The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR
- The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmnt
TL Brink
Jim Holbrook
JoAnn Jones
Meridyth McLaren

Senators at Large
Rey Bell
Patricia Menchaca

Math, Eng & Instr, Suprt
Kathleen Gibson
Catherine Hendrickson
Dean Papas/Gwen DiP
Scott Rippy
Sherri Wilson
Gary Williams

Arts and Sciences
Bianna Andrews
Denise Allen-Hoyt
Robert Brown
Richard Hughes
Jessica McCambly
Mark McConnell
Julie McKee
Bob O’Toole
Snezana Petrovic
Diane Purvis (PT rep)

Student Services
Debbie Bogh
Damaris Matthews
Mariana Moreno
Kim McCormick

Guests:

Call Meeting To Order

Special Presentations
FACCC – Richard Mahon (10)
Turn-It-In- Trelisa Glazatov (10)

FACCC information was presented by Richard Mahon. Distributed registration cards. Turn it in software will come online in Fall 2014. Trelisa presented information about how the software was chosen, benefits of the software and upcoming training for rollout.

Administrative Report
(10 min)

Cheryl Marshall reported.
1. College hour M/W noon- 1 T/Th 1-2. Will start in Fall 2014.
2. Thanks to the information on Student Success money. Identified what we have used and what we would like for furture. Group put together a 3 year plan, with a funding amount each year. Requested $148,00 additional.
3. Expecting a 6.26% growth for the district
4. Working on getting the Brandman contract finalized.
5. Giving presentation to local business and advocacy groups about our how we contribute to workforce development as well as our needs
6. Town hall meeting on AB 86 is Thursday at Valley. Also looking at what defines a Region.
7. Turn it in approved. Also working on degree audit and
### Treasurer’s Report (1st mtg)
(2 min) McKee
Current balance stands at $961.66

### CTA Report (2nd mtg)
(5 min) McLaren

### Classified Senate Report (1st mtg)
(3 min)

### Student Senate Report (1st mtg)
(3 min)
Crafton Cares collected 825 pounds of peanut butter and jelly. Had a fundraiser at Queen Bean. Winter retreat in January. In and out will come for club rush.

### AS President’s Report
(10 min) Allen

1. Answer to the question on Honors SLOs (it is up to the discipline, but should be the same as the non-honors course).
2. Looked at class size document. Will come back on the January agenda.
3. Looking at equivalency policy with AS President at Valley. Has been implemented in many different ways at college.
4. Still working on establishing a common rubric numbering.
5. Holiday party at Las Fuentes Dec 12th? Board meeting. Will figure out a better day.

### AS Committee Reports

1st meeting of the month:
- **A. District Assembly (Jim)**
- **B. Chairs (Julie)**
- **C. Honors Steering (Debi)**

2nd meeting of the month:
- **D. Curriculum (Mark M)**
- **E. Educational Policy (Rich H)**
  - a. Auditing policy
- **F. Educational Technology**
  - a. Tablet Initiative

Other Committee Reports
- **G. SSEEMM (1st meeting)**

### Old Business

- **A. Credit/Non-Credit classes**
- **B. Wait Lists (FAQs)**

### Informational/Action Item
(2nd mtg)

### Approval of Minutes (3 min) Allen
10.30.2013 & 11.20.13

**Motion:** To approve the Oct 30, 2013 minutes (McKee, Bogh, MSC 2 abstentions due to absentism)

**Motion:** To approve the Nov 20, 2013 minutes with corrections (Holbrook, Purvis, MSC, 2 abstentions)

**Add Gwen to attendance**

### Report of information from Town Hall meeting at Valley. Will be streamed, but don’t know if it will be archived. Keep A. on future agendas
remind the district that this is a 10+1 issue and they need to take direction from Senate/Faculty.
B. Waitlists are operational. Information documents were sent out. These documents are on the website.

| New Business (30 min) | A. Motion: To approve for first reading (Holbrook, Rippy, MSC) **Discussion: none**
B. Recommend establishing the CHC Sabbatical review committee as a standing committee of the AS comprised of the faculty members serving on the Professional Development Committee. Is the PDC a senate committee? No, not at Crafton.
Motion: To create a standing committee for Sabbatical review from the faculty members of the PDC (excluding those with conflicts of interests) and the VPI and to include this in our Plenary session to establish future processes (Holbrook, Bogh, MSC 1 nay)
Discussion: should include the VP of Instruction.
C. Purpose of the committee was to expand the Left Lane Project. Suggested 5 key domains. Asking for $148,00 for this year, $178,00 for the next year and $160,00 for the third year. Goal to increase the number of students to 700 by 2016. Would increase courses, support and resources. 95% of our students test at one or more of the basic skills levels.
D. Drafts of new major handouts were distributed. Simplified and easier to read. We need to decide if we want to expand our GE options to include IGETC and CSUGE. Should it go to curriculum
Motion: Support the adoption of 3 options for GE (IGETC, CSUGE or CHC GE) and make the is recommendation to the Crafton Council (Rippy, Purvis, MSC)
Discussion: we would follow Valley’s pattern? Yes. Is there an issue with the units required as listed in our catalog? No – still has the same number of units. |

| Announcements | Party next Wednesday? Tomorrow?
CHC Safe Space Program Training – Jan 9, BC 106
Multiple music and theatre events this week – info also on Homepage
Student Art show opens next Wednesday |

| Statements from the public | Honors program SLO’s exist.
Denise reappointed as Mayor of Yucaipa
We have 4 new elected members of our board. Need to reach out and make contact with board members. We need to be aware of what is going on politically. Will benefit our campus. |

| Adjourn | 5:05 pm |

| Future Business | A. Class Size Process
B. Program Discontinuance
C. New Program Devlpmt
D. Resolutions
E. Preview of the Electronic Ed Plan Tool
F. CA virtual college Presentation (Trelisa)
G. Confidence/no confidence |
<table>
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<tr>
<th>Mission Statement</th>
<th>Vision Statement</th>
<th>Institutional Values</th>
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<tbody>
<tr>
<td>To advance the education and success of students in a quality learning environment.</td>
<td>To be the premier community college for public safety and health services careers and transfer preparation.</td>
<td>creativity, inclusiveness, excellence, and learning-centeredness.</td>
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