



STANDARD SECONDARY and ROP ARTICULATION AGREEMENT

This document serves as a formal COURSE ARTICULATION AGREEMENT between Crafton Hills College and the School District or Regional Occupational Program named below.

Date Approved: _____

College Course Name:	High School or ROP Course Name:
College Course Number:	High School or ROP Course Number:
College Course Units:	High School / ROP / District Name and Address:
College Name and Address: Crafton Hills College 11711 Sand Canyon Road Yucaipa, CA 92399	Applicable High School or ROP Sites Covered by this Agreement: 1. 2. 3.

PROCEDURES AND CRITERIA FOR COURSE ARTICULATION:

Advanced placement / credit option for the articulated secondary ROP course named in this document will be received if all the identified criteria in this articulation agreement are met

AND

1. The student completes an online college application at www.cccapply.org.

NOTICE: ANY REQUEST FOR ARTICULATION FROM INDIVIDUALS WHO HAVE NOT APPLIED TO CRAFTON HILLS COLLEGE WILL BE AUTOMATICALLY REJECTED

2. **WITHIN THE LAST TWO YEARS** from the date of this agreement the student has completed the articulated secondary or Regional Occupational Program course named above and earned a grade of "B" or better in the high school / ROP course AND a grade of "C" or better on the approved comprehensive final examination or Credit-by-Examination.

3. The student completes the Crafton Hills College Student Application for Articulation Credit form found in the articulation section of www.craftonhills.edu.
4. The instructor or designee takes all forms to the high school registrar's office for student's official high school transcript. The high school registrar or ROP sends all information to the college to the attention of the designated Crafton Hills College Dean.
5. The Dean will maintain a copy of the documents and forwards them to the Director of Admissions and Records for final processing including recording the credit on the student's transcript.

Approved Comprehensive Exam
CHECK THE APPLICABLE OPTION

Skills Checklist

Comprehensive final Exam

Secondary Level *(It is preferred that the High School or ROP utilize their own college level final exam)*

Community College

Competencies

Signature (if needed) _____

Comments: _____

***Agreement is based on a Statewide Career Pathways Project articulation template:**

Yes No

Template Name: _____

This agreement will be reviewed biennially and will remain in effect until canceled by either party upon giving a thirty day written notice.

SIGNATURES

_____ Name of College Dept. Chair	_____ Signature	_____ Date
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_____ Name of Secondary or Central Office ROP Administrator	_____ Signature	_____ Date
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_____ Name of College Dean of Career Ed.	_____ Signature	_____ Date
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REQUIRED ATTACHMENTS:

High school or ROP course outline of record

Approved comprehensive exam if applicable to articulation evaluation

Approved College course outline