

# Crafton Hills College

## Accreditation

### Committee Minutes

**Date: January 24, 2012**  
**Time: 3:30 p.m.**  
**Location: LRC Multipurpose Room**

**Members Present:**  
 Cheryl Marshall – Co-chair  
 Ralph Rabago – Co-chair  
 Ken Bryson  
 Raju Hegde  
 Julie McKee  
 Gary Williams  
 Miriam Williams  
 Dan Word  
 Keith Wurtz

**Members Absent:**  
 Sam Job  
 JoAnn Jones  
 Farhad Mansourian  
 Scott Rippy  
 Rebeccah Warren-Marlatt

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of November 29, 2011 Minutes (5 min)	Minutes approved by consensus with one correction	
Regional Workshop Info and Planning (10 min)	Information regarding a regional workshop on Integrated Planning and Program Review was distributed. The workshop will be held at Mesa College in San Diego on March 9. The following members volunteered to participate: <ul style="list-style-type: none"> <li>• Cheryl Marshall</li> <li>• Rebeccah Warren-Marlatt</li> <li>• Raju Hegde</li> <li>• Miriam Williams</li> </ul> In addition, Michelle Riggs will attend.	<b>Cheryl will complete the required paperwork.</b>
Research and Evidence – Keith Wurtz (10 – 20 min)	Keith distributed a Research Brief regarding the requirements for evidence in the Self Evaluation Report. A new requirement is to show five years of data on student achievement by various programs and how the data is used to inform decision making. Crafton will be required to show data from 2008-2009 up to 2012-2013. Where appropriate, data needs to be provided separately for transfer programs, CTE, and Basic Skills. The committee briefly discussed the need to develop a definition for a “program” and how related data would be used for decision making and planning. It was agreed that further information would be gathered at the regional workshop.	<b>Regional Workshop participants will gather additional information and review with the committee.</b>
Joint Meetings with: <ul style="list-style-type: none"> <li>• EMPC</li> <li>• Outcomes</li> <li>• Others?</li> </ul> (10 min)	The committee discussed the need to meet with other committees to reivew work in progress and help assure alignment. In addition to EMPC and Outcomes, it was suggested that joint meetings be held with Planning and Program Review, Enrollment Management, and Chairs. A possible time for meetings is Thursdays at 1:00.	<b>Cheryl will contact other committee chairs and find a meeting time.</b>

Review and Categorization of Evidence (40 min)	Small groups worked on the review of existing evidence and requirements for standards to identify key items and themes for future evidence.	<b>Cheryl, Keith, and Rebecca will review results and report back to the committee.</b>
Other Business <ul style="list-style-type: none"> <li>Next Meeting: February 28, 2012</li> </ul> (5 min)	Gary offered to provide a report on training he attended.	<b>Gary will report at a future meeting.</b>
<p style="text-align: center;"><b>Mission Statement</b></p> The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.	<p style="text-align: center;"><b>Vision Statement</b></p> The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.	<p style="text-align: center;"><b>Institutional Values</b></p> Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.