## Proposed Guidelines for Academic Senate Scholarships

The Scholarship Committee recommends the following guidelines for the awarding of the Academic Senate Scholarship.

- 1. In the Spring term of each academic year, the Treasurer of the Academic Senate will obtain a list of graduating students who hold a 4.0 grade point average (gpa) from the Records Office. Placement on this list is deemed eligibility for the Academic Senate Scholarship.
- 2. This list is to include all graduates: Those who graduated at the end of the immediately preceding Fall term, those who will graduate at the end of the immediately upcoming Summer term, as well as those who will graduate in the current term.
- 3. The grade point average on which the scholarship eligibility is based will remain the gpa earned by all students at the end of the Fall Semester during the current graduation year.
- 4. The notification and disbursement of the award will continue as it has in past years:
  - a. Student Services notifies student by mail to attend Honors Convocation where student is formally notified of the award and receives an envelope naming him/her a recipient of the Academic Senate Scholarship.
  - b. A message inside the envelope instructs student to pick up check from Student Services Office after graduation.
  - c. After graduation student picks up check, without regard to earned Spring /Summer grades, and signs paper to verify receipt. Such paperwork is maintained in files at the Student Services Office for reference as needed.