

Academic Senate Resolution Process

10/23/2013

The following is a description of the resolution process.

1. Academic Senate members may propose, write, second and vote on resolutions presented to the Academic Senate.
2. All new resolutions must be received by the Executive Committee. In order to be received, resolutions must be typed (to ensure legibility) and presented to any member of the Executive Committee.
3. The Executive Committee will review all submitted resolutions and recommend amendments, combinations, rewordings, or additions as necessary to ensure the resolution is properly constructed with the following criteria:
 - a. Relates to one or more of the 10+1 issues (an academic and/or professional matter)
 - b. Contains no more than six "whereas" sections and three "resolved" sections.
 - c. Contains a senate directed action. (If the action requires substantial resources in time or funds, the Executive Committee will be able to carry it out only if the resources are available.)
 - d. Only urges or recommends a policy or action, if such policy or action is directed, to local governing bodies, the Chancellor, the Board of Trustees, or other groups and individuals.
 - e. Provides direction to the Senate President regarding proposed distribution of work to Academic Senate committees if applicable.
4. The proposer of the resolution will be invited to attend the Executive Committee meeting at which the resolution is reviewed.
5. The Executive Committee may ask that the resolution be revised and returned to the Executive Committee for further review.
6. Once perfected, the resolution will be given its first reading (without discussion) at the next regularly scheduled meeting of the Academic Senate.
7. The resolution will be open for discussion and action at the Academic Senate meeting following its first reading.