

Crafton Hills College

Academic Senate Agenda & Minutes

Date: May 7th, 2014
Next Meeting: Summer Plenary Aug 15th
Time: 9:00 – 3:45 p.m.
Location: Yucaipa Community Center

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmnt

TL Brink
 Jim Holbrook
 JoAnn Jones
 Meridyth McLaren

Senators at Large

Rey Bell
 Patricia Menchaca

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas/Gwen DiP
 Scott Rippy
 Sherri Wilson
 Gary Williams

Arts and Sciences

Breanna Andrews
 Denise Allen-Hoyt
 Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee
 Bob O'Toole
 Snezana Petrovic
 Diane Purvis (PT rep)

Student Services

Debbie Bogh
 Damaris Matthews
 Mariana Moreno
 Kim McCormick

Guests:

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order		
Administrative Report (5 min) • Title V update		
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)		
AS President's Report (10 min) Allen	2013-2014 Highlights After Graduation Celebration Recommend approving Professor Emeritus Rank for retired and/or retiring faculty by acclimation Set Summer Plenary Date, Time and Agenda items Provide direction on Common Assessment Initiative Pilot Provide direction on Bachelors Degree Study Group	

Treasurer's Report (1st mtg) (2 min) McKee • 4.0 Scholars (Michelle Riggs)		
Informational/Action Item	Athletics Implementation Plan/Comment Form District Strategic Plan/Comment Form 3-Year Staffing Plan/Comment Form Curriculum approved Courses for the 2013-2014 academic year. 2014 Crafton Hills College Student Success Scorecard	
Consent Agenda		
Approval of 4.16.14 Minutes & Voting Record		
AS Committee Reports 1st meeting of the month: A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Debi) 2 nd meeting of the month: D. Curriculum (Mark M) E. Educational Policy (Rich) F. Educational Technology Other Committee Reports SSEEMM (1st meeting)	A. Update on AP's and BP's B. Program Viability	
Old Business A. Tablet Initiative (Brian) B. Process for Establishing and Modifying Course Caps	A. Recommendation to approve B. Review and provide recommendations for revision. – comment form.	
New Business A. SLOs on Course Outlines of record B. Final Exam Schedule (Brian) C. District Strategic Plan Input D. 3 year staffing plan (Hayes Study Recommendations) input	Recommendation #1: that the Student Learning Outcomes be placed on the course outline of record. After looking at other course outlines at various campuses, the Curriculum Committee is recommending that SLOs be included on the outline immediately after the course objectives. Reasons: 1. Places the SLO's in a visible spot for all to see especially adjunct faculty. 2. Current accreditation standards allude to the fact that SLOs should be on the course outline of record. 3. Easier to keep track of the SLO's for each course instead of having them stored in another place. Recommendation #2: SLO's be added to course outlines and then revised as a part of the required 6 year course revision process and/or any time a course is updated.	
Statements from the public		
Announcements	Post-Graduation - End of Year Party	
Adjourn		
Future Business A. Credit/Non-Credit classes B. Program Discontinuance C. Program Viability D. Staff Appreciation Luncheon 2015 E. AP 7250 F. Preview of the Electronic Ed Plan Tool G. CA virtual college Presentation (Trelisa)		
Mission Statement To advance the education and success of students in a quality learning	Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Creativity, inclusiveness,

environment.

excellence, and
learning-
centeredness.