

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees  
Thursday, June 14, 2012 - 5:00 p.m. – Board Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 5:05 p.m.

Members Present:

Carleton W. Lockwood, Jr., President  
Dr. Singer L. Singer, Vice President  
John M. Futch, Clerk  
Donna Ferracone  
John Longville  
James C. Ramos (left at 6:20 p.m.)  
Eric Owen, Student Trustee, SBVC  
Kyle Hundley, Student Trustee, CHC

Members Absent:

Jess C. Vizcaino, Jr. (absent-excused)

Administrators Present:

Bruce Baron, Chancellor  
Gloria Harrison, President, CHC  
Dr. Larry Buckley, Interim President, SBVC  
Charlie Ng, Vice Chancellor Fiscal Services  
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

None.

Pledge of Allegiance

Mr. Longville led the Pledge of Allegiance.

2. OATH OF OFFICE – 2012-2013 STUDENT TRUSTEES

Mr. Futch administered the Oath of Office to newly elected student trustees Eric Owen, SBVC, and Kyle Hundley, CHC.

3. APPROVAL OF MINUTES

Dr. Singer moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of May 31,2012:

AYES: Ferracone, Futch, Lockwood, Longville, Singer

NOES: None

ABSENT: Vizcaino

ABSTENTIONS: Ramos, Hundley (advisory), Owen (advisory)

4. REPORTS

A. Board Members

- Mr. Futch joined about 550 students and parents at the County Department of Child and Family Services Foster Care Youth Sports Faire at SBVC on June 9. Sports equipment was distributed to each student attending.

B. Student Trustees

- Eric Owen said he is happy to serve the SBVC students and excited to see what this year brings. He looks forward to working with Robert Shields, the AS president at SBVC, and with Kyle Hundley to unite the campuses.
- Kyle Hundley is looking forward to working with Eric Owen and hopes to have a few joint ventures this year. He met with members of the Inland Congregations United for Change to discuss a voter drive on campus. He plans to work hard to be the best representative to students as he can possibly be.

C. Chancellor

- Mr. Baron welcomed the new student trustees. He met with them twice and publicly stated he "is very impressed with these gentlemen."
- The Chancellor congratulated Charlie Ng who was selected to serve as a member of the design team for CASBO. The design team will launch a strategic planning process to create a new organizational plan for CASBO. He added that these efforts are all about partnerships and involvement and sharing expertise.
- SBVC's psych tech program was recognized for ranking number one for the number of students passing their licensing exam in California.
- He had the opportunity to attend the first annual student film festival at SBVC, where there were over 65 entries. It was a great opportunity for the radio, TV and film program. The winning films will be featured on KVCR.

5. PUBLIC COMMENT

Community members and several students spoke in support of the SBVC scholarship program, specifically urging the Board to fund a position to assist students with the scholarship application process. The speakers asked the Board to place their request on the next Board agenda.

SBVC classified employee, Mary Valdemar, distributed a statement detailing her intent and purpose for advocating for scholarships.

Local resident John Wurm questioned the amount of money spent on salaries for interim management positions, urged the Board to discontinue curriculum items which are “enrichment” activities instead of transfer or degree-type courses, and determine the cost of tuition reimbursement for staff before approval. He said he intends to be a candidate for the Board of Trustees.

Responding to the issue of scholarships, Dr. Buckley stated he recognizes the challenges and is concerned about the same things. A plan will be in place before October when scholarship applications become available. The Financial Aid Coordinator will be handling scholarships.

Mr. Ramos said he is interested in how scholarships were handled then and how they are done now.

Mr. Lockwood asked that a report be brought back to the Board in August.

6. CONSENT AGENDA

The following changes were made to the Consent Agenda:

Item 6.C.1. Consideration of Approval of Routine Contracts and Agreements

Mr. Longville moved, Dr. Singer seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

ABSTENTIONS: None

7. ACTION AGENDA

**Approve Community Services Summer High School Skills Program**

Mr. Longville moved, Mr. Ramos seconded, and the Board members voted as follows to approve the Community Services Summer High School Skills Program:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None  
ABSENT: Vizcaino

**Approve Routine Contracts and Agreements**

Mr. Longville moved, Mr. Ramos seconded, and the Board members voted as follows to approve Routine Contracts and Agreements:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)  
NOES: None  
ABSENT: Vizcaino

**Accept Management Resignation**

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to accept the resignation of Gloria M. Harrison, President, CHC, effective July 2, 2012:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)  
NOES: None  
ABSENT: Vizcaino

**Accept Academic Retirements**

Dr. Singer moved, Mr. Futch seconded, and the Board members voted as follows to accept the retirement of Merrill Deming, Mathematics Instructor, CHC, and Bert Reins, American Sign Language Instructor, SBVC:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)  
NOES: None  
ABSENT: Vizcaino

**Accept Classified Retirement**

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to accept the retirement of James Young, Lab Technician, Aeronautics, SBVC, effective May 31, 2012:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)  
NOES: None  
ABSENT: Vizcaino

**Adopt Resolution Ordering School District Election for Governing Board Members Whose Terms Expire December 7, 2012**

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to adopt a resolution ordering a school district election for governing board members whose terms expire December 7, 2012:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve Bond Measure M Construction Change Orders and Contract Amendments**

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to approve Bond Measure M Construction Change Orders and Contract Amendments:

**Parking Lot/ADA/Lighting Improvement - CHC**

RDM Electric, CO-3, in the amount of \$16,082.00

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Award Bid and Approve Contract for the Business Building Renovation - SBVC**

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to award Bid #06-05-2012 and approve contract with Doug Wall Construction, Inc. for the Business Building Renovation project, SBVC, in the amount of \$9,250,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

Mr. Longville expressed his appreciation to Bruce Baron and Charlie Ng for their efforts to increase the amount of work going to local contractors. He said this was one of his top priorities and is happy to see the effort to ensure the buildings paid for by our taxpayers are being constructed by local labor.

Mr. Futch added that the participation in the bidding process was outstanding.

**Approve Amendment 002 to the NTD Architecture Contract - SBVC**

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 002 to the NTD Architecture contract, in the amount of \$9,575.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve Amendment 003 to the Vista Environmental Contract - CHC**

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 003 to the Vista Environmental contract, in the amount of (-\$180,500.00):

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve Amendment 005 to the P2S Engineering, Inc. Contract - SBVC**

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 005 to the P2S Engineering, Inc. contract, in the amount of \$19,300.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve Uniform Construction Cost Accounting Procedures (UCCAP) Contracts and Agreements**

Dr. Singer moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Uniform Construction Cost Accounting Procedures (UCCAP) contracts and agreements:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Adopt Resolutions and Signature Authorizations for State of California**

Mr. Ramos moved, Ms. Ferracone seconded, and the Board members voted as follows to adopt resolutions and signature authorizations for the State of California Departments of Rehabilitation, Education and Correction/Rehabilitation, and Social Services:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve Board Policies 2060 Student Trustees, 2070 Advisory Voting Student Member of the Board of Trustees and 3740 Emergency Notification System**

Mr. Hundley moved, Mr. Owen seconded, and the Board members voted as follows to approve Board Policies 2060 Student Trustees, 2070 Advisory Voting Student Member of the Board of Trustees and 3740 Emergency Notification System:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

**Approve 2012-2013 Tentative Budget**

Mr. Ng presented the 2012-2013 Tentative Budget stating that the budget situation has worsened.

Dr. Singer recognized that we are all operating in the dark and that the tax initiative may not pass but realized that the district is doing a good job balancing everything. He added that the Board took the position to not drop the fund balance below 15%, and if we do end up with anything over 15% that he hoped the staff would consider adding as many sections as possible.

Ms. Ferracone agreed to keeping as many sections as possible while still maintaining a healthy reserve balance.

Mr. Futch moved, Dr. Singer seconded, and the Board members voted as follows to approve the 2012-2013 Tentative Budget:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer  
Hundley (advisory), Owen (advisory)

NOES: None

ABSENT: Vizcaino

8. **INFORMATION ITEMS**

A. Summary of Bond Measure M Capital Improvement Program Change

## Orders and Amendments for Construction Contracts

### B. Budget Report

Mr. Ramos left at 6:20 p.m.

### C. Purchase Order Report

### D. General Fund Cash Flow Analysis

### E. Applause Cards

## 9. STAFF REPORTS

### A. SBVC President

- A written report was submitted to the Board.

### B. SBVC Academic Senate

- Absent.

### C. SBVC Classified Senate

- Mary Valdemar reported that classified appreciation day was well received and thanked Chancellor Baron for his support. The Classified Senate has made a commitment to participate in the accreditation process.

### D. SBVC ASB

- Robert Shields will be sending an email to students in an attempt to fill the vacant senate positions. He said he will be pushing for a career week and looks forward to working with everyone.

### E. CHC President

- A written report was submitted to the Board.

### F. CHC Academic Senate

- Absent.

### G. CHC Classified Senate

- Absent.

### H. CHC ASB

- Chris Robles thanked President Harrison for her service to the district. Students will hold a planning retreat in the summer to learn parliamentary procedures and events training.

### I. KVCR

- A written report was submitted to the Board.



- J.     CTA
    - Absent.
  - K.     CSEA
    - Colleen Gamboa reported management has reached out in an attempt to work with the union on contract issues.
  - L.     Management
    - Absent.
10.    ADJOURN

Mr. Lockwood adjourned the meeting at 6:45 p.m. in honor of Gloria Harrison and her 46 years of dedicated service to the district and its students.

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John M. Futch, Clerk  
San Bernardino Community College District  
Board of Trustees