

Process for assigning faculty to peer evaluations.

1. The Academic Senate President receives a list of faculty who need to be evaluated.
2. The AS President, in consultation with at least two other faculty members from the Academic Senate executive committee, makes a list of prospective faculty members to carry out the peer evaluations. (Department chairs may also be consulted)
3. The AS President invites the prospective peer evaluators to do the evaluations.
4. When a peer evaluator agrees to do the evaluation, his or her name is sent to the appropriate dean and the faculty member being evaluated.
5. The faculty member being evaluated may request the Academic Senate to appoint a different peer evaluator.