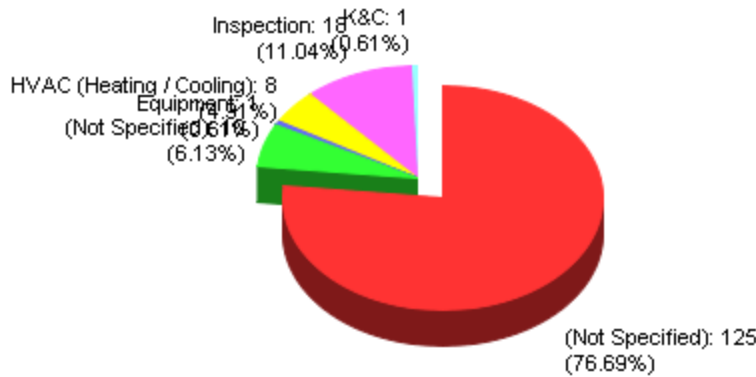
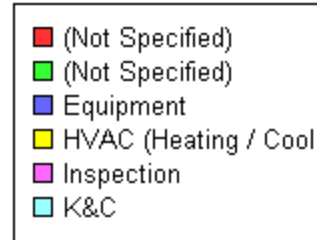




CHC M&O - Month End Work Order Report

Printed: 4/4/2014 4:17 PM

Work Order Category



Report Criteria

- Location / Asset is **Crafton Hills College**
- Target Date is between '**3/1/2014**' AND '**3/31/2014**'
- Repair Center is **Custodial** or **Maintenance & Operations**

Work Order #	Status	Reason	Labor Name	Total Hours	Repair Center Name	Category Name	Requested	Complete
Custodial								
CUST-16399	CLOSED	CHC Custodial requesting a cart to be at LADM by 1:30pm to take items back from th LADM breezeway to the Transfer Center. This should only be one trip. Thank you		0	Custodial		3/11/2014 11:16:00 AM	3/12/2014 1:43:00 PM
CUST-16497	CLOSED	CHC Custodial/ need the windows in front and back office cleaned		0	Custodial		3/19/2014 3:06:00 PM	3/27/2014 2:11:00 PM
CUST-16354	CLOSED	CHC Custodial - Please clean all doors throughout OE 1		0	Custodial		3/7/2014 2:46:00 PM	3/14/2014 1:03:00 PM
CUST-16313	CLOSED	CHC Custodial - please provide 3 tables and 4 additional trash cans in the PAC quad area for the Promise Scholars visit between 11am and 12:30pm. Also, we will need additional help unloading the boxes of lunches and transporting the to the PAC at 9am. Thank you, Ginger		0	Custodial		3/5/2014 3:47:00 PM	3/11/2014 5:49:00 PM

CUST- 16458	CLOSED	CHC Custodial - Please clean mirrors on main gym floor and in basement. Please remove spiderwebs, clean drinking fountain area.	0 Custodial	3/14/2014 3:05:00 PM	3/20/2014 1:40:00 PM
CUST- 16163	CLOSED	CHC Furniture Move-please set up tables and chairs in the library quad and pac quad for senior day on 3-7-14. I will forward hard copy schematic's via email showing placement of tables and chairs. Who should email go to?	0 Custodial	2/24/2014 12:34:00 PM	3/5/2014 1:47:00 PM
CUST- 16271	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:50:00 PM	3/7/2014 2:27:00 PM
CUST- 16412	CLOSED	CHC Custodial-please move 7 cases of water from counseling office (supply/copier room) to LADM 231 (STEM office) for Rick Hogrefe.	0 Custodial	3/11/2014 3:47:00 PM	3/12/2014 9:29:00 AM
CUST- 16456	CLOSED	CHC Custodial - Please clean all classroom desktops, and walls by trashcans.	0 Custodial	3/14/2014 2:52:00 PM	3/19/2014 1:37:00 PM
CUST- 16453	CLOSED	CHC Custodial - Please clean all table tops, counter tops, white boards, chalk boards, and sinks through out CHS.	0 Custodial	3/14/2014 2:46:00 PM	3/19/2014 1:37:00 PM
CUST- 16471	CLOSED	Remove all furniture in CHS 237 for installation of new carpet.	0 Custodial	3/18/2014 5:56:00 AM	3/19/2014 1:38:00 PM
CUST- 16355	CLOSED	CHC Custodial - Please dust lockers, sweep and mop locker room floors. Remove any spider webs.	0 Custodial	3/7/2014 2:48:00 PM	3/14/2014 2:43:00 PM
CUST- 16557	CLOSED	the soap dispensers at both sinks are empty. May we have them filled. Thank you.	0 Custodial	3/26/2014 7:50:00 AM	3/28/2014 7:52:00 AM
CUST- 16498	CLOSED	CHC Maintenance -please vacuum the office from the entrance to the President's conference room - thank you	0 Custodial	3/19/2014 3:30:00 PM	3/20/2014 3:18:00 PM
CUST- 16294	CLOSED	CHC Maintenance - the windows in Bryan Reece's office Please wash the outside of his windows. Including the windows on the balcony - all windows on the balcony including the Presiden'ts Office.	0 Custodial	3/4/2014 12:56:00 PM	3/20/2014 3:18:00 PM
CUST- 16613	CLOSED	need vacuum bags for vacuum. I gave the full one that I had to Kelly about a month ago so that more could get ordered but have not received any replacements yet	0 Custodial	3/31/2014 1:52:00 PM	4/1/2014 1:45:00 PM
CUST- 16353	CLOSED	CHC Custodial - Please clean Counseling kitchen: counter top, table, sink, window behind sink, and wall by trash can.	0 Custodial	3/7/2014 2:45:00 PM	3/13/2014 2:29:00 PM
CUST- 16583	CLOSED	CHC Custodial Please deliver a long folding table to CL 216 on Tuesday, April 1.	0 Custodial	3/27/2014 11:49:00 AM	4/1/2014 1:42:00 PM

		We will need the table from 9:00 a.m. to 1:00 p.m.			
CUST- 16268	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:46:00 PM	3/7/2014 2:27:00 PM
CUST- 16270	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:49:00 PM	3/7/2014 2:27:00 PM
CUST- 16351	CLOSED	CHC Custodial - Please clean interior doors, white boards, and walls by trashcans.	0 Custodial	3/7/2014 2:39:00 PM	3/14/2014 2:42:00 PM
CUST- 16457	CLOSED	CHC Custodial - Please clean all table tops, counter tops, sinks, white boards, and chalk boards through out LADM 2nd level.	0 Custodial	3/14/2014 2:55:00 PM	3/19/2014 1:38:00 PM
CUST- 16273	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:52:00 PM	3/7/2014 2:28:00 PM
CUST- 16424	CLOSED	CHC Custodial - The kitchen in the President's office needs more paper towels, please.	0 Custodial	3/12/2014 12:35:00 PM	3/12/2014 5:31:00 PM
CUST- 16423	CLOSED	Please deliver a full box of 2013-14 Catalogs to President Office.	0 Custodial	3/12/2014 12:13:00 PM	3/13/2014 1:50:00 PM
CUST- 16454	CLOSED	CHC Custodial - Please clean/polish all elevator doors on 2nd and 3rd floor. Please sweep and mop (if necessary) interior stairs. Please clean/polish all restroom stainless steel.	0 Custodial	3/14/2014 2:49:00 PM	3/19/2014 1:37:00 PM
CUST- 16269	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:47:00 PM	3/7/2014 2:27:00 PM
CUST- 16352	CLOSED	CHC Custodial - Please clean all white boards and table tops through out the 2nd floor, including desks, kiosks, and study rooms.	0 Custodial	3/7/2014 2:42:00 PM	3/13/2014 6:40:00 PM
CUST- 16529	CLOSED	CHC Custodial The cases of paper I ordered to delivered to the copy room in the SSA wing (where the instructors have their offices) and should have been delivered to LRC room 222. Please remove the case of paper marked "Laura Record, LRC 222) and deliver it to my office.	0 Custodial	3/24/2014 2:36:00 PM	3/25/2014 10:07:00 AM
		Thank you, Laura Record			
CUST- 16440	CLOSED	Please deliver one box of copy paper from storage room LRC-109 to the Transfer Center SCC-201. Box will be labeled.	0 Custodial	3/13/2014 8:38:00 AM	3/14/2014 8:33:00 AM
CUST- 16452	CLOSED	there are two double sided couch-like seats that need to be moved to the second floor of the library from the children's reading area on the third floor.	0 Custodial	3/14/2014 8:15:00 AM	3/20/2014 1:41:00 PM
CUST- 16452	CLOSED	CHC Custodial - Change out	0 Custodial	2/18/2014	3/4/2014

16083		urinal cartridges - LRC, AC public, AC locker		3:34:00 PM	1:43:00 PM
CUST- 16304	CLOSED	SETUP ON MARCH 12TH FOR TRANSFER FAIR: 35 TABLE / 65 CHARIS IN LADM BREEZEWAY AND THREE TABLES BELOW LADM STAIRS (DIAGRAM WILL BE EMAILED TO LARRY COOK)	0 Custodial	3/5/2014 9:35:00 AM	3/11/2014 5:49:00 PM
CUST- 16459	CLOSED	CHC Custodial - Please detail clean restroom sinks, toilets, and urinals. Please clean drinking fountain area.	0 Custodial	3/14/2014 3:07:00 PM	3/19/2014 1:38:00 PM
CUST- 16567	CLOSED	CHC Custodial: The trash has not been taken out since before spring break in the Honors Lounge or the Transfer Center. The cans are all filling up and smell.	0 Custodial	3/26/2014 12:18:00 PM	3/28/2014 9:48:00 AM
CUST- 16272	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:50:00 PM	3/6/2014 2:25:00 PM
CUST- 16455	CLOSED	CHC Custodial - Please wax Health and Wellness floors.	0 Custodial	3/14/2014 2:51:00 PM	3/21/2014 1:23:00 PM
CUST- 16614	CLOSED	CHC Furniture Move- Please remove 3 broken chairs from DSPS waiting area (chairs are marked for removal) thanks	0 Custodial	3/31/2014 2:06:00 PM	4/1/2014 2:51:00 PM
CUST- 16274	CLOSED	CHC Custodial - Please clean all vents and dust all lateral surfaces.	0 Custodial	3/3/2014 1:53:00 PM	3/7/2014 2:28:00 PM
CUST- 16356	CLOSED	CHC Custodial - Please clean white boards, desk tops, and doors in MSA 101 and 102.	0 Custodial	3/7/2014 2:49:00 PM	3/14/2014 2:43:00 PM

Custodial - 40 Total:

0

Maintenance & Operations

M&O- 16199	CANCELED		0 Maintenance & Operations	K&C	2/27/2014
		CDC - Fire Alarm Test; 1st Tuesday of each month @ 9:15AM			
M&O- 16317	CANCELED	Attach tall cabinet over 42" to wall in GYM 105	0 Maintenance & Operations		3/6/2014 7:45:52 AM
M&O- 16318	CANCELED	Attach tall cabinet to wall GYM 113	0 Maintenance & Operations		3/6/2014 7:47:15 AM
M&O- 16324	CANCELED	Attach File cabinet over 42" to wall	0 Maintenance & Operations		3/6/2014 7:56:57 AM
M&O- 16387	CANCELED	File cabinets attach together	0 Maintenance & Operations		3/11/2014 6:58:06 AM

M&O-16366	CANCELED	Safety concern: Kevin Palkki staff member does not have key to secure PAC he also needs the Allen key	0 Maintenance & Operations	3/9/2014 12:39:00 AM	
M&O-16367	CANCELED	STAFF WORKING AT OE-1 ON SATURDAY DO NOT HAVE A KEY TO SECURE BUILDING/ DAN WORD NEEDS A KEY	0 Maintenance & Operations	3/9/2014 12:46:00 AM	
M&O-16413	CLOSED	CHC Maintenance a loud buzzing noise is coming from either the custodian closet or hallway in OE1, I think in my be a florescent light valance might be going out, its Annoying...	0 Maintenance & Operations	3/11/2014 3:57:00 PM	3/12/2014 2:54:00 PM
M&O-16428	CLOSED	Check/Reset clocks in OE 1	0 Maintenance & Operations	3/12/2014 3:00:00 PM	3/14/2014 2:45:00 PM
M&O-16507	CLOSED	Per request from Sergeant Chris Tamayo, I would like to order a key for adjunct faculty member Brandon Walton to secure the OE building after his class ends on Saturdays.	0 Maintenance & Operations	3/20/2014 7:26:00 PM	3/26/2014 2:27:00 PM
M&O-16325	CLOSED	Attach shelving to wall PAC 111	0 Maintenance & Operations	3/6/2014 7:58:00 AM	3/6/2014 2:02:00 PM
M&O-16433	CLOSED	Remove Transfer fair banner from breezeway. Lift is in the PAC.	0 Maintenance & Operations	3/12/2014 3:15:00 PM	3/17/2014 6:26:00 AM
M&O-16445	CLOSED	CHC Maintenance. Please create a key to the LADM 2nd floor restrooms on the breezeway and deliver to Communications for pick up by Sam Truong and David Parks. Thanks.	0 Maintenance & Operations	3/13/2014 2:17:00 PM	3/19/2014 6:18:00 AM
M&O-16429	CLOSED	Check/ reset clocks in SSA and CL building.	0 Maintenance & Operations	3/12/2014 3:01:00 PM	3/14/2014 6:07:00 AM
M&O-16490	CLOSED	CHC Maintenance - We need a key for the SSA Building for Catherine Hendrickson.	0 Maintenance & Operations	3/19/2014 9:36:00 AM	3/26/2014 2:28:00 PM
M&O-16619	CLOSED	CHC Maintenance - Custodian reports a light out in each room: CL 107, 111, 216, 217, 219	0 Maintenance & Operations	3/31/2014 7:46:00 PM	4/1/2014 1:43:00 PM
M&O-16220	CLOSED	Eyewash & Emergency Shower Inspection	0 Maintenance & Operations Inspection	2/28/2014	2/28/2014 12:20:00 PM
M&O-16398	CLOSED	CHC Maintenance - One of the clocks in LADM 211 did not change forward with the time change. Please check all of the clocks in the LADM Admin area.	0 Maintenance & Operations	3/11/2014 11:03:00 AM	3/14/2014 6:06:00 AM
M&O-16575	CLOSED	CHC Maintenance - Custodian reports east elevator inoperable.	0 Maintenance & Operations	3/26/2014 6:35:00 PM	3/28/2014 11:55:00 AM
M&O-16611	CLOSED	There is a light cover that has half fallen out and is now hanging from the light fixture above desks that students sit in. It is on the right side of the room about ten feet up. If someone cannot fix it	0 Maintenance & Operations	3/31/2014 12:52:00 PM	4/1/2014 10:58:00 AM

		soon, it should at least be removed so that it doesn't fall on a student.				
M&O-16222	CLOSED	Eyewash & Emergency Shower Inspection	0 Maintenance & Operations	Inspection	2/28/2014	2/28/2014 12:20:00 PM
M&O-16431	CLOSED	Make keys for Moises Gonzales and Minerva Carrillo for the M&O yard gate lock and the custodial office. Deliver to admin services for pick up.	0 Maintenance & Operations		3/12/2014 3:09:00 PM	3/14/2014 6:07:00 AM
M&O-16300	CLOSED	Please move some supplies (about 3 boxes of stuff) from the counseling office to the library quad for senior day at 7:30am on Friday the 7th.	0 Maintenance & Operations		3/5/2014 8:22:00 AM	3/17/2014 12:16:00 PM
M&O-16539	CLOSED	CHC Maintenance-SSB elevator's light is out.	0 Maintenance & Operations		3/25/2014 8:56:00 AM	3/26/2014 2:25:00 PM
M&O-16340	CLOSED	Swap out recyclable dumpster at the bookstore. Access through the walkway by BC 106 is required as the construction has the usual access blocked.	0 Maintenance & Operations		3/6/2014 2:54:00 PM	3/7/2014 3:51:00 PM
M&O-16472	CLOSED	Replace missing ceiling tile in CHS 237	0 Maintenance & Operations		3/18/2014 7:00:00 AM	3/19/2014 2:22:00 PM
M&O-16473	CLOSED	Prep for paint	0 Maintenance & Operations		3/18/2014 7:01:00 AM	3/19/2014 6:18:00 AM
M&O-16474	CLOSED	Paint interior wall in CHS 237	0 Maintenance & Operations		3/18/2014 7:03:00 AM	3/19/2014 2:21:00 PM
M&O-16316	CLOSED	Attach cabinet over 42" to wall and attach shelving to brackets.	0 Maintenance & Operations		3/6/2014 7:44:00 AM	3/7/2014 3:50:00 PM
M&O-16221	CLOSED	Eyewash & Emergency Shower Inspection	0 Maintenance & Operations	Inspection	2/28/2014	2/28/2014 12:20:00 PM
M&O-16430	CLOSED	Check / reset clocks in CHS	0 Maintenance & Operations		3/12/2014 3:03:00 PM	3/14/2014 2:45:00 PM
M&O-16331	CLOSED	Replace lamps in OE 1 128	0 Maintenance & Operations		3/6/2014 8:54:00 AM	3/6/2014 11:33:00 AM
M&O-16299	CLOSED	CHC Maintenance- the ant issue that I had reported in my office OE-132, is now also in the studio PE-130. The ants are all around the sink. Please help us asap as this is a health and safety issue.	0 Maintenance & Operations		3/5/2014 7:45:00 AM	3/6/2014 9:03:00 AM
M&O-16386	CLOSED	Attach shelves / cabinet to wall at BK 105	0 Maintenance & Operations		3/11/2014 6:55:00 AM	3/12/2014 6:07:00 AM
M&O-16329	CLOSED	Attach book case to wall over 42"	0 Maintenance & Operations		3/6/2014 8:50:00 AM	3/7/2014 3:50:00 PM
M&O-16341	CLOSED	CHC Maintenance - Custodian reports a light out in classroom 108	0 Maintenance & Operations		3/6/2014 3:18:00 PM	3/11/2014 7:58:00 AM

M&O-16358	CLOSED	CHC Maintenance - Custodian reports that the CL-111 door lock is broken.	0 Maintenance & Operations		3/7/2014 4:44:00 PM	3/11/2014 6:48:00 AM
M&O-16494	CLOSED	Please replace fluorescent light in the Financial Aid Directors office	0 Maintenance & Operations		3/19/2014 11:56:00 AM	3/25/2014 6:10:00 AM
M&O-16359	CLOSED	CHC Maintenance - Custodian reports that a light is out over disabled stall in women's restroom.	0 Maintenance & Operations		3/7/2014 4:44:00 PM	3/11/2014 6:48:00 AM
M&O-16233	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	2/28/2014	3/3/2014 7:37:00 AM
M&O-16347	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/7/2014	3/10/2014 7:39:00 AM
M&O-16449	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/14/2014	3/17/2014 11:53:00 AM
M&O-16509	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/21/2014	3/25/2014 6:03:00 AM
M&O-16593	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/28/2014	3/31/2014 7:40:00 AM
M&O-16435	CLOSED	CHC Maintenance - Custodian reports the LEFT sink in Women's restroom across from Cafeteria is inoperable.	0 Maintenance & Operations		3/12/2014 5:34:00 PM	3/17/2014 6:26:00 AM
M&O-16230	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 12:00:03 AM	3/3/2014 7:37:00 AM
M&O-16388	CLOSED	SSA 334 attach cabinet	0 Maintenance & Operations		3/11/2014 7:00:00 AM	3/12/2014 6:03:00 AM
M&O-16502	CLOSED	CHC Maintenance - Custodian reports no water coming from the sink in the Men's restroom.	0 Maintenance & Operations		3/19/2014 9:31:00 PM	3/25/2014 6:08:00 AM
M&O-16568	CLOSED	Toilet in smaller stall of restroom at east end of build overflows when flushed	0 Maintenance & Operations		3/26/2014 12:39:00 PM	3/27/2014 6:34:00 AM
M&O-16369	CLOSED	Back door doesn't latch. Was unlatched when I arrived this morning.	0 Maintenance & Operations		3/10/2014 9:00:00 AM	3/11/2014 6:52:00 AM
M&O-16234	CLOSED	Hazardous Materials Storage Area Weekly Inspection	0 Maintenance & Operations	Inspection	2/28/2014	3/3/2014 7:35:00 AM
M&O-16348	CLOSED	Hazardous Materials Storage Area Weekly Inspection	0 Maintenance & Operations	Inspection	3/7/2014	3/10/2014 7:39:00 AM
M&O-16450	CLOSED	Hazardous Materials Storage Area Weekly Inspection	0 Maintenance & Operations	Inspection	3/14/2014	3/17/2014 11:54:00 AM
M&O-16510	CLOSED	Hazardous Materials Storage Area Weekly Inspection	0 Maintenance & Operations	Inspection	3/21/2014	3/25/2014 6:04:00 AM
M&O-16594	CLOSED	Hazardous Materials Storage Area Weekly Inspection	0 Maintenance & Operations	Inspection	3/28/2014	3/31/2014 7:40:00 AM

M&O-16323	CLOSED	Attach tall cabinet over 42' to wall	0 Maintenance & Operations	3/6/2014 7:55:00 AM	3/6/2014 2:02:00 PM
M&O-16321	CLOSED	Attach shelving to brackets	0 Maintenance & Operations	3/6/2014 7:52:00 AM	3/11/2014 6:43:00 AM
M&O-16487	CLOSED	I think the sensor for the light is not working. The light has been on in this office all week. I tried turning it off and it wont turn off.	0 Maintenance & Operations	3/19/2014 8:08:00 AM	3/25/2014 6:09:00 AM
M&O-16320	CLOSED	Shelving not attached to brackets, attach cabinet over 42" to wall	0 Maintenance & Operations	3/6/2014 7:51:00 AM	3/11/2014 6:35:00 AM
M&O-16267	CLOSED	CHC Custodial: Please pick up signs from Ruby Zuniga in LRC 1st floor Friday morning (event begins at noon)and post. 5 "parking" signs to be placed: 1 at stop sign leading up to parking lot K, one at the stairs of parking lot K leading up toward cafeteria, and by lots A, B, & C. Please post other "Give BIG" arrow signs along route from cafeteria and lots A, B, C to LRC. Thank you!	0 Maintenance & Operations	3/3/2014 1:33:00 PM	3/12/2014 6:05:00 AM
M&O-16406	CLOSED	CHC Maintenance : Event begins Friday, 3/14 at 8:30 a.m. Prior to that, please post 6 "Give BIG parking" signs to be placed: one at stop sign leading up to parking lot K, one pointing into parking lot K at top of the hill, and one each by lots A, B, & C. Please post other "Give BIG" arrow signs along route from cafeteria and lots A, B, C to LRC. These are the same pink stake signs that were used for event last Friday and have not been returned, so are probably at the pad. If not or if any are ripped and need to be replaced, please bring them to LADM 300B. Thanks!	0 Maintenance & Operations	3/11/2014 1:22:00 PM	3/14/2014 2:46:00 PM
M&O-16546	CLOSED	I would like the chair arms removed from my desk chair.	0 Maintenance & Operations	3/25/2014 1:39:00 PM	3/27/2014 6:23:00 AM
M&O-16322	CLOSED	Attach shelving to brackets	0 Maintenance & Operations	3/6/2014 7:53:00 AM	3/11/2014 6:43:00 AM
M&O-16256	CLOSED	CHC Maintenance There are three leaks in the laboratory and stock room area (115,117) Please clear roof drains.	0 Maintenance & Operations	2/28/2014 4:41:00 PM	3/7/2014 3:51:00 PM
M&O-16389	CLOSED	SOUTH WEST DOOR DOESN'T LOCK.....	0 Maintenance & Operations	3/11/2014 7:16:00 AM	3/12/2014 2:58:00 PM
M&O-16319	CLOSED	Shelving no attached to brackets, attaché cabinet over 42" to wall	0 Maintenance & Operations	3/6/2014 7:49:00 AM	3/11/2014 6:34:00 AM
M&O-16330	CLOSED	Attach bookcase to wall	0 Maintenance & Operations	3/6/2014 8:52:00 AM	3/10/2014 6:30:00 AM

M&O-16432	CLOSED	Pick up barricades from Lot C, and collect all signs for the Transfer Fair deliver them back to Ruby Zuniga at the LRC storage room .	0 Maintenance & Operations		3/12/2014 3:12:00 PM	3/14/2014 6:08:00 AM
M&O-16511	CLOSED	Stripe lot M with chalk	0 Maintenance & Operations		3/21/2014 6:21:00 AM	3/24/2014 6:10:00 AM
M&O-16577	CLOSED	CHC Maintenance: Please hang a 100 foot clothesline between lights 42 and 43 on the west side of the Quad. Clothesline is in Rebeccah Warren's office.	0 Maintenance & Operations		3/27/2014 7:13:00 AM	4/3/2014 1:36:00 PM
M&O-16530	CLOSED	Marquee is not working. Wayne Bogh has checked for technological/software issues and can not identify the problem. There could be a mechanical problem with the sign.	0 Maintenance & Operations		3/24/2014 3:08:00 PM	3/31/2014 2:17:00 PM
M&O-16600	CLOSED	The latch on the first stall from the entrance fell off and can no longer lock. Thank you.	0 Maintenance & Operations		3/31/2014 6:49:00 AM	4/1/2014 1:43:00 PM
M&O-16231	CLOSED	PAC Generator Maintenance/Run Test	0 Maintenance & Operations	Equipment	2/28/2014	3/3/2014 7:36:00 AM
M&O-16499	CLOSED	CHC Maintenance - Custodian reports that the right sink in LADM 2 Women's restroom is not draining properly, as though it is clogged.	0 Maintenance & Operations		3/19/2014 9:28:00 PM	3/25/2014 6:10:00 AM
M&O-16501	CLOSED	CHC Maintenance - Custodian reports a light out in the east foyer outside the auditorium.	0 Maintenance & Operations		3/19/2014 9:30:00 PM	3/25/2014 6:13:00 AM
M&O-16500	CLOSED	CHC Maintenance - Custodian reports that the second to last stall's flush button is malfunctioning.	0 Maintenance & Operations		3/19/2014 9:29:00 PM	3/25/2014 2:11:00 PM
M&O-16552	CLOSED	CHC Maintenance - HVAC unit not working - Students and Staff are quite uncomfortable in the afternoon heat! - Unit set-point at 72F... actual air temp in Library reads 78F.	0 Maintenance & Operations		3/25/2014 5:15:00 PM	3/26/2014 2:29:00 PM
M&O-16232	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	2/28/2014	3/3/2014 7:36:00 AM
M&O-16346	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/7/2014	3/10/2014 7:39:00 AM
M&O-16414	CLOSED	Reset / check clocks in LRC	0 Maintenance & Operations		3/12/2014 6:30:00 AM	3/14/2014 6:06:00 AM
M&O-16448	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/14/2014	3/17/2014 11:53:00 AM
M&O-16508	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/21/2014	3/25/2014 6:03:00 AM
M&O-16547	CLOSED	CHC Maintenance - Custodian asks if the water pressure on the	0 Maintenance &		3/25/2014 2:06:00 PM	3/27/2014 6:24:00

		sinks in both Men's and Women's restrooms on the 2nd and 3rd floor of the LRC can be turned down. Custodian says the splash from the high pressure is leaving deposits on the mirror and floor.	Operations		AM
M&O-16592	CLOSED	Weekly emergency generator event status check	0 Maintenance & Operations	Inspection	3/28/2014 3/31/2014 7:40:00 AM
M&O-16280	CLOSED	CHC Maintenance need keys to be issued to the district emergency manager Laura Whitehead,for the EOC rooms first floor office	0 Maintenance & Operations		3/3/2014 3/5/2014 10:14:00 PM 6:06:00 AM
		she will also need keys to the front door of the interior area			
M&O-16591	CLOSED	CHC Maintenance - Custodian reports light out in Custodial closet.	0 Maintenance & Operations		3/27/2014 3/31/2014 8:08:00 PM 7:38:00 AM
M&O-16224	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:02 AM 7:37:00 AM
M&O-16225	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:02 AM 7:37:00 AM
M&O-16226	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:02 AM 7:37:00 AM
M&O-16227	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:03 AM 7:37:00 AM
M&O-16228	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:03 AM 7:37:00 AM
M&O-16229	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:03 AM 7:37:00 AM
M&O-16535	CLOSED	3 bulbs in the ceiling over the student seating area in LADM 224 are out. Please replace when possible. Thank you.	0 Maintenance & Operations		3/25/2014 3/28/2014 6:47:00 AM 11:54:00 AM
M&O-16223	CLOSED	Refrigerant Monitor Test/Inspection	0 Maintenance & Operations	HVAC (Heating / Cooling)	2/28/2014 3/3/2014 12:00:02 AM 7:37:00 AM
M&O-16564	CLOSED	Please install new computer keyboard tray and remove and dispose of old one	0 Maintenance & Operations		3/26/2014 4/1/2014 11:08:00 AM 9:38:00 AM
M&O-16523	CLOSED	CHC Maintenance: Lot D Crafton sign. The 3rd light on the west side of the sign is facing down instead of up.	0 Maintenance & Operations		3/23/2014 3/25/2014 9:29:00 AM 6:08:00 AM
M&O-16558	CLOSED	For Sexual Assault Awareness month we are planning to hang 7-foot posters in the LRC main Hallway. The posters are laminated with grommets at the top. We have suction cups to hang half of them on the windows,	0 Maintenance & Operations		3/26/2014 4/3/2014 8:20:00 AM 1:35:00 PM

but would like help hanging the others from the picture hangers installed near the ceiling on the Library side of the hallway. There are seven of them. Please call Laura Record or Krysten to arrange, as I will be out of town Monday through Wed next week. The posters are in my office. Thank you so much, Rebeccah

M&O-16275	CLOSED	Please move 33 cases of water from cafe' to PAC breezeway on Friday, March 7th (Senior Day) at about 10:00am.	0 Maintenance & Operations	3/3/2014 3:34:00 PM	3/17/2014 11:51:00 AM
M&O-16302	CLOSED	TVM Machine in Parking Lot I is not turned on.	0 Maintenance & Operations	3/5/2014 8:55:00 AM	3/18/2014 5:53:00 AM
M&O-16303	CLOSED	KEY REQUEST FOR LISA MARTIN TO THE FOLLOWING ROOM: Cafeteria entrance, SCC-201 and SCC-201A and SCC201B and middle door leading to honors	0 Maintenance & Operations	3/5/2014 9:22:00 AM	3/11/2014 6:50:00 AM
M&O-16305	CLOSED	SETUP ON MARCH 12TH FOR TRANSFER FAIR: TAPE OFF/BARRICADE 30 PARKING SPACES IN LOT C FOR UNIVERSITY REP'S ATTENDING THE FAIR	0 Maintenance & Operations	3/5/2014 9:38:00 AM	3/12/2014 6:05:00 AM
M&O-16306	CLOSED	SETUP ON MARCH 12TH FOR TRANSFER FAIR: SET-UP OF PARKING AND FAIR SIGNAGE ALONG CAMPUS DRIVE BY 7 A.M. ON 3/12/14, CONTRACT RUBY X3394 TO GET SIGNS IN LRC107	0 Maintenance & Operations	3/5/2014 9:40:00 AM	3/12/2014 6:06:00 AM
M&O-16384	CLOSED	CHC Maintenance please fix light fixture in LADM154.	0 Maintenance & Operations	3/10/2014 3:07:00 PM	3/12/2014 6:05:00 AM
M&O-16425	CLOSED	CHC Maintenance The side emergency gate is too difficult to open. Needs WD-40 or something to loosen it up.	0 Maintenance & Operations	3/12/2014 2:13:00 PM	3/14/2014 6:14:00 AM
M&O-16437	CLOSED	CHC Maintenance - Broken feminine naplin dispensers in SSA 2 and LADM 2 Women's restrooms.	0 Maintenance & Operations	3/12/2014 5:36:00 PM	3/14/2014 2:47:00 PM
M&O-16436	CLOSED	CHC Maintenance - Custodian reports a light ut in Men's restroom, 3rd floor, LRC	0 Maintenance & Operations	3/12/2014 5:35:00 PM	3/14/2014 2:44:00 PM
M&O-16419	CLOSED	CHC Maintenance: the lock for the door on the pool side entrance to AC 103 is broken. The key can only go part way in the keyhole.	0 Maintenance & Operations	3/12/2014 9:01:00 AM	3/13/2014 1:49:00 PM
M&O-16400	CLOSED	CHC Maintenance-The stall next to the handicap stall has a toilet that will not flush this is in the women's restroom next to AC 103. I will put a bucket of water into the toilet to help it flush and clean it out.	0 Maintenance & Operations	3/11/2014 11:20:00 AM	3/25/2014 2:11:00 PM
M&O-	CLOSED	CHC Maintenance: the	0 Maintenance	3/4/2014	3/6/2014

16290		grates/screens on the bottom of the scoreboard all fell off after the storm. They are located in the hallway of AC 104.	& Operations	10:01:00 AM	6:17:00 AM
M&O- 16336	CLOSED	CHC Maintenance: One bulb on Pole 4 of the Musco Lights is out. Musco would like us to check the fuse before they send a warranty request on it. The fuse box is located on the pole, a taller ladder is required to reach it. The bulb out is the lower right bulb (the inside bulb towards pole 3) on Pole 4.	0 Maintenance & Operations	3/6/2014 11:48:00 AM	3/6/2014 1:59:00 PM
M&O- 16344	CLOSED	CHC Maintenance: taller water fountain between bathrooms next to AC 103 is broken. Kathy and I turned it off. We noticed the white piece inside was cracked when we turned it off.	0 Maintenance & Operations	3/6/2014 5:43:00 PM	3/17/2014 11:49:00 AM
M&O- 16368	CLOSED	CHC Maintenance: womens locker room 6th toilet on the south west (bathroom side entrance) entrance will not flush	0 Maintenance & Operations	3/9/2014 1:28:00 PM	3/12/2014 6:07:00 AM
M&O- 16590	CLOSED	CHC Maintenance Is it possible to lower the temperature a small amount in the Classrooms. Both MSA 101 and 102. They are uncomfortably warm and stuffy especially in the evenings. Thank you	0 Maintenance & Operations	3/27/2014 5:44:00 PM	4/1/2014 6:06:00 AM
M&O- 16328	CLOSED	Attach tall cabinet to wall at SSA 223	0 Maintenance & Operations	3/6/2014 8:47:00 AM	3/12/2014 6:08:00 AM
M&O- 16596	CLOSED	CHC Maintenance - KEY REQUEST 645 for Moises Gonzalez to replace broken key	0 Maintenance & Operations	3/28/2014 10:23:00 AM	3/31/2014 7:38:00 AM
M&O- 16451	DENIED	There is several Fire Tech vhs tapes that need to be removed from this room, and other Fire Tech material that also needs removal in a storage room on the third floor of the library.	0 Maintenance & Operations	3/14/2014 8:11:00 AM	
M&O- 16481	DENIED	CHC Custodial/Distribution	0 Maintenance & Operations	3/18/2014 12:06:19 PM	
M&O- 16486	DENIED	CHC Maintenance: Lot A...can the TVM lock be sprayed with silicone or graphite? It's very difficult to get the key in and out. I have mentioned this to Jose within the last month.	0 Maintenance & Operations	3/19/2014 5:49:59 AM	
M&O- 16586	DENIED	CHC Maintenance - Requesting a key to the CDC-115 for Mr. Tommie Denson (Adjunct Instructor). If you have any questions, contact Vicki Barra at ext. 3207. Thank you.	0 Maintenance & Operations	3/27/2014 1:27:55 PM	
M&O- 16392	DENIED	Hi- We need the chairs around the computers in LRC-208 moved put into the Library. SB County came and changed chairs around.	0 Maintenance & Operations	3/11/2014 8:35:00 AM	

-Thanks- Laura Winningham

M&O- 15972	DENIED	CHC Maintenance Please install 120V electrical outlet next to the projector.	0 Maintenance & Operations	2/6/2014 2:14:56 PM
M&O- 16408	DENIED	CHC Maintenance - The chimes for the time are off by an hour - time change. Not sure who does this.	0 Maintenance & Operations	3/11/2014 2:19:35 PM
M&O- 16526	ONHOLD	CHC Maintenance: Chlorine leak in chlorine line 2. Leak is above the ledge where the two surge and mechanical pits meet.	0 Maintenance & Operations	3/24/2014 11:00:00 AM

<i>Maintenance & Operations - 123 Total:</i>	<u>0</u>
Grand Total (163 Records):	0