CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
September 13, 2010

VOTING MEMBERS:
   Note: ✔ If Present

Chris Biffle
Gwen DiPonio ✔   Steve Ramirez ✔
Brad Franklin ✔   Gary Reese ✔
Judi Harrington ✔   **Kim Salt** (Chair) ✔
JoAnn Jones ✔   Dan Sullivan
Mark McConnell ✔   Laura Winningham
Marina Kozanova ✔

NON-VOTING MEMBERS:
   Note: ✔ If Present

Joe Cabrales   Ben Mudgett ✔
Kirsten Colvey ✔   Cheryl Marshall ✔
Vicky Franco ✔   June Yamamoto ✔
Rick Hogrefe ✔

1.   Approval of minutes from August 23, 2010 meeting

      The minutes were approved.

2.   Action Items

      COURSE MODIFICATIONS

      A. PE/I 155X4 Conditioning with the Pilates Method

          The percentages were added to the Assignments and Methods of
          Evaluation on the course outline. Kim will add "This course may be
          taken four times" to the catalog description.

          The committee agreed to approve PE/I 155X4 as a six-year revision.

      COURSE DELETIONS

      A. CIS 168 E-Commerce Programming and Design

The committee agreed to delete CIS 168 from the catalog. Since the deletion of this course impacts the Webmaster I Certificate, the department will need to submit a revision through CurricUNET.

B. CIS 171 Introduction to Robotics

The committee agreed to delete CIS 171 from the catalog. Since the deletion of this course impacts the Computer Information Systems Certificate, the department will need to submit a revision through CurricUNET.

C. CIS 203 Advanced Visual Basics

The committee agreed to delete CIS 203 from the catalog. Since the deletion of this course impacts the Computer Information Systems Certificate and the Programming Certificate, the department will need to submit a revision through CurricUNET.

Last year CIS 103 Visual Basic was deleted from the catalog, however, the A.S. Degree in Computer Information Systems and Programming Certificate were never updated to reflect the deletion in the 2010-2011 catalog. The Faculty Chair has been informed and will be submitting the revisions through CurricUNET this year. To assist in the process, the committee will review all deleted courses at the end of the year. If a degree, certificate, or course is impacted by a course deletion, the Faculty Chair will be requested to make the appropriate modification(s) to their program.

3. Course Review Rubric

Kim reviewed the Curriculum Review Check Sheet with the committee and will complete the "Mock Course" in CurricUNET for the committee to use in preparation for reviewing a course.

4. Miscellaneous

Update on courses submitting through CurricUNET

1. CIS – Waiting for SLOs
2. CD – May review at the next meeting
3. SPEECH – May review at the next meeting
4. EMS – May review at the next meeting.

The next Curriculum Committee meeting will be on **Monday, September 27 in the Teaching and Learning Center (1st Floor of LRC).**