

# Crafton Hills College Budget Committee Minutes

Date: November 20, 2012  
Time: 1:00 p.m. – 2:30 p.m.  
Location: LRC 135 (Conference Room)

**Attendees (Absent\*):**

Mike Strong (Chair)  
\*Rebecca Warren-Marlatt  
Karen Childers  
\*Stacey Fullwiler

Denise Allen  
\*Kathy Gibson  
Bob O'Toole  
\*Dan Sullivan

Ben Mudgett  
Ian Waldron (Student)  
Kathy Crow  
Hannah Markley (Student Guest)

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from last meeting.	Minutes approved by consensus	
Committee Charge and Purpose	A motion was made and carried that Item #12 be amended by Mr. Strong to more accurately reflect the Budget Committee's role in budgetary oversight and not specific resource allocation.	Mike to revise Item #12 and bring to next meeting for adoption.
Statewide budget update	More discussion to come as the benefits of Prop 30 are analyzed.	
Budget Basics <ul style="list-style-type: none"> <li>• SBCCD Allocation Model</li> <li>• 2012-13 Final Budget</li> <li>• PPR Prioritized Objectives</li> </ul> Resources: BAM, SBCCD Final Budget	Mike presented a discussion on the structure of public educational spending/funding on both state and local levels and how it ties into the district budget allocation model.	
Revenue Generation	Proprietary revenue generating methods were discussed/considered as possible means of reducing an 800k budgetary shortfall. Option presented were leases and advertising.	
Announcements and Closing <ul style="list-style-type: none"> <li>• Next Meeting: 12/18/12 @ 1:00-2:30pm</li> </ul>		

Future Discussion Items:	Notes:
1. Budget Basics <ul style="list-style-type: none"> <li>• SBCCD Allocation Model</li> <li>• 2012-13 Final Budget</li> <li>• PPR Prioritized Objectives</li> <li>• Resources: BAM, SBCCD Final Budget</li> </ul>	Review annually with new Budget Committee members.
2. Statewide budget update	Standing Agenda item?
3. Review PPR resource requests and funding priorities – annual report to Crafton Council	
4. Review of budget district budget related processes & make recommendations	
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6. Develop a flowchart for information on reporting budget – KISS	
7. Review and examine the Resource Allocation Model	Current budget model does not address costs outside of the campus' control.
8. Develop a “Budget Snopes” to respond to budget related rumors.	
9. Review revenue streams—what are other colleges doing? Which ones can CHC use?	
10. Discussion and training on how excess funds are utilized	
11. Campus-wide budget awareness training—Ideas for discussion: How saving on supplies can help fund items on the PPR list.	