

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, September 6, 2012 - 4:00 p.m. – Board Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:05 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
John M. Futch, Clerk
Donna Ferracone
John Longville
Jess C. Vizcaino, Jr.
Eric Owen, Student Trustee, SBVC
Kyle Hundley, Student Trustee, CHC

Members Absent:

James C. Ramos
Donald L. Singer, Vice President

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Dr. Larry Buckley, Interim President, SBVC
Dr. Cheryl Marshall, Interim President, CHC

Administrators Absent:

None.

Pledge of Allegiance

Mr. Vizcaino led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Charlie Ng

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Government Code 54956.9

Claim No. 437360

Case No. CIVDS1208425

PUBLIC EMPLOYMENT

Government Code 54957

Vice Chancellor, Human Resources

College Presidents

STUDENT DISCIPLINE

Ed Code 72122

Student #0232186

Student #0574784

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: Chancellor

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Mr. Vizcaino seconded, and the Board members voted as follow to approve the settlement authority of claim #437360 by way of stipulation with provision for future care. The permanent disability award is 0%. Permanent disability advance of \$0, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

7. APPROVAL OF MINUTES

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve the minutes of August 9, 2012:

AYES: Ferracone, Futch, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: Lockwood

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve the minutes of August 13, 2012:

AYES: Ferracone, Futch, Lockwood, Longville
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: Vizcaino, Owen (advisory), Hundley (advisory)

8. REPORTS

A. Board Members

- Ms. Ferracone had the pleasure to attend the dedication of the SBVC Vets' Center. She is anticipating "our vets will get lots of help."
- Mr. Longville also attended the event. He particularly appreciated all the individuals who were not staff who put in time to make the center a reality.
- Mr. Futch said it "took the heart of all the people involved to make it happen"

B. Student Trustees

- Mr. Hundley reported a Goodwill Committee has been established and "we want your stuff". Pickup times have been scheduled and a truck will be parked in the quad. The goal is to fill four trucks.
- Mr. Owen also was privileged to attend the Vets' Center dedication. The *Week of Welcome* was a success.

C. Chancellor

- Mr. Baron said he was pleased to watch SBVC football on television. He said the announcers were professional and some of Dr. Dusick's students were working the cameras. He congratulated Dr. Isaac on three grants totaling over \$1 million. These grants will benefit the community and get people back to work. Mr. Longville said he was glad to hear that both items Mr. Baron reported on were positive.

9. PUBLIC COMMENT

Student Trustee Kyle Hundley read a letter from CHC student Ryan Bueler urging the district to look at skateboards as a means of alternative transportation across school grounds. Mr. Longville asked the staff to look into this request and bring the information back to the Board. He complimented Mr. Bueler on his well-thought out letter.

Community member John Wurm spoke in opposition to the district-issued bonds which will not be repaid until 2048, the budget which indicates we are spending \$2 million more than we are taking in, and Proposition 30 which will raise taxes in a community which is already economically challenged.

10. INSTITUTIONAL PRESENTATIONS

A. **Accountability Reporting of Community Colleges (ARCC)**

Institutional Researchers Keith Wurtz, CHC, and James Smith, SBVC, presented the 2010-2011 Accountability Reporting (ARCC) of the Community Colleges. Assembly Bill AB 1417 requires the California Community College System Office to develop a framework for evaluating community college performance. The goal of the framework is to provide information to help improve instruction and programs for students. The framework needs to reflect the breadth of the mission of the California community colleges.

The Board actively discussed the 2011 Accountability Reporting for the Community Colleges reports for SBVC and CHC.

B. **Media Academy – SBVC**

Dr. Diane Dusick presented a brief introduction about the Inland Empire Media Academy. Planned activities include the creation of an extension center to offer non-credit classes, a potential partnership with CSUSB, development of partnerships with local high schools, and participation in a district-wide grant program that may bring in international students. The second annual film festival will be held in May, 2013.

C. Conduct Public Hearing on 2012-2013 Final Budget

Mr. Lockwood opened the public hearing on the 2012-2013 Final Budget. Hearing no comments, he subsequently closed the public hearing.

D. Adopt 2012-2013 Final Budget

Mr. Futch moved, Mr. Vizcaino seconded, and the Board members voted as follows to adopt the 2012-2013 Final Budget:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

11. CONSENT AGENDA

The following changes were made to the Consent Agenda:

Item 11.B.11. Consideration of Approval of New Management Job Description – Associate Dean, Nursing, SBVC – Deleted

Item 11.B.11 Consideration of Approval of District Wide Reorganization Plan Personnel Actions – Effective date for Eloise Sifford and Angie Ontiveros changed to September 10, 2012.

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

12. ACTION AGENDA

Approve Bond Measure M Construction Change Orders and Contract Amendments

Mr. Longville moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the following Bond Measure M Construction Change Orders and Contract Amendments:

Central Plant - SBVC

Plumbing, Piping & Construction, Inc., CO-02, in the amount of \$77,175.00

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Longville moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the following Bond Measure P Construction Change Orders and Contract Amendments:

Community Recreation Facility - CHC

Riverside Construction Co., CO-01, in the amount of \$28,093.33

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Approve Revised Measure M Project List - CHC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the revisions to the Measure M Priority List, CHC:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Approve Amendment 004 to the Snipes-Dye Associates Contract

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 004 to the Snipes-Dye Associates contract to extend contract terms through June 11, 2015:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Approve Amendment 005 to the AEI CASC Contract

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 005 to the AEI CASC contract, in the amount of \$14,271.26:

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Adopt Resolution in Support of Proposition 30 – Schools and Local Public Safety Act

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to adopt a resolution in support of Proposition 30, Schools and Local Public Safety Act.

AYES: Ferracone, Futch, Lockwood, Longville, Vizcaino
Hundley (advisory), Owen (advisory)
NOES: None
ABSENT: Ramos, Singer
ABSTENTIONS: None

Kyle Hundley is in support of this proposition and encouraged the District to continue to watch its spending. He added the CHC Student Senate adopted a similar resolution in support of Proposition 30.

13. **INFORMATION ITEMS**

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Contracts
- C. Budget Report
- D. Purchase Order Report
- E. General Fund Cash Flow Analysis
- F. Quarterly Financial Status Report
- G. Applause Cards

14. STAFF REPORTS

- A. CHC President
 - A written report was submitted.
- B. CHC Academic Senate
 - Meridyth McLaren reported the faculty reviewed this year's goals at a recent retreat. The Senate implemented the "buddy" system to ensure information reaches the entire faculty. Faculty members have volunteered to serve on the presidential search committee.
- C. CHC Classified Senate
 - Michelle Riggs reported the Senate is working with CSEA to appoint classified representatives to various committees throughout the District. The Chancellor will be attending the September 7 meeting. Newsletters to share information will be sent out monthly.
- D. CHC ASB
 - Chris Robles reported *Student Appreciation Day* was a success. Upcoming events include a *Public Safety Day* on September 12 and *Constitution Day* on September 17.
- E. SBVC President
 - A written report was submitted to the Board.
- F. SBVC Academic Senate
 - Jeremiah Gilbert presented three resolutions adopted by the Senate: 1) urging the District leadership and SBVC administration to observe the collegial consultation process; 2) supporting library support services and the learning environment; and 3) supporting the need for full-time faculty for student success.
- G. SBVC Classified Senate
 - Cassandra Thomas reported Senate members had a productive question and answer session with Dr. James Smith. She reported she is impressed with the how fast purchase orders are being processed. She gave a "shout out" to Interim Vice President of Administrative Services, Scott Stark.
- H. SBVC ASB
 - Victor Ho reported 250 prizes were passed out during the *Week of Welcome*. The AS took the opportunity to promote the ASB discount sticker. He added that students feel the availability of the library is becoming less and less, and the library is crucial to student success.
- I. KVCR
 - A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Colleen Gamboa acknowledged the openness of upper management regarding contract issues. She was pleased with the appointment of Tanya Rogers and is looking forward to working with her.

L. Management

- Absent.

15. ADJOURN

Mr. Lockwood adjourned the meeting at 7:00 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees