

Qualtrics Report – RRN 2742
Classified Professionals Week Survey – Final Results
 1/26/23

AREA-What area of the college do you work in? (optional)

Answer	%	#
Student Services	48.9	23
Administrative Services (i.e. Facilities, M&O, Custodial, Technology, etc.)	27.7	13
Instruction	23.4	11
Total	100.0	47

Note: As of 1/26/22, we have a total of 98 (48%) classified employees

BARRIERS - Please select barriers that might prevent you from participating in Classified Professional Week (select all that apply)

Answer	%	#
I can't participate due to area staffing	29.0	18
I have no barriers	27.4	17
I can't participate due to work load	24.2	15
I can't participate due to area hours and/or my scheduled hours	9.7	6
Other (specify below)	8.1	5
I personally don't want to participate	1.6	1
Total	100.0	62

Other (specify below) (n=4)
I don't anticipate issues but it really depends on the length of time I'd be out of the office
I now work off campus at CRY-ROP
I can possibly participate
Topics are not generally interesting or useful to me

WKSHP FORMAT - Indicate which workshop formats you prefer (select all that apply):

Answer	%	#
Hybrid Workshop (i.e., combination of online (zoom) and in-person)	38.8	26
In-Person Workshop (i.e., exclusively on-campus or face-to-face)	32.8	22
Online Workshop (e.g., exclusively via Zoom)	28.4	19
Total	100.0	67

WKSHP TIME - Indicate which workshop scheduling options work best for you (select all that apply):

Answer	%	#
45 minutes - 1 Hour Workshops	86.3	44
2 Hour Workshops	7.8	4
Other (specify below)	5.9	3
Total	100.0	51

Other (specify below) (n=3)
Depends on subject matter/activity for the amount of time
Either choice I think it depends on the topic/training
Repeat times so more staff can attend? Ex: I in the a.m and I in the p.m. or a different day.

WKSHP DAYS - Thinking of your typical schedule and your area hours, which days and times work best for you to attend a Classified Professional week workshop/activity? (select all that apply)

Question	9am-10am		10am-11pm		11am-12pm		1pm-2pm		2pm-3pm		3pm-4pm		All time(s) available		Total
	%	#	%	#	%	#	%	#	%	#	%	#	%	#	
Monday	21.0	13	19.7	14	17.0	9	17.5	11	18.2	12	15.2	5	19.4	7	71
Tuesday	22.6	14	21.1	15	22.6	12	20.6	13	21.2	14	18.2	6	22.2	8	82
Wednesday	17.7	11	18.3	13	17.0	9	15.9	10	19.7	13	15.2	5	19.4	7	68
Thursday	17.7	11	18.3	13	18.9	10	19.0	12	18.2	12	18.2	6	22.2	8	72
Friday	21.0	13	22.5	16	24.5	13	27.0	17	22.7	15	33.3	11	16.7	6	91
	100.0	62	100.0	71	100.0	53	100.0	63	100.0	66	100.0	33	100.0	36	

LRN/TRN - Learning/Training

Answer	%	#
Excel (specific topic: Pivot Tables, Conditional Formatting, Filtering, etc.)	22.0	28
Oracle Training	14.2	18
Creating PDF's, Forms and Electronic Signatures	12.6	16
Colleague for Classified	11.8	15
Canvas Tips & Tools for Classified	10.2	13
OneDrive Training	9.4	12
Starfish Tips and Tools	7.9	10
SBCCD Contracts	7.1	9
Other (please specify)	4.7	6
Total	100.0	127

Other (please specify) (n=5)
365 office + MS outlook
Adobe Design
Fire Ext Use, CPR, Emergency safety training, FMLA for classified, tuition reimbursement for classified, Getting a graduate degree for classified, APA style & research methods
How to submit events to the new calendar system, once it's up.
None of the training suggested would help me personally.

EFFECT - Workplace Effectiveness and Interpersonal Skills

Answer	%	#
Conflict Management: Communicating Tactfully with Difficult People	29.2	19
Emotional Intelligence	27.7	18
Participatory Governance for Classified Professionals	23.1	15
Conflict Management: Negativity in the Workplace	18.5	12
Other (please specify below)	1.5	1
Total	100.0	65

Other (please specify below) (n=1)
Inclusive language

WELLNESS - Employee Wellness & Fun Stuff

Answer	%	#
Painting to De-Stress	21.4	22
Emotional Wellness	18.4	19
Stress Management	17.5	18
Chair Yoga	16.5	17
Campus Tours	11.7	12
Networking Group (bring your lunch and get to know other classified staff)	11.7	12
Other (please specify below)	2.9	3
Total	100.0	103

Other (please specify below) (n=3)
Soap-making; massage
Ariel yoga, pole fitness
Yoga

PERSONAL - Personal Growth

Answer	%	#
Retirement 101	17.1	20
Tuition Reimbursement	15.4	18
Living Trust 101	13.7	16
CPR Training	12.0	14
CSEA-Applying for Promotional Position	12.0	14
Budgeting 101	10.3	12
CSEA Q & A	9.4	11
Interviewing Tips	8.5	10
Other (please specify below)	1.7	2
Total	100.0	117

Other (please specify below) (n=2)
Reclassification Process for Classified Professionals
HR info that is NOT union run

FAC/WKP - We would love to have our talented classified professionals show off their skills by facilitating a workshop during classified professionals week. Would you be interested in facilitating a workshop?

Answer	%	#
No	85.7	30
Yes	14.3	5
Total	100.0	35

Classified Facilitated Workshop

What area of expertise and/or workshop topic would you be interested in facilitating, please specify below. If you're not sure, that's ok, we can discuss ideas at a later time. (n=4)
Budget Management
CSEA contact, Reclassification process or anything else in this area
Watercolor painting, How to submit events to the new calendar once it's out.
Workshop on creating accessible flyers, emails and/or newsletters.

Please feel free to provide any suggestions and/or comments for this event. (n=5)
Having enough flexibility to participate without feeling guilty for wanting to participate and leave our work space.
I did not mark any times as I work directly with classes and I do not have course syllabi at this time. I am going to presume that the summer courses will be stacked against the spring courses like they were this last year where graduation was on a Wednesday and summer courses started the following Tuesday.
If we can repeat workshops it may allow more staff within the same dept. to attend?
Will coffee or snacks be provided? Workshops with food incentives tend to do well!
Would love to see a crafting hang out and show people what you do and maybe show someone how to do something cool.