

Crafton Hills College Planning and Program Review Minutes

Date: May 7, 2012

Members:

Denise Allen
Cheryl Marshall
Jessica McCambley
Lucas Manning
Michelle Riggs
Michael Strong
Rebecca Warren-Marlatt
Gary Williams
Sherri Wilson
Keith Wurtz
Margaret Yau

Laura Record (Recorder)

TOPIC	DISCUSSION	FURTHER ACTION
Minutes, April 30, 2012	There was a change to the discussion under "next year's professional development agenda" to read "It was suggested that committee contacts will go to department meetings."	This item will be carried over to the first agenda of Fall, 2012.
Change in Date, Joint Meeting, EMP, PPR, Outcomes, Accreditation Wed., May 9, 12-1	Room to be announced	

<p>Meeting with Deans regarding orphaned disciplines, program designations, timeline, and other issues</p>	<p>Rick Hogrefe, Kirsten Colvey, Joe Cabrales were guests.</p> <ul style="list-style-type: none"> • Deans prefer to take responsibility for writing feedback for orphaned disciplines, with input from adjunct faculty. There was a concern about the lack of a broad, institutional view on the part of adjunct faculty. In addition, deans preferred to write a full program review when scheduled to do so to ensure a shared understanding of and support for the program. • Deans felt prioritization: Should be confined to objectives that have resources Or • Should be done at a more general level, i.e. goals. • Deans agreed that an appropriate designation for those programs that do not participate in PPR when scheduled would be “Failure to Participate.” Programs with this designation should be excluded from receiving additional resources when possible. Resources planned within the Title V STEM grant would be an exception. 	<p>The committee will discuss and finalize a decision about these items on Monday, May 14.</p>
<p>Finalize revisions: PPR forms, Service Units (Wurtz and Allen). Carried over from April 9, 2012.</p>		<p>To be reviewed and approved May 14 after survey results are discussed.</p>
<p>Discussion, incorporating designations (Exemplary, Strong, Healthy with Specific Concerns, Distressed) into PPR Committee feedback</p>		<p>Tabled to May 14</p>
<p>Discussion: What is an appropriate designation for programs that fail to participate?</p>	<p>This items was discussed with the deans, as indicated above.</p>	

Other Business	<p>Keith distributed a screen shot demonstrating a change in the Three-Year Action Plan template. Changes allow participants to indicate a status code using a drop-down menu. Keith will explore whether objectives with resources can be rolled up to the division level automatically, and whether other items can be rolled up by checking a box.</p> <p>Keith took suggestions from the group about the web tool hyperlinks for goals, objectives, and actions.</p>	Discussion agendized May 14
Adjournment	5:00	
<p>Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>

Program	Feedback Reviewed	Feedback Sent
Anatomy & Phys (2/6/12)	2/27/12	2/29/12
Bookstore (11/28/11)	12/5/11	2/29/12
Cafeteria (12/5/11)	3/5/12	3/28/12
CBO/Facilities/Business Office	3/26/12	3/28/12
Custodial Services (2/6/12)	2/27	2/29/12
Emergency Training Center (1/26/12)	2/6/12; 2/13/12; 2/27 (to be finalized)	3/28/12
English (2/27/12)	3/5/12	3/28/12
Fire Technology (1/26/12)	3/5/12 (initial)	3/26/12
Maintenance (11/28/11)	12/5/11	12/12/11
Marketing & Public Relations (11/28/11)	12/5/11	12/12/11
Microbiology (2/13/12)	2/27/12	2/29/12
Public Safety (1/30/12)	2/6/12	2/29/12
Radiologic Technology	1/23/12 (correction #2)	2/29/12
Reading (2/27/12)	3/26/12	3/28/12
Resource Development (11/14/11)	11/28/11; 12/5/11	12/12/11
Technology Services (11/14/11)	11/28/11; 12/5/11	12/12/11
Tutoring (2/13/12)	2/27/12	2/29/12