## **Resolution F08.03 Incompletes and Graduation**

Whereas, At present, Crafton Hills College allows students to earn an associate degree with outstanding incomplete grades if the course(s) in which the "I" has been assigned is not needed to satisfy graduation requirements;

Whereas, It is the responsibility of students to resolve outstanding incomplete grades;

**Whereas,** Inclusion or exclusion of letter-graded college work in the calculation of a student's cumulative grade point average will have an effect on whether a student meets minimum graduation requirements, earns honors designations and/or earns a 4.0 cumulative grade point average;

**Resolved,** That the Crafton Hills College Academic Senate recommend students intending to earn an associate degree from Crafton Hills College must resolve all incomplete grades, whether at Crafton Hills College or any other regionally-accredited institution attended, prior to the end of the term in which the degree will be granted and

**Resolved,** That the Crafton Hills College Academic Senate recommend that students must submit official transcripts to the Admissions & Records Office showing the removal of all incomplete grades, replaced with an appropriate letter grade or other evaluative symbol.