

Crafton Hills College

Faculty Chairs Council

Minutes

Date: April 4, 2014
Place: CHS 237 9:00AM

Next Meeting: April 18, 2014
Place: CHS 237 9:00AM

Members: (Present=Bold)

Denise Allen
Breanna Andrews
 Ryan Bartlett
Kelly Boebinger
Brad Franklin
Jodi Hanley
JoAnn Jones

Terry Koeper (**Gary Reese**)
 Janine Ledoux
Robert McAtee
Mark McConnell
Julie McKee
 Ralph Rabago
 (Jeff Schmidt) (Spain)
Sherri Wilson

Others present:

Joe Cabrales
Bryan Reece
June Yamamoto

Start Time: 9:04am

TOPIC	DISCUSSION	FURTHER ACTION
Approval of the Minutes from March 7 th , 2014.	Approved	
Prioritization of FT faculty task 1: Look at prioritization from Spring 2013.	Input from chairs to PPR or chairs tell PPR using data from PPR	First meeting of Fall 2014
Review Sticky Friday	Class caps Adding more Friday and Saturday classes in order to grow	Workload issue (177 days)
Prioritization of FT faculty task 2: Discuss how to move up the prioritization deadline so that a "prioritized list" is ready by December of each year: It was agreed on at the Dec. 6 th meeting to work on this task in Spring 2014.	Discussion ensued: Replacement/retirement: Business, History, Counseling, EMS, DSPS, Health and Wellness, and Library New/orphaned disciplines: Japanese, Arabic, Anthropology Safety and stated requirements: Fire and EMS Agreed upon ordered list: 1. Fire 1. Math 2. Respiratory 2. English 3. Communications 3. EMT 4. CIS/DM For growth: 5. A&P 6. Physics 7. Chemistry 8. Kinesiology/Aquatics	Recommendation list for new hire full-time faculty forwarded to VPI: 1. Fire 1. Respiratory 1. EMS 2. Chemistry 2. Business 3. Math 3. English 3. CIS/DM Or possible 1 year full-time temporary contracts for Fall 14 and be ready for national search set for Oct./Nov. 14 to interview and hire in spring. Need to reset process and get into a continuous cycle.

<p>Chair Elections: Denise Allen Academic Senate charge, process, ballot, voting process, etc.</p> <p>*****</p>	<p>Reviewed SBVC's 6 step selection process. Nomination forms approved by AS Reviewed process from 3/12/2014 Positions are on a two year rotation and all positions are open. It was agreed to stagger chair elections by department.</p> <p>One year extensions: Allied health, Math, Child Development, Social Sciences, and Student Services (Chair elections to be held 2015 (odd years)).</p> <p>New elections: CIS, English, Public Safety, Kin (P/E), Arts, and Physical science (Chair elections to be held 2014 (even years)).</p>	<p>New process:</p> <ol style="list-style-type: none"> 1. Have nominations from respective Departments (3rd Thursday of April) 2. Nominees are to accept/deny nomination; review of stipend 3. Department votes; "ballots" are returned to AS President (1st Thursday of May) 4. Votes are then forwarded to AS executive committee to be counted 5. Tie implies we follow SBVC process 6. Final results are then forwarded to the VPI with input from AS President (2nd Thursday of May) 7. Any "red flags" are considered a tie 8. Chair names are submitted to Board for approval
<p>Assorted Academic Topics: Bryan Reece</p>	<p>None</p>	
<p>Announcements:</p>	<p>None</p>	
<p>Future agenda items:</p> <p>--Program discontinuation models: Rebecca Warren-Marlatt</p> <p>--New Program creation sub committee</p> <p>--Best Practices for Syllabi Construction (was taken off future agenda and last seen Sp2013)</p>		<p>Review SBVC's policy. Rebecca Warren-Marlatt will send out a document via email before the scheduled discussion date.</p> <p>Hopefully to be worked on by a chairs sub-committee during FLEX</p>
<p>Adjournment: 10:54am</p>		
<p>Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>