# **Crafton Hills College**

Opening Day August 18, 2014

## **STUDENT REFLECTIONS**

## **ORGANIZATIONAL UPDATE**

### Farewells & Best Wishes

#### Dec 2013

- Ken Bryson
- Betty Weischadle

#### Spring 2014

- Bob O'Toole
- Judy Giacona
- Damaris Matthews
- Janet Burnham
- Terry Koeper

#### Summer 2014

- Miriam Williams
- JoAnn Jones
- Lorena Guadiana



#### Moves

- Joe Cabrales returned to Student Services
- Copy Center is reporting to Rebeccah
   Warren-Marlatt
- Karen Childers as a management intern in HR (6 mos.)
- Robert Brown transferred to English
- Jimmy Urbanovich and Julie McKee will return in Spring

## New Employees

- Mariella Long Account Clerk
- Evan Sternard Counselor
- Trinette Barrie Career Counselor
- Hannah Sandy Interim Coordinator, Health and Wellness
- Naomi Lara EMS Secretary
- Herberth Jaco Lab Tech, Physics
- Karen McCartney Lab Tech, Biology

## New Employees

- Mark Snowhite Int Dean, Math, English, Reading, and Instr Support
- Emily Spencer Int Chemistry Faculty
- Daniel O'Hare Int Alternative Learning Strategies Coordinator
- Rich Fleishman Int Acct Faculty
- Mike Alder Int Chief, Fire Academy



## ACCOLADES AND CELEBRATIONS



### Advances

- Elizabeth Mealey BS, Lib & Info Svcs
- Cyndi Gundersen BA, Bus Admin
- Ben Mudgett BS, Public Admin
- Larry Aycock BA, Management
- Alicia Hallex MA, Educ Counseling









## A Few Accolades









### **ASPIRATIONS FOR 2014-2015**

## The Big Stuff

- Student Success & Engagement
- New EMP
- Accreditation
- Educational Partnerships
- Sustainability
- Professional Development

- Construction
- Budget
- Enrollment Management
- Evidence-based Decisions
- Committees
- Safety
- Foundation



### **Educational Master Plan**

- New Vision, Mission, Values
- Updated and Revised Goals
   Campus dialogue is next

"Vision without action is daydream. Action without vision is nightmare." - Japanese Proverb



### **New Mission & Vision**

#### **Our Mission:**

Advance the educational, career, and personal success of our diverse campus community through engagement and learning

#### **Our Vision:**

Be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting

#### **Crafton Hills College Values**



"I am always doing that which I cannot do, in order that I may learn how to do it." - Pablo Picasso

Academic

#### Educational Partnerships News and Updates

- Four Year
  - Brandman & ?
  - Loma Linda University Health

K-12
AB 86
Inland Leaders



#### Educational Partnerships News and Updates

Community Colleges

 Region 9 Workforce Development
 Baccalaureate Proposal
 Leading From the Middle Team

#### Budget & Enrollment Management

#### The Good News:

- State revenues are up
- Commitment to CCs
- Increases in categorical funding
  - Student Success & Equity
  - DSPS
  - EOPs
- Salary increases
- CHC grew 18% in 13-14



## Budget & Enrollment Management The Bad News:

• Future growth funding uncertain

- Flat growth is likely

- Colleges' budgets not able to completely absorb the salary increases
- One time funds for 14-15 staffing
- Hiring for 15-16 uncertain
  - Broad input and dialogue needed

"We may encounter many defeats but we must not be defeated."

- Maya Angelou

"Do not let what you cannot do interfere with what you can do." - John Wooden

#### Accreditation

- THANK YOU
- One more formal step





## Foundation

- Infrastructure
- Relationship Building
- New Strategic Plan
- \$\$\$\$\$\$\$\$\$
  - Donors
  - Soft Capital Campaign
  - Endowments

PARTNER IN EDUCATIONAL EXCELLENCE

### Foundation

#### The CHC Foundation is investing back into the campus

•	Infusion funds	\$13,500
•	Requests from campus	\$33,800
•	President's Circle innovation mini grants	\$10,000

• Student Scholarships

\$71,000

## Best Organizational Research Gauge Data Cubes



## New, Incredibly Easy to Use, Soon to be Award Winning Website

	L Find People	🛱 Departments 🛛 🗰 Mission	Give to Crafton Joins
		5.1	8
CraftonHills		X	Google <sup>22</sup> Custom Search Go
Prospective Students - Current S	tudents - Online Students -	Faculty and Staff +	Visitors and Alumni 🗸



Denise Allen
ACADEMIC SENATE

**Rebeccah Warren-Marlatt** 

ACCREDITATION & STUDENT SERVICES

## Self Evaluation for Accreditation: Status and Next Steps

## The Self Evaluation is Completed



### So what's next?

 August 27, Cheryl and RWM meet with Dr. Russell to plan the visit



- Mock External Evaluation (proposed) Friday, September 5, 1:30-4:00 p.m.
- External Evaluation Visit, September 29-October 2

### The External Evaluation Team

 Dr. Barry Russell, Chair of the External Evaluation Team and President, Las Positas College



 Ms. Renee Pegues, Assistant to the Chair and Exec. Assistant to the VP Admin Services, Las Positas

### **External Evaluation Team**

- Ms. Lori Bennett, Exec VP, Student Learning, Moorpark College
- Ms. Julie Bruno, Professor, Communications, Sierra College
- Ms. Catherine Chenu-Campbell, Librarian, Sac City College
- Ms. Marjorie Duffy, Professor, CIS, Consumnes River College
- Mr. Davit Khachatryan, Dir, Fiscal Svcs, Irvine Valley College
- Dr. Robert Livingston, Professor, Bus Admin, Cerritos College
- Dr. Dena Maloney, Superintendent/President, Taft College
- Ms. Heather Ostash, Vice President, Student Services, Cerro Coso Community College
- Dr. George Railey, Vice Chancellor, Educational Services/Institutional Effectiveness, State Center Community College District
- Dr. Robert Snowden, Professor, Radio and Digital Media, Consumnes River College

#### A Brief Summary of Standards I-IV



## Standard IA, Mission

#### • Strengths

- Mission is linked with EMP, PPR, DSP, Left Lane, Student Success Plan, Enrollment Management Plan, and many others
- Mission is continuously reviewed
- Weaknesses
  - None
- Planning Agenda
   None



#### Standard IB, Institutional Effectiveness

#### Strengths

- Learning and effectiveness is assessed at all levels
- Dialogue is robust and ongoing
- Mission and EMP under revision
- Alignment with district plans and imperatives
- Progress toward goals is assessed; results are used for institutional improvement
- The results of assessment are readily accessible
- We "tweak" our planning, evaluation, and resource allocation cycle as needed
- Weaknesses
  - Assessment of courses and programs.
- Planning Agenda
  - None
### Standard IIA, Instruction

- Strengths
  - Planning
  - Faculty Input and Engagement
- Weaknesses



- Assessment in specified courses/programs
- SLOs and Course outlines
- Planning Agenda
  - Make course outlines easily accessible
  - Attach SLOs to course outlines
  - Develop a system to cross check SLOs on syllabi with outlines

### Standard IIB, Student Support Services

### • Strengths

- The College provides critical information and services in a variety of formats
- Services assess their effectiveness and use the results for improvement
- Plans align with institution level plans
- Diversity Programming
- Civic engagement
- Weaknesses
  - No online counseling yet
  - Timeliness and accuracy of catalog
- Planning Agenda
  - None



### Standard IIC, Library, Learning Resources

### Strengths

- Broad range of books and materials
- Information is accessible
- Effectiveness is assessed in Tutoring and Library
- Tutoring services meet student needs
- Weaknesses
  - Staffing
- Planning Agenda
  - None



### Standard III.A: Human Resources

### **Strengths**

- Quality of Staff and Faculty
- Professional Development
- Needs Assessment
- MOU for SLOs
- Ethics Statements
- Equity & Diversity



### Weaknesses

- No Approved HR Handbook
- Long Range Human Resources Plan
- Inconsistency between policy and processevaluations

### **Planning Agenda**

- Revise faculty evaluation tool to include SLOs
- Ensure evaluations take place timely

# Standard IIIB, Physical Resources

#### Strengths

- Facilities Master Plan
  - building, infrastructure, & site improvements
- Safety training
- Compliance with applicable laws and regulations
- Energy management
- Construction and Construction standards
- Facility assessment
- Weaknesses
  - Funding for all construction/renovation needs
  - Operational funding to support facilities
  - Improved utilization of space
- Planning Agenda
  - None



### Standard IIIC, Technology Resources

### • Strengths

- Strong district/college infrastructure
- Technology supports teaching, learning, service
- Training at site and district levels
- Replacement and maintenance plans
- Alignment of plans
- Weaknesses
  - DE plan out of date
- Planning Agenda
   Update DE Plan



### Standard IIID, Fiscal Resources

### • Strengths

- Resource allocation is integrated with planning
- FMP is aligned with the EMP
- Five-year budget projections
- District audit ensures compliance with federal and state requirements
- District allocation model includes liabilities and future obligations
- Rigorous dialogue and opportunities for input



### Standard IIID, Fiscal Resources

#### Weaknesses

- History of deficit spending and high fixed costs
- Increasing capacity without a firm growth model
- Weak position control (District)
- No district strategy for growth (District)
- No multi-year fiscal planning (District)
- Planning Agenda
  - Address deficit
  - Improve position control tools
  - Engage in long range planning



### Standard IVA, Leadership

### Strengths

- Leadership is promoted at all levels of the institution
- Written policy for participation in decision-making
- Defined roles in governance
- Appropriate bodies make recommendations about learning programs
- Responsiveness to Commission recommendations
- Honesty and integrity



### Standard IVB, Governance

#### Strengths

- Clearly defined roles
- Board establishes policies to assure student learning programs
  - Actions are consistent with policy
  - Self-evaluates, is informed about accreditation, selects the Chancellor
- Chancellor provides leadership, shares vision
- President has responsibility for the college
  - Guides improvement, evaluation, resource planning and distribution, and evaluates systems
  - Communicates effectively
- District leads—planning, evaluation, budget, and liaison between college and governing body

### Standard IVB, Governance

#### Weaknesses

- Policies outdated; short time frame for revision
- Deviation in the collegial consultation process for creating and updating policies and procedures
- Chancellor's evaluation must be completed (BP 2175)
- Instances of decision-making without consultation (AB955)
- Services to the campus need improvement, esp. HR
- No long-range financial and enrollment management plan

#### Planning Agenda

- Board adheres to policy concerning policy development and approval
- Board adheres to policy concerning evaluation of the Chancellor
- District secures stable leadership in HR
- District develops long-range financial plans and hires a permanent VC Fiscal Services

### New College Planning Initiatives

Student Success and Support Plan Student Equity Plan Educational Planning Initiative Violence Against Women Act/ Campus Sexual Violence Elimination Act

### **Student Success and Support Plan**



- Purpose: plan and document how SSSP services will be provided to credit students
- Due Friday, October 17, 2014
- Process: Includes college wide input
  - Draft to SSEEMM in late August
  - Input and approval elicited from constituencies
  - Final draft to Crafton Council

### Student Equity Plan

- Purpose: Engage in planning to increase access, course completion, ESL and basic skills completion, degrees, certificates, and transfer
- Equity: Due November 21, 2014
- Process: Includes broad input
  - Draft to SSEEMM in late August
  - Input and approval elicited from constituencies by October
  - Final draft to Crafton Council



### **Educational Planning Initiative Pilot**

- Provide transcript, articulation, and curriculum inventory elements
- Provide a low cost/no cost planning and degree audit solution
- Develop a student services portal
- Help college counselors leverage technology to reach more students.



Violence Against Women Act: Campus Sexual Violence Elimination Act

To access Title IV monies, colleges must:

- Compile and report incidents of sexual assault, domestic violence, dating violence, and stalking
- Include in the Annual Report a policy statement addressing:
  - Prevention

- Educational programs
- Sanctions
- Reporting Procedures
- Protection of confidentiality
- Written notifications



Michelle Tinoco
CLASSIFIED SENATE



# ADMINISTRATIVE SERVICES UPDATE

## What we may have time for...

- Admin Services: Supporting CHC
- Budget
- Mail
- Safety
- Construction

Admin Services Direction Supporting our Mission & Vision: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through Engagement and learning.

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a SUPPORTIVE COMMUNITY, and a beautiful collegiate Setting.







# Budget

### <u>2013-14 Outcome</u>

- Funded FTES = 4247 (2.26% funded growth)
- Growth at CHC = 18%
- Actual FTES 4499 = Target for 2015
- 2014-15 Projections
  - Projected funded FTES = 4393 (3.43% growth; 31.24% of Allocation)
  - FTES Target = 4499
  - Leaves 106 unfunded FTES
- Budget Direction 2015: maintain & plan for future

### Ahhh...The Mail



Safety

Injury & Illness Prevention Plan (IIPP)

- Emergency Preparedness

   California Great ShakeOut
  - Thursday, October 16<sup>th</sup> at 10:16 AM



### Construction



### Parking – Fall and Spring



"The Churn" 2015





# The "Churn" 2015



- Churn?
  - **Merriam-Webster**

"to stir or mix something with effort" "to produce, proceed with, or experience violent motion or agitation"

- What's Churning? M&O, CHS, LADM, MSA, Fire Academy, EMS, Bookstore, Cafeteria, SSB, SSA
- Benefit on the other end of effort (i.e.
   Engage & Learn) = ?



Crystal Sultzbaugh
STUDENT SENATE

Bryan Reece (a.k.a. Dr. Love)

# Instruction Office Operations

	Engage	Learn	Advance
Enrollment/Schedule (Fewer Schedule Errors; Hold vs. Expand Access; R25)		Х	х
Catalog Development (Fewer Errors; Smart Catalog; Work Flow)			Х
Facilities (Transition Planning)		Х	
Curriculum (TMCs)			Х
Personnel (Hiring and Recruitment; Data Driven Prioritization; Professional Development)	х	Х	х
Support Staff Services (Committees; Photocopies; SLO Clerical/Technical Support)		Х	

# **Division/Department Operations**

	Engage	Learn	Advance
SLOs (Status Report; Assessment Calendar)		Х	
Annual Plans and Program Review	Х	Х	Х
Overload at 7 Hours Max		Х	
Positive Attendance Scheduling and Reporting			
College Hour Preservation	Х	Х	
Evaluations	Х	Х	Х
Mid-Semester Division Meeting	Х	Х	Х
Final Exam Schedule			Х
Schedule Development (Access and Success)	Х	Х	Х

# Strategic Priorities & E

	Eng	Lea	Adv
Professional Development (Faculty Release; Dean Papas; Learning Institution; Difficult Conversations)	Х	Х	х
Possible Reorganization (Disproportionate Growth; Budget Issues)		Х	х
Departmental Goals for Engage-Learn-Advance	Х	Х	Х
Student Dashboard	Х	Х	Х
Program Dashboard	Х	Х	Х
Tablet Initiative	Х	Х	Х
Department Websites		Х	Х
High School Partnerships	Х	Х	Х
College Hour Programming	Х	Х	
Bachelor's Degree (BA in Allied Health and Emergency Services)	Х	Х	Х
Basic Skills Plan		Х	Х
Contextualized DLAs (Science, CTE, Writing)		Х	Х
Left Lane Expansion	Х	Х	Х
Three Peaks Challenge Expansion	Х	Х	

# ANNOUNCEMENTS

# **DISTRICT UPDATES**