

Crafton Hills College

Faculty Chairs Council

Minutes

Date: December 6th, 2013
CHS 237

Members: (Bold = present)

Denise Allen
 Ryan Bartlett
 Kelly Boebinger
 Brad Franklin
 Jodi Hanley
 JoAnn Jones
 Terry Koeper/(Gary Reese)
 Mark McConnell
 Julie McKee
 Ralph Rabago/(Janine Ledoux)
 Jeff Schmidt
 Sherri Wilson

Others present:

Bryan Reece
Keith Wurtz
June Yamamoto
Debbie Bogh
Ben Gamboa

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes 11/15/13	Approved.	
A new format for all of our majors: Debbie Bogh	Presented the recently approved options for General Education for Non-Transfer Degrees (IGETC, CSUGE, CHC)	Chairs asked to take the informational sheets on the Associate Degrees for each discipline they oversee to their Departments for review. Debbie will send each Chair an electronic copy that can be distributed to the faculty in their departments. Add as agenda item for early in Spring 2014 "Reminder to review the AA Degree info on Curricunet to assure correctness for the 2014-2015 Course Catalogue"
Documentation of SLO's: Keith Wurtz	Informational Presentation on Outcomes Assessment: Process for assessing once at the course level for program and institutional level assessments. Use of common rubric to roll course level outcomes up to program level outcomes.	Each department should provide input to Academic Senate by Dec. 18 th on which rubric it prefers. Need to agree on number of levels the rubric will have.
Short-term course and success rates: Benjamin Gamboa	Presentation of study on 8 week compressed courses and success rates. Data shows an increase in success rates when going from a traditional 18 week to an 8 week course. Very advantageous for students who don't meet the prerequisites for college level Math and English. Two 8 week pre-req courses could be done in one semester and get the student to a	

	college level class a full semester faster than with the traditional 18 week format.	
Follow up on time blocks and college hour from Crafton Council: Kelly Boebinger, Bryan Reece.	College hour was approved by the Crafton Council: MW 12:00-1:00, TTH 1:00-2:00.	The VP of Instruction is arranging a meeting to discuss the <u>time blocks</u> and to evaluate the usefulness of R25. Kelly Boebinger, Rick Hogrefe (Dean of Arts and Sciences), and the VP will participate and any Chair who wishes to attend may.
Prioritization of faculty hires: Last year's list	Discussed the idea of setting a regular date for prioritization of FT Faculty Hires similar to what the committee does with Sticky Friday for Scheduling.	Add to first agenda in Spring 2014. How do we move the prioritization process up so that we have a prioritized list by December? This should be a goal for next spring.
Assorted Academic Topics: Bryan Reece	<ul style="list-style-type: none"> --Engage, Learn, and Advance approved. --Redlands Unified School District receives 1.5 million dollars for Adult Ed, but has used the money elsewhere. A similar situation has happened with Yucaipa/Calimesa Unified School District. Possibility of moving Adult Ed to Crafton. --District proposed to expand Left Lane (\$500,000) --Construction update: Building on course --Accreditation dialogue --Enrollment increase CHC 8%, SBVC 2%. The conversation needs to continue on the 70/30 split of funding. Should be closer to 65/35 based on growth at CHC. --Shoot for 300 FTES for summer (twice that of last summer). 	Asked to read and provide comments on the Accreditation emails that you receive.
Announcements:	Hay Group external evaluation of the work load of employees. Do faculty chairs need to fill out one of their forms since we have a "job description" in the contract.	Mark McConnell will as Ed Gómez (Union) for input at the meeting today. He will in turn contact the Chair of Chairs Council, and a message will be sent to all Chairs on what course of action is to be taken.
Future agenda items: Program discontinuation models: Rebecca Warren-Marlatt Student Success Act: align courses to meet student need. Feb. 7 Results from Environmental Scan: Cheryl Marshall, Keith Wurtz, Ben Gamboa	Should this be a charge for this committee? (Denise Hoyt) The committee appeared to agree that it should be.	Review SBVC's policy. Rebecca Warren-Marlatt will send out a document via email before the scheduled discussion date.

Adjournment	10:55AM	
Next Meeting: 01/17/14		
Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.