

Scholarship Committee

September 15, 2008

Met at 2:30 P.M. in LR 332

In attendance: Kris Acquistapace, T. L. Brink, Brad Franklin, Kathy Gibson, Marina Kozanova, Jessica McCambly, Kim McCormick, and Damaris Matthews, Chair

I. Reviewed Senate charges to the committee for the '08-'09 academic year.

1. Syllabi – Group did not see this charge as belonging to the Scholarship Committee, but agreed to gather information about this.
 - a. McCambly to bring “shell” from former college
 - b. Acquistapace to bring materials from ECCTYC workshop
 - c. Damaris has materials from last year’s staff development presentation (Victoria Leonard)

Note: *Get materials to Damaris by Monday, Sept 22 and she will distribute to rest of committee for comment and feedback*

2. Increase number of completed scholarship applications
 - a. Each member of Scholarship Committee to facilitate one workshop of essay writing.
 - i. Damaris to coordinate dates and rooms
 - ii. T. L. Friday, November 7 /Kathy – almost any Friday (mornings)
 - b. Advertise more
 - i. Student newspaper, web page, request bulletin board space near Financial Aid
 - ii. Classroom participation – Assignment in English classes, Learning Communities
3. Collect / disseminate faculty research
 - a. Work with Kristy Simonson to make user friendly upload on CHC web site.
4. Determine 2009 CHC Scholarships recipients
 - a. Application period opening in mid-October – closes March 13
 - b. Consider March 27 for distribution meeting

II. Future meeting times will be the 3rd Monday of the month at 2:00 with online discussions and feedback in between.

III. Scholarships currently open

- see attached flyers
- post in classrooms and personally encourage students to apply

Adjourned