

Call (909) 389-3286 for more information.

Ref Sec Days Time Type/Units Room Instructor

RELIG 110 Primitive Religions 3.00 Units

Comparative study of supernaturalism in traditional societies, both past and present, including witchcraft, magic, totemism, mythology and ritual nativistic movements, and the religious context of drug usage. Prehistoric religion will be examined, as well as the belief systems of selected tribal peoples.

This course is also offered as ANTHRO-110.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: *Eligibility for ENGL 101*

0946 01 MW 11:00a-12:50p LEC 3.00 CL-218 Sorensen,K
Note: Ref. No. 0946 - 14 week class: 01/23 - 05/01

RELIG 176 Jesus and His Interpreters 3.00 Units

Study of images and interpretations of Jesus.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATION: ENGL 101; *Reading:*

Pass a standardized test of reading comprehension at or above the 12th grade level

0948 01 TH 06:00p-08:50p LEC 3.00 OE2-214A Franko,K

RESPIRATORY CARE

NOTE: All students enrolled in the CRT Program and RRT Program must show proof of a clear criminal background check. Call the Respiratory Care Program at (909) 389-3286 for the necessary information.

RESP 050 Introduction to Respiratory Care 2.00 Units

Introduction and orientation to the field of respiratory care.

Associate Degree Applicable

0950 02 TTH 09:00a-10:50a LEC 2.00 LADM-304 Franklin,B
Note: Ref. No. 0950 - 8 week class: 03/07 - 05/04

0952 01 TTH 01:00p-02:50p LEC 2.00 LADM-304 Franklin,B
Note: Ref. No. 0952 - 8 week class: 01/10 - 03/02

RESP 105 Fundamentals of Respiratory Care II 4.00 Units

Theoretical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104

COREQUISITES: RESP 106, RESP 108, and RESP 110X4

0954 01 TTH 08:00a-09:50a LEC 4.00 CHS-123 Bell,R

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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RESPIRATORY CARE

RESP 106 Fundamentals of Respiratory Care Skills II 5.25 Units

Laboratory application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104
COREQUISITES: RESP 105, RESP 108, and RESP 110X4

0956	01	M	08:00a-11:50a	LEC 5.25	CHS-123	Bell,T Bryson,K
		M	01:00p-04:50p	LAB	CHS-123	Bell,R Bell,T Bryson,K
					CHS-127	Bell,R Bell,T Bryson,K

RESP 108 Respiratory Care Clinical Application II 5.25 Units

Clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Associate Degree Applicable

PREREQUISITES: RESP 101, RESP 102, RESP 103, and RESP 104
COREQUISITES: RESP 105, RESP 106, and RESP 110X4

0958	01	ARR	2.125 HRS/WK	LEC 5.25	OFFC-CLNC	Bell,R
		ARR	14.875 HRS/WK	CLINC	OFFC-CLNC	Bell,R

Note: Ref. No. 0958 will be held at Clinic in Off-Campus Clinic.
(See Building and Location section in this schedule for the address).

Note: Proof of a clear criminal background check required. Call the Respiratory Care Program at (909) 389-3286 for the necessary information.

RESP 109BX2 Clinical Refresher: Clinical Application II 2.50 Units

Continued clinical application of diagnostic techniques, equipment, medications, and procedures based on the national Clinical Practice Guidelines as well as local standards of practice.

Graded on Credit/No Credit basis only.

Associate Degree Applicable
PREREQUISITE: RESP 108

0960	01	ARR	1.125 HRS/WK	LEC 2.50	OFFH-HOSP	Bell,R
		ARR	7.875 HRS/WK	CLINC	OFFH-HOSP	Bell,R

Note: Ref. No. 0960 will be held at Area Hospitals in Off-Campus Hospital.
(See Building and Location section in this schedule for the address).

Note: Proof of a clear criminal background check required. Call the Respiratory Care Program at (909) 389-3286 for the necessary information.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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RESP 110X4 Clinical Medicine I 1.50 Units

Selected topics related to the practice of cardiopulmonary medicine.

Associate Degree Applicable

Note: RESP 110X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: It is highly recommended that a student, upon entering this class, be a Licensed Respiratory Care Practitioner in the State of California or be concurrently enrolled in Crafton Hills College's Certified Respiratory Therapist Program.

0962	01	TH	04:30p-05:50p	LEC 1.50	LLDA-VETS	Brainard,C
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Note: Ref. No. 0962 will be held at Veterans Hospital in Loma Linda.
(See Building and Location section in this schedule for the address).

RESP 112 Care of the High Risk Neonate 4.00 Units

Preparation of the student for clinical practice in Neonatal and Pediatric Intensive Care units.

Associate Degree Applicable

0964	01	TTH	10:00a-11:50a	LEC 4.00	CHS-123	Bryson,K Langdon,C
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RESP 206 Advanced Theory of Respiratory Care II 4.00 Units

Advanced theory, including oxygen transport, acid-base balance, renal function, electrolyte assessment, nutrition, pulmonary function testing, and pulmonary pathologies.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205
COREQUISITES: RESP 207, RESP 208, RESP 211X4, and RESP 218

0966	01	TTH	10:00a-11:50a	LEC 4.00	CHS-127	Bell,T
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RESP 207 Physiologic Basis of Respiratory Disease II 5.00 Units

Further presentation of applied cardiopulmonary, renal, and neuropathophysiology related to the diagnosis and treatment of diseases the therapist will encounter in the clinical setting.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205
COREQUISITES: RESP 206, RESP 208, RESP 211X4, and RESP 218

0968	01	TTH	01:00p-03:20p	LEC 5.00	CHS-127	Brainard,C
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Priority Web/Telephone Registration for EOPS, DSP&S, and CalWORKS
November 1 - 4

Priority Web/Telephone Registration
November 7 - 23

Open Web/Telephone Registration
November 24 - January 3

Instruction begins
January 9, 2006

Ref Sec Days Time Type/Units Room Instructor

RESP 208 Advanced Respiratory Care Clinical Application II 5.25 Units

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 206, RESP 207, RESP 211X4, and RESP 218

0970 01 ARR 2.25 HRS/WK LEC 5.25 OFFC-CLNC Bell,R
ARR 15.75 HRS/WK CLINC OFFC-CLNC Bell,R

Note: Ref. No. 0970 will be held at Clinic in Off-Campus Clinic.
(See Building and Location section in this schedule for the address).

Note: Proof of a clear criminal background check required. Call the Respiratory Care Program at (909) 389-3286 for the necessary information.

RESP 209BX2 Clinical Refresher: Advanced Clinical Application II 2.50 Units

Continued clinical application of advanced-level skills learned in the laboratory and theory classes.

Graded on Credit/No Credit basis only.

Associate Degree Applicable

PREREQUISITE: RESP 208

0972 01 ARR 1.125 HRS/WK LEC 2.50 OFFH-HOSP Bell,R
ARR 7.875 HRS/WK CLINC OFFH-HOSP Bell,R

Note: Ref. No. 0972 will be held at Area Hospitals in Off-Campus Hospital.
(See Building and Location section in this schedule for the address).

Note: Proof of a clear criminal background check required. Call the Respiratory Care Program at (909) 389-3286 for the necessary information.

RESP 211X4 Clinical Medicine II 1.50 Units

Continued study of clinical pulmonary medicine, using local physicians to present respiratory-related disease processes.

Associate Degree Applicable

Note: RESP 211X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: It is highly recommended that a student, upon entering this class, be a licensed Respiratory Care Practitioner in the State of California or be concurrently enrolled in Crafton Hills College's Registered Respiratory Therapist Program.

0974 01 TH 04:30p-05:50p LEC 1.50 LLDA-VETS Brainard,C

Note: Ref. No. 0974 will be held at Veterans Hospital in Loma Linda.
(See Building and Location section in this schedule for the address).

**Parking is at a premium
the first few weeks
Please Carpool !**



Ref Sec Days Time Type/Units Room Instructor

RESP 218 Advanced Respiratory Care Skills Laboratory II 5.25 Units

Exposure to new procedures and the improvement of skills based on assessment of individual student performance. Specialized instruction to strengthen identified competencies as final preparation for professional practice, as well as Certification in Advanced Cardiac Life Support.

Associate Degree Applicable

PREREQUISITES: RESP 201, RESP 202, RESP 203, RESP 204, and RESP 205

COREQUISITES: RESP 206, RESP 207, RESP 208, and RESP 211X4

0976 01 W 08:00a-11:50a LEC 5.25 CHS-127 Bell,R
Franklin,B
McCarty,D
W 01:00p-04:50p LAB CHS-127 Bell,R
Franklin,B
McCarty,D
CHS-123 Bell,R
Franklin,B
McCarty,D

RESP 927X4 Advanced Practitioner Examinations: Review and Seminar 3.00 Units

Preparation for the National Board for Respiratory Care Therapist Written RRT Examination and Clinical Simulation Examination. Discussion of examination structure, content, examination site requirements, and review of sample test questions (RRT: Registered Respiratory Therapist). Students from Respiratory Care Programs other than that at Crafton Hills College should see a counselor for permission to enroll.

Graded on Credit/No Credit basis only.

Not Applicable to the Associate Degree

Note: RESP 927X4 may be taken 4 times

PREREQUISITE: RESP 201, RESP 206

0978 01 TTH 08:00a-09:50a LEC 3.00 CHS-127 Bryson,K
ARR 4 HRS/WK LAB CHS-127 Bryson,K

Note: Ref. No. 0978 - 9 week class: 02/28 - 05/04

SOCIOLOGY

SOC 100 Introduction to Sociology 3.00 Units

Survey of the concepts and theories of society and culture, social organization, social stratification, everyday life, social change, and social policy; the study of the structure and function, and the patterns and processes of human social life.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) SOC 2

DEPARTMENTAL RECOMMENDATIONS: Reading: Passing

Nelson-Denny or comparable test at or above the 30th percentile (12th grade level), MATH 952 and ENGL 101.

0980 02 MW 09:30a-10:50a LEC 3.00 OE2-214A Shelby,P
0982 05 MW 01:00p-02:20p LEC 3.00 LADM-121 Davis,J
0984 01 TTH 09:30a-10:50a LEC 3.00 OE2-214A Davis,J
0986 04 TTH 01:00p-02:20p LEC 3.00 LADM-121 Davis,J
0988 03 M 07:00p-09:50p LEC 3.00 PAC-309 Davis,J

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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SOCIOLOGY

SOC 105 Social Problems 3.00 Units

Sociological study of significant structural problems in the contemporary United States such as poverty, family issues, minority relations, criminality, substance abuse, health care, sexual orientation, environmental degradation, warfare, their interrelationships and global implications.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) SOC 4

DEPARTMENTAL RECOMMENDATIONS: Reading: Passing

Nelson-Denny or comparable test at or above the 30th percentile (12th grade), MATH 952 and ENGL 101.

0990	01	MW	11:00a-12:20p	LEC 3.00	LADM-121	Shelby,P
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SOC 130 Marriage, Family and Intimate Relationships 3.00 Units

Analytical and functional study of the structure and process of the family, with special emphasis on contemporary marriages and families, as well as alternative forms of intimate relationships, in the U.S.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Reading: Passing

Nelson-Denny or comparable test at or above the 30th percentile (12th grade), ENGL 101.

0992	02	T	07:00p-08:50p	LEC 3.00	LADM-121	Shelby,P
			01/10/06			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			02/14/06			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			03/07/06			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			04/04/06			
		T	07:00p-08:50p	LEC	LADM-121	Shelby,P
			05/09/06			

This telecourse includes televised lectures aired weekly on KVCRTV plus required on-campus meetings (see dates above). Broadcast dates and times will be provided by the instructor at the first class meeting. ALL on-campus meetings will be held in the Lab/Administration Building, Room 121 at CRAFTON HILLS COLLEGE. Please see the Distributed Education section of this schedule for more detailed information.

SOC 141 Minority Relations 3.00 Units

Sociological study of multiculturalism and diversity in the United States, social stratification, ethnic and other minorities, intergroup relations and their global dimensions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL RECOMMENDATIONS: Reading: Passing

Nelson-Denny or comparable test at or above the 30th percentile (12 grade) and ENGL 101.

0994	01	TTH	11:00a-12:20p	LEC 3.00	OE2-214A	Davis,J
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Ref	Sec	Days	Time	Type/Units	Room	Instructor
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SOC 150 Gerontology 3.00 Units

Examination of aging and the life course.

This course is also offered as PSYCH-150.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL RECOMMENDATIONS: SOC 100, MATH 952;

Eligibility for ENGL 101 as determined through the Crafton Hills

College assessment process. Reading: Pass a standardized

test of reading comprehension at or above the 12th grade level

0996	01	W	06:00p-08:50p	LEC 3.00	OE2-214A	Davis,J
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SPANISH

SPAN 015 Conversational Spanish I 3.00 Units

Introductory conversation course, designed to meet the need of students who wish to communicate orally in the Spanish language for purposes of travel, business, employment and personal pleasure.

Associate Degree Applicable

0998	02	TTH	11:00a-12:20p	LEC 3.00	CL-108	Morrill,A
1000	03	MW	07:00p-08:20p	LEC 3.00	OE1-127	Gonzalez,R

SPAN 101 College Spanish I 5.00 Units

Introductory course beginning the development of the student's listening, speaking, reading and writing skills in Spanish.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

CAN (California Articulation Number) SPAN 2

CAN (California Articulation Number) SPAN SEQ A

1002	02	MWF	09:00a-10:45a	LEC 5.00	CL-106	Schmidt,J
1004	07	MWF	11:00a-12:45p	LEC 5.00	CL-106	Schmidt,J
1006	01	TTH	11:00a-01:20p	LEC 5.00	CL-106	Kozanova,M
1008	05	MW	04:00p-06:20p	LEC 5.00	CL-106	Staff
1010	04	MW	07:00p-09:20p	LEC 5.00	CL-106	Schmidt,J
1012	03	TTH	04:00p-06:20p	LEC 5.00	CL-106	Staff
1014	06	TTH	07:00p-09:20p	LEC 5.00	CL-106	Brasil-Laurenzo,H

SPAN 102 College Spanish II 5.00 Units

A continuation of SPAN 101. Further development of the student's listening, speaking, reading and writing skills in Spanish.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

CAN (California Articulation Number) SPAN 4

CAN (California Articulation Number) SPAN SEQ A

PREREQUISITE: SPAN 101

1016	01	MWF	09:00a-10:45a	LEC 5.00	CL-107	Kozanova,M
1018	02	MWF	11:00a-12:45p	LEC 5.00	CL-107	Kozanova,M
1020	03	MW	04:00p-06:20p	LEC 5.00	CL-215	Gonzalez,R
1022	05	MW	07:00p-09:20p	LEC 5.00	CL-217	Herrera,V

Ref	Sec	Days	Time	Type/Units	Room	Instructor
SPAN 103 College Spanish III 4.00 Units A continuation of SPAN 102. Further development of the student's listening, speaking, reading and writing skills in Spanish. <i>Associate Degree Applicable</i> <i>Course credit limited transfer CSU & UC.</i> <i>Contact a counselor for details.</i> CAN (California Articulation Number) SPAN 8 CAN (California Articulation Number) SPAN SEQ B PREREQUISITE: SPAN 102						
1024	02	TTH	09:00a-10:50a	LEC 4.00	CL-107	Kozanova,M

SPEECH COMMUNICATION

SPEECH 050 Fundamentals of Oral Communication 3.00 Units

Study of the basic skills necessary for communicating in our world. Focuses on the most essential parts of the communication process including language, nonverbal communication, voice and articulation and listening in interpersonal, small group and public situations. Addresses the specific needs of non-native speakers of English, non-transfer students and students needing additional preparation before taking SPEECH 100.
Associate Degree Applicable

1026	01	TTH	09:00a-10:50a	LEC 3.00	CL-215	Hogrefe,R
Note: Ref. No. 1026 - 13 week class: 01/31 - 05/04						

SPEECH 100 Elements of Public Speaking 3.00 Units

Introductory study and training in public communication.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
 CAN (California Articulation Number) SPCH 4
 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101 or concurrent enrollment in ENGL 015

1028	01	MWF	08:00a-08:50a	LEC 3.00	BC-106	Tufano,A
1030	03	MW	09:30a-10:50a	LEC 3.00	BC-105	O'Shaughnessy,V
1032	08	MW	11:00a-12:20p	LEC 3.00	BC-106	Hogrefe,R
1034	07	TTH	09:30a-10:50a	LEC 3.00	BC-106	Floerke,J
1036	02	TTH	11:00a-12:20p	LEC 3.00	BC-105	Floerke,J
1038	04	TTH	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P
1040	09	MW	05:00p-06:50p	LEC 3.00	BC-106	Dizmon,K
Note: Ref. No. 1040 - 12 week class: 01/30 - 05/03						
1042	05	W	07:00p-09:50p	LEC 3.00	BC-106	Alblinger,D
1044	11	TH	07:00p-09:50p	LEC 3.00	BC-106	Berilla,S

Ref	Sec	Days	Time	Type/Units	Room	Instructor
SPEECH 111 Interpersonal Communication 3.00 Units Examination of the dynamics of the communication process within the context of interpersonal relationships. Principles of effective listening and accurate expression of verbal and nonverbal messages. Development of skills including assertiveness, conflict management, self disclosure and emotional expression to improve personal and professional interactions with others. <i>Associate Degree Applicable</i> <i>Course credit transfers to both CSU and UC.</i> CAN (California Articulation Number) SPCH 8 DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101						
1046	04	MW	09:30a-10:50a	LEC 3.00	BC-106	Hogrefe,R
1048	03	MW	01:00p-02:20p	LEC 3.00	BC-106	Drake-Green,P
1050	01	TTH	11:00a-12:20p	LEC 3.00	BC-106	Hogrefe,R
1052	05	TTH	05:00p-06:50p	LEC 3.00	BC-106	Carter,D
Note: Ref. No. 1052 - 13 week class: 01/31 - 05/04						
1054	02	T	07:00p-09:50p	LEC 3.00	BC-106	Dizmon,K

SPEECH 120 Oral Interpretation of Literature 3.00 Units

Basic principles of oral communication are explored through analysis and interpretative performance of prose, poetry and dramatic literature. Introduction to and practice in the art of reading aloud for effective use of voice and movement according to the style, mood, meaning and emotion of literature. Improvement of minor vocal problems.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
 DEPARTMENTAL RECOMMENDATION: SPEECH 100

1056	01	M	07:00p-09:50p	LEC 3.00	BC-106	Hogrefe,R
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SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units

Study of critical thinking through oral advocacy and debate. Principles of effective argumentation including logic, reasoning, evidence, motivation, persuasion and refutation. Preparation and presentation of written and oral arguments and participation in individual and group debates. Substantial analytical reading is required.
Associate Degree Applicable
Course credit transfers to both CSU and UC.
 DEPARTMENTAL RECOMMENDATION: ENGL 101 or SPEECH 100

1058	01	MW	11:00a-12:20p	LEC 3.00	BC-105	O'Shaughnessy,V
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SPEECH 145 Business Communication 4.00 Units

Principles and techniques of effective oral and written communication in business environments.
This course is also offered as BUSAD-145.
Associate Degree Applicable
Course credit transfers to CSU.
 PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the Crafton Hills College assessment process

1060	01	TTH	07:00p-08:50p	LEC 4.00	CL-107	Carter,D
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Payment must be received no later than midnight of the third business day after you have registered.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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THEATRE ARTS

THART 100 Introduction to Theatre 3.00 Units

Course designed to develop an appreciation of the theatre for majors and non-majors. Introduction to the basic elements of play production including playwriting, producing, acting, directing, set design, costume design and lighting design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) DRAM 18

1062	01	MWF	10:00a-10:50a	LEC 3.00	LADM-304	Bryant,T
1064	02	W	07:00p-09:50p	LEC 3.00	CL-218	Bryant,T

THART 120 Acting Fundamentals 3.00 Units

Introductory instruction in acting techniques.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1066	01	MW	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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THART 140X4 Theatre Workshop 3.00 Units

Practice in the interpretation of varied roles in dramatic literature, plotting of action on stage, designing of costumes and settings for plays, and the use of make-up.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 140X4 may be taken 4 times

1068	01	ARR	2.07 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	5.19 HRS/WK	LAB	PAC-101	Bryant,T McConnell,M Schwimmer,H

Note: Ref. No. 1068 - 13 week class: 01/30 - 05/05

NOTE: Students in THART 140X4 need to prepare for an audition two weeks prior to the class start date. Contact Tom Bryant (909) 389-3296 for date and guidelines for the audition.

THART 145X4 Advanced Theatre Workshop 3.00 Units

Advanced practice in the development of a professionally mounted production, the interpretation of varied roles in dramatic literature, designing of costumes and settings for plays.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 145X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 140X4

1070	01	ARR	2.07 HRS/WK	LEC 3.00	PAC-101	Bryant,T
		ARR	4.15 HRS/WK	LAB	PAC-101	Bryant,T McConnell,M Schwimmer,H

Note: Ref. No. 1070 - 13 week class: 01/30 - 05/05

NOTE: Students in THART 145X4 need to prepare for an audition two weeks prior to the class start date. Contact Tom Bryant (909) 389-3296 for date and guidelines for the audition.

Ref	Sec	Days	Time	Type/Units	Room	Instructor
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THART 163X4 Ballroom/Swing/Salsa 1.00 Unit

Basic principles of Ballroom/Swing/Salsa dance.

This course is also offered as PEI-163X4.

Associate Degree Applicable

Course credit limited transfer CSU & UC.

Contact a counselor for details.

Note: THART 163X4 may be taken 4 times

1072	01	M	06:30p-09:20p	LAB 1.00	G-101E	Aguilar,G
1074	02	T	06:30p-09:20p	LAB 1.00	G-101E	Schwimmer,H

THART 179X4 Fundamentals of Stagecraft II

3.00 Units

Study of the history, theory, and practice of theatrical production in areas including lighting, sound and scene design.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

Note: THART 179X4 may be taken 4 times

DEPARTMENTAL RECOMMENDATION: THART 176X4

1076	01	MW	10:15a-11:30a	LEC 3.00	PAC-101	Petrovic,S
		MW	11:31a-01:50p	LAB	PAC-101	Petrovic,S

Note: Ref. No. 1076 - 15 week class: 01/23 - 05/08

THART 220 Advanced Acting I 3.00 Units

Theory and practice of characterization in solo and ensemble scenes.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

1078	01	TTH	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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THART 221 Advanced Acting II 3.00 Units

Associate Degree Applicable

Course credit transfers to both CSU and UC.

DEPARTMENTAL ADVISORY: THART 220

1080	01	TTH	11:00a-12:20p	LEC 3.00	PAC-219	Bryant,T
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**During the week the campus is closed
(December 24 through January 2)
registration will be available through
the Web and Telephone.
However, Operator and Technical Assistance
will not be available.**

**Registration fees are due no later
than midnight of the third business day
after you have registered.**

Ref Sec Days Time Type/Units Room Instructor

WORK EXPERIENCE

GENERAL

WKEXP 099 General Work Experience 2.00 – 3.00 Units

Supervised general work experience education to assist students in acquiring desirable work habits, career awareness, and job attitudes consonant with contemporary community standards.

Associate Degree Applicable

COREQUISITE: Enrolled in at least 7 units, including this work experience course.

1084 01 ARR 10 HRS/WK WRKEX 2.00 OE2-205 McCormick, K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

1086 02 ARR 15 HRS/WK WRKEX 3.00 OE2-205 McCormick, K

Note: Students must attend ONE class meeting. Choose ONE class from the following: Monday, January 9, 1-3 p.m. or 5-7 p.m. OR Thursday, January 12 or 19, 1-3 p.m. or 5-7 p.m.

WORK EXPERIENCE

OCCUPATIONAL

Integration of classroom instruction with practical on-the-job experience coordinated with the program of study and related to appropriate occupational goals. Occupational Work Experience is offered in the following majors:

- | | |
|----------------------------------|-----------------------------|
| Accounting | Computer Information |
| Administration of Justice | Systems |
| Allied Health | Fire Technology |
| Business Administration | Marketing |
| Child Development | |

See the appropriate major in this schedule of classes for section number.

All Fees are current at press time, however, all fees are subject to change pending legislative action.

Ref Sec Days Time Type/Units Room Instructor

Financial Aid Now



Ask Me How

Many hundreds of our students are missing out on the Board of Governor's Waiver (BOG) by not completing the Free Application

for Federal Student Aid (FAFSA). Even if you do not qualify for any Federal Grant programs, you could receive a Board of Governor's Waiver from the State of California. The Waiver covers the \$26.00* per unit tuition. You could use the cost savings for books!

In addition to the Waiver, there are Pell grants, Supplemental Educational Opportunity grants, a Federal Work-Study program, and scholarships.

To learn more about scholarships, grants, loans and the work-study program, drop by the Financial Aid Office on campus and ask for the Free Application for Federal Student Aid (FAFSA) and The Student Guide from the U.S. Department of Education or go to:

www.fafsa.ed.gov

Our school code is: 009272

For more information, call Financial Aid.

(909) 389-3242

(909) 389-3223

** Accurate at the time of printing.*

Crafton Hills College Timeline for Financial Aid Application

DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Last Fall 2005 Disbursement for Pell Checks Third Week of December	1/3/06 2006-2007 Federal & State Financial Aid applications available and Entrance/Exit Loan Workshops	Spring 2006 Pell Checks will be mailed	March 2nd Cal Grant deadline March 1st Summer Pell Grant applications available in Financial Aid Office	April 2006 Financial Aid begins processing 2006-2007 2nd Major Pell Disbursement for Spring 2006	Summer 2006 Registration begins Pell Checks for late or incomplete fliers	Summer 2006 Semester begins BOG Fee Waiver applications available for Fall 2006 June 1st Summer applications are due June 15th Fall 2006 priority deadline	Fall 2006 Telephone Registration begins Summer checks mailed Begin mailing awards for 2006-2007 Look for Flyers Entrance/Exit Loan Workshops	Fall 2006 Semester begins Fall 2006 Pell checks will be mailed
Last day to apply for a BOG refund 12/9/05	First Pell Spring 2006 Checks will be mailed Spring 2006 Semester begins 1/09/06							
*Appropriate Dates								

If you need help with the cost of attending college, the Financial Aid Office may be able to help. The Financial Aid Philosophy is "No Student should be denied access to an educational experience because of a lack of funds." The distribution of these state and federal funds is closely regulated by laws & regulations designed to direct support to those who need them most.

Determining Need

The process starts with the Free Application for Federal Student Aid. Based on the information you provide, the Department of Education established a contribution from you and/or your family toward your educational expenses. Your financial need is the difference between the cost of attendance and the contribution from you and/or your family.

Refund Policy

Students receiving Federal Aid Title IV funds who withdraw or drop without notice from all classes prior to or during the 10th week of the semester (60%), will be subject to Federal refund policies. Students who receive federal financial aid and do not attend any classes will be required to repay all the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid they received. Examples of refunds are available from the Financial Aid Office. The college will bill the student and holds will be placed on records until the funds are repaid by the student.

Satisfactory Academic Progress

Satisfactory Academic Progress is required of all Financial Aid students. If the college places you on probation you are automatically on probation with the Financial Aid Office. Satisfactory progress will be monitored at the end of each spring semester for all Financial Aid students who apply for Aid for the next school year. Detailed information on standards required are available in the Financial Aid Office.

Financial Aid Staff

John Muskavitch	Financial Aid Director	389-3269
Juanita Sousa	Financial Aid Coordinator	389-3224
Sandra L. Roberts	Financial Aid Specialist	389-3242
Diedre Sharpe	Clerical Assistant	389-3223

ALL CHECKS WILL BE MAILED

- B O G -

APPLICATIONS AVAILABLE IN THE FINANCIAL AID OFFICE

California resident student fees can be WAIVED. There are three types of eligibility. You only need to be eligible for one:

METHOD A: Please provide proof of AFDC/TANF, SSI, or General Relief benefits being received. (If you are considered dependent, you must provide proof of the benefits your parents are receiving.) Acceptable documentation: Copy of current check, current month's or last month's eligibility letter or untaxed income verification form (available in the Financial Aid Office). Please note: Proof of food stamps or medical card is not acceptable documentation.

METHOD B: Please provide information regarding your household size and all sources of income by completing section B on the back of the form. If awarded a BOG B, your enrollment and health fees will be waived.

METHOD C: If you don't qualify for Method A or B, you may qualify under Method C. To be evaluated under Method C you must complete a FAFSA. Once you receive your pink SAR (Student Aid Report) in the mail, attach it to a completed BOG application and turn it in to the Financial Aid Office. This process can take up to six weeks.

FEE-WAIVERS DO NOT COVER BOOKS

Financial Aid Programs For You

The Financial Aid Office has detailed information on the following financial aid programs:

- Pell Grant
- Federal Work Study (FWS)
- Stafford Loan Program (FFELP)
- Board of Governors Grant Waiver (BOG)
- Supplemental Educational Opportunity Grant (SEOG)

OFFICE: Classroom Building, Room 214 (CL-214)
Hours: Monday-Thursday 9:00 am - 6:00 pm
 Friday 9:00 am - 1:00 pm

There is a new federal law this year about paying back money if you leave school

If you get a GRANT and then WITHDRAW from all your classes, you will OWE money back to the federal program. Here's how it works:

According to the day you withdraw, the Financial Aid Office will calculate the part of the grant that you have "earned". NOTE: If you withdraw after you have earned 60% of your grant, you do not owe any repayment.

(Don't worry if you don't understand, the financial aid office will calculate the amount for you.)

Example: Say you get a \$1000 grant. If there are 100 days in the term and you drop out on the 26th day, then you earned 26% of your grant

The Financial Aid Office will multiply your grant money and figure out what you earned, and did not earn.

\$1000 grant x 26% = \$260 earned; \$1000 x 74% = \$740 unearned.

The college will owe some of the money back depending on the number of units you took:

You took 12 units at \$26 each = \$312 x 74% (unearned) = \$231 the college has to pay.

You will have to pay back the unearned amount, minus the college share, times 50%.

\$740 - \$231 = \$509 x 50% = \$255 you have to pay the federal program.

If you receive Federal Work Study (FWS) money and withdraw, you do not owe any FWS money back. You always get to keep the salary you have earned.

If you are thinking of withdrawing or Just leaving... Please think again!

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your instructors, see what advice they can offer.

Don't leave unless you must But if you must, take care of business before you go.

Begin the withdrawal process at the Admissions and Records Office. This office will tell you the process and the rules.

Immediately go to the Financial Aid Office in the Classroom Building, Room 214. Learn how much you will owe and how you will have to repay it.

Please work with the Financial Aid Office. You can arrange for regular payments with the federal government without losing your student aid eligibility, so it's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the Financial Aid Office will have to put a national HOLD on your student aid eligibility.

REGULATION	REQUIREMENTS	OPTIONS	IMPACT
<p>All students receiving federal financial aid who completely withdraw within the first 60% of a term, payment period, or period of enrollment are subject to the new refund provision.</p> <ul style="list-style-type: none"> • Effective Fall, 2000 • The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to process. • During the first 60% of the enrollment period the student "earns" Title IV aid in direct proportion to the length of time he or she remains enrolled. • Percentage is calculated dividing the number of days completed in the term by the number of calendars days in the term. • Percentage is applied to the amount of disburseable aid to the student for that period of enrollment. 	<p>Student:</p> <p>Shares in repayment of Title IV Funds awarded that are unearned.</p> <ul style="list-style-type: none"> • The student's share is the difference between the total unearned amount and the institution's share of unearned aid. • The student must repay their share of the unearned funds within 45 days after being billed by the District or set up a repayment schedule with the institution or the Department of Education. 	<p>Student repays the funds in full within 45 days of notification.</p> <p>Student is referred to the Department of Education for collection after the District notifies the student of overpayment and affords the student 45 days to repay overpayment in full or sets up a repayment schedule.</p>	<ul style="list-style-type: none"> • The District must bill and collect the overpayment within 45 days. • The District must set up, monitor and collect overpayment. • If the schedule does not adhere to repayment plan the Financial Aid Office must be notified and the student must be referred to the Department of Education for collection. • The District must bill and attempt to collect the overpayment from student within 45 days of notification. • The District has no further collection obligation after 45 days have expired.
	<p>Institution:</p> <ul style="list-style-type: none"> • Shares in the repayment of Title IV funds for the unearned portion of tuition and fees. • Institutional share is the lesser of: • The total amount of unearned aid; or • Institutional charges multiplied by the percentage of aid that was unearned. • Must make post-withdrawal disbursements to eligible students who earned more aid than was disbursed prior to withdrawal. • The institution must define and publicize its withdrawal process. 	<p>The District must return its share of unearned Title IV funds no later than 30 days after it determines that the student withdrew.</p>	<ul style="list-style-type: none"> • The District is refunding General Funds monies <u>to the Title IV Programs.</u>
		<p>The District has the option to bill the student for the institution's share of Title IV overpayment.</p>	<ul style="list-style-type: none"> • Students will incur an additional liability if they are billed for the institutional share of Title IV overpayments. • Students will have an institutional liability that will prevent them from enrolling, per Board Policy, until the funds are repaid.

**California Community College
2005-2006 Board Of Governors Fee Waiver Application**

This is an application to have your enrollment fees waived. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) right away. Contact the Financial Aid Office for more information. The FAFSA is available at { HYPERLINK "http://www.fafsa.ed.gov" } or at the Financial Aid Office.

Name: _____ SSN# _____

Last First Middle Initial

Email (if available): _____ Telephone Number: (____) _____

Home Address: _____ Date of Birth: ____/____/____
Street City Zip Code

Has the Admissions or the Registrar's Office determined that you are a California resident? Yes No
Note: Students who are exempted from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are not California residents. If you are not a California resident you are not eligible for this fee waiver. Do not complete this application.

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

Recent legislation (Assembly Bill 205) extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1982? Yes No
 2. As of today, are you married or in a Registered Domestic Partnership? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
 3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse) who receive more than half of their support from you, now and through June 30, 2006? Yes No
 4. Are you an orphan or a ward of the court, or were you a ward of the court until your 18th birthday? Yes No
 5. Are you a veteran of the U.S. Armed Forces? Yes No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
 - If you answered "No" to all questions 1 - 5, complete the following questions:
 6. If your parent(s) or his/her RDP filed or will file a 2004 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Won't File Yes No
 7. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No
 - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.
 - If you answered "No" or "Parent(s) won't file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A

8. Are you (the student ONLY) currently receiving monthly cash assistance from:
 - TANF/CalWORKs? Yes No
 - SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
 - General Assistance? Yes No
 9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No
- If you answered "Yes" to question 8 or 9 you are eligible for a FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Ask the Financial Aid Office for the FAFSA to be eligible for other financial aid opportunities.

METHOD B

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s) household? (Include yourself, your parent(s), and anyone who lives with your parent(s) and receives more than 50% of their support from your parents, now and through June 30, 2006.) _____
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2006.) _____
- 12. **2004 Income Information**

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2004 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 34; 1040A, line 21; 1040EZ, line 4 or Telefile, line I).	\$ _____	\$ _____
b. All other income (Include ALL money earned in 2004 that is not included in line (a) above. Include TANF benefits, disability, Social Security, child support.	\$ _____	\$ _____
TOTAL Income for 2004 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for a FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS

- 13. Do you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver? Submit certification. Yes No
- 14. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack? Submit documentation from the Department of Veterans Affairs or the CA Victim Compensation and Government Claims Board. Yes No
- 15. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? Submit documentation from the public agency employer of record and income information. Yes No

• If you answered "Yes" to question 13, 14, or 15, you are eligible for a FEE WAIVER. Sign the Certification at the end of this form.

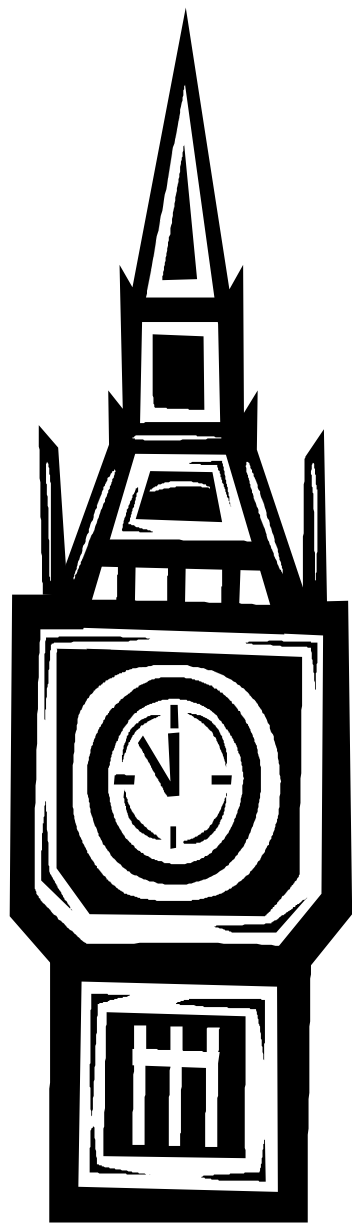
CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2004 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

BOG DOES NOT INCLUDE BOOKS

FOR OFFICE USE ONLY				
<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Vet/National Guard Dep <input type="checkbox"/> Medal of Honor/or 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
Notes: _____ _____ _____ _____				
Certified by: _____			Date: _____	



Semester in LONDON

- FALL 2006 -

Crafton Hills College's Semester in London for Fall 2006 provides a very enriching experience. You will enjoy the historical surroundings, grow intellectually, and enhance your overall knowledge of the world while making normal progress toward your degree objectives. You will earn 12 units in courses taught by faculty from Citrus College or one of the other community colleges in the Southern California Foothills Consortium.

Theatres, major symphony orchestras, world-class operatic performances, concerts, recitals, ballet performances and an unparalleled range of live rock and ethnic music are just some of the cultural opportunities available. Many of the world's artistic masterpieces can be viewed in London.

- Earn college credit transferable for a bachelor's degree.
- Most courses fulfill general education requirements.
- Participate in the British Life and Culture class with exciting guest speakers and field trips.
- Take advantage of low-cost flights, living accommodations, and a central London travel pass.
- Consider optional tours to explore the great cities and historic sites of Europe.

For more information call Lynn Jamison at the Citrus College Study Abroad Office, (626) 914-8560, visit our website at <http://info.citruscollege.com/studyabroad>, or pick up materials outside Room-328 in the SSA Building at CHC.
CHC Professor Kris Acquistapace, Advisor: (909) 389-3347.

Financial Aid is available to eligible students. Early application is essential.
Contact the Citrus College Financial Aid Office.

ASK ABOUT OUR SPRING 2006 SEMESTER IN SALAMANCA, SPAIN



Contract Education 2005-2006
California Department of
Forestry and Fire Protection

**For more information regarding these classes,
 call (909) 881-6960**

DECEMBER December 5-9, 12-16, 2005	Basic Wildland Firefighter Academy #18
JANUARY January 3-4, 2006 January 5 January 7-8, 14-15, 21-22, 28-29 January 9-13 January 16-19 January 19	S-248 Check-In/Status Recorder S-270 Basic Air Operations Basic Wildland Firefighter Academy #19 S-290 Intermediate Fire Behavior S-359 Medical Unit Leader S-236 Staging Area Manager
JANUARY-FEBRUARY January 30-February 2	Fireline E.M.T.
FEBRUARY February 6-8 February 9-10 February 11-12 February 18-19 February 20 February 21 February 20-24 February 22-24	S-255 Equipment Manager S-355 Ground Support Unit Leader Haz-Mat First Responder Operational (FRO) I-200 Basic ICS S-252 Ordering Manager S-253 Receiving and Distribution Manager S-356 Supply Unit Leader I-300 Intermediate ICS
FEBRUARY-MARCH February 27-March 2 February 28-March 2	S-404 Safety Officer - All Risk E.M.T. Refresher (Recertification)
MARCH March 1-2 March 13-17 March 20-24 March 21-22 March 21-23 March 27-31 March 27-31	1st Responder Recertification S-354 Facilities Unit Leader S-244/S-245 Field Observer/Display Processor 1st Responder Recertification E.M.T. Refresher (Recertification) S-346 Situation Unit Leader S-357 Food Unit Leader
APRIL April 3-7 April 11-13 April 18-21 April 25-27 April 26-28	S-347/S-348 Resource/Demobilization Unit Leader I-400 Advance ICS S-330 Strike Team/Task Force Leader Hazardous Materials Incident Commander S-234 Firing Methods and Procedures
MAY May 1-3 May 4-6 May 22-26	S-339 Division/Group Supervisor S-234 Firing Methods and Procedures Command IC



**Contract Education 2005-2006
San Bernardino County
Fire Department**



**For more information regarding these classes,
call Marie McDow at (909) 382-5405**

<p>OCTOBER-NOVEMBER October 31-November 2 and November 14-15</p>	<p>Fire Command 1A</p>
<p>DECEMBER</p>	<p>NOTE: First Responder Operations-Decontamination is an eight-hour class taught on a shift schedule, four hours the first day and four hours the second day. A class consists of sections (A) and (B). Contact Marie McDow at the number provided above for more information.</p>
<p>JANUARY-FEBRUARY January 9-11, 16-17 January 16-20 January 17-20 January 24-25 January 30-February 2</p>	<p>Fire Command 1B Driver Operator 1A S-234 Firing Ignition and Devices I-200 Basic Incident Command System S-130 Firefighter Training-Wildland</p>
<p>FEBRUARY February 6-9 February 13-14 February 20-24</p>	<p>S-290 Intermediate Wildland Fire Behavior I-339 Division Group Supervisor Driver Operator 1B</p>
<p>MARCH March 6-7 March 6-8 March 16-17 March 20-22 and 28-29 March 27-30</p>	<p>S-390 Fire Behavior Calculations ICS 300 RIC Tactics Command 1C - I-Zone Firefighting S-330 Strike Team/Task Force Leader - All Risk</p>
<p>APRIL April 3-7 April 10-12 April 17-21 April 24-26</p>	<p>Rescue Systems I S-404 Safety Officer - All Risk Rescue Systems II ICS 400</p>
<p>MAY May 1-5 May 8 May 16-18 May 24-25</p>	<p>Confined Space Rescue Operations S-190 Introduction to Wildland Fire Behavior River and Floodwater Rescue Trench Rescue</p>

Career and Technical Education

is online at Crafton Hills College with the following Services through the Career Center.

Call (909) 389-3361

- **Career Information**
- **Career Interest Self-Evaluation**
- **Occupational Aptitude Assessment**
- **Pre-Employment Assistance**
(How to write a resume; interview techniques)

For additional information, consult the CHC College catalog or contact an office listed below:

Counseling Center

Telephone: (909) 389-3366

Room: SSB-204

E-mail: counselingcenter@craftonhills.edu

Career Center

Telephone: (909) 389-3361

Room: SSB-202

E-mail: careercenter@craftonhills.edu

Did you know you can participate in the Graduation Ceremony if you have earned a Certificate? To request a certificate, contact the Admissions and Records Office at (909) 389-3372. If you wish to participate in this year's Graduation, please file a petition to do so with that office by March 1, 2006.

Plus

Degree and Certificate Programs in the Occupation fields noted below:

- **Administration of Justice**
Contact Mario Perez at (909) 389-3352 for more information.
- **Business and Information Technologies**
 - **Accounting**
 - **Business Administration**
 - **Business Management**
 - **Retail Management**
 - **Marketing**
Contact Bob O'Toole at (909) 389-3304 for more information.
 - **Computer Information Systems**
 - **Cisco Certified Network Associate**
Contact Catherine Pace-Pequeno at (909) 389-3430 for more information.
- **Child Development**
Contact Jean Searle-Grassick at (909) 389-3401 for more information.
- **Fire Technology**
Contact Sue Brazile at (909) 389-3408 for more information.
- **Health Occupations:**
 - **Emergency Medical Services**
Contact Aimee Marshall at (909) 389-3252 for more information.
 - **Radiologic Technology**
Contact Morris Hunter at (909) 580-3540 for more information.
 - **Respiratory Care**
Contact Cynthia Bidney at (909) 389-3286 for more information.
- **Work Experience**
Contact Kim McCormick at (909) 389-3212 for more information.

RADIOLOGIC TECHNOLOGY

NOTE: Prior to starting this program, students must show proof of a clear criminal background check. Call the Director of the Radiologic Technology Program at the number indicated below for the necessary information.

Program Director: **Morris Hunter**
 (909) 580-3540

**Applications to apply into the Radiologic Technology Program
 are available October through March.**

The completed application and a \$50.00 non-refundable application fee are due by April 1.

MINIMUM QUALIFICATIONS:

To be considered for a personal interview, the applicant must:

1. **Submit a completed application package and fee**
2. **Provide a copy of their High School Diploma or GED**
3. **Complete the college courses listed below prior to interview:**
 - **English Composition: ENGL 101 or equivalent**
 - **Computer Literacy: CIS 101 or equivalent**
 - **Elementary Algebra: MATH 090 or equivalent**
 - **General Anatomy and Physiology: ANAT 101 or equivalent**
 - **Medical Terminology: AH 101 or equivalent**
 - **Survey of Radiologic Technology: AH 090 or equivalent (only offered at Crafton Hills College)**

Courses available for students currently in the

FIRST SEMESTER		THIRD SEMESTER	
RADIOL 100	Introduction to Radiologic Technology75	RADIOL 200	Radiation Protection II..... 1.50
RADIOL 101	Medical Ethics for the Radiographer50	RADIOL 201	Radiographic Exposure II..... 1.50
RADIOL 103	Radiographic Positioning I 1.50	RADIOL 202	Radiographic Film Critique II..... 1.50
RADIOL 104	Radiographic Physics I..... 1.50	RADIOL 203	Radiographic Positioning III 1.50
RADIOL 105	Radiographic Anatomy/Physiology I..... 1.50	RADIOL 204	Radiographic Anatomy/Physiology III..... 1.50
RADIOL 106	Radiographic Positioning Lab I50	RADIOL 205	Radiographic Exposure Lab..... .50
RADIOL 115A	Radiographic Clinic I 11.25	RADIOL 213A	Radiographic Clinic III 10.75
SECOND SEMESTER		FOURTH SEMESTER	
RADIOL 107	Basic Radiologic Medical Techniques 1.25	RADIOL 207	Radiographic Imaging 1.25
RADIOL 108	Radiation Protection I..... 1.25	RADIOL 208	Registry Review Test in Radiology..... 2.75
RADIOL 109	Radiologic Physics II 1.25	RADIOL 209	Radiographic Film Critique III-Pathology..... 1.25
RADIOL 110	Radiographic Exposure I..... 1.25	RADIOL 210	Radiographic Positioning IV 1.25
RADIOL 111	Radiographic Film Critique I..... 1.25	RADIOL 211	Radiographic Anatomy/Physiology IV 1.25
RADIOL 112	Radiographic Positioning II 1.25	RADIOL 212	Special Procedures in Radiology 1.25
RADIOL 113	Radiographic Anatomy/Physiology II..... 1.25	RADIOL 213B	Radiographic Clinic IV 11.00
RADIOL 114	Radiographic Positioning Lab II50		
RADIOL 115B	Radiographic Clinic II 10.50		
		TOTAL UNITS.....	76.00

Did You Know... You Can Get College Units for Working?

Do you work 10 or 15 or 20 hours per week?
Use those hours toward your degree.

Attend the class that fits your schedule:
Monday, January 9 or Thursday, January 12 or 19
1:00 - 3:00 p.m. or 5:00 - 7:00 p.m. • OE2 - 205

General Work Experience

- Designed for those who are not yet working in the field of their major
- Offers up to 6 units toward an Associate's Degree

Occupational Work Experience

Earn up to 16 units (4 units per semester)
toward an Associate's Degree

ACCOUNTING
ADMINISTRATION OF JUSTICE
ALLIED HEALTH
BUSINESS ADMINISTRATION
CHILD DEVELOPMENT
COMPUTER INFORMATION SYSTEMS
EMERGENCY MEDICAL SERVICES
FIRE TECHNOLOGY
MARKETING

Advantages of Work Experience

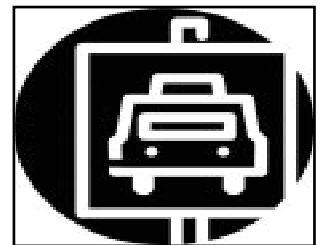
- Practical on the Job Experience
- Connect Classroom Learning to the Job
- College Credit
- Build Self-Confidence
- Add Education/Experience to Resumes

Ask about internships available in your major.
Call (909) 389-3212 for information.

During the week the campus is closed
(December 24 through January 2)
registration will be available through
the Web and Telephone.
However, Operator and Technical Assistance
will not be available.

Registration fees are due no later
than midnight of the third business day
after you have registered.

Parking is at a
premium the first
few weeks



Please Carpool !

**Visit the Child Development Center on campus!
Owned and operated by Crafton Hills College,
serving the College and the Community**

**COMMITMENT To
QUALITY CHILD CARE**

**We care about
children and
families!**

- Child care for children ages 2 yrs 10 months - 5 years 11 months
- State of the art developmental & educational program
- AM & PM State Preschool program (FREE to qualifying families)
- Educated and highly trained staff
- Beautiful indoor and outdoor environments
- Full and part time space available
- Open 7:00 a.m. to 5:30 p.m. Monday through Friday

Enjoy the comfort of knowing that your child is in a safe, nurturing and educational environment

**CONTACT THE CHILD CARE CENTER FOR
INFORMATION ON ENROLLMENT AND REGISTRATION**

(909) 389-3400

ALPHA GAMMA SIGMA

HONOR SOCIETY OF CALIFORNIA JR. COLLEGES

Attending college justifies your talent for securing a future.
At A.G.S., we Honor that talent by providing you the
opportunity to apply it, and rewarding you the official
recognition you deserve.

Member Benefits Include

- Graduate with Nationally recognized Honors
 - Campus and Community Leadership positions
 - Embossed Seal on your diploma
 - Wear a *GOLD CORD* at graduation

Member Opportunities Include:

- Building a Network with College Administrators
- Running for Officer and Committee positions
- Developing Cultural & Community Programs
- Meeting Student Body and Maintaining Relationships

To learn more about Alpha Gamma Sigma or how to join,
CONTACT the Student Senate Office at (909) 389-3410

We look forward to Honoring you!



ARTS LEAGUE

A group of Crafton Hills College students established the Arts League as a means to support the arts on campus. The Arts League is the largest service club on campus. We not only promote music concerts, theatre productions, art exhibits, and individual student projects, we also raise funds for the arts at Crafton.

Benefits:

- Increased eligibility for CHC and Private Scholarships
- The latest transfer strategies and acceptance criteria to major universities
- Assistance with financial aid forms, processes, and scholarship applications
- Retail discounts on supplies and services for all artistic disciplines
- Eligibility to run for officer positions and Arts League Scholarships
- Opportunity to have fun while learning at Crafton Hills College

Connect yourself to the largest creative resource on campus: Fill out an application at the Student Senate Office (next to the cafeteria) or call (909) 389-3410 for more information.

Order Transcripts Online! with Transcripts Plus Easy to Use!

Go to Our Homepage

www.craftonhills.edu



- About CHC
- Apply/ Register
- Student Info
- Classes/Pro-grams
- Departments
- Faculty/Staff Info
- Community
- Site Map/ Directories



Click on The "Apply/Register" Tab

Admissions

- Enrollment Process
- Financial Aid Information
- Application for Admission - Online
- Assessment, Orientation, and Advisement
- Dates and Deadlines
- AB540 Exemption Information...



Records

Dates and Deadlines

My Grades



Transcripts

My Grades

Find Other College Addresses and Phone Numbers

Enrollment Policies and Regulations

Registration

Enrollment Process

Register/Add/Drop/ Payment for Classes

Schedule of Classes

Dates and Deadlines

My Priority Registration Information

My Registration Balances



Then Click on "Transcripts" Under the "Records" Section

A service brought to you by
Crafton Hills College and Credentials, Inc.
 You must have a valid credit card, E-mail
 or fax and access to the Internet.



It's just that Easy !!!

STUDENTS RIGHT TO KNOW

CRIME REPORTING/CRIME STATISTICS



REPORTING CRIMES AND EMERGENCIES

The San Bernardino Community College District maintains a Police and Safety Services Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at Crafton Hills College anytime - day or night - by calling (909) 389-3275 or by coming in person to the Communications Office located in the Lab/Admin. Bldg., Room 221.

Crime Statistics

Annual crime statistics can be found on the SBCCD website at www.sbccd.org under "About the District."

In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" handbook is available at the following locations:

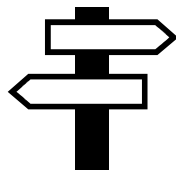
- SBCCD Chancellor's Office
- Vice President of Student Services, CHC
- CHC College Police



Parking Permits

Are Required For
ALL LOTS AND STREETS
at Crafton Hills College

Vehicles without displayed parking permits are ticketed between 8 am and 10 pm, Monday through Thursday, and between 8 am and 4:30 pm, Fri-



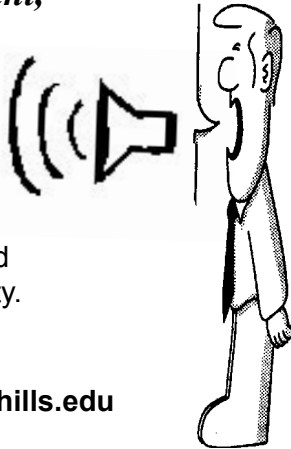
day. Illegally parked vehicles (red zone, handicapped parking, staff parking) are ticketed at all times. Purchase permits in the Communications Office (LADM-221).

Daily parking permits are dispensed by vending machines in Parking Lot D.

(Fee - Based Instruction)

Workforce Development Programs at Crafton Hills College provide an opportunity for individuals to develop occupational skills in preparation for employment or to improve or upgrade job skills to enhance performance in current employment. The program is a fee-based alternative to Crafton Hills College's regular occupational programs. Courses are provided on a contract basis and are not academic equivalents to regular credit classes.

Do you have a skill, talent, or area of expertise you could teach to others?



Crafton Hills College Workforce Development is always interested in providing quality classes and workshops for the community. For further information, call: (909) 389-3208 or email: workforce@craftonhills.edu

We don't like to cancel programs . . . but sometimes it is necessary to cancel when registrations are low. Your registration might be one that enables us to present a program, so register early! If the class cancels, we make every effort to notify registered participants by phone. For this reason, we need telephone numbers.

PARKING PERMITS

Parking Permits are required FOR ALL LOTS and STREETS at Crafton Hills College. Daily parking permits are dispensed by vending machines in



Parking Lot D. Daily parking permits are to be displayed on the vehicle's dashboard. Vehicles without displayed parking permits are ticketed between 8:00 a.m. and 10:00 p.m., Monday through Thursday, and between 8:00 a.m. and 4:00 p.m. on Fridays. Vehicles are not ticketed from 4:00p.m. Friday to 8:00 a.m.

Monday unless otherwise illegally parked (red zone, handicapped parking, staff parking).

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REGISTRATION MAY BE DONE BY:

<p>PRE-REGISTRATION is required for all classes.</p>	<p>MAIL-IN: Send the registration form along with your payment by check or credit card to: <i>Crafton Hills College Workforce Development 11711 Sand Canyon Road Yucaipa, CA 92399</i></p>	<p>WALK-IN: Office Hours: Monday - Friday 8:00 a.m. - 4:30 p.m. LADM - 300A Some evenings until 6:00 p.m. Call for extended day hours.</p>	<p>FAX-IN: 24 Hour Service for Credit Card Registration FAX #: (909) 389-1609</p>	<p>PHONE-IN: Visa or Mastercard Call (909) 389-3208</p>
-----------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------

General Information

1. FULL refunds are issued for all classes cancelled by the college. Participants will be notified by telephone if a class is cancelled.
2. Refund requests received three or more working days before the start of a class will receive a refund minus a \$10 service charge. (Board Policy 5033)
3. Refund requests received less than three working days before the start of a class will receive transfer credit for the cost of the class less \$10. Credit must be used within one year. Refunds requested by telephone must have a follow-up written request.
4. If you do not cancel and do not attend, you will be charged the entire amount. No refunds will be issued after the start of a class or a class series.
5. No refund issued for less than \$15.
6. Senior citizens over 55 receive a 10% discount. This must be requested at the time of registration. There are no senior discounts for Food Worker classes, Food Safety Management Certification classes, or programs already offering a discount.

Payment Options

1. Checks or money orders payable to: Crafton Hills College
2. Credit Cards
VISA or MASTERCARD only
3. Cash payable in person only

Please do not mail cash

Print Name: Last _____ First _____

Address: _____ City _____ Zip _____

Phone: Home _____ Work _____

Date of Birth : _____ Social Security or CHC Student ID# _____

Email Address: _____ Fax: _____

ACTIVITY TITLE	COURSE #	FEE

FOR CREDIT CARD USE:



TOTAL \$

Name on card _____

Card # _____ - _____ - _____ Signature _____ Exp. Date _____

HOLD HARMLESS STATEMENT: I agree to hold Workforce Development, Crafton Hills College, the San Bernardino Community College District and its employees free and harmless from all legal action which may result from my and/or my child's attendance in the activities of Workforce Development. EMERGENCY MEDICAL RELEASE: I understand that in case of emergency requiring medical treatment, I may not be available, and that such treatment may be withheld without my prior consent. Therefore, in case of any injury to me and/or my child while attending a Workforce Development activity, I authorize any licensed physician, nurse, or hospital to render such medical treatment to me and/or my child as they may deem necessary.

Parent Guardian Participant Signature _____ Date _____
(18 years and older)

FOR OFFICE USE ONLY

Receipt # _____ Capture # _____ Initials _____ Date _____

Instructor-Facilitated Online Learning from Education To Go

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. It's no wonder that many long-lasting friendships have formed in our lively and intelligent discussion areas.

All courses run for six weeks (with a two-week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

Courses Available:

- Business Courses
- Basic Computer Literacy
- Career Development
- Career Ideas
- Certification Prep
- Computer Applications
- Entertainment
- Grant Writing/Nonprofits
- Healthcare
- Introduction to Non-Profit Language
- Law & Legal Careers
- Personal Enrichment
- Personal Finance
- Start Your Own Business
- Teaching
- Test-Prep
- Web Design

Requirements

All courses require Internet access, e-mail, the Netscape Navigator, or the Microsoft Internet Explorer. Every course we offer has been carefully engineered to provide you with quick and easy access to all your course materials—no matter what type of computer you use or what type of Internet connection you have. Some courses may require additional software or have other requirements that are NOT listed in this publication. Before registering for any course, go to our Online Instruction Center and read the complete course requirements for that course.

At the end of each course, we can provide you with a completion letter. You can show this letter to an existing or potential employer as evidence of having completed all course requirements.

Questions

Visit our Online Instruction Center or call **(909) 389-3208**.

Several new courses launch every month!

How to Get Started (in three easy steps)

1. Visit our Online Instruction Center at:
www.ed2go.com/crafton
2. Click the **Orientation** link and follow the instructions to enroll and pay for your course. During orientation, you will learn important information about your course. You will also be provided an opportunity to choose the name and password you will use to access your course. ***This step is critical!*** You cannot access your course until you complete orientation.
3. When your course starts, return to our Online Instruction Center and click the **Classroom** link. To begin your studies, simply log in with the name and password you provided during orientation.

Online Instruction Center

To learn more about our online courses, visit our Online Instruction Center at: **www.ed2go.com/crafton**

At our Online Instruction Center, you'll find complete course descriptions, lesson outlines, evaluations from former students, course requirements, instructor credentials, and a demo course.

CHC-3069

**Microsoft Excel
Workshop**

Excel is an electronic spreadsheet application that performs mathematical calculations and facilitates "what if" analysis. This course will cover designing and creating simple spreadsheets and workbooks; learning the use of formulas and functions; formatting cells; adding graphs to the spreadsheet; linking multiple spreadsheets and integrating Word and Excel documents. This class is designed for those new to Excel, but with previous experience using a personal computer. Certificates will be issued.

Facilitator: Edie Cole
Date: Saturday, April 22
Time: 9:00 a.m. to 3:00 p.m.
 (with a one-hour lunch break)
Place: CHC, LADM-217
Fee: \$49

**Visit: www.ed2go.com/crafton
to learn more.**

CHC-3063

**Establishing Your Business
Core Values for Success**

Where the vision or mission has been a priority for most businesses in the past, Core values must become the launching pad for the vision, mission and strategy for your business. Visionary companies and organizations have found it is much more important to understand who they are rather than where they are going -- for where you are going will almost certainly change. We will look at the importance of identifying why your company or organization exists and how this important step can possibly put your business in an elite category with visionary companies who use this information to build their organizations to last. Participation in this workshop assumes you have already decided that you should start or have started your business. It is also for those who have had a business for a while and are doing an assessment to determine if their current Core Values are serving them well, also for those who never took the time to identify Core Values and realize they are critical to success.

Facilitator: Debra Williams
Date: Purpose: Wednesday, Jan. 25
 Core Values: Wednesday, Feb. 1
Time: 6:00 p.m. until 9:00 p.m.
Place: CHC, OE2-216
Fee: \$79

**Crafton Hills College
Legend On-Campus
(See Map on Inside Back Cover)**

BC.....Bookstore Complex
 CL.....Classroom Building
 CC.....College Center
 LADM.....Laboratory/Administration Bldg.
 OE1, OE2.....Occupational Education

CHC-3065

**Discovering the Vision and Mission
of Your Business**

It is important to have clearly articulated vision and mission statements because business owners need to have a clear, compelling direction for your business. While the vision describes the picture of the future you wish to create; the mission tells you exactly what you are supposed to do to reach the vision. Together they answer the question of what you have been called to accomplish through your business. If successfully implemented, the vision and mission predetermine your company's preferred future. They show you what success looks like.

This workshop will focus on helping participants develop a vision and mission for their business.

Facilitator: Debra Williams
Date: Vision: Wednesday, March 1
 Mission: Wednesday, March 8
Time: 6:00 p.m. until 9:00 p.m.
Place: CHC, OE2-216
Fee: \$79

**Have your employer Pay for Your Classes
Ask your employer to send you to class!**

Here's how:

1. Ask! A simple verbal request followed by a written memo.
2. Show this schedule of classes to your employer or attach it to your memo.
3. Point out the benefits: Additional skill training makes you a more valuable, productive employee, ready to meet new job challenges.
4. Point out the affordable, tax-deductible fees - your employer will be pleased that the price is low and the rewards are high.
5. If your supervisor thinks a group of you should take a class, call us about bringing the class to your work site.

Become a California State Notary Public

California needs additional professional Notaries! This class will provide the new or previously commissioned Notary Public with the education and skills to pass the state proctored examination, detect fraud, and be successful in a new career. There is a growing need for notaries in the expanding financial, real estate, business and law professions. Become a more valuable employee or own your own business. This class exceeds the qualifications for new applicants and Notaries that are renewing their commissions for the 6-hour class requirements mandated by the new law that went into effect on July 1, 2005. The student will receive a Certificate of Completion for the course in order to take the State proctored notary examination in their area.

The **State Examination will be given from 4:30 p.m. to 6:00 p.m.** To take the State-proctored examination, you must bring: two #2 pencils, a photo identification card, passport or active military ID and \$40 check or money order payable to the Secretary of State.

Van Spencer is a currently Commissioned Notary Public for the State of California and the Vice President for the California School of Notary Public.

The Notary Public - Loan Signing Specialist

California's Real Estate Industry is in need of Notaries and others that are familiar with the processing of Loan Documents!

The instructor will present information on the duties and responsibilities of the Notary Public entering the loan industry as a Loan Signing Specialist.

Upon completion of the class, the student will be eligible to take the open book certification examination and receive a Certificate of Completion for the course, with a passing score.

The examination will be given from 3:00 p.m. to 4:00 p.m.

Christyne Byron is currently a Commissioned Notary Public for the State of California and a Certified Loan Signing Specialist.

<p>SESSION I CHC-3011</p> <p>Facilitator: Van Spencer Date: Saturday, January 21, 2006 Time: 8:00 a.m. - 6:00 p.m. Place: BC-106 Fee: \$69</p>
<p>SESSION II CHC-3013</p> <p>Facilitator: Van Spencer Date: Saturday, February 25, 2006 Time: 8:00 a.m. - 6:00 p.m. Place: BC-101 Fee: \$69</p>
<p>SESSION III CHC-3015</p> <p>Facilitator: Van Spencer Date: Saturday, April 29, 2006 Time: 8:00 a.m. - 6:00 p.m. Place: BC-101 Fee: \$69</p>
<p>SESSION IV CHC-3017</p> <p>Facilitator: Van Spencer Date: Saturday, May 6, 2006 Time: 8:00 a.m. - 6:00 p.m. Place: BC-106 Fee: \$69</p>

<p>SESSION I CHC-3019</p> <p>Facilitator: Christyne Byron Date: Saturday, January 7, 2006 Time: 8:00 a.m.-4:00 p.m. Place: BC-101 Fee: \$69</p>
<p>SESSION II CHC-3021</p> <p>Facilitator: Christyne Byron Date: Saturday, March 4, 2006 Time: 8:00 a.m.-4:00 p.m. Place: BC-106 Fee: \$69</p>
<p>SESSION III CHC-3023</p> <p>Facilitator: Christyne Byron Date: Saturday, May 13, 2006 Time: 8:00 a.m.-4:00 p.m. Place: BC-101 Fee: \$69</p>

Note: Material Fee \$40, payable at the class, includes the Loan Signing Specialist Study and workbook.

Optional: CD-ROM of mortgage companies in 40 counties is \$25.

There is a \$30 fee for the proctored certification examination payable in class.

Note: There is a \$40 material fee payable at the class, which includes the Notary Public Study-Guide + Workbook.
 The following Notary supplies are *optional* and available in class

Notary Public Sequential Journal	\$25
Inkless thumb printer	\$15
3 1/2" disk of certificates	\$10
Questions to ask principals	\$ 5

CHC-3025

**Legal Assistant/Paralegal
Careers Sessions I, II, III and
Distance Learning**

Sessions I, II, III and Distance Learning coursework will prepare participants with entry level skills necessary for Legal Assistant/Paralegal positions, including drafting legal documents, legal research, and an overview of laws, rules, regulations, and ethics. Topics will include Legal Assistant/Paralegal Fundamentals, Contract Law, Tort Law, and Legal Research and Writing.

Facilitator: Theresa Thompson-Snow
Day: Saturdays, (3 Meetings)
Date: January 14 in BC-105
 January 21 in CL-217
 January 28 in CL-217
Time: 9:00 a.m. – 1:00 p.m.
Fee: \$95

Note: There is a required \$155 for law books/materials and \$200 for legal software, payable to the instructor in class.

CHC-3029

Family Law

This course presents the law related to marriage, the creation of a family, and separation and the dissolution of marriage. Certificate of Completion will be issued.

Facilitator: Theresa Thompson-Snow
Date: Saturday, March 11
Time: 9:00 a.m. - 1:00 p.m.
Place: BC-105
Fee: \$60

Note: There is a \$20 materials fee payable to the instructor at the time of class.

CHC-3027

Wills, Trusts and Probate

This course discusses the law relating to the creation of wills and trusts, creation of the trust relationship, charitable trusts, resulting trusts and constructive trusts, the power and duties of the trustee, alteration and termination of the trust, probate of wills and administration of estates. Certificate of Completion will be issued.

Facilitator: Theresa Thompson-Snow
Date: Saturday, February 4
Time: 9:00 a.m. – 1:00 p.m.
Place: BC-106
Fee: \$60

Note: There is a \$20 materials fee payable to the instructor at the time of class.

CHC-3031

**Criminal Law and
Procedures for Paralegals**

The course will explore the role of paralegals in criminal law delving into one of the most fascinating areas of legal practice. The course will provide an overview of the world of prosecutors, defense attorneys and paralegals in criminal law. Actual examples of criminal cases are investigated and explained. In addition, defenses are explored, and appellate processes are examined.

Facilitator: Theresa Thompson-Snow
Date: Saturday, March 18
Time: 9:00 a.m. – 1:00 p.m.
Place: BC-105
Fee: \$60

Note: There is a \$20 materials fee payable to the instructor at the time of class.

CHC-3035

Japanese Conversation I

In this course, taught by a Japanese banker, now a certified language teacher, you will learn some elementary Japanese conversation and culture. It will not only be useful for your business career, but also for a vacation in Japan or hosting Japanese students.

Facilitator: Aki Nakamura
Day: Wednesdays (4 meetings)
Date: February 1, 8, 15 and 22
Time: 6:00 p.m. - 8:00 p.m.
Place: OE2-219
Fee: \$60 or \$55 (discount if sign up for two or three Japanese Conversation classes)

CHC-3039

Japanese Conversation III

Put the pieces together! With the vocabulary and grammar learned in Japanese I and II, we try now to do more than speak Japanese, we start to CONVERSE in Japanese. Keep the adventure going!

Facilitator: Aki Nakamura
Day: Wednesdays (4 meetings)
Date: April 5, 12, 19 and 26
Time: 6:00 p.m. - 8:00 p.m.
Place: OE2-219
Fee: \$60 or \$55 (discount if sign up for two or three Japanese Conversation classes)

CHC-3037

Japanese Conversation II

Explore more Japanese! If you've tasted Japanese and want more, this is the class for you! We'll build on what we learned in Japanese Conversation I and explore more cultural issues. As usual, the emphasis is on SPEAKING! High School students welcome, along with those who didn't take Japanese Conversation I, but have had some previous exposure to Japanese.

Facilitator: Aki Nakamura
Day: Wednesdays (4 meetings)
Date: March 1, 8, 15 and 29
Time: 6:00 p.m. - 8:00 p.m.
Place: OE2-219
Fee: \$60 or \$55 (discount if sign up for two or three Japanese Conversation classes)



CHC-3041

Spanish in the Workplace

Have your employees learn Spanish phrases (work related) in a stress-free environment that requires no prior knowledge of Spanish. This method of language training uses English phonics for pronunciation and you will be speaking Spanish in just a few hours! This is not a conversational program and no grammar will be taught. All materials, including tapes, CDs, are provided to help you continue your practice and use of Spanish.

Real Estate Appraisal:
 A New Career/A New Business

Real Estate sales may boom and bust, but appraisals are done everyday. Here's an opportunity that can lead to a high paying job or an independent profession. Skilled, experienced appraisers are always in demand and may earn \$100,000 or more each year. Spend a fast-paced evening learning about this exciting career, how to enter the field and advance to the higher professional levels.

Facilitator: William Mansfield
Date: Thursday, January 26
Time: 6:30 p.m. - 9:30 p.m.
Place: BC-101
Fee: \$40

CHC-3067



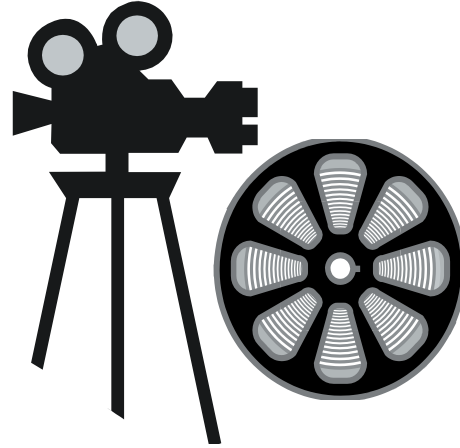
Screenwriting Workshop

Description of Activity:

Students will learn the basics of how to write a screenplay for film or television. The format of scripts, as well as the outline and treatment, will be discussed. Actual recent Oscar-nominated scripts will be examined as well as scripts by the instructor. Students are encouraged to write scenes and outlines.

Objective of Activity:

Students will learn how to sell or option a story, screenplay, treatment or outline. Students will be instructed in the business of film, the Writers Guild rules and how to obtain agents and sell work in the industry.



About the Instructor:

Richard Boyle, who won an Oscar nomination for his screenplay, *Salvador*, has been a writer and film maker for thirty years. He has been an adjunct professor at University of Southern California's famed Film Writing School, where one of his students, John Singleton, sold his class project script, *Boyz in the Hood*, for several million dollars. He has worked with Oliver Stone, Richard Gere and James Woods. Mr Boyle has taught at Stanford and San Francisco State, is a member of the Academy of the Motion Pictures Arts and Sciences, and is a judge for its acclaimed Nichol Committee, as well as the Writers Guild.

Facilitator: Richard Boyle
Date: Saturday, April 22
Time: 10:00 a.m. to 3:00 p.m.
 (with a one-hour lunch break)
Place: BC-105
Fee: \$59

The following energy efficient workshops are being cosponsored by Edison Customer Technology Application Center (CTAC) Energy Efficiency Education Partnership and Crafton Hills College. Participants may register at Crafton Hills College, Workforce at (909) 389-3208 or with Southern California Edison CTAC at (800) 336-2822 or (626) 812-7537.

Basic HVAC

CHC-3053

Basic heating, ventilation & air conditioning (HVAC). Learn the basics of HVAC systems in homes as well as in small-to-medium-sized commercial and industrial facilities. Explore the inner workings of an energy-efficient HVAC system, including air distribution, controls and air quality.

Date: Tuesday, February 7
Time: 5:30 p.m. - 9:30 p.m.
Place: OE2-216
Fee: FREE - no charge but participants must register

Commercial and Industrial Lighting

CHC-3055

Basic lighting for commercial & industrial facilities. Explore ways to decrease energy consumption and costs in your business facility through the proper selection of incandescent, fluorescent and high-intensity discharge lighting systems. Enhance your understanding of light source technologies and performance characteristics, as well as their appropriate applications.

Date: Tuesday, March 14
Time: 5:30 p.m. - 9:30 p.m.
Place: OE2-216
Fee: FREE - no charge but participants must register

Energy 101

CHC-3057

This class provides the foundation for small business owners to understand energy usage and learn ways to save energy dollars whether you own or rent your facility. Learn easy ways to save energy on lighting, air conditioning, office equipment, refrigeration and shop equipment. Also learn helpful hints for low-or-no-cost maintenance measures, and retrofit opportunities. Learn about applicable rebates, programs and more!

Date: Thursday, April 6
Time: 5:30 p.m. - 9:30 p.m.
Place: OE2-216
Fee: FREE - no charge but participants must register

The following popular business seminars are a collaboration among Crafton Hills College, the Inland Empire Small Business Development Center (SBDC) and local Chambers of Commerce. All classes are being sponsored by CitiBank.

Controlling Cash Flow

CHC-3059

Cash flow is critical for survival of a business! Knowing how it works and how to improve it will provide you with the framework to make more timely and accurate business decisions. Topics that will be covered include: how cash flow affects your business, creating a cash flow budget, creating a break even analysis and controlling receipts and reimbursements.

Date: Wednesday, March 29
Time: 1:00 p.m. to 4:00 p.m.
Place: Yucaipa Valley Chamber of Commerce, 35139 Yucaipa Blvd., Yucaipa
Fee: FREE - no charge but participants must register

E-Commerce for Small Business

CHC-3061

Don't be intimidated by the Internet! This comprehensive seminar is specially designed for small business owners who desire websites that truly benefit the company and provide a return on investment. Digital marketing techniques are the simplest form of targeted marketing. During this seminar many topics will be discussed such as website design, search engine registration, creative advertising using email, e-commerce, and electronic shopping cart systems.

Date: Wednesday, June 14
Time: 9:00 a.m. - 12:00 p.m.
Place: Highland Chamber of Commerce, 7750 Palm Avenue, Highland
Fee: FREE - no charge but participants must register



Crafton Hills College
11711 Sand Canyon Road Yucaipa, CA 92399

Workforce Development Programs
(909) 389-3208

Food Worker Certificate Course

San Bernardino County Department of Environmental Health Food Worker Certification Course

San Bernardino County Code requires that all foodworkers employed in San Bernardino County **MUST** possess a valid, unexpired Food Worker's Certification. This includes (but is not limited to) cooks, dishwashers, hosts, hostesses, managers, meat cutters, deli persons, caterers, etc. Students will receive the required certificate upon successful completion of this class. Certificates are valid for three years.

COURSES AVAILABLE

- 1st Tuesday each month 6:00-8:00 p.m.
- 1st Thursday each month 2:00-4:30 p.m. at Redlands EDD
- Segundo Lunes de cada mes 3:30-5:30 de la tarde (en Espanol)
- 2nd Wednesday each month 6:00-8:00 p.m.
- 3rd Tuesday each month 2:00-4:30 p.m. at Redlands EDD
- 4th Saturday each month 9:30-11:30 a.m.
- 4th Thursday each month 3:30-5:30 p.m.
- 4th Monday each month 6:00-8:00 p.m.

- Room number will be provided at time of registration.
- **Pre-registration is required.**
- **Entry into class is on a first-come, first-served basis by paid registration.**
- On-Campus weekday classes must be paid no later than 5:00 p.m. on the day of the class.
- Saturday Classes must be paid no later than 3:00 p.m. on the Friday before class.
- For more information, call 389-3510

FEE: \$20.00

On-site classes at your facility can be arranged for large groups of 20 or more people.

Call us at 389-3208

If you have 12 or more employees who need a Chinese or Spanish speaking class, call us at 389-3208

Food Safety Management Certification Class

AB 1978- California Uniform Retail Food Facilities Law and California Health and Safety Code, Division 104, Part 7, Chapter 4 now requires all food facilities shall have at least one certified owner or employee who has passed an approved and accredited food safety certification examination.

- The training materials are from the National Environmental Health Association
- Certification examination is given at the end of the class
- Participants must register 1 week in advance. The textbook must be read prior to class
- On-site classes are available for groups of 15 or more people
- Certification is valid for three years

Facilitator: Susana Ramirez

Dates: Saturday: January 14 (CHC-3043), February 25 (CHC-3045), March 11 (CHC-3047),
 April 8 (CHC-3049), May 6 (CHC-3051)

Time: 7:45 a.m. – 5:00 p.m.

Place: BC-104

Fee: \$132 (includes class, exam, textbook, and certification upon passing the exam)

Note: Registration must be received 1 week prior to the class. Re-test fee is \$30.

CRAFTON HILLS COLLEGE ADMINISTRATION

President	Gloria M. Harrison, M.A.
Vice President, Instruction	Susan A. Shodahl, Ph.D.
Vice President, Student Services	Alex E. Contreras, M.S.
Vice President, Administrative Services	Charlie Ng, Jr., M.B.A.
Dean, Program Development	Donna Ferracone, M.A.
Dean, Instruction and Economic Development	June Yamamoto, M.A.
Dean, Student Services/Counseling and Matriculation	Kirsten Colvey, M.A.
Director, Marketing and Public Relations	Patrick Fite, B.A.
Director, Financial Aid	John Muskavitch, B.A.
Director, Research and Planning	Virginia Moran, M.A.
Director, Admissions and Records	Joe Cabrales, M.A.
Director, EOPS/CARE/CalWORKs	Rejoice Chavira, M.A.
Director, Disabled Student Programs & Services	Mamerto Licerio, M.A.

DISTRICT ADMINISTRATION

Chancellor	Donald F. Averill, Ed.D
Vice Chancellor, Fiscal Services	Robert J. Temple, M.A.
Vice Chancellor, Human Resources and Employee Relations	Trudy Largent, J.D.
Interim Executive Director, Facilities and Planning	Laurens K. Thurman, M.A.
Executive Director, Governmental Affairs	Frank Reyes, M.A.
Director of Distributed Education and Technology Services	Glen Kuck, Ed.D.
Director/Manager, Radio and TV Stations	Larry Cicalone, M.A.
Director of Human Resources	Mary Nemnich, M.A.
Chief Information Officer, Computing Services	Gary Van Voorhis, M.A.
District Director, Marketing & Public Relations	Donna Hoffmann, M.A.
Director, Fiscal Services	Crispina Ongoco, B.S.
Manager, Business Services	Ron Gerhard, M.B.A.
Director, Professional Development Center/Center for Business Excellence	Matthew Isaac, Ph.D.

SBCCD BOARD OF TRUSTEES

President	Mary E. Sampson
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CHC Student Trustee	Michael C. Pasillas

**Do You and/or Your Family
Need Health Insurance?**

You may be eligible for free or low cost health insurance and not know it. Information and Counseling is available in the Health & Wellness Center, SSB-101

- There may be help if you are 21 years of age and younger, over 65 years of age, have children under 21 years of age, pregnant, disabled, low-income working, diagnosed with a chronic health condition lasting for more than one year and documented by your doctor, and more.
- Some services available are Medi-Cal; Healthy Families; California Kids; County Services Medical Plan (MIA); Access for Infants and Mothers (AIM); Kaiser Permanente Cares; STEPS; Health Insurance Premium Payment (HIPP); Breast and Cervical Treatment Program; Women, Infant and Children (WIC); Child Health and Disability Prevention (CHDP); Public Health Department; Social Action Corp Clinic (SAC); Redlands Community Family Clinics; San Bernardino County Family Planning; Planned Parenthood; Inland Empire Community Clinic; and Low-Cost Insurances: Student Insurance & Somerton Insurance.

HIGH SCHOOL CODES

Code	School	Code	School	Code	School
(363022)	Alta Loma	(363300)	Eisenhower	(363059)	Rialto
(363042)	Apple Valley	(363037)	Etiwanda	(363526)	Rim of the World
(363052)	Ayala	(363330)	Fontana	(363030)	San Andreas/Highland
(333021)	Banning	(363055)	Fontana A. B. Miller	(363584)	San Bernardino
(363132)	Bloomington	(363040)	Hesperia	(363608)	San Gorgonio
(363080)	Barstow	(363390)	Montclair	(363023)	Serrano
(333047)	Beaumont	(333377)	Moreno Valley	(363074)	Sultana
(363106)	Big Bear	(363499)	Orangewood	(363674)	Twenty-nine Palms
(363222)	Cajon	(363448)	Ontario	(363758)	Upland
(363220)	Chaffey	(363468)	Pacific	(363765)	Valley View
(363036)	Chaparral	(363057)	Rancho Cucamonga	(363801)	Victor Valley
(363250)	Chino	(363504)	Redlands	(363850)	Yucaipa Senior
(363274)	Colton	(363077)	Redlands East Valley	(363861)	Yucca Valley
(800000)	Other foreign	(600000)	Other out of state	(900000)	Other California
		(000000)	No High School		

COLLEGE CODES

******DO NOT USE THESE CODES FOR FINANCIAL AID PURPOSES******

Code	College	Code	College
(196140)	California State Polytechnic University, Pomona	(365594)	San Bernardino Valley College
(366184)	California State University, San Bernardino	(337797)	University of California, Riverside
(365210)	Chaffey College	(368700)	University of Redlands
(335125)	College of the Desert	(365790)	Victor Valley College
(365211)	Crafton Hills College	(600000)	Out of State College
(335403)	Mount San Jacinto College	(800000)	Foreign College
(335687)	Riverside Community College		

FINANCIAL AID INFORMATION – FEE WAIVERS

If you are a California resident, you may be eligible for a California Community College Board of Governors fee waiver. Check with the Financial Aid Office. Federal financial aid applications are also available from the Financial Aid Office or in most district high school counseling offices. Applications should be submitted at least 10 weeks prior to the beginning of the semester to allow adequate processing time.

NOTE: No person subject to the federal Military Service Act shall be eligible to receive federal financial aid if they have not registered for Selective Service in accordance with the act.

ACADEMIC PROGRAM CODES

Associate of Arts Program Code		Description	Associate of Arts Program Code		Description
C.AA.ACCT		Accounting	C.AA.PHIL		Philosophy
C.AA.ADJUS		Administration of Justice	C.AA.POLIT		Political Science
C.AA.ANTHRO		Anthropology	C.AA.PSYCH		Psychology
C.AA.ART		Art	C.AA.RELIG		Religious Studies
C.AA.BUSAD		Business Administration	C.AA.SOC		Sociology
C.AA.CD		Child Development	C.AA.SPAN		Spanish
C.AA.ECON		Economics	C.AA.SPEECH		Speech
C.AA.ENGL		English	C.AA.THART		Theatre Arts
C.AA.HIST		History	C.AA.UNDECIDED		Undecided
C.AA.LACSU		Liberal Arts - CSU	C.AA.UNDECLARED		Undeclared (Personal Growth, Recert, etc)
C.AA.LAIGETC		Liberal Arts - IGETC			
C.AA.MARKET		Marketing			
C.AA.MUSIC		Music			
Associate of Science Program Code		Description	Associate of Science Program Code		Description
C.AS.ASTRON		Astronomy	C.AS.FIRET		Fire Technology
C.AS.BIOL		Biology	C.AS.GEOG		Geography
C.AS.CHEM		Chemistry	C.AS.GEOL		Geology
C.AS.CIS		Computer Information Systems	C.AS.MATH		Mathematics
C.AS.EMS		Emergency Medical Services	C.AS.PHYSIC		Physics
C.AS.SLPA		Speech-Language Pathology Assistant	C.AS.RADIOL		Radiologic Technology
			C.AS.RESP		Respiratory Care
Certificate Program Program Code		Description	Certificate Program Program Code		Description
C.CERT.ACCT		Accounting	C.CERT.FBTA		Firefighter I Basic Training Academy
C.CERT.AJ		Administration of Justice	C.CERT.MICN		Mobile Intensive Care Nurse
C.CERT.AT		Associate Teacher	C.CERT.MM		Marketing Management
C.CERT.BUSMGMT		Business Management	C.CERT.MT		Master Teacher
C.CERT.CFOT		California Fire Officer Training	C.CERT.P		Programming
C.CERT.CHDCP		Child Home Day Care Provider	C.CERT.RADIOL		Radiologic Technology
C.CERT.CIS		Computer Information Systems	C.CERT.RRT		Registered Respiratory Therapist
C.CERT.CRT		Certified Respiratory Therapist	C.CERT.RM		Retail Management
C.CERT.CCNA		Cisco Certified Network Associate	C.CERT.SS		Site Supervisor
C.CERT.CCNP		Cisco Certified Network Professional	C.CERT.T		Teacher
C.CERT.CHT		Computer Hardware Technician	C.CERT.W		Webmaster
C.CERT.EMT-I		Emergency Medical Technician - I			
C.CERT.EMT-P		Emergency Medical Technician - Paramedic			
C.CERT.FIA		Fire Inspection Academy			

LEGEND ON-CAMPUS
(See map on inside back cover)

- BC Bookstore Complex
- BK Bookstore
- CL Classroom Building
- CC College Center
- CHS Chemistry & Health Science
- CDC Child Development Center
- G Gymnasium
- LADM Laboratory/Administration
- LR Library
- LR-LC Library/Learning Center
- OE-1, OE-2 Occupational Education
- PAC Performing Arts Center
- SSA Student Services A
- SSB Student Services B
- SCC Student Center/Cafeteria
- SCCSTFL Student Center/Staff Lounge

LEGEND OFF-CAMPUS

- CLNC Clinic
- DE Distributed Education
(See Room Numbers in schedule)
- FLD Off-Campus Field
- HOSP Hospital
- RIAL-RFD Rialto Fire Department
- SBCMC San Bernardino County Medical Center
- SBNO RSTC San Bernardino Richard Sewell
Training Center
- VETS Veterans' Hospital

NOTE: Parking Controls are in effect in all Parking Lots and along all campus streets. MONDAY-THURSDAY 8 AM TO 10 PM FRIDAY 8 AM TO 4:30 PM



**11711 Sand Canyon Road
Yucaipa, CA 92399
(909) 794-2161**

www.craftonhills.edu

H HANDICAPPED PARKING
➔ HANDICAPPED RAMP

