

Crafton Hills College Faculty Chairs Council Minutes

Meeting Date: September 18, 2015

Time: 9:00 AM Place: BC 104

Members: (Bold = present) Breanna Andrews Amber Contreras Robert McAtee Mark McConnell Meridyth McLaren Julie McKee Patricia Menchaca	Dean Papas Ralph Rabago Gary Reese Scott Rippy Jeff Schmidt Sam Truong Sherri Wilson Margaret Yau	Others Present: Mary Jane Bender (Secretary) Denise Allen Jodi Hanley George Miller Bryan Reese Dan Word
MEMBERS ABSENT: Gary Reese, Jeff Schmidt, Sherri Wilson.		

Agenda Items and Discussion:

Meeting Called to order: 9:04AM, by Mark McConnell

Approval of Minutes – Mark McConnell

- **Action:** Motioned by Breanna Andrews and seconded by Ralph Rabago, to approve that the 9/4/15 meeting minutes with corrections to be made by McConnell.
- **Further Action:** None
- **Ayes:** Amber Contreras, Robert McAtee, Mark McConnell, Meridyth McLaren, Julie McKee, Patricia Menchaca, Dean Papas, Scott Rippy, Sam Truong, Margaret Yau.
- **Noes:** None
- **Abstain:** None

Motion to approve the 9/4/15 minutes with corrections passed.

Intro to Online Teaching Course – Denise Allen

- Denise distributed information regarding the free Introduction to Online Learning for DE Instructors and all CHC faculty. Registration is open first to DE instructors. All other faculty can register beginning Sept 24th.
- Faculty certified for online teaching will not be forced to teach an online course per CTA policy
- CANVAS Update: CANVAS will be used for Introduction to Online Learning

CHURN – Mark McConnell

- Not sure what is going on. New information was sent out via email from Mike Strong and Tina Gimple. There is a meeting today at 1:00pm in LRC 110, and next Friday at 1:00pm in LRC 226.
- Concerns regarding classes held in the Gym being too hot and the only bathroom available in the area is in the MSA bldg. Students sometimes drop because of it.

Spring 2016 Schedule – Mark McConnell

- Sticky Friday is scheduled for October 16, 2015.
- Question: Can a calendar invite be sent out to chairs regarding Sticky Friday? Mark said he will send invite.

EMS Faculty Hire – Dan Word

- Dan had no presentation. He wanted to hear others concerns.
- There should be a process for prioritization.
- Jodi read the priority hiring list from a previous Chairs meeting. EMS was #1.
- Chairs should be in on discussions regarding prioritizing hiring needs
- Bryan said there is funding for 3 faculty members this year. In the future they will build priority ranking procedure.

Other Business – Bryan Reese

Bryan passed out information on *Impact of Course Length on and Subsequent Use as a Predictor of Course Success* and would like to have a conversation regarding it this year. He believe there will be an increase in student enrollment if we offer more courses in 9-week sessions. He asked for feedback;

- Need to offer more desirable courses
- It's hard to find part-timers to teach 4 day/week during summer
- Easier to find instructors for Friday/Saturday classes
- Students may burnout after the first 9 weeks

Announcements:

- Bryan – Syllabi with SLOs need to be in and documented for accreditation. TMCs received from CHC are on track.
- Mark – Counseling meeting went very well. It's nice to be able to address the committee about programs. Japan group is coming to CHC soon. Would like to discuss plan for International Student and faculty travel.

Meeting Adjourned: 10:41 AM

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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