

FULL-TIME PRIORITIZATION PROCESS

<i>Step</i>	<i>To be effective, what must be present or what must occur</i>
Discipline makes request for position through planning and program review process	<ol style="list-style-type: none"> 1. Quantitative data to support the request. 2. Qualitative justification to support the request 3. All members of department have taken part in discussion. 4. Position is linked to mission and vision of the college. 5. Request is made consistently through the planning and program review process.
Request goes through prioritization process at discipline, department, division levels	<ol style="list-style-type: none"> 1. Quantitative data and qualitative justification are used to inform decisions. 2. A clear criteria is used to evaluate the requests. 3. The process of prioritization is consistent at each level and across levels. 4. There is objectivity in the process. 5. The process is inclusive and includes a variety of individuals.
Recommendation made to President and Vice Presidents and decision making process.	<ol style="list-style-type: none"> 1. The President relies on the shared governance procedure to inform her decision making process. 2. A clear criteria is used to evaluate the requests. 3. Quantitative data and qualitative justification are used to inform decisions. 4. There is consistency and objectivity in the process. 5. Requests must go through the aforementioned process to be considered. 6. There is transparency in the process with clear rationale provided. 7. The decision is made with a global view of resources allocation.